



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, March 03, 2026 at 5:00 PM

AGENDA

LOCATIONS:

Open Session to start at or after 5:00 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the board president may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- **In-Person Attendee:** Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- **Remote Attendee:** Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. Call to Order and Roll Call

2. Adoption of Agenda

3. Public Comment on Non-Agenda Matters

This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

4. Directors' and General Manager's Announcements (5:10 p.m. – Time Approximate)

5. Board Committee Reports

Each Committee Chair or Vice Chair will provide a report on recent committee meetings. Directors may ask questions or provide brief comments or requests for additional information on an item.

6. Consent Items (5:20 p.m. – Time Approximate)

All Consent Items will be enacted by a single action of the Board, unless specific items are pulled from Consent by the Board during adoption of the agenda for separate discussion and action.

a. February 24, 2026 Board Meeting Minutes

RECOMMENDATION: Accept the minutes of the Board of Directors' Regular Bi-Monthly Meeting on February 24, 2026

b. California Conservation Corps Contract

RECOMMENDATION: Approve two-year contract with the California Conservation Corps for forest resiliency and watershed trail work in the amount not to exceed \$222,042.00, and Authorize the General Manager to finalize and execute the agreement

7. Regular Items (5:25 p.m. – Time Approximate)

a. Water Efficiency Outreach Activities Update

RECOMMENDATION: Receive an update on current and planned activities to outreach to customers regarding various District Water Efficiency programs and incentives

b. Gibson Tanks Construction Project Update

RECOMMENDATION: Receive staff update for the construction of Gibson Tanks

8. Future Board and Committee Meetings and Upcoming Agenda Items

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month, which may include Board interest in adding future meeting items. The schedule is tentative and subject to change pending final publication and posting of the meeting agendas.

a. Upcoming Meetings

9. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

Following announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session. The Board will convene to Closed Session in the Mt. Tam Conference Room after public comment.

a. Conference with Legal Counsel - Existing Litigation (California Government Code §54956.9)

Delta Grinding Company, Inc. v. Town of Fairfax; Marin Municipal Water District

Marin County Superior Court, Case #: CV0006328

b. Conference with Legal Counsel - Anticipated Litigation

Initiation of litigation pursuant to *California Government Code § 54956.9(c)*

Number of Cases: Unknown

c. Conference with Real Property Negotiations

(California Government Code §54956.8)

Property: 67 Tamalpais Road, Fairfax, CA (APN: 001-123-03)

Agency Negotiation: Ben Horenstein, General Manager

Negotiating Parties: Ray Bakowski

Under Negotiation: Both Price and Terms of Payment

d. Conference with Legal Counsel - Anticipated Litigation

Significant Exposure to litigation pursuant to *California Government Code § 54956.9(b)*

Number of Cases: Unknown

e. Public Employment

(California Government Code §54957(b))

Title: General Manager

Adjourn closed session and reconvene to open session in the Board Room and via Zoom.

10. Reconvene to Open Session; Closed Session Report Out

11. Adjournment (7:15 p.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water’s policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 02-27-2026



STAFF REPORT

Meeting Type: Board of Directors
Title: February 24, 2026 Board Meeting Minutes
From: Terrie Gillen, Board Secretary
Through: Ben Horenstein, General Manager
Meeting Date: March 3, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Accept the minutes of the Board of Directors’ Regular Bi-Monthly Meeting on February 24, 2026

SUMMARY: The Board of Directors held their regular bi-monthly meeting on February 24, 2026. The minutes of that meeting are attached for your approval.

DISCUSSION: None.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Draft February 24, 2026 Regular Meeting Minutes

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	 Terrie Gillen Board Secretary	 Ben Horenstein General Manager



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

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MINUTES

LOCATIONS:

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Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

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AGENDA ITEMS:

1. Call to Order and Roll Call

Board President Jed Smith called the meeting to order at 5 PM.

DIRECTORS PRESENT

Matt Samson

Ranjiv Khush

Diana Maier

Larry Russell

Jed Smith

2. Adoption of Agenda

Director Samson made the motion to adopt the agenda. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Samson, Khush, Maier, Russell, and Smith

Motion passed.

3. Public Comment on Non-Agenda Matters

There was one (1) public comment.

4. Directors' and General Manager's Announcements

- Board President Smtih asked for a moment of silence for the victims of the Castle Peak Avalanche and their families, who were mainly from Marin County and the Bay Area.
- Director Khush reported on Assembly Bill 107, which was signed by the governor and will help facilitate the release of Prop 4 funds from certain agencies that may provide grant funds for water projects. He also mentioned to new bills, Assembly Bill 2180 and Senate Bill 1153, which are being sponsored by the Association of California Water Agencies.

5. Board Committee Reports

- Planning Committee Chair Larry Russell provided highlights from his committee meeting on February 10.
- Director Samson reported that the main topic at the Tomales Bay Foundation Meeting was the discussion of their upccoming conference on the health of the Tomales Bay on October 30 and mentioned that Marin Water will be providing a presentation at that event.
- He also reported that he and Director Russell attended the North Bay Watershed Association Meeting where there was discussion of the Sonoma Creek Restoration Project.
- President Smith provided highlights from the Sonoma Water Advisory Committee/Technical Advisory Committee Special Meeting on February 9 and mentioned that Vice President Russell will replace him as the alternate on the committee going forward.

6. Consent Items

- a. February 3, 2026 Board Meeting Minutes

RECOMMENDATION: Accept the minutes of the Board of Directors' Regular Bi-Monthly Meeting on February 3, 2026

- b. General Manager's Report January 2026

RECOMMENDATION: Approve Report

- c. Award of Contract No. 1901 - Capital Improvement Program – Bolinas Road Pipeline Replacement Project (D18026)

RECOMMENDATION: Approve a resolution authorizing award of Contract No. 1901, Capital Improvement Program – Bolinas Road Pipeline Replacement Project, to Argonaut Constructors, Inc., in the amount of \$2,320,855 (*Resolution No. 8829*)

- d. Approve An Assignment of Professional Services Agreement, MA-6406, for Construction Services for the Pine Mountain Tunnel Phase 2 Project (i.e., Gibson Tanks) from Consor PMCM, Inc. to Consor North America, Inc.

RECOMMENDATION: Authorize the General Manager to execute consent to the assignment of Professional Services Agreement No. MA-6406, providing the District construction support services for the Pine Mountain Tunnel Phase 2 Project (the tanks are now named the Gibson Tanks), from Consor PMCM, Inc. to Consor North America, Inc., pursuant to a Master Assignment Agreement

Before a motion was made to approve the Consent Calendar, there were seven (7) public comments, primarily regarding agenda item 6c, Bolinas Road Pipeline Replacement Project.

After public comment, the Board discussed with Engineering Design Manager Zak Talbott the public’s comments and questions regarding agenda item 6c.

Director Samson made the motion to approve the Consent Calendar. Director Maier seconded the motion.

Voting Yea: Samson, Khush, Maier, Russell, and Smith

Motion passed.

7. Regular Items

- a. Proposed Amendments to Memorandum of Understanding with Service Employees International Union Local 1021 for Represented Employees and Resolution No. 8760 for Unrepresented Employees

RECOMMENDATION: Approve proposed amendments to the Memorandum of Understanding (MOU) between the District and Service Employees International Union (SEIU) Local 1021 for represented employees and Resolution No. 8760 for unrepresented employees establishing the salaries and other terms and conditions of employment for these employee groups through June 30, 2029 (*Resolution No. 8830*)

Human Resources Manager Vikkie Garay presented this item.

Discussion followed.

There were no public comments.

Director Samson made the motion to approve the resolution. Director Maier seconded the motion.

Voting Yea: Directors Samson, Khush, Maier, Russell, and Smith

Motion passed.

- b. Approve Board Compensation and Board Handbook Policy Updates

RECOMMENDATION: Approve revisions to Board Policy No. 42, Compensation of Marin Municipal Water District Directors (Board Compensation Policy) and Board Policy No. 1, the Board Handbook

General Counsel Molly MacLean presented this item.

Discussion ensued primarily regarding the Board Compensation Policy.

There were no public comments.

Director Samson made the motion to approve staff's recommendation. Director Khush seconded the motion.

Voting Yea: Directors Samson, Khush, Maier, Russell, and Smith

Motion passed.

8. Future Board and Committee Meetings and Upcoming Agenda Items

- a. Upcoming Meetings

A list of upcoming meetings was provided in the agenda packet.

9. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

There were no public comments.

At 6 p.m., the Board convened to Closed Session and left the Board Room to go to the Mt. Tam Conference Room.

- a. **Public Employment**
(California Government Code §54957(b))

Title: General Manager

10. Reconvene to Open Session; Closed Session Report Out

The Board reconvened to Open Session at 6:55 p.m. Board President Smith reported that the closed session adjourned at 6:50 p.m. with no reportable action occurring.

11. Adjournment

There being no further business, the Board of Directors' Regular Bi-Montly Meeting adjourned on February 24, 2026, at 6:55 PM.

Board Secretary



STAFF REPORT

Meeting Type: Board of Directors
Title: California Conservation Corps Contract
From: Shaun Horne, Director of Watershed Resources
Through: Ben Horenstein, General Manager
Meeting Date: March 3, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Approve two-year contract with the California Conservation Corps for forest resiliency and watershed trail work in the amount not to exceed \$222,042.00 and authorize the General Manager to finalize and execute the agreement

SUMMARY: On March 2, 2017, the District entered into a Sponsor Agreement (CCC-96) with the California Conservation Corps (CCC), which determined that there were mutual advantages and a public benefit to having CCC members complete agreed upon land management activities on the District’s watershed lands. On a regular basis, the District enters into subsequent agreements to support critical vegetation, fuels, forestry and trails work. Staff is recommending approval of the FY 2026/2027 California Conservation Corps (CCC) in the amount of \$222,042.00.

DISCUSSION: On October of 2019, the District adopted the Biodiversity, Fire, and Fuels Integrated Plan (BFFIP) which describes the actions the District will implement to reduce wildfire hazards and to maintain and enhance ecosystem function. Under the BFFIP there are 27 management actions that are being implemented to fulfill the goals and approaches described in the BFFIP. Vegetation management under the BFFIP aims to reduce fuel loads, maintain fuelbreak infrastructure, preserve defensible space, and reduce invasive weed species. Th CCC contract will support the scaling up of vegetation management work and forest restoration on the Mt. Tamalpais watershed. The CCC contract will also support the District’s watershed roads and trail maintenance work as part of the District’s Mt. Tamalpais Watershed Road and Trail Management Plan 20025 (RTMP). The RTMP provides guidance for roads and trails maintenance actions to protect water quality, enhance natural resources, and support public access to the watershed.

The CCC spike team is based out of Ukiah, California, and reports to sponsor work sites for an eight-day rotation or “spike”. The CCC crew is composed of 10-13 corps members who work in 10-hour shifts. Corps members are working on the Mt. Tamalpais watershed lands to carry out fuel reduction, forest restoration, fuelbreak maintenance and trail work. Crews work under the direction and supervision of Watershed Maintenance staff as well as a CCC on-site supervisor. In recent years the CCC crews have

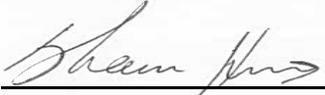
been camping at the Sky Oaks Ranger station in the old Girl Scout Camp. This arrangement maximizes the crew's time conducting work by reducing commute times and helps keep the overall contract costs lower. The Contract for FY 2026/2027 will fund 6 CCC spikes on the watershed.

Staff is recommending that the Board of Directors approve FY 2026/2027 California Conservation Corps Contract in the amount of \$222,042.00.

ENVIRONMENTAL REVIEW: Work performed under this contract is covered by the 2019 Biodiversity, Fire, and Fuels Integrated Plan (BFFIP) EIR and the 2005 Mt. Tamalpais Watershed Road and Trail Management Plan (RTMP) EIR.

FISCAL IMPACT: The total contract cost is \$222,042.00 and is budgeted in Watershed's Capital A1E07 'Green Infrastructure' and the CalFire grant for forestry restoration, fuel load reduction, and fuelbreak maintenance.

ATTACHMENT(S): None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Watershed		
	<p align="center">Shaun Horne Watershed Resources Director</p>	<p align="center">Ben Horenstein General Manager</p>



STAFF REPORT

Meeting Type: Board of Directors
Title: Water Efficiency Outreach Activities Update
From: Adriane Mertens, Communications & Public Affairs Manager
Through: Ben Horenstein, General Manager
Meeting Date: March 3, 2026

AM
BH

TYPE OF ITEM: Action X Information

RECOMMENDATION: Receive an update on current and planned activities to outreach to customers regarding various District Water Efficiency programs and incentives

SUMMARY: Staff will provide a presentation to update the Board on current and upcoming communications activities in support of the District’s Water Use Efficiency programs and Incentives, including several new targeted outreach campaigns strategies.

DISCUSSION: Staff continues to advance the District’s key initiatives, including promoting water use efficiency programs and making resources available to customers.

As outlined in Goal 2 of the District’s 2026 Annual Strategic Work Plan, staff is delivering data-driven targeted water efficiency outreach campaigns. The efforts focus on: 1) residential customers with lawns greater than 50 square feet; and 2) the 10 percent highest water using residential customers within the District service area, including tailored strategies for communities within this group that experience higher average summer water use compared to the service area overall.

Staff will provide a brief update on current and upcoming communications and outreach activities – including mailers and digital ads – designed to connect these audiences with the District’s water-saving programs and resources. Broader, District-wide outreach efforts – such as an upcoming bill insert featuring a customer success story highlighting the Cash for Grass Program – will also be highlighted, along with promotion of an upcoming Qualified Water Efficient Landscaper training that the District is hosting locally in March.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



STAFF REPORT

Meeting Type: Board of Directors
Title: Gibson Tanks Construction Project Update
From: Alex Anaya, Director of Engineering
Through: Ben Horenstein, General Manager
Meeting Date: March 3, 2026




TYPE OF ITEM: Action X Information

RECOMMENDATION: Receive staff update for the construction of Gibson Tanks

SUMMARY: Staff will provide an update for the phase II construction of the Gibson Tanks Project, which has successfully completed the first year of the four-year project.

DISCUSSION: The Gibson Tanks Project is a two-phase construction effort spanning multiple years that constructs two 2-million-gallon concrete water storage tanks near Concrete Pipe and Sky Oaks roads in District watershed lands. This generational project will ultimately bolster the District’s water supply resiliency by improving seismic stability and water quality, boosting firefighting capabilities on the watershed, and increasing water system storage capacity for Ross Valley.

Phase I of the project completed tank site grading, excavating approximately 45,000 cubic yards of soil and constructing a 20,000 square-foot soil nail retaining wall. The District and its contractor have successfully completed the first year of construction work for Phase II, which will ultimately construct the tanks and connect them to the transmission system. The first year of Phase II included underground storm drain facilities and an energy dissipation structure, 36-inch under-tank inlet and outlet water piping, miscellaneous facilities, and tank pad subgrade preparation for next year’s work.

Staff will provide a construction project update to the Board, discussing work completed to date and next steps.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



UPCOMING MEETINGS

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month, which may include Board interest in adding future meeting items. The schedule is tentative and subject to change pending final publication and posting of each meeting agenda.

Internal Meetings		
Meeting Date	Meeting Type	Key Item(s)
Tuesday, Mar. 17, 2026 5:00 p.m.	Board of Directors' Regular Bi-Monthly Meeting with Closed Session to follow	ARC Update, Legislative Update
Thursday, Mar. 19, 2026 9:30 a.m.	Watershed Committee Meeting/Special Meeting of the Board of Directors	Lagunitas Creek Restoration Project Phase IB, RTMP Update, and Watershed Trail Maintenance Update
Tuesday, Mar. 24, 2026 9:30 a.m.	Planning Committee Meeting/Special Meeting of the Board of Directors	AMI Update
Thursday, Mar. 26, 2026 9:30 a.m.	Finance & Administration Committee Meeting	Monthly Financial Update

External Meetings	
Meeting Date	Meeting Type
Friday, Mar. 13, 2026 9:00 a.m.	Lagunitas Creek Technical Advisory Committee Meeting
Wednesday, Mar. 18, 2026 3:00 p.m.	Tomales Bay Foundation Meeting