



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, April 21, 2026 at 5:00 PM

AGENDA

LOCATIONS:

Open Session to start at or after 5:00 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the board president may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- **In-Person Attendee:** Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- **Remote Attendee:** Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. **Call to Order and Roll Call**
2. **Adoption of Agenda**
3. **Public Comment on Non-Agenda Matters**

This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

4. **Directors' and General Manager's Announcements (5:10 p.m. – Time Approximate)**
5. **Board Committee Reports**

Each Committee Chair or Vice Chair will provide a report on recent committee meetings. Directors may ask questions or provide brief comments or requests for additional information on an item.

6. **Consent Items (5:20 p.m. – Time Approximate)**

All Consent Items will be enacted by a single action of the Board, unless specific items are pulled from Consent by the Board during adoption of the agenda for separate discussion and action.

- a. April 7, 2026 Board Meeting Minutes

RECOMMENDATION: Accept the minutes of the Board of Directors' Regular Bi-Monthly Meeting on April 7, 2026

- b. General Manager's Report March 2026

RECOMMENDATION: Approve Report

- c. Approve a Professional Services Agreement for Design of the Phoenix and Bon Tempe Outlet Valves to GEI Consultants, Inc.

RECOMMENDATION: Approve Professional Services Agreement MA-6545 with GEI Consultants, Inc for design engineering services for the Phoenix and Bon Tempe Outlet Valve Design Contract in the amount of \$1,155,588, with a staff requested contingency of \$173,000, for a total not to exceed amount of \$1,328,588 and authorize the General Manager to execute the agreement

- d. Request to Adjust Salaries for the Communications and Public Affairs Manager, the Water Resources Specialist Series and to Establish Flex Staffing Classifications for the Payroll Technician and HR Technician Job Series

RECOMMENDATION: Approve salary adjustments for the Communications and Public Affairs Manager, Assistant Water Resources Specialist and the Associate Water Resources Specialist and approve the addition of two flex staffing classifications for the Payroll Technician and HR Technician job series to align with business needs

- e. Approve Amendment No. 1 to Agreement MA 6312 with Red Canary, Inc. for Managed Security Services

RECOMMENDATION: Approve Amendment No. 1 to MA 6312 to renew an agreement with Red Canary, Inc., a Managed Security Service Provider (MSSP) for Managed Detection and Response (MDR), Endpoint Protection MDR, User Protection, and Active Remediation for Endpoints for an additional three-year term, effective on April 20, 2026 through April 29, 2029

for the total amount of \$146,142 and Authorize the General Manager to execute the agreement

f. Approve a Lease Agreement for Xerox Multifunction Devices

RECOMMENDATION: Approve an agreement with the Xerox Corporation for a 60-month lease for 13 Xerox Altalink C8200 series multi-function devices (print, copy, scan, email) for a total amount of \$107,104.80 and authorize the General Manager to execute the agreement

7. Public Hearing Item

a. Public Hearing and Report In Compliance with Assembly Bill 2561. (Gov. Code § 3502.3.)

RECOMMENDATION: Hold a Public Hearing pursuant to California State Assembly Bill 2561 (AB 2561 codified at Cal. Govt. Code § 3502.3) to receive a report on the status of District vacancies and recruitment and retention efforts

8. Regular Items (5:30 p.m. – Time Approximate)

a. 2026 Annual Strategic Work Plan Progress Update

RECOMMENDATION: Receive progress update on the 2026 Annual Strategic Work Plan

9. Future Board and Committee Meetings and Upcoming Agenda Items

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month, which may include Board interest in adding future meeting items. The schedule is tentative and subject to change pending final publication and posting of the meeting agendas.

a. Upcoming Meetings

10. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) – Not applicable.

a. Conference with Real Property Negotiations

(California Government Code §54956.8)

Property: District water pipeline easement at 175 Marinwood Ave, San Rafael

Agency Negotiation: Ben Horenstein, General Manager

Negotiating Parties: Marinwood Plaza, Alan Furste

Under Negotiation: Price and Terms

b. Conference with Legal Counsel – Anticipated Litigation

(Initiation of Litigation pursuant to §54956.9(c))

Number of Potential Cases: Unknown

Adjourn closed session and reconvene to open session in the Board Room and via Zoom.

11. Reconvene to Open Session; Closed Session Report Out

12. Adjournment (7:15 p.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 04-17-2026



STAFF REPORT

Meeting Type: Board of Directors
Title: April 7, 2026 Board Meeting Minutes
From: Terrie Gillen, Board Secretary
Through: Ben Horenstein, General Manager
Meeting Date: April 21, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Accept the minutes of the Board of Directors’ Regular Bi-Monthly Meeting on April 7, 2026

SUMMARY: The Board of Directors held their regular bi-monthly meeting on April 7, 2026. The minutes of that meeting are attached for your approval.

DISCUSSION: None.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Draft April 7, 2026 Regular Meeting Minutes

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	 Terrie Gillen Board Secretary	 Ben Horenstein General Manager



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, April 07, 2026 at 5:00 PM

MINUTES

LOCATIONS:

Open Session to start at or after 5:00 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

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AGENDA ITEMS:

1. Call to Order and Roll Call

Board President Jed Smith called the meeting to order at 5:00 PM.

DIRECTORS PRESENT

Larry Russell (*arrived at 5:03 p.m.*)
Matt Samson
Ranjiv Khush
Diana Maier (*arrived during Roll Call*)
Jed Smith

2. Adoption of Agenda

Director Samson made the motion to adopt the agenda. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Samson, Khush, Maier, and Smith

Absent: Director Russell

3. Public Comment on Non-Agenda Matters

There were five (5) public comments on non-agenda matters.

Director Russell arrived during the first public comment at 5:03 p.m.

4. Directors’ and General Manager’s Announcements

General Manager Ben Horenstein reported on meeting with Russian Riverkeeper about the ARC Project.

There were no general announcements from the directors.

5. Board Committee Reports

- Watershed Committee Chair Matt Samson, Planning Committee Chair Larry Russell, and both Finance & Administration Committee Chair Diane Maier and Vice Chair Smith provided summaries of the agenda items presented at their respective committee meetings.
- Director Khush and Vice President Rusell provided reported on meeting updates discussed at the special Sonoma Water Advisory Committee Meeting/Technical Advisory Committee Meeting.
- Director Maier also reported that she attended the Tomales Bay Foundation Meeting.

6. Consent Items

a. March 17, 2026 Board Meeting Minutes

RECOMMENDATION: Accept the minutes of the Board of Directors’ Regular Bi-Monthly Meeting on March 17, 2026

b. Award of Contract No. 2054 – Scenic Avenue Tank Replacement Project

RECOMMENDATION: Approve a resolution awarding Contract No. 2054, Scenic Avenue Tank Replacement Project, to Maggiora & Ghilotti, Inc. in the amount of \$420,024 and authorizing the General Manager to execute any necessary amendments to Contract No. 2054, which do not exceed \$85,000 (*Resolution No. 8832*)

- c. Annual Review of Board Policy No. 33 Investment Policy

RECOMMENDATION: Review and make no changes to Policy No. 33 Investment Policy at this time

Director Samson made the motion to adopt the Consent Calendar. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Russell, Samson, Khush, Maier, and Smith

7. Regular Items

- a. Award of Contract No. 2056 – Tocaloma Pump Station Rehabilitation Project (D20008) and Approval of an Amendment to the Professional Services Agreement with Hazen and Sawyer for Construction Support

RECOMMENDATION: Approve a resolution authorizing award of Contract No. 2056, Tocaloma Pump Station Rehabilitation Project, to C. Overaa & Co. in the amount of \$9,267,000; Approve Amendment No. 2 to Professional Services Agreement MA-6277 with Hazen and Sawyer for engineering services during construction in support of the Tocaloma Pump Station Rehabilitation Project in the amount of \$599,795; and, Authorize the General Manager to execute the contracts (*Resolution No. 8833*)

Engineering Director Alex Anaya presented this item.

Discussion ensued.

There were no public comments.

Director Samson made the motion to approve Staff's recommendation. Director Maier seconded the motion.

Voting Yea: Directors Russell, Samson, Khush, Maier, and Smith

8. Future Board and Committee Meetings and Upcoming Agenda Items

- a. Upcoming Meetings

There were no announcements of upcoming meetings.

9. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

There were no public comments.

The Board adjourned to Closed Session at 5:35 PM and left the Board Room.

Director Russell left the Board Meeting and did not attend the Closed Session.

They convened the Closed Session in the Mt. Tam Conference Room.

a. Public Employee Performance Evaluation
(California Government Code §54957)

Title: General Manager

b. Public Employment
(California Government Code §54957(b))

Title: General Manager

The Closed Session adjourned at 7:12 p.m.

The Board left the Mt. Tam Conference Room and went back to the Board Room.

10. Reconvene to Open Session; Closed Session Report Out

The Board reconvened to open session. President Smith reported that no reportable action occurred.

11. Adjournment

There being no further business, the Board of Directors' regular bi-monthly meeting held on April 7, 2026, adjourned at 7:17 PM.

Board Secretary



STAFF REPORT

Meeting Type: Board of Directors
Title: General Manager’s Report March 2026
From: Ben Horenstein, General Manager
Meeting Date: April 21, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Approve Report

SUMMARY:

A. HIGHLIGHTS:

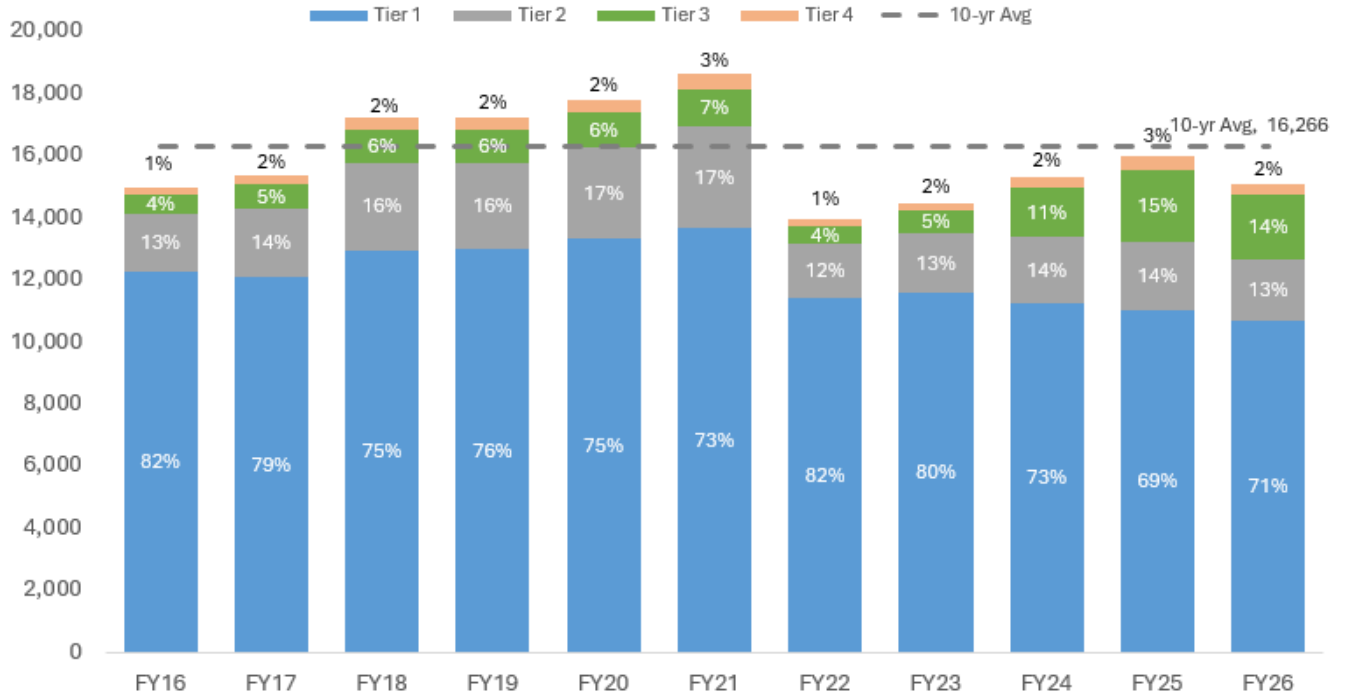
- The daily average net production for the month of March 2026 was 17.8 MGD compared to 14.3 MGD for the month of March 2025. Typical usage for March is 18.1 MGD.
- Staff completed and submitted the District's annual dam instrumentation report to the Division of Safety of Dams (DSOD). This is part of the District’s ongoing dam monitoring program, which involves surveying and documenting the dams horizontal and vertical alignments, measurement of phreatic surface in the dams as well as documenting any visual changes. There have been no changes outside of historical standard deviations of the tracked trends in any measurements of the dams. This provides DSOD and the District with assurance that the dams continue to be safe and properly functioning for continued use in the future.
- Staff have been working closely with the City of San Rafael on the replacement of approximately 1,500 feet of pipe dating back to 1883(143 years old). The City of San Rafael notified the District of its upcoming capital project at the intersection of 2nd and 4th Street this summer, and staff divided the Miracle Mile Pipeline Replacement Project into two, ensuring the pipeline is replaced within the City's project limits ahead of it's project. Project design is at 90% completion and staff are working to advertise the project in April and award in May. The second part of the Miracle Mile PRP will be completed and advertised later this summer.
- Staff advertised the Scenic Avenue Tank Replacement Project, which will remove one of the District’s four remaining redwood tanks from the system. The old redwood tank will be replaced with a new bolted steel tank of equal capacity improving the system’s seismic resiliency and reliability.
- Staff received and opened bids for the Tocaloma Pump Station Rehabilitation Project in March. The project will replace the pump station electrical equipment and pumps, as well as provide a new fire hardened pump station electrical building, ensuring system resiliency and pumping

reliability into the future.

- Staff responded to 1,276 underground service alert tickets and marked out approximately 37,962 (~7.2 miles) of pipe in the month of March, helping ensure that District underground infrastructure is not damaged by contractors or homeowners during excavation work.
- Staff upgraded a four-inch Hershey Compound Meter with a four-inch Badger E-Series Ultrasonic AMI Meter at the Civic Center in San Rafael. During the upgrade, staff installed new upstream and downstream four-inch gate valves, renewed the two-inch meter bypass and rebuilt the meter vault previously damaged by a vehicle that hit a nearby hydrant. Coordinating with the Civic Center Facilities Manager, the work was performed with little disruption to the building, and the new AMI meter gives staff a better way to record usage data.
- Staff repaired a leaking eight-inch cast iron water main that was installed in 1960 in the middle of a busy intersection at Northgate Drive and Las Gallinas Avenue in San Rafael. This job required four-way traffic control including a significant detour around the job site and coordination with the City of San Rafael regarding time permitted to work.
- Staff renewed 28 plastic service laterals on Spring Grove Avenue in San Anselmo. This work was done prior to the Town of San Anselmo's paving project starting July 1, 2026. Working with the town and residents in the area, we were able to renew the leak prone plastic service laterals with copper ahead of their paving project.
- Staff replaced the solar charge controller at Soulajule Lake Radio Repeater that was damaged in a storm. Restoring communication with this site allowed Distribution System Operators the ability to remotely control the valve. This valve allows automated flow adjustments into the creek.
- Staff installed solar panels at Alpine Pump Station after the power transformer was damaged during a storm related event. This site provides lake level data. Transitioning to solar at this site restored communication.
- The District continued implementation of BFFIP Year 7 through December 2025 with a focus on forest maintenance in several units surrounding Bon Tempe Treatment Plant totaling 200+ acres. New work included continued Forest Thinning project in a 71 acre unit near Fish Grade, and ongoing Fuelbreak Construction in a 15 acre unit near Fern Canyon Tank. Pile Burning work resumed in the Ross Reservoir area, and across 6 burn days in December the District burned 320 piles.
- Participated in the CA Wildfire Task Force meeting in Jamestown. State efforts increasing the scale and pace of wildfire and forest resilience efforts were presented showcasing economically resilient approaches.
- A ranger volunteer activity occurred this month including; a January 10 Trail stewardship event with 10 volunteers to replace a bridge on Nora Trail and restore waterbars on Matt Davis Trail, on January 10 Fisheries guided hike along Lagunitas Creek engaged over 50 community members, and a habitat restoration event on January 17 engaged 37 volunteers pulling a half-acre of broom on Pine Point and celebrated the legacy of Dr MLK.
- The District finalized a \$1.1M grant contract with the Wildlife Conservation Board to partially fund construction of Phase 2A of the Lagunitas Creek Habitat Enhancement Project starting in 2027.
- The District prepared a construction contract bid advertisement for Phase 1C (Site 3) of the Lagunitas Project , to be awarded in May and completed by October of this year. Fisheries staff completed annual salmon surveys of the Lagunitas Creek watershed. Fisheries staff installed

the District's smolt trap in lower Lagunitas Creek near Pt. Reyes Station and will continue daily monitoring and operation through May.

TIER CONSUMPTION AS OF MARCH 2026 (Acre Feet)



AWARDED GRANTS						
PROJECT	FUNDER	FUNDING OPPORTUNITY	DESCRIPTION	STATUS	AWARD AMOUNT	
Prop.1. Round 2 IRWM Disadvantaged Community	DWR	Prop.1. Round 2 IRWM Disadvantaged Community	Replacing aging transmission lines and laterals in Marin City and San Rafael's Canal District	Awarded; in progress and on track. Coordinating site visit with DWR/SEFP.	\$6,408,000	
Forestry Corps	CCNB		Workforce development; state funding directly to CCNB to fund crews working on the watershed	Awarded; in progress and on-track.	\$500,000	
Fisheries Restoration Grant Program	CDFW	Fisheries Restoration Grant Program (FRGP)	Lagunitas Creek Coho Habitat Enhancement Plan - 100% Designs for Phase 2 Sites (7, 8, 9, 10, 11); CEQA	Awarded; in progress and on-track.	\$599,689	
Lagunitas Creek Salmonid Spawning Gravel Improvement Project	DWR	Riverine Stewardship Program (RSP)	This project will inject 1,700 tons of clean river-run gravel just below Peters Dam and Kent Lake at two sites within Lagunitas Creek and is part of our larger effort to restore 4 miles of Lagunitas Creek to its historical geomorphic condition.	Awarded; in progress and on-track.	\$590,000	
Lagunitas Creek Salmonid Spawning Gravel Improvement Project	USBR		Gravel augmentation for Lagunitas Creek Sites 1-3	Awarded; in progress and on-track. Working on no-cost extension.	\$1,400,000	
Rain Water Harvesting Project	MCSTOPP		Barells for customers	Awarded; in progress and on-track.	\$15,032	
Water Conservation: turf rebates	USBR	Water and Energy Efficiency Grant (WEEG)	Turf rebates	Awarded; in progress and on track	\$722,925	
Prop 1. Fisheries Restoration Grants Concept Proposals	CDFW	Lagunitas Creek Coho Enhancement Project Phase 1	Lagunitas Creek Restoration Sites 1-6	Awarded; in progress and on track	\$4,659,898	
Azalea Hill Trail Restoration	California State Parks	Recreational Trails Program (RTP)	Azalea Hill Restoration	Awarded; in progress and on-track. Closeout package has been submitted; staff hosted CSP RTP for a final site inspection in early April	\$952,657	
One Tam Regional Forest Health Project	CA WCB		BFFIP implementation	Awarded; in progress and on-track. MMWD funds have all been spent down.	\$4,260,000	
WaterSMART Applied Science	USBR		Funding for weather modeling to inform water resources management	Awarded; in progress. Expect to begin closeout activities this month.	\$150,628.00	
One Tam Regional Forest Health Project Phase II	CAL FIRE	California Climate Investments Department of Forestry and Fire Protection Forest Health Program 2023-2024	BFFIP Implementation for 2-3 years	Awarded; in progress and on-track.	\$6,966,078	
Lagunitas Creek Phase 2A	Wildlife Conservation Board	Restoration	Funding for construction of Phase 2A in 2027	Secured	\$1,109,000	
Water Supply	U.S. Army Corps of Engineers	Water Resources Development Act 2022	\$2M for Marin Water is written into the current FY26 Army Corps funding bill.	Secured: Marin Water was written into the FY26 Army Corps workplan. We expect to begin coordinating with the USACE SF District in the coming weeks.	\$2,000,000	
TOTAL FUNDED:					\$30,333,907	

PENDING GRANTS						
PROJECT	FUNDER	FUNDING OPPORTUNITY	DESCRIPTION	STATUS	AMOUNT REQUESTED	
Water Supply	USACE	FY27 Congressionally Directed Spending Requests	Staff is pursuing funding through the congressional directed spending request process for the offices of Rep. Huffman, Sen. Padilla, and Sen. Schiff.	Rep. Huffman: Declined Sen. Padilla: Pending Sen. Schiff: Pending	\$3M	
Beneficial Gravel ReUse	CDFW	Fisheries Restoration Grant Program (FRGP)	Approximately 50% of historic anadromous salmonid habitat in the Lagunitas Creek watershed lies above Seeger Dam (Nicasio Reservoir) and Peters Dam (Kent Lake). These dams and past land management practices have reduced spawning gravel needed for endangered CCC coho salmon and threatened CCC steelhead. Marin Water has monitored these species for over 25 years and implemented restoration efforts, including gravel augmentation. This project will create a long-term plan for beneficial gravel reuse in the watershed.	Staff submitted a concept proposal and consulted with CDFW. CDFW indicated the project is a good fit and well designed, but CDFW has not received funding through NOAA yet in order to open up the full application.	\$242,000	
One Tam Block Grant	California Natural Resources Agency	Block/Regional Grant	One Tam block grant request to CNRA to increase the pace and scale of forestry work between FY26 and FY32. Total request across One Tam agencies is \$28,378,435. MMWD's request of \$10,371,070 would enable us to complete an estimated 2,700 additional treatment acres during the project period. Submitted 7/2/25.	Pending	\$10,371,070	
BFFIP	CAL FIRE	Forest Health Program	Funds for active restoration and reforestation activities aimed at providing for more resilient and sustained forests. As in past Forest Health phases, the District will apply as part of the One Tam collaborative.	Submitted pre-proposal 3/28/26. Invitation or declination expected in the next two weeks prior to the full application window opening 4/27/26.	All One Tam Partners: \$7,893,175 Marin Water: \$3,822,934	

OPEN FUNDING OPPORTUNITIES						
PROJECT	FUNDER	FUNDING OPPORTUNITY	DESCRIPTION	STATUS	TIMELINE	
AMI	USBR	WaterSMART Small-Scale Water Efficiency	Up to \$125,000 for entities with water delivery authority for small water efficiency improvements that have been identified through previous planning efforts.	In progress	Closes June 2, 2026	
TBD	USBR	WaterSMART Applied Science	Up to \$400,000 for entities for the development of tools and information to support water management for multiple uses. Eligible projects include the development of modeling and forecasting tools, hydrologic data platforms, and new data sets. \$6M total available with 20 awards expected.	In progress; evaluating project best fit	Closes July 8, 2026	
TBD	USBR	WaterSMART Drought Response	Up to \$1.5M for projects designed to improve drought resilience by developing effective water management strategies and drought contingency plans. \$13.5M total available with 20 awards expected.	In progress; evaluating project best fit	Closes July 28, 2026	
TBD	FEMA	Building Resilient Infrastructure and Communities (BRIC)	Up to \$150M available to upgrade and modernize infrastructure against the growing risks to communities and the need for natural hazard risk mitigation activities that promote resilience with respect to natural hazards. \$1B total available.	In progress; evaluating project best fit	Closes July 23, 2026	

DISCUSSION:

B. SUMMARY:

- AF = Acre Feet
- Mg/L = milligrams per liter
- MPN = most probable number
- MPY = mils per year
- MG = million gallons
- NTU = nephelometric turbidity units

1. Water Production:

	FY 2025/26		FY 2024/25	
	(million gallons)	(acre-feet)	(million gallons)	(acre-foot)
Potable				
Total production this FY	4,646	14,258	5,314	16,309
Monthly production, March	552	1,693	444	1,363
Daily average, March	17.79	54.60	14.33	43.96
Recycled				
Total production this FY	138.03	423.60	185.89	570.46
Monthly production, March	11.44	35.11	9.70	29.77
Daily average, March	0.37	1.13	0.31	0.96
Raw Water				
Total production this FY	34.14	104.76	61.56	188.92
Monthly production, March	0	0	0	0
Daily average, March	0	0	0	0
Imported Water				
Total imported this FY	1,500	4,603	1,451	4,453
Monthly imported, March	08	25	8	25
Reservoir Storage				
Total storage, March	25,382	77,896	25,925	79,560
Storage change during March	-544	-1,669	05	14
Stream Releases				
Total releases this FY	2,471	7,583	2,215	6,799
Monthly releases, March	290	890	209	643

2. <u>Precipitation:</u>	<u>FY 2025/26 (in.)</u>	<u>FY 2024/25 (in.)</u>
ALPINE	36.77	49.21
BON TEMPE	29.84	46.31
KENT	30.88	53.41
LAGUNITAS	34.95	49.80
NICASIO	20.18	36.47
PHOENIX	32.24	51.52
SOULAJULE	20.72	39.71

Average to date = 39.35 inches

3. Water Quality:

<u>Laboratory</u>	<u>FY 2025/26</u>	<u>FY 2024/25</u>
Water Quality Complaints:		
Month of Record	10	8
Fiscal Year to Date	116	159
Water Quality Informational Inquiries:		
Month of Record	13	12
Fiscal Year to Date	83	105

The WQ Lab ensured that the water supplied met or surpassed water quality regulations by collecting and analyzing 1,671 analyses on treatment plants and distribution system samples.

Mild steel corrosion rates averaged 1.55 (1.00 – 2.09) MPY. The AWWA has recommended an operating level of <5 MPY with a goal of <1 MPY.

Complaint Flushing: One flushing event was performed at 29 Drakes Cove Ct. Larkspur to improve water quality for the month on record.

Disinfection Program: 3,651 of new pipeline was disinfected during the month of March. Performed chlorination on 12 water storage tanks to ensure compliance with bacteriological water quality regulations.

Tank Water Quality Monitoring Program: Performed 177 water quality-monitoring events on storage tanks for various water quality parameters this month to help ensure compliance with bacteriological water quality regulations.

Summary:

The Lab analyzed 1,671 treatment plants and distribution water samples, and the water quality department treated 12 tanks for low chlorine and checked an additional 177 tanks for low chlorine residual in March 2026.

4. Water Treatment:

<u>Treatment Results</u>	<u>San Geronimo</u>		<u>Bon Tempe</u>		<u>Ignacio</u>	
	Average	Monthly	Average	Monthly	Average	Monthly
	Goal		Goal		Goal	
Turbidity (NTU)	0.06	≤ 0.10	0.03	≤ 0.10	0.06	≤ 0.10
Chlorine residual (mg/L)	2.78	2.75 *	2.84	2.75 *	2.90	2.75 *
Color (units)	0.4	≤ 15	0.2	≤ 15	0.0	≤ 15
pH (units)	7.8	7.8*	7.8	7.8*	8.1	8.1**

* Set monthly by Water Quality Lab
 ** pH to Ignacio is controlled by SCWA

5. Capital Improvement:

- a. Pine Mountain Tank Phase 2 – New Water Tanks Project (D21043): The Pine Mountain Tunnel Tanks Replacement Project is a multi-year two-phased project that will replace the existing Pine Mountain Tunnel. The current project (Phase 2) will construct two 90-foot inside diameter pre-stressed concrete potable water storage tanks, install yard piping and control systems, and complete final site grading.
 - Project Budget: \$19,142,500
 - Monthly Activities: With the project currently under its annual suspension during the Northern Spotted Owl nesting season, the District and its contractor are preparing for construction of the tanks next season. Construction will resume after the prohibition period ends on August 1, 2026, or after biological surveys identify that the owls have fledged their nests. Project completion is estimated in 2029.

- b. San Geronimo Treatment Plant Roof Replacement Project (D21034): The San Geronimo Treatment Plant Roof Replacement Project is a component of the District’s Capital Improvement Program. This project will remove and replace the existing leaky roof membrane

with a new Class A Fire Rated Thermoplastic Polyolefin (TPO) and add fall protection to the San Geronimo Treatment Plant and North Marin Line Pump Station.

- Project Budget: \$1,495,747
 - Monthly Activities: The Contractor is currently shop-fabricating 1,000 linear feet of permanent guardrail to be installed atop the treatment plant roofs. The remaining scope of work to be completed includes guardrail installations and subsequent roofing system improvements. Project completion is estimated Summer 2026.
- c. Canal Pipeline Replacement Project (GC25005): The Canal Pipeline Replacement Project will install approximately 3,800 feet of new 12", 8", 6", and 4" welded steel pipe to replace asbestos-cement pipe and leak-prone plastic service laterals installed as early as 1951. The District was awarded a Bay Area Integrated Regional Water Management (IRWM) Proposition 1 Round 2 grant in the amount of \$6,408,000 to implement the Marin City/San Rafael Water Supply Resilience Project. The grant also includes funding for community partners to conduct project-related outreach to support implementation and community-based water education activities.
- Project Budget: \$2,958,870
 - Monthly Activities: The Project is complete.
- d. Bon Tempe Treatment Plant Backwash Valve Replacement Project (D23008): This project is part of the District's Capital Improvement Program and will address the deteriorating condition of the existing backwash system by replacing existing backwash valves, select pipe, and associated appurtenances.
- Project Budget: \$1,200,960
 - Monthly Activities: The contractor completed all exterior work and is preparing to begin interior work between this April and August. The contractor will begin replacing the existing 24-inch backwash valves on April 13. Remaining work includes backwash valve replacements, 8-inch house water system piping, and other miscellaneous improvements. Project completion is estimated Summer 2026.
- e. Kastania Pump Station Rehabilitation Project Phase II (D21027): This project will install a single, new high efficiency pump and motor and will incorporate various new drainage features at Kastania Pump Station. The project will also install a new 16" pressure relief valve and 8,000-gallon pressure relief discharge tank at Ignacio Treatment Plant.
- Project Budget: \$3,733,577
 - Monthly Activities: The contractor continues to complete the initial phase of the project, which includes procuring equipment and materials for installation. Field installation work will begin once all materials are procured. Project completion is estimated Summer 2027.
- f. Marin City Phase II Pipeline Replacement Project (GC25005): Marin City Phase II Pipeline Replacement Project is a component of the District's Capital Improvement Program. The Project will install approximately 10,440 feet of 16, 8, 6 and 4-inch welded steel pipe to replace the old, leak prone, seismic deficient cast iron and asbestos cement piping installed as early as 1961.
- Project Budget: \$5,387,010

- Monthly Activities: The contractor has completed all mainline system piping, totaling over 10,440 linear feet. The contractor has completed system pressure testing and disinfection at Park Circle and Burgess Court, and are current installing new water services along these streets. The contractor is also performing pressure testing and disinfection for all other system piping including Donahue Street, Buckelew Street, and Bay Vista Circle. Remaining work includes water service installations, and final asphalt paving and concrete restorations. The project is estimated to be completed by July 2026.

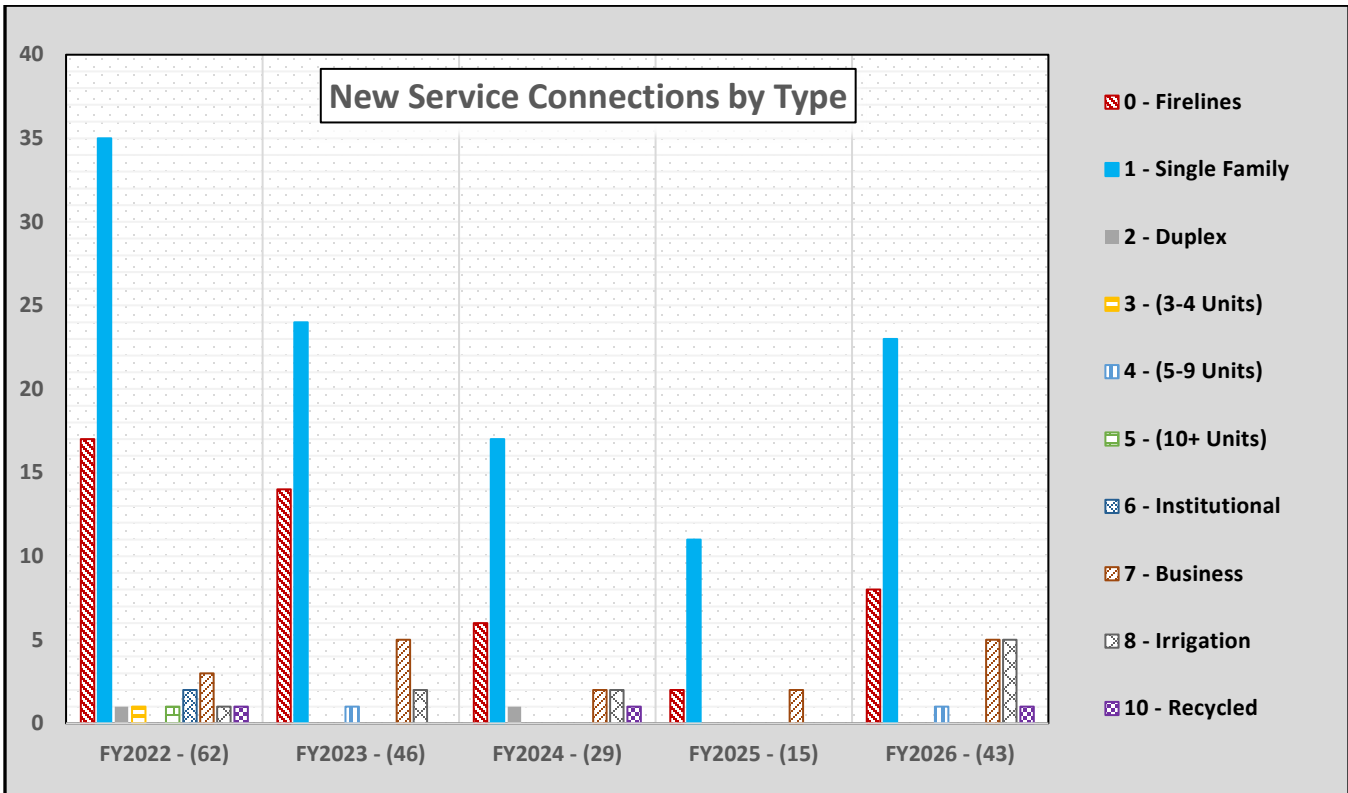
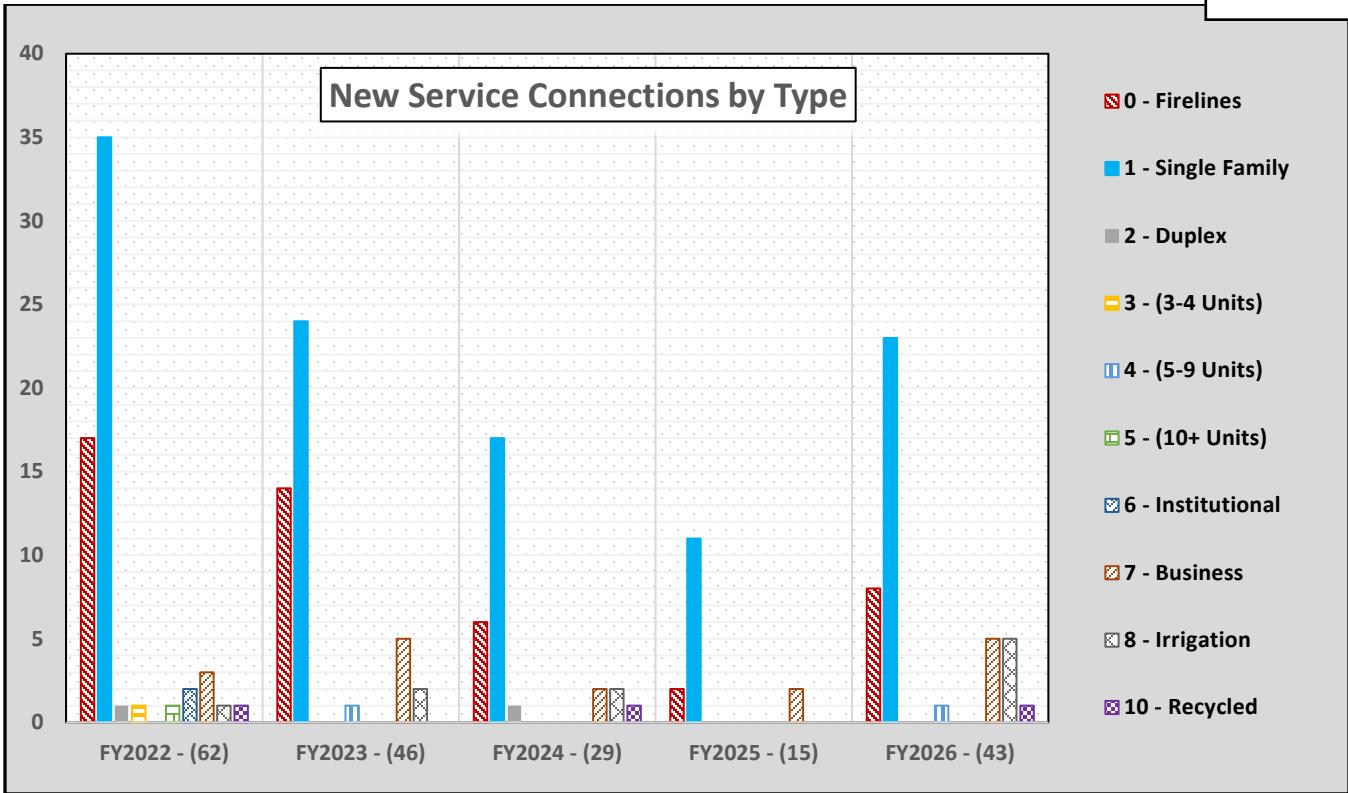
- g. Sleepy Hollow Pipeline Replacement Project (F24002): Sleepy Hollow Pipeline Replacement Project is a component of the District’s Fire Flow Improvement Program. This Project will install approximately 4,250 feet of new 12-, 8-, and 6-inch welded steel pipe to replace old, leak-prone, fire flow deficient piping installed as early as 1932.
 - Project Budget: \$2,328,132
 - Monthly Activities: The contractor has completed mainline piping installation on Legend Road and is currently installing mainline on Deer Hollow Road. The contractor will continue progressing towards Oakcrest Road and the Alameda. Project completion is estimated Summer 2026.

- h. Alpine Barge Anchor and Pipe Float Replacement Project (D24010): This project will install new pipe floats, barge anchoring, connections, and appurtenances at the Alpine Reservoir pump barges located within District Watershed Lands.
 - Project Budget: \$262,000
 - Monthly Activities: The District’s on-call contractor mobilized to the project in March and has begun installing pipe floats. The project will be complete early Summer 2026.

- i. Bolinas Road Pipeline Replace Project (D18026): This project will install approximately 4,350 feet of new 10”, 8”, 6” and 4” welded steel pipe to replace leak prone cast iron pipe that’s over 100 years old.
 - Project Budget: \$3,300,855
 - Monthly Activities: The contract was awarded at the February 24 Board of Directors meeting, and contract execution is underway. The contractor has begun preparing project submittals including the construction schedule and traffic control plan. Work is anticipated to begin May 2026, and be completed Fall 2026.

6. Other:

Pipeline Installation	FY 2025/26	FY 2024/25
Pipe installed during March (feet)	7,908	5,202
Total pipe installed this fiscal year (feet)	21,130	26,901
Total miles of pipeline within the District	908*	908*
<i>* Reflects adjustment for abandoned pipelines</i>		
Pipe Locates (1,276 Responses)	FY 2025/26	FY 2024/25
Month of March (feet)	37,962	26,755
Total this fiscal year (feet)	255,396	323,030
Main Line Leaks Repaired	FY 2025/26	FY 2024/25
Month of March	12	10
Total this fiscal year (7/1/25-5/31/26)	98	113
Services	FY 2025/26	FY 2024/25
Service upgrades during March	6	11
Total service upgrades this FY	111	139
Service connections installed during March	0	3
Total active services as of April 1st, 2025	60,639	60,585
(Total Including firelines)	62,039	61,972



7. Recruitments and Hires:

The District recruited for the following positions:

1. Assistant or Associate Engineer
2. Assistant Utility-Maintenance Worker
3. Mechanical & Electrical Maint Worker III/IV
4. Watershed Aide (Veg Management)

The District hired new employees for the following positions:

1. Assistant Utility-Maintenance Worker
2. Business Systems Analyst II
3. Customer Service Field Inspector
4. Watershed Aide – Veg Management (2)

8. Demand Management:

	Mar-26	FY 25/26 TOTAL	FY 24/25 TOTAL	FY 23/24 TOTAL
WATER-EFFICIENCY PROGRAMS				
Water-Use Site Surveys				
Conservation Assistance Program (CAP) Consultations				
Residential properties resi 1-2 (single-family)	73	658	692	404
Residential properties resi 3-5 (multi-family units)	0	9	10	6
Non-residential properties resi 6-7 (commercial)	0	0	1	0
Dedicated irrigation accounts resi 8-10 (large landscape)	0	3	7	0
Marin Master Gardeners' Marin-Friendly Garden Walks				
Residential garden walks	10	104	147	173
Public Outreach, Education, Customer Service				
Public outreach events (number of people attending)	0	2522	3870	7022
Public education events (number of participants)	142	482	265	425
Department customer calls/emails	554	4493	6124	4485
Outreach to new Marin Water customers (letters sent)	135	1467	1483	1908
School Education				
School assemblies				
Number of activities	1	12	19	19
Number of students reached	500	3498	7212	21850
Field trips				
Number of activities	2	5	22	16
Number of students reached	48	108	471	343
Classroom presentations				
Number of activities	7	13	13	14
Number of students reached	271	400	390	457
Other (e.g. Earth Day booth events, school gardens)				
Number of activities	0	0	2	3
Number of students reached	0	0	225	400
Incentives				
Rain Barrel/Cisterns approved	0	3	14	9
Rain Barrel/Cisterns gallons	0	1860	13650	0
Rain Barrel Give-a-way (Gallons)	1700	13350	33550	4840
"Cash for Grass" Lawn Replacements total properties approved	2	60	81	61
"Cash for Grass" (Best Practices) square ft. lawn replaced	0	3721	17699	0
"Cash for Grass" (Standard) square ft. lawn replaced	1729	76139	51049	0
"Cash for Grass" (MCSTOPP) square ft. lawn replaced	0	5420	3555	0
Number of Laundry-to-Landscape Systems (kits) approved	0	0	0	1
Hot water recirculating system rebates	1	5	6	11
Pool Cover rebates	0	5	25	35
Number of Smart Home Water Monitor "Flume Direct Distribution" redeemed	36	318	456	544
Number of Smart Controllers MW rebates approved	3	18	37	49
Number of Smart Controllers "Rachio Direct Distribution" approved	5	77	184	219
Custom Rebate - Commercial and Multi-Family	0	1	1	0
Advanced Metering Infrastructure (AMI)				
AMI leak letters sent to customers (>200 GPD)	152	909	1319	1330
ORDINANCES				
Water Waste Prevention				
Water Waste Reports Received	11	79	177	224
Water Waste Notifications Sent	2	13	34	49
Landscape Plan Review				
Plans submitted	8	91	90	117
Plans exempt	3	18	15	23
Plans completed	7	25	23	30
Plans in workflow (pass & fail)	20	147	139	172
Tier 4 Exemption				
Inspections that resulted in a pass	0	0	1	2

9. Watershed Protection:

Search and Rescue

Rangers conducted a search-and-rescue for a lost runner in March. The lost party was located in about an hour and was given a ride back to their car.

Senior Park Ranger Cerkel Honored

Senior Park Ranger Matt Cerkel was honored by the Park Rangers Association of California for his service as the groups president from 2016-2025. He was also awarded the association’s Generalist Ranger Certification, which requires over 1000 hours of training. This certification has recently become a requirement for MMWD Park Ranger IIs and above.



RANGER ACTIVITIES	
Law Enforcement	#
MMWD Ordinance Violations	
• Cites	61
• Dog Off Leash	1
• Parking	60
• Warnings	211
Penal Code Violations	
• Vandalism	6
• Verbal Dispute	1
Vehicle Code Violations	
• Parking Violations Cites	12
• Warnings	9
Fish and Wildlife	
• License Checks	25
• Fishing without License Cites	2
• Warning for Fishing Violations	7
Other	
Warrant Arrest	1
Misc. Law Enforcement Calls	16
Assisting Outside Law Enforcement	1
Medical/Fire	
• Medical Calls	9
• Assist Fire/EMS	1
Search and rescue	
Search and Rescue	1
Preventive Search and Rescue	3
General	
Visitor Assists	86
Dam Checks	80
Assist MMWD groups	46
Outreach and Interpretation	1
Cattle Trespass	1
Watershed Observation Reports	
Received	15
Additional Patrols	
Foot	81 miles
Bike	58 miles
ATV/UTV	212 miles
Boat patrols	2
LIDAR patrols	1



2025, the District, with assistance from Underwater Resources, Inc., a specialized underwater construction firm, performed an underwater inspection of the outlet valves and confirmed the valves need to be replaced.

The District is proposing to contract with GEI Consultants, Inc. (GEI), a firm that has over 50 years of experience in dam design and safety retrofits and has completed dam projects in all 50 states. The proposed work focuses on replacement of both Phoenix and Bon Tempe outlet control elements and associated actuation systems. Services include document review, field investigations (including further underwater inspections), preliminary design, final design, regulatory coordination and permitting with the state Division of Safety of Dams (DSOD), environmental documentation support, and bidding support assistance. GEI has performed numerous feasibility level designs, final designs, preparation of plans and specifications, and construction management. GEI's staff are local to the Bay Area, and the proposed team has completed dam projects from concept through construction and includes former DSOD employees.

The proposal submitted by GEI provides a comprehensive approach based on their subject matter expertise, familiarity with the District's system from performing work on the District's dam assessments, and attention to detail. District staff recommends the District select GEI to proceed with the Phoenix and Bon Tempe Outlet Valve Design Contract.

Budget:

- Professional Services Agreement: \$1,155,588
- Contingency (15%): \$173,000
- Total Budget: \$1,328,588
- Budget Category: A1A05

The proposed design services are scheduled to be completed in April 2027.

District staff recommends that the Board approve Professional Services Agreement MA-6545 with GEI Consultants, Inc., for design engineering services for the Phoenix and Bon Tempe Outlet Valve Design Contract and authorize the General Manager to execute the agreement. The proposed agreement will be for an amount of \$1,155,588, with a staff requested contingency of \$173,000, for a total not to exceed amount of \$1,328,588. Funding to pay for this agreement will utilize funds identified for this project in the current two-year capital program.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: The Phoenix and Bon Tempe Outlet Valve Design Contract is funded in the Fiscal Year 2025/2026 Adopted Capital Budget and is in the five-year Capital Improvement Plan. As shown in the table below, the total cost for the agreement with GEI is \$1,155,588 with a staff requested contingency of \$173,000 for a total not to exceed amount of \$1,328,588.

Task Description	Budget
Phoenix Lake Dam	
Task 1 – Will include project management and coordination, as built document review and field studies, design services thru 100% design package, environmental compliance (CEQA) including regulatory agency permitting and bidding support services.	\$606,748
Bon Tempe Dam	
Task 2 – Will include project management and coordination, as built document review and field studies, design services thru 100% design package, environmental compliance (CEQA) including regulatory agency permitting and bidding support services.	\$548,840
Professional Services Agreement Total	\$1,155,588
Contingency (15%)	\$173,000
Total Authorized Amount	\$1,328,588

ATTACHMENT(S): None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Engineering	 <hr/> Alex Anaya Engineering Director	 <hr/> Ben Horenstein General Manager



STAFF REPORT

Meeting Type: Board of Directors

Title: Request to Adjust Salaries for the Communications and Public Affairs Manager, the Water Resources Specialist Series and to Establish Flex Staffing Classifications for the Payroll Technician and HR Technician Job Series

From: Vikkie Garay, Human Resources Manager

Through: Ben Horenstein, General Manager

Meeting Date: April 21, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Approve salary adjustments for the Communications and Public Affairs Manager, Assistant Water Resources Specialist and the Associate Water Resources Specialist and approve the addition of two flex staffing classifications for the Payroll Technician and HR Technician job series to align with business needs

SUMMARY: Staff is requesting several salary/job classification adjustments to align these positions with the ongoing work at the District and to meet District business needs. First, to support the District’s strategic plan and related initiatives, staff seeks to add responsibilities that increase and modify the duties of the Communications and Public Affairs Manager position. Commensurate with these added responsibilities, staff is requesting approval for a 5% salary increase for this position.

Second, as part of the agreement to extend the Memorandum of Understanding with SEIU, all engineering classifications received a salary adjustment of 6% to align with the competitive market for engineering positions in the Bay Area. Staff is seeking approval to adjust the salary for the Assistant Water Resources Specialist and Associate Water Resources Specialist by 6%, retroactively to February 9, 2026 – the same effective date as the equity adjustment for the engineering series. With this approval, staff will update Amendment No. 1 to the MOU to include this position series in the equity adjustment.

Third, District Administrative Policy No. 50 outlines the purpose and application of flexibly staffed classifications. Under the policy, flexibly staffed classifications are a classification series wherein the assigned work is similar at the lower level and journey level of the classification series. Flexible classes within the District are typically flexible up to the II-level. The objective of the policy is to support the growth and retention of employees.

The District currently has specified classifications for the Payroll Technician in the Finance Department, and Human Resources Technician in the Human Resources Department. As part of the District's efforts to upgrade SAP, which is an Enterprise Resource Planning (ERP) software module, these classifications are performing higher level work, with more technical expertise and cross training required. Staff has identified an ongoing need for a more advanced level of support across multiple payroll and HR functions. Staff is seeking approval to establish classifications for Payroll Technician I/II and Human Resources Technician I/II to more accurately reflect the journey level work that will be required in the modern version of SAP.

DISCUSSION: In addition to managing the District's communications program, the Communications and Public Affairs Manager will provide support and strategic advisement to the General Manager in planning, directing and reviewing District programs, initiatives, and operations; will support the General Manager in ensuring consistent follow-through on Board-related requests; and will coordinate cross-departmental responses to requests, when necessary. The incumbent is also responsible for overseeing the administration of Board meetings, records, and related processes.

After the Water Resources Division was created, an Assistant Water Resources Specialist and Associate Water Resources Specialist classification series was established to perform professional and technical water resources work in the areas of planning, system modelling, water quality, operations, climate change, and energy efficiency. The District has budgeted for one position in the series. This is a single incumbent position; the incumbent may be placed at the Assistant or the Associate level, depending on experience. The Assistant is distinguished from the Associate Water Resources Specialist in that the latter functions as a project manager and is responsible for ensuring project management and performs more complex engineering work. Both the Associate Engineer and the Associate Water Resources position require a valid Professional Engineer (P.E) license issued by the State. Staff desires to compensate the Assistant and Associate Water Resources Specialist at the same level as the Assistant and Associate Engineer.

The Payroll Technician and Human Resources Technician are both single-incumbent, non-represented positions. They work closely together to ensure consistent HR and payroll functionality and both positions provide specialized service to our employees. In addition, both of these classifications are responsible for interpreting and implementing increasingly complex labor regulations.

As the District has progressed through the modernization of its HR and Payroll systems, it has become evident that these classifications will need to be more adept at configuring, troubleshooting and utilizing data modules within the new ERP software. They will also be taking on the lead training role for their respective payroll and HR modules. Incumbents at the II level will perform all tasks currently covered in the existing classification, and they will be expected to perform additional journey level tasks, including reporting, research, reconciliation, analysis and legal compliance. Incumbents in these classifications will be responsible for providing support to employees and managers for the new employee self-service and manager self-service HR and Payroll modules.

These adjustments will not result in a change to overall staffing numbers within the District. In accordance with District Flex Staffing policy, internal staff will be eligible for progression to the higher level only after meeting specified performance criteria. When employees are moved to the higher level, the resulting lower-level vacancy will be eliminated as an offset but may be utilized to fill future vacancies within these classifications.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: The current salary range for the Communications and Public Affairs Manager is \$183,768 to \$233,064. With a 5% increase, the salary at the top step would be \$244,717. The cost of the proposed salary adjustment would be \$11,653, annually.

The Water Resources Specialist position is currently staffed at the Associate level. The current salary for that position is \$137,904 to \$166,572. The cost increase attributable to the equity adjustments for the Associate Water Resources classification at the top step is an additional \$9,996, annually.

The current salary ranges for the Human Resources Technician and Payroll Technicians are \$95,772 to \$116,928, and \$93,900 to \$114,624, respectively. Staff recommends that the Human Resources Technician II and Payroll Technician II classifications be aligned, with the salary range of \$100,561 to \$122,774 for both positions. If both positions are filled at the higher level, the additional cost of the proposed flex staffing classifications would be \$15,508 annually.

Sufficient funds are available in the current budget to account for the cost of these salary adjustments.

ATTACHMENT(S): None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Human Resources		
	<p>Vikkie Garay HR Manager</p>	<p>Ben Horenstein General Manager</p>



STAFF REPORT

Meeting Type: Board of Directors

Title: Approve Amendment No. 1 to Agreement MA 6312 with Red Canary, Inc. for Managed Security Services

From: Bret Uppendahl, Finance Director

Through: Ben Horenstein, General Manager

Meeting Date: April 21, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Approve Amendment No. 1 to MA 6312 to renew an agreement with Red Canary, Inc., a Managed Security Service Provider (MSSP) for Managed Detection and Response (MDR), Endpoint Protection MDR, User Protection, and Active Remediation for Endpoints for an additional three-year term, effective on April 20, 2026 through April 29, 2029 for the total amount of \$146,142 and Authorize the General Manager to execute the agreement

SUMMARY: Protection of the District’s IT infrastructure and assets from cybersecurity threats is achieved through a “defense-in-depth” strategy, consisting of layers of defense from a variety of best of breed solutions and providers. The Red Canary services provide constant monitoring of activity and behavior across all workstations and server endpoints on District networks. This telemetry is analyzed and correlated to identify potential threats. These analytic matches are then subject to expert investigation to separate real threats from false positives. Finally, a response is mounted to the threats identified without intervention by District IT staff – to isolate the infected PC or to neutralize the detected threat. The solution is comprehensive, fully automated, collects data 24x7, and will shut down detected threats before they have an opportunity to spread throughout the enterprise.

DISCUSSION: The District has utilized cybersecurity services from Red Canary for the past three years. The service was initially recommended to the District as part of a remediation plan which resulted from a cybersecurity vulnerability assessment conducted in conjunction with the federal Cybersecurity & Infrastructure Security Agency (CISA). After an extensive review of industry leading MDR solutions, Red Canary was chosen based on its demonstrated detection accuracy, speed of response, depth of integration with existing security tools, and the breadth of its threat intelligence capabilities. Red Canary continually monitors activity throughout the District’s IT infrastructure, collecting and analyzing hundreds of millions of data points daily.

Staff recommends that the Board approve Amendment No. 1 of agreement MA 3612 for the renewal agreement for MSSP services through April 29, 2029 with Red Canary for a total amount of \$146,142 and authorize the General Manager to execute the amendment.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: This renewal covers all services from Red Canary, including Red Canary MDR Complete, End Point Protection MDR, User Protection MDR, and Active Remediation for Endpoints to cover 300 end-points and users for a period of 36 months. Funding for this agreement is currently available within the Information Technology Department’s budget.

ATTACHMENT(S): None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Finance	 Bret Uppendahl Finance Director	 Ben Horenstein General Manager



STAFF REPORT

Meeting Type: Board of Directors
Title: Approve a Lease Agreement for Xerox Multifunction Devices
From: Bret Uppendahl, Finance Director
Through: Ben Horenstein, General Manager
Meeting Date: April 21, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Approve an agreement with the Xerox Corporation for a 60-month lease for 13 Xerox AltaLink C8200 series multi-function devices (print, copy, scan, email) for a total amount of \$107,104.80 and authorize the General Manager to execute the agreement

SUMMARY: The District currently has multiple stand-alone contracts with various vendors for a wide variety of print, copy and scan machines. Standardizing on a single make and product family of multi-function devices (MFDs) offers significant operational advantages for the District. By deploying standardized devices from a unified product line, the District will benefit from a consistent user experience, reducing the learning curve for staff and minimizing disruption to daily workflows. A homogeneous fleet of MFDs also simplifies procurement, maintenance, and support and troubleshooting is more efficient. Uniform devices can be administered, monitored, and updated through a single management console, reducing the burden on IT staff.

The AltaLink C8200 series further provides modern capabilities including advanced security features, cloud connectivity, and high-volume output performance, ensuring the District's document infrastructure meets current and near-term operational demands. Together, these factors are expected to reduce total cost of ownership, improve service reliability, and deliver a more consistent and productive experience for all District personnel. The lease includes support, maintenance, and consumables at a fixed, per-page printing rate and a fair market value (FMV) purchase option at the end of the lease term.

DISCUSSION: To date, the District has purchased laser printers and multi-function devices on an ad hoc basis, with each department procuring devices without regard to District-wide standards or a long-term maintenance and support strategy. This has led to a great deal of inefficiency and has increased the cost of ownership for these devices. Latest inventories reveal that the District owns over 50 devices of varying makes, models, ages, and capabilities. Furthermore, many of these devices are no longer supported and are difficult to service due to their age. Stocking consumables for these devices is costly, complex, and sometimes wasteful. Given the short product lifecycles and rapid evolution of

technology, it is better to lease these devices rather than to purchase them. Lastly, a usage model based on impressions printed and that incorporates the cost of all consumables and maintenance into the monthly lease expense is much more cost effective. This approach also provides a predicable cost model for budget planning and resource allocation. Finally, having a majority of District devices under one service contract with the same vendor, greatly improves service turnaround times and reduces downtime.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: The District is utilizing a State-negotiated contract through the University of California (OMNIA) for the terms and conditions of the lease. By using the pre-negotiated contract, the District benefits from the scale and leverage of the University of California’s (UC) purchasing power. These types of contracts, also known as Lead Agency Marketing Partnerships, are used by local and state governments across California to ensure favorable terms and discounted pricing.

The Lease Agreement for 13 Xerox Altalink C8200 series MFDs for a term of 60-months with the Xerox Corporation is \$1,785.08 per month, totaling 107,104.80 over the five-year term. Funding for the lease is available within the Information Technology Department’s current approved budget.

ATTACHMENT(S): None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Finance		
	<p>Bret Uppendahl Finance Director</p>	<p>Ben Horenstein General Manager</p>



STAFF REPORT

Meeting Type: Board of Directors

Title: Public Hearing and Report In Compliance with Assembly Bill 2561. (Gov. Code § 3502.3.)

From: Vikkie Garay, Human Resources Manager

Through: Ben Horenstein, General Manager

Meeting Date: April 21, 2026




TYPE OF ITEM: Approve X Informational

RECOMMENDATION: Hold a Public Hearing pursuant to California State Assembly Bill 2561 (AB 2561 codified at Cal. Govt. Code § 3502.3) to receive a report on the status of District vacancies and recruitment and retention efforts

SUMMARY: AB 2561 requires public agencies, including the District, to hold at least one public hearing per fiscal year to report on vacancies and recruitment and retention efforts and to identify any policies, procedures, and recruitment activities that may present obstacles in the agency’s hiring process.

AB 2561 also provides all recognized employee organizations with the opportunity to make a presentation to the Board. Service Employee International Union (SEIU), Local 1021, the recognized employee organization or bargaining unit for represented employees in the District, was notified of this item and invited to make a presentation on District vacancies and recruitment and retention efforts.

DISCUSSION: At the public hearing, staff will present on current vacancies within the bargaining unit, as well as District recruitment and retention efforts.

The current vacancy rate for positions in the bargaining unit is 11%. In April 2025, the vacancy rate was 11% and in April 2026, the vacancy rate is 11%. The recruiting staff has recently extended two job offers; these upcoming hires will adjust the vacancy rate in the bargaining unit from 11% to 10%.

AB 2561 also provides that the District should identify any necessary changes to policies, procedures, and recruitment activities that may lead to hiring obstacles. Staff have not identified any necessary changes to policies and procedures that may present obstacles in the hiring process. Staff continue to employ modern and efficient recruitment processes to fill vacant positions and will continue to review processes to look for ways to improve the effectiveness of the process.

To support employee retention, the District has numerous programs in place to foster positive employee experiences such as a comprehensive onboarding program, employee engagement and recognition programs, commuter benefits, alternative work schedules, telework and career growth opportunities.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: There is no fiscal impact associated with this status update.

ATTACHMENT(S): None.



STAFF REPORT

Meeting Type: Board of Directors
Title: 2026 Annual Strategic Work Plan Progress Update
From: Adriane Mertens, Communications and Public Affairs Manager
Through: Ben Horenstein, General Manager
Meeting Date: April 21, 2026

AM
BH

TYPE OF ITEM: Action X Information

RECOMMENDATION: Receive progress update on the 2026 Annual Strategic Work Plan

SUMMARY: The General Manager will review with the Board the progress that has been made on the 2026 annual work plan, which supports the goals and objectives identified in the District’s Five-Year Strategic Plan (2024-2028).

DISCUSSION: In February 2024, the Board adopted the District’s Five-Year Strategic Plan, which covers the 2024-2028 time period. To operationalize the strategic plan, a work plan will be developed in each of the five years outlining the specific actions to be taken on an annual basis to help advance the goals and objectives in the Five-Year Strategic Plan. Each action item in the work plan, which augments the day-to-day work of the District, includes key milestones and associated timelines to help the District stay on target with its five-year goals and objectives. Periodic updates on the progress of the annual work plans are then provided to the Board.

The 2026 Annual Strategic Work Plan (attached) was reviewed with the Board of Directors at the Annual Board Retreat on December 1, 2025. The finalized work plan, which incorporated input from the Board, was accepted by the Board at the December 16, 2025 Board meeting. The General Manager will highlight progress made on various elements of the work plan since that time.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



UPCOMING MEETINGS

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month, which may include Board interest in adding future meeting items. The schedule is tentative and subject to change pending final publication and posting of each meeting agenda.

Internal Meetings		
Meeting Date	Meeting Type	Key Item(s)
Thursday, Apr. 23, 2026 9:30 a.m.	Finance & Administration Committee Meeting	Budget Update
Tuesday, Apr. 28, 2026 9:30 a.m.	Planning Committee Meeting/Special Meeting of the Board of Directors	Water Main Breaks in Distribution System, and Urban Water Management Plan
Tuesday, May 12, 2026 5:00 p.m.	Board of Directors' Regular Bi- Monthly Meeting with Closed Session to follow	Water Efficiency High School Video Contest Winners

External Meetings	
Meeting Date	Meeting Type
Monday, Apr. 27, 2026 9:30 a.m.	North Bay Water Reuse Authority Board Meeting
Monday, May 4, 2026 9:00 a.m.	Sonoma Water Advisory Committee/Technical Advisory Committee Meeting
Tuesday, May 5, 2026 thru Thursday, May 7, 2026 9:30 a.m.	ACWA Spring Conference
Friday, May 8, 2026 9:30 a.m.	North Bay Watershed Association Meeting