NOTICE OF THE PLANNING COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, July 28, 2026 at 9:30 AM

AGENDA

LOCATIONS:
Open Session to start at or after 9:30 a.m.
Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:
The public may attend this meeting in-person or remotely using the following methods:
On a computer or smart device, go to: **https://marinwater.zoom.us/j/86822995553**
By phone, dial: **1-669-444-9171** and use Webinar ID: **868 2299 5553.**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the committee chair may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- In-Person Attendee: Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- Remote Attendee: Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. **Call to Order and Roll Call**

2. **Adoption of Agenda**

3. **Public Comment on Non-Agenda Matters**

   This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

4. **Regular Items** (9:35 a.m. – Time Approximate)

   a. Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on June 30, 2026

   RECOMMENDATION: Accept the minutes

   b. Fire Flow Improvement Program – Palm Avenue Pipeline Replacement Project (F26002)

   RECOMMENDATION: Review and comment on the proposed Fire Flow Improvement Program – Palm Avenue Pipeline Replacement Project

5. **Upcoming Meeting**

   The next Planning Committee Meeting/Special Meeting of the Board of Directors is scheduled for Tuesday, August 25, 2026 at 9:30 a.m.

6. **Adjournment** (9:45 a.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 07-24-2026

MARIN WATER

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on June 30, 2026
From:	Terrie Gillen, Board Secretary
Through:	Ben Horenstein, General Manager
Meeting Date:	July 28, 2026

TYPE OF ITEM: X Approve Review and Comment

RECOMMENDATION: Accept the minutes

SUMMARY: There was a Planning Committee Meeting/Special Meeting of the Board of Directors on June 30, 2026. Staff is requesting that the minutes from that meeting be accepted.

DISCUSSION: None.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Draft June 30, 2026 Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	Terrie Gillen **Board Secretary**	Ben Horenstein **General Manager**

Attachment 1

NOTICE OF THE PLANNING COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, June 30, 2026 at 9:00 AM

MINUTES

LOCATIONS:
Open Session to start at or after 9:00 a.m.(earlier start time only for today)
Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925
Outside location for Director Jed Smith – 105 Herring Pond Road, Plymouth, MA 02360

Public Participation:
The public attended this meeting in-person or remotely using the following methods: on a computer or smart device, https://marinwater.zoom.us/j/86822995553, or by phone, 1-669-444-9171, using Webinar ID No.: 868 2299 5553.

AGENDA ITEMS:

1. Call to Order and Roll Call

Planning Committee Chair Larry Russell called the meeting to order at 9 AM.

DIRECTORS PRESENT
Diana Maier
Matt Samson
Jed Smith
Ranjiv Khush
Larry Russell

2. Adoption of Agenda

Director Samson made the motion to adopt the agenda. Vice Chair Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Samson, Smith, and Russell

Motion passed.

3. Public Comment on Non-Agenda Matters

There were no public comments.

4. Regular Items

a. Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on May 14, 2026

RECOMMENDATION: Accept the minutes

Vice Chair Khush motioned to accept the minutes. Director Samson seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Samson, Smith, and Russell

The minutes were accepted.

b. Capital Improvement Program – North Marin Line Stabilization Phase 1 Project (D26022)

RECOMMENDATION: Review and comment on the Capital Improvement Program – North Marin Line Stabilization – Phase 1 Project

Engineering Design Manager Zak Talbott and Associate Engineer Lucas Salem presented this item.

Discussion followed.

There were no comments.

No formal action was taken.

c. Two Professional Services Agreements for Geotechnical Engineering, and Field and Laboratory Materials Testing Services

RECOMMENDATION: Review and comment on two proposed professional services agreements with separate consultants for on-call "as-needed" geotechnical engineering and field and laboratory materials testing services, with each contract fee in an amount not to exceed $750,000

Engineer Construction Manager Mark Kasraie presented this item.

Brief discussion followed.

There were no comments.

No formal action was taken.

d. Panorama Environmental On-Call Environmental Compliance and Permitting Services Contract Amendment No. 1

RECOMMENDATION: Review and comment on the proposed Amendment No. 1 to Miscellaneous Agreement 6446 (MA-6446) with Panorama Environmental to increase the funding for the existing on-call environmental professional services agreement by $400,000 to address cultural resources compliance, tribal coordination, monitoring, and resource protection services, for a new total not-to-exceed contract amount of $650,000

Engineer Planning Manager Elysha Irish and Environmental Planner Carly Blanchard presented this item.

Discussion ensued.

There were no public comments.

No formal action was taken.

e. Information Technology Updates

RECOMMENDATION: Review and comment on the initiatives and projects in the Information Technology Department

Finance Director Bret Uppendahl and IT Manager Brad Taylor presented this item.

Discussion between staff and the directors occurred throughout the presentation.

There were no public comments.

No formal action was taken.

f. Laboratory Analysis Agreements for Fiscal Years 2027 & 2028

RECOMMENDATION: Review and comment on the proposed laboratory analysis agreements for fiscal years 2027 and 2028

Water Resources Director Paul Sellier and Water Quality Manager Matthew Steiner presented this item.

Discussion ensued.

There were no public comments.

No formal action was taken.

5. Upcoming Meeting

Committee Chair Russell announced the next Planning Committee Meeting will occur on Tuesday, July 28, 2026.

6. Adjournment

There being no further business, the Planning Committee Meeting/Special Meeting of the Board of Directors adjourned their meeting on June 30, 2026, at 10:08 a.m.

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Board Secretary

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Fire Flow Improvement Program – Palm Avenue Pipeline Replacement Project (F26002)
From:	Alex Anaya, Director of Engineering
Through:	Ben Horenstein, General Manager
Meeting Date:	July 28, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the proposed Fire Flow Improvement Program – Palm Avenue Pipeline Replacement Project

SUMMARY: The Fire Flow Improvement Program - Palm Avenue Pipeline Replacement Project will install approximately 1,730 feet of new pipe in the unincorporated community of Kentfield. District staff will make a recommendation for contract award at a future regularly scheduled Board meeting.

DISCUSSION: The Palm Avenue Pipeline Replacement Project is a component of the District's Fire Flow Improvement Program. This Project will install approximately 1,730 feet of new 6" and 8" welded steel pipe to replace the old, leak-prone, fire flow deficient piping installed as early as 1937.

The Project will be constructed in coordination with Marin County's upcoming road resurfacing project. As part of this coordination effort, the County has agreed to waive the District's standard requirement to perform typical resurfacing along Palm Avenue. Instead, the District will be permitted to perform plug pavement restoration, with the County completing the full-depth roadway restoration as part of its resurfacing project.

The project will take place in the locations described in Table 1 and shown on the map provided in Attachment 1.

Table 1

Pipeline Replacement Locations

STREET	LENGTH	INSTALLATION DATE	EXISTING SIZE & TYPE
Palm Avenue	1450 ft	1937	4” CIP
Laurel Grove Avenue**	80 ft	1935	8” CIP
Cypress Avenue**	68 ft	1962	6” ACP

*CIP = Cast Iron Pipe * ACP = Asbestos Concrete Pipe ** Pipeline Tie-In Location

These street segments were evaluated for the installation of recycled water piping. The nearest existing recycled water pipeline is approximately 3.9 miles away located at the intersection of San Pablo Avenue and Sequoia Road. The closest wastewater treatment plant, Central Marin Sanitation Agency, is located approximately 4.0 miles away in San Rafael. However, their facilities are not equipped to provide tertiary recycled water.

Summaries of the estimated Project costs and schedule are provided below.

Budget:

Engineer’s Estimate:	$ 710,000
Contingency (10%):	$ 71,000
Materials:	$ 173,000
District Labor/Inspection:	$ 155,000
Total Budget:	$ 1,109,000
Budget Category:	A2A

Project Implementation:

Project Advertisement:	July 14, 2026
Bid Opening:	July 30, 2026
Project Award:	August 18, 2026
Estimated Completion Date:	November 11, 2026
Duration:	85 days

District will open construction bids for this Project on July 30, 2026. Staff will make a recommendation for contract award of the Project at a future regularly scheduled Board meeting.

ENVIRONMENTAL REVIEW: The Director of Engineering has found that the Project is Categorically Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15302(c), Replacement or Reconstruction, and statutorily exempt under Public Resources Code section 21080.21, pipelines less than one mile. The Project qualifies for exemption pursuant to Section 15302(c) inasmuch as it is the replacement of existing water pipeline involving negligible or no expansion of capacity, and is statutorily exempt pursuant to Public Resources Code section 21080.21 since the proposed Project will replace less than one mile of pipe within the public right of way or street.

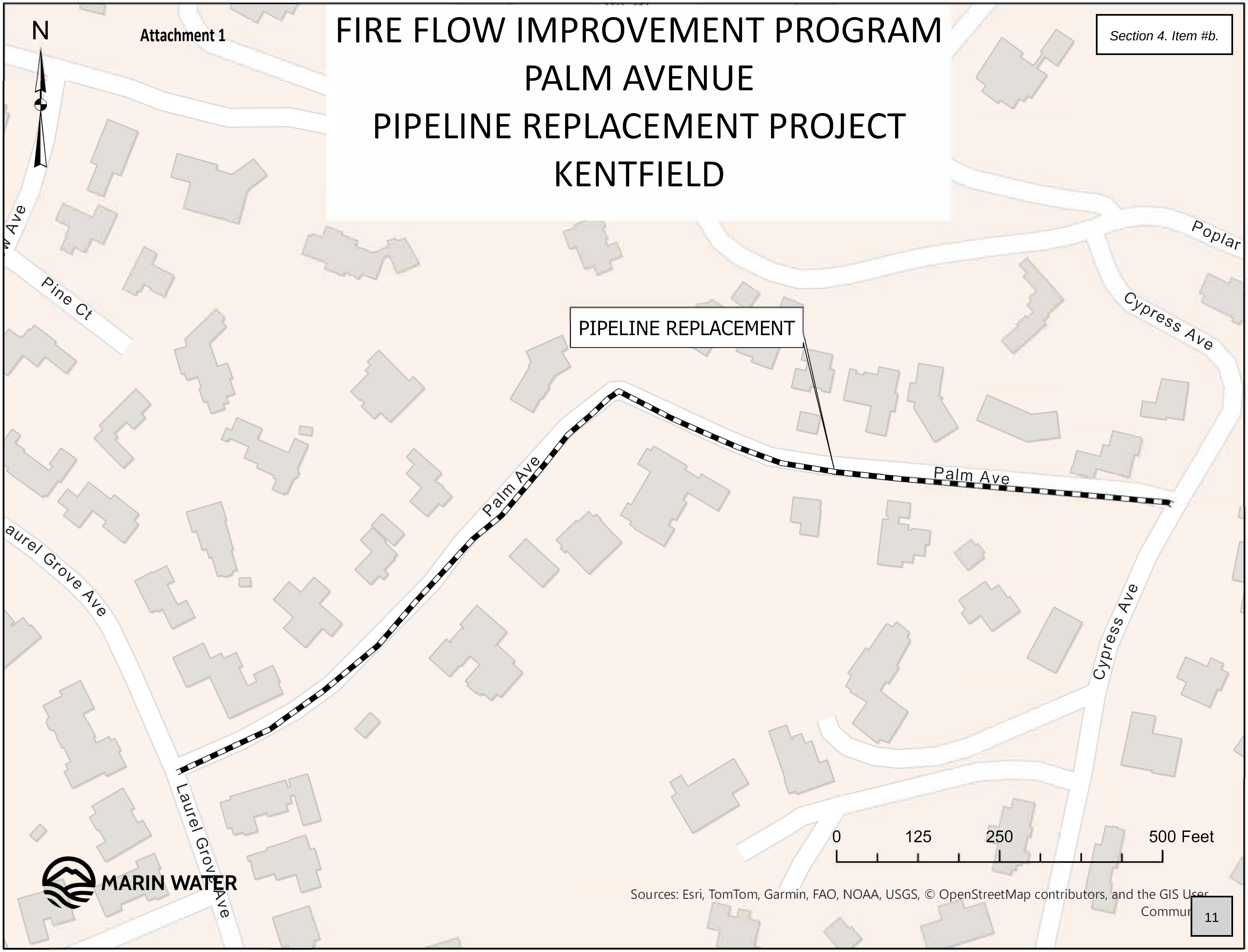
FISCAL IMPACT: The total cost to complete the Fire Flow Improvement Program – Palm Avenue Pipeline Replacement Project is estimated as $1,109,000, inclusive of District Labor, materials and contingencies. Funding for this project is included in the Adopted 2 Year Capital Improvement Budget (FY 2026-2027) and will be funded by the Fire Flow Program.

ATTACHMENT(S):

1. Site Map

Attachment 1

FIRE FLOW IMPROVEMENT PROGRAM
PALM AVENUE
PIPELINE REPLACEMENT PROJECT
KENTFIELD



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Commun