NOTICE OF THE PLANNING COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, September 22, 2026 at 9:30 AM

AGENDA

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public may attend this meeting in-person or remotely using the following methods:
On a computer or smart device, go to: **https://marinwater.zoom.us/j/86822995553**
By phone, dial: **1-669-444-9171** and use Webinar ID: **868 2299 5553.**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the committee chair may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- In-Person Attendee: Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- Remote Attendee: Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. **Call to Order and Roll Call**
2. **Adoption of Agenda**
3. **Public Comment on Non-Agenda Matters**

   This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

4. **Regular Items** (9:35 a.m. – Time Approximate)

   a. Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on August 25, 2026

   RECOMMENDATION: Accept the minutes

   b. Fairfax Manor 1st Lift Pump Station Reconstruction Project Update

   RECOMMENDATION: Review and comment on the Fairfax Manor 1st Lift Pump Station Reconstruction Project Update

   c. Two On-Call Capital Construction Contracts

   RECOMMENDATION: Review and comment on a proposed solicitation for bids for two On-Call Capital Construction Contracts for "as-needed" capital construction and repair work, with each contract amount not to exceed $1,000,000

   d. Fire Flow Improvement Program – Hillside Avenue Pipeline Replacement Project (F26001)

   RECOMMENDATION: Review and comment on the proposed Fire Flow Improvement Program - Hillside Avenue Pipeline Replacement Project

   e. Local Hazard Mitigation Plan Update

   RECOMMENDATION: Review and comment on the update of the District's Local Hazard Mitigation Plan

5. **Upcoming Meeting**

   The next Planning Committee Meeting/Special Meeting of the Board of Directors is scheduled for Tuesday, October 27, 2026, at 9:30 AM.

6. **Adjournment** (11:00 a.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 09-18-2026

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on August 25, 2026
From:	Terrie Gillen, Board Secretary
Through:	Shaun Horne for Ben Horenstein, General Manager
Meeting Date:	September 22, 2026

TYPE OF ITEM: X Approve Review and Comment

RECOMMENDATION: Accept the minutes

SUMMARY: There was a Planning Committee Meeting/Special Meeting of the Board of Directors on August 25, 2026. Staff is requesting that the minutes of that meeting be accepted.

DISCUSSION: None.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Draft August 25, 2026 Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department	Terrie Gillen Board Secretary	Shaun Horne for Ben Horenstein General Manager

Attachment 1

NOTICE OF THE PLANNING COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, August 25, 2026 at 9:30 AM

MINUTES

LOCATIONS:
Open Session to start at or after 9:30 a.m.
Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:
The public attended this meeting in-person or remotely using the following methods: on a computer or smart device, https://marinwater.zoom.us/j/86822995553, or by phone, 1-669-444-9171, using Webinar ID: 868 2299 5553.

AGENDA ITEMS:

1. Call to Order and Roll Call

Planning Committee Chair Larry Russell called the meeting to order at 9:30 AM.

DIRECTORS PRESENT
Diana Maier
Matt Samson (*arrived at 9:39 AM*)
Jed Smith
Ranjiv Khush
Larry Russell

2. Adoption of Agenda

Vice Chair Khush motioned to adopt the agenda. Director Maier seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Smith, Khush, and Russell

Absent: Director Samson

Motion passed.

3. Public Comment on Non-Agenda Matters

There was one (1) public comment.

4. Regular Items

a. Minutes of the Planning Committee Meeting/Special Meeting of the Board of Directors on July 28, 2026

RECOMMENDATION: Accept the minutes

Vice Chair Khush motioned to accept the minutes. Director Maier seconded the motion.

There were no public comments.

Voting Yea: Director Maier, Smith, Khush, and Russell

Absent: Director Samson

Motion passed.

b. Water Efficiency: Commercial, Industrial and Institutional (CII) Water Use

RECOMMENDATION: Review and comment on commercial, industrial, and institutional customers' water use trends

Water Resources Director Paul Sellier and Water Efficiency Manager Carrie Pollard presented this item.

During the presentation, Director Samson arrived at 9:39 AM.

Also, throughout the presentation there was discussion between staff and the directors.

After the presentation, there was one public comment.

This was only an informational item. No action was taken.

c. Marin County Grand Jury Report Responses

RECOMMENDATION: Review and comment on the proposed responses to the June 11, 2026 Grand Jury Report and provide staff with direction

General Manager Ben Horenstein presented this item.

Discussion followed between staff and the directors.

There were no public comments.

This item was an information item at the committee meeting and would be brought to the September 1 Board Meeting to be considered for approval.

5. Upcoming Meeting

Chair Russell announced that the next Planning Committee Meeting/Special Meeting of the Board of Directors is scheduled for September 22, 2026.

6. Adjournment

There being no further business, the Planning Committee Meeting/Special Meeting of the Board of Directors adjourned on August 25, 2026, at 10:29 AM.

____
Board Secretary

MARIN WATER

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Fairfax Manor 1st Lift Pump Station Reconstruction Project Update
From:	Alex Anaya, Director of Engineering
Through:	Shaun Horne for Ben Horenstein, General Manager
Meeting Date:	September 22, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the Fairfax Manor 1st Lift Pump Station Reconstruction Project Update

SUMMARY: Staff will provide an update on the Fairfax Manor 1st Lift Pump Station Reconstruction Project.

DISCUSSION: The District operates the Fairfax Manor 1st Pump Station located on District property at the intersection of Tamalpais Road and Berry Trail in the Town of Fairfax. In May of 2024, the Fairfax Manor 1st Pump Station was destroyed when an asphalt roadway grinder performing work on Tamalpais Road left the roadway and fell on top of the pump station. Staff responded to the incident by installing a temporary pumping facility to maintain continuous water service to the area and solicited a competitive Request for Proposals for the design of the replacement facility.

On August 16, 2024, the Board of Directors awarded a design contract to Carollo Engineers for the reconstruction project. The design phase was completed approximately 7 months later in March of 2025 after extensive design review and coordination with the Town of Fairfax. The District applied for an encroachment permit with the Town on March 13, 2025, and on April 4, 2025, the Town issued the encroachment permit to the District granting permission to perform the work, including reconstruction of the pump station and a driveway connection to Tamalpais Road. Since then, however, the District received additional requirements and conditions for reconstruction of the pump station from the Town. This has prevented the District from advertising the reconstruction project.

Staff will provide a project update to the Board, discussing key components of the existing and proposed pump station, and work completed to date.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.

STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Two On-Call Capital Construction Contracts
From:	Alex Anaya, Director of Engineering
Through:	Shaun Horne for Ben Horenstein, General Manager
Meeting Date:	September 22, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on a proposed solicitation for bids for two On-Call Capital Construction Contracts for "as-needed" capital construction and repair work, with each contract amount not to exceed $1,000,000

SUMMARY: The proposed On-Call Capital Construction Contracts will perform various as-needed construction, repair, or rehabilitation work associated with District water system facilities, roadway infrastructure, hillside slopes, and related works. District staff will make a recommendation for award of the two contracts at a future regularly scheduled Board meeting.

DISCUSSION: These two proposed contracts will serve as a component of the District's Capital Improvement Program to perform construction work on an "as-needed" basis, typically consisting of smaller projects that can be completed within one or two months.

Occasionally, the District identifies a need for a project that was not included in the original planned capital program. Examples of these projects may include small pipeline replacement projects (up to 200 or 300 total linear feet) when the occurrence of emergency pipe breaks increases in frequency for a given pipe segment or the installation or replacement of large transmission line valves requires resources beyond internal District capacity to perform the work. When these unforeseen projects arise, they often require significant project delivery efforts to prepare unplanned capital construction contracts through formal bid processes, which detracts from ongoing projects. As the District continues to grow its capital program, these two proposed on-call contracts will allow District staff to direct minor construction or repair work without redirecting resources from ongoing planned capital projects.

Once a project is identified, individual installations or repairs will be reviewed in the field by District staff and Contractor, and a scope of work will be agreed upon. The District Engineer will issue a task order to an available contractor that includes the scope of work, applicable District technical specifications and/or drawings, and a Notice to Proceed for the Contractor to begin. At the end of each workday, the District Engineer and Contractor will agree upon labor, materials, and equipment used in the direct performance of the work. Once the work is complete for each specific project, the contractor will submit completed Daily Extra Work Reports (DEWR) for the District's review and approval.

Executing two on-call contracts will allow the District to have two standby contractors available to perform these smaller as-needed projects. Utilizing two on-call contracts provides the District opportunity to complete more work in a more timely manner. Additionally, having two contracts with on-call contractors affords the District more opportunity to begin work in an urgent manner if one of the contractors is consumed with current work.

The mechanism for competitive bids is the Contractor labor mark-up associated with force account work, pursuant to Article 42 of the District Standard Specifications and the District DEWR. The District would award separate contracts to the two lowest responsive and responsible bidders. Compensation for each on-call effort is based on time and expense tracking of direct costs for labor and equipment used to perform the work at a minimum rate equal to the Department of Industrial Relations "Prevailing Wage Rate" for labor and Caltrans "Equipment Rental Rates" for equipment.

Examples of the construction and repair work to be performed under this contract include, but are not limited to the following: the installation of PVC or welded steel water main piping, valves, fittings, appurtenances and copper or high density polyethylene water services, minor work at District water tanks and pumping stations, welding, coating and painting, structural steel work, general carpentry, asphalt concrete pavement, striping and concrete flatwork, hillside slope stabilization and retaining structures, wood or metal fencing, and other related work.

Summaries of the estimated Project costs and schedule are provided below.

<u>Budget (3 Fiscal Years):</u>

Contract #1 Not to Exceed Amount:	$1,000,000
Contract #2 Not to Exceed Amount:	$1,000,000
Materials and Professional Fees:	$300,000
District Labor/Inspection:	$400,000
Total Budget:	$2,700,000
Budget Category:	Work will be charged to various budget categories

<u>Contract Implementation:</u>

Contract Advertisement:	September 29, 2026
Bid Opening:	October 13, 2026
Contract Award:	November 4, 2026
Contract Completion Date:	June 30, 2029
Duration:	3 years

ENVIRONMENTAL REVIEW: Staff has found that the types of work to be completed under the proposed contracts is categorically exempt pursuant to California Environmental Quality Act Guidelines Section 15302(c), Replacement or Reconstruction. The anticipated work will also consist of construction repair work and is not generally anticipated to include the new construction or expansion of District facilities and, therefore, qualifies for exemption pursuant to Section 15302(c). To the extent the proposed work involves the replacement of less than eight miles of pipeline, the work would also be statutorily exempt pursuant to the California Public Resource Code Section 21080.23.

FISCAL IMPACT: The total cost impact associated with the two proposed On-Call Capital Construction contracts is estimated at $2,700,000 over three fiscal years. The work performed under these contracts are funded by adopted capital budgets and will be appropriated to the specific budget categories as individual projects are identified.

ATTACHMENT(S): None.

MARIN WATER

STAFF REPORT

Meeting Type: Planning Committee/Board of Directors

Title: Fire Flow Improvement Program – Hillside Avenue Pipeline Replacement Project (F26001)

From: Alex Anaya, Director of Engineering

Through: Shaun Horne for Ben Horenstein, General Manager

Meeting Date: September 22, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the proposed Fire Flow Improvement Program - Hillside Avenue Pipeline Replacement Project

SUMMARY: The Fire Flow Improvement Program - Hillside Avenue Pipeline Replacement Project will install approximately 7,900 feet of new pipe along various streets in the Town of San Anselmo and the Town of Fairfax. On October 8, 2026, the District will open bids for the project. District staff will make a recommendation for consideration of contract award at a future regularly scheduled Board meeting.

DISCUSSION: The Hillside Avenue Pipeline Replacement Project (Project) is a component of the District's Fire Flow Improvement Program. This project will install approximately 7,900 feet of new pipe including 8-, 6- and 4-inch welded steel pipe and 6-inch polyvinyl chloride (PVC) pipe to replace leak prone fire flow deficient pipe installed as early as 1902 and improve fireflow and seismic resilience of the system.

The project will take place in the locations described in Table 1 and shown on the map provided in Attachment 1.

Table 1

STREET	LENGTH (ft)	INSTALLATION DATE	EXISTING SIZE AND TYPE*
Francis Ave	1000	1953	4" CI
Lansdale Ave	1950	1912	4" GTP
Alder Court	200	1920	2" GTP
Baywood Court	525	1965	4" and 6" CI
Forrest Ave	1050	1959	4" GTP and 6" CI
Glen Road	275	1965	6" CI
Hillcrest Court	825	1932	4" CI
Olive Ave	600	1908	4" GTP
Hillcrest Ave	275	1902	4" GTP

Hillside Ave	1200	1902	4" GTP

*CI = Cast Iron, ** GTP = Galvanized Threaded Pipe

These street segments were evaluated for the installation of recycled water piping. The nearest recycled water pipeline is approximately 5.1 miles away, located on the intersection of San Pedro Road and Sequoia Road in the community of Los Ranchitos. The closest wastewater treatment plant, Central Marin Sanitary Agency, is located 4.8 miles away, however, this facility is not equipped to provide tertiary recycle water. In addition, installation of 7,900 feet of recycled water line along the route of this project would require installation of the recycled water line in a separate trench at an estimated cost equal to the total project budget below. This would require funding for the recycled water line to be paid for from the Capital Budget since funding from the Fire Flow Improvement Program does not include funding for recycled water expansion.

Summaries of the estimated Project costs and schedule are provided below.

Budget:

Engineer's Estimate:	$ 4,150,000
Contingency (5%):	$ 208,000
Materials:	$ 790,000
District Labor/Inspection:	$ 365,000
Total Budget:	$ 5,513,000
Budget Category:	A2A

Estimated Project Implementation:

Project Advertisement:	September 24, 2026
Bid Opening:	October 8, 2026
Project Award:	November 4, 2026
Estimated Completion Date:	October 16, 2027
Duration:	346 days

District staff will make a recommendation for consideration of project approval and contract award of the Project at a future regularly scheduled Board meeting.

ENVIRONMENTAL REVIEW: The Director of Engineering has found that the Project is Categorically Exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15302(c), Replacement or Reconstruction. The Project qualifies for exemption pursuant to Section 15302(c) inasmuch as it is the replacement of existing water pipeline involving negligible or no expansion of capacity.

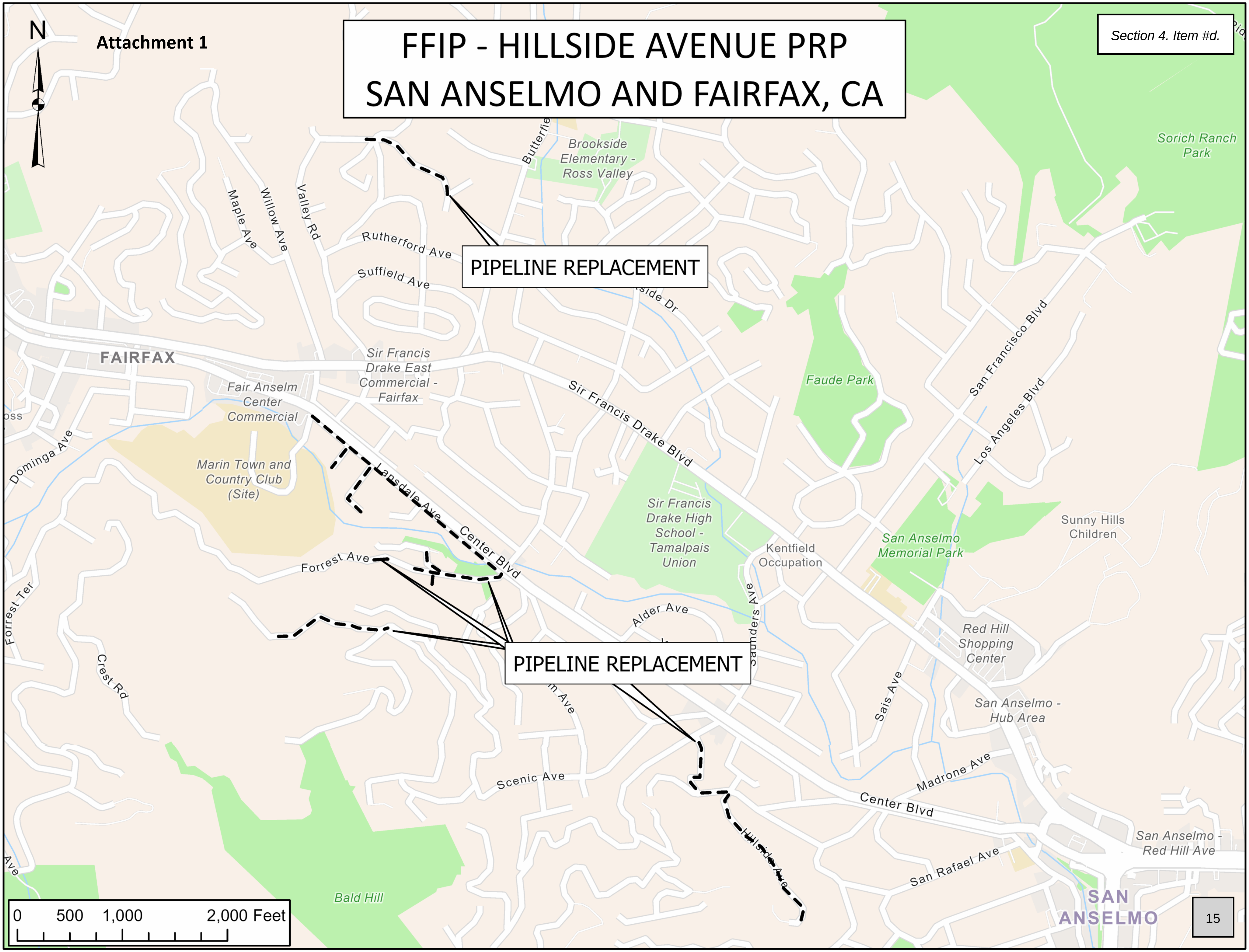
FISCAL IMPACT: The total cost to complete the Fire Flow Improvement Program - Hillside Ave Pipeline Replacement Project is estimated at $5,513,000, inclusive of District Labor, materials and contingencies.

ATTACHMENT(S):

1. Site Map

Attachment 1

FFIP - HILLSIDE AVENUE PRP
SAN ANSELMO AND FAIRFAX, CA



STAFF REPORT

Meeting Type:	Planning Committee/Board of Directors
Title:	Local Hazard Mitigation Plan Update
From:	Alex Anaya, Director of Engineering
Through:	Shaun Horne for Ben Horenstein, General Manager
Meeting Date:	September 22, 2026

TYPE OF ITEM: Approve X Review and Comment

RECOMMENDATION: Review and comment on the update of the District's Local Hazard Mitigation Plan

SUMMARY: The District is in the process of updating the 2022 Local Hazard Mitigation Plan (LHMP) to evaluate the District's risk to natural hazards and develop mitigation strategies to reduce long-term risk and loss to people and property from natural hazards. The purpose of the LHMP is to ensure the District is more resistant and resilient when disasters occur. The LHMP must be updated every 5 years, and adoption of the updated LHMP is required for the District to remain eligible to receive mitigation grant funding awarded through state and federal grant programs and to be eligible to receive and maximize post-disaster recovery funding. The District has executed a professional services agreement with Black and Veatch to update the 2022 LHMP. Staff will be returning to the regularly scheduled Board of Directors' meeting on October 20th for consideration of adoption of the LHMP.

DISCUSSION: A Local Hazard Mitigation Plan (LHMP) is a document that identifies natural hazard vulnerabilities and outlines strategies to reduce those risks. Natural disasters such as wildfires, earthquakes, and flooding can cause loss of life, damage to buildings and infrastructure, and severe economic and environmental consequences. Hazard mitigation planning is the process through which hazards that threaten communities are identified, risks of those hazards are determined, mitigation goals are set, and appropriate strategies to lessen impacts are determined, prioritized, and implemented.

The Federal Disaster Mitigation Act of 2000 requires special districts to have a FEMA-approved LHMP to be eligible to receive federal disaster grant assistance. A FEMA-approved LHMP ensures the District's continued eligibility for project grants under FEMA's Hazard Mitigation Assistance grant programs, which include the Hazard Mitigation Grant Program (HMGP), the Building Resilient Infrastructure and Communities (BRIC) program, and the Post Fire Grant Program. These programs provide funds for mitigation projects, along with disaster recovery funds after a disaster occurs.

In December of 2025, the District entered into a professional services agreement with Black and Veatch to update the 2022 LHMP. The LHMP must be updated every 5 years for the District to remain eligible for certain grant funding. This update to the 2022 LHMP will allow the District to continue to focus resources on the greatest risks. The major tasks for the LHMP include conducting a risk assessment, evaluating the District's infrastructure vulnerabilities, developing mitigation actions, and determining implementation priorities. The risk assessment will include identifying and profiling all credible natural hazards that could impact the District. The District’s infrastructure vulnerabilities will be evaluated, and an inventory will be compiled of the facilities that are vulnerable to each of the identified hazards. The LHMP will identify and analyze a comprehensive range of mitigation actions, with a goal of reducing long-term vulnerabilities. The implementation actions will be developed and prioritized based on the potential impact on the District’s ability to meet customer water needs.

Since the project kickoff, four Steering Committee meetings have been held, which included representatives from Marin County Fire Department, Marin County Office of Emergency Management, Sonoma County Water Agency, along with District staff from multiple departments to provide input on key planning decisions. Additionally, public outreach efforts are underway, which include updates to the District’s Emergency Preparedness webpage, monthly E-news updates, and a community survey to collect feedback on customer perceptions and concerns related to natural hazards. Per FEMA requirements, a two-week public comment period is taking place between September 14^{th}-28^{th} and will be completed prior to Board consideration of adoption of the plan. The draft plan can be viewed on the District’s project web page.

Staff will return to the regularly scheduled Board of Directors meeting on October 20^{th} to review findings and present the plan for Board consideration of adoption. Upon receiving Board approval and adoption, the LHMP will then be sent to California Office of Emergency Services for review and approval prior to March 2027.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: The Local Hazard Mitigation Plan update is funded in the Fiscal Year 2026/2027 Adopted Capital Budget and is in the five-year Capital Improvement Plan.

ATTACHMENT(S): None.