



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, May 12, 2026 at 5:00 PM

AGENDA

LOCATIONS:

Open Session to start at or after 5:00 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Larry Russell – Outrigger Kauai Beach Resort & Spa, Business Center, 4331
Kauai Beach Drive, Lihue, HI 96766

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**.

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the board president may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- **In-Person Attendee:** Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- **Remote Attendee:** Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not

include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. Call to Order and Roll Call

2. Adoption of Agenda

3. Public Comment on Non-Agenda Matters

This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

4. Directors' and General Manager's Announcements (5:10 p.m. – Time Approximate)

5. Board Committee Reports

Each Committee Chair or Vice Chair will provide a report on recent committee meetings. Directors may ask questions or provide brief comments or requests for additional information on an item.

6. Consent Items (5:20 p.m. – Time Approximate)

All Consent Items will be enacted by a single action of the Board, unless specific items are pulled from Consent by the Board during adoption of the agenda for separate discussion and action.

a. April 21, 2026 Board Meeting Minutes

RECOMMENDATION: Accept the minutes of the Board of Directors' Regular Bi-Monthly Meeting on April 21, 2026

7. Regular Items (5:25 p.m. – Time Approximate)

a. 2025-26 School Education Program - High School Video Contest Winner Awards

RECOMMENDATION: Recognize and award the winning student creators in Marin Water's 2025-26 High School Video Contest

b. Atmospheric River Capture (ARC) Project Update

RECOMMENDATION: Receive an update on the Atmospheric River Capture (ARC) Project

c. Overview of Rate Setting Process and Professional Services Agreement for a Cost-of-Service Water Rate Study

RECOMMENDATION: Receive staff overview of rate setting process; Approve a Professional Services Agreement with Water Resources Economics, LLC for a Cost-of-Service Water Rate Study and authorize the General Manager to execute the contract

8. Future Board and Committee Meetings and Upcoming Agenda Items

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month, which may include Board interest in adding future meeting items. The schedule is tentative and subject to change pending final publication and posting of the meeting agendas.

a. Upcoming Meetings

9. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

Following announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session. The Board will convene to Closed Session in the Mt. Tam Conference Room after public comment.

a. Conference with Legal Counsel - Anticipated Litigation

(Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) California Government Code §54956.9)

Number of Cases: Unknown

b. Public Employment

(California Government Code §54957(b))

Title: General Manager

c. Public Employee Performance Evaluation

(California Government Code §54957)

Title: General Counsel

Adjourn closed session and reconvene to open session in the Board Room and via Zoom.

10. Reconvene to Open Session; Closed Session Report Out

11. Adjournment (8:30 p.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water’s policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.

Posted: 05-08-2026



STAFF REPORT

Meeting Type: Board of Directors
Title: April 21, 2026 Board Meeting Minutes
From: Terrie Gillen, Board Secretary
Through: Ben Horenstein, General Manager
Meeting Date: May 12, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Accept the minutes of the Board of Directors’ Regular Bi-Monthly Meeting on April 21, 2026

SUMMARY: The Board of Directors held their regular bi-monthly meeting on April 21, 2026. The minutes of that meeting are attached for your approval.

DISCUSSION: None.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S):

1. Draft April 21, 2026 Regular Meeting Minutes

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Communications & Public Affairs Department		
	<p align="center">Terrie Gillen Board Secretary</p>	<p align="center">Ben Horenstein General Manager</p>



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, April 21, 2026 at 5:00 PM

MINUTES

LOCATIONS:

Open Session to start at or after 5:00 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171, using Webinar ID No.: 881 3485 2296.

AGENDA ITEMS:

1. Call to Order and Roll Call

Board President Jed Smith called the meeting to order at 5 PM.

DIRECTORS PRESENT

Ranjiv Khush

Diana Maier (*arrived at 5:02 PM*)

Matt Samson

Larry Russell

Jed Smith

2. Adoption of Agenda

Director Khush made the motion to adopt the agenda. Director Samson seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Samson, Russell, and Smith

3. Public Comment on Non-Agenda Matters

There were three (3) public comments.

Director Maier arrived during the first public comment on a non-agenda matter.

4. Directors' and General Manager's Announcements

- Director Khush announced upcoming ACWA events as well as the Region 1 meeting on May 6 to occur during the ACWA Spring Conference. He also shared that the ACWA Board is in the process of hiring a new executive director. Further, the director mentioned that the ACWA Board developed its new initiative "Vision for Our Water Future", which includes a list of key issues to help educate the gubernatorial candidates on matters related to water supply and resiliency.
- Director Maier reported that she attended the Lagunitas Advisory Committee Meeting this past Wednesday and mentioned that they were preparing for their annual meeting in October.
- Vice President Russell announced that he attended the North Bay Watershed Association (NBWA) Conference.
- Director Samson also attended the NBWA Conference and thanked staff for attending and presenting at the conference.
- President Smith congratulated staff for their work on the Marin City Phase II project being ahead of schedule, mentioned the recent capture of a mountain lion in Marin, and announced that he will retire as a director from the Board at the end of his term this calendar year.

5. Board Committee Reports

There were none to report.

6. Consent Items

a. April 7, 2026 Board Meeting Minutes

RECOMMENDATION: Accept the minutes of the Board of Directors' Regular Bi-Monthly Meeting on April 7, 2026

b. General Manager's Report March 2026

RECOMMENDATION: Approve Report

- c. Approve a Professional Services Agreement for Design of the Phoenix and Bon Tempe Outlet Valves to GEI Consultants, Inc.

RECOMMENDATION: Approve Professional Services Agreement MA-6545 with GEI Consultants, Inc for design engineering services for the Phoenix and Bon Tempe Outlet Valve Design Contract in the amount of \$1,155,588, with a staff requested contingency of \$173,000, for a total not to exceed amount of \$1,328,588 and authorize the General Manager to execute the agreement

- d. Request to Adjust Salaries for the Communications and Public Affairs Manager, the Water Resources Specialist Series and to Establish Flex Staffing Classifications for the Payroll Technician and HR Technician Job Series

RECOMMENDATION: Approve salary adjustments for the Communications and Public Affairs Manager, Assistant Water Resources Specialist and the Associate Water Resources Specialist and approve the addition of two flex staffing classifications for the Payroll Technician and HR Technician job series to align with business needs

- e. Approve Amendment No. 1 to Agreement MA 6312 with Red Canary, Inc. for Managed Security Services

RECOMMENDATION: Approve Amendment No. 1 to MA 6312 to renew an agreement with Red Canary, Inc., a Managed Security Service Provider (MSSP) for Managed Detection and Response (MDR), Endpoint Protection MDR, User Protection, and Active Remediation for Endpoints for an additional three-year term, effective on April 20, 2026 through April 29, 2029 for the total amount of \$146,142 and Authorize the General Manager to execute the agreement

- f. Approve a Lease Agreement for Xerox Multifunction Devices

RECOMMENDATION: Approve an agreement with the Xerox Corporation for a 60-month lease for 13 Xerox Altalink C8200 series multi-function devices (print, copy, scan, email) for a total amount of \$107,104.80 and authorize the General Manager to execute the agreement

Director Samson made the motion to adopt the Consent Calendar. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Samson, Russell, and Smith

7. Public Hearing Item

- a. Public Hearing and Report In Compliance with Assembly Bill 2561. (Gov. Code § 3502.3.)

RECOMMENDATION: Hold a Public Hearing pursuant to California State Assembly Bill 2561 (AB 2561 codified at Cal. Govt. Code § 3502.3) to receive a report on the status of District vacancies and recruitment and retention efforts

Human Resources Manager Vikkie Garay presented this item.

Discussion followed.

President Smith opened the Public Hearing.

There were no public comments.

President Smith closed the Public Hearing.

No further discussion occurred and no action was taken.

8. Regular Items

- a. 2026 Annual Strategic Work Plan Progress Update

RECOMMENDATION: Receive progress update on the 2026 Annual Strategic Work Plan

General Manager Ben Horenstein presented this item showing highlights of the programs and projects achieved in each goal.

Discussion followed.

There was one (1) public comment.

No action was taken.

9. Future Board and Committee Meetings and Upcoming Agenda Items

- a. Upcoming Meetings

The board secretary announced that staff was planning to move the Watershed Committee Meeting to be held on Thursday, June 18 from the morning to the evening.

No further announcements or comments were made.

10. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

Board President Smith announced that the Board will go to Closed Session.

There were no public comments.

The Board convened on the Closed Session and went to the Mt. Tam Conference Room.

- a. **Conference with Real Property Negotiations**
(California Government Code §54956.8)

Property: District water pipeline easement at 175 Marinwood Ave, San Rafael

Agency Negotiation: Ben Horenstein, General Manager

Negotiating Parties: Marinwood Plaza, Alan Furste

Under Negotiation: Price and Terms

b. Conference with Legal Counsel – Anticipated Litigation
(Initiation of Litigation pursuant to §54956.9(c))

Number of Potential Cases: Unknown

The Closed Session was adjourned, and the Board went back to the Board Room.

11. Reconvene to Open Session; Closed Session Report Out

The Board reconvened to Open Session. President Smith reported that the Closed Session adjourned at 7:25 PM with no reportable action taken.

12. Adjournment

There being no further business, the Board of Directors' meeting adjourned on April 21, 2026, at 7:26 PM.

Board Secretary



STAFF REPORT

Meeting Type: Board of Directors

Title: 2025-26 School Education Program – High School Video Contest Winner Awards

From: Paul Sellier, Director of Water Resources

Through: Ben Horenstein, General Manager

Meeting Date: May 12, 2026

TYPE OF ITEM: Approve X Information

RECOMMENDATION: Recognize and award the winning student creators in Marin Water’s 2025-26 High School Video Contest

SUMMARY: The District’s inaugural High School Video Contest received 13 submissions from four local high schools in Marin Water’s service area. An eight-person panel reviewed and judged the submissions, selecting three winning videos that supported the theme “Your Water’s Journey!” The winning videos will be viewed, and the student creators of the winning submissions shall be recognized and presented with their winning award certificates.

DISCUSSION: In 2025, the School Education Program was reviewed and updated to ensure that its content and messaging is effective to expand educational offerings and to keep pace with new teaching and educational trends and standards. Part of this refresh included the addition of an annual Video Contest for high school students.

Modeled after other Bay Area water utilities, the contest is designed to encourage local high school students to create awareness around relevant issues related to our local watershed, water supply, and water conservation in a new, unique way. This year’s theme: “Your Water’s Journey!” invited students to share the path our water takes from the Mt. Tamalpais Watershed to our community, resulting in a reliable clean supply for people, while supporting important local habitats and ecosystems along the way.

The submission window was open from November 26, 2025 through March 26, 2026, and 13 submissions were received in total. The videos were judged on Tuesday, April 28, 2026, by District staff across multiple departments, a professional educator, and a videographer/technical expert.

Videos were judged on connection to the theme, creativity, originality, entertainment value, accuracy of information, and composition. Student creators of the winning submissions will receive a cash award; the amount will be split, with 50% of the prize money going to the individual(s) who submitted the video and 50% to the high school they attend. The first-place winner will receive \$1,500, the second-place winner will receive \$1,000, and the third-place winner will receive \$500. Final videos can be used by Marin Water for educational outreach – on our website, social media, mentioned in e-news, etc.

The first-place video is “Our Water’s Journey” created by Jack Buchanan. The second-place video is “Your Water’s Journey, From Sky to Tap” created by Grayson Rothbart. The third-place video is “Your Water’s Journey” created by Micheal Maguire. All three winning videos will be presented to the Board, and award certificates signed by Board President Jed Smith shall be presented to each winning student creator during this Board of Directors meeting.

ENVIRONMENTAL REVIEW: Not Applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



STAFF REPORT

Meeting Type: Board of Directors
Title: Atmospheric River Capture (ARC) Project Update
From: Paul Sellier, Director of Water Resources
Through: Ben Horenstein, General Manager
Meeting Date: May 12, 2026

TYPE OF ITEM: Action X Information

RECOMMENDATION: Receive an update on the Atmospheric River Capture (ARC) Project

SUMMARY: The ARC Project team continues to advance through preliminary design and environmental review. This update summarizes recent progress on engineering design, environmental review, property acquisition, and stakeholder coordination, as well as key upcoming milestones.

DISCUSSION: As part of the District’s Water Supply Roadmap, the ARC Project was identified as the preferred alternative to improve long-term water supply reliability. In spring 2025, the Board approved an agreement with Carollo Engineers to provide engineering design services as well as an agreement with Panorama Environmental to conduct environmental review and analysis of the proposed project. Since that time, the project team has been advancing engineering, environmental, and coordination efforts to support the proposed project.

Engineering Design and Property Acquisition

The project design continues to progress through the preliminary design phase:

- The project team has completed a draft Basis of Design Report (BODR) and 30% design drawings, which are currently being refined based on internal review and coordination.
- A BODR workshop was held with District staff to review key assumptions, system hydraulics, and operational considerations.
- On April 7, 2026, the Board approved an amendment to the Carollo Engineers contract to incorporate design of a second pump station (Pump Station B), reflecting updated hydraulic analysis and system optimization.
- Staff continues coordination with North Marin Water District (NMWD) and design consultants to evaluate operational considerations associated with the North Marin Aqueduct.
- The District is working with NMWD and the County of Marin to assess the feasibility of a potential Pump Station B site near Stafford Lake.
- Coordination with the U.S. Army Corps of Engineers (USACE) is ongoing regarding potential Water Resources Development Act (WRDA) funding opportunities.

Environmental Review and Stakeholder Engagement

The environmental review process and stakeholder outreach efforts are actively underway:

- The District formally initiated the CEQA process by issuing the Notice of Preparation (NOP) in March 2026 and conducting two in-person scoping meetings in Novato. The scoping period concluded on April 13, 2026, and the project team is currently reviewing and incorporating comments received.
- AB 52 tribal consultation has been initiated with the Federated Indians of Graton Rancheria.
- Staff has met with and is planning to continue to meet with key stakeholders, including County of Marin and City of Novato representatives, as well as the San Marin Improvement Association.
- A multi-agency coordination meeting was held on April 21 with representatives from the City of Novato, North Marin Water District, Novato Sanitary District, and Marin County Parks to support ongoing coordination.

Over the coming months, the project team will focus on finalizing the Basis of Design Report (BODR) and advancing preliminary design, preparing the Administrative Draft of the Environmental Impact Report (EIR) and supporting technical studies, and maintaining regular coordination with stakeholders as the project continues to progress.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: None.

ATTACHMENT(S): None.



STAFF REPORT

Meeting Type: Board of Directors

Title: Overview of Rate Setting Process and Professional Services Agreement for a Cost-of-Service Water Rate Study

From: Bret Uppendahl, Finance Director

Through: Ben Horenstein, General Manager

Meeting Date: May 12, 2026

TYPE OF ITEM: X Action Information

RECOMMENDATION: Receive staff overview of rate setting process; Approve a Professional Services Agreement with Water Resources Economics, LLC for a Cost-of-Service Water Rate Study and authorize the General Manager to execute the contract

SUMMARY: As a municipal water district that relies on water rates to fund ongoing operations and capital improvements, Marin Water is subject to the procedural and substantive requirements of Article XIII D of the California Constitution, more commonly known as Proposition 218, to modify or increase water rates and charges. These procedural requirements include, but are not limited to, holding a noticed public hearing and providing prior written notice of the public hearing and proposed rate increases to each parcel.

The substantive requirements of Proposition 218 provide that the proposed rates must be proportional in nature and cannot exceed the cost of providing water service to each parcel. In order to ensure compliance with this provision, the District utilizes support from an independent consultant to conduct a Cost-of-Service Water Rate Study. The District issued a Request for Proposals (RFP) on March 10, 2026, and the RFP closed on April 3, 2026. After reviewing the proposals and interviewing multiple consultants, staff recommend the District select Water Resource Economics, LLC to conduct the Cost-of-Service Water Rate Study for the District’s upcoming rate setting process.

DISCUSSION: The District last completed a cost-of-service water rate study with Bartle Wells and Associates in 2023. That rate study supported the District’s rate structure from Fiscal Year 2023-24 through Fiscal Year 2026-27. In accordance with Board Policy No. 45 “Rate Review Policy”, the District shall review the rates, fees and charges for the sale of water with the adoption of each two-year budget. Staff reviewed the District’s rate structure and determined that the existing rate structure was sufficient to support the current budget (FY 2025-26 and FY 2026-27). However, to ensure that the District’s rates remain proportional in nature and generate sufficient revenue for operating and capital expenditures, staff recommend that the District conduct a new cost-of-service water rate study in

advance of the next two-year budget process (FY 2027-28 and FY 2028-29). Staff anticipate that any changes in the District’s rate structure, which may be identified in the cost-of-service water rate study, would become effective in July 2027.

The primary objective of the Cost-of-Service Water Rate Study is to:

- Recover the costs of providing service, including operating, capital and debt funding needs
- Support the long-term operational and financial stability of the District
- Ensure the rate design is proportionate to the cost of providing service to each parcel
- Comply with the requirements of Proposition 218

The RFP issued in March 2026 was posted publicly and the District received three highly qualified proposals. An internal selection panel conducted interviews with each firm, and the panel gave the highest score to Water Resource Economics, LLC, with the primary areas of distinction being the team’s tailored project management approach, the high degree of subject matter proficiency, and extensive experience in conducting water rate studies in California. The total fee proposed by Water Resource Economics, LLC is \$148,380.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: Funding for the cost-of-service water rate study is included in the FY 2026/27 budget.

ATTACHMENT(S): None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Finance		
	Bret Uppendahl Finance Director	Ben Horenstein General Manager



UPCOMING MEETINGS

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month, which may include Board interest in adding future meeting items. The schedule is tentative and subject to change pending final publication and posting of each meeting agenda.

Internal Meetings		
Meeting Date	Meeting Type	Key Item(s)
Tuesday, May 14, 2026 9:30 a.m.	Planning Committee Meeting/Special Meeting of the Board of Directors – Closed Session to follow	Miracle Mile East Pipeline Replacement Project
Tuesday, May 26, 2026 5:00 p.m.	Board of Directors’ Regular Bi-Monthly Meeting	
Thursday, May 28, 2026 9:30 a.m.	Finance & Administration Committee Meeting	District’s Annual Insurance Coverage
Tuesday, Jun. 2, 2026 5:00 p.m.	Board of Directors’ Regular Bi-Monthly Meeting	Budget Update

External Meetings	
Meeting Date	Meeting Type
Wednesday, May 20, 2026 3:00 p.m.	Tomales Bay Foundation Meeting
Friday, Jun. 5, 2026 9:30 a.m.	North Bay Watershed Association Meeting