



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, July 01, 2025 at 6:30 PM

MINUTES

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Jed Smith - 105 Herring Pond Road, Plymouth, MA 02360

Outside location for Director Larry Russell – 200 Martinique Ave., Tiburon, CA 94920

Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171 using Webinar ID No.: 881 3485 2296.

AGENDA ITEMS:

1. Call to Order and Roll Call

President Matt Samson called the meeting to order at 6:30 p.m.

DIRECTORS PRESENT

Ranjiv Khush

Diana Maier

Larry Russell

Jed Smith

Matt Samson

2. Adoption of Agenda

Vice President Smith made the motion to adopt the agenda. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Russell, Smith, and Samson

3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

4. Reconvene to Open Session; Closed Session Report Out - Not applicable.

5. Public Comment on Non-Agenda Matters

There were two (2) public comments.

6. Directors' and General Manager's Announcements

- General Manager Ben Horenstein reported on the prescribed burn conducted in coordination with the Marin County Fire Department, which took place earlier in the day on the north side of Bon Tempe Lake.
- Both Director Khush and President Samson reported that they participated at a community meeting with staff and Nicasio Landowners Association to discuss the proposed Nicasio Spillway Project. They thanked those in attendance and the principal/superintendent of Nicasio School for organizing the meeting.
- President Samson also thanked Water Efficiency and Communications staff for their partnership with Marin Wildfire Prevention Authority and Fire Safe Marin's presentation, as well as acknowledge the Finance staff for their update. He also reported that he traveled to Washington D.C. to discuss grant opportunities to benefit the District. He thanked congressional staff and the District lobbyist for coordinating these efforts. President Samson also acknowledged the prescribed fire burn and thanked staff for their excellent communications ahead of this event.

7. Board Committee Reports

Finance & Administration Committee Chair Smith and Planning Committee Chair Russell summarized agenda items that were discussed at their committee meetings last month.

8. Consent Items

a. June 17, 2025 Board Meeting Minutes

RECOMMENDATION: Approve the minutes of the Board of Directors' Regular Bi-Monthly Meeting on June 17, 2025

- b. Award of Contract No. 2053 for Furnishing and Delivery of Welded Steel Pipe to West Coast Pipe

RECOMMENDATION: Approve a resolution to purchase welded steel pipe from West Coast Pipe for capital and fire flow projects in the amount of \$2,489,890 (*Resolution No. 8812*)

- c. Contract with Acclamation Insurance Management Services (AIMS) for Third-Party Liability Claims Administration Services

RECOMMENDATION: Authorize the General Manager to negotiate and execute a three (3) year contract with Acclamation Insurance Management Services (AIMS) for Third-Party Liability Claims Administration Services in an amount not to exceed \$200,000

- d. Legal Services Agreement Amendment with Best, Best & Krieger for Employment and Labor Law Services

RECOMMENDATION: Approve an amendment in an amount not to exceed \$200,000 to the Legal Services Agreement with Best, Best & Krieger for the continuation of Employment and Labor Law Services

- e. Legal Services Agreement with Wood, Smith, Henning & Berman LLP for Legal Defense Representation Services

RECOMMENDATION: Approve a Legal Services Agreement with Wood, Smith, Henning & Berman LLP in an amount not to exceed \$150,000 for Legal Defense Representation Services

Director Khush made the motion to approve the Consent Calendar. Director Maier seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Russell, Smith, and Samson

9. Regular Items

- a. Update on Cross-Connection Control Program

RECOMMENDATION: Receive an update on the District's cross-connection control program

Water Resources Manager Lucy Croy and Backflow & Reclamation Manager Nole Studley presented this item.

Discussion occurred between staff and the directors throughout the presentation.

There were no public comments.

This was an information item. No formal action was taken.

10. Future Board and Committee Meetings and Upcoming Agenda Items

- a. Upcoming Meetings

The Board Secretary reported on upcoming internal and external meetings scheduled in July.

There were no public comments.

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

12. Reconvene to Open Session; Closed Session Report Out - Not applicable.

13. Adjournment

There being no further business, the Board of Directors' Regular Bi-Monthly Meeting adjourned on July 1, 2025, at 7:35 p.m.



Terrie Gillen, CMC
Board Secretary

The Board of Directors approved the July 1, 2025 meeting minutes at their regular bi-monthly meeting on July 15, 2025.