



NOTICE OF THE OPERATIONS COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Friday, December 15, 2023 at 9:30 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Larry Russell – 200 Martinique Ave., Tiburon, CA 94920

Public Participation:

The public may attend this meeting in-person or remotely using the following methods:

On a computer or smart device, go to: <https://us06web.zoom.us/j/86822995553>

By phone, dial: **1-669-444-9171** and use Webinar ID: **868 2299 5553**

AGENDA ITEMS:

1. Call to Order and Roll Call

Vice Chair Khush called the meeting to order at 9:30 a.m.

DIRECTORS PRESENT

Matt Samson

Monty Schmitt

Jed Smith

Larry Russell

Ranjiv Khush

2. Adoption of Agenda

A motion was made by Director Schmitt and seconded by Director Samson to adopt the agenda.

There were no public comments to adopt the agenda.

Voting Yea: Directors Samson, Schmitt, Smith, Russell, and Khush

3. Public Comment on Non-Agenda Matters

There were no public comments.

4. Regular Items

- a. Minutes of the Operations Committee Meeting/Special Meeting of the Board of Directors on November 17, 2023

RECOMMENDATION: Approve the minutes

A motion was made by Director Smith and seconded by Director Samson.

There were no public comments on this item.

Voting Yea: Directors Samson, Schmitt, Smith, Russell, and Khush

- b. Operations Efficiency Project

RECOMMENDATION: Receive a report from staff regarding the implementation of operational efficiency tool

Operations Director Darren Machado introduced this item, and Superintendent Mark Hedeem provided a presentation.

Discussion followed.

There were no public comments.

This was an information item. The Board did not take any formal action.

- c. Amendment No. 1 to MA-6102 with Miller Pacific Engineering Group in Support of the Construction of the Pine Mountain Tanks Phase I Project

RECOMMENDATION: Review and refer to a future regularly scheduled Board meeting for approval to authorize the General Manager to execute Amendment No. 1 to MA-6102 with Miller Pacific Engineering Group for continued geotechnical engineering and special inspection services in support of the construction of the Pine Mountain Tanks Phase I Project

General Manager Ben Horenstein announced Alex Anaya as the new Engineering Director.

After thanking the general manager, Director Anaya introduced Engineering Construction Manager Mark Kasraie, who presented this item to the Board.

Discussion followed.

A motion was made by Director Samson and seconded by Director Schmitt to refer this item to a Board meeting for approval.

There was no public comment.

- d. Pipeline Extension Agreement – 187 Sacramento Avenue, San Anselmo

RECOMMENDATION: Review and refer to a future regularly scheduled Board meeting to approve the 187 Sacramento Avenue, San Anselmo Pipeline Extension Agreement

Director Anaya introduced Engineering Services Manager Joseph Eischens, who presented this item.

Brief discussion followed.

There were no public comments.

A motion was made by Director Smith and seconded by Director Schmitt to refer this item to a future Board meeting for approval.

e. Facilities Master Plan Update

RECOMMENDATION: Receive staff update on the development of the Facilities Master Plan

Engineering Director Anaya introduced Engineering Planning Manager Elysha Irish, who presented this item. Discussion followed.

There were no public comments.

This was an information item. The Board did not take any formal action.

f. Wolfback Ridge Tanks Rehabilitation Project (D20009)

RECOMMENDATION: Review and refer to a future regularly scheduled Board meeting for contract award

Engineering Director Anaya introduced Associate Engineer Zak Talbott, who presented this item. Discussion ensued.

There was no public comment.

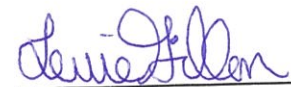
A motion was made by Director Smith and seconded by Director Samson to refer this item to the Board at a future meeting for approval.

5. **Upcoming Meeting**

The board secretary announced that the next Operations Committee Meeting/Special Meeting of the Board of Directors would be on January 12, 2024.

6. **Adjournment**

There being no further business, the Operations Committee Meeting/Special Meeting of the Board of Directors adjourned at 10:25 a.m.



Terrie Gillen, CMC
Board Secretary

The minutes were approved at the Operations Committee Meeting/Special Meeting of the Board of Directors on January 12, 2024.