



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, December 09, 2025 at 6:30 PM

MINUTES

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Larry Russell – Hotel Cumbres Lastarria, José Victorino Lastarria 299, Business Center, 8320114 Santiago, Región Metropolitana, Chile

Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171, using Webinar ID: 881 3485 2296.

AGENDA ITEMS:

1. Call to Order and Roll Call

Board President Matt Samson called the meeting to order at 6:30 p.m.

DIRECTORS PRESENT

Ranjiv Khush

Diana Maier

Larry Russell

Jed Smith

Matt Samson

2. Adoption of Agenda

Vice President Smith motioned to adopt the agenda. Director Maier seconded the motion.

There were no public comments.

Voting Yea: Directors Russell, Smith, Khush, Maier, and Samson

The agenda was adopted.

3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

4. Reconvene to Open Session; Closed Session Report Out - Not applicable.

5. Public Comment on Non-Agenda Matters

There were two (2) public comments.

6. Directors' and General Manager's Announcements

- General Manager Ben Horenstein reported that the San Francisco Bay Regional Water Quality Board (Regional Board) approved the emergency permit to remove the debris on the Nicasio Creek to mitigate flooding in the area.
- Director Khush mentioned that he attended the 2025 Fall Association of California Water Agencies (ACWA) Conference and reported on the many topics that were discussed at the conference.

7. Board Committee Reports

- Director Russell mentioned that he attended the North Bay Water Association (NBWA) meeting and reported on the topics discussed. President Samson added the announcement of the NBWA Conference in April 2026.
- Finance & Administration Committee Chair Smith highlighted topics discussed at last month's meeting.

8. Consent Items

a. November 18, 2025 Board Meeting Minutes

RECOMMENDATION: Accept the minutes of the Board of Directors' Regular Bi-Monthly Meeting on November 18, 2025

b. Award of Contract No. 2038 - Kastania Pump Station Phase 2 Rehabilitation Project (D21027) to Corcus Construction, Inc.

RECOMMENDATION: Approve a resolution authorizing award of Contract No. 2038, Kastania Pump Station Phase 2 Rehabilitation Project, to Corcus Construction, Inc., in the amount of

\$2,356,500, and authorize the General Manager to execute any necessary amendments to Contract No. 2038, which do not exceed \$240,000 (*Resolution No. 8822*)

- c. Award of Contract No. 2019B - Marin City Phase II Pipeline Replacement Project (GC25005) to Maggiora & Ghilotti, Inc.

RECOMMENDATION: Approve a resolution awarding Contract No. 2019B, Marin City Phase II Pipeline Replacement Project, to Maggiora & Ghilotti, Inc. in the amount of \$3,637,010, and authorize the General Manager to execute any necessary amendments to Contract No. 2019B, which do not exceed \$350,000 (*Resolution No. 8823*)

- d. First Amendment to District Lease No. 84, Ross Valley Sanitary District (RVSD) at Forbes Reservoir Site, San Rafael (APN 010-261-02)

RECOMMENDATION: Approve a First Amendment to District Lease No. 84 with Ross Valley Sanitary District (RVSD) at Forbes Reservoir Site, San Rafael

- e. Water Efficient Landscape District Code Changes and Local Jurisdiction MOU

RECOMMENDATION: Approve adoption of Ordinance No. 470 updating the District's Water Efficient Landscape Code provisions to reflect the 2025 changes to the State Model Water Efficient Landscape Ordinance (MWELo) and incorporate State requirements from Assembly Bill (AB) 1572 regarding prohibitions on the irrigation of non-functional turf; and approve an extension of the memorandum of understanding (MOU) with local jurisdictions to collaborate on MWELo implementation

- f. Renewal of SAP Software Maintenance Support

RECOMMENDATION: Approve a professional services agreement with SAP (MA# 6499) to renew annual software maintenance and support services for a total amount not to exceed \$216,350 in calendar year 2026 and authorize the General Manager to execute the agreement

- g. Quarterly Investment Report

RECOMMENDATION: Receive report on the District's investment portfolio

Director Khush motioned to approve the Consent Calendar items. Vice President Smith seconded the motion.

There were no public comments.

Voting Yea: Directors Russell, Smith, Khush, Maier, and Samson

The Consent Calendar items were approved.

9. Regular Items

- a. District Cross-Connection Control Program and Proposed Ordinance No. 471 Amending Chapter 11.14 of the District Code Regarding Cross-Connections

RECOMMENDATION: Receive an update on the District Cross-Connection Control Program and Proposed Ordinance No. 471 Amending Chapter 11.14 of the District Code Regarding Cross-Connections

Water Resource Director Paul Sellier and Water Quality Manager Matt Steiner presented this item.
Discussion followed.

There were no public comments.

This was an informational item. No formal action was taken at this time.

b. 2026 Board and Committee Meetings Calendar

RECOMMENDATION: Approve the 2026 Calendar of Board and Committee Meetings

Communications & Public Affairs Manager Adriane Mertens presented this item.

Discussion ensued.

There was one (1) public comment.

Director Khush motioned to approve the 2026 Board and Committee Meetings Calendar with the change that closed sessions will occur following the open sessions. Vice President Smith seconded the motion.

Voting Yea: Directors Russell, Smith, Khush, Maier, and Samson

The item passed.

10. Future Board and Committee Meetings and Upcoming Agenda Items

a. Upcoming Meetings

The board secretary announced the internal District meetings scheduled for the week of December 15, 2025, as well as the North Bay Water Reuse Authority's meeting.

President Samson added the announcement of the dually noticed Planning Committee scheduled on Thursday, December 11.

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

12. Reconvene to Open Session; Closed Session Report Out - Not applicable.

13. Adjournment

There being no further business, the Board of Directors adjourned the meeting at 7:40 p.m.



Terrie Gillen, CMC
Board Secretary

The Board of Directors approved the minutes of their regular bi-monthly meeting held on December 9, 2025, at their regular bi-monthly meeting on December 16, 2025.