



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, December 17, 2024 at 5:30 PM

MINUTES

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session begins at 5:30 p.m.

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171 using Webinar ID#: 881 3485 2296.

AGENDA ITEMS:

1. Call to Order and Roll Call

President Matt Samson called the meeting to order at 5:30 p.m.

DIRECTORS PRESENT

Jed Smith

Ranjiv Khush

Diana Maier

Larry Russell (*arrived during Closed Session*)

Matt Samson

2. Adoption of Agenda

Vice President Smith made the motion to adopt the agenda. Director Khush seconded the motion.

Voting Yea: Directors Smith, Khush, Maier, Russell, and Samson

3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

There were no public comments.

The Board convened to Closed Session and went to the Mt. Tam Conference Room at 5:31 p.m.

a. Conference with Legal Counsel - Liability Claim

(Pursuant to §54961)

Claimant: Point Tiburon Bayside Condominium Association

Agency claimed against: Marin Municipal Water District

b. Conference with Legal Counsel - Anticipated Litigation

(Initiation of Litigation pursuant to §54956.9(c))

Number of Cases: One (1)

4. Reconvene to Open Session; Closed Session Report Out

The Board reconvened to Open Session in the Board Room at 6:30 p.m. with no reportable action.

5. Public Comment on Non-Agenda Matters

There were two (2) public comments.

6. Directors' and General Manager's Announcements

President Samson thanked staff for their outside work during the recent storm.

7. Board Committee Reports – None.

8. Consent Items

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- a. Minutes of the Board of Directors' Regular Bi-Monthly Meeting on December 10, 2024 and Special Meeting on December 13, 2024

RECOMMENDATION: Approve the minutes

- b. General Manager's Report November 2024

RECOMMENDATION: Approve Report

- c. Amendment No. 1 to Miscellaneous Agreement (MA) 6165 – Janitorial Services

RECOMMENDATION: Authorize the General Manager to execute Amendment No. 1 to MA-6165 with ML Cleaning, Inc. in the amount of \$228,427.48

d. Network Infrastructure Refresh Project

RECOMMENDATION: Authorize the General Manager to execute Amendment No. 1 to MA-6326 with Quest Technology Management in the amount not to exceed \$105,000

e. Adopt a Marin Municipal Water District Health Reimbursement Arrangement Plan to Allow the District to Administer Healthcare Premium Reimbursements to District Retirees

RECOMMENDATION: Approve a resolution adopting a Marin Municipal Water District Health Reimbursement Arrangement Plan (HRA Plan) to allow the District to administer healthcare premium reimbursements to District retirees in accordance with the District’s Retiree Healthcare Contribution Schedule (*Resolution No. 8800*)

Vice President Smith made the motion to adopt the Consent Calendar. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Smith, Khush, Maier, Russell, and Samson

9. Regular Items

a. Amendment No. 2 to MA-6120 with Hazen and Sawyer for Kastania Pump Station Rehabilitation Project – Phase 2 (D21027)

RECOMMENDATION: Approve and Authorize the General Manger to execute Amendment No. 2 to Professional Services Agreement No. 6120 with Hazen and Sawyer, for additional engineering services in support of the Kastania Pump Station Rehabilitation Project – Phase 2 (D21027) in the amount of \$142,342 with a staff requested contingency of \$65,000

Engineering Director Alex Anaya introduced this item and Engineering Design Manager Zak Talbott, who presented this item.

There was discussion throughout.

There were no public comments.

Director Khush made the motion to approve and authorize the general manager to execute Amendment No. 2. Director Russell seconded the motion.

Voting Yea: Directors Smith, Khush, Maier, Russell, and Samson

b. Safety and Emergency Response Program Update

RECOMMENDATION: Receive a staff update on the District’s Safety and Emergency Response Program

Watershed Resources Director Shaun Horne introduced this item and Safety and Emergency Response Manager Brett Pedisich, who provided a presentation.

Discussion followed.

There were no public comments.

This was an information item. The Board did not take any formal action.

c. Dual Noticing of Committee Meetings

RECOMMENDATION: Approve revising the District's current practice of dually noticing the committee meetings as special board meetings

General Counsel Molly MacLean presented this item.

Discussion ensued.

The Board gave feedback to staff, including tabling this item until the Board could discuss possible reorganization of the District's standing committees.

There was one (1) public comment.

d. 2025 Board and Committee Meetings Calendar

RECOMMENDATION: Approve the 2025 Calendar of Board and Committee Meetings

Communications & Public Affairs Manager Adriane Mertens presented this item.

Discussion followed.

There were no public comments.

Director Russell made the motion to approve the 2025 Board and Committee Meetings Calendar with the change of moving the February 4 Board Meeting to February 11. Director Khush seconded the motion.

Voting Yea: Directors Smith, Khush, Maier, Russell, and Samson

10. Future Board and Committee Meetings and Upcoming Agenda Items

a. Upcoming Meetings

The Board Secretary announced upcoming internal and external meetings.

There were no public comments.

This was an information item. No formal action was taken.

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

12. Reconvene to Open Session; Closed Session Report Out - Not applicable.

13. Adjournment

There being no further business, the Board of Directors adjourned their regular bi-monthly meeting on December 17, 2024 at 8:11 p.m.



Terrie Gillen, CMC
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting on January 7, 2025.