



NOTICE OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, September 26, 2024 at 9:30 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public attended this meeting in-person or remotely using the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/81110533069>, or by phone, 1-669-444-9171 using Webinar ID #: 811 1053 3069.

AGENDA ITEMS:

1. Call to Order and Roll Call

Chair Jed Smith called the Finance & Administration Committee Meeting to order at 9:30 a.m.

DIRECTORS PRESENT

Ranjiv Khush

Jed Smith

DIRECTORS ABSENT

Larry Russell

Matt Samson

Monty Schmitt

2. Adoption of Agenda

Chair Smith stated that since this was a committee meeting, the minutes for approval item 4a would be tabled to the next Finance & Administration Committee (FAC) Meeting.

There were no other comments.

3. Public Comment on Non-Agenda Matters

There were also no public comments on items not on the agenda.

4. Regular Items

- a. Minutes of the Finance & Administration Committee Meeting/Special Meeting of the Board of Directors on August 22, 2024

RECOMMENDATION: Approve the minutes

This was tabled to a future FAC meeting.

- b. Monthly Financial Update

RECOMMENDATION: Review the Monthly Financial Update

Finance & Administration Director Bret Uppendahl provided an update.

There was discussion throughout his presentation between the directors and staff.

There were no public comments.

This was an information item. No formal action was taken.

- c. Review of Sections 3 and 4 of Board of Directors' Policy No. 1 – Marin Municipal Water District Board of Directors Handbook

RECOMMENDATION: Receive a staff presentation to review of Sections 3 - Board Meetings and 4 – Conference, Training, Reporting Requirements, of the Board of Directors Handbook (Handbook) and proposed updates to these sections

General Counsel Molly MacLean presented this item.

There was discussion throughout.

There was no public comment.

No formal action was taken.

5. Upcoming Meeting

The Board Secretary announced that the next Finance & Administration Committee Meeting was scheduled for October 24, 2024 at 9:30 a.m.

6. Adjournment

There being no further business, the Finance & Administration Committee adjourned on September 26, 2024 at 10:25 a.m.



Terrie Gillen, CMC
Board Secretary

The minutes were approved at the Finance & Administration Committee Meeting/Special Meeting of the Board of Directors on October 24, 2024.