



# NOTICE OF THE COMMUNICATIONS & WATER EFFICIENCY COMMITTEE MEETING/SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, November 15, 2023 at 9:30 AM

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## MINUTES

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### LOCATIONS:

**Open Session to start at or after 9:30 a.m.**

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public may attend this meeting in-person or remotely using the following methods:

On a computer or smart device, go to: <https://us06web.zoom.us/j/89081546829>

By phone, dial: **1-669-444-9171** and use Webinar ID: **890 8154 6829**

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

Chair Ranjiv Khush called the meeting to order at 9:30 a.m.

#### DIRECTORS PRESENT:

Larry Russell  
Matt Samson  
Monty Schmitt  
Jed Smith  
Ranjiv Khush

#### 2. Adoption of Agenda

A motion was made by Director Schmitt and seconded by Vice Chair Smith to adopt the agenda.

There were no public comments.

Voting Yea: Directors Russell, Samson, Schmitt, Smith, and Khush

### 3. Public Comment on Non-Agenda Matters

There were no public comments.

### 4. Regular Items

- a. Minutes of the Communications & Water Efficiency Committee Meeting/Special Meeting of the Board of Directors on August 16, 2023

**RECOMMENDATION:** Approve the minutes of the Communications & Water Efficiency Committee/Special Meeting of the Board of Directors on August 16, 2023

A motion was made by Vice Chair Smith and seconded by Director Schmitt to adopt the minutes.

There were no public comments.

Voting Yea: Directors Russell, Samson, Schmitt, Smith, and Khush

- b. Water Efficiency Master Plan Update

**RECOMMENDATION:** Receive staff update on the Water Efficiency Master Plan

Water Efficiency Manager Carrie Pollard introduced this item and consultant Andree Lee, with EKI Environment & Water, Inc. Both Ms. Pollard and Ms. Lee provided a presentation highlighting the Water Efficiency Master Plan (WEMP) process, measures evaluated for the WEMP, proposed program changes, potential incentive portfolios and targets, and potential future ordinances and pilot programs.

Much discussion between the Board and staff occurred throughout and after the presentation.

There were four (4) public comments.

This was an information item. The Board did not take any formal actions.

### 5. Upcoming Meeting

Chair Khush announced that the next Communications & Water Efficiency Committee Meeting/Special Meeting of the Board of Directors was tentatively scheduled for Wednesday, February 21, 2024, because the Board had not yet adopted the 2024 Board and Committee Meetings Calendar.

### 6. Adjournment

There being no further business, the Communications & Water Efficiency Committee Meeting/Special Meeting of the Board of Directors meeting on November 15, 2023, adjourned at 10:46 a.m.



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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Communications & Water Efficiency Meeting/Special Meeting of the Board of Directors on February 28, 2024.