



## NOTICE OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS (BOARD RETREAT)

Monday, December 01, 2025 at 9:00 AM

---

### MINUTES

---

**LOCATION:**

Marin Commons, 1600 Los Gatos Dr., Lobby A, Third Floor, Room 335, San Rafael, CA 94903

**Public Participation:**

The public attended this meeting in-person.

A video recording of the retreat was placed on the District's website for the public to view and is located at: <https://marinwater-ca.municodemeetings.com/>.

**AGENDA ITEMS:**

**1. Call to Order and Roll Call**

At 9:00 a.m., President Matt Samson kicked off the meeting and Vice President Jed Smith lead the retreat.

**DIRECTORS PRESENT**

Ranjiv Khush

Diana Maier

Larry Russell (*arrived at 9:07 a.m.*)

Jed Smith

Matt Samson

## **2. General Manager's Introduction and 2025 Accomplishments**

General Manager Ben Horenstein provided highlights of the District's achievements throughout this year.

The Board provided comments.

There was one (1) public comment.

## **3. Recycled Water Overview and Potential Opportunities**

Water Resources Director Paul Sellier presented this item.

The Board provided comments.

There were three (3) public comments.

The Board recessed for a quick break.

## **4. Water Efficiency: District-wide AMI Rollout Plan Review and Next Steps**

The Board reconvened from break.

Water Resources Director Sellier and AMI Program Manager Craig Lauridsen presented this item.

Discussion between the staff and the directors occurred during and after the presentation.

There were no public comments.

## **5. 2026 Prescribed Fire Planning**

Watershed Resources Director Shaun Horne presented this item.

Discussion followed.

There were no public comments.

## **6. Board and Committee Logistics**

Communications & Public Affairs Manager Adriane Mertens presented item.

Discussion occurred between the directors and staff throughout the presentation.

There were no public comments.

The Board recessed for lunch at approximately 12 p.m.

## **7. Lunch**

## **8. 2026 Annual Strategic Work Plan Development**

At 12:45 p.m., Vice President Smith reconvened the meeting.

Communications & Public Affairs Manager Mertens, Water Efficiency Manager Carrie Pollard, Water Resources Director Sellier, Engineering Director Alex Anaya, Watershed Resources Director Horne, and Finance Director Bret Uppendahl presented the 2026 Annual Strategic Work Plan.

Discussions between staff and the Board occurred throughout their presentations.

There were three (3) public comments.

## **9. Wrap-up**

General Manager Horenstein wrapped up the meeting.

## **10. Adjournment**

There being no further business, the Board of Directors' Special Meeting (Board Retreat) adjourned at 2:13 p.m.



---

Terrie Gillen, CMC  
Board Secretary

The Board of Directors approved the minutes of their special meeting held on December 1, 2025, at their regularly scheduled meeting on December 16, 2025.