



NOTICE OF THE BOARD OF DIRECTORS REGULAR BI-MONTHLY MEETING

Tuesday, December 19, 2023 at 6:30 PM

MINUTES

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Larry Russell – 200 Martinique Ave., Tiburon, CA 94920

Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://us06web.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

AGENDA ITEMS:

1. Call to Order and Roll Call

President Monty Schmitt called the meeting to order at 6:30 p.m.

DIRECTORS PRESENT

Ranjiv Khush

Larry Russell

Matt Samson

Jed Smith

Monty Schmitt

2. Adoption of Agenda

A motion was made by Director Smith and seconded by Vice President Khush to adopt the agenda.

Voting Yea: Directors Khush, Russell, Samson, Smith, and Schmitt

There were no public comments for this agenda item.

3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

4. **Reconvene to Open Session; Closed Session Report Out - Not Applicable.**

5. **Public Comment on Non-Agenda Matters:**

There was one (1) public comment.

6. **Directors' and General Manager's Announcements (6:40 p.m. – Time Approximate)**

- Director Samson provided highlights of what occurred at the Watershed Committee Meeting/Special Meeting of the Board of Directors on December 12.

Vice President Khush reported that he and staff attended a meeting with the Ross Valley Home Owners Association and discussed Marin Water's water supply.

- Director Smith provided a list of policies that he would like staff and the Board to review at future Board meetings and reflected on the District's accomplishments in 2023.
- President Schmitt concurred with Director Smith's reflection for the past year.
- General Manager Ben Horenstein announced that the District received \$600k from the California Department of Fish and Wildlife that would go towards the design work, permitting, and environmental compliance for Lagunitas Creek Restoration work in Phase II. He shared his appreciation of the Board and staff for their work this past year and was looking forward to the next year of challenges and opportunities.

7. **Consent Items**

- a. Minutes of the Board Directors' Special Meeting on November 27, 2023, and Regular Meeting on December 5, 2023

RECOMMENDATION: Approve the November 27, 2023 and December 5, 2023 meeting minutes

- b. General Manager's Report November 2023

RECOMMENDATION: Approve Report

- c. Professional Services Agreement with Hazen and Sawyer for Engineering Services for Design of the Tocaloma Pump Station Rehabilitation Project

RECOMMENDATION: Authorize the General Manager to execute a professional services agreement with Hazen and Sawyer in the amount of \$628,890 with a staff requested contingency of \$75,000, for a total not exceed amount of \$703,890, for the Tocaloma Pump Station Rehabilitation Project

- d. Professional Services Agreement with Hazen and Sawyer for Engineering Services for Design of the Phoenix-Bon Tempe Pump Station Design Project

RECOMMENDATION: Authorize the General Manager to execute a professional services agreement with Hazen and Sawyer in the amount of \$584,990, with a staff requested contingency of \$88,000, for a total not exceed amount of \$672,990, for the Phoenix-Bon Tempe Pump Station Design Project

- e. Professional Services Agreement with Kennedy/Jenks Consultants, Inc. for the Engineering Services for the Soulajule Pipeline Project

RECOMMENDATION: Authorize the General Manager to execute a professional services agreement with Kennedy/Jenks Consultants, Inc. in the amount of \$2,213,895 with a staff requested contingency of \$110,000, for a total not exceed amount of \$2,323,895, for the Soulajule Pipeline Project

- f. California Conservation Corps Annual Contract

RECOMMENDATION: Approve the California Conservation Corps contract amendment in the amount of \$207,933

- g. Amendment No. 1 to MA-6102 with Miller Pacific Engineering Group in Support of the Construction of the Pine Mountain Tanks Phase I Project

RECOMMENDATION: Authorize the General Manger to execute Amendment No. 1 to Professional Services Agreement No. MA-6102 with Miller Pacific Engineering Group for continued geotechnical engineering and special inspection services in support of the construction of the Pine Mountain Tanks Phase I Project (D21043) in the amount of \$305,000, for a revised total contract not-to-exceed amount of \$385,000

A motion was made by Director Samson and seconded by Vice President Khush to approve the Consent Items.

There were no public comments.

Voting Yea: Directors Khush, Russell, Samson, Smith, and Schmitt

8. Public Hearing Item

- a. Updated 2020 Urban Water Management Plan and Water Shortage Contingency Plan

RECOMMENDATION: Conduct a Public Hearing on the draft Updated 2020 Urban Water Management Plan and Water Shortage Contingency Plan; and, Approve a resolution to adopt the Updated 2020 Urban Water Management Plan and Water Shortage Contingency Plan

Director Smith recused himself due to potential conflict of interest due to his being on the list for membership in the Meadow Wood Golf Club and left the Board Room.

Water Resources Director Paul Sellier presented this item.

Questions between the board and staff occurred during and after the presentation.

Following the staff presentation, President Schmitt opened the public hearing. There were three (3) public comments.

President Schmitt closed the public hearing.

The Board continued to deliberate and discuss the proposed updated 2020 Urban Water Management Plan and Water Shortage Contingency Plan.

The Board provided feedback to staff and directed staff to bring this item back to a future Board meeting. No formal action from the Board was taken.

Director Smith came back to the dais and resumed his participation at the meeting.

9. Regular Items

a. Strategic Plan Development

RECOMMENDATION: Receive an update on the development of objectives for the Resilient Water System goal that is part of the District's five-year strategic plan under development

Communications & Public Affairs Manager Adriane Mertens introduced this item. Consultant Charles Gardiner with The Catalyst Group provided a recap of the previous goals and objectives brought before the Board for comments. Engineering Director Alex Anaya presented the Resilient Water System goals and related objectives.

The Board provided feedback throughout the presentation.

There were three (3) public comments.

This was an information item. The Board did not take any formal action.

10. Future Board and Committee Meetings and Upcoming Agenda Items

a. Upcoming Meetings

The Board Secretary provided a list of upcoming internal and external meetings for the remainder of December 2023 and early dates of January 2024.

There was no public comment.

The Board did not take any formal action.

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

12. Reconvene to Open Session; Closed Session Report Out - Not applicable.

13. Adjournment

There being no further business, the Board of Directors' Regular Bi-Monthly Meeting on December 19, 2023, adjourned at 8:39 p.m.



Terrie Gillen, CMC
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting on January 9, 2024.