



# NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, April 21, 2026 at 5:00 PM

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## MINUTES

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### LOCATIONS:

**Open Session to start at or after 5:00 p.m.**

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

**Closed Session to immediately follow Open Session**

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171, using Webinar ID No.: 881 3485 2296.

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

Board President Jed Smith called the meeting to order at 5 PM.

#### DIRECTORS PRESENT

Ranjiv Khush

Diana Maier (*arrived at 5:02 PM*)

Matt Samson

Larry Russell

Jed Smith

## 2. Adoption of Agenda

Director Khush made the motion to adopt the agenda. Director Samson seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Samson, Russell, and Smith

## 3. Public Comment on Non-Agenda Matters

There were three (3) public comments.

Director Maier arrived during the first public comment on a non-agenda matter.

## 4. Directors' and General Manager's Announcements

- Director Khush announced upcoming ACWA events as well as the Region 1 meeting on May 6 to occur during the ACWA Spring Conference. He also shared that the ACWA Board is in the process of hiring a new executive director. Further, the director mentioned that the ACWA Board developed its new initiative "Vision for Our Water Future", which includes a list of key issues to help educate the gubernatorial candidates on matters related to water supply and resiliency.
- Director Maier reported that she attended the Lagunitas Advisory Committee Meeting this past Wednesday and mentioned that they were preparing for their annual meeting in October.
- Vice President Russell announced that he attended the North Bay Watershed Association (NBWA) Conference.
- Director Samson also attended the NBWA Conference and thanked staff for attending and presenting at the conference.
- President Smith congratulated staff for their work on the Marin City Phase II project being ahead of schedule, mentioned the recent capture of a mountain lion in Marin, and announced that he will retire as a director from the Board at the end of his term this calendar year.

## 5. Board Committee Reports

There were none to report.

## 6. Consent Items

- a. April 7, 2026 Board Meeting Minutes

**RECOMMENDATION:** Accept the minutes of the Board of Directors' Regular Bi-Monthly Meeting on April 7, 2026

- b. General Manager's Report March 2026

**RECOMMENDATION:** Approve Report

- c. Approve a Professional Services Agreement for Design of the Phoenix and Bon Tempe Outlet Valves to GEI Consultants, Inc.

**RECOMMENDATION:** Approve Professional Services Agreement MA-6545 with GEI Consultants, Inc for design engineering services for the Phoenix and Bon Tempe Outlet Valve Design Contract in the amount of \$1,155,588, with a staff requested contingency of \$173,000, for a total not to exceed amount of \$1,328,588 and authorize the General Manager to execute the agreement

- d. Request to Adjust Salaries for the Communications and Public Affairs Manager, the Water Resources Specialist Series and to Establish Flex Staffing Classifications for the Payroll Technician and HR Technician Job Series

**RECOMMENDATION:** Approve salary adjustments for the Communications and Public Affairs Manager, Assistant Water Resources Specialist and the Associate Water Resources Specialist and approve the addition of two flex staffing classifications for the Payroll Technician and HR Technician job series to align with business needs

- e. Approve Amendment No. 1 to Agreement MA 6312 with Red Canary, Inc. for Managed Security Services

**RECOMMENDATION:** Approve Amendment No. 1 to MA 6312 to renew an agreement with Red Canary, Inc., a Managed Security Service Provider (MSSP) for Managed Detection and Response (MDR), Endpoint Protection MDR, User Protection, and Active Remediation for Endpoints for an additional three-year term, effective on April 20, 2026 through April 29, 2029 for the total amount of \$146,142 and Authorize the General Manager to execute the agreement

- f. Approve a Lease Agreement for Xerox Multifunction Devices

**RECOMMENDATION:** Approve an agreement with the Xerox Corporation for a 60-month lease for 13 Xerox Altalink C8200 series multi-function devices (print, copy, scan, email) for a total amount of \$107,104.80 and authorize the General Manager to execute the agreement

Director Samson made the motion to adopt the Consent Calendar. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Samson, Russell, and Smith

## 7. Public Hearing Item

- a. Public Hearing and Report In Compliance with Assembly Bill 2561. (Gov. Code § 3502.3.)

**RECOMMENDATION:** Hold a Public Hearing pursuant to California State Assembly Bill 2561 (AB 2561 codified at Cal. Govt. Code § 3502.3) to receive a report on the status of District vacancies and recruitment and retention efforts

Human Resources Manager Vikkie Garay presented this item.

Discussion followed.

President Smith opened the Public Hearing.

There were no public comments.

President Smith closed the Public Hearing.

No further discussion occurred and no action was taken.

## **8. Regular Items**

### **a. 2026 Annual Strategic Work Plan Progress Update**

**RECOMMENDATION:** Receive progress update on the 2026 Annual Strategic Work Plan

General Manager Ben Horenstein presented this item showing highlights of the programs and projects achieved in each goal.

Discussion followed.

There was one (1) public comment.

No action was taken.

## **9. Future Board and Committee Meetings and Upcoming Agenda Items**

### **a. Upcoming Meetings**

The board secretary announced that staff was planning to move the Watershed Committee Meeting to be held on Thursday, June 18 from the morning to the evening.

No further announcements or comments were made.

## **10. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)**

Board President Smith announced that the Board will go to Closed Session.

There were no public comments.

The Board convened on the Closed Session and went to the Mt. Tam Conference Room.

### **a. Conference with Real Property Negotiations**

*(California Government Code §54956.8)*

Property: District water pipeline easement at 175 Marinwood Ave, San Rafael

Agency Negotiation: Ben Horenstein, General Manager

Negotiating Parties: Marinwood Plaza, Alan Furste

Under Negotiation: Price and Terms

**b. Conference with Legal Counsel – Anticipated Litigation**  
*(Initiation of Litigation pursuant to §54956.9(c))*

Number of Potential Cases: Unknown

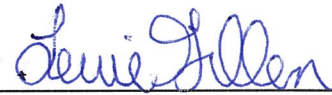
The Closed Session was adjourned, and the Board went back to the Board Room.

**11. Reconvene to Open Session; Closed Session Report Out**

The Board reconvened to Open Session. President Smith reported that the Closed Session adjourned at 7:25 PM with no reportable action taken.

**12. Adjournment**

There being no further business, the Board of Directors' meeting adjourned on April 21, 2026, at 7:26 PM.



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Terrie Gillen, CMC  
Board Secretary

On May 12, 2026, the Board of Directors approved the minutes of their regular meeting held on April 21, 2026.