



# NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, January 21, 2025 at 6:30 PM

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## MINUTES

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### LOCATIONS:

**Open Session to start at or after 6:30 p.m.**

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

**Closed Session to immediately follow Open Session**

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public attend this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171 using Webinar ID#: 881 3485 2296.

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

President Matt Samson called the meeting to order at 6:30 p.m.

#### DIRECTORS PRESENT

Diana Maier

Larry Russell

Jed Smith

Ranjiv Khush

Matt Samson

#### 2. Adoption of Agenda

Vice President Smith made the motion to adopt the agenda. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

3. **Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**
4. **Reconvene to Open Session; Closed Session Report Out - Not applicable.**
5. **Public Comment on Non-Agenda Matters**

There were no public comments on non-agenda matters.

#### 6. **Directors' and General Manager's Announcements**

- Vice President Smith reported that he attended the MLK Jr. celebration at Marin City, and commented about the (Board) retreat and encouraged the public to watch the retreat video.
- Director Khush also echoed the comments about the retreat, and mentioned that he had provided Marin Water updates to the Kent Woodlands Property Owners Association at their annual meeting.
- Board President Samson commented, too, on the retreat, and mentioned that he attended a Southern Marin Fire Meeting. He also announced that he's looking forward to the February Tomales Bay Meeting, when the District would provide presentations on the Nicaso Spillway Project and rehabilitation of Lagunitas Creek.

#### 7. **Board Committee Reports**

Chair Larry Russell of the Operations Committee Meeting provided highlights from the committee meeting on January 17, 2025.

#### 8. **Consent Items**

- a. Minutes of the Board of Directors' Regular Bi-Monthly Meeting on January 7, 2025

**RECOMMENDATION:** Approve the minutes

- b. General Manager's Report December 2024

**RECOMMENDATION:** Approve Report

- c. Print, Mail and Payment Processing Services Agreement

**RECOMMENDATION:** Approve a new agreement with Paymentus Corporation to provide Print, Mail and Payment Processing services for the District's utility billing function in an amount not to exceed \$4.0 million over a four-year period; and Authorize the General Manager to finalize and execute the contract for these services

Vice President Smith made the motion to approve the Consent Calendar. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

## 9. Regular Items

### a. Update on Water Supply Roadmap

**RECOMMENDATION:** Receive an update on the Water Supply Roadmap focused on criteria for evaluating longer-term water supply projects

Water Resources Director Paul Sellier and Woodard and Curran Consultant Xavier Irias provided a presentation.

Discussion occurred throughout.

There were 13 public comments.

This was an information item. No formal action was taken.

### b. Restructure of Board Committee Meetings, Changes to Dual Noticing of Committee Meetings as Special Board Meetings, and Revised Board Calendar

**RECOMMENDATION:** Based on recent Board Direction, take the following actions:

1. Restructure the Board standing committees to eliminate the Communications & Water Efficiency Committee, integrate these topics into other Board and Committee agendas, rename the Operations Committee the Planning Committee to recognize a broader scope, and implement revisions to the Board Handbook to reflect these changes;
2. Implement changes to the District's practice of dually noticing Board committee meetings as special board meetings to scale back dual noticing to the Operations (Planning) and Watershed Committee Meetings, as well as those Finance & Administration Committee Meetings addressing budget planning and end of year Financial review (March, April and September meetings in 2025); and
3. Adopt an updated 2025 Board Calendar changing the day of the Operations (Planning) Committee Meetings to the fourth Tuesday of the month (with exceptions as needed), eliminating the Communications & Water Efficiency Meetings, and noting which committee meetings will be dually noticed as special board meetings

General Counsel Molly MacLean introduced the three recommendations and how the Board could take action on them.

Communications & Public Affairs Manager Adriane Mertens presented the first recommendation regarding the proposed committee restructuring.

There was no Board discussion.

Director Khush made the motion to approve the restructured standing committees. Vice President Smith seconded the motion.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

General Counsel MacLean then presented the second recommendation pertaining to Dual Noticing.

Discussion followed.

There were (2) public comments.

Director Khush made the motion to approve the changes to the dual noticing. Vice President Smith seconded the motion.

Voting Yea: Directors Maier, Smith, Khush, and Samson

Voting Nay: Director Russell

Communications & Public Affairs Manager Mertens presented the third recommendation regarding the updated 2025 Board Calendar.

Brief discussion followed.

Director Khush made the motion to approve the modified calendar. Vice President Smith seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

c. 2025 Board of Directors Committee Assignments

**RECOMMENDATION:** Approve the appointment of the Marin Municipal Water District Directors to internal standing committees and to external regional committees as representatives of the District

President Samson presented this item and announced the directors assigned to the standing and regional committees.

Discussion followed.

There were no public comments.

Vice President Smith made the motion to approve the committee assignments. Director Khush seconded the motion.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

**10. Future Board and Committee Meetings and Upcoming Agenda Items**

a. Upcoming Meetings

The Board Secretary announced upcoming internal and external meetings, with one correction that the Sonoma Water Advisory Committee/Technical Advisory Committee was scheduled for Monday, not Friday, February 3, 2025.

There were no comments that followed.

**11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)**

President Samson announced that the Board would go into Closed Session.

There were no public comments on this item.

At approximately 9 p.m., the Board convened to Closed Session and went to the Mt. Tam Conference Room.

**a. Conference with Legal - Pending Litigation**  
(California Government Code §54956.9)

California Native Plant Society, Marin Audubon Society, and Marin Conservation League vs.  
Marin Municipal Water District

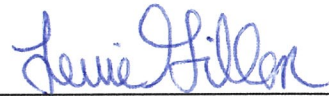
Marin County Superior Court, Case No. CV0004078

**12. Reconvene to Open Session; Closed Session Report Out**

At 9:28 p.m., the Board arrived in the Board Room and reconvened to Open Session. President Samson announced that no reportable action took place.

**13. Adjournment**

There being no further business, the Board of Directors' Regular Bi-Monthly Meeting adjourned on January 21, 2025 at 9:29 p.m.



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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting on February 11, 2025.