



# NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, March 04, 2025 at 5:00 PM

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## MINUTES

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### LOCATIONS:

**Open Session to start at or after 6:30 p.m.**

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

**Closed Session begins at 5:00 p.m.**

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171 using Webinar ID #: 881 3485 2296.

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

President Matt Samson called the meeting to order at 5 p.m.

#### DIRECTORS PRESENT

Ranjiv Khush

Diana Maier (*arrived at 5:01 p.m.*)

Jed Smith

Matt Samson

#### DIRECTOR ABSENT

Larry Russell

## 2. Adoption of Agenda

Vice President Smith made the motion to adopt the agenda. Director Khush seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Smith, and Samson

## 3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

There were no public comments.

Director Diana Maier arrived at 5:01 p.m.

The Board convened to Closed Session and went to the Mt. Tam Conference Room.

### a. Public Employee Performance Evaluations (CA Government Code §54957)

*Titles:* General Manager and General Counsel

The Board adjourned the Closed Session and went to the Board Room.

## 4. Reconvene to Open Session; Closed Session Report Out

At 6:30 p.m., the Board reconvened to Open Session in the Board Room.

President Samson stated that no reportable action was taken.

## 5. Public Comment on Non-Agenda Matters

There was one (1) public comment.

## 6. Directors' and General Manager's Announcements

## 7. Board Committee Reports

Chair Jed Smith provided a summary of what occurred at the Finance & Administration Committee on February 27.

## 8. Consent Items

### a. February 25, 2025 Board Meeting Minutes

**RECOMMENDATION:** Approve the minutes of the Board of Directors' Regular Bi-Monthly Meeting on February 25, 2025

### b. Quarterly Investment Report

**RECOMMENDATION:** Receive report of the District's investment portfolio

- c. Nicasio Spillway Modifications Amendment No. 2 to Professional Services Agreement MA 6335 with Black and Veatch

**RECOMMENDATION:** Authorize the General Manager to execute Amendment No. 2 to Professional Services Agreement MA-6335 with Black and Veatch to expand the scope of services in support of the Nicasio Spillway Modifications Project in an amount not to exceed \$1,750,000 for a new contract not to exceed amount of \$3,994,669

Director Khush made the motion to approve the Consent Calendar. Director Maier seconded the motion.

There were no public comments.

Voting Yea: Directors Khush, Maier, Smith, and Samson

## 9. Regular Items

- a. Approval of a Professional Services Agreement for Systems Integrator for SAP Implementation Services – Payroll and Human Resources Modules

**RECOMMENDATION:** Approve a new professional services agreement with Phoenix Business Consulting to serve as the Systems Integrator for the implementation of the first phase of the ERP Modernization project in an amount not to exceed \$1,386,030 over a two year period and authorize the General Manager to finalize and execute the contract for these services

Finance Director Bret Uppendahl and Information Technology Manager Brad Taylor presented this item.

Discussion followed.

There was one (1) public comment.

Director Maier made the motion to approve Professional Services Agreement with Phoenix Business Consulting. Vice President Smith seconded the motion.

Voting Yea: Directors Khush, Maier, Smith, and Samson

- b. Amendment No. 3 to Professional Services Agreement MA 5875 with Woodard and Curran

**RECOMMENDATION:** Authorize the General Manager to execute Amendment No. 3 to Professional Services Agreement MA 5875 with Woodard and Curran to extend the contract date to June 30, 2027 and expand the scope of services to support ongoing capital infrastructure planning in an amount not-to-exceed \$432,000, for a new total contract not-to-exceed amount of \$1,870,528

Engineering Director Alex Anaya and Planning Engineering Manager Elysha Irish presented this item. Discussion followed.

There were no public comments.

Director Maier made the motion to approve Amendment No. 3 to Professional Services Agreement MA-5875 with Woodard and Curran. Director Khush seconded the motion.

Voting Yea: Directors Khush, Maier, Smith, and Samson

**10. Future Board and Committee Meetings and Upcoming Agenda Items**

a. Upcoming Meetings

The Board Secretary announced the remaining internal and external meetings for the month of March, and President Samson added the reminder of the North Bay Watershed Association Meeting on Friday, March 7.

There were no public comments.

**11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**

**12. Reconvene to Open Session; Closed Session Report Out - Not applicable.**

**13. Adjournment**

There being no further business, the Board of Directors' Regular Bi-Monthly Meeting adjourned on March 4, 2025 at 7:05 p.m.



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Terrie Gillen, CMC  
Board Secretary

The Board of Directors approved the minutes of this meeting on March 18, 2025.