



# NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, October 24, 2023 at 6:30 PM

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## MINUTES

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### LOCATIONS:

**Open Session to start at or after 6:30 p.m.**

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Larry Russell – Il Fornaio, 520 Cowper Street, Palo Alto, CA 94301

**Closed Session to immediately follow**

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

### Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://us06web.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

### AGENDA ITEMS:

#### 1. Call to Order and Roll Call

President Monty Schmitt called the meeting to order at 6:30 p.m.

#### DIRECTORS PRESENT:

Larry Russell

Matt Samson

Jed Smith

Ranjiv Khush

Monty Schmitt

#### 2. Adoption of Agenda

On motion made by Director Smith and seconded by Vice President Khush, the Board adopted the agenda.

Voting Yea: Directors Khush, Russell, Samson, Smith, and Schmitt

There were no public comments for this agenda item.

**3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**

**4. Reconvene to Open Session; Closed Session Report Out - Not applicable.**

**5. Public Comment on Non-Agenda Matters**

There were none.

**6. Directors' and General Manager's Announcements**

- Director Smith announced that he participated as a speaker regarding the District's Water Supply Initiatives at the Westminster Church Speaker Series.
- Director Samson attended the Tomales Bay Foundation Meeting on October 19. He also acknowledged the prescribed fire on Watershed lands on October 18, and that he and Director Khush, on October 20, were able to tour the results of the burn area and the trail network.
- General Manager Ben Horenstein announced that the membership of the SEIU Local 1021 approved the MOU and it would be brought to the board to consider approval.
- On another matter, General Horenstein announced the retirement of Engineering Director Crystal Yezman and presented a Redwood plaque made from wood harvested from decommissioned Redwood tanks. She thanked the board and the District, and in turn, the Board thanked her for her many years of service.

There was one public comment on this item.

**7. Consent Items**

a. Minutes of the Board of Directors' Regular Meeting of October 10, 2023

**RECOMMENDATION:** Approve the minutes of the Board of Directors' Regular Meeting of October 10, 2023

b. General Manager's Report September 2023

**RECOMMENDATION:** Approve Report

On motion made by Vice President Khush and seconded by Director Samson, the Board approved the Consent Calendar.

Voting Yea: Directors Khush, Russell, Samson, Smith, and Schmitt

There were no public comments regarding the Consent Items.

## 8. Regular Items

### a. Board Policy #46: Reserves

**RECOMMENDATION:** Approve recommended revisions to Board Policy #46: Reserves

Finance Director Bret Uppendahl highlighted the proposed revisions.

Discussion ensued.

On motion made by Director Smith and seconded by Vice President Khush, the Board approved the revised Board Policy #46.

Voting Yea: Directors Khush, Russell, Samson, Smith, and Schmitt

There were no public comments.

### b. Letter of Support for Proposed Eel-Russian River Facilities

**RECOMMENDATION:** Approve joining a letter of support for the new proposed Eel-Russian River facilities

Board President Schmitt recused himself from participating in this discussion due to a conflict of interest. He removed himself from the dais and left the room.

Water Resources Director Paul Sellier presented this item. Discussion followed.

On motion made by Director Smith and seconded by Director Samson, the Board approved to join the letter of support.

Voting Yea: Directors Russell, Samson, Smith, and Khush

There was one public comment.

President Schmitt came back to the room and resumed his post.

### c. Water Supply Update

**RECOMMENDATION:** Receive staff update on Water Supply Conditions

Water Resources Manager Lucy Croy provided the update. Discussion ensued.

There were three (3) public comments.

This was an information item. The Board did not take any formal action.

d. Strategic Plan Development

**RECOMMENDATION:** Receive staff and consultant update on the development of goals for the District's next five-year strategic plan

Communications and Public Affairs Manager Adriane Mertens introduced this item and consultants Charles Gardiner and Linadria Porter with Catalyst. Mr. Gardiner provided a presentation on proposed District's goals and objectives for the next five years.

The Board provided feedback to staff and the consultants.

There were two (2) public comments.

This was an information item. The Board did not take any formal action.

**9. Future Board and Committee Meetings and Upcoming Agenda Items**

a. Upcoming Meetings

The board secretary reported on upcoming internal and external meetings.

There was one (1) public comment.

This was an information item. There were no formal actions taken by the Board.

**10. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)**

There were no public comments for the Closed Session item.

The Board convened to Closed Session at 8:06 p.m. and went to the Mt. Tam Conference Room.

a. **Conference with Legal Counsel – Anticipated Litigation**  
(Government Code §54956.9)

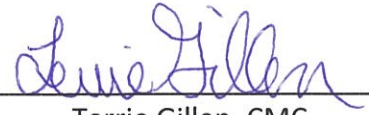
Workers Compensation Claims  
**Number of Cases:** One

**11. Reconvene to Open Session; Closed Session Report Out**

The Board reconvened to Open Session. President Schmitt reported that the Closed Session adjourned at 8:20 a.m. with no reportable action.

**12. Adjournment**

There being no further business, the regular bi-monthly meeting of the Board of Directors on October 24, 2023, adjourned at 8:23 p.m.



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Terrie Gillen, CMC  
Board Secretary

The minutes were approved at the Board of Directors' Regular Bi-Monthly Meeting on November 11, 2023.