



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, January 21, 2025 at 6:30 PM

AGENDA

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public may attend this meeting in-person or remotely using one of the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/88134852296>

By phone, dial: **1-669-444-9171** and use Webinar ID: **881 3485 2296**

HOW TO PROVIDE PUBLIC COMMENT:

During the Meeting: Typically, you will have 3 minutes to make your public comment, however, the board president may shorten the amount of time for public comment due to a large number of attendees. Furthermore, pursuant to Government Code, section 54954.2 (the Brown Act), the Board may not take action or discuss any item that does not appear on the agenda.

-- **In-Person Attendee:** Fill out a speaker card and provide to the board secretary. List the number/letter (ex: 6a) of the agenda item(s), for which you would like to provide a comment. Once you're called, proceed to the lectern to make your comment.

-- **Remote Attendee:** Use the "raise hand" button on the bottom of the Zoom screen. If you are joining by phone and would like to comment, press *9. The board secretary will use the last four digits of your phone number to call on you (dial *6 to mute/unmute).

In Advance of the Meeting: Submit your comments by email in advance of the meeting to boardcomment@marinwater.org. To ensure that your comment is provided to the Board of Directors prior to the meeting, please email your comment 24 hours in advance of the meeting start time. Comments received after this cut off time will be sent to the Board after the meeting. Please do not include personal information in your comment such as phone numbers and home addresses.

AGENDA ITEMS:

1. **Call to Order and Roll Call**
2. **Adoption of Agenda**
3. **Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.**
4. **Reconvene to Open Session; Closed Session Report Out - Not applicable.**
5. **Public Comment on Non-Agenda Matters**

This is the time when any person may address the Board of Directors on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board.

6. **Directors' and General Manager's Announcements (6:40 p.m. – Time Approximate)**

7. **Board Committee Reports**

Each Committee Chair or Vice Chair will provide a report on recent committee meetings. Directors may ask questions or provide brief comments or requests for additional information on an item.

8. **Consent Items (6:50 p.m. – Time Approximate)**

All Consent Items will be enacted by a single action of the Board, unless specific items are pulled from Consent by the Board during adoption of the agenda for separate discussion and action.

- a. Minutes of the Board of Directors' Regular Bi-Monthly Meeting on January 7, 2025

RECOMMENDATION: Approve the minutes

- b. General Manager's Report December 2024

RECOMMENDATION: Approve Report

- c. Print, Mail and Payment Processing Services Agreement

RECOMMENDATION: Approve a new agreement with Paymentus Corporation to provide Print, Mail and Payment Processing services for the District's utility billing function in an amount not to exceed \$4.0 million over a four year period; and Authorize the General Manager to finalize and execute the contract for these services

9. **Regular Items (6:55 p.m. – Time Approximate)**

- a. Update on Water Supply Roadmap

RECOMMENDATION: Receive an update on the Water Supply Roadmap focused on criteria for evaluating longer-term water supply projects

- b. Restructure of Board Committee Meetings, Changes to Dual Noticing of Committee Meetings as Special Board Meetings, and Revised Board Calendar

RECOMMENDATION: Based on recent Board Direction, take the following actions:

1. Restructure the Board standing committees to eliminate the Communications & Water Efficiency Committee, integrate these topics into other Board and Committee agendas, rename the Operations Committee the Planning Committee to recognize a broader scope, and implement revisions to the Board Handbook to reflect these changes;
2. Implement changes to the District's practice of dually noticing Board committee meetings as special board meetings to scale back dual noticing to the Operations (Planning) and Watershed Committee Meetings, as well as those Finance & Administration Committee

Meetings addressing budget planning and end of year Financial review (March, April and September meetings in 2025); and

3. Adopt an updated 2025 Board Calendar changing the day of the Operations (Planning) Committee Meetings to the fourth Tuesday of the month (with exceptions as needed), eliminating the Communications & Water Efficiency Meetings, and noting which committee meetings will be dually noticed as special board meetings
- c. 2025 Board of Directors Committee Assignments

RECOMMENDATION: Approve the appointment of the Marin Municipal Water District Directors to internal standing committees and to external regional committees as representatives of the District

10. Future Board and Committee Meetings and Upcoming Agenda Items

This schedule lists upcoming board and committee meetings as well as upcoming agenda items for the next month, which may include Board interest in adding future meeting items. The schedule is tentative and subject to change pending final publication and posting of the meeting agendas.

- a. Upcoming Meetings

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

Following announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session. The Board will convene to Closed Session in the Mt. Tam Conference Room after public comment.

- a. **Conference with Legal - Pending Litigation**
(California Government Code §54956.9)

California Native Plant Society, Marin Audubon Society, and Marin Conservation League vs. Marin Municipal Water District

Marin County Superior Court, Case No. CV0004078

Adjourn closed session and reconvene to open session in the Board Room and via Zoom.

12. Reconvene to Open Session; Closed Session Report Out

13. Adjournment (9:00 p.m. – Time Approximate)

ADA NOTICE AND HEARING-IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act (ADA) and California Law, it is Marin Water's policy to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are an individual with a disability and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodations, please contact the Board Secretary/ADA Coordinator at 415.945.1448, at least two business days in advance of the meeting. Advance notification will enable Marin Water to make reasonable arrangements to ensure accessibility.

Information agendas are available for review at the Civic Center Library, Corte Madera Library, Fairfax Library, Mill Valley Library, Marin Water Administration Building, and marinwater.org.