

**NOTICE AND AGENDA OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL**

**Tuesday, July 11, 2023 at 6:00 PM**

**Marietta Municipal Building, 700 S. Highway 77, Marietta, Oklahoma 73448**

BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

**CALL TO ORDER.**

**ROLL CALL AND DECLARATION OF QUORUM.**

**INVOCATION.**

**PLEDGE OF ALLEGIANCE.**

**CONSENT AGENDA.**

All matters listed under this sections are considered by the City Council to be routine and will be enacted by one motion and vote. Any council member may, however, remove any item from the consent agenda by request.

- 1. Approval of the agenda as part of the minutes.
- 2. Approval of the minutes of the regular meeting on June 13, 2023.
- 3. Approval of financial reports.
- 4. Approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

**ITEMS REMOVED FROM CONSENT AGENDA.**

Any matter removed from the consent agenda at the request of a council member will be considered separately.

**CORRESPONDENCE.**

**PUBLIC PARTICIPATION.**

This is an opportunity for citizens to address the city council. Remarks will be addressed to the governing body as a whole. Any issues presented will not be further discussed by the city council or the mayor at this meeting. Comments must be limited to three minutes or less.

**CITY ADMINISTRATOR’S REPORT.**

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

**REGULAR BUSINESS.**

- 1. Election of President of the Council.

2. Public hearing for an application for placement of manufactured home at 207 N. 7th Ave, otherwise identified as Lot 4, Block 15, Marietta City, Marietta, Love County, Oklahoma.
3. Application for placement of manufactured home at 207 N. 7th Ave, otherwise identified as Lot 4, Block 15, Marietta City, Marietta, Love County, Oklahoma.
4. Engagement with Rahhal, Henderson, Willis, PLLC for preparation of financial statements for the fiscal year ending June 30, 2023.
5. Consideration and possible action relating to an ordinance regulating the display of overhead signs and/or banners on streets and highways.
6. Purchase of vehicle for Police Department and purchase and installation of emergency equipment on said vehicle.
7. Executive session to discuss the hiring of Cameron Sanders as a Sanitation Operator, and the hours, duties, compensation, and benefits for said position, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).
8. Executive session to discuss the employment of employee, Selina Barrientos, the employment of employee, Jacob Carroll, and also the employment of employee, Terry Vernon and the hours, duties, compensation, and benefits of all three employees, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).
9. Executive session to discuss the employment of ALL EMPLOYEES of the City of Marietta, pursuant to Title 25, Oklahoma Statutes, Section 307 (B) (1). (Notice: Without stating each individual name herein, all employees, full-time and part-time, with the City of Marietta, are notified that their employment and/or appointment will be discussed in this executive session.)
10. Consideration and possible action relating to the appointment of Cameron Sanders as a Sanitation Operator, as well as the hours, duties, and pay for said position.
11. Consideration and possible action relating to the employment of Selina Barrientos, and the hours, duties, compensation, and benefits of said employee.
12. Consideration and possible action relating to the employment of Jacob Carroll, and the hours, duties, compensation, and benefits of said employee.
13. Consideration and possible action relating to the employment of Terry Vernon, and the hours, duties, compensation, and benefits of said employee.
14. Increase rate of pay for certain employees based on employment longevity.

#### **NEW/UNFORESEEN BUSINESS.**

Discussion and possible action with respect to any matter not known, or which could not have been reasonably foreseen, prior to the time of posting this notice and agenda.

#### **MAYOR'S COMMENTS.**

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

#### **ADJOURN.**

#### **NOTICE OF POSTING:**

I, the undersigned Clerk of the City of Marietta, certify that the foregoing Notice and Agenda of the Regular Meeting of the Marietta City Council was posted in prominent public view at the Marietta City Hall, located at 700 S. Hwy 77, and online at [www.mariettaok.city](http://www.mariettaok.city), at 5:00 o'clock p.m. on Friday, July 7, 2023.

Scott Chaney, Deputy City Clerk  
Dottie Gwin, City Clerk

*Dottie Gwin*



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#### **NEW/UNFORESEEN BUSINESS.**

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#### **MAYOR'S COMMENTS.**

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

#### **ADJOURN.**

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Scott Chaney, Deputy City Clerk  
Dottie Gwin, City Clerk

*Dottie Gwin*



**NOTICE AND MINUTES OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL**

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BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

**CALL TO ORDER.**

Meeting called to order at 6:03 p.m.

**ROLL CALL AND DECLARATION OF QUORUM.**

**PRESENT**

- Mayor David Spradling
- Council Member Matt Barber
- Council Member Crystal Cohee
- Council Member Tommy Kiser
- Council Member Kermit McKinney
- Council Member Destry Rushing

Council Member Angela Vega

Council Member Candice Dixon

**ABSENT**

Council Member Tambre Sanders

**INVOCATION.**

Invocation given by Kermit McKinney.

**PLEDGE OF ALLEGIANCE.**

Pledge of Allegiance let by Brett Harris.

**CONSENT AGENDA.**

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Motion made by Council Member Rushing, Seconded by Council Member Barber to approve the Consent Agenda.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council

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Member McKinney, Council Member Rushing, Council Member Vega, Candice Dixon

1. Approval of the agenda as part of the minutes.
2. Approval of the minutes of the regular meeting on May 9, 2023.
3. Approval of financial reports.
4. Approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

#### **ITEMS REMOVED FROM CONSENT AGENDA.**

Any matter removed from the consent agenda at the request of a council member will be considered separately.

None.

#### **CORRESPONDENCE.**

None.

#### **PUBLIC PARTICIPATION.**

This is an opportunity for citizens to address the city council. Remarks will be addressed to the governing body as a whole. Any issues presented will not be further discussed by the city council or the mayor at this meeting. Comments must be limited to three minutes or less.

Denise Halstied updated the Council on the Main Street Committee. They have selected officers and talking to business owners on Main Street about how they want them to look.

#### **CITY ADMINISTRATOR'S REPORT.**

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

City Administrator Scott Chaney stated Mike Buxton is retiring as of 6/14/23. City is working at Lions Club concession next week if any Council Members are interested in participating. School sent a letter regarding overhanging trees and if any action is needed by the Council he will come back to us. All departments in the City are shorthanded and wanted to inform the Council they are doing a great job.

#### **REGULAR BUSINESS.**

1. Amendments to budget for fiscal year ending June 30, 2023.

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June 13, 2023

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Beth Willis addressed the Council regarding the Budget Amendments. She stated the Budget is not affected and they are just moving money around.

Motion made by Council Member Barber, Seconded by Council Member Vega to approve Resolution 2023-16 as presented.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

2. Public hearing regarding budget for fiscal year ending June 30, 2024.

Motion made by Council Member McKinney, Seconded by Council Member Cohee to go into Public Hearing at 6:16 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

Beth Willis addressed the Council and stated if everyone was okay with the Budget as presented at last meeting then everything is good to go.

Motion made by Council Member Kiser, Seconded by Council Member Rushing to close the Public Hearing at 6:18 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

3. Budget for the fiscal year ending June 30, 2024

Motion made by Council Member McKinney, Seconded by Council Member Kiser to approve Resolution 2023-17 as presented.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

4. Public hearing regarding conditions of buildings, and secondary or accessory structures including up to 9 mobile homes located at 401 Pine Street (otherwise identified as , Block 8, Lots 4-5-6, J.C. Washington Addition, City of Marietta, Love County, Oklahoma)

Motion made by Council Member Barber, Seconded by Council Member Rushing to go into Public Hearing at 6:21 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

Lance Glaze addressed the Council regarding the property and mobile homes on the property. There are vagrants going in and out and they are dangerous. The property owner is not doing anything to fix the property. There are still 2 mobile homes occupied. All mobile homes are on one water meter and he would like to change that. One is livable and the other is being lived in.

Motion made by Council Member Kiser, Seconded by Council Member Barber to close the Public Hearing at 6:35 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

5. Finding and order of abatement of dilapidated conditions of buildings, and secondary or accessory structures including up to 9 mobile homes located at 401 Pine Street (Block 8, Lots 4-5-6, J.C. Washington Addition, City of Marietta, Love County, Oklahoma).

Motion made by Council Member McKinney, Seconded by Council Member Barber to approve the Orders of Abatement for 401 Pine and to give the owner 90 days notice which is September 11, 2023.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

6. Public hearing regarding conditions of buildings, and secondary or accessory structures located at 612 S.7th Ave. (otherwise identified as 150' W & 87.5' N OF SE/C NW NW SW TH N77.5' TH W100' TH S77.5' TH E100' TO BEG. SECTION 20, TOWNSHIP 7 SOUTH, RANGE 2 EAST, City of Marietta, Love County, Oklahoma)

Motion made by Council Member Rushing, Seconded by Council Member Dixon to go into Public Hearing at 6:41 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

Discussion among Council Members.

Motion made by Council Member Cohee, Seconded by Council Member Rushing to close Public Hearing at 6:46 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

7. Finding and order of abatement of dilapidated conditions of buildings, and secondary or accessory structures located at 612 S. 7th Avenue (otherwise identified as 150' W & 87.5' N OF SE/C NW NW SW TH N77.5' TH W100' TH S77.5' TH E100' TO BEG. SECTION 20, TOWNSHIP 7 SOUTH, RANGE 2 EAST, City of Marietta, Love County, Oklahoma), City of Marietta, Love County, Oklahoma)

Motion made by Council Member McKinney, Seconded by Council Member Rushing to approve the Order of Abatement and give 90 days notice which is September 11, 2023.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

8. Public hearing regarding conditions of buildings, and secondary or accessory structures located at 101 E. Main Street (otherwise identified as Lots 3 & 4 Blk 85 Marietta City, City of Marietta, Love County, Oklahoma)

Motion made by Council Member Rushing, Seconded by Council Member Barber to go into Public Hearing at 6:48 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

Lance Glaze addressed the Council regarding 101 E. Main. There is a lien on the property, other invoices against the property, State had to remove the tanks under the ground and we have been dealing with this since 2017.

Motion made by Council Member Rushing, Seconded by Council Member Kiser to close the Public Hearing at 6:55 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

9. Finding and order of abatement of dilapidated conditions of buildings, and secondary or accessory structures located at 101 E. Main Street (otherwise identified as Lots 3 & 4 Blk 85 Marietta City, City of Marietta, Love County, Oklahoma).

Motion made by Council Member McKinney, Seconded by Council Member Kiser to issue Order of Abatement and give 90 days notice which is September 11, 2023.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

10. Application to 2024 Community Development Block Grant - Rural Economic Action Plan

The Fire Department would like to apply for the REAP Grant and purchase all new air packs. Grant is for \$75,000 and no matching funds from the City. This is a reimbursement grant and equipment will not be purchased until Grant is approved.

Motion made by Council Member McKinney, Seconded by Council Member Rushing to approved Resolution 2023-18 as presented.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

11. Purchase backhoe for the Operations Department.

City Administrator Chaney said the backhoe on the hill is done. Two departments are sharing one backhoe. There is an offer on the old backhoe for \$25,000. Chaney would like to place the order on July 1 and the price is \$99,847 from Caterpillar and is located in Wichita Falls. No bid is necessary.

Motion made by Council Member Kiser, Seconded by Council Member Barber to approve Resolution 2023-19 as presented.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

12. Amend Façade grant guidelines.

City Administrator Chaney asked to remove the engineers report for the aesthetics clause from the Façade grant guidelines.

Motion made by Council Member Cohee, Seconded by Council Member Rushing to approve the above request of Chaney.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

13. Bicycle safety presentation by Sheri Hutchins

No action. Ms. Hutchins was not here.

14. Executive session to discuss the hiring of Clyde Clark as a Sanitation Operator, and the hours, duties, compensation, and benefits for said position, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).

Motion made by Council Member McKinney, Seconded by Council Member Cohee to go into Executive Session at 7:14 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

City Administrator Chaney stated there were two employees who left and not many people applied for the job. Mr. Clark has a CDL.

Return to Open Session at 7:24 p.m.

- 15. Executive session to discuss the hiring of Donald Wilder as a Transfer Site Operator, and the hours, duties, compensation, and benefits for said position, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).

Motion made by Council Member McKinney, Seconded by Council Member Cohee to go into Executive Session at 7:14 p.m.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

Chaney stated two employees left and not many people have applied for the jobs.

Return to Open Session at 7:24 p.m.

- 16. Consideration and possible action relating to the appointment of Clyde Clark as a Sanitation Operator, as well as the hours, duties, and pay for said position.

Motion made by Council Member Kiser, Seconded by Council Member McKinney to approve Resolution 2023-20 as presented.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

- 17. Consideration and possible action relating to the appointment of Donald Wilder as a Transfer Site Operator, as well as the hours, duties, and pay for said position.

Motion made by Council Member Kiser, Seconded by Council Member McKinney to approved Resolution 2023-21 as presented.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Vega, Council Member Dixon

**NEW/UNFORESEEN BUSINESS.**

Discussion and possible action with respect to any matter not known, or which could not have been reasonably foreseen, prior to the time of posting this notice and agenda.

None.

**MAYOR'S COMMENTS.**

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

Mayor Spradling asked that action be taken on trees for School and for a yearly plan on the roads.

**ADJOURN.**

Meeting adjourned at 7:30 p.m.

**NOTICE OF POSTING:**

I, Dottie Gwin the undersigned Clerk of the City of Marietta, certify that the foregoing Notice and Agenda of the Regular Meeting of the Marietta City Council was posted in prominent public view at the Marietta City Hall, located at 700 S. Hwy 77, and online at [www.mariettaok.city](http://www.mariettaok.city), at 5:00 o'clock p.m. on Friday, June 9, 2023.

Scott Chaney, Deputy City Clerk  
Dottie Gwin, City Clerk

*Dottie Gwin*



**RESOLUTION \_\_\_\_\_**

**A RESOLUTION REGARDING THE APPLICATION FOR THE PLACEMENT OF A MOBILE HOME TO OCCUPY AN R1 ZONING LOT AT 207 N. 7<sup>TH</sup> AVE OTHERWISE IDENTIFIED AS LOT 4, BLOCK 15, MARIETTA CITY, MARIETTA, LOVE COUNTY, OKLAHOMA**

**WHEREAS**, Danny Blagg is the owner of lot zoned R1, located at 207 N. 7<sup>th</sup> Ave, otherwise identified as Lot 4, Block 15, Marietta City, Marietta, Love County, Oklahoma;

**WHEREAS**, said owner has made an application to place a mobile home on the property pursuant to Section 5-5.3(4) of Appendix A to the Code of Ordinances of the City of Marietta; and

**WHEREAS**, public notice was given pursuant to the above referenced ordinance, and a hearing regarding the application was held before the planning commission on July 10<sup>th</sup>, 2023; and

**WHEREAS**, at the conclusion of the public hearing, the Planning Commission adopted resolution PC23-01 recommending the placement of a mobile home on the real property; and

**WHEREAS**, the City Council has reviewed this matter and the findings of the City of Marietta Planning Commission;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marietta, that it is in the best interest of the City and the general public that the application, as described above, be

\_\_\_\_\_ approved, pursuant to the provisions outlined in Section 5-5.3(4) of Appendix A to the Code of Ordinances of the City of Marietta and all other applicable State laws and City ordinances.

\_\_\_\_\_ denied.

**PASSED BY THE CITY COUNCIL** and **SIGNED** by the Mayor of the City of Marietta this 11<sup>th</sup> day of July 2023.

CITY OF MARIETTA

ATTEST:

\_\_\_\_\_  
DAVID DUANE SPRADLING, MAYOR

\_\_\_\_\_  
DOTTIE GWIN, CITY CLERK

April 19, 2023

Honorable Mayor and Council Members  
City of Marietta  
Marietta, Oklahoma

You have requested that we prepare the financial statements of the City of Marietta as of June 30, 2023. We are pleased to confirm our acceptance and our understanding of this engagement to prepare the financial statements by means of this letter.

### **Our Responsibilities**

The objective of our engagement is to prepare financial statements for audit by the City's external auditors, in accordance with the modified cash basis based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

### **Management Responsibilities**

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with the modified cash basis. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSS:

- a.* The selection of the modified cash basis as the financial reporting framework to be applied in the preparation of the financial statements
- b.* The prevention and detection of fraud
- c.* To ensure that the entity complies with the laws and regulations applicable to its activities
- d.* The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

- e. To provide us with:
  - i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
  - ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
  - iii. Unrestricted access to persons within the companies of whom we determine necessary to communicate.

As part of our engagement, we will issue a disclaimer that will state that the financial statements were not subjected to an audit, review, or compilation engagement by us, and, accordingly, we do not express an opinion, a conclusion, or provide any assurance on them.

Other consulting services our firm can provide on an as needed basis include:

- **Budget Preparation Assistance** – Assist in the development of the City’s annual budget and prepare the required budget documents.
- **Budget Monitoring Assistance** – Preparation of budget status reports from the City’s accounting records. Assist with budget amendments as necessary.
- **Accounting System Implementation Assistance** - Assist the City on system set up, design changes, and training on accounting software.
- **Internal Control Implementation** – Advise the City on the adequacy of the design of internal control policies and procedures and assist with the implementation of recommendations for improvement of the design of internal control policies.
- **General Accounting and Reconciling Assistance** – Assist in posting transactions, reconciling account balances and identifying any adjustments needed.
- **Internal Audit or Monitoring Services** – Assist management in monitoring compliance with internal control policies as well as compliance with laws and regulations on a year-round ongoing basis.
- **Agreed Upon Procedures** – Performing agreed upon procedures over specific assertions and subject matters, such as debt service compliance.
- **Compliance Advisory Assistance** – Provide research of finance related laws and regulations applicable to the City and provide compliance advice to the City.
- **Payroll and Other Regulatory Report Assistance** – Assist in the preparation or correction of federal and state tax and other regulatory forms or reports, as well as Fair Labor Standards issues and compliance.

Our fee for preparing the annual financial statements and footnotes will be \$9,000, plus out of pocket expenses (such as report reproduction, postage, travel, etc.). We will provide trial balances and workpapers to your external auditor by November 1, 2023.

Our fees for the other consulting services would be at our hourly rates as follows plus, out of pocket expenses (such as report reproduction, postage, travel, etc.):

- Partner Level                                   \$200
- CPA Staff                                       \$130
- Degreed Accounting Staff               \$ 95
- Bookkeeping Staff                           \$ 85



We look forward to assisting you.

Sincerely,

RAHHAL HENDERSON WILLIS, PLLC

Beth Willis

**RESPONSE:**

This letter correctly sets forth the understanding of City of Marietta, Oklahoma.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



RESOLUTION \_\_\_\_\_

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Cameron Sanders is hereby appointed as an employee of the City of Marietta to the position of Sanitation Operator of the Sanitation Department, under the supervision of Sanitation Supervisor, to be effective 6-21-2023.
2. Said position shall be classified as a  full-time  part-time  volunteer employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Compensation for said employee shall be  hourly  salaried, based on rate K3 of the Grade and Step Structure adopted by City Council on November 12, 2019.
4. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.

PASSED by the City Council and SIGNED by the Mayor this 11<sup>th</sup> day of July, 2023.

CITY OF MARIETTA

ATTEST

\_\_\_\_\_  
DAVID DUANE SPRADLING, MAYOR

\_\_\_\_\_  
DOTTIE GWIN, CITY CLERK

RESOLUTION \_\_\_\_\_

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

- 1. Selina Barrientos is hereby appointed as an employee of the City of Marietta to the position of Court/Deputy City Clerk of the Office Management Department, under the supervision of City Administrator, to be effective 7-16-2023.
- 2. Said position shall be classified as a  full-time  part-time  volunteer employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification and the employment agreement executed this date.
- 3. Compensation for said employee shall be  hourly  salaried, based on rate M1 of the Grade and Step Structure adopted by City Council on November 12, 2019.

PASSED by the City Council and SIGNED by the Mayor this 11<sup>th</sup> day of July, 2023.

CITY OF MARIETTA

ATTEST

\_\_\_\_\_  
DAVID DUANE SPRADLING, MAYOR

\_\_\_\_\_  
DOTTIE GWIN, CITY CLERK

**RESOLUTION**

**APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA**

**WHEREAS,** it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

**WHEREAS,** a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

**WHEREAS,** the following applicant was selected on the basis of their experience, aptitudes and abilities;

**WHEREAS,** this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marietta:

1. Jacob Carroll is hereby appointed as an employee of the City of Marietta to the position of Police Supervisor of the Police Department, under the supervision of the Chief of Police, to be effective 7-16-2023.
2. Said position shall be classified as a full-time, as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all privileges and benefits prescribed by this classification **and the employment agreement executed this date.**
3. Compensation for said employee shall be salaried, based on rate R2 of the Grade and Step Structure adopted by City Council on November 12, 2019.
4. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.

**PASSED** by the City Council and **SIGNED** by the Mayor this 11th day of July, 2023.

CITY OF MARIETTA

ATTEST

\_\_\_\_\_  
DAVID DUANE SPRADLING, MAYOR

\_\_\_\_\_  
DOTTIE GWIN, CITY CLERK

RESOLUTION



**RESOLUTION \_\_\_\_\_**

**A RESOLUTION MODIFYING THE PAY GRADE FOR THE STREET SUPERVISOR**

**WHEREAS**, the City of Marietta has adopted job descriptions for all positions within the City of Marietta; and

**WHEREAS**, the adopted job descriptions provide for the base pay rate for employees performing the duties of said job based on the Grade and Step Structure adopted by City Council; Resolution 2019-47 on November 12, 2019; and

**WHEREAS**, the City Council desires to adjust the associated pay grade of Terry Vernon to provide the current employee with compensation for his added duties with the City of Marietta.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marietta:

1. The City Council desires to adjust the pay grade of Terry Vernon to provide the current employee with compensation for his added duties with the City of Marietta.
2. Compensation for said employee shall be hourly, based on rate O8 of the Grade and Step Structure adopted by City Council; Resolution 2019-47 on November 12, 2019 and the employment executed on this date.
3. Said employee will also be eligible for the employment agreement executed on this date.
4. The pay grade adjustment for said employee will become effective 7/16/2023.

**PASSED BY THE CITY COUNCIL** and **SIGNED** by the Mayor of the City of Marietta this 11<sup>th</sup> day of July, 2023.

CITY OF MARIETTA

ATTEST

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DAYID SPRADLING, MAYOR

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DOTTIE GWIN, CITY CLERK

RESOLUTION \_\_\_\_\_

PROVIDING PAY INCREASE FOR EMPLOYEE LONGEVITY

WHEREAS, the City Council did adopt a grade and step structure on November 12, 2019, with said structure to be utilized for the compensation of all employees of the City of Marietta; and

WHEREAS, there exists a one and one-half (1 1/2) percent increase per step within the adopted grade and step structure; and

WHEREAS, the City Council desires to adjust the associated step of certain employees based on employment longevity.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. The pay rate of all employees who were employed with the City of Marietta prior to July 1, 2022, who are specifically identified below, shall be increased to the next step within the employees' current grade:

Selina Barrientos  
 Jacob Carroll  
 Scott Chaney  
 Johnny Faulkner  
 Jerry Fox  
 Ronald Glaze  
 Clarence Lee

Ricky Graham  
 Brett Harris  
 Jeremy Hartman  
 Ronnie Hilton  
 Larry Vaughn  
 Terry Vernon  
 Rodney Shankles

2. The modified pay rates detailed in Section 1 shall become immediately effective.

PASSED by the City Council and SIGNED by the Mayor this 11th day of July, 2023.

CITY OF MARIETTA

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DAVID DUANE SPRADLING, MAYOR

ATTEST

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DOTTIE GWIN, CITY CLERK