

NOTICE AND AGENDA OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL

Tuesday, October 13, 2026 at 6:00 PM

Marietta Municipal Building, 700 S. Highway 77, Marietta, Oklahoma 73448

BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

CALL TO ORDER.

ROLL CALL AND DECLARATION OF QUORUM.

INVOCATION.

PLEDGE OF ALLEGIANCE.

CONSENT AGENDA.

All matters listed under this sections are considered by the City Council to be routine and will be enacted by one motion and vote. Any council member may, however, remove any item from the consent agenda by request.

- [1.](#) Approval of the agenda as part of the minutes.
2. Approval of the minutes of the regular meeting on September 8, 2026
3. Approval of financial reports.
4. Approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

ITEMS REMOVED FROM CONSENT AGENDA.

Any matter removed from the consent agenda at the request of a council member will be considered separately.

CORRESPONDENCE.

PUBLIC PARTICIPATION.

This is an opportunity for citizens to address the city council. Remarks will be addressed to the governing body as a whole. Any issues presented will not be further discussed by the city council or the mayor at this meeting. Comments must be limited to three minutes or less.

CITY ADMINISTRATOR'S REPORT.

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

REGULAR BUSINESS.

- [1.](#) Consideration and possible action relating to the establishment of City holidays for the calendar year 2027.
- [2.](#) Consideration and possible action relating to notice of regular meetings of the City Council for the calendar year 2027.
- [3.](#) Consideration and possible action regarding the purchase of a new roof for the Marietta Municipal Building.
- [4.](#) Discussion and possible action regarding the creation of a live stream policy.
- [5.](#) Discussion and possible action regarding the updating of cemetery ordinances.
- [6.](#) Discussion and possible action to approve a SOW with CivicPlus for our website and meeting software.
- [7.](#) Discussion and possible action to amend Section 2-171 of the Marietta Code of Ordinances.
- [8.](#) Discussion and possible action to amend Section 2-172 of the Code of Ordinances of the City of Marietta.
9. Executive session to discuss the employment of Diana Hernandez as the Court Clerk, and the hours, duties, compensation and benefits of said Diana Hernandez, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).
10. Executive session to discuss the employment of Melanie Gonzalez as the Court Clerk, and the hours, duties, compensation and benefits of said Melanie Gonzalez, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).
11. Executive session to discuss the employment of Stephanie Cannon as the Deputy City Clerk/Court Clerk, and the hours, duties, compensation and benefits of said Stephanie Cannon, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).
12. Executive session to discuss the employment of Selina Barrientos as the Deputy City Clerk/Court Clerk, and the hours, duties, compensation and benefits of said Selina Barrientos, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).
13. Executive session to discuss the employment of ALL EMPLOYEES of the City of Marietta, pursuant to Title 25, Oklahoma Statutes, Section 307 (B) (1). (Notice: Without stating each individual name herein, all employees, full-time and part-time, with the City of Marietta, are notified that their employment and/or appointment will be discussed in this executive session.)
- [14.](#) The employment of Diana Hernandez as the Court Clerk, and the hours, duties, compensation and benefits of said Diana Hernandez, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).
- [15.](#) The employment of Melanie Gonzalez as the Court Clerk, and the hours, duties, compensation and benefits of said Melanie Gonzalez, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).
16. The employment of Stephanie Cannon as the Deputy City Clerk/Court Clerk, and the hours, duties, compensation and benefits of said Stephanie Cannon, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).
17. The employment of Selina Barrientos as the Deputy City Clerk/Court Clerk, and the hours, duties, compensation and benefits of said Selina Barrientos, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).

18. The employment of all employees of the City of Marietta, and the hours, duties, compensation and benefits of said all employees, pursuant to Title 25 Oklahoma Statutes, Section 307 B (I).

NEW/UNFORESEEN BUSINESS.

Discussion and possible action with respect to any matter not known, or which could not have been reasonably foreseen, prior to the time of posting this notice and agenda.

MAYOR'S COMMENTS.

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

ADJOURN.

NOTICE OF POSTING:

I, Dottie Gwin the undersigned Clerk of the City of Marietta, certify that the foregoing Notice and Agenda of the Regular Meeting of the Marietta City Council was posted in prominent public view at the Marietta City Hall, located at 700 S. Hwy 77, and online at www.mariettaok.city, at 5:00 o'clock p.m. on Friday, October 9, 2026.

Scott Chaney, Deputy City Clerk
Dottie Gwin, City Clerk

Dottie Gwin



NOTICE AND AGENDA OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL**Tuesday, October 13, 2026 at 6:00 PM****Marietta Municipal Building, 700 S. Highway 77, Marietta, Oklahoma 73448**

BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

CALL TO ORDER.**ROLL CALL AND DECLARATION OF QUORUM.****INVOCATION.****PLEDGE OF ALLEGIANCE.****CONSENT AGENDA.**

All matters listed under this sections are considered by the City Council to be routine and will be enacted by one motion and vote. Any council member may, however, remove any item from the consent agenda by request.

1. Approval of the agenda as part of the minutes.
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3. Approval of financial reports.
4. Approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

ITEMS REMOVED FROM CONSENT AGENDA.

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CORRESPONDENCE.**PUBLIC PARTICIPATION.**

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REGULAR BUSINESS.

1. Consideration and possible action relating to the establishment of City holidays for the calendar year 2027.
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4. Discussion and possible action regarding the creation of a live stream policy.
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MAYOR'S COMMENTS.

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

ADJOURN.

NOTICE OF POSTING:

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Scott Chaney, Deputy City Clerk
Dottie Gwin, City Clerk

Dottie Gwin



RESOLUTION_____

A RESOLUTION ESTABLISHING CITY HOLIDAYS AND CITY HALL CLOSURES FOR
CALENDAR YEAR 2027

WHEREAS, it is the desire of the City Council to formally establish annual City holidays for City Employees and to inform the public of planned City Hall closures.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta that the following days will be official City holidays:

Friday, January 1	New Year’s Day
Monday, January 18	Martin Luther King Jr. Day
Monday, February 15	Presidents’ Day
Friday, March 26	Good Friday
Monday, May 31	Memorial Day
Monday, June 18	Juneteenth (Observed)
Monday, July 5	Independence Day (Observed)
Monday, September 6	Labor Day
Monday, October 11	Columbus Day
Friday, November 11	Veterans’ Day (observed)
Thursday, November 25	Thanksgiving Day
Friday, November 26	Day After Thanksgiving
Friday, December 24	Christmas Eve
Monday, December 25	Christmas
Friday, December 31	New Year’s Eve

PASSED BY THE CITY COUNCIL and **SIGNED BY THE MAYOR** of the City of Marietta on
this ____ day of _____, 2026.

RESOLUTION _____

A RESOLUTION PROVIDING NOTICE OF THE REGULARLY SCHEDULED MEETINGS OF THE MARIETTA CITY COUNCIL FOR CALENDAR YEAR 2027

WHEREAS, pursuant to Title 25 O.S. 311, the City of Marietta is required to give notice in writing to the municipal clerk of the schedule showing the date, time, and place of the regularly scheduled meetings of the Marietta City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta

1. Regular meetings of the Marietta City Council will be held at the Marietta Municipal Building, located at 700 South Highway 77, Marietta, Love County, Oklahoma, at 6:00 PM on the second Tuesday of every month, more specifically described as:

January 12	April 13	July 13	October 12
February 9	May 11	August 10	November 9
March 9	June 8	September 14	December 14

PASSED BY THE CITY COUNCIL and **SIGNED BY THE MAYOR** of the City of Marietta on this ____ day of _____, 2026.

Insured Lic. #80004056

Proposal

Proposal No. 1262

FROM

Aubrey Pugh Roofing LLC

Sheet No.

1000 N Hwy 77
Marietta, Oklahoma 73448
580-276-5196

Date 10.5.26

Proposal Submitted To**Work To Be Performed At**Name Marietta City Hall
Street US HWY 77
City Marietta
State OK
Telephone Number _____Street US HWY 77
City Marietta State OK
Date of Plans _____
Architect New Roof

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of

Remove 1 of Roof
Install New bripe Rite Synthetic Felt.
Install New 1 1/2 by 1 1/2 Metal Edging
Install New ICE+ Water shield in Valleys
Install New Vent Pipe Flashings
Install 5 New 750 Lowprofile Vents
Then Install New Class 4 Atlas Impact Resistant shinglesAdd Additional 4-750 Lowprofile Vents on South End of Building
Labor + Materials Furnished.
Clean up + haul off all trash Pertaining to Roof work

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars (\$) with payments to be made as follows:

Pay Upon Completion (\$ 36,430.00)

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by _____

5yr labor Warranty.

Respectfully submitted

Per _____

Note - This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted _____ Signature _____

Date _____ Signature _____

Estimate

DATE OF ISSUE

10/6/26



BILLED TO

Marietta City Hall
700 Hwy 77
Marietta OK

DCS Roofing and Construction

15247 Bomar Rd
Marietta, OK 73448
580-238-3369
rjqs82@hotmail.com
www.callcdsnow.com

Class 4 Hail Resistant

DESCRIPTION		UNIT COST	QTY/HR RATE	AMOUNT
Remove Shingles.1 layer		\$20.00	85	\$1,700.00
Install Dim Arch Shingles w/ Waste	Class 4 Hail Resistant/Wind Resistant	\$295.00	94	\$27,730.00
Includes Pipe Jack Flashings	ALL INCLUDED IN PRICE	\$0.00	0	\$0.00
Ridge Row		\$50.00	8	\$400.00
Starter strip		\$50.00	5	\$250.00
Drip Edge 65 Sticks INCLUDED IN PRICE		\$0.00	0	\$0.00
Install Synthetic Underlayment per Roll		\$200.00	10	\$2,000.00
Debris Haul		\$500.00	1	\$500.00
Roof Vents	ALL VENTS AND FLASHINGS INCLUDED IN PRICE	\$0.00	0	\$0.00
Valley Metal	150' INCLUDED IN PRICE	\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00

SUBTOTAL \$32,580.00

TOTAL \$32,580.00

This is an ESTIMATE

TERMS

Work will begin after customer indicates acceptance of this quote and will be billed after completion of job. Payment will be due immediately upon completion.

Estimate

DATE OF ISSUE

10/6/26



BILLED TO

Marietta City Hall
700 Hwy 77
Marietta OK

DCS Roofing and Construction

15247 Bomar Rd
Marietta, OK 73448
580-238-3369
riggs82@hotmail.com
www.calldcsnow.com

Class 3 Hail Resistant/Wind Resistant

DESCRIPTION		UNIT COST	QTY/HR RATE	AMOUNT
Remove Shingles.1 layer		\$20.00	85	\$1,700.00
Install Dim Arch Shingles w/ Waste	Class 3 Hail Resistant/Wind Resistant	\$285.00	94	\$26,790.00
Includes Pipe Jack Flashings	ALL INCLUDED IN PRICE	\$0.00	0	\$0.00
Ridge Row		\$50.00	8	\$400.00
Starter strip		\$50.00	5	\$250.00
Drip Edge 65 Sticks INCLUDED IN PRICE		\$0.00	0	\$0.00
Install Synthetic Underlayment per Roll		\$200.00	10	\$2,000.00
Debris Haul		\$500.00	1	\$500.00
Roof Vents	ALL VENTS AND FLASHINGS INCLUDED IN PRICE	\$0.00	0	\$0.00
Valley Metal	150' INCLUDED IN PRICE	\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00

SUBTOTAL \$31,640.00

TOTAL \$31,640.00

This is an ESTIMATE

TERMS

Work will begin after customer indicates acceptance of this quote and will be billed after completion of job. Payment will be due immediately upon completion.

Estimate

DATE OF ISSUE

10/6/26



BILLED TO

Marietta City Hall
700 Hwy 77
Marietta OK

DCS Roofing and Construction

15247 Bomar Rd
Marietta, OK 73448
580-238-3369
rqqs82@hotmail.com
www.calldcsnow.com

DESCRIPTION		UNIT COST	QTY/HR RATE	AMOUNT
Remove Shingles.1 layer		\$20.00	85	\$1,700.00
Install Dim Arch Shingles w/ Waste		\$270.00	94	\$25,380.00
Includes Pipe Jack Flashings	ALL INCLUDED IN PRICE	\$0.00	0	\$0.00
Ridge Row		\$50.00	8	\$400.00
Starter strip		\$50.00	5	\$250.00
Drip Edge 65 Sticks INCLUDED IN PRICE		\$0.00	0	\$0.00
Install Synthetic Underlayment per Roll		\$200.00	10	\$2,000.00
Debris Haul		\$500.00	1	\$500.00
Roof Vents	ALL VENTS AND FLASHINGS INCLUDED IN PRICE	\$0.00	0	\$0.00
Valley Metal	150' INCLUDED IN PRICE	\$0.00	0	\$0.00
		\$0.00	0	\$0.00
		\$0.00	0	\$0.00
SUBTOTAL				\$30,230.00
TOTAL				\$30,230.00

This is an ESTIMATE

TERMS

Work will begin after customer indicates acceptance of this quote and will be billed after completion of job. Payment will be due immediately upon completion.



Eric Grisham
580-276-0331
eric@getroofed.net
getroofedusa.com
OK License #80004986

UHDZ IMPACT ROOF REPLACEMENT PROPOSAL

City Hall UHDZ Impact Option

PREPARED FOR City of Marietta City Hall PROPERTY ADDRESS 700 U.S. 77 Marietta, OK 73448	ROOF SYSTEM GAF Timberline UHDZ Impact Class 4 ROOF AREA Approx. 8,462 SF	WARRANTIES GAF System Plus 10-year workmanship PROPOSAL DATE October 2, 2026
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GAF UHDZ Impact ROOF REPLACEMENT

Get Roofed, LLC will furnish and install a GAF Timberline UHDZ with UltraMat Class 4 impact-resistant roofing system for City of Marietta, City Hall, at the property above. Scope includes removal of one existing shingle layer, new roofing accessories and the decking replacement listed below. Shingle color: TBD.

- Remove one existing shingle layer to decking
- GAF FeltBuster; two layers on 4/12 sections
- GAF StormGuard ice/water protection in valleys
- GAF Pro-Start starter at eaves and rakes
- GAF TimberTex Class 4 ridge caps
- Three 7/16-inch OSB sheets including labor

VENTILATION AND ROOF DETAILS

Install new 1.5-inch drip edge at eaves and rakes, ten SLA/slant-back vents and three 3-in-1 pipe boots. Apply two cans of accessory paint and six tubes of JTS sealant at applicable roof details. Coordinate vent placement with existing intake ventilation.

WARRANTIES

- GAF System Plus registration included
- GAF issued terms govern System Plus coverage
- 10-year Get Roofed workmanship warranty
- Workmanship coverage provided by Get Roofed

SCOPE AND CONDITIONS

Base/end-wall and step/side-wall flashing are included and can be deducted if existing flashing can be reused. Additional decking beyond three sheets, structural repairs, extra tear-off layers, interior work and gutters are outside this scope. Concealed work requires a written change order.

PROJECT COORDINATION

- Protect property and provide debris disposal
- Complete job cleanup and magnetic nail sweep
- Confirm shingle color before material ordering
- Coordinate delivery, safe access and scheduling

PROPOSAL PRICE

TOTAL CONTRACT PRICE	\$ 34,920.00	Materials, labor, delivery, disposal, System Plus and 10-year workmanship for the scope above.
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Acceptance authorizes the roofing scope above at the completed proposal price. The proposal price must be entered before acceptance. Scheduling and payment arrangements will be confirmed before work begins.

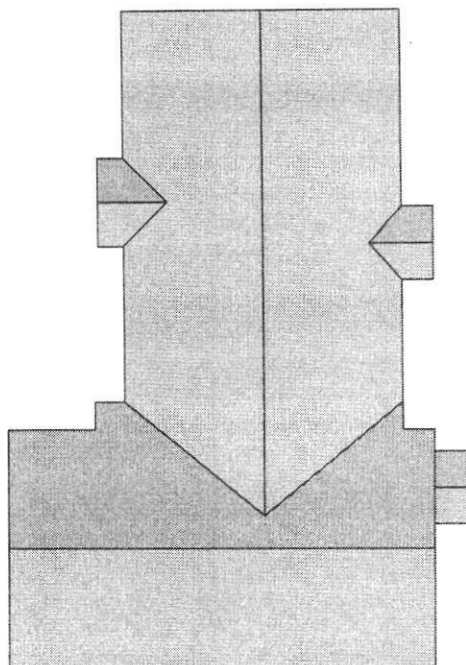
AGREED AND ACCEPTED BY

DATE

PRINTED NAME / TITLE

Report summary

700 U.S. 77, Marietta, OK 73448



Measurements

Total roof area	8462 sqft
Total pitched area	8462 sqft
Total flat area	0 sqft
Total roof facets	11 facets
Predominant pitch	4/12
Total eaves	265ft 5in
Total valleys	112ft 5in
Total hips	0ft 0in
Total ridges	205ft 6in
Total rakes	211ft 4in
Total wall flashing	6ft 8in
Total step flashing	18ft 4in
Total curb flashing	0ft 0in
Total transitions	0ft 0in
Total parapet wall	0ft 0in
Total unspecified	0ft 0in
Hips + ridges	205ft 6in
Eaves + rakes	476ft 9in

Pitch	4/12	6/12
Area (sqft)	4,708	3,755
Squares	47.1	37.6

Waste %	0%	10%	12%	15%	17%	20%	22%
Pitched area (Sqft)	8,462	9,309	9,478	9,732	9,901	10,155	10,324
Squares	84.7	93.1	94.8	97.4	99.1	101.6	103.3

These waste calculations offer a general guide to total roof size with some common waste percentages applied. A number of factors are involved in determining which waste percentage to use, including the complexity of the roof and individual roof application style.



Eric Grisham
580-276-0331
eric@getroofed.net
getroofedusa.com
OK License #80004986

SHINGLE ROOF REPLACEMENT PROPOSAL

City Hall Roof Replacement

PREPARED FOR City of Marietta City Hall PROPERTY ADDRESS 700 U.S. 77 Marietta, OK 73448	ROOF SYSTEM GAF Timberline HDZ ROOF AREA Approx. 8,462 SF	WARRANTIES GAF System Plus 10-year workmanship PROPOSAL DATE October 2, 2026
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GAF HDZ ROOF REPLACEMENT

Get Roofed, LLC will furnish and install a GAF Timberline HDZ roofing system for City of Marietta, City Hall, at the property above. Scope includes removal of one existing shingle layer, new roofing accessories and the decking replacement listed below. Shingle color: TBD.

- Remove one existing shingle layer to decking
- GAF FeltBuster; two layers on 4/12 sections
- GAF StormGuard ice/water protection in valleys
- GAF Pro-Start starter at eaves and rakes
- GAF Z-Ridge hip and ridge caps
- Three 7/16-inch OSB sheets including labor

VENTILATION AND ROOF DETAILS

Install new 1.5-inch drip edge at eaves and rakes, ten SLA/slant-back vents and three 3-in-1 pipe boots. Apply two cans of accessory paint and six tubes of JTS sealant at applicable roof details. Coordinate vent placement with existing intake ventilation.

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PROJECT COORDINATION

- Protect property and provide debris disposal
- Complete job cleanup and magnetic nail sweep
- Confirm shingle color before material ordering
- Coordinate delivery, safe access and scheduling

PROPOSAL PRICE

TOTAL CONTRACT PRICE	\$ 29,359.20	Materials, labor, delivery, disposal, System Plus and 10-year workmanship for the scope above.
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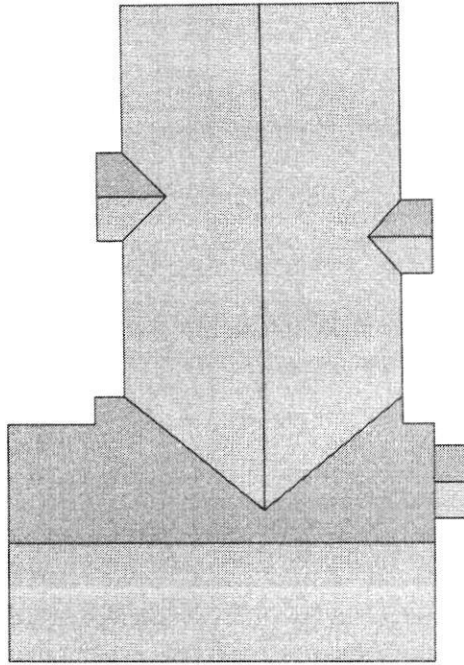
AGREED AND ACCEPTED BY

DATE

PRINTED NAME / TITLE

Report summary

700 U.S. 77, Marietta, OK 73448



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These waste calculations offer a general guide to total roof size with some common waste percentages applied. A number of factors are involved in determining which waste percentage to use, including the complexity of the roof and individual roof application style.

Quote #176

Prepared for

Marietta City Hall

580-276-5898

bharris@mariettaok.city

105 S 3rd Ave

Marietta, OK 73448



Cooke County Roofing LLC

LIC#: 80004111

2202 East Hwy 82

Gainesville, TX 76240

Offer good until:

11/05/2026

Provided by

Keeton Manuel

580-238-9990

keeton@cookecountyroofingtx.com

Scope of work

Class 3 Shingles :

Remove the ridge cap

Remove 1 layer of shingles

Remove valley metal

Remove vent pipe flashing

Remove all felt paper

Remove metal edging

Remove the slant back vents

Install new synthetic felt

Install new valley metal 20x20 inch

Install Ice and Water shield in valleys

Install new pipe with sealant

Install new metal edging 1.5x1.5

Install new starter strip

Install new 30yr shingles

Install new ridge cap

Clean up and haul off all job related debris

* THIS SCOPE OF WORK CARRIES A 5YR LABOR WARRANTY *

THNK YOU FOR THE OPPURTUNTITY TO BID ON YOUR PROJECT

Note

I would like to use static vents instead of the slant back vents .

Products and services

I	\$32,746.25
	$\$32,746.25 \times 1$
Subtotal	\$32,746.25
Discount	\$0.00
Fees	\$0.00
Taxes	\$0.00
Total	\$32,746.25
Deposit	
Deposit (50.00%)	\$16,373.13

Quote #177

Prepared for
Marietta City Hall
580-276-5898
bharris@mariettaok.city
105 S 3rd Ave
Marietta, OK 73448



Cooke County Roofing LLC
LIC#: 80004111
2202 East Hwy 82
Gainesville, TX 76240

Offer good until:
11/05/2026

Provided by
Keeton Manuel
580-238-9990
keeton@cookecountyroofingtx.com

Scope of work

Class 4 Impact Shingles :

Remove the ridge cap
Remove 1 layer of shingles
Remove the valley metal
Remove the pipe flashings Remove all felt paper down to the decking
Remove metal edging
remove the slant back vents

Install synthetic felt
Install new valley metal 20x20 inch
Install Ice & Water shield in valleys
Install new pipe flashing with sealant
Install new metal edging 1.5x1.5
Install new starter strip
Install Class 4 Impact Resistant shingles
Install new ridge cap

Clean up and haul off all job related debris

* THIS SCOPE OF WORK CARRIES A 5 YR LABOR WARRANTY *

THANK YOU FOR THE OPPURTUNITY TO BID ON YOUR PROJECT

Products and services

CLASS 4 IMPACT RESISTANT SHINGLE	\$37,730.30
	$\$37,730.30 \times 1$
Subtotal	\$37,730.30
Discount	\$0.00
Fees	\$0.00
Taxes	\$0.00
Total	\$37,730.30

Terms and conditions

Independent Contractor Status

It is mutually agreed that the Contractor shall render Services as an independent contractor. Contractor maintains his other independent business, including appropriate business insurance and Workers Compensation Policy. Contractor shall use his or her own tools and equipment to render Services under this Agreement.

Business License and Registration

Contractor shall comply with all state and local licensing and registration requirements for the type of Services to be rendered under this Agreement. If applicable, the Contractor's license and/or registration number is listed in the header of this Agreement.

Confidentiality

Under this Agreement, Customer may provide certain confidential Information or Non-Public Personal Information ("Confidential Information") to the Contractor. Contractor will not disclose any Confidential Information to any third party except to those employees or agents of Contractor who are required to have such information for purposes under this Agreement.

Contractor shall take reasonable measures to protect the secrecy of and avoid disclosure and unauthorized use of the Confidential Information. Without limiting the foregoing, Contractor shall take at least those measures that it employs to protect its own confidential information of a similar nature and shall ensure that its employees and/or agents who have access to Confidential Information employ reasonable measures to protect the secrecy and avoid disclosure and any unauthorized use.

Miscellaneous Authority.

Each party represents and warrants that, as of the Effective Date, it has all rights, power, and authority to enter into this Agreement and to perform its obligations.

Assignment

Neither party may, by operation of law or otherwise, directly or indirectly assign this Agreement without the prior express written consent of the other party.

Notices

If either party want to provide notices pursuant to this Agreement, the notices will be provided in writing and sent via email to the email addresses listed in the header of this Agreement.

Counterparts

This Agreement may be executed in counterparts, each of which will constitute an original, and all of which will constitute one agreement. The parties agree that they will sign this Agreement electronically.

1. PURPOSE

The purpose of this policy is to promote transparency, accountability, and public access to the proceedings of the Marietta City Council by establishing procedures for livestreaming and recording meetings of the City Council.

Livestreaming and recordings are intended to supplement existing public access to meetings and shall not replace any requirement imposed by applicable law.

2. REGULAR CITY COUNCIL MEETINGS

The City shall make reasonable efforts to livestream regular City Council meetings using equipment and technology available to the City.

Livestreaming may be provided through the City's official website, social media account, video-hosting service, or another platform designated by the City.

The City shall make reasonable efforts to provide clear audio and video of the proceedings. However, the City does not guarantee uninterrupted livestreaming or the availability of a livestream in every circumstance.

3. SPECIAL MEETINGS AND WORK SESSIONS

The City may livestream special meetings and work sessions of the City Council when reasonably practicable.

The City Administrator and City Clerk, or their designees, may coordinate livestreaming arrangements based on the meeting location, equipment availability, staffing, internet connectivity, and other relevant circumstances.

Regardless of whether a meeting is livestreamed, all applicable legal requirements concerning public notice, public access, and the conduct of the meeting shall remain in effect.

4. EXECUTIVE SESSIONS

Livestreaming and recording of the public proceedings shall cease before the City Council enters an executive session authorized by Oklahoma law.

Livestreaming and recording may resume when the Council returns to open session.

No portion of an executive session shall be intentionally livestreamed or made publicly available through the City's meeting recording system.

The City shall follow applicable legal requirements concerning executive sessions, including restrictions on disclosure of confidential proceedings.

5. RECORDING AND PUBLIC ACCESS

The City may make recordings of City Council meetings available to the public through its designated online platform or another location designated by the City.

The City Clerk or designee shall coordinate the organization and maintenance of recordings in accordance with applicable law and the City's records-retention requirements.

The City may experience delays in publishing recordings because of technical difficulties, staff availability, file processing, or other reasonable administrative circumstances.

Recordings shall be maintained and disposed of in accordance with applicable records-retention requirements. Nothing in this policy authorizes the destruction or withholding of a record contrary to law.

6. OFFICIAL MINUTES AND RECORDINGS

The written minutes prepared and maintained by the City shall remain the official summary of City Council proceedings as provided by Oklahoma law.

A livestream or recording is intended to provide additional public access and shall not replace the preparation or approval of official minutes.

A recording may contain technical interruptions, audio or video limitations, or other imperfections. The City shall not represent a recording as a verbatim or certified transcript unless it has been prepared and certified as such.

7. TECHNICAL DIFFICULTIES AND INTERRUPTIONS

Livestreaming may be interrupted or unavailable due to circumstances including, but not limited to:

1. Internet service interruptions or insufficient bandwidth;
2. Equipment malfunction or failure;
3. Power outages;
4. Audio or video problems;
5. Software or platform failures;
6. Third-party hosting service interruptions;
7. Staffing limitations; or
8. Other circumstances that make livestreaming impractical or impossible.

When livestreaming fails or is interrupted, the City shall make reasonable efforts to restore the service or determine whether a recording can be made available after the meeting.

A livestreaming failure, standing alone, shall not invalidate a meeting or action otherwise lawfully conducted. The meeting must nevertheless satisfy all applicable legal requirements for public access and the conduct of public meetings.

8. PUBLIC PARTICIPATION

Livestreaming is intended to allow members of the public to observe City Council proceedings remotely. It does not, by itself, authorize remote attendance for purposes of satisfying legal meeting requirements or create a right to address the Council remotely.

Unless remote participation has been separately authorized in accordance with applicable law, members of the public wishing to address the City Council shall follow the City's established public-comment procedures.

Nothing in this policy shall limit any right to attend or observe a public meeting provided by Oklahoma law.

9. ONLINE COMMENTS AND INTERACTIVE FEATURES

The City may enable or disable comments, chat functions, reactions, or other interactive features associated with a livestreaming platform.

Unless specifically authorized by the City Council in accordance with applicable law, online comments shall not be considered formal public comments presented to the Council during the meeting.

If the City permits online comments, any moderation shall be administered consistently with applicable law and any other applicable City policies.

10. PUBLIC RECORDING OF MEETINGS

Nothing in this policy shall prohibit members of the public from recording public meetings in accordance with 25 O.S. § 312(C), provided that such recording does not interfere with the conduct of the meeting.

The City may establish reasonable procedures to maintain an orderly meeting environment, provided those procedures are consistent with applicable law and do not unlawfully restrict public recording.

11. LIVESTREAMING PLATFORM AND ADMINISTRATION

The City Administrator and City Clerk, or their designees, may select and change the City's livestreaming or video-hosting platform as necessary for effective administration.

They may establish reasonable procedures concerning equipment setup, audio and video operation, publication of recordings, maintenance of online archives, and public notification of the designated viewing platform.

The City shall make reasonable efforts to inform the public where livestreams and available recordings may be accessed.

12. COMPLIANCE WITH LAW

This policy shall be administered in accordance with the Oklahoma Open Meeting Act, applicable public-records laws, records-retention requirements, and other applicable laws.

If any provision of this policy conflicts with applicable law, the law shall control. Nothing in this policy shall be interpreted to waive, reduce, or supersede a legal obligation imposed upon the City.

13. REVIEW AND AMENDMENT

The City Council may amend or repeal this policy by subsequent resolution.

The City Administrator and City Clerk may recommend revisions as needed to address changes in technology, administrative procedures, legal requirements, or public access needs.

14. EFFECTIVE DATE

This policy shall become effective upon adoption of Resolution No. _____ by the City Council of the City of Marietta, Oklahoma.

I would like to change maximum unknown
I would like to add abandoned lots (unknown)

Sec. 22-1.	City cemeteries.
Sec. 22-2.	Applicability of article.
Sec. 22-3.	Duties for control of cemeteries.
Sec. 22-4.	Enforcement.
Sec. 22-5.	Furnishing copies of article.
Sec. 22-6.	Cemetery care fund.
Sec. 22-7.	Sale of lots.
Sec. 22-8.	Deeds subject to article.
Secs. 22-9—22-30.	Reserved.

ARTICLE II. OPERATING RULES

Sec. 22-31.	Care of lots.
Sec. 22-32.	Foundations for stone work.
Sec. 22-33.	Monuments.
Sec. 22-34.	Markers.
Sec. 22-35.	Rules of conduct.
Sec. 22-36.	Burial of children.
Sec. 22-37.	Interment of cremated remains.

ARTICLE I. IN GENERAL

Sec. 22-1. City cemeteries.

The cemeteries owned by the City and governed by this chapter are Lakeview Cemetery and Prairieview Cemetery.

(Ord. No. 1985-2, § 2, 3-5-85)

Sec. 22-2. Applicability of article.

This article shall apply to all lots or parts of lots sold in City cemeteries. However, this article shall not apply in relation to monuments or markers if owners of the lots purchased prior to the effective date of the ordinance from which this article derives desire to match presently existing markers, nor does it apply to curbs which have been installed prior to the effective

date of the ordinance from which this article derives.

(Code 1984, § 6-16; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, § 11, 12-6-88)

Sec. 22-3. Duties for control of cemeteries.

(a) The City Council shall have charge and control of the cemeteries belonging to the City and shall have power to make rules governing the management, improvement and establishment of City cemeteries and to fix and establish the price for which cemetery lots shall be sold and for interment.

(b) It shall be the duty of the City clerk to receive all moneys received from the sale of lots and from interments or from any other sources and to deposit such funds with the City Treasurer as a cemetery fund, and pay out of the cemetery fund, on proper vouchers, for repairs, material and services necessary for the proper management, care, preservation and beautifying of the cemeteries as all other funds of the City are dispensed.

(Code 1984, § 6-3; Ord. No. 1988-1, §§ 2, 11, 12-6-88)

Sec. 22-4. Enforcement.

The City police officers are given full authority to enforce each and every section of this article. The City Council is given full control over City cemeteries and it is made its duty to see that each and every section of this article is enforced.

(Code 1984, § 6-15; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, §§ 9, 11, 12-6-88)

Sec. 22-5. Furnishing copies of article.

The City clerk shall furnish each person proposing to purchase a lot in one of the City cemeteries with a copy of this article. It is likewise made the duty of each funeral director having charge of burials in a City cemetery and of persons selling monuments, markers, mausoleums or other improvements for graves or lots in a City cemetery to advise the interested parties of this article and to see that they receive a copy of this article.

(Code 1984, § 6-13; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, §§ 8, 11, 12-6-88)

Sec. 22-6. Cemetery care fund.

Sec. 22-6. Cemetery care fund.

Not less than twenty-five percent (25%) of all monies received by from the sale of lots in City cemeteries and from interments in City cemeteries shall be segregated and set aside as a permanent fund to be known as the cemetery care fund. The cemetery care fund principal

shall be expended for purchasing lands for cemeteries and for making capital improvements as defined by 111 O.S. 4 17-110, if necessary. The balance of the fund may be invested in the manner provided by law for investment of municipal funds. The interest from the investments shall be used for the same purposes as the principal or in improving, caring for and embellishing the lots, walks, drives, parks and other necessary improvements on such cemeteries.

(Ord. 2018-2) 8)

Sec. 22-7. Sale of lots.

(a) Lots in the City cemeteries may be sold and conveyed by certificate signed by the Mayor

and countersigned by the City clerk, under the seal of the City, showing the price for which the lot is sold and specifying that the person to whom it is issued is the owner of the lot described therein, by number as laid down on the plat for the purpose of interment of human remains. Such certificate shall invest in the purchaser and his heirs a right in fee simple to such lot for the sole purpose of interment of human remains under the rules of the City Council.

(b) The City Council may limit the number of lots which may be owned by one person at the same time and may prescribe rules for enclosing, adorning and erecting monuments and tombstones on the cemetery lots and shall prohibit any division of the use of the lots and any improper adornment thereof. Lots sold to a corporation or association shall be used only for the burial of its members or the members of their families, and all abandoned lots shall revert to the City.

(Code 1984, § 6-7; Ord. No. 1988-1, §§ 4, 11, 12-6-88)

Sec. 22-8. Deeds subject to article.

Each deed to one purchasing a lot in one of the City cemeteries shall be subject to the rules set forth in this article, and each purchaser shall be deemed to know the sections of this article and any amendment to this article which may be made. The rules shall be written or printed in each deed to a lot in a City cemetery or may be made a part thereof by reference to this article.

(Code 1984, § 6-14; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, § 11, 12-6-88)

Secs. 22-9—22-30. Reserved.

ARTICLE II. OPERATING RULES

Sec. 22-31. Care of lots.

(a) Any planting of trees after effective date of the adoption of these rules will be prohibited

except in designated planting areas. If any trees or shrubs situated in one of the City cemeteries shall, by means of their roots, branches, height or in any other way, become detrimental or dangerous or inconvenient to pedestrians or automobiles traversing the cemetery streets, the City employees, under the direction of the City Council or Mayor, shall have the right to remove the trees or shrubs or such parts thereof as are detrimental, dangerous or inconvenient.

(b) Vases or urns, unless permanently attached to a monument or marker, will not be allowed to remain on lots but will be removed from the lots on the first day of each month and held for a period of ten days from the date of the removal, after which any responsibility of the cemeteries shall cease and disposal will be made of the vases or urns as the Council deems advisable.

(c) Trellises of any kind are prohibited on the grounds of City cemeteries.

(d) Lot owners are prohibited from placing on lots or graves all toys, cases, boxes, globes, shells, cans, jugs, bottles and bric-a-brac of every description, and any such articles found on the grounds will be removed by the City.

X- Remove
(e) No benches, chairs, settees or headboards or any article of this kind will be allowed on the grounds.

(f) Private fences, curbing or stone enclosures around lots and graves are expressly prohibited.

(g) The burning off of any lots or portion thereof shall be prohibited at all times.

(h) The proprietor of each lot shall have the right to erect one monument for the entire family using the lot and one marker for each grave, subject to this article. Add location

(i) Mausoleums may be constructed if such structures meet with the laws of the state health department and other requirements pertaining to mausoleums. Change size. E 1.2u
Add more

(j) Anyone cleaning or trimming grass, trees or shrubbery on his lot shall be required to dispose of any refuse, in a place designed by the City on the property, or such refuse shall be hauled away from the cemeteries by the person responsible for the refuse.

(Code 1984, § 6-8; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, §§ 5, 11, 12-6-88; Ord. No. 1995-1, § 1, 7-5-95)

Sec. 22-32. Foundations for stone work.

Foundations for all stone work in City cemeteries shall be approved by the City Council. (Code 1984, § 6-9; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, §§ 6, 11, 12-6-88; Ord. No. 1995-1, § 2, 7-5-95)

Sec. 22-33. Monuments.

(a) Only one monument per family on each lot in City cemeteries will be permitted to extend above the surface of the lot.

(b) Foundations for all monuments shall not be less than four inches in depth.

(Code 1984, § 6-10; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, § 11, 12-6-88; Ord. No. 1995-1, § 3, 7-5-95)

Sec. 22-34. Markers.

(a) In the City cemeteries, no marker shall be permitted to extend above the lot unless it is set on an extended ground level base, such base to be at least six inches wider than the marker.

(b) Only one stone may be placed at a grave. On single interment sections, the marker must be placed at the head of the grave. The only footstone allowed will be a veterans marker.

(c) The City shall have the right to inspect all markers before the markers are placed on the foundations. The City may refuse the placement of any marker on the foundation if it finds the marker is not in compliance with this section or that the workmanship thereon is not done in a skillful workmanlike manner. The City shall have the right to determine that the marker is in the proper location.

(d) The monument dealer must contact the City office before doing any work in cemeteries.

(e) In the erection of monuments, a place will be designed by the City for the deposit of the stones, bricks, soil or other materials, which shall not remain longer on the ground than is actually necessary for the completion of the work.

(f) All workmen employed in the erection of monuments must be subject to the control and direction of the City and any workman failing to conform with this subsection will not be permitted afterwards to work on the grounds.

(g) Before ordering a monument or marker, the lot owner is required to consult the City to ascertain if the monument or marker complies with this article.

(Code 1984, § 6-11; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, §§ 7, 11, 12-6-88; Ord. No. 1995-1, § 4, 7-5-95)

Sec. 22-35. Rules of conduct.

(a) No person shall be allowed in City cemeteries after sunset at any time, except when a late afternoon funeral would make it necessary for burial after that time. Any person who shall be apprehended in the limits of a City cemetery after such time shall be subject to such punishment as set out in section 1-6 of this Code. Cemeteries will open at sunrise and close at sunset, except for a later afternoon funeral.

(b) Under no conditions shall anyone be allowed in a City cemetery carrying any type of firearm, except in approved ceremonies. Hunting or training of dogs, or any horses, mules or livestock of any type, is expressly prohibited, and anyone in violation of this subsection shall be taken into custody, his weapons and/or animals confiscated, and prosecuted to the fullest extent of the law.

(Code 1984, § 6-12; Ord. No. 1985-2, § 1, 3-5-85; Ord. No. 1988-1, § 11, 12-6-88; Ord. No. 1995-1, § 5, 7-5-95)

Sec. 22-36. Burial of children.

No containers for caskets are necessary for the burial of stillborn infants and of children under three years of age.

(Ord. No. 2005-1-3, § 1, 3-1-05)

Sec. 22-37. Interment of cremated remains.

(a) Prior to any interment of cremated remains in the City cemeteries, a recording fee of \$25.00 shall be paid.

(b) Any interment of cremated remains requires a 24-hour notice to the City of Marietta before interment, and no containers are required for said interment.

(c) All cremated remains shall be interred in an empty space only, and under no circumstances will cremated remains be placed in a space already occupied by another body or other cremated remains.

(Ord. No. 2005-1-3, § 2, 3-1-05)


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-123654-1
9/23/2026 11:15 AM
10/28/2026

Client:
City of Marietta, OK

Bill To:
MARIETTA CITY, OKLAHOMA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Heather Jacobs		heather.jacobs@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup (http://URL)
1.00	Municipal Websites Central: Migration Standard Implementation	Includes full setup and configuration of the approved website design
1.00	Municipal Websites Central: Meeting Migration	All publicly available word / pdf formatted meetings and agendas migrated
1.00	Municipal Websites Central: Content Migration	All publicly available non-time sensitive published content migrated while maintaining formatting. Spelling & Links check completed.
1.00	Municipal Websites Central: Blended Training	Included blended system training, online learning paired with access to a trainer for a 1-hour for questions and learning reinforcement.

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Municipal Websites Central: Starter Standard Annual Fee	Municipal Websites Central : Starter Standard Annual Fee
1.00	Municipal Websites Central: Starter Hosting and Security Annual Fee	Municipal Websites Central: Module Based Hosting and Security Annual Fee

QTY	PRODUCT NAME	DESCRIPTION
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: URL
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: URL

Total Investment - Initial Term	USD 5,300.00
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	7/1/2027 - 6/30/2028, Renewal Term 7/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-123654-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client SignatureCivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-123877-1
9/21/2026 1:27 PM
10/1/2026

Client:
City of Marietta, OK

Bill To:
MARIETTA CITY, OKLAHOMA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Heather Jacobs		heather.jacobs@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Conversion Pro Premium Implementation	AMM Select: Conversion Pro Premium Implementation

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: AI Editing Assistant	AMM Select: AI Editing Assistant
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee

QTY	PRODUCT NAME	DESCRIPTION
1.00	Conversion Pro Premium Package	Conversion Pro Premium Package

Total Investment - Initial Term	USD 5,300.00
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	7/1/2027 - 6/30/2028, Renewal Term 7/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

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Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-123877-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client SignatureCivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2-171 OF THE CODE OF ORDINANCES OF THE CITY OF MARIETTA AUTHORIZING THE CITY DEPARTMENT SUPERVISORS TO PURCHASE SUPPLIES, MATERIALS AND EQUIPMENT UP TO \$5,000 AND AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE SUPPLIES, MATERIALS AND EQUIPMENT UP TO \$10,000 AND AUTHORIZING THE MAYOR TO PURCHASE SUPPLIES, MATERIALS AND EQUIPMENT UP TO \$15,000 AND AUTHORIZING THE MAYOR WITH THE APPROVAL OF THE COUNCIL PRESIDENT TO PURCHASE SUPPLIES, MATERIALS AND EQUIPMENT UP TO \$17,500; AMENDING SECTION 2-171 FO THE CODE OF ORDINANCES OF THE CITY OF MARIETTA TO REQUIRE COMPETITIVE QUOTATIONS OF PRICES OR BIDS FOR CONTRACTS IN EXCESS OF \$50,000; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY ; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MARIETTA, OKLAHOMA:

SECTION 1. SECTION 2-171 of the Code of Ordinances of the City of Marietta is amended as follows:

Sec. 2-171. Purchase up to ~~\$500~~ \$5,000; Purchases up to ~~\$1,500~~ \$10,000; Purchases up to ~~\$2,500~~ \$15,000; Purchases up to ~~\$5,000~~ \$17,500.

(a) A department supervisor is authorized to contract for and to purchase or issue purchase authorization for all supplies, materials and equipment for the offices, departments and agencies of the City government where such supplies, materials and equipment do not exceed the amount of ~~\$500.00~~ \$5,000 per month.

(b) The City Administrator, as provided by Section 2-139. is authorized to contract for and to purchase or issue purchase authorization for all supplies, materials, equipment and professional and technical services for the offices, departments and agencies of City government where such supplies, materials, equipment and professional and technical services do not exceed the amount of ~~\$1,500.00~~ \$10,000 per month.

(c) Authorization from the Mayor shall be obtained by the department supervisor and/or the City Administrator to contract for and to purchase or issue purchase authorization for all supplies, materials, and equipment. and professional and technical services for the offices, departments and agencies of the City government which exceed the amounts

authorized in subsections (a) and (b) of this Section, and do not exceed ~~\$2,500.00~~ \$15,000.

(d) The Mayor is authorized to contract for and to purchase or issue purchase authorization for all supplies, materials, equipment, and professional and technical services for the offices departments and agencies of the City government where such supplies, materials, Equipment and professional and technical services for a sum in excess of ~~\$2,500.00~~ \$15,000 and less than ~~\$5,000~~ \$17,500 if there exists an immediate need for said purchase and if the Mayor obtains the approval of the Council president for said contract, purchase, or purchase authorization.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, repealed.

SECTION 3. If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 4. It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Marietta and the inhabitants thereof that this ordinance be put full effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and approval.

PASSED by the City Council and **SIGNED** by the Mayor of the City of Marietta, Oklahoma on this 13th day of October, 2026.

CITY OF MARIETTA

ATTEST:

BY: _____

DESTROY RUSHING, MAYOR

DOTTIE GWIN, CITY CLERK

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2-172 OF THE CODE OF ORDINANCES OF THE CITY OF MARIETTA TO REQUIRE COMPETITIVE QUOTATIONS OF PRICES OR BIDS FOR CONTRACTS IN EXCESS OF \$17,500; REPEALING ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT;

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MARIETTA, OKLAHOMA:

SECTION 1. SECTION 2-172 of the Code of Ordinances of the City of Marietta is amended as follows:

Sec. 2-172. Competitive bids required for purchases over ~~\$2,500.00~~ \$17,500;

(a) No contract or authorization for purchase in excess of ~~\$2,500.00~~ \$17,500 shall be made to obligate the City or any agency of the City until there have been obtained competitive quotations of prices or bids, which quotations of prices or bids shall be submitted to the next regular meeting of the City Council for consideration by the Council. At this Council meeting or the next regular Council meeting, the Council shall act to either authorize the purchase, decline to approve the purchase or request that new quotations of prices or bids be obtained by the department desiring to make such purchase. The contract or purchase shall be awarded to the lowest and best responsible bidder. The City Council may reject all bids and buy in the open market at a price less than the lowest bid received from a responsible bidder. If no bids are received, the Mayor, with approval of the Council. may buy in the open market.

(b) Notwithstanding this Section, Section 2-173, or Section 2-174 of the Code of Ordinances of the City of Marietta, the Mayor with the approval of the Council president , is authorized to make a purchase of supplies, materials or equipment for a sum in excess of ~~\$2,500.00~~ \$15,000 and less than ~~\$5000.00~~ \$17,500 without obtaining competitive quotations of prices or bids if there exists an immediate need for said purchase. Further, obtaining competitive quotations of process or bids, as provided for in Section 2-172, does not apply to professional and technical services.

(c) Before the sale of any surplus or obsolete supplies, materials or equipment, the value of which exceeds the sum of \$1000 no sense, ample

opportunity for competitive bidding shall be given. The sale shall be awarded to the highest and best responsible bidder.

(d) An opportunity for competitive bidding is not required when the surplus or obsolete supplies, materials, or equipment is to be sold to another unit of government at fair market value.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, repealed.

SECTION 3. If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distant, and independent provision and such holding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 4. It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Marietta and the inhabitants thereof that this ordinance be put into full effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and after its passage and approval.

PASSED by the City Council and **SIGNED** by the Mayor of the City of Marietta, Oklahoma on this 13th day of October 2026.

CITY OF MARIETTA

ATTEST:

BY:_____

DESTRY RUSHING, MAYOR

DOTTIE GWIN, CITY CLERK

RESOLUTION _____**APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA**

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Diana Hernandez is hereby appointed as an employee of the City of Marietta to the position of Operations Offical, Court Clerk, under the supervision of the Chief of Police, to be effective 13 day of October, 2026.
2. Said position shall be classified as a full-time employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Compensation for said employee shall be based on rate I1 of the Grade and Step Structure adopted by City Council on August 12, 2025.

4. Employment of said employee is subject to a probationary period as outlined in Section 207. Of the City of Marietta Employee Handbook of Personnel Policies.

PASSED BY THE CITY COUNCIL and **SIGNED** by the Mayor of the City of Marietta this 13th day of October, 2026.

CITY OF MARIETTA

ATTEST

DESTRY RUSHING, MAYOR

DOTTIE GWIN, CITY CLERK

RESOLUTION _____

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Melanie Gonzalez is hereby appointed as an employee of the City of Marietta to the position of Operations Official,, under the supervision of the City Administrator, to be effective 13 day of October, 2026.
2. Said position shall be classified as a full-time employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Compensation for said employee shall be based on rate I1 of the Grade and Step Structure adopted by City Council on August 12, 2025.

4. Employment of said employee is subject to a probationary period as outlined in Section 207. Of the City of Marietta Employee Handbook of Personnel Policies.

PASSED BY THE CITY COUNCIL and **SIGNED** by the Mayor of the City of Marietta this 13th day of October, 2026.

CITY OF MARIETTA

ATTEST

DESTRY RUSHING, MAYOR

DOTTIE GWIN, CITY CLERK

RESOLUTION _____

PROVIDING PAY INCREASE FOR EMPLOYEE LONGEVITY

WHEREAS, the City Council did adopt a grade and step structure, with said structure to be utilized for the compensation of all employees of the City of Marietta; and

WHEREAS, there exists a need to adjust the pay of employees to coincide with the updated grade and step structure; and

WHEREAS, the City Council desires to adjust the associated step of certain employees based on employment longevity, performance and cost of living.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

- 1. The pay rate of all employees who were employed with the City of Marietta prior to July 1, 2026, shall be increased to the next step and grade as shown in attached “Appendix A”
- 2. The modified pay rates detailed in Section 1 shall become effective _____.

PASSED by the City Council and **SIGNED** by the Mayor this ____ day of _____, 2026.

CITY OF MARIETTA

DESTRY RUSHING, MAYOR

ATTEST

DOTTIE GWIN, CITY CLERK