

**NOTICE AND AGENDA OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL**

**Tuesday, March 14, 2023 at 6:00 PM**

**Marietta Municipal Building, 700 S. Highway 77, Marietta, Oklahoma**

BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

**CALL TO ORDER.**

**ROLL CALL AND DECLARATION OF QUORUM.**

**INVOCATION.**

**PLEDGE OF ALLEGIANCE.**

**CONSENT AGENDA.**

All matters listed under this sections are considered by the City Council to be routine and will be enacted by one motion and vote. Any council member may, however, remove any item from the consent agenda by request.

1. Consideration and possible action relating to the approval of the agenda as part of the minutes.
2. Consideration and possible action relating to the approval of the minutes of the special meeting on February 23, 2023.
3. Consideration and possible action relating to the approval of financial reports.
4. Consideration and possible action relating to the approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

**ITEMS REMOVED FROM CONSENT AGENDA.**

Any matter removed from the consent agenda at the request of a council member will be considered separately.

**PUBLIC PARTICIPATION.**

This is an opportunity for citizens to address the city council. Remarks will be addressed to the governing body as a whole. Any issues presented will not be further discussed by the city council or the mayor at this meeting. Comments must be limited to three minutes or less.

**CORRESPONDENCE.**

This is an opportunity for the city council to review any received correspondence. No action will be taken.

**PRESENTATIONS.**

1. Presentation by Marietta Main Street Committee providing an update on committee activity.

**CITY ADMINISTRATOR’S REPORT.**

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

**REGULAR BUSINESS.**

1. Consideration and possible action relating to an operating agreement with the Southern Oklahoma Library System, and repairs and improvements to the property located at 500 S. Highway 77.
2. Consideration and possible action relating to the appointment of Bryce Harris as a volunteer firefighter and the purchase of necessary protective equipment for said firefighter.
3. Consideration and possible action relating to declaring Love County Frontier Days a special event and authorizing reservations and street closures for said event.
4. Consideration and possible action relating to declaring Love County Chamber of Commerce Easter Egg Hunt a special event and authorizing reservations and street closures for said event.

**MAYOR'S COMMENTS.**

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

**NEW/UNFORESEEN BUSINESS.**

Discussion and possible action with respect to any matter not known, or which could not have been reasonably foreseen, prior to the time of posting this notice and agenda.

**ADJOURN.**

**NOTICE OF POSTING:**

I, the undersigned Clerk of the City of Marietta, certify that the foregoing Notice and Agenda of the Regular Meeting of the Marietta City Council was posted in prominent public view at the Marietta Municipal Building, located at 700 S. Highway 77, and online at [www.mariettaok.city](http://www.mariettaok.city), at 5:00 o'clock p.m. on Friday, March 10, 2023.



Dottie Gwin, City Clerk  
Scott Chaney, Deputy City Clerk

**MINUTES OF THE SPECIAL MEETING OF THE MARIETTA CITY COUNCIL**  
**Thursday, February 23, 2023 at 6:00 PM**  
**Marietta Municipal Building, 700 S Highway 77, Marietta, Oklahoma**

**CALL TO ORDER.**

Meeting was called to order at 6:00 P.M. by Mayor Fraire.

**ROLL CALL AND DECLARATION OF QUORUM.**

A quorum was declared to conduct business.

**PRESENT**

- Mayor Kimberly Fraire
- Council Member Kermit McKinney
- Council Member Angela Vega
- Council Member Richard Barker
- Council Member Brandy Valenzuela
- Council Member Tambre Sanders
- Council Member Destry Rushing

**ABSENT**

- Council Member KorDale Lornes
- Council Member Lawrence Anderson

**INVOCATION.**

The invocation was given by Richard Barker.

**PLEDGE OF ALLEGIANCE.**

Chief Brett Harris led the pledge of Allegiance.

**CONSENT AGENDA.**

All matters listed under this sections are considered by the City Council to be routine and will be enacted by one motion and vote. Any council member may, however, remove any item from the consent agenda by request.

Motion made by Council Member McKinney, Seconded by Council Member Vega to approve the Consent Agenda.

Voting Yea: Council Member McKinney, Council Member Vega, Council Member Barker, Council Member Valenzuela, Council Member Sanders, Council Member Rushing

1. Approval of the agenda as part of the minutes.
2. Consideration and possible action relating to the approval of the minutes of the regular meeting on January 10, 2023.
3. Approval of financial reports.

4. Consideration and possible action relating to the approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

#### **ITEMS REMOVED FROM CONSENT AGENDA.**

Any matter removed from the consent agenda at the request of a council member will be considered separately.

None

#### **PUBLIC PARTICIPATION.**

This is an opportunity for citizens to address the city council. Remarks will be addressed to the governing body as a whole. Any issues presented will not be further discussed by the city council or the mayor at this meeting. Comments must be limited to three minutes or less.

None

#### **CORRESPONDENCE.**

This is an opportunity for the city council to review any received correspondence. No action will be taken.

1. Correspondence from Oklahoma Gas and Electric Company accepting provisions and conditions of the electric franchise pursuant to Ordinance Number 2022-01 and the subsequent election.

City Administrator Dustin Scott Presented the Franchise and Election correspondence from Oklahoma Gas & Electric Company accepting provisions and conditions of the electric franchise pursuant to Ordinance Number 2022-01 and the subsequent election.

#### **PRESENTATION.**

This is an opportunity for the city council to review any received correspondence. No action will be taken.

1. Presentation by Marietta Main Street Committee providing an update on committee activity. Denise Halstied updated the City Council on the Main Street Committee meetings and activities.

#### **CITY ADMINISTRATOR'S REPORT.**

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

City Administrator Dustin Scott addressed and gave commendations on recent police activity. He updated the City Council on new banking policies and gave an update on the train depot remodel project.

#### **REGULAR BUSINESS.**

1. Consideration and possible action relating to paving and other improvements for the reconstruction of N. Second Avenue (Project 19-001).

Motion made by Council Member McKinney, Seconded by Council Member Barker to continue with pavement and drainage improvement plan and allow City Administrator Dustin Scott to start obtaining bids.

Voting Yea: Council Member McKinney, Council Member Vega, Council Member Barker, Council Member Valenzuela, Council Member Sanders, Council Member Rushing

- 2. Consideration and possible action relating to the Main Street Sidewalk replacement project and other downtown infrastructure improvements.

City Administrator Dustin Scott presented information on the Main Street sidewalk project and the downtown infrastructure plan.

No Action Taken

- 3. Consideration and possible action relating to the establishment of a facade improvement grant program.

Motion made by Council Member Rushing, Seconded by Council Member Sanders to allow City Administrator Dustin Scott to continue developing a facade improvement grant.

Voting Yea: Council Member McKinney, Council Member Vega, Council Member Barker, Council Member Valenzuela, Council Member Sanders, Council Member Rushing

- 4. Consideration and possible action relating to declaring certain property owned by the City to be surplus and directing disposal of the same.

Motion made by Council Member Barker, Seconded by Council Member Rushing to approve Resolution 2023-04 declaring certain property surplus to the needs of the City and authorizing disposal of the same property.

Voting Yea: Council Member McKinney, Council Member Vega, Council Member Barker, Council Member Valenzuela, Council Member Sanders, Council Member Rushing

**MAYOR'S COMMENTS.**

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

Mayor Fraire thanked the City Staff for all their hard work and the Police Department for a job well done on the recent search warrant.

**ADJOURN.**

Meeting was adjourned at 6:35 P.M. by Mayor Fraire.



Dottie Gwin, City Clerk  
Scott Chaney, Deputy City Clerk

**RESOLUTION \_\_\_\_\_**

**APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA**

**WHEREAS**, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

**WHEREAS**, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

**WHEREAS**, the following applicant was selected on the basis of their experience, aptitudes and abilities;

**WHEREAS**, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marietta:

1. Bryce Harris is hereby appointed as an employee of the City of Marietta to the position of firefighter of the Marietta Fire Department, under the supervision of Fire Chief, to become effective immediately.
2. Said position shall be classified as a volunteer employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.
4. The Fire Chief is authorized to purchase necessary firefighting gear and equipment to be utilized by said volunteer in an amount not to exceed \$3000.

**PASSED** by the City Council and **SIGNED** by the Mayor this 14<sup>th</sup> day of March 2023.

CITY OF MARIETTA

ATTEST

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KIMBERLY FRAIRE, MAYOR

\_\_\_\_\_  
DOTTIE GWIN, CITY CLERK

**RESOLUTION \_\_\_\_\_**

**DECLARING LOVE COUNTY FRONTIER DAYS A SPECIAL EVENT AND AUTHORIZING STREET CLOSURES TO ACCOMMODATE THE EVENT**

**WHEREAS**, the annual Love County Frontier Days celebration is a special event within the City of Marietta, and the event dates are proposed for June 1 through June 3, 2023;

**WHEREAS**, it will be necessary to close a portion of Highway 32, also known as Main Street within the City of Marietta, and various other streets and alleys to accommodate the event;

**WHEREAS**, the Oklahoma Department of Transportation requires notice of the planned closure of said Highway 32 and certain information and assurances.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marietta:

1. The Love County Frontier Days celebration, scheduled for June 1 through June 3, 2023, is recognized as a special event within the City;
2. Beginning at noon on Wednesday, May 31, 2023, the closure of portions of Main Street located between Martin Luther King Jr. Avenue and US Highway 77 is authorized to accommodate event activities (i.e. parade, children’s games, and other event attractions). This authorization expires at 6:00 a.m. on Sunday, June 4, 2023; Upon the closure of Main Street, which is also State Highway 32, the following is designated as the detour route: Martin Luther King Jr. Avenue and W. Bill Halstied Street;
3. The City Administrator may authorize the closure of other City streets located adjacent to the event area;
4. The Police Department is authorized and directed to post and enforce parking restrictions along areas of Main Street, the designated detour route, and other City streets to provide for safe and effective movement of traffic and pedestrians;
5. The Operations Department is authorized and directed to install signage and traffic control devices to effect the closures authorized by this resolution as outlined in the latest addition of the Manual of Uniform Traffic Control Devices.

**PASSED** by the City Council and **SIGNED** by the Mayor this 14<sup>th</sup> day of March, 2023.

CITY OF MARIETTA

ATTEST

\_\_\_\_\_  
KIMBERLY FRAIRE, MAYOR

\_\_\_\_\_  
DOTTIE GWIN, CITY CLERK

**RESOLUTION \_\_\_\_\_**

**DECLARING AN EASTER EGG HUNT ORGANIZED BY THE LOVE COUNTY CHAMBER OF COMMERCE A SPECIAL EVENT AND AUTHORIZING STREET CLOSURES TO ACCOMMODATE THE EVENT**

**WHEREAS**, the Love County Chamber of Commerce is planning a special event to be held within the corporate limits of the City of Marietta on Saturday, April 8, 2023; and

**WHEREAS**, it is necessary to reserve certain facilities operated by the City of Marietta to accommodate the event.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Marietta:

1. The Love County Chamber of Commerce Easter Egg Hunt, scheduled for April 8, 2023, is recognized as a special event within the City of Marietta.
2. Shellenberger Park is reserved for the use of the Love County Chamber of Commerce to facilitate said special event between the hours of 8:00 AM and 3:00 PM on Saturday, April 8, 2023.
3. The Police Department is authorized and directed to enact parking and traffic restrictions in the area of Shellenberger Park to provide for safe and effective movement of traffic and pedestrians attending the event.

**PASSED** by the City Council and **SIGNED** by the Mayor this 14<sup>th</sup> day of March, 2023.

CITY OF MARIETTA

ATTEST

\_\_\_\_\_  
KIMBERLY FRAIRE, MAYOR

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DOTTIE GWIN, CITY CLERK