

NOTICE AND AGENDA OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL

Tuesday, July 13, 2021 at 6:00 PM

Marietta Public Works Authority Meeting Room, 303 W. Main St., Marietta, Oklahoma

BUSINESS TO BE CONDUCTED (which will include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the passage of resolutions, on the following agenda items):

CALL TO ORDER.

DECLARATION OF QUORUM.

INVOCATION.

CONSENT AGENDA.

1. Approval of the agenda as part of the minutes.
- [2.](#) Approval of the minutes of the June 8, 2021, regular meeting of the Marietta City Council.
3. Approval of financial reports.
4. Approval of expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.
5. Approval of payroll and scheduled payments.

ITEMS REMOVED FROM CONSENT AGENDA.

PUBLIC PARTICIPATION.

CITY ADMINISTRATOR’S REPORT.

REGULAR BUSINESS.

- [1.](#) Love County Frontier Days' Committee regarding a special event designation and street closures.
- [2.](#) Amendments to budget for fiscal year ending June 30, 2021.
- [3.](#) Resolution incorporating the motion approving and adopting the budget for the fiscal year ending June 30, 2022.
- [4.](#) Award bids for improvement project at Charles McCarroll Park.
- [5.](#) Approval of Vehicle/Equipment Maintenance Technician job description.
6. Executive session to discuss the employment of ALL EMPLOYEES of the City of Marietta, pursuant to Title 25, Oklahoma Statutes, Section 307 (B) (1). (Notice: Without stating each individual name herein, all employees, full-time and part-time, with the City of Marietta, are notified that their employment and/or appointment will be discussed in this executive session.)

7. Executive session to have confidential communications with the attorney concerning litigation in Weldon Luke Pollard, and Red River Cloud Nine, Inc. v. City of Marietta, 20-cv-338-RAW (also numbered as 20-CIV-338-RAW), in the United States District Court for the Eastern District of Oklahoma, with the advice of the attorney, for the reason that disclosure will seriously impair the ability of the public body to discuss the litigation in the public interest, pursuant to Title 25 Oklahoma Statutes, Section 307 (B)(4).
8. Increase rate of pay for certain employees based on employment longevity.
9. Any action and any further discussion on Weldon Luke Pollard, and Red River Cloud Nine, Inc. v. City of Marietta, 20-cv-338-RAW, (also numbered as 20-CIV-338-RAW) in the United States District Court for the Eastern District of Oklahoma.

MAYOR'S COMMENTS.

NEW AND UNFORESEEN BUSINESS.

ADJOURN.

POSTED: Friday, July 9, 2021, at 5:00 PM, at the Marietta City Hall, located at 101 W. Main Street, Marietta, Oklahoma.



Dottie Gwin, City Clerk

Scott Chaney, Deputy City Clerk

MINUTES OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL

Tuesday, June 08, 2021 at 6:00 PM

Marietta Public Works Authority Meeting Room, 303 W. Main Street, Marietta, OK 73448

BUSINESS TO BE CONDUCTED (which will include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the passage of resolutions, on the following agenda items):

CALL TO ORDER.

Meeting was called to order at 6:02 P.M. by Mayor Kim Fraire

DECLARATION OF QUORUM.

A quorum to conduct business was declared.

PRESENT

- Mayor Kimberly Fraire
- Council Member KorDale Lornes
- Council Member Kermit McKinney
- Council Member Lawrence Anderson
- Council Member Angela Vega
- Council Member Brandy Valenzuela

ABSENT

- Council Member Doug Stewart
- Council Member Richard Barker
- Council Member Tambre Sanders

INVOCATION.

Invocation was given by Lawrence Anderson

CONSENT AGENDA.

Motion made by Council Member Valenzuela, Seconded by Council Member Vega to approve the consent agenda.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

1. Approval of the agenda as part of the minutes.
2. Approval of the minutes of the May 11, 2021 Regular Meeting of the Marietta City Council.
3. Approval of financial reports.
4. Approval of expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

5. Approval of payroll and scheduled payments.

ITEMS REMOVED FROM CONSENT AGENDA.

None

PUBLIC PARTICIPATION.

None

CITY ADMINISTRATOR'S REPORT.

City Administrator Dustin Scott gave updates on the drainage project, McCarroll Park project and the Prairieview Cemetery fencing project.

REGULAR BUSINESS.

1. Purchase or lease of property owned by the City of Marietta, located at 600 E. Main Street (otherwise known as Lot 1, Block 79, less the East 70 feet of said Lot 1, and the North 20 feet of Lot 2, Block 79, less the East 70 feet thereof, of the City of Marietta, Love County, Oklahoma) by the Marietta Public Works Authority.

Motion made by Council Member Anderson, Seconded by Council Member Lornes to approve the sale of property owned by the City of Marietta, located at 600 E. Main Street (otherwise known as Lot 1, Block 79, less the East 70 feet of said Lot 1, and the North 20 feet of Lot 2, Block 79, less the East 70 feet thereof, of the City of Marietta, Love County, Oklahoma) to the Marietta Public Works Authority in the amount of \$7,327.28, and authorizing the Mayor and Council President to sign any necessary document to complete said sale.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

2. Public hearing regarding budget for fiscal year ending June 30, 2021.

Mayor opened the public hearing at 6:14 P.M.

No members of the public were present to participate in the public hearing.

Motion made by Council Member McKinney, Seconded by Council Member Lornes to close the public hearing.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

Public hearing closed at 6:15 P.M.

3. Budget for the fiscal year ending June 30, 2022.

City Administrator Dustin Scott and Financial Advisor Beth Willis responded to questions regarding the proposed budget for the upcoming fiscal year.

Motion made by Council Member Lornes, Seconded by Council Member McKinney to approve budget for fiscal year ending June 30th, 2022 as presented.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

4. Define the City's contribution of insurance premiums for employees and dependents for fiscal year ending June 30, 2021.

City Administrator Dustin Scott explained that the City currently pays 100% of premiums for employees and 75% of premiums for dependents. The City received a rebate for a few employees who qualify for the Insure Oklahoma insurance rebate program. A portion of the rebate for is used to reduce the premium for dependent coverage of the qualifying employee in recognition of their voluntary participation in the program.

Motion made by Council Member Lornes, Seconded by Council Member McKinney to approve Resolution #2021-17 defining the City's contribution of insurance premiums.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

5. Engagement with Rahhal, Henderson, Willis, PLLC for preparation of financial statements as of June 30, 2021.

Financial Advisor Beth Willis explained the services provided pursuant to the proposed agreement.

Motion made by Council Member Anderson, Seconded by Council Member Lornes to approve the engagement with Rahhal, Henderson, Willis, PLLC for preparation of financial statements as of June 30, 2021.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

6. Engagement with Angel, Johnston & Blasingame, P.C., for a financial audit of the fiscal year ending June 30, 2021.

City Administrator Dustin Scott advised the Council that the agreement was consistent with the engagement for previous audits.

Motion made by Council Member Valenzuela, Seconded by Council Member Lornes to approve the engagement with Angel, Johnston & Blasingame, P.C., for a financial audit of the fiscal year ending June 30, 2021.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

7. Engagement with Corner Greer & Associates, Inc., for architectural services for City Hall Improvement Projects.

City Administrator Dustin Scott has met with the firm to discuss renovations of the current City Hall building as well as a potential new location which would combine city administration and police offices. Under the agreement, the firm will present design options as well as cost estimates for the project.

Motion made by Council Member McKinney, Seconded by Council Member Lornes to approve the engagement with Corner Greer & Associates, Inc., for architectural services for City Hall Improvement Projects.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

8. Purchase of vehicle for Police Department, and purchase and installation of emergency equipment on said vehicle.

City Administrator Dustin Scott asked the Council to consider the purchase of a new police patrol vehicle. The purchase of the new vehicle was provided within the budget for the upcoming year. Scott advised that there exists a shortage of police vehicles due to COVID-19 and dealers are unable to guarantee that police vehicles will be available in the future. Staff have located two vehicles that would serve the needs of the department.

Motion made by Council Member McKinney, Seconded by Council Member Anderson to approve Resolution #2021-18 to authorize a purchase of a police vehicle.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

Motion made by Council Member Lornes, Seconded by Council Member McKinney to approve Resolution #2021-19 to approve purchase and install emergency equipment on police vehicle.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

Motion made by Council Member Lornes, Seconded by Council Member McKinney to approve Resolution #2021-20 to approve the purchase of radios for police vehicle.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

9. Ordinance prohibiting open burning in the City of Marietta.

City Administrator Dustin Scott presented the proposed ordinance which would simplify current burning restrictions which are located throughout various code sections.

Motion made by Council Member Valenzuela, Seconded by Council Member Lornes to approve Ordinance #2021-01 with the emergency provision removed.

Voting Yea: Mayor Fraire, Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

10. Repairs to Transfer Site transport truck, and/or replacement of said truck.

City Administrator Dustin Scott advised the Council regarding mechanical problems with one of the City's refuse transfer trucks. The truck which is suspected to have more than one and one-half million miles is experiencing mechanical problems. Repairs to the vehicle are estimated at \$29,000.

Scott would like to purchase a new vehicle but the dealer is unable to provide an estimated delivery date due to a shortage of electronic components as a result of COVID-19.

Scott advised that there are used trucks available that would be sufficient to return to normal operation of the Transfer Site.

Motion made by Council Member Lornes, Seconded by Council Member Valenzuela to authorize City Administrator Dustin Scott to spend up to \$30,000 for a replacement transfer

site truck.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

MAYOR'S COMMENTS.

Mayor Fraire applauded Nick McMillan and Dustin Scott for the success of Frontier Days, and thanked city workers for the clean up after the celebration.

NEW AND UNFORESEEN BUSINESS.

City Administrator Dustin Scott advised that Jeremy Hartman, an applicant for the vacant SRO positions, had traveled from California for an interview earlier in the day. Hartman's family is considering relocating to the area if they are able to find employment. Hartman's wife has been offered a job with Marietta Public Schools.

Scott asked the Council to consider the hire at the meeting to provide as much notice as notice as possible to the family so that Hartman's wife could accept the position and they could prepare to relocate.

Motion made by Council Member Valenzuela, Seconded by Council Member Lornes to approve Resolution 2021-21, upon approval of the police personnel board.

Voting Yea: Council Member Lornes, Council Member McKinney, Council Member Anderson, Council Member Vega, Council Member Valenzuela

ADJOURN.

Meeting was adjourned by Mayor Fraire at 7:08 P.M.



Dottie Gwin, City Clerk
Scott Chaney, Deputy City Clerk

RESOLUTION _____

DECLARING LOVE COUNTY FRONTIER NIGHTS A SPECIAL EVENT AND AUTHORIZING STREET CLOSURES TO ACCOMMODATE THE EVENT

WHEREAS, the Love County Frontier Days’ Committee is planning a special, one-day event to be held within the corporate limits of the City of Marietta on Friday, July 23, 2021; and

WHEREAS, it will be necessary to close a portion of South Fourth Avenue to accommodate the event.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. The Love County Frontier Nights celebration, scheduled for July 23, 2021, is recognized as a special event within the City of Marietta.
2. The closure of South Fourth Avenue, between Main Street and Chickasaw Street, is hereby authorized beginning at 5:00 p.m. on July 23, 2021. This authorization expires at 11:59 p.m. p.m. on July 23, 2021.
3. The City Administrator may authorize the closure of other City streets located adjacent to the event area.
4. The Police Department is authorized and directed to post and enforce parking restrictions along areas of South Fourth Avenue and other City streets to provide for safe and effective movement of traffic and pedestrians.
5. The Operations Department is authorized and directed to install signage and traffic control devices to effect the closures authorized by this Resolution as outlined in the latest addition of the Manual of Uniform Traffic Control Devices.

PASSED by the City Council and **SIGNED** by the Mayor this 13th day of July, 2021.

CITY OF MARIETTA

ATTEST

KIMBERLY FRAIRE, MAYOR

DOTTIE GWIN, CITY CLERK

RESOLUTION _____

**ADOPTING BUDGET AMENDMENTS AND APPROVING TRANSFER OF FUNDS
BETWEEN DEPARTMENTS FOR FISCAL YEAR ENDED JUNE 30, 2021**

WHEREAS, the City Council has adopted a budget as a method for planning and authorizing the expenditure of public funds; and

WHEREAS, the Oklahoma Municipal Budget Act permits the City Council to amend the City’s annual adopted budget. The budget may be amended for supplemental appropriations up to the amount of any additional revenues that are available due to: revenues received from unanticipated sources; revenues from anticipated sources in excess of unbudgeted estimates; or unanticipated, unencumbered cash balances on hand at the end of the previous fiscal year in excess of budgeted estimates; and

WHEREAS, it has become necessary to amend the budget of the fiscal year ended June 30, 2020, to provide for transfers of funds between departments and revenues received from unanticipated sources.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

SECTION 1. The budget amendment forms attached hereto as “Attachment A” are hereby adopted and the budget for fiscal year ended June 30, 2021 is amended as detailed within said attached exhibit.

SECTION 2. A copy of this resolution and attached exhibits shall be forwarded to the City Clerk, and a copy shall be filed with the Office of the State Auditor and Inspector pursuant to the Oklahoma Municipal Budget Act.

PASSED BY THE CITY COUNCIL and **SIGNED** by the Mayor of the City of Marietta this 13th day of July 2020.

CITY OF MARIETTA

KIMBERLY FRAIRE, MAYOR

ATTEST

DOTTIE GWIN, CITY CLERK

BUDGET AMENDMENT FORM

Type of Amendment:

Supplemental Appropriation _____
 Decrease Appropriation _____
 Transfer of Appropriation x

City of Marietta
General Fund

Fund: _____

Accounts Decreased			Accounts Increased		
Acct No.	Name	Amount	Acct No.	Name	Amount
01-80-805	Improvements	157,000	01-10-500	Transfer Out	10,000
			01-20-600	Salaries	17,000
			01-20-605	Payroll Taxes	2,000
			01-20-610	Retirement	3,000
			01-20-615	Health Insurance	2,000
			01-20-715	Maintenance & Repair	2,000
			01-20-720	Contract Services	4,000
			01-20-800	Capital Outlay	4,000
			01-30-720	Contract Services	5,000
			01-55-600	Salaries	2,000
			01-55-605	Payroll Taxes	1,000
			01-55-700	Fuel	1,000
			01-55-705	Utilities	1,000
			01-55-710	Supplies	5,000
			01-55-715	Maintenance & Repair	2,000
			01-55-900	Loan Payments	16,000
			01-65-720	Contract Services - Judge	1,000
			01-65-755	CLEET/AFIS/FORENSIC	5,000
			01-65-760	Court Services	3,000
			01-70-700	Fuel	1,000
			01-75-600	Salaries	5,000
			01-75-605	Payroll Taxes	4,000
			01-75-610	Retirement	6,000
			01-75-615	Health Insurance	10,000
			01-75-700	Fuel	3,000
			01-75-710	Supplies	9,000
			01-75-715	Maintenance & Repair	1,000
			01-75-800	Capital Outlay	32,000

Explanation: *To transfer budget amounts between accounts*

Date Approved By Council _____

BUDGET AMENDMENT FORM

Type of Amendment:

Supplemental Appropriation X Fund: City of Marietta Cemetery Care
 Decrease Appropriation
 Transfer of Appropriation

Accounts Decreased			Accounts Increased		
Acct No.	Name	Amount	Acct No.	Name	Amount
			03-10-800	Capital Outlay	18,000.00
				Cash Carryover	18,000.00

Explanation: To increase budget for additional expenditures and prior year cash carryover

Date Approved By Council _____

BUDGET AMENDMENT FORM

Type of Amendment:

Supplemental Appropriation X Fund: City of Marietta
 Decrease Appropriation Sanitation
 Transfer of Appropriation

Accounts Decreased			Accounts Increased		
Acct No.	Name	Amount	Acct No.	Name	Amount
			02-15-610	Retirement	300.00
			02-15-615	Health Insurance	7,900.00
			02-15-700	Fuel	2,900.00
			02-15-710	Supplies	1,600.00
			02-15-715	Maintenance & Repair	300.00
			02-15-745	Tipping Fees	30,100.00
			02-15-800	Capital Outlay	44,700.00
				Cash Carryover	87,800.00

Explanation: To increase budget for additional expenditures and prior year cash carryover

Date Approved By Council _____

RESOLUTION _____

**A RESOLUTION APPROVING THE BUDGET FOR THE FISCAL YEAR 2021-2022
FOR THE CITY OF MARIETTA**

WHEREAS, the City of Marietta has adopted the budget format described in Oklahoma Statutes Title 11, § 17-201 et seq., otherwise known as the Municipal Budget Act, and

WHEREAS, the Mayor has prepared a budget consistent with this Act; and

WHEREAS, the budget has been formally presented to the City Council; and

WHEREAS, a public hearing was held before the City Council at its regular meeting on June 8, 2021, in compliance with Section 17-208 of the Act; and

WHEREAS, at its regular meeting on June 8, 2021, the City Council, upon motion, second, and unanimous vote, herein also referred to as the “Approved Motion,” approved and adopted the budget for fiscal year ending June 30, 2022; and

WHEREAS, it would be advantageous to incorporate the Approved Motion by reference in a resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MARIETTA:

SECTION 1. The Approved Motion is hereby incorporated by reference in this Resolution, to be effective as the passage of the Approved Motion on the 8th day of June 2021, and that a copy of the approved and adopted budget, with the totals by Department within each fund, be attached hereto as Attachment A.

SECTION 2. This resolution and a copy of the adopted budget shall be transmitted to the Oklahoma State Auditor and Inspector and a copy submitted to the Clerk/Treasurer of this municipality.

PASSED by the City Council and **SIGNED** by the Mayor this 13th day of July 2021.

CITY OF MARIETTA

KIMBERLY FRAIRE, MAYOR

ATTEST

DOTTIE GWIN, CITY CLERK

	General Fund	Sanitation Transfer Site	Cemetery Care Fund	Grant Fund	Volunteer Fire Fund
Revenues					
Taxes	\$ 1,547,000	\$ -	\$ -	\$ -	\$ -
Charges for Services	26,000	453,000	5,000.00	-	-
License and Permits	34,000	-	-	-	-
Miscellaneous Revenue	220,000	-	-	-	10,000
Fines and Forfeitures	139,000	-	-	-	-
Interest Income	-	-	-	-	-
Grant Revenue	-	-	-	15,000	-
Transfers	-	-	-	-	-
Total Revenues	1,966,000	453,000	5,000	15,000	10,000
Budgeted Cash Carryover	920,950	18,000	-	-	-
Total Available to Budget	\$ 2,886,950	\$ 471,000	\$ 5,000	\$ 15,000	\$ 10,000
Expenditures					
Animal Control	\$ 41,750	\$ -	\$ -	\$ -	\$ -
Cemetery / Park	298,000	-	5,000	-	-
City Administration	318,000	-	-	-	-
Council	5,500	-	-	-	-
Legal	33,000	-	-	-	-
Clerk	17,300	-	-	-	-
Treasurer	51,600	-	-	-	-
Code Enforcement	62,500	-	-	-	-
Emergency Management	4,000	-	-	-	-
Fire	126,500	-	-	5,000	10,000
Library	9,000	-	-	-	-
Municipal Court	31,000	-	-	-	-
Operations (formerly Shop)	89,000	-	-	-	-
Police	648,000	-	-	10,000	-
Street	943,000	-	-	-	-
General Government	205,000	-	-	-	-
Mayor	3,800	-	-	-	-
Transfers	-	-	-	-	-
Sanitation	-	360,000	-	-	-
Transfer Site	-	111,000	-	-	-
Total Expenditures	\$ 2,886,950	\$ 471,000	\$ 5,000	\$ 15,000	\$ 10,000

2021-2022 Budget Worksheet
General Fund

Attachment A
Page 2 of 10

	Original 2020-2021 Budget	Amended 2020- 2021 Budget	Actual Jul 20 - Apr 21	Estimated revenue Through June 2020	Proposed 2021- 2022 Budget
Taxes					
01-00-400 Sales Tax	\$ 971,100	\$ 971,100	\$ 941,641	\$ 1,129,969	\$ 1,130,000
01-00-401 Use Tax	106,200	106,200	144,879	173,855	174,000
01-00-402 Alcohol Beverage Tax	88,000	88,000	80,946	97,135	97,000
01-00-403 Gasoline Excise Tax	4,000	4,000	3,456	4,147	4,000
01-00-404 Motor Vehicle Tax	23,000	23,000	19,436	23,323	23,000
01-00-405 Tobacco Tax	10,000	10,000	8,762	10,514	11,000
01-00-410 Franchise Tax	106,000	106,000	89,087	106,904	107,000
01-00-415 Housing Authority	2,000	2,000	1,164	1,397	1,000
Total Taxes	<u>1,310,300</u>	<u>1,310,300</u>	<u>1,289,371</u>	<u>1,547,244</u>	<u>1,547,000</u>
Charges for Services					
01-00-420 Lot Mowing & Clearing	4,000	4,000	766	919	1,000
01-00-421 Cemetery Lots & Open/Close	13,000	13,000	21,000	25,200	25,000
Total Charges for Services	<u>17,000</u>	<u>17,000</u>	<u>21,766</u>	<u>26,119</u>	<u>26,000</u>
License and Permits					
01-00-425 License & Occupational Tax	20,000	20,000	24,275	29,130	29,000
01-00-426 Zoning and Building Fee	2,000	2,000	4,231	5,077	5,000
Total License and Permits	<u>22,000</u>	<u>22,000</u>	<u>28,506</u>	<u>34,207</u>	<u>34,000</u>

2021-2022 Budget Worksheet
General Fund

Attachment A
Page 3 of 10

		Original			Estimated	
		2020-2021	Amended 2020-	Actual Jul 20 -	revenue	Proposed 2021-
		Budget	2021 Budget	Apr 21	Through June	2022 Budget
					2020	
Miscellaneous Revenue						
01-00-430	Animal Control	2,000	2,000	1,565	1,878	2,000
01-00-431	Miscellaneous	41,000	41,000	100	120	-
01-00-432	Grants	41,000	41,000	-	-	-
01-00-433	Oil and Gas Revenue	30,000	30,000	17,297	20,756	21,000
01-00-434	Donations	1,000	1,000	-	-	-
01-00-435	Refunds and Reimbursements	221,000	221,000	163,035	195,642	196,000
01-00-436	Copies and Police Reports	-	-	49	59	-
01-00-437	Brush and Metal Sales	-	-	515	618	1,000
01-00-438	Pandemic / Disaster Reimb	-	213,000	213,358	256,030	-
	Total Miscellaneous Revenue	336,000	549,000	395,919	475,103	220,000
Fines and Forfeitures						
01-00-440	Fines and Forfeitures	74,000	74,000	77,685	93,222	93,000
01-00-441	State Assessment Fees	13,000	13,000	15,570	18,684	19,000
01-00-442	Warrant Charges	2,000	2,000	950	1,140	1,000
01-00-443	Police Improvement Fee	6,000	6,000	16,863	20,236	20,000
01-00-444	Police/Court Technology Fee	4,000	4,000	5,145	6,174	6,000
	Total Fines and Forfeitures	99,000	99,000	116,213	139,456	139,000
Interest Income						
01-00-450	Interest Income	5,000	5,000	78	94	-
	Total Interest Income	5,000	5,000	78	94	-
Transfers						
01-00-500	Transfer In	100,000	100,000	24,457	29,348	-
	Total Transfers	100,000	100,000	24,457	29,348	-
	Total Revenue	1,889,300	2,102,300	1,876,310	2,251,571	1,966,000
	Cash Carryover	389,000	389,000	-	-	920,950
	Amount Available to Budget	\$ 2,278,300	\$ 2,491,300	\$ 1,876,310	\$ 2,251,571	\$ 2,886,950

City of Marietta
2021-2022 Budget Worksheet
General Fund

Attachment A
Page 4 of 10

		Original 2020- 2021 Budget	Amended 2020-2021 Budget	Actual Jul 20- Apr 21	Estimated expenses Through June 2021	Proposed 2021-2022 Budget
Animal Control						
<i>Personnel Services</i>						
01-10-600	Salaries	\$ 32,000	\$ 32,000	\$ 16,962	\$ 20,354	\$ 23,000
01-10-605	Payroll Taxes	2,500	2,500	1,483	1,780	2,000
01-10-610	Retirement	2,000	2,000	-	-	-
01-10-615	Health Insurance	12,000	12,000	-	-	-
01-10-620	Other	1,000	1,000	-	-	250
<i>Materials and Supplies</i>						
01-10-700	Fuel	2,500	2,500	3,058	3,670	3,500
01-10-705	Utilities: Telephone	1,000	1,000	672	806	1,000
01-10-710	Supplies	6,000	6,000	2,998	3,598	3,000
01-10-715	Maint & Repair	1,000	1,000	1,746	2,095	2,000
01-10-720	Contract Services	-	-	-	-	1,000
<i>Capital Outlay</i>						
01-10-800	Capital Outlay	-	-	-	-	6,000
	Total Animal Control	60,000	60,000	26,919	32,303	41,750
Cemetery / Park						
<i>Personnel Services</i>						
01-15-600	Salaries	84,000	84,000	53,717	64,460	55,000
01-15-605	Payroll Taxes	7,000	7,000	4,572	5,486	5,000
01-15-610	Retirement	3,000	3,000	2,856	3,427	3,000
01-15-615	Health Insurance	26,500	26,500	16,322	19,586	16,000
01-15-620	Other	2,000	2,000	-	-	2,000
<i>Materials and Supplies</i>						
01-15-700	Fuel	4,000	4,000	3,884	4,661	4,000
01-15-705	Utilities	3,000	3,000	1,622	1,946	3,000
01-15-710	Supplies	7,000	7,000	7,461	8,953	7,000
01-15-715	Maint & Repair	3,000	3,000	2,600	3,120	3,000
<i>Capital Outlay</i>						
01-15-800	Capital Outlay	50,000	50,000	44,668	53,602	50,000
01-15-805	Improvements - Park	-	-	-	-	150,000
	Total Cemetery / Park	189,500	189,500	137,702	165,241	298,000
City Administration						
<i>Personnel Services</i>						
01-20-600	Salaries	108,000	108,000	102,585	123,102	144,000
01-20-605	Payroll Taxes	8,000	8,000	7,923	9,508	12,000
01-20-610	Retirement	6,000	6,000	7,210	8,652	9,000
01-20-615	Health Insurance	20,000	20,000	16,833	20,200	27,000
01-20-620	Other	2,000	2,000	-	-	3,000
<i>Materials and Supplies</i>						
01-20-705	Utilities	1,500	1,500	44	53	1,000
01-20-710	Supplies	16,000	16,000	10,180	12,216	12,000
01-20-715	Maint & Repair	1,000	1,000	2,048	2,458	3,000
01-20-720	Contract Services	4,000	4,000	6,273	7,528	7,000
<i>Capital Outlay</i>						
01-20-800	Capital Outlay	-	-	-	-	100,000
	Total City Administration	166,500	166,500	153,096	183,717	318,000

City of Marietta
2021-2022 Budget Worksheet
General Fund

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		Original 2020- 2021 Budget	Amended 2020-2021 Budget	Actual Jul 20- Apr 21	Estimated expenses Through June 2021	Proposed 2021-2022 Budget
Council						
<i>Personnel Services</i>						
01-25-600	Salaries	5,000	5,000	3,750	4,500	5,000
01-25-605	Payroll Taxes	500	500	287	344	500
	Total Council	5,500	5,500	4,037	4,844	5,500
Legal						
<i>Materials and Supplies</i>						
01-30-720	Contract Services	15,000	15,000	16,452	19,742	16,000
01-30-615	Health Insurance	17,000	17,000	13,277	-	17,000
	Total Legal	32,000	32,000	29,729	19,742	33,000
Clerk						
<i>Personnel Services</i>						
01-35-600	Salaries	3,500	3,500	2,750	3,300	3,500
01-35-605	Payroll Taxes	300	300	210	252	300
01-35-615	Health Insurance	9,000	9,000	5,752	6,902	9,000
<i>Materials and Supplies</i>						
01-35-710	Supplies	4,500	4,500	2,128	2,554	4,500
	Total Clerk	17,300	17,300	10,840	13,008	17,300
Treasurer						
<i>Personnel Services</i>						
01-40-600	Salaries	25,000	25,000	2,750	3,300	3,300
01-40-605	Payroll Taxes	2,000	2,000	210	252	300
01-40-620	Other	1,000	1,000	865	1,038	-
<i>Materials and Supplies</i>						
01-40-710	Supplies	2,000	50,000	7,998	9,598	8,000
01-40-720	Contract Services	44,000	44,000	56,380	67,656	40,000
	Total Treasurer	74,000	122,000	68,203	81,844	51,600
Code Enforcement						
<i>Personnel Services</i>						
01-45-600	Salaries	32,000	32,000	16,280	19,536	23,000
01-45-605	Payroll Taxes	3,000	3,000	1,368	1,642	2,000
01-45-610	Retirement	2,500	2,500	1,275	1,530	-
01-45-615	Health Insurance	18,000	18,000	6,847	8,216	-
01-45-620	Other	1,000	1,000	-	-	500
<i>Materials and Supplies</i>						
01-45-700	Fuel	2,000	2,000	2,771	3,325	3,000
01-45-710	Supplies	2,000	2,000	2,242	2,690	3,000
01-45-720	Contract Services	3,000	3,000	2,945	3,534	6,000
<i>Capital Outlay</i>						
01-45-800	Capital Outlay	-	-	-	-	-
01-45-810	Abatements	5,000	5,000	1,620	1,944	25,000
	Total Code Enforcement	68,500	68,500	35,348	42,417	62,500

City of Marietta
2021-2022 Budget Worksheet
General Fund

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		Original 2020- 2021 Budget	Amended 2020-2021 Budget	Actual Jul 20- Apr 21	Estimated expenses Through June 2021	Proposed 2021-2022 Budget
Emergency Management						
<i>Materials and Supplies</i>						
01-50-710	Supplies	2,000	2,000	835	1,002	1,500
01-50-720	Contract Services	3,000	3,000	-	-	2,500
<i>Capital Outlay</i>						
01-50-800	Capital Outlay	-	-	-	-	-
	Total Emergency Management	<u>5,000</u>	<u>5,000</u>	<u>835</u>	<u>1,002</u>	<u>4,000</u>
Fire						
<i>Personnel Services</i>						
01-55-600	Salaries	-	-	1,885	2,262	-
01-55-605	Payroll Taxes	-	-	124	149	500
01-55-610	Retirement	1,500	1,500	840	1,008	1,500
01-55-620	Other	2,000	2,000	-	-	5,000
<i>Materials and Supplies</i>						
01-55-700	Fuel	1,000	1,000	1,262	1,514	2,000
01-55-705	Utilities	1,000	1,000	884	1,061	1,000
01-55-710	Supplies	9,000	9,000	10,417	12,500	8,500
01-55-715	Maint. & Repair	6,000	6,000	6,867	8,240	7,000
01-55-720	Contract Services	4,000	4,000	1,828	2,194	2,500
<i>Capital Outlay</i>						
01-55-800	Capital Outlay	20,000	20,000	4,993	5,992	37,500
<i>Debt Service</i>						
01-55-900	Loan Payments	45,000	45,000	50,832	60,998	61,000
	Total Fire	<u>89,500</u>	<u>89,500</u>	<u>79,932</u>	<u>95,918</u>	<u>126,500</u>
Library						
<i>Materials and Supplies</i>						
01-60-705	Utilities	4,000	4,000	2,686	3,223	3,000
01-60-710	Supplies	3,000	3,000	3,508	4,210	4,000
01-60-715	Maint & Repairs	3,000	3,000	-	-	2,000
<i>Capital Outlay</i>						
01-60-800	Capital Outlay	-	-	-	-	-
	Total Library	<u>10,000</u>	<u>10,000</u>	<u>6,194</u>	<u>7,433</u>	<u>9,000</u>
Municipal Court						
<i>Materials and Supplies</i>						
01-65-710	Supplies	-	-	-	-	-
01-65-720	Contract Services - Judge	5,000	5,000	6,000	7,200	6,000
01-65-755	CLEET / Forensic Fees	15,000	15,000	15,220	18,264	17,000
01-65-760	Court Services	4,000	4,000	6,912	8,294	8,000
	Total Municipal Court	<u>24,000</u>	<u>24,000</u>	<u>28,132</u>	<u>33,758</u>	<u>31,000</u>

City of Marietta
2021-2022 Budget Worksheet
General Fund

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		Original 2020- 2021 Budget	Amended 2020-2021 Budget	Actual Jul 20- Apr 21	Estimated expenses Through June 2021	Proposed 2021-2022 Budget
Operations (formerly Shop)						
<i>Personnel Services</i>						
01-70-600	Salaries	-	-	-	-	40,000
01-70-605	Payroll Taxes	-	-	-	-	3,000
01-70-610	Retirement	-	-	-	-	2,000
01-70-615	Health Insurance	-	-	-	-	17,000
01-70-620	Other	-	-	-	-	1,000
<i>Materials and Supplies</i>						
01-70-700	Fuel	1,000	1,000	1,423	1,708	1,000
01-70-705	Utilities	3,000	3,000	1,296	1,555	3,000
01-70-710	Supplies	9,000	9,000	8,025	9,630	9,000
01-70-715	Maint & Repair	2,000	2,000	1,068	1,282	-
07-70-720	Contract Services	3,000	3,000	2,361	2,833	3,000
<i>Capital Outlay</i>						
01-70-800	Capital Outlay	-	-	-	-	10,000
	Total Operations	18,000	18,000	14,173	17,008	89,000
Police						
<i>Personnel Services</i>						
01-75-600	Salaries	270,000	270,000	230,388	276,466	330,000
01-75-605	Payroll Taxes	19,000	19,000	18,969	22,763	25,000
01-75-610	Retirement	15,000	15,000	17,410	20,892	20,000
01-75-615	Health Insurance	95,000	95,000	85,711	102,853	112,000
01-75-625	Other	7,000	7,000	-	-	8,000
<i>Materials and Supplies</i>						
01-75-700	Fuel	23,000	23,000	19,836	23,803	23,000
01-75-705	Utilities	2,500	2,500	722	866	1,000
01-75-710	Supplies	22,000	22,000	27,754	33,305	25,000
01-75-715	Maint & Repair	14,000	14,000	11,488	13,786	15,000
01-75-720	Contract Services	15,000	15,000	8,424	10,109	10,000
01-75-765	Jail / Dispatch Contract	14,000	14,000	9,959	11,951	14,000
<i>Capital Outlay</i>						
01-75-800	Capital Outlay	60,000	102,000	98,839	118,607	65,000
	Total Police	556,500	598,500	529,500	635,401	648,000
Street						
<i>Personnel Services</i>						
01-80-600	Salaries	104,000	104,000	86,238	103,486	110,000
01-80-605	Payroll Taxes	8,500	8,500	7,140	8,568	8,500
01-80-610	Retirement	6,500	6,500	6,459	7,751	6,500
01-80-615	Health Insurance	29,000	29,000	20,798	24,958	25,000
01-80-620	Other	3,000	3,000	-	-	3,000
<i>Materials and Supplies</i>						
01-80-700	Fuel	10,000	10,000	4,603	5,524	6,000
01-80-705	Utilities: Street Lights	23,000	23,000	22,802	27,362	23,000
01-80-710	Supplies	7,000	7,000	5,967	7,160	7,000
01-80-715	Maint. & Repair	1,000	1,000	3,201	3,841	4,000
<i>Capital Outlay</i>						
01-80-800	Capital Outlay	50,000	50,000	31,498	37,798	-
01-80-805	Improvements	500,000	500,000	7,858	9,430	750,000
	Total Street	742,000	742,000	196,564	235,878	943,000

City of Marietta
2021-2022 Budget Worksheet
General Fund

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		Original 2020- 2021 Budget	Amended 2020-2021 Budget	Actual Jul 20- Apr 21	Estimated expenses Through June 2021	Proposed 2021-2022 Budget
General Government						
<i>Personnel Services</i>						
01-85-615	Health Insurance	130,000	130,000	100,872	121,046	125,000
<i>Materials and Supplies</i>						
01-85-705	Utilities	-	-	3,204	3,845	4,000
01-85-710	Supplies	9,000	9,000	13,131	15,757	12,000
01-85-715	Maint. & Repair	-	-	50	60	-
01-85-730	Property Insurance	32,000	32,000	33,728	40,474	35,000
01-85-735	Worker's Comp Insurance	28,000	28,000	21,368	25,642	29,000
	Total General Government	<u>199,000</u>	<u>199,000</u>	<u>172,353</u>	<u>206,824</u>	<u>205,000</u>
Mayor						
<i>Personnel Services</i>						
01-90-600	Salaries	-	-	-	-	3,500
01-90-605	Payroll Taxes	-	-	-	-	300
	Total Mayor	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,800</u>
01-10-500	Transfer Out	<u>17,000</u>	<u>17,000</u>	<u>22,800</u>	<u>27,360</u>	<u>-</u>
	Total Expenditures	<u>\$ 2,274,300</u>	<u>\$ 2,364,300</u>	<u>\$ 1,516,357</u>	<u>\$ 1,803,698</u>	<u>\$ 2,886,950</u>
		(4,000)	(127,000)	(359,953)	(447,873)	-

City of Marietta
2021-2022 Budget Worksheet
Sanitation Fund

Attachment A
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		Original	Actual Jul	Estimated	Proposed
		2020-2021	20-Apr 21	revenue	2021-22
		Budget	20-Apr 21	Through	Budget
				June 2021	
Revenues					
02-00-400	Sanitation - Commercial	\$ 131,000	\$ 124,128	\$ 148,954	\$ 151,000
02-00-405	Sanitation - Residential	219,000	167,705	201,246	205,000
02-00-410	Sanitation - Other	-	222	266	-
02-00-415	Transfer Site	113,000	84,501	101,401	97,000
02-00-420	Other Revenue	-	-	-	-
02-00-425	Transfer In	-	24,878	29,854	-
02-00-450	Interest Income	-	13	16	-
	Total Revenue	463,000	401,447	481,737	453,000
	Cash Carryover	54,500	-	-	18,000
	Amount Available to Budget	\$ 517,500	\$ 401,447	\$ 481,737	\$ 471,000
Sanitation					
<i>Personnel Services</i>					
02-10-600	Salaries	96,000	74,221	89,065	108,000
02-10-605	Payroll Taxes	7,000	6,249	7,499	7,000
02-10-610	Retirement	6,000	5,306	6,367	6,000
02-10-615	Health Insurance	42,000	29,903	35,884	42,000
02-10-620	Worker's Comp Insurance	8,000	6,083	7,300	8,000
02-10-625	Other	3,000	-	-	3,000
<i>Materials and Supplies</i>					
02-10-700	Fuel	16,000	13,783	16,540	16,000
02-10-710	Supplies	6,000	4,665	5,598	6,000
02-10-715	Maint. & Repair	16,000	30,018	36,022	16,000
02-10-740	MPWA Fees	13,000	10,646	12,775	13,000
02-10-745	Tipping Fees	38,000	25,160	30,192	34,000
<i>Capital Outlay</i>					
02-10-800	Capital Outlay	35,000	29,933	35,920	10,000
<i>Debt Service</i>					
02-10-900	Loan Payments	40,000	28,510	34,212	91,000
	Total Sanitation	326,000	264,477	317,374	360,000
Transfer Site					
<i>Personnel Services</i>					
02-11-600	Salaries	30,000	24,374	29,249	33,000
02-11-605	Payroll Taxes	2,500	2,026	2,431	3,000
02-11-610	Retirement	2,000	1,924	2,309	2,000
02-11-615	Health Insurance	8,000	13,037	15,644	17,000
02-11-620	Worker's Comp Insurance	2,000	1,503	1,804	2,000
02-11-625	Other	1,000	-	-	1,000
<i>Materials and Supplies</i>					
02-11-700	Fuel	4,000	3,634	4,361	5,000
02-11-705	Utilities	2,000	923	1,108	1,000
02-11-710	Supplies	3,000	3,200	3,840	3,500
02-11-715	Maint. & Repair	7,000	2,610	3,132	3,000
02-11-720	Contracts	6,000	4,828	5,794	5,500
02-11-745	Tipping Fees	24,000	25,427	30,512	34,000
<i>Capital Outlay</i>					
02-11-800	Capital Outlay	-	68,660	82,392	1,000
	Total Transfer Site	91,500	152,146	182,576	111,000
Transfers					
02-12-900	Transfer to General Fund	100,000	33,500	40,200	-
	Total Expenditures	\$ 517,500	\$ 450,123	\$ 540,150	\$ 471,000

	Original 2020-2021 Budget	Actual Jul 20-Apr 21	Estimated revenue Through June 2021	Proposed 2021-22 Budget
CEMETERY CARE FUND				
<i>Revenues</i>				
03-00-400 Lot Openings / Closings	\$ 4,000	\$ 6,913	\$ 8,296	\$ 5,000
03-00-405 Interest Income	-	2	2	-
03-00-415 Donations	-	-	-	-
Transfer In	-	150	180	-
Total Revenue	<u>4,000</u>	<u>7,065</u>	<u>8,478</u>	<u>5,000</u>
Cash Carryover	-	-	-	-
Amount Available to Budget	<u>\$ 4,000</u>	<u>\$ 7,065</u>	<u>\$ 8,478</u>	<u>\$ 5,000</u>
<i>Expenditures</i>				
03-10-800 Capital Outlay	<u>\$ 4,000</u>	<u>\$ 3,622</u>	<u>\$ 4,346</u>	<u>\$ 5,000</u>
Total Expenditures	<u>\$ 4,000</u>	<u>\$ 3,622</u>	<u>\$ 4,346</u>	<u>\$ 5,000</u>
GRANT FUND				
<i>Revenues</i>				
05-00-432 Grant Revenue - JAG	\$ 10,000	\$ -	\$ -	\$ 10,000
05-00-439 CDBG Grant	-	-	-	-
05-00-440 Fire Grant	5,000	-	-	5,000
Total Revenue	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
Cash Carryover	-	-	-	-
Amount Available to Budget	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>
<i>Expenditures</i>				
05-55-800 Fire Grant Expenditures	\$ 5,000	\$ -	\$ -	\$ 5,000
05-75-800 JAG Grant Expenditures	10,000	-	-	10,000
05-85-800 Grant Expenditures	-	4,387.00	5,264.00	-
Total Expenditures	<u>\$ 15,000</u>	<u>\$ 4,387</u>	<u>\$ 5,264</u>	<u>\$ 15,000</u>

RESOLUTION _____

PURCHASE OF EQUIPMENT FOR CITY OF MARIETTA

WHEREAS, the purchase of equipment, materials and supplies is necessary to perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta; and

WHEREAS, the following described equipment is needed to allow for the performance of the above described duties/functions; and

WHEREAS, in accordance with Section 2-172 of the Code of Ordinances, the following competitive bids for the purchase were submitted: PLAY & PARK STRUCTURES #1 - \$131,412.52; PLAY & PARK STRUCTURES #2 - \$155,940.86; KRAFTSMAN COMMERCIAL PLAY-GROUNDS & WATERPARKS - \$169,784.88; PLAY BY DESIGN, INC - \$150,000.60; ACS PLAYGROUND ADVENTURES, INC - \$150,000.00; and

WHEREAS, staff recommend the purchase of equipment as submitted by _____, based upon the following justification: _____; and

WHEREAS, funding is available to provide for this expenditure within the budget of the current fiscal year, under the following department/account: CEMETERY/PARK IMPROVEMENTS.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

- The purchase of AND INSTALLATION OF EQUIPMENT AT CHARLES MCCARROLL PARK as submitted by _____ is hereby approved based on:
 - the recommendation of staff as previously indicated.
 - the following: RECOMMENDATION BY PARK AND CEMETERY COMM.
- The expenditure for the purchase will be deducted from the following department/account: CEMETERY/PARK IMPROVEMENTS - 01-15-805.

PASSED by the City Council and SIGNED by the Mayor this 13TH day of JULY, 2021.

CITY OF MARIETTA

ATTEST

KIMBERLY FRAIRE, MAYOR

DOTTIE GWIN, CITY CLERK

BID NUMBER: 21-01
ITEM: Charles McCarroll Park Improvements
DEPARTMENT: Parks

PROPOSAL TABULATION

The following sealed proposals for improvements to Charles McCarroll Park were opened and tabulated on Wednesday, June 30, 2021, at 3:00 PM, at City Hall, located at 101 W. Main Street, Marietta, Oklahoma:

ITEM	Play and Park Structures #1	Play and Park Structures #2	Kraftsman Commercial Playgrounds & Waterparks	Play by Design, Inc.	ACS Playground Adventures, Inc.
1 (Playground Area)	-	-	\$43,218.00	\$35,937.00	\$59,500.00
2 (Basketball Court Area)	-	-	\$4,160.00	\$34,309.00	\$56,900.00
3 (Pavilion)	-	-	\$22,939.00	\$21,632.00	\$18,000.00
4 (Installation)	-	-	\$99,467.88	\$58,122.00	\$15,600.00
PROJECT TOTAL	\$131,412.52	\$155,940.86	\$169,784.88	\$150,000.00	\$150,000.00

Proposals are tentatively scheduled for consideration by the City Council on Tuesday, July 13, 2021, at 6:00 p.m. in the Meeting Room of the Marietta Public Works Authority, located at 303 W. Main Street, Marietta, Oklahoma, 73448.


 Dustin Scott
 City Administrator



City of Marietta, Oklahoma Job Description

Position Title: Vehicle/Equipment Maint. Tech.	Department: Operations
Pay Grade: L	Supervisor: Director of Operations

Position Purpose:

Performs maintenance and repair work on gasoline- and diesel-powered vehicles and equipment. Employee works under general supervision, using independent judgement as to type of maintenance and/or method of repair required.

Essential Functions and Duties:

- Identify problems with vehicles and equipment using diagnostic equipment
- Perform basic care and maintenance tasks such as oil changes, fluid level checks, and tire rotation and repair
- Perform general mechanic work on vehicles and equipment, such as the replacement of brake pads, wheel bearings, sensors, and other parts and components
- Perform road-side repairs
- Order and retrieve parts and components necessary to complete repairs
- Fabricate and weld parts and equipment
- Maintain work, time, and material records
- Maintain cleanliness of shop and work area
- Perform other duties as assigned or requested

Education and Experience:

- Requires High School Diploma or GED
- Prefer two years performing general maintenance and mechanical work on vehicles and equipment

Certificates and Licenses:

- Valid driver’s license
- Possess, or ability to obtain a commercial driver’s license within one year

Knowledge and Skills:

- Use of diagnostic equipment and tools and equipment used in the maintenance and repair of vehicles and equipment
- Operate a computer and software to troubleshoot mechanical problems, order parts and components, and document work performed
- Use of welder,
- Establish and maintain effective working relationships with co-workers and those contacted in the course of work
- Communicate clearly and concisely, both orally and in writing.
- Occupational hazards and standard safety practices

Physical Job Requirements:

PHYSICAL ACTIVITIES	FREQUENCY			
	None	Under 1/3	Up To 2/3	Over 2/3
Stand				X
Walk				X
Sit			X	
Use hands to find, handle, feel, or manipulate				X
Climb or balance		X		
Stoop, kneel, crouch, or crawl			X	
Talk or hear				X
Taste or smell			X	
Lift up to 25 pounds			X	
Lift up to 50 pounds			X	
Lift up to 100 pounds		X		
Work outdoors		X		
Normal vision with or without corrective lenses; Moderate to high noise level;				

Conditions of Employment:

- Subject to post offer, pre-employment drug screen
- Subject to post offer, pre-employment fit for duty examination
- Subject to post offer, pre-employment criminal background check
- Must be at least 18 years of age

This is a Safety Sensitive position:

This job has been classified as a “safety sensitive” position as defined by the United States Department of Transportation drug and alcohol testing regulations, the Oklahoma Standards for Workplace Drug and Alcohol Testing Act and/or Oklahoma Medical Marijuana laws. In this position, you will be subject to drug and alcohol testing, which might include random testing. Marijuana is one of the substances included in the drug panel screening. Possession of a Medical Marijuana license will **not** excuse you from the testing process, or the consequences of testing positive for Marijuana.

RESOLUTION _____

PROVIDING PAY INCREASE FOR EMPLOYEE LONGEVITY

WHEREAS, the City Council did adopt a grade and step structure on November 12, 2019, with said structure to be utilized for the compensation of all employees of the City of Marietta; and

WHEREAS, there exists a one and one-half (1½) percent increase per step within the adopted grade and step structure; and

WHEREAS, the City Council desires to adjust the associated step of certain employees based on employment longevity.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

- 1. The pay rate of all employees who were employed with the City of Marietta prior to July 1, 2020, who are specifically identified below, shall be increased to the next step within the employees' current grade:

- | | |
|-----------------|----------------|
| Richard Buxton | Ronnie Hilton |
| Scott Chaney | Truman Hood |
| Johnny Faulkner | Ethan McMillan |
| Jerry Fox | Jeffrey Nall |
| Ronald Glaze | Dustin Scott |
| Ricky Graham | Larry Vaughn |
| Brett Harris | Terry Vernon |

- 2. The modified pay rates detailed in Section 1 shall become immediately effective.

PASSED by the City Council and **SIGNED** by the Mayor this 13th day of July, 2021.

CITY OF MARIETTA

ATTEST

KIMBERLY FRAIRE, MAYOR

DOTTIE GWIN, CITY CLERK