

**NOTICE AND AGENDA OF THE SPECIAL MEETING OF THE MARIETTA CITY COUNCIL**

**Tuesday, June 04, 2024 at 6:00 PM**

**Marietta Municipal Building, 700 S. Highway 77, Marietta, Oklahoma 73448**

BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

**CALL TO ORDER.**

**ROLL CALL AND DECLARATION OF QUORUM.**

**INVOCATION.**

**PLEDGE OF ALLEGIANCE.**

**REGULAR BUSINESS.**

1. Discussion and possible action to appoint a City Council Member to Seat 2 of the Northeast Ward.
2. Presentation of budget for the fiscal year ending June 30, 2025, pursuant to 11 O.S. Section 9-105.5
3. Discussion and possible action addressing the process in which vacant City Council seats are filled.
4. Approval of a written contract for sale of the old Marietta Police Department property located at 105 S. 3rd Ave, Marietta, OK to Johnny Harper for \$75,000 cash, with the current zoning remaining the same, or other action on the property which may involve selling the building to another party, rezoning or other disposition of the building.
5. Executive session to discuss the employment of employee, Stephanie Cannon, and also the employment of employee, Kyle Kelley, and the hours, duties, compensation, and benefits of both employees, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).
6. Executive session to discuss the hiring of Kassandra Butcher as Operations Official, and the hours, duties, compensation, and benefits for said position, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).
7. Consideration and possible action relating to the appointment of Stephanie Cannon as the court clerk, as well as the hours, duties, and pay for said position. .
8. Consideration and possible action relating to the appointment of Kyle Kelley as the transfer site operator, as well as the hours, duties, and pay for said position.
9. Consideration and possible action relating to the appointment of Kassandra Butcher as a Operation Official, as well as the hours, duties, and pay for said position.

**ADJOURN.**

**NOTICE OF POSTING:**

I, the undersigned Clerk of the City of Marietta, certify that the foregoing Notice and Agenda of the Regular Meeting of the Marietta City Council was posted in prominent public view at the Marietta City Agenda - Regular Meeting

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Hall, located at 700 S. Hwy 77, and online at [www.mariettaok.city](http://www.mariettaok.city), at 5:00 o'clock p.m. on Saturday, June 1st, 2024.

Scott Chaney, Deputy City Clerk  
Dottie Gwin, City Clerk

*Dottie Gwin*



RESOLUTION \_\_\_\_\_

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Stephanie Cannon is hereby appointed as an employee of the City of Marietta to the position of Court / Deputy City Clerk of the Office Management Department, under the supervision of City Administrator, to be effective 6/3/24.
2. Said position shall be classified as a  full-time  part-time  volunteer employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Compensation for said employee shall be  hourly  salaried, based on rate M4 of the Grade and Step Structure adopted by City Council on November 12, 2019.
4. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.

PASSED by the City Council and SIGNED by the Mayor this 4<sup>th</sup> day of June, 2024.

CITY OF MARIETTA

ATTEST

\_\_\_\_\_  
KERMIT MCKINNEY, MAYOR

\_\_\_\_\_  
DOTTIE GWIN, CITY CLERK

RESOLUTION \_\_\_\_\_

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

- 1. Kyle Kelley is hereby appointed as an employee of the City of Marietta to the position of Transfer Site Operator of the Sanitation Department, under the supervision of Sanitation Supervisor, to be effective 5/21/24.
- 2. Said position shall be classified as a  full-time  part-time  volunteer employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
- 3. Compensation for said employee shall be  hourly  salaried, based on rate I1 of the Grade and Step Structure adopted by City Council on November 12, 2019.
- 4. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.

PASSED by the City Council and SIGNED by the Mayor this 4<sup>th</sup> day of June, 2024.

CITY OF MARIETTA

ATTEST

\_\_\_\_\_  
KERMIT MCKINNEY, MAYOR

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DOTTIE GWIN, CITY CLERK

RESOLUTION \_\_\_\_\_

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Kassandra Butcher is hereby appointed as an employee of the City of Marietta to the position of Operations Official of the Office Management Department, under the supervision of City Administrator, to be effective 6/3/24.
2. Said position shall be classified as a  full-time  part-time  volunteer employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Compensation for said employee shall be  hourly  salaried, based on rate L4 of the Grade and Step Structure adopted by City Council on November 12, 2019.
4. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.

PASSED by the City Council and SIGNED by the Mayor this 4<sup>th</sup> day of June, 2024.

CITY OF MARIETTA

ATTEST

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KERMIT MCKINNEY, MAYOR

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DOTTIE GWIN, CITY CLERK