

NOTICE AND AGENDA OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL

Tuesday, November 14, 2023 at 6:00 PM

Marietta Municipal Building, 700 S. Highway 77, Marietta, Oklahoma 73448

BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

CALL TO ORDER.

ROLL CALL AND DECLARATION OF QUORUM.

INVOCATION.

PLEDGE OF ALLEGIANCE.

CONSENT AGENDA.

All matters listed under this sections are considered by the City Council to be routine and will be enacted by one motion and vote. Any council member may, however, remove any item from the consent agenda by request.

- 1. Approval of the agenda as part of the minutes.
- 2. Approval of the minutes of the regular meeting on October 10, 2023.
- 3. Approval of financial reports.
- 4. Approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.

ITEMS REMOVED FROM CONSENT AGENDA.

Any matter removed from the consent agenda at the request of a council member will be considered separately.

CORRESPONDENCE.

PUBLIC PARTICIPATION.

This is an opportunity for citizens to address the city council. Remarks will be addressed to the governing body as a whole. Any issues presented will not be further discussed by the city council or the mayor at this meeting. Comments must be limited to three minutes or less.

CITY ADMINISTRATOR’S REPORT.

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

REGULAR BUSINESS.

1. Consideration and possible action relating to the designation of a Christmas tree lighting organized by the Love County Chamber of Commerce as a special event, and necessary street closures.
2. Consideration and possible action relating to holiday bonuses for City employees and volunteers.
3. Consideration and possible action relating to the establishment of City holidays for the calendar year 2024.
4. Consideration and possible action relating to notice of regular meetings of the City Council for the calendar year 2024.
5. Executive session to discuss the hiring of Clint Russell as a Cemetery/Parks equipment operator, and the hours, duties, compensation, and benefits for said position, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).
6. Consideration and possible action relating to the appointment of Clint Russell as a Cemetery/Park Equipment Operator, as well as the hours, duties, and pay for said position.

NEW/UNFORESEEN BUSINESS.

Discussion and possible action with respect to any matter not known, or which could not have been reasonably foreseen, prior to the time of posting this notice and agenda.

MAYOR'S COMMENTS.

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

ADJOURN.

NOTICE OF POSTING:

I, the undersigned Clerk of the City of Marietta, certify that the foregoing Notice and Agenda of the Regular Meeting of the Marietta City Council was posted in prominent public view at the Marietta City Hall, located at 700 S. Hwy 77, and online at www.mariettaok.city, at 5:00 o'clock p.m. on Friday, November 10, 2023.

Scott Chaney, Deputy City Clerk
Dottie Gwin, City Clerk

Dottie Gwin



NOTICE AND AGENDA OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL

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ITEMS REMOVED FROM CONSENT AGENDA.

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PUBLIC PARTICIPATION.

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CITY ADMINISTRATOR’S REPORT.

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

REGULAR BUSINESS.

1. Consideration and possible action relating to the designation of a Christmas tree lighting organized by the Love County Chamber of Commerce as a special event, and necessary street closures.
2. Consideration and possible action relating to holiday bonuses for City employees and volunteers.
3. Consideration and possible action relating to the establishment of City holidays for the calendar year 2024.
4. Consideration and possible action relating to notice of regular meetings of the City Council for the calendar year 2024.
5. Executive session to discuss the hiring of Clint Russell as a Cemetery/Parks equipment operator, and the hours, duties, compensation, and benefits for said position, pursuant to Title 25 Oklahoma Statutes, Section 307 B (1).
6. Consideration and possible action relating to the appointment of Clint Russell as a Cemetery/Park Equipment Operator, as well as the hours, duties, and pay for said position.

NEW/UNFORESEEN BUSINESS.

Discussion and possible action with respect to any matter not known, or which could not have been reasonably foreseen, prior to the time of posting this notice and agenda.

MAYOR'S COMMENTS.

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

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Scott Chaney, Deputy City Clerk
Dottie Gwin, City Clerk

Dottie Gwin



NOTICE AND MINUTES OF THE REGULAR MEETING OF THE MARIETTA CITY COUNCIL

Tuesday, October 10, 2023 at 6:00 PM

Marietta Municipal Building, 700 S. Highway 77, Marietta, Oklahoma 73448

BUSINESS TO BE CONDUCTED (which may include discussion, consideration, action for approval or disapproval, voting to take any appropriate action, and the revision, amendment and passage of resolutions on the following agenda items):

CALL TO ORDER.

Meeting called to order by Mayor Spradling at 6:00

ROLL CALL AND DECLARATION OF QUORUM.

A quorum was declared to conduct business.

PRESENT

- Mayor David Spradling
- Council Member Matt Barber
- Council Member Crystal Cohee
- Council Member Tommy Kiser
- Council Member Kermit McKinney
- Council Member Destry Rushing
- Council Member Tambre Sanders
- Council Member Candice Dixon

ABSENT

- Council Member Angela Vega

INVOCATION.

Invocation was giving by Kermit Mckinney

PLEDGE OF ALLEGIANCE.

Pledge of Allegiance was led by Kermit Mckinney

CONSENT AGENDA.

All matters listed under this sections are considered by the City Council to be routine and will be enacted by one motion and vote. Any council member may, however, remove any item from the consent agenda by request.

Motion made by Council Member Sanders to approve the consent agenda, Seconded by Council Member Rushing.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Sanders, Council Member Dixon

1. Approval of the agenda as part of the minutes.
2. Approval of the minutes of the regular meeting on September 12, 2023.
3. Approval of financial reports.
4. Approval of purchase orders and expenditures from the following accounts/funds, if any: general fund; sanitation fund; cemetery care fund; expense account; grant fund; police asset forfeiture account; payroll account.
5. Consideration and possible action relating to the appointment of Nathaniel Mauldin as a volunteer firefighter and the purchase of necessary protective equipment for said firefighter.

ITEMS REMOVED FROM CONSENT AGENDA.

Any matter removed from the consent agenda at the request of a council member will be considered separately.

None

CORRESPONDENCE.

None

PUBLIC PARTICIPATION.

This is an opportunity for citizens to address the city council. Remarks will be addressed to the governing body as a whole. Any issues presented will not be further discussed by the city council or the mayor at this meeting. Comments must be limited to three minutes or less.

David Lemons addressed the City Council about him running for Sheriff. Denice Halstied updated the City Council on what's going on with the Main Street Committee.

CITY ADMINISTRATOR'S REPORT.

The City Administrator will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

City Administrator Scott Chaney addressed the City Council on the drainage ditch work being done by Elvis Reed. The upcoming bicycle safety class and helmet drive. Trailer park demolition update and progress on the shooting range. Also updated them on back balance discrepancies.

REGULAR BUSINESS.

1. Public Hearing for an application for placement of mobile home at 601 E. Creek St. otherwise identified as Lot 3 Less and Except the N 70' Thereof, and Less and Except the E 80' of the S 30.2' Thereof, and Lot 4, Less and Except the E 80' Thereof, all in Blk 67 Marietta City, Love County, Oklahoma

Public Hearing opened at 6:14

No participants for the public hearing

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Motion made by Council Member McKinney to close the public hearing, Seconded by Council Member Rushing.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Sanders, Council Member Dixon

Public Meeting closed at 6:15

- 2. Application for placement of mobile home at 601 E. Creek St. otherwise identified as Lot 3 Less and Except the N 70' Thereof, and Less and Except the E 80' of the S 30.2' Thereof, and Lot 4, Less and Except the E 80' Thereof, all in Blk 67 Marietta City, Love County, Oklahoma

Motion made by Council Member McKinney to approve Resolution 2023-40 as presented, Seconded by Council Member Sanders.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Sanders, Council Member Dixon

- 3. Consideration and possible action to allow Love County Library to use the old City Hall building at 101 W. Main as a temporary library.

Motion made by Council Member Barber to approve the Love County Library to use the old City Hall building at 101 W. Main as a temporary library for 6 months and to reevaluate after 6 months, Seconded by Council Member Rushing.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Sanders, Council Member Dixon

- 4. Consideration and possible action regarding sale or lease of old Police Department located at 103 S. 3rd.

Motion made by Council Member Barber to table Item #4, Seconded by Council Member Sanders.

Voting Yea: Council Member Barber, Council Member Cohee, Council Member Kiser, Council Member McKinney, Council Member Rushing, Council Member Sanders, Council Member Dixon

NEW/UNFORESEEN BUSINESS.

Discussion and possible action with respect to any matter not known, or which could not have been reasonably foreseen, prior to the time of posting this notice and agenda.

None

MAYOR'S COMMENTS.

The Mayor will provide updates regarding recent and upcoming events and projects, and general operations of the City. No action will be taken.

Mayor Spradling gave further updates on the bicycle safety class.

ADJOURN.

Meeting was adjourned at 6:28 by Mayor Spradling.

Scott Chaney, Deputy City Clerk
Dottie Gwin, City Clerk

Dottie Gwin



RESOLUTION _____

DECLARING A CHRISTMAS CELEBRATION ORGANIZED BY THE LOVE COUNTY CHAMBER OF COMMERCE A SPECIAL EVENT AND AUTHORIZING STREET CLOSURES TO ACCOMMODATE THE EVENT

WHEREAS, the Love County Chamber of Commerce is planning a special event to be held within the corporate limits of the City of Marietta on Monday, December 4th, 2023; and

WHEREAS, it will be necessary to close various streets within the City of Marietta to accommodate the celebration; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. The Love County Chamber of Commerce Christmas celebration, scheduled for December 4th, 2023, is recognized as a special event within the City of Marietta.
2. The City Administrator/Chief of Police may authorize the closure of City streets located adjacent to the event area to provide for safe and effective movement of traffic and pedestrians.

PASSED by the City Council and **SIGNED** by the Mayor this 14th day of November, 2023.

CITY OF MARIETTA

ATTEST

DAVID DUANE SPRADLING, MAYOR

DOTTIE GWIN, CITY CLERK

RESOLUTION _____

AUTHORIZING HOLIDAY BONUS FOR FULL-TIME AND PART-TIME EMPLOYEES AND POLICE AND FIRE DEPARTMENT VOLUNTEERS

WHEREAS, City of Marietta employees have voluntarily participated in the Insure Oklahoma program, which provides to the City, a rebate on qualified benefit plan premiums; and

WHEREAS, said rebates from the Insure Oklahoma program have totaled more than \$5,000 over the last twelve (12) months; and

WHEREAS, the City has budgeted a significant amount in the City Administration capital outlay.

WHEREAS, the City Council desires to return a portion of said rebates to full-time and part-time employees and police and fire department volunteers and use funds from City Administration capital outlay in the form of a holiday bonus;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Full-time employees shall be issued a holiday bonus in the gross amount of \$750.
2. Part-time employees shall be issued a holiday bonus in the gross amount of \$300.
3. Reserve police officers and volunteer firefighters shall be issued a holiday bonus in the gross amount of \$125.

PASSED BY THE CITY COUNCIL and **SIGNED BY THE MAYOR** of the City of Marietta this 14th day of November 2023.

CITY OF MARIETTA

ATTEST:

DAVID DUANE SPRADLING

DOTTIE GWIN, CITY CLERK

RESOLUTION _____

A RESOLUTION ESTABLISHING CITY HOLIDAYS AND CITY HALL CLOSURES FOR CALENDAR YEAR 2024

WHEREAS, it is the desire of the City Council to formally establish annual City holidays for City Employees and to inform the public of planned City Hall closures.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta that the following days will be official City holidays:

- | | |
|------------------------|----------------------------------|
| Monday, January 1 | New Year's Day |
| Monday, January 15 | Martin Luther King Jr. Day |
| Monday, February 19 | Presidents' Day |
| Friday, March 29 | Good Friday |
| Monday, May 27 | Memorial Day |
| Wednesday, June 19 | Juneteenth |
| Thursday, July 4 | Independence Day |
| Monday, September 2 | Labor Day |
| Monday, October 14 | Columbus Day/Native American Day |
| Monday, November 11 | Veteran's Day |
| Thursday, November 28 | Thanksgiving Day |
| Friday, November 29 | Day After Thanksgiving |
| Tuesday, December 24 | Christmas Eve |
| Wednesday, December 25 | Christmas |
| Tuesday, December 31 | New Year's Eve |

PASSED BY THE CITY COUNCIL and **SIGNED BY THE MAYOR** of the City of Marietta this 14th day of November 2023.

CITY OF MARIETTA

ATTEST:

DAVID DUANE SPRADLING, MAYOR

DOTTIE GWIN, CITY CLERK

RESOLUTION _____

A RESOLUTION PROVIDING NOTICE OF THE REGULARLY SCHEDULED MEETINGS OF THE MARIETTA CITY COUNCIL FOR CALENDAR YEAR 2024

WHEREAS, pursuant to Title 25 O.S. Section 311, the City of Marietta is required to give notice in writing to the municipal clerk of the schedule showing the date, time, and place of the regularly scheduled meetings of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Regular meetings of the Marietta City Council will be held at the Marietta Municipal Building, located at 700 S. Hwy 77, Marietta, Love County, Oklahoma, at 6:00 PM on the second Tuesday of every month, more specifically described as:

January 9	April 9	July 9	October 8
February 13	May 14	August 14	November 12
March 12	June 11	September 10	December 9

2. A copy of this Resolution shall be filed with the municipal clerk of the City of Marietta.

PASSED BY THE CITY COUNCIL and **SIGNED BY THE MAYOR** of the City of Marietta this 14th day of November 2023.

CITY OF MARIETTA

ATTEST:

DAVID DUANE SPRADLING, MAYOR

DOTTIE GWIN, CITY CLERK

RESOLUTION _____

APPOINTMENT OF EMPLOYEE FOR THE CITY OF MARIETTA

WHEREAS, it is necessary to employ a number of personnel to exercise the powers and perform the duties relative to the functions lawfully imposed upon or assumed by the City of Marietta;

WHEREAS, a vacancy exists within the City of Marietta based on the number of personnel funded by the budget of the current fiscal year;

WHEREAS, the following applicant was selected on the basis of their experience, aptitudes and abilities;

WHEREAS, this resolution serves to memorialize the action of the governing body regarding the hours, duties, compensation, and benefits for the employee and position described herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marietta:

1. Clint Russell is hereby appointed as an employee of the City of Marietta to the position of Equipment Operator for the Cemetery/Parks Department, under the supervision of the Street Supervisor, to be effective November 19, 2023.
2. Said position shall be classified as a full-time employee as defined by Section 207 of the City of Marietta Employee Handbook of Personnel Policies and is eligible for all benefits prescribed by this classification.
3. Compensation for said employee shall be based on rate K1 of the Grade and Step Structure adopted by City Council on November 12, 2019.
4. Employment is subject to a probationary period as outline in Section 207.A of the City of Marietta Employee Handbook of Personnel Policies.

PASSED by the City Council and **SIGNED** by the Mayor this 14th day of November 2023.

CITY OF MARIETTA

ATTEST

DAVID DUANE SPRADLING, MAYOR

DOTTIE GWIN, CITY CLERK