



**CITY COUNCIL
REGULAR SESSION MINUTES
JULY 15, 2026**

**This meeting was live-streamed on Manor's Webpage.
You can access the meeting at <https://www.manortx.gov/171/Public-Meetings-Livestreams>**

PRESENT:

MAYOR & COUNCIL MEMBERS:

Dr. Christopher Harvey, Mayor
Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Denver Collins, Assistant Chief of Police
Lluvia T. Almaraz, City Secretary
Michael Burrell, Development Services Director
Scott Jones, Economic Development Director
Matt Woodard, Public Works Director
Belen Peña, Finance Director
Tonya Burgess, HR Director
Ashlynn Taylor, Marketing & Communications Coordinator
Veronica Rivera, City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:06 p.m. on Wednesday, July 15, 2026, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Mayor Harvey delivered the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

PUBLIC COMMENTS

Robert Battaile, a Manor resident, submitted a speaker card to voice his concerns and opposition to Agenda Item No's 2-9, 11 and 21.

Sam Samaripa, a Manor resident and commander of American Legion Post 331, submitted a speaker card to express the post's gratitude to the city. He presented a \$2,500 donation to support the expansion of the Veterans' Wall project.

Dianna Apineru, a Manor resident, submitted a speaker card outlining her vision to create a service center in Manor.

Assistant Chief Collins introduced Jeremy Villareal, Emergency Management Coordinator for the Manor Police Department.

No one else appeared at this time.

PUBLIC HEARINGS

- 1. Conduct a public hearing for the annexation of the remainder of a 2.54-acre tract, more or less, being located in Travis County, Texas, and adjacent and contiguous to the city limits, known as 204 Smith Lane, Manor, TX.**

City staff recommended that the City Council conduct a public hearing.

Mayor Harvey opened the Public Hearing.

Robert Baille, a Manor resident, submitted a speaker card expressing opposition to this item.

Development Services Director Burrell discussed the proposed annexation. He confirmed that no comments were received from citizens.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua to close the public hearing.

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There was no further discussion.

Motion to close carried 7-0

At the direction of Mayor Harvey, Item No. 4 was removed from the Consent Agenda and discussed separately.

CONSENT AGENDA

2. Consideration, discussion, and possible action to approve the City Council Minutes.

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3. Consideration, discussion, and possible action regarding acceptance of the June 2026 City Council Monthly Reports.

5. Consideration, discussion, and possible action regarding an Election Agreement between Travis County and the City of Manor for the November 3, 2026, General and Special Elections.

6. Consideration, discussion, and possible action regarding a Joint Election Agreement between Travis County and the City of Manor for the November 3, 2026, General and Special Elections.

7. Consideration, discussion, and possible action regarding an Ordinance Approving the 2026 Annual Update to the Service and Assessment Plan and Assessment Roll for the Rose Hill Public Improvement District Including the Collection of the 2026 Annual Installments.

Ordinance No. 819: An Ordinance of the City Council of the City of Manor, Texas Approving the 2026 Annual Update to the Service and Assessment Plan and Assessment Roll for the Rose Hill Public Improvement District Including the Collection of the 2026 Annual Installments.

8. Consideration, discussion, and possible action regarding an Ordinance Approving the 2026 Annual Update to the Service and Assessment Plan and Assessment Roll for the Newhaven Public Improvement District Including the Collection of the 2026 Annual Installments.

Ordinance No. 820: An Ordinance of the City Council of the City of Manor, Texas Approving the 2026 Annual Update to the Service and Assessment Plan and Assessment Roll for the Newhaven Public Improvement District Including the Collection of the 2026 Annual Installments.

9. Consideration, discussion, and possible action regarding an Ordinance Approving the 2026 Annual Update to the Service and Assessment Plan and Assessment Roll for the Mustang Valley Public Improvement District Including the Collection of the 2026 Annual Installments.

Ordinance No. 821: An Ordinance of the City Council of the City of Manor, Texas Approving the 2026 Annual Update to the Service and Assessment Plan and Assessment Roll for the Mustang Valley Public Improvement District Including the Collection of the 2026 Annual Installments.

10. Consideration, discussion, and possible action regarding the third renewal of the Interlocal Agreement for Public Health Services between the City of Austin and the City of Manor.

11. Consideration, discussion, and possible action regarding the approval and acceptance of a Right of Way Dedication Deed for two tracts of land consisting of approximately 0.0856 and 0.172 acres in Travis County, Texas.

12. Consideration, discussion, and possible action regarding the approval and acceptance of a Right of Way Dedication Deed for a tract of land consisting of approximately 0.180 acres in Travis County, Texas.

13. Consideration, discussion, and possible action regarding the approval and acceptance of a Right of Way Dedication Deed for a tract of land consisting of approximately 0.269 acres in Travis County, Texas.

14. Consideration, discussion, and possible action regarding the approval and acceptance of a Right of Way Dedication Deed for a tract of land consisting of approximately 0.350 acres in Travis County, Texas.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Weir to approve the consent agenda.

There was no further discussion.

Motion to approve carried 7-0

REGULAR AGENDA

4. Consideration, discussion, and possible action regarding acceptance of the June 2026 Departmental Reports.

- Finance – Belen Peña, Finance Director
- Police – Ryan Phipps, Chief of Police
- Travis County ESD No. 12 – Chris McKenzie, Interim Fire Chief
- Economic Development – Scott Jones, Economic Development Director
- Development Services – Michael Burrell, Development Services Director

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- **Municipal Court – Sofi Duran, Court Administrator**
- **Public Works – Matt Woodard, Director of Public Works**
- **Human Resources – Tonya Burgess, HR Director**
- **IT – Michael Pachnick, IT Specialist**
- **Administration – Lluvia T. Almaraz, City Secretary**
- **Administration – Ashlynn Taylor, Marketing & Communications Coordinator**

Councilwoman Deja Hill highlighted the Public Works Department for their report on the new gazebo, which was replaced in response to community concerns. Mayor Harvey also recognized the department's responsiveness to residents' other issues.

Councilwoman Hill also commended the Communications Marketing Coordinator for enhancing the city's social media channels. Mayor Harvey thanked her for providing additional information and video links in the reports.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno to approve Item No. 4.

There was no further discussion.

Motion to approve carried 7-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 7:38 p.m. on Wednesday, July 15, 2026, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

Assistant City Attorney Rivera advised the Mayor that he would need to reopen the meeting to add the additional item that needs to be discussed in Executive Session.

OPEN SESSION

Mayor Harvey reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code AT 7:39 p.m. on Wednesday, July 15, 2026, in accordance with the requirements of the Open Meetings Law.

REGULAR AGENDA

15. Consideration, discussion and possible action regarding a Resolution approving and authorizing publication and posting of notice of intention to issue certificates of obligation and matters related thereto.

MOTION: Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill to table Item No. 15 until after Executive Session.

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There was no further discussion.

Motion to table carried 7-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 7:40 p.m. on Wednesday, July 15, 2026, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Hibbs Lane Parcel; Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the following litigation cases: D-1-GN-25-000719, Robert Edward Battaile vs. Texas Elections Division Hon. Jane Nelson Texas Secretary of State (Robert Edward Battaile, Bobby Reese, and Austin Bocce League v. City of Manor, Et Al.), in the 459th District Court of Travis County, Texas; and D-1-GN-26-004044, Amigos Vending LLC vs. City of Manor, Texas, In the 419th Judicial District of Travis County, Texas; Sections 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding EntradaGlen; and Sections 551.071, 551.072 and 551.087 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and deliberation of economic development negotiations and Item No. 15 at 7:40 p.m. on Wednesday, July 15, 2026.*

The Executive Session was adjourned 10:23 p.m. on Wednesday, July 15, 2026.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 10:23 p.m. on Wednesday, July 15, 2026.

21. Consideration, discussion, and possible action on the First amendment to Development Agreement Establishing Development Standards for Kimbro Crossing (NWC Hwy 290 and Old Kimbro Road).

City Staff recommended that the City Council approve the First amendment to Development Agreement Establishing Development Standards for Kimbro Crossing (NWC Hwy 290 and Old Kimbro Road) with IDCAP Manor, LLC.

Development Services Director Burrell discussed the proposed agreement.

Pat Sauer of IDCAP Manor, LLC submitted a speaker card in support of this item but did not speak.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve the First amendment to Development Agreement Establishing Development Standards for Kimbro Crossing (NWC Hwy 290 and Old Kimbro Road) with IDCAP Manor, LLC.

There was no further discussion.

Motion to approve carried 7-0

15. Consideration, discussion and possible action regarding a Resolution approving and authorizing publication and posting of notice of intention to issue certificates of obligation and matters related thereto.

City staff recommended that the City Council approve and adopt Resolution No. 2026-14 approving and authorizing publication and posting of notice of intention to issue certificates of obligation and matters related thereto.

Finance Consultant Lane discussed the proposed Resolution to issue certificates of obligation.

The council also discussed the timing of the request for approval.

The council discussed the potential circumstances the city would face if the certificates of obligation were not approved.

Mayor Harvey suggested having a workshop to discuss further.

Resolution No. 2026-14: A Resolution of The City Council of The City of Manor, Texas, Approving and Authorizing Publication and Posting of Notice of Intention to Issue Certificates of Obligation and Matters Related Thereto; and Providing an Effective Date.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve and adopt Resolution No. 2026-14 approving and authorizing publication and posting of notice of intention to issue certificates of obligation and matters related thereto.

There was no further discussion.

Motion to approve carried 7-0

16. Consideration, discussion, and possible action regarding an Ordinance establishing regulations and penalties for camping in public areas.

City staff recommended that the City Council approve Ordinance No. 822 Amending the Code of Ordinances by Adding Article 8.09 to Chapter 8 Offenses and Nuisances, Prohibiting Certain Actions of Camping in a Public Area; Providing Definitions; Providing Affirmative Defenses; Providing a Penalty for Violations of This Ordinance; Providing a Severability Clause; Providing Savings, Effective Date and Open Meetings Clauses; and Providing for Related Matters.

Assistant Chief of Police Collins discussed the proposed ordinance.

Clarification was provided regarding Section 8.09.004(b) Affirmative Defenses of the proposed ordinance.

(Councilwoman Amezcua left the dais during this item at 10:28 p.m.)

Ordinance No. 822: An Ordinance of the City of Manor, Texas Amending the Code of Ordinances by Adding Article 8.09 to Chapter 8 Offenses and Nuisances, Prohibiting Certain Actions of Camping in a Public Area; Providing Definitions; Providing Affirmative Defenses; Providing a Penalty for Violations of This Ordinance; Providing a Severability Clause; Providing Savings, Effective Date and Open Meetings Clauses; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Mayor Pro Tem Emily Hill to approve Ordinance No. 822 Amending the Code of Ordinances by Adding Article 8.09 to Chapter 8 Offenses and Nuisances, Prohibiting Certain Actions of Camping in a Public Area; Providing Definitions; Providing Affirmative Defenses; Providing a Penalty for Violations of This Ordinance; Providing a Severability Clause; Providing Savings, Effective Date and Open Meetings Clauses; and Providing for Related Matters.

There was no further discussion.

Motion to approve carried 6-0

17. Consideration, discussion, and possible action regarding an Ordinance establishing regulations and penalties for blocking or obstructing a public right-of-way.

City staff recommends that the City Council approve Ordinance No. 823 Amending the Code of Ordinances By Adding Article 8.10 To Chapter 8 Offenses and Nuisances, Prohibiting Certain Actions in a Right-Of-Way; Providing Definitions; Providing a Penalty for Violations of this Ordinance; Providing a Severability Clause; Providing Savings, Effective Date and Open Meetings Clauses; and Providing for Related Matters.

Assistant Chief of Police Collins presented the proposed ordinance.

The council discussed adding a definition of mental health to the ordinance.

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Assistant City Attorney Rivera advised that the legal team would need to research the addition of mental health provisions.

The council discussed the language under 'Medical Emergency' related to acute illness.

The council also discussed Section 8.10.003, Exceptions.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to postpone item to August 19, 2026, Regular Council Meeting.

There was no further discussion.

Motion to postpone carried 5-1 (Mayor Pro Tem Emily Hil voted against)

18. Consideration, discussion, and possible action on the exemption from the competitive bidding process under Texas Local Government Code Section 252.022(a)(2) for emergency purchases at 600 East Parsons Street for the Manor Police Department Facilities.

City staff recommended that the City Council approve the exemption from the competitive bidding process for emergency purchases at 600 East Parsons Street for the Manor Police Department Facilities due to a public emergency operational need under Texas Local Government Code Section 252.022(a)(2).

Assistant Chief of Police Collins discussed the proposed exemption.

The council discussed the possibility of applying for funds under an emergency declaration.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve the exemption from the competitive bidding process for emergency purchases at 600 East Parsons Street for the Manor Police Department Facilities due to a public emergency operational need under Texas Local Government Code Section 252.022(a)(2).

There was no further discussion.

Motion to approve carried 6-0

19. Consideration, discussion, and possible action on the purchase of a wall system and necessary office furniture for the Manor Police Facilities at 600 E. Parsons St. from Embrace Office Solutions.

City Staff recommended that the City Council approve the purchase of a wall system and necessary office furniture for the Police Facility at 600 E Parsons St. from Embrace Office Solutions; and authorize the City Manager to execute any related documents to this purchase.

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Assistant Chief of Police Collins presented the proposed purchase of a wall system and necessary office furniture for the Manor Police Facilities.

The council discussed the funding source for the purchase.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir to approve the purchase of a wall system and necessary office furniture for the Police Facility at 600 E Parsons St. from Embrace Office Solutions; and authorize the City Manager to execute any related documents to this purchase.

There was no further discussion.

Motion to approve carried 5-1 (Council Member Deja Hill voted against)

20. First Reading: Consideration, discussion, and possible action regarding an annexation ordinance of the remainder of a 2.54-acre tract, more or less, being located in Travis County, Texas, and adjacent and contiguous to the city limits, known as 204 Smith Lane, Manor, TX.

City Staff recommended that the City Council approve the first reading of an Ordinance for the annexation of the remainder of a 2.54-acre tract, more or less, being located in Travis County, Texas, and adjacent and contiguous to the city limits, known as 204 Smith Lane, Manor, TX.

Ordinance: An Ordinance of the City of Manor, Texas Annexing 2.54 Acres of Land, More or Less Located in Travis County, Texas, Including the Abutting Streets, Roadways, and Rights-of-Way Into the Corporate Limits of the City, at the Request of the Property Owner; Approving an Agreement for the Provision of Services for the Annexed Area; Making Findings of Fact; Providing a Severability Clause and an Effective Date; and Providing for Open Meetings and Other Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir to approve the first reading of an Ordinance for the annexation of the remainder of a 2.54-acre tract, more or less, being located in Travis County, Texas, and adjacent and contiguous to the city limits, known as 204 Smith Lane, Manor, TX.

There was no further discussion.

Motion to approve carried 6-0

ADJOURNMENT

The Regular Session of the Manor City Council was Adjourned at 11:41 p.m. on Wednesday, July 15, 2026.

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The Manor City Council approved these minutes on the 5th day of August 2026.

APPROVED:

/s/ Dr. Christopher Harvey
Mayor

ATTEST:

/s/ Lluvia T. Almaraz, TRMC
City Secretary