



# Agenda

## Mangum City Hospital Authority

### May 26, 2026 at 5:30 PM

City Administration Building at 130 N Oklahoma Ave.

---

*The Trustees of the Mangum City Hospital Authority will meet in regular session on May 26, 2026, at 5:30 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

#### CALL TO ORDER

#### ROLL CALL AND DECLARATION OF A QUORUM

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve April 28, 2026, regular meeting minutes as present
2. Approve April 2026 Medical Staff Meeting Minutes
3. Approve April 2026 Clinic Report.
4. Approve April 2026 Quality Meeting Minutes
5. Approve April 2026 CCO Report.
6. Approve April 2026 CEO Report.
7. Approve the following forms, policies, appointments, and procedures previously approved on 5/14/2026 by Quality Committee and on 5/21/2026 by Medical Staff

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-FIN-001:  
Hospital Credit Card Policy

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-FIN-002:  
Account Reconciliations

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-FMFN-001:  
Acknowledgement of Credit Card Holder Responsibility

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-FMFN-002:  
Purchas Authorization Form

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-FMFN-003:  
Account Risk Table

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-FMFN-004:  
Balance Sheet Reconciliation

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Financial  
Corporate Policy Review Feedback

Discussion and Possible Action to Approve the Policy and Procedure: MRMC- Corporate Policy Review  
Discussion and Possible Action to Approve the 2025 Annual Infection Control Risk Assessment and Annual Infection Control Program Evaluation.

8. Discussion related to HIM Delinquencies-none to report

## **FURTHER DISCUSSION**

### **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

### **REPORTS**

9. Financial Report for April 2026

### **OTHER ITEMS**

10. Discussion and Possible Action to Approve the MRMC 2026 Millipore Sigma agreement for a service contract between MRMC and Millipore Sigma to provide preventive maintenance and repairs.
11. Discussion and Possible Action to Approve the MRMC and Oklahoma State Health Department Agreement to provide chest x-rays as ordered at an agreed upon rate.
12. Discussion and Possible Action to Approve the MRMC and Lofffield Management Group LLC for residential lease agreement for rental home.
13. Discussion and Possible Action to Approve the MRMC and Dragon Medical One-Wire ACH Form Agreement for Dictation Services
14. Discussion and Possible Action to Approve the MRMC and BancFirst Agent of record Letter for D & O and Entity Liability with Insurance Company: C.N.A Insurance
15. Discussion and Possible Action to Approve the MRMC and BancFirst Agent of record letter for Professional/General Liability Insurance with MedPro Group
16. Discussion and Possible Action to Approve the MRMC and BancFirst Agent of record letter for property/contents insurance with The Hartford Insurance
17. Discussion and Possible Action to Approve the MRMC and BancFirst Agent of record letter for auto insurance with Progressive Insurance.

### **EXECUTIVE SESSION**

18. Discussion and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):
  - Credentialing
    - Ashley Lindsey, APRN-Allied Health Professional Courtesy Privileges-Family Medicine

- Re-Credentialing

## **OPEN SESSION**

19. Discussion and possible action in regard to executive session.

## **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, Hospital CEO, City Attorney or Hospital Employees*

## **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

## **ADJOURN**

*Motion to Adjourn*

Duly filed and posted at 3:00 p.m. on the 20th day of May 2026, by the Secretary of the Mangum City Hospital Authority.

---

*Brittany McClintock, Secretary*



# Minutes

## Mangum City Hospital Authority Session

### April 28, 2026 at 5:30 PM

City Administration Building at 130 N Oklahoma Ave.

---

*The Trustees of the Mangum City Hospital Authority will meet in regular session on April 28, 2026, at 5:30 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

#### CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:30 p.m.

#### ROLL CALL AND DECLARATION OF A QUORUM

##### PRESENT

Trustee Cheryl Lively  
Trustee Michelle Ford  
Trustee Carson Vanzant  
Trustee Lisa Hopper  
Trustee Ronnie Webb

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve as presented.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

1. Approve March 24, 2026, regular meeting minutes.
2. Approve March 2026 Medical Staff Meeting Minutes
3. Approve March 2026 Clinic Report.
4. Approve March 2026 Quality Meeting Minutes
5. Approve March 2026 CCO Report
6. Approve March 2026 CEO Report.
7. Discussion related to HIM Delinquencies-none to report

#### FURTHER DISCUSSION

No further discussion.

**REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

No remarks.

**REPORTS**

## 8. Financial Report for March 2026

The average daily census for the month was 11.23. This is up 2 days from February and up 1 day from the 2025 average. The acute payer mix for March was 100% for Medicare and Medicare Managed Care with the prior month being 81%. The swing bed payer mix for March was 81% for Medicare and 19% for Medicare Managed care. The 2025 year-to-date average for Medicare is 77% and Medicare Managed Care is 23%. The operating margin was \$107,000, which is down \$78,000 from February. The 2026 year-to-date average right is \$100,000. Net patient revenue was \$1.66 million for the month, an increase of \$82,000 from last month and a increase of \$56,000 from the year-to-date monthly average. 340B revenue was \$15,000 for march and expenses were \$12,000. Operating expenses were at \$1.57 million, which is down \$14,000 from the prior month and up \$51,000 from the year-to-date monthly average. Patient days for March were at 348. This is up 84 days from February. Cash receipts for the month were \$1.12 million. That's a decrease of \$220,000 from the year-to-date monthly average and a decrease of \$422,000 from February. Cash disbursements were at \$1.66 million. Cash balance at the March month end was \$693,000 giving 13.7 days of cash on hand. The clinic average daily visits were 15. The year-to-date revenue for the clinic is \$201,000. Operating expenses were \$233,000, which is a loss of \$32,000.

**OTHER ITEMS**

## 9. Discussion and Possible Action to Approve the MRMC Envision Cyber proposal for cyber insurance.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

## 10. Discussion and Possible Action to Approve the MRMC and the Hartford Quote for property insurance.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

## 11. Discussion and Possible Action to Approve the Port53 Technologies Cisco secure email gateway quote.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

12. Discussion and Possible Action to Approve the Port53 Technologies quote for Cisco Secure Access for Domain Name System Advantage.

The different quotes were discussed there are 12-month, 36-month, and 60-month quotes.

Motion to accept the 60-month quote.

Motion made by Trustee Webb, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

13. Discussion and Possible Action to Approve the 2025 MRMC TB Risk Assessment.

Motion to approve.

Motion made by Trustee Ford, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

14. Discussion and Possible Action to Approve the 2025 MRMC Respiratory Protection Program Evaluation Summary

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

15. Discussion and Possible Action to Approve April Summerlin as the Antimicrobial Stewardship Program Leader

Motion to approve.

Motion made by Trustee Ford, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

16. Discussion and Possible Action to Approve the MRMC Annual Evaluations of Vendor Agreement Summary Sheet and Contract Evaluations.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

17. Discussion and Possible Action to Approve the Termination of Bluestream Health Agreement for Enterprise Telehealth Plan Services.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

## EXECUTIVE SESSION

18. Discussion and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):

- Credentialing
  - DIA Schedule 1 List of Providers as of 3/27/2026
  - Ryan Sand, APRN-CNP- Allied Health Professional- Courtesy Privileges
  
- Re-Credentialing
  - Beau Hawkins, MD- Courtesy Privileges
  - Sonya Langley, MD- Courtesy Privileges

Motion to enter into executive session at 6:06 p.m.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

## OPEN SESSION

Motion to enter into open session at 6:12 p.m.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

19. Discussion and possible action in regard to executive session.

Motion to credential Ryan Sands.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

Motion to approve the DIA Schedule 1 List of Providers.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

Motion to Re-Credential Beau Hawkins and Sonya Langley.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

## STAFF AND BOARD REMARKS

*Remarks or inquiries by the governing body members, Hospital CEO, City Attorney or Hospital Employees*

No remarks.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

It was stated that Erma Mora needed to be removed from the bank accounts.

Motion to adopt a resolution to remove Erma Mora from the bank accounts and add Brittany McClintock to the bank accounts.

Motion made by Trustee Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

**ADJOURN**

*Motion to Adjourn*

Motion to adjourn at 6:15 p.m.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

Duly filed and posted at 4:30 p.m. on the 20th day of April 2026, by the Secretary of the Mangum City Hospital Authority.

---

*Carson Vanzant, Chairman*

---

*Brittany McClintock, Secretary*

Mangum Regional Medical Center  
Medical Staff Meeting  
Thursday  
April 23, 2026

MEMBERS PRESENT:

John Chiaffitelli, DO, Medical Director  
Laura Gilmore, MD  
Sonja Langley, MD  
Absent:  
Guest:

ALLIED HEALTH PROVIDER PRESENT

David Arles, APRN-CNP  
Mary Barnes, APRN-CNP

NON-MEMBERS PRESENT:

Kelley Martinez, RN, CEO  
Chelsea Church, PharmD  
Nick Walker, RN, CCO  
Megan Smith, RN – Quality  
Lynda James, LPN – Drug Tech

1. Call to order
  - a. The meeting was called to order at 1:00 pm by Dr. John Chiaffitelli, Medical Director.
2. Acceptance of minutes
  - a. The minutes of the March 19, 2026, Medical Staff Meeting were reviewed.  
**i.Action:** Dr. Chiaffitelli, Medical Director, made a motion to approve the minutes.
3. Unfinished Business
  - a. None.
4. Report from the Chief Executive Officer
  - o Operations Overview -
    - o Looking at clinic collections for March, we Collected a total of \$535.18 down from \$717.06 at time of service
    - o Hospital upfront collections were at \$734.63 for the month of March, up from \$273.40.

- We are continually looking for new service lines to provide our community at the hospital and the clinic.
  - We have received the check from the insurance company to begin work on the Lab building. We have reached out to JAM construction from Altus to complete the repairs. They were one of the contractors that provided a quote and who the insurance company suggested.
  - The electrical engineer has been to the facility and working on his report to be submitted to the State Department of Health for our lab move project.
  - We continue to get all staff more involved during patient rounds with providers.
  - We continue small improvements within the facility such as sign rejuvenation and yard maintenance.
  - We continue to make patient rounds on all patients in the hospital and continue to get great responses.
- Written report remains in the minutes.

## 5. Committee / Departmental Reports

### a. Medical Records –

1. February – ER – 1 ER Notes needed out of 126– Completed  
OBS – 0 out of 3  
Acute – H&P 2 notes out of 13 acute charts – Completed  
SWB – H&P 1 note out of 23 SWB charts – Completed
2. Old Business: 0

Written report remains in the minutes.

### b. Nursing

#### Patient Care

- MRMC Education included:
  1. Nursing documentation updates are communicated to nursing staff weekly.
  2. Nurse meeting held March 4<sup>th</sup> with the next meeting scheduled for May 6<sup>th</sup>.
- MRMC Emergency Department reports 0 patient Left Without Being Seen (LWBS).
- MRMC Laboratory reports 0 contaminated blood culture set(s).
- MRMC Infection Prevention reports 0 CAUTI.
- MRMC Infection Prevention report 0 CLABSI.
- MRMC Infection Prevention reports 5 HAI, for the month of February, 2026.

#### Client Service

- Total Patient Days for March 2026 were 345. This represents an average daily census of 11.
- March 2026 COVID-19 statistics at MRMC: Swabs (0 PCR & 32 Antigen) with 0 positive.

Preserve Rural Jobs and Culture Development

- One-PM House Supervisor RN, and 2 CNA positions are open currently.
- Patients continue to voice their praise and appreciation for the care received at MRMC. We continue to strive for excellence and improving patient/community relations.

Written report remains in minutes.

c. Infection Control –

- Old Business
  - a. None
- New Business
  - a. N/A
- Data:
  - a. N/A
- Policy & Procedures Review:
  - a. Completed August, 2024
- Education/In Services
  - a. Monthly Nursing Meeting in March 4, 2026
  - b. Pediatric Sepsis screen updated in Cohesive Pediatric Ed Assessment.
  - c. Do not delete the Sepsis screen out of EHR. All patients seen In ER need to have a Sepsis screen due to Conditions of Participation for CMS.
  - d. Update on HIBIHUBS in-service scheduled for March 23 and 25 from 5 am to 7 am.
  - e. IP Only Training:
  - f. 2/29/26 IP Only: “Hygiene with Hospital Water:: Is it Safe?” Presented by Jen Kelly, RNw/Molnlycke.
- Updates: None at this time.
- N95 Fit Tests – 2: N95 Fit Test
  - Annual Items:
    - a. Construction Risk Assessment - ICRA completed for OR to Lab conversion. Submitted to state by K. Martinez, CEO. No start date on this project at this time. Roof has been completed. ICRA for June 2024 completed.
    - b. Linen Services – Annual site visit will be scheduled for September, 2026.

Written report remains in minutes.

d. Environment of Care and Safety Report

- i. Evaluation and Approval of Annual Plans
  - i.i. Old Business - -
    - a. Chrome pipe needs cleaned and escutcheons replaced on hopper in ER – could not replace escutcheons due to corroded piping in wall – capped off leaking pipe under the floor to stop leak – hopper will be covered – remodel postponed.—Talked to contractor 10-4-2025 about cover for hopper – contractor measured and is making quote for cover.
    - b. ER Provider office flooring needing replaced. Tile is onsite.- remodel is postponed.
    - c. Stained ceiling tile throughout facility from leaking roof – Replacement Started 9-15-2025. Need more tile. Started replacement on 3-9-2026.
    - d. Damaged ceiling in OR2 due to leaking roof.
    - e. New Hope Roof – Leak in Physical Therapy office after hail storm – City approved vendor to repair.-Roof replaced 1-15-2026 – Will get contractor to quote ceiling repair. Contractor will be here 3-10-2026.
    - f. Main entry has slight rise between ramp and sidewalk creating a possible trip hazard – Contractor preparing quote to repair – Contractor – is revising quote – Contractor will contact us with start date this week. Complete 3-06-2026.
    - g. Need light installed for parking lot at New Hope - - Contractor preparing quote. Contractor scheduled for week of 16<sup>th</sup>.
  - i.i.i. New Business
    - a. None  
Written report remains in the minutes.
- e. Laboratory
  - i. Tissue Report – Approved
  - i.i. Transfusion Report – Approved  
Written report remains in minutes.
- f. Radiology
  - i. There was a total of – 237 X-Rays/CT/US
  - i.i. Matters for approval
    - o Nothing up for approval
  - i.i.i. Updates:
    - o No Updates  
Written report remains in minutes.
- g. Pharmacy
  - i. Verbal Report by Clinical Pharmacist
  - i.i. P & T Committee Meeting –  
The P&T Committee Meeting will be held in June, 2026.
  - i.i.i. Azithromycin injectable still on backorder but we were able to get an allocation. IV contrast is on backorder.

- Demerol IV is unavailable. Morphine is on back order.
- i.v. List of meds recommended for standing order are tums, voltaren gel, nystatin powder, nystatin swish and swallow, and melatonin.
  - i.v. Reviewing Policies & Procedures to be presented at a later date. Written report remains in the minutes.

- h. Physical Therapy
  - i. No report.
- i. Emergency Department
  - i. No report
- j. Quality Assessment Performance Improvement
  - Risk Management
    - Grievance – 1
    - Fall with no injury – 2
    - Fall with minor injury – 0
    - Fall with major injury – 1
    - Death – 1
    - AMA/LWBS – 0-In Pt – 1- ER - LWBS - 0-OBS – SWB
  - Quality – Minutes are in the minutes of Medical Staff Meeting.
  - HIM – ED discharge instructions - Compliance
    - 100% - D/C Note Compliance
    - 100% - Progress Notes
    - 100% - ED DC Instructions
    - 100% - ED Provider Dx
  - Med event – 3
  - After hours access was –

Written report remains in the minutes.

- k. Utilization Review
  - i. Total Patient days for February: 264
  - i.i. Total Medicare days for February 240
  - i.i.i. Total Medicaid days for February: 4
  - iv. Total Swing Bed days for February: 227
  - v. Total Medicare Swing Bed days for February: 216

Written report remains in the minutes.

Motion made by Dr. John Chiaffitelli, Medical Director to approve Committee Reports for March, 2026.

## 6. New Business

- a. Review & Consideration of Approval of the 340 B Plan: MRMC: – 340 B Plan

- i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve the 340 B Plan.
  - b. Review & Consideration of Approval of the FMHP-018 Patient Privacy Notice
    - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve the FMHP-018 Patient Privacy Notice.
  - c. Review & Consideration of Approval of Annual TB Risk Assessment
    - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve the Annual TB Risk Assessment.
  - d. Review & Consideration of Appointment of April Summerlin to the Antimicrobial Stewardship Program Leader
    - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve April Summerlin as the Antimicrobial Stewardship Program Leader.
  - e. Review & Consideration of Approval of 2025 Respiratory Protection Evaluation Summary
    - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve the 2025 Respiratory Protection Evaluation Summary.
  - f. Review & Consideration of Approval of the MRMC: Respiratory Protection Program Evaluation Checklist
    - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC: Respiratory Protection Program Evaluation Checklist.
  - g. Discussion was held over Progress Notes to Address New Orders.
  - h. Review & Consideration of Approval of the MRMC: Standing Orders
    - i.Motion:** made by John Chiaffitelli, DO, Medical Director, to approve MRMC - Standing Orders.
7. Adjourn
- a. Dr Chiaffitelli made a motion to adjourn the meeting at 1:20 pm

---

 Medical Director/Chief of Staff

Date



# Clinic Operations Report

Mangum Family Clinic

April 2026

Monthly Stats	April 2025	April 2026
Total Visits	210	189
Provider Prod	176	179
RHC Visits	190	175
Nurse Visits	0	0
Televisit	0	0
Swingbed	25	0

Provider Numbers	RHC	TH	SB
Ogembo	159		
Chiaffitelli			0
Sanda	30		
other			

Payor Mix	
Medicare	79
Medicaid	74
Self	5
Private	31

Visits per Geography	
Mangum	140
Granite	14
Willow	5
Altus	7

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Visits	167	169	193	189									

**Clinic Operations:**

- 4/25/26: Clinic closed due to Rattlesnake Derby.
- Recruiting for full time LPN on going.
- Recruiting for RMA/LPN part-time on going.

**Quality Report:**

Improvement Measure	Actual	Goal	Comments
Reg Deficiencies	0	0	12 audited
Patient Satisfaction	6	5	6-excellent
New Patients	15	10	Impressive.
No Show	6.3%	<12%	30 no shows for the month
Expired Medications	1	0	Medication has been removed and shipped back to VFC.

**Outreach:**

- Nothing specific to report. Clinic continues to support the community by providing quality compassionate care.

**Summary :**

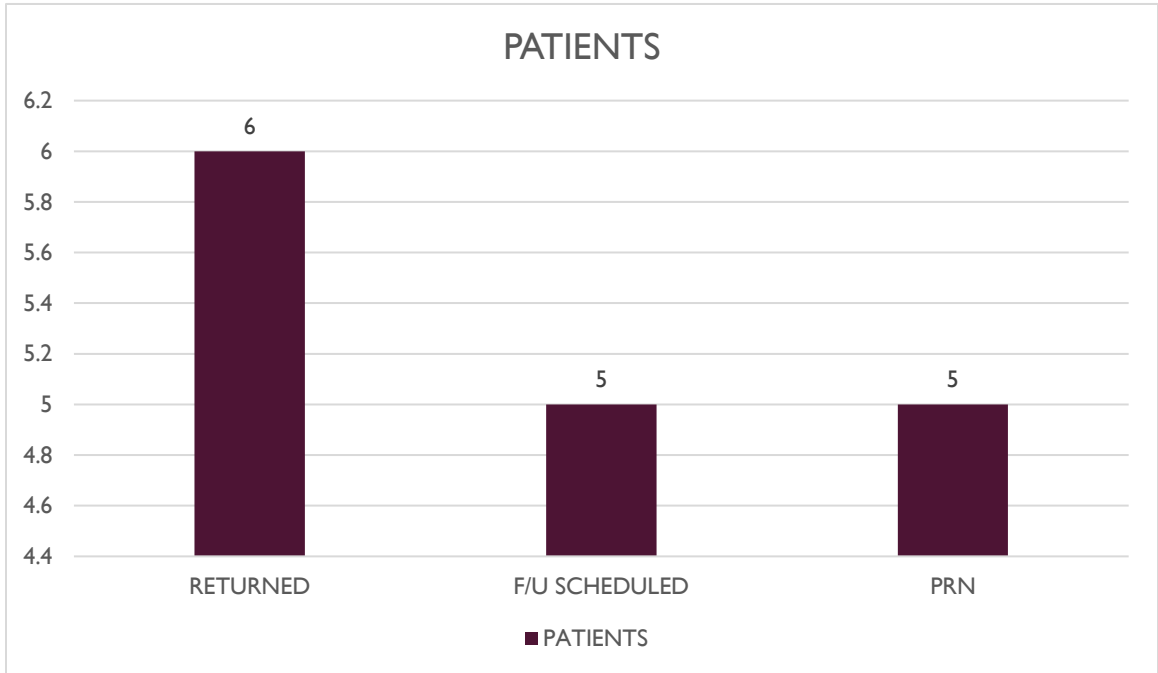
Mangum Clinic has been providing excellent care to our community, and we strive to continue. Patient no shows have significantly decreased this month. We continue to refer our patients to the hospital for labs and diagnostic imaging.

*"You love, you serve, and you show people you care. It's the simplest, most powerful, greatest, success model of all time." Joe Gordon.*

# NEW PATIENT TRACKING

APRIL 2026

MANGUM FAMILY CLINIC



## Mangum Regional Medical Center Quality and Patient Safety Committee Meeting April 2026 Meeting Minutes

<b>Meeting Location: OR</b>	<b>Reporting Period: March 2026</b>	
<b>Chairperson: Dr Gilmore</b>	<b>Meeting Date: 04/16/2026</b>	<b>Meeting Time: 14:00</b>
<b>Medical Representative: Dr Gilmore</b>	<b>Actual Start Time: 1413</b>	<b>Actual Finish Time: 1452</b>
<b>Hospital Administrator/CEO: Kelley Martinez</b>	<b>Next Meeting Date/Time: tentatively</b>	

**Mission: To provide our Mangum community and surrounding counties with convenient, gold-standard “dependable and repeatable” patient care, while assisting and supporting all their medical healthcare needs.**

*\* Items in blue italics denote an item requiring a vote*

I. CALL TO ORDER				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Call to Order	QM	<b>1 min</b>	Called to order at 1415	Approval: First – N. Walker Second– S. Hughes
II. COMMITTEE MEETING REPORTS & APPROVAL OF MINUTES				
Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Quality and Patient Safety Committee <i>1. Approval of Meeting Minutes</i>	Meghan Smith	<b>2 min</b>	Meeting minutes – March 2026	Approval: First – N. Walker Second – T. Bowen
B. Environment of Care (EOC) Committee <i>1. Approval of Meeting Minutes</i>	Mark Chapman	<b>2 min</b>	Meeting minutes – March 2026	Approval: First – S. Hughes Second – T. Bowen
C. Infection Control Committee <i>1. Approval of Meeting Minutes</i>	April Summerlin	<b>2 min</b>	Meeting minutes – March 2026	Approval: First – L. Gilmore Second – T. Bowen
D. Pharmacy & Therapeutics (P&T) Committee <i>1. Approval of Meeting Minutes</i>	Chelsea Church/ Lynda James	<b>2 min</b>	Meeting minutes – March 2026	Approval: First – S. Hughes Second – T. Bowen
E. Health Information Management (HIM)/Credentialing Committee <i>1. Approval of Meeting Minutes</i>	Jessica Pineda/ Kaye Hamilton	<b>2 min</b>	Meeting Min – March 2026	Approval: First – S. Hughes Second – N. Walker
D. Utilization Review (UR) Committee <i>1. Approval of Meeting Minutes</i>	Chasity Howell	<b>2 min</b>	Meeting Minutes – March 2026	Approval: First – T. Bowen Second – S. Hughes

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

<b>III. DEPARTMENT REPORTS</b>				
<b>Agenda Item</b>	<b>Presenter</b>	<b>Time Allotted</b>	<b>Discussion/Conclusions</b>	<b>Decision/Action Items</b>
A. Nursing/Emergency Department	Nick Walker	<b>5 min</b>	Blood utilization – 6 Code Blue – 2 Restraint – 1 Emergent Intubations: 1	ACLS guidelines 100% Acute chart with accurate chief complaint 100%
B. Radiology	Pam Esparza	<b>2 min</b>	5/143 repeats	0/34 Contrast reactions 2/2 Critical Test reporting
C. Laboratory	Tonya Bowan	<b>8 min</b>	46 – repeated labs, all critical repeats  1 rejected specimen	eGFR Creatine updated in TruBridge to automatic reflex.
D. Respiratory Care	Heather Larsen	<b>2 min</b>	0 vent day 13 Trach days, no decannulations	Director out
E. Therapy	Christopher Larsen	<b>2 min</b>	Total # of Sessions Performed -PT 213 Inpatient/Outpatient 144 -OT 192 Inpatient -ST 9 Inpatient	Temp checks 100% Gait belt Obs 20/20
F. Materials Management	Cory Ross	<b>2 min</b>	3- Back Orders 0 Late Orders 2 Recalls	24 items validated non-chargeable and stickers removed. Project ongoing
G. Business Office	Desarae Clinesmith	<b>2 min</b>	DL – 73%  Cost Share – 73%	Cost Share improving.
H. Human Resources	Stephanie Hughes	<b>2 min</b>	58 employees at end of month	
I. Environmental Services	Mark Chapman	<b>2 min</b>	10/10 terminal room cleans	

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

J. Facility/Plant Operations	Mark Chapman	2 min	24 extinguishers checked  1 boiler checks  1 generator/transfer switch inspection  – filter checks  egress inspections	
K. Dietary	Treva Derr	2 min	Daily meal count –	Stove repairs?
L. Information Technology	Hank Hunt	2 min		
M. Strong Minds	Brittany Nelms/Brittany Niles	2 min	active patient	

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. New Business	QM	2 min		

**VI. QUALITY ASSURANCE/PERFORMANCE IMPROVEMENT DASHBOARD REPORT**

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Volume & Utilization	CM	5 min	AMA: 1.) AMA Patient seen in ED on 3/18/26 for abnormal labs. Patient is a resident at local skilled nursing facility. SNF reports that patients lab results were abnormal and increased lethragy. Patient reports to staff that he doesn't feel ill but agreed to been seen in ED. Patient was triaged and evaluated in a timely manner. Patient was alert and oriented and capable of making	

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

			<p>informed decisions. Complete medical exam completed including lab work and diagnostic imaging. Chest CT impression: "metastatic or primary malignancy with large subcarinal necrotic mass with subsequent right lower lobe collapse and right upper lobe infection and/or atelectasis. The mass is likely primarily of esophageal origin or may be invasive into the esophagus. 2. Spiculated left upper lobe nodule is suspicious. 3. Poorly characterized with possible hepatic metastases. 4. No evidence of pulm embolism." Provider discussed findings with patient and informed patient that patient needed to be transferred to a higher level of care with pulmonology. Patient adamantly declined transfer to another facility or admission to MRMC. Patient educated that condition could be terminal if no intervention. Patient continued to decline transfer. Patient signed AMA paperwork.</p>	
<p>B. Case Management</p>	<p>CM</p>	<p><b>8 min</b></p>	<p><b>Readmits – 1</b>            Patient admitted 12/2/26 for altered mental status. Remained swing bed until 2/4/2026, which is when patient had returned to baseline and wife requested patient to be discharged home with him and with caregivers. Patient returned to ED on 2/18/25 for a fever and possible aspiration. Was admitted for sepsis and aspiration pneumonia. Patinet to receive IV antibiotics. Patient's condition declined through stay and family elected to place patient on comfort care. Patient expired that same day.</p>	

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

C. Risk Management	QM	10 min	<p><b>Deaths – 3</b></p> <p>1.) Patient admitted to MRMC for urosepsis and atrial fib with RVR, and aspiration pneumonia. Admitted for IV antibiotics and oxygen support. Past Medical History: CVA, hemiplegia of left nondominant side, dysphagia, hypertension, BPH with LUTS, PEG tube. Continued respiratory decline through the stay. Patient's family elected to place patient on comfort care and expired.</p> <p>2.) Patient arrived ED via EMS from home, cardiac arrest Code Blue in progress on arrival. ACLS protocol followed per AHA guidelines. ROSC achieved but required high dose vasopressors. Provider discussed with patients about poor prognosis for patient and family elected to stop lifesaving measures. Patient had a DNR on file with MRMC from previous hospitalization. Patient expired. LifeShare and examiner notified. Both declined.</p> <p>3.) Patient arrived to ED via EMS from home. Patient was found unresponsive by family CPR initiated by EMS on scene. Drug paraphernalia present at the scene. Narcan administered on scene with no improvement. 4 rounds of Epi administered by EMS. CPR in progress on arrival to MRMC ED @ 2005. ACLS</p>	<p><b>Other - 0</b></p> <p><b>Skin tear 0</b></p> <p><b>Bodily Injury:0</b></p>

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

			<p>protocol followed. Epi 1 mg x4 doses, Narcan, Romazicon, and bicarb administered without improvement. Cardiac monitor indicated asystole and pulseless electrical activity. Femoral doppler negative for cardiac activity. CPR discontinued at 2025. Medical examiner notified. Body to be released to medical examiner.</p> <p><b>Complaints 0</b></p> <p><b>Grievances -0.</b></p> <p><b>Workplace Violence Events -0</b></p> <p><b>Falls - 3 n</b></p> <p><b>Falls w/o injury:</b> 1.) Patient was found in his room on the floor in front of the bathroom door. No signs of obvious injury. Patient denied hitting his head or any other injuries. Patient reported that he was attempting to walk to bathroom with walker.</p> <p><b>Falls with Minor Injury:</b> 1.) Patient was outside by ER doors in personal electric wheelchair. When returning to the entrance of the hospital, the patient ran over a curb and the electric wheelchair turned over, resulting in patient falling from the wheelchair. EVS staff found patient. Patient was awake and alert. Nursing staff responded</p>	
--	--	--	---	--

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

			<p>promptly and assessed patient. Patient evaluated by ER provider.</p> <p><b>Falls with Major Injury:</b></p> <p><b>Delay in Care 1</b>          1.) Chest xray was ordered @ 1456 on 3/29/26. Order was verified by point of care nurse at 1719. Radiology was not contact in a timely manner, and the imaging was not completed until 1910. Chest x-ray indicated interstitial edema. No harm noted to patient.</p>	
D. Nursing	CCO	<b>2 min</b>	<p><b>Med reconciliation – 100%</b>  <b>Preferred Pharmacy – 100%</b>  <b>Hospital Formulary – 100%</b></p>	
E. Emergency Department	CCO/QM	<b>5 min</b>	<p>1.) <b>ER log compliance – 100%</b></p> <p>2.) <b>EDTC Data</b></p> <p>3.) <b>LWBS – 0</b></p>	
F. Pharmacy & Therapeutics (P&T)	Pharmacy	<b>2 min</b>	<p><b>Next P&amp;T – March 2026</b></p> <p><b>After hours access -</b></p> <p><b>ADR - 0</b></p> <p><b>Med errors – 2</b>          1.) Patient scheduled to receive Lactulose 30ml. Nurse scanned dose and took to patients’ room but the dose was never administered. Patient reported that it was unopened, so they did not take it.</p>	

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

			2.) Patient admitted to ED received a dose of ceftriaxone 1gm @ 1548 in the ED. Received 2nd dose of ceftriaxone 1gm @ 1900. Order was ceftriaxone 1gm every 24hrs  Dose omissions –	
G. Respiratory Care	RT	<b>2 min</b>	0 unplanned decannulation 100% resp assessments 100% on Chart checks	
H. Wound Care	WC	<b>2 min</b>	0 wound	
I. Radiology	RAD	<b>2 min</b>	Repeat tests: 3 CT Stroke Alert within 45 min: 2 Contrast Reactions: 0	
J. Laboratory	LAB	<b>5 min</b>	0 – Blood culture contaminates	
K. Infection Control/Employee Health	IC/EH	<b>5 min</b>	4 – Inpt HAIs 0 – MRDO 0 – VAE 1– Cdiff 0– CAUTI 0 – CLASBI	HAI 1.) 56 year old female patient admitted on 3/4/2026 for MRSA pneumonia, Respiratory failure with trach, Dysphagia with PEG tube, HTN, and DMII. Original diagnosis of pneumonia was on 1/11/26. Patient had tracheostomy removed on 3/16/2026. Patient developed signs and symptoms of pneumonia on 3/22/2026- wheezes bilaterally with rhonchi. On 3/23/2026 WBC’s elevated to 13.5 with crackles, rhonchi throughout and productive cough with thick green sputum. X-ray findings suggest a combination of Congestive heart failure and superimposed pneumonia with consolidation and effusion

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

					<p>left chest. Clinical staff documented patient refusal to participate with PT to increase mobility and no oral care documentation found the 7 days prior to infection.</p> <p>2.) 89-year-old female admitted on 3/9/2026 due to CVA, NSTEMI, Hypothyroidism, Pain, and Nausea. Chest X-ray completed on 3/9/26 Impression: Medial Right lung base infiltrate concerning pneumonia. Not addressed at time of admission. On 3/12/26 patients started on IV Rocephin and Azithromycin. On 3/13/26 WBCs increased to 17.8 (9.1 on admission) with altered mental status and fever of 101.3 and new symptoms of dyspnea and new cough. Patient had been medicated with Ativan 2 mg that caused patient to sleep. Patient remained in bed or laying in geri-chair for 3 days. Patient also had recent surgery for PEG tube placement on 3/6/2026. Gaps in oral care noted for 3 days prior to infection. 3/13/2026 IV antibiotics changed to IV Vancomycin and Merrem.</p> <p>3 81 year old male patient admitted on 3/6/2026 for Altered mental status, Hypertensive emergency, Parkinson's, Chronic cerebral microvascular ischemia, hyponatremia, and urinary retention. Patient pulled his foley catheter out on 3/16/2026 due to increase confusion. 3/19/26 patient developed hypotension with increased altered mental status resulting in urine culture being collected. Urine culture positive for Klebsiella aerogenes a multi-drug-resistant organism. Patient had urine collected on 3/6/26 and 3/11/26 both</p>
--	--	--	--	--	---

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

				<p>negative for infection. One other patient admitted to the facility on 3/4/2026 that test positive for Klebsiella aerogenes who shared the same clinical staff.</p> <p>4.) 71 year old male patient admitted on 3/3/2026 due to Sepsis, Right hip cellulitis, Hepatic encephalopathy, UTI, Hip/sacral wounds, DMII, and Hypertension. Patient seen by wound care on 3/4/26. No admission wound cultures collected. No cultures collected at previous facility for wounds. 3/25/26 wound care provider documented “Improving wound appearances with the exception of right leg with greenish discoloration of wound bed. Cultures collected.” Preliminary culture results on 3/31/2026, patient started on IV Ceftriaxone and Levofloxacin. 4/1/2026 culture resulted in Pseudomonas aeruginosa and Proteus mirabilis both multi-drug-resistant organisms.</p> <p>CDI: 63 year old female patient admitted on 2/4/2026 due to Spontaneous bacterial peritonitis, NASH-decompensated, Morbid obesity, Debility, cirrhosis, and blood loss anemia. 3/11/2026 patient tested positive for C. diff due to increased loose stools that started on 3/10/26 and WBC’s was 20.6. Patient diagnosed with leukocytosis during stay and placed on 5 different IV anti-microbials from Zosyn, Levofloxacin, Vancomycin, Micafungin, and Merrem.</p>
L. Health Information Management (HIM)	HIM	<b>2 min</b>	100% - D/C Note Compliance  100% - Progress Notes	

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

			100% - ED DC Instructions 100% - ED provider Dx	
M. Dietary	Dietary	2 min	100% - daily meal count	
N. Therapy	Therapy	2 min	Gait belt usage – 100%	
O. Human Resources (HR)	HR	2 min	90 day evals – 100% Annual evals – 100%	
P. Business Office	BOM	2 min	Cost Share Collections –  Med Necessity Verification –  Drivers Licenses –	
Q. Environmental Services	EVS	2 min	10/10 on room cleans	
R. Materials Management	MM	2 min	Electronic Requisitions – 56%	
S. Life Safety	PO	2 min	Fire extinguisher Inspections - 24 Egress checks – 2	
T. Emergency Preparedness	EP	2 min	None for the reporting period	
U. Information Technology	IT	2 min	Director out – will defer	
V. Outpatient Services	Therapy	2 min	Temp logs – 100%	
W. Strong Minds	SM	2 min	Continuing outreach to boost patient numbers	
<b>VII. POLICIES &amp; PROCEDURES</b>				
<b>Agenda Item</b>	<b>Presenter</b>	<b>Time Allotted</b>	<b>Discussion/Conclusions</b>	<b>Decision/Action Items</b>
A. Review and <i>Approve</i>	QM	10 min	1) 340 B Purchasing Plan	1. Approval: First – K. Martinez

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

			2.) FMHP-018 Patient Privacy Notice  3.) 2026 TB Risk Assessment  4.) Annual Antimicrobial Stewardship Leader Appointment  5.) Respiratory Protection Program Evaluation for 2026	Second– T. Bowen 2. Approval: First – T. Bowen Second– T. Derr 3. Approval: First – K. Martinez Second– N. Walker 4. Approval: First – K. Martinez Second– T. Bowen 5. Approval: First – T. Bowen Second– N. Walker
--	--	--	---	---

**VIII. PERFORMANCE IMPROVEMENT PROJECTS**

**IX. OTHER**

**X. ADJOURNMENT**

Agenda Item	Presenter	Time Allotted	Discussion/Conclusions	Decision/Action Items
A. Adjournment	QM	1 min	There being no further business, meeting adjourned at 1452 by A. Summerlin seconded by P. Esparza	

**MEMBERS & INVITED GUESTS**

<b>Voting MEMBERS</b>				
Kelley Martinez CEO	Nick Walker CCO	Dr Gilmore (Teams)	Treva Derr Dietary Manager	Lynda James DRS

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

	Desarae Clinesmith BO Manger	Cory Ross Materials Management	Pam Esparza Radiology Manger	Mark Chapman Plant Ops/EVS (Out)
Tonya Bowen Lab Director	Stephanie Hughes HR	Brittany Niles Strong Minds (Out)	Kaye Hamilton Credentialing	Jessica Pineda HIM
Dianna Sanders Wound Care Nurse	April Summerlin RN, IP	Heather Larsen Respiratory Director (Out)	Chris Larsen PT Director (With Outpatients)	
<b>Non-Voting MEMBERS</b>				
Meghan Smith QM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Mangum Regional Medical Center  
Quality and Patient Safety Committee Meeting  
April 2026 Meeting Minutes**

**Sign-In Sheet**  
Date of Meeting: 04/13/2026

Title	Print Name	Signature
Chairman		
Administrator		
CCO		
Quality Manager		
Respiratory Care		
Drug Room Supervisor		
Physical Therapy		
Dietary		
Case Management		
HIM		
Business Office		
Infection Control		
Radiology		
Plant Operations		
Materials Management		
Environmental Services		
Laboratory		
Human Resources		
Strong Minds		
Other		



## Chief Clinical Officer Report April 2026

### Patient Care

- MRMC Education included:
  1. Nursing documentation updates are communicated to nursing staff weekly.
  2. Nurse meeting scheduled for May 6<sup>th</sup>!
  
- MRMC Emergency Department reports that there are 0 patients Left Without Being Seen (LWBS).
- MRMC Laboratory reports 0 contaminated blood culture set(s).
- MRMC Infection Prevention reports 2 CAUTI.
- MRMC Infection Prevention report 0 CLABSI.
- MRMC Infection Prevention reports 2 HAI for the month of April.

### Client Service

- Total Patient Days for April 2026 were 422. This represents an average daily census of 14.
- April 2026 COVID-19 statistics at MRMC: Swabs (0 PCR & 24 Antigen) with 0 Positive.

Mangum Regional Medical Center												
Monthly Census Comparison												
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Inpatient acute	14	12	11	5								
Swing Bed	17	9	14	18								
Observation	3	1	2	1								
Emergency Room	130	122	129	144								
Lab Completed	2018	1973	2447	2732								
Rad Completed	205	193	237	223								
Ventilator Days	0	0	0	0								

### Preserve Rural Jobs and Culture Development

- One- PM House Supervisor RN, and 2 CNA positions are open currently.
- Patients continue to voice their praise and appreciation for the care received at MRMC. We continue to strive for excellence and improving patient/community relations.



## Chief Executive Officer Report April 2026

### Operations Overview

- We are continually looking for new service lines to provide our community at the hospital and the clinic.
- The lab is under construction by JAM currently.
- The state has received all reports needed for the functional plan awaiting responses.
- We continue to get all staff more involved during patient rounds with providers.
- We continue small improvements at the facility. We have cleaned the main entrance at the hospital and are working towards repainting the interior of the facility.
- We continue to make patient rounds on all patients in the hospital and continue to get great responses.
- We have had two good months we look forward to continued progress.
- We have hired a new case manager for the facility.

# Mangum Board Meeting Financial Reports

## April 30, 2026

REPORT TITLE	
1	Financial Summary (Overview)
2	Cash Receipts - Cash Disbursements - NET
3	Financial Update (page 1)
4	Financial Update (page 2)
5	Stats
6	Balance Sheet Trend
7	Cash Collections Trend
8	Medicare Payables (Receivables)
9	Current Month Income Statement
10	Income Statement Trend
11	RHC YTD Income Statement
12	AP Aging Summary

Mangum Regional Medical Center  
 Financial Summary  
 April 30, 2026

	Current Month	Apr-26 Year-to-Date	Mthly Avg Prior Year	Variance
<b>ADC (Average Daily Census)</b>	<b>15.17</b>	<b>11.61</b>	<b>9.73</b>	<b>5.44</b>
<b>Payer Mix % (Acute):</b>				
MCR	27.27%	56.83%	54.62%	-27.35%
MCR Mgd Care	36.36%	25.90%	22.34%	14.03%
All Others	36.36%	17.27%	23.04%	13.33%
Total	100.00%	100.00%	100.00%	0.00%
<b>Payer Mix % (SWB):</b>				
MCR	91.71%	81.74%	79.71%	12.00%
MCR Mgd Care	8.29%	18.26%	19.35%	-11.05%
All Others	0.00%	0.00%	0.94%	-0.94%
Total	100.00%	100.00%	100.00%	0.00%
Operating margin	43,128	344,707	(435,422)	
<i>Operating Margin (monthly average)</i>	43,128	86,177	(36,285)	122,462
NPR (Net Patient Revenue)	1,668,745	6,476,122	17,161,266	
<i>NPR (monthly average)</i>	1,668,745	1,619,031	1,430,106	188,925
Operating Expenses	1,666,451	6,232,018	17,902,547	
<i>Operating Expense (monthly average)</i>	1,666,451	1,558,005	1,491,879	66,126
NPR % of Oper Exp	100.1%	103.9%	95.9%	
Patient Days	455	1,393	3,550	(3,095)
Oper Exp / PPD	\$ 3,663	\$ 4,474	\$ 5,043	\$ (569)
# of Months	1	4	12	
Cash Receipts (rnd)	2,195,681	6,183,574	19,097,911	
<i>Cash Receipts (monthly average)</i>	2,195,681	1,545,894	1,591,493	(45,599)
Cash as a % of NPR (s/b 100% min)	131.6%	95.5%	111.3%	
<b>Days Cash-On-Hand (Net of MCR Pay / Restrictions):</b>				
Calendar Days	30	120	365	
Operating Exp / Day	\$ 55,548	\$ 51,933	\$ 49,048	\$ 6,500
Cash - (unrestricted)	1,539,653	1,539,653	1,161,872	377,782
Days Cash-On-Hand	27.7	29.6	23.7	
<b>Days Cash-On-Hand: Minimum during month</b>	<b>11.0</b>	<b>11.0</b>	<b>12.6</b>	<b>(1.6)</b>
MCR Rec (Pay) - "as stated - but to be adjusted"	(342,687)	(342,687)	92,857	(435,544)
AP & Accrued Liab	16,668,163	16,668,163	16,244,681	423,482
Accounts Receivable (at net)	2,098,047	2,098,047	1,192,826	905,221
Per AP aging schedule (incl. accruals)	Apr-26	Apr-26	Prior FYE	Net Change
Account Payable - Cohesive	14,557,546	14,557,546	14,084,830	472,716
Account Payable - Other	1,217,894	1,217,894	1,267,128	(49,234)
Total	15,775,440	15,775,440	15,351,958	423,482
Cohesive Loan	4,404,380	4,404,380	4,528,447	(124,067)

Mangum Regional Medical Center  
 Cash Receipts - Cash Disbursements Summary  
 4/30/26

	Current Month	COVID	Total Less COVID
Cash Receipts	\$ 2,195,681	\$ -	\$ 2,195,681
Cash Disbursements	\$ 1,349,793	\$ -	\$ 1,349,793
NET	\$ 845,888	\$ -	\$ 845,888

	Year-To-Date	COVID	Year-To-Date Less COVID
Cash Receipts	\$ 6,183,574	\$ -	\$ 6,183,574
Cash Disbursements	\$ 5,807,889	\$ -	\$ 5,807,889
NET	\$ 375,685	\$ -	\$ 375,685

	Prior Month	COVID	Total Less COVID
Cash Receipts	\$ 1,108,976	\$ -	\$ 1,108,976
Cash Disbursements	\$ 1,658,903	\$ -	\$ 1,658,903
NET	\$ (549,927)	\$ -	\$ (549,927)

	Prior Month YTD	COVID	Prior Month YTD Less COVID
Cash Receipts	\$ 3,987,893	\$ -	\$ 3,987,893
Cash Disbursements	\$ 4,458,096	\$ -	\$ 4,458,096
NET	\$ (470,203)	\$ -	\$ (470,203)



**Board of Directors  
Mangum Regional Medical Center**

May 26, 2026

April 2026 Financial Statement Overview

- **Statistics**
  - The average daily census (ADC) for March 2026 was **15.17** – (PY fiscal year end of **9.73**).
  - Year-To-Date Acute payer mix was approximately **83%** MCR/MCR Managed Care combined.
  - Year-To-Date Swing Bed payer mix was **80%** MCR & **19%** MCR Managed Care. For the prior year end those percentages were **80%** & **20%**, respectively.
  
- **Balance Sheet Highlights**
  - The cash balance as of April 30, 2026, inclusive of both operating & reserves, was **\$1.54M**. This increased **\$846K** from March 31, 2026.
  - Days cash on hand, inclusive of reserves, was 27.7 based on April expenses.
  - Net AR increased by **\$77K** from March.
  - Payments of approximately **\$1.35M** were made on AP (prior 3-month avg was **\$1.48M**).
  - Cash receipts were **\$1.09M** more than in the previous month (**\$1.11M vs \$2.2M**).
  - The Medicare principal balance was completely paid off in the month of August 2024.



- Income Statement Highlights

- Net patient revenue for April 2026 was **\$1.67M**, which is approximately an increase of **\$10K** from the prior month.
- Operating expenses, exclusive of interest & depreciation, were **\$1.66M**.
- 340B revenue was **\$10K** in April, this is a decrease of **\$4K** from the prior month.

- Clinic (RHC) Income Statement Highlights - actual & projected (includes swing bed rounding):

- Current month's average visits per day = **17.0**
- YTD Operating revenues = **\$312K**
- YTD Operating expenses = **\$359K**
- YTD Operating loss = **-\$47K**

# MANGUM REGIONAL MEDICAL CENTER

## Admissions, Discharges & Days of Care

Fiscal Year 2026

12/31/2026

	January	February	March	April	YTD
<b>Admissions</b>					
Inpatient	14	12	11	7	44
Swingbed	17	9	14	18	58
Observation	4	1	2	2	9
	35	22	27	27	111
<b>Discharges</b>					
Inpatient	13	11	11	10	45
Swingbed	18	9	12	14	53
Observation	4	1	2	2	9
	35	21	25	26	107
<b>Days of Care</b>					
Inpatient-Medicare	17	24	29	9	79
Inpatient-Medicare Managed Care	13	6	5	12	36
Inpatient-Other	5	7	0	12	24
Swingbed-Medicare	196	188	254	387	1,025
Swingbed-Medicare Managed Care	95	39	60	35	229
Swingbed-Other	0	0	0	0	0
Observation	6	2	6	2	16
	332	266	354	457	1,409
Calendar days	31	28	31	30	120
ADC - (incl OBS)	10.71	9.50	11.42	15.23	11.74
ADC	10.52	9.43	11.23	15.17	11.61
ER	132	121	126	144	523
Outpatient	130	144	150	165	589
RHC	291	253	321	367	1,232

**Mangum Regional Medical Center  
Cash Receipts & Disbursements by Month**

2024			2025			2026		
Month	Receipts	Disbursements	Month	Receipts	Disbursements	Month	Receipts	Disbursements
Jan-24	1,187,504	1,150,522	Jan-25	1,105,099	996,372	Jan-26	1,348,412	1,491,009
Feb-24	708,816	995,157	Feb-25	1,184,447	1,231,249	Feb-26	1,530,505	1,308,184
Mar-24	1,236,158	1,073,824	Mar-25	1,289,275	1,250,266	Mar-26	1,108,976	1,658,903
Apr-24	1,645,373	1,483,022	Apr-25	1,225,184	1,060,130	Apr-26	2,195,681	1,349,793
May-24	1,273,007	1,062,762	May-25	1,481,774	1,044,123	May-26		
Jun-24	950,928	1,216,556	Jun-25	1,530,626	1,607,511	Jun-26		
Jul-24	1,344,607	1,562,407	Jul-25	2,452,132	1,209,562	Jul-26		
Aug-24	2,089,281	2,176,381	Aug-25	1,271,486	2,373,927	Aug-26		
Sep-24	1,183,508	1,322,228	Sep-25	1,837,975	2,032,771	Sep-26		
Oct-24	1,779,690	1,154,658	Oct-25	2,266,799	1,772,799	Oct-26		
Nov-24	770,820	1,370,620	Nov-25	2,045,662	1,298,783	Nov-26		
Dec-24	888,776	1,027,058	Dec-25	1,407,450	2,482,755	Dec-26		
	<u>15,058,468</u>			<u>19,097,911</u>			<u>6,183,574</u>	
Subtotal FY 2024	<u><u>15,058,468</u></u>		Subtotal FY 2025	<u><u>19,097,911</u></u>		Subtotal FY 2026	<u><u>6,183,574</u></u>	

**Mangum Regional Medical Center  
Medicare Payables by Year**

	Original Balance	Balance as of 04/30/26	Total Interest Paid as of 04/30/26
2016 C/R Settlement	1,397,906.00	-	205,415.96
2017 Interim Rate Review - 1st	723,483.00	-	149,425.59
2017 Interim Rate Review - 2nd	122,295.00	-	20,332.88
2017 6/30/17-C/R Settlement	1,614,760.00	-	7,053.79
2017 12/31/17-C/R Settlement	(535,974.00)	(318.61)	269,191.14
2017 C/R Settlement Overpayment	3,539,982.21	-	-
2018 C/R Settlement	1,870,870.00	-	241,040.31
2019 Interim Rate Review - 1st	323,765.00	-	5,637.03
2019 Interim Rate Review - 2nd	-	1,802,867.00	-
2019 C/R Settlement	(967,967.00)	-	-
2020 C/R Settlement	(3,145,438.00)	-	-
FY21 MCR pay (rec) estimate	(1,631,036.00)	-	-
FY22 MCR pay (rec) estimate	(318,445.36)	-	-
2016 C/R Audit - Bad Debt Adj	348,895.00	-	16,927.31
2018 MCR pay (rec) estimate	-	(34,322.00)	-
2019 MCR pay (rec) Audit est.	(40,612.00)	-	-
2020 MCR pay (rec) Audit	(74,956.00)	-	-
FY23 (8-month IRR) estimate	-	95,225.46	-
FY23 (8-month IRR) L4315599	1,918,398.00	-	155,799.09
FY23 MCR pay (rec) remaining estimate	-	-	-
FY24 MCR pay (rec) estimate	-	(176,300.00)	-
FY25 MCR pay (rec) estimate	-	83,762.00	-
FY26 MCR pay (rec) estimate	-	435,544.00	-
<b>Total</b>	<b>7,009,696.31</b>	<b>342,687.39</b>	<b>1,355,350.56</b>

**Mangum Regional Medical Center**  
**Statement of Revenue and Expense**  
**For The Month and Year To Date Ended April 30, 2026**  
**Unaudited**

MTD					YTD			
Actual	Budget	Variance	% Change		Actual	Budget	Variance	% Change
233,353	298,927	(65,574)	-22%	Inpatient revenue	966,975	1,202,207	(235,232)	-20%
1,833,081	1,114,885	718,196	64%	Swing Bed revenue	5,709,505	4,455,061	1,254,444	28%
780,822	689,482	91,341	13%	Outpatient revenue	2,774,099	2,747,978	26,122	1%
154,191	171,660	(17,469)	-10%	Professional revenue	591,909	686,912	(95,003)	-14%
<u>3,001,448</u>	<u>2,274,953</u>	<u>726,495</u>	<u>32%</u>	Total patient revenue	<u>10,042,488</u>	<u>9,092,157</u>	<u>950,331</u>	<u>10%</u>
777,595	674,000	103,595	15%	Contractual adjustments	3,398,884	2,688,202	710,682	26%
482,272	-	482,272	#DIV/0!	Contractual adjustments: MCR Settlement	435,544	-	435,544	#DIV/0!
(90,920)	(93,473)	2,553	-3%	SHOPP revenue	(417,535)	(373,890)	(43,644)	12%
163,755	54,611	109,144	200%	Bad debts	149,473	218,443	(68,971)	-32%
<u>1,332,702</u>	<u>822,084</u>	<u>697,564</u>	<u>85%</u>	Total deductions from revenue	<u>3,566,366</u>	<u>3,280,535</u>	<u>1,033,611</u>	<u>32%</u>
1,668,745	1,452,869	215,876	15%	Net patient revenue	6,476,122	5,811,622	664,500	11%
30,719	5,475	25,244	461%	Other operating revenue	43,955	21,843	22,113	101%
10,114	23,182	(13,068)	-56%	340B REVENUES	56,648	87,386	(30,739)	-35%
<u>1,709,578</u>	<u>1,481,526</u>	<u>228,052</u>	<u>15%</u>	Total operating revenue	<u>6,576,725</u>	<u>5,920,851</u>	<u>655,874</u>	<u>11%</u>
				Expenses				
479,517	438,578	40,940	9%	Salaries and benefits	1,807,453	1,754,310	53,143	3%
71,119	84,051	(12,932)	-15%	Professional Fees	301,875	336,205	(34,329)	-10%
482,533	430,840	51,693	12%	Contract labor	1,859,972	1,723,361	136,611	8%
200,521	124,407	76,114	61%	Purchased/Contract services	552,008	497,627	54,381	11%
225,000	225,000	-	0%	Management expense	900,000	900,000	-	0%
95,924	80,162	15,761	20%	Supplies expense	350,588	320,650	29,938	9%
19,284	16,403	2,881	18%	Rental expense	74,943	65,611	9,332	14%
10,627	13,139	(2,512)	-19%	Utilities	46,673	52,556	(5,882)	-11%
2,255	1,298	957	74%	Travel & Meals	4,740	5,193	(453)	-9%
15,211	13,460	1,751	13%	Repairs and Maintenance	59,444	53,841	5,603	10%
13,449	13,720	(272)	-2%	Insurance expense	63,071	54,881	8,189	15%
12,306	13,265	(959)	-7%	Other Expense	52,136	53,059	(923)	-2%
10,677	15,961	(5,284)	-33%	340B EXPENSES	45,374	62,420	(17,046)	-27%
<u>1,638,424</u>	<u>1,470,285</u>	<u>168,139</u>	<u>11%</u>	Total expense	<u>6,118,277</u>	<u>5,879,714</u>	<u>238,563</u>	<u>4%</u>
<u>71,154</u>	<u>11,241</u>	<u>59,913</u>	<u>533%</u>	EBIDA	<u>458,448</u>	<u>41,136</u>	<u>417,312</u>	<u>1014%</u>
<u>4.2%</u>	<u>0.8%</u>	<u>3.40%</u>		EBIDA as percent of net revenue	<u>7.0%</u>	<u>0.7%</u>	<u>6.28%</u>	
50	100	(51)	-51%	Interest	356	100	256	255%
27,977	28,257	(280)	-1%	Depreciation	113,385	28,257	85,128	301%
<u>43,128</u>	<u>(17,116)</u>	<u>60,244</u>	<u>-352%</u>	Operating margin	<u>344,707</u>	<u>12,779</u>	<u>331,928</u>	<u>2597%</u>
-	-	-		Other	-	-	-	
-	-	-		Total other nonoperating income	-	-	-	
<u>43,128</u>	<u>(17,116)</u>	<u>60,244</u>	<u>-352%</u>	Excess (Deficiency) of Revenue Over Expenses	<u>344,707</u>	<u>12,779</u>	<u>331,928</u>	<u>2597%</u>
<u>2.52%</u>	<u>-1.16%</u>	<u>3.68%</u>		Operating Margin %	<u>5.24%</u>	<u>0.22%</u>	<u>5.03%</u>	

**MANGUM REGIONAL MEDICAL CENTER**

**Comparative Balance Sheet - Unaudited**

**Fiscal Year 2026**

Item 9.

	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>12/31/25</b>
<b>Cash And Cash Equivalents</b>	<b>1,019,825</b>	<b>1,242,632</b>	<b>693,252</b>	<b>1,539,653</b>	1,161,872
<b>Patient Accounts Receivable, Net</b>	<b>1,551,232</b>	<b>1,518,902</b>	<b>2,021,275</b>	<b>2,098,047</b>	1,192,826
<b>Due From Medicare</b>	<b>123,029</b>	<b>187,043</b>	<b>139,266</b>	<b>92,538</b>	92,538
Inventory	233,694	236,070	233,479	250,989	230,865
Prepays And Other Assets	1,554,966	1,535,715	1,534,910	1,513,284	1,570,019
Capital Assets, Net	1,449,909	1,421,726	1,393,748	1,365,771	1,454,496
<b>Total Assets</b>	<b>5,932,655</b>	<b>6,142,086</b>	<b>6,015,930</b>	<b>6,860,283</b>	<b>5,702,615</b>
Accounts Payable	15,461,240	15,550,680	15,458,474	15,775,440	15,351,958
AHSO Related AP	892,724	892,724	892,724	892,724	892,724
Deferred Revenue	141,879	108,872	-	80,317	0
<b>Due To Medicare</b>	<b>(319)</b>	<b>(319)</b>	<b>(319)</b>	<b>435,225</b>	(319)
Covid Grant Funds	-	-	-	-	0
Due To Cohesive - PPP Loans	-	-	-	-	0
Notes Payable - Cohesive	4,497,430	4,466,413	4,435,396	4,404,380	4,528,447
Notes Payable - Other	17,948	17,948	17,948	17,948	17,948
Alliantz Line Of Credit	-	-	-	-	0
Leases Payable	250,514	249,937	249,356	248,771	251,087
<b>Total Liabilities</b>	<b>21,261,416</b>	<b>21,286,254</b>	<b>21,053,579</b>	<b>21,854,805</b>	<b>21,041,844</b>
Net Assets	(15,328,762)	(15,144,168)	(15,037,650)	(14,994,522)	(15,339,229)
<b>Total Liabilities and Net Assets</b>	<b>5,932,655</b>	<b>6,142,086</b>	<b>6,015,930</b>	<b>6,860,283</b>	<b>5,702,615</b>

**MANGUM REGIONAL MEDICAL CENTER**

Item 9.

**Statement of Revenue and Expense Trend - Unaudited**
**Fiscal Year 2026**

	January	February	March	April	YTD
Inpatient revenue	233,308	235,271	265,042	233,353	966,975
Swing Bed revenue	1,240,427	1,132,789	1,503,209	1,833,081	5,709,505
Outpatient revenue	630,118	606,237	756,922	780,822	2,774,099
Professional revenue	145,592	125,414	166,712	154,191	591,909
Total patient revenue	2,249,445	2,099,711	2,691,884	3,001,448	10,042,488
Contractual adjustments	827,609	658,651	1,135,029	777,595	3,398,884
Contractual adjustments: MCR Settlement	(30,491)	(64,014)	47,777	482,272	435,544
SHOPP Revenue	(108,872)	(108,872)	(108,872)	(90,920)	(417,535)
Bad debts	(11,068)	37,583	(40,798)	163,755	149,473
Total deductions from revenue	677,178	523,349	1,033,137	1,332,702	3,566,366
Net patient revenue	1,572,267	1,576,362	1,658,748	1,668,745	6,476,122
Other operating revenue	3,872	3,245	6,120	30,719	43,955
340B REVENUES	21,609	10,205	14,719	10,114	56,648
Total operating revenue	1,597,748	1,589,812	1,679,587	1,709,578	6,576,725
	99.1%	112.2%	105.4%	100.1%	103.9%
Expenses					
Salaries and benefits	459,105	400,592	468,239	479,517	1,807,453
Professional Fees	71,745	83,267	75,744	71,119	301,875
Contract labor	524,512	404,584	448,343	482,533	1,859,972
Purchased/Contract services	107,537	118,752	125,198	200,521	552,008
Management expense	225,000	225,000	225,000	225,000	900,000
Supplies expense	83,971	66,482	104,211	95,924	350,588
Rental expense	19,350	18,104	18,205	19,284	74,943
Utilities	14,051	11,001	10,994	10,627	46,673
Travel & Meals	328	891	1,267	2,255	4,740
Repairs and Maintenance	8,128	9,273	26,832	15,211	59,444
Insurance expense	16,664	19,509	13,449	13,449	63,071
Other	13,863	10,320	15,647	12,306	52,136
340B EXPENSES	13,660	9,193	11,844	10,677	45,374
Total expense	1,557,914	1,376,967	1,544,972	1,638,424	6,118,277
EBIDA	\$ 39,834	\$ 212,846	\$ 134,614	\$ 71,154	\$ 458,448
EBIDA as percent of net revenue	2.5%	13.4%	8.0%	4.2%	7.0%
Interest	119	69	119	50	356
Depreciation	29,247	28,183	27,977	27,977	113,385
Operating margin	\$ 10,467	\$ 184,594	\$ 106,518	\$ 43,128	\$ 344,707
Other	-	-	-	-	-
Total other nonoperating income	\$ -	\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenue Over Expenses	10,467	184,594	106,518	43,128	344,707

Mangum Family Clinic  
For the Month Ended and Year To Date April 30, 2026

	Current			Last FYE	Net Change
	Month	Year-To-Date	12-Month Projected		
Gross Patient Revenue	41,027	153,531	460,592	342,640	117,952
Less: Revenue deductions	70,268	158,492	475,477	254,389	221,088
Net Patient Revenue	111,295	312,023	936,069	597,028	339,040
Other Income (if any)	-	-	-	-	-
Operating revenue	111,295	312,023	936,069	597,028	339,040
<b>Operating Expenses:</b>					
Leased Salaries	77,270	135,899	407,698	238,089	169,608
Contract labor	257	9,186	27,557	1,969	25,588
Benefits	2,091	14,820	44,461	44,085	375
Provider Fees	-	14,953	44,859	88,636	(43,776)
Purchased/Contract services	5,140	27,231	81,692	67,107	14,585
Management expense	11,250	45,000	135,000	135,000	-
Supplies expense	2,319	2,547	7,640	7,708	(69)
Rental expense	1,750	7,170	21,509	21,444	66
Utilities	830	2,477	7,431	7,335	96
Repairs and Maintenance	-	583	1,749	868	881
Insurance expense	248	990	2,971	2,845	126
Other expense	414	1,700	5,099	4,591	508
CAH Overhead Allocation	24,154	96,616	289,848	289,847	1
Total Operating Expenses	125,722	359,171	1,077,514	910,335	167,179
<b>Net Income (loss)</b>	<b>(14,426)</b>	<b>(47,148)</b>	<b>(141,445)</b>	<b>(313,307)</b>	<b>171,862</b>

<b>340B</b>					
Gross revenues	10,114.15	56,648	169,943	234,025	(64,082)
Operating expenses	10,677.25	45,374	136,121	156,577	(20,456)
Profit (loss)	<b>(563)</b>	<b>11,274</b>	<b>33,822</b>	<b>77,448</b>	<b>(43,626)</b>
<b>Net Income (loss) with 340B</b>	<b>(14,989)</b>	<b>(35,874)</b>	<b>(107,623)</b>	<b>(235,859)</b>	<b>128,236</b>

<b>Stats</b>					
Onsite Visits	192	717	2,151	2,268	(117)
Swing Bed Visits	175	515	1,545	379	1,166
Telehealth, CCM, Nurse Visits	0	0	-	-	-
Total Visits	367	1232	3696	2647	1049

<b>Payor Mix based on Total Visits</b>					
Medicare		44%	44%	34%	10%
Managed Medicare		15%	15%	6%	9%
Medicaid / Managed Medicaid		20%	20%	23%	-3%
Commercial/Other		21%	21%	37%	-16%
Total		100%	100%	100%	0%

Clinic Days	21	85	255	255	-
Average Visit Per Day	17	14	14	10	4

Cost Per Visit	\$ 342.57	\$ 291.54	\$ 291.54	\$ 343.91	\$ (52.38)
Medicare Visit Cap		\$ 292.54	\$ 292.54	\$ 282.65	
Over (Under) Cap		\$ (1.00)	\$ (1.00)	\$ 61.26	

VENDOR NAME	DESCRIPTION	0-30 Days	31-60 Days	61-90 Days	OVER 90 Days	4/30/2026	3/31/2026	2/28/2026	1/31/2026	12/31/2025
AMERISOURCE RECEIVABLES (ARFC)	Pharmacy Supplies	7,188.61	-	-	-	7,188.61	10,756.85	10,759.15	7,543.78	4,641.12
AT&T	Fax Service	-	-	-	-	-	-	(794.71)	-	2,284.32
BIO-RAD LABORATORIES INC	Lab Supplies	465.88	-	-	-	465.88	-	2,638.52	-	-
BRIAN SHIDELER	Repairs/maintenance	1,370.00	-	-	-	1,370.00	-	-	4,558.55	-
CARDINAL HEALTH 110, LLC	Patient Supplies	-	-	-	(144.30)	(144.30)	(144.30)	(144.30)	(144.30)	(144.30)
CAREFUSION	Rental Equipment	4,449.00	-	-	-	4,449.00	4,449.00	-	4,449.00	-
careLearning	Training	-	-	-	-	-	-	-	3,442.50	-
CARLOS MENDOZA	Education/Training	-	-	-	-	-	-	-	750.00	-
CARRIER CORP	Shipping	-	-	-	-	-	3,673.40	-	-	-
CASAD COMPANY INC	Supplies	282.50	-	-	-	282.50	-	-	-	-
CITY OF MANGUM	Utilities	6,021.31	-	-	-	6,021.31	-	-	5,606.15	-
CLEAN THE UNIFORM HOLDING COMP	Linen Services	4,256.17	-	-	-	4,256.17	3,012.78	4,132.87	4,217.87	1,201.29
CLIA LABORATORY PROGRAM	Lab Services	-	-	-	-	-	-	3,840.00	-	-
CLIFFORD POWER SYSTEMS INC	Repair and Maintenance	-	-	-	-	-	-	-	-	3,465.00
COHESIVE HEALTHCARE MGMT	Mgmt Fees	229,766.66	225,000.00	234,533.32	2,307,671.15	2,996,971.13	2,992,204.47	3,183,437.81	2,984,517.31	2,990,836.47
COHESIVE STAFFING SOLUTIONS	Agency Staffing Service	756,649.61	814,544.25	940,218.15	9,049,162.46	11,560,574.47	10,941,186.41	11,131,764.74	11,117,477.91	11,093,993.51
COMMERCIAL MEDICAL ELECTRONICS	Quarterly Maintenance	-	-	-	-	-	-	-	-	1,750.00
CONVATEC, INC	Patient Supplies	-	-	-	-	-	1,133.00	4,921.00	3,426.00	-
COONTZ ROOFING, INC.	Repair and Maintenance	-	-	-	-	-	-	-	-	8,500.00
CORRY KENDALL, ATTORNEY AT LAW	Legal Fees	-	-	-	-	-	2,000.00	-	-	-
DAN'S HEATING & AIR CONDITIONI	Repairs/maintenance	2,650.00	-	-	-	2,650.00	295.44	-	-	-
DIAGNOSTIC IMAGING ASSOCIATES	Radiology Purch Svs	2,150.00	-	-	-	2,150.00	2,150.00	2,150.00	2,150.00	2,150.00
DIRECTV	Cable service	297.60	-	-	-	297.60	-	-	-	297.60
DOYLE HOPPER	Repair and Maintenance	-	-	-	-	-	-	125.00	-	-
DP MEDICAL SERVICES	Rental	1,750.00	-	-	-	1,750.00	-	-	1,750.00	-
DTG MEDICAL ELECTRONICS	Patient Supplies	1,999.64	-	-	-	1,999.64	-	-	-	822.89
DYNAMIC ACCESS	Vascular Consultant	3,713.17	-	-	-	3,713.17	1,591.36	3,607.08	1,591.36	795.67
EARTHSAFE CHEMICAL ALTERNATIVE	Patient Supplies	-	-	-	-	-	-	-	838.36	-
eCLINICAL WORKS, LLC	RHC EHR	-	-	-	-	-	-	-	-	3,427.66
ENTRUSTED TRANSPORT, LLC	Patient Transportation Service	678.75	-	-	-	678.75	-	-	-	-
FEDEX	Shipping	18.75	-	-	-	18.75	-	17.39	17.92	-
FOX BUILDING SUPPLY	Repairs/maintenance	-	-	-	-	-	-	-	837.83	-
FUCHA RADIO, LLC	Advertising	110.00	-	-	-	110.00	110.00	110.00	110.00	110.00
GEORGE BROS TERMITE & PEST CON	Pest Control Service	-	-	-	-	-	200.00	200.00	-	-
GE PRECISION HEALTHCARE LLC	Patient Supplies	-	-	-	-	-	-	606.40	-	-
GRAINGER	Maintenance Supplies	-	-	-	-	-	256.32	700.91	193.41	661.56
GREER COUNTY TREASURER	Insurance	-	-	-	-	-	4,680.00	4,680.00	4,680.00	9,360.00
HAC INC	Dietary Supplies	102.91	-	-	-	102.91	6.49	50.74	82.81	62.46
HEWLETT-PACKARD FINANCIAL SERV	Computer Services	307.10	-	-	-	307.10	307.10	307.10	307.10	-
IN BLOOM FLOWERS AND GIFTS, LL	Supplies	-	-	-	-	-	-	-	-	65.00
INTEGO SOFTWARE, LLC	Software license	-	-	-	-	-	481.36	-	-	153.49
KIRKS EMERGENCY MEDICAL SERVIC	Patient Transportation Service	19,632.00	-	-	-	19,632.00	-	-	-	-
LANDAUER	Radiology Purch Svs	-	-	-	-	-	-	-	-	1,847.40
LG PRINT CO	Advertising	-	-	-	-	-	-	-	-	165.00
LOCKE SUPPLY	Plant Ops supplies	99.10	-	-	-	99.10	156.08	-	223.23	-
LOWES	Patient Supplies	-	-	-	-	-	-	-	-	737.95
MCKESSON - 340 B	Pharmacy Supplies	464.83	-	-	-	464.83	-	-	-	937.45
MCKESSON / PSS - DALLAS	Patient Care/Lab Supplies	-	-	-	-	-	-	-	4,962.07	1,976.82
MEDLINE INDUSTRIES	Patient Care/Lab Supplies	21,730.15	5,800.72	-	-	27,530.87	11,666.81	18,168.99	31,582.03	27,675.83
MYHEALTH ACCESS NETWORK, INC	Compliance purch svcs	758.95	-	-	-	758.95	758.95	758.95	758.95	758.95
NUANCE COMMUNICATIONS INC	RHC purch svcs	123.00	-	-	-	123.00	-	246.00	123.00	-
OFMQ	Quality purch svcs	360.00	-	-	-	360.00	360.00	360.00	360.00	360.00
OK STATE DEPT OF HEALTH	License	-	-	-	-	-	-	180.00	-	-
OKLAHOMA BLOOD INSTITUTE	Blood Bank	-	-	-	-	-	-	-	-	(332.90)
OKLAHOMA DEPARTMENT OF LABOR	License	50.00	-	-	-	50.00	-	-	-	-
OKLAHOMA HOSPITAL ASSOCIATION	License	-	-	-	-	-	-	-	2,199.00	16,103.00
PHARMACY CONSULTANTS, INC.	PHARMACY CONSULTANTS, INC.	3,777.67	-	-	-	3,777.67	2,770.00	2,770.00	3,426.84	2,950.00
PHILADELPHIA INSURANCE COMPANY	OHA Insurance	-	-	-	-	-	-	3,215.58	-	3,215.58
PITNEY BOWES GLOBAL FINANCIAL	Postage rental	29.34	-	-	-	29.34	-	-	-	-
PM BIOMEDICAL INC.	Repair and Maintenance	-	-	-	-	-	-	595.00	-	395.00

VENDOR NAME	DESCRIPTION	0-30 Days	31-60 Days	61-90 Days	OVER 90 Days	4/30/2026	3/31/2026	2/28/2026	1/31/2026	12/31/2025
REYES ELECTRIC LLC	COVID Capital	775.00	-	-	-	775.00	-	-	-	-
RUSSELL ELECTRIC & SECURITY	Repair and Maintenance	-	-	-	-	-	-	35.00	-	35.00
SIEMENS HEALTHCARE DIAGNOSTICS	Service Contract	5,149.53	-	-	-	5,149.53	872.57	-	1,067.39	-
SMAART MEDICAL SYSTEMS INC	Radiology interface/Radiologist provider	1,735.00	-	-	-	1,735.00	1,735.00	1,735.00	1,735.00	-
SPARKLIGHT BUSINESS	Cable service	141.43	-	-	-	141.43	129.43	149.43	141.43	-
STANDLEY SYSTEMS LLC	Printer lease	2,345.50	-	-	-	2,345.50	2,345.50	2,509.69	4,855.19	-
STAPLES, INC.	Office Supplies	635.99	-	-	-	635.99	1,296.68	72.59	703.74	627.41
STERICYCLE / SHRED-IT	Waste Disposal Service	-	-	-	-	-	-	766.00	1,350.49	-
STERICYCLE INC	Waste Disposal Service	-	-	-	-	-	1,553.28	-	-	-
SUMMIT UTILITIES	Utilities	1,357.81	-	-	-	1,357.81	2,131.46	3,524.47	3,236.07	2,664.57
TECUMSEH OXYGEN & MEDICAL SUPP	Patient Supplies	4,598.23	-	-	-	4,598.23	-	2,133.23	-	-
TEJASMEX LLC	Carport	-	-	-	-	-	4,348.72	-	-	-
TOPJET SALES, INC	Software license	-	-	-	-	-	-	225.50	-	-
TRIOSE INC	Freight	114.92	-	-	-	114.92	-	-	-	182.24
T & S LAWN SERVICES	Repairs/maintenance	-	-	-	-	-	-	1,200.00	-	-
US FOODSERVICE-OKLAHOMA CITY	Food and supplies	7,655.08	-	-	-	7,655.08	4,857.85	4,246.29	459.73	3,150.57
<b>Grand Total</b>		<b>1,095,761.19</b>	<b>1,045,344.97</b>	<b>1,174,751.47</b>	<b>11,356,689.31</b>	<b>14,672,546.94</b>	<b>14,003,332.01</b>	<b>14,396,001.42</b>	<b>14,205,587.72</b>	<b>14,187,883.61</b>
					Conversion Variance	13,340.32	13,340.32	13,340.32	13,340.32	13,340.32
					AP Control	15,018,177.28	14,348,962.35	14,744,742.67	14,551,232.53	14,533,513.95
					Accrued AP	1,649,986.02	2,002,235.17	1,698,661.12	1,802,731.61	1,711,167.31
					AHSO Related AP	(892,723.76)	(892,723.76)	(892,723.76)	(892,723.76)	(892,723.76)
					<b>TOTAL AP</b>	<b>15,775,439.54</b>	<b>15,458,473.76</b>	<b>15,550,680.03</b>	<b>15,461,240.38</b>	<b>15,351,957.50</b>
						15,775,439.54	15,458,473.76	15,550,680.03	15,461,240.38	15,351,957.50
						-	-	-	-	-

EMD Millipore Corporation  
400 Summit Drive  
Burlington, MA 01803

Phone: (800) 645-5476  
Fax: (800) 645-5439  
Email:  
CustomerCare@MilliporeSigma.com

Remit to:  
EMD Millipore Corporation  
25760 Network Place  
Chicago, IL 60673-1257

<https://www.sigmaaldrich.com>


**Our Ref SC-463431-2.1**  
February 12, 2026  
Expiration Date: June 30, 2026

Mangum Regional Medical Ctr  
Ms. Tonya Bowen  
1 Wickersham Drive  
Mangum, OK 73554  
United States  
+15807823353

Ms. Bowen,

Thank you for choosing our Milli-Q® BioMedical Service Plan. At MilliporeSigma we know that in today's demanding laboratory environment, one of the most valuable assets you have is your time. We are committed to helping you focus on your work.

**All our Milli-Q® Service Plans will give you access to the following:**

-  **Connection to MyMilli-Q™** – You have the benefit of using MyMilli-Q™, a digital service that streamlines the care of your Milli-Q® Water Purification Systems and helps you manage your Milli-Q® service plans. From the web portal, you can track your service history, schedule maintenance visits, manage consumable deliveries and renew your contracts. To enable the activation, you simply need to provide the email address of the main user of MyMilli-Q™ in the dedicated section below.
- Technical Support Hotline** – In-house support experts are available to diagnose, investigate, solve customer issues and schedule repair visits if/when required. You can reach our Technical Service team at (888) 645-5478. Please have your serial number ready.
- Genuine MilliporeSigma Parts** – Only genuine MilliporeSigma parts produced in an ISO® 9001 manufacturing site are used to service your water purification system.
- Expert Maintenance Support** – Only factory-trained field service engineers repair and maintain water purification systems in compliance with MilliporeSigma's worldwide service operating procedures.

Our service experts identified the following plan as the best product matching your specific service needs:

**BioMedical Service Coverage:**

- Unlimited troubleshooting/repair visits during **Normal Business Hours** (Monday – Friday / 8am - 5pm).
- All necessary spare parts replaced free of charge.
- Consumables included for maintaining proper system performance.
- An annual preventive maintenance visit, including Mechanical, Hydraulic and Electrical checks of your system.
- Comprehensive checkup of system specifications and operational functions.

- Preventive replacement of worn parts using a system-specific maintenance kit.
- Auditable service operating procedures.
- Software and Firmware updates.

You may submit your purchase order directly to me via fax, e-mail, or direct mail. We also accept credit card orders if you cannot submit a purchase order.

**\*\*To receive same month service, your order needs to be submitted to us by the 1<sup>st</sup> day of the month in which service is needed. To accelerate the PO process, please be sure to fill out the Order Form that is attached to this quotation. Should you require an expedited shipment, a surcharge will be applied for the additional shipping charges.\*\***

My contact information is listed below in the closing of this letter. Upon receipt of your purchase order, we will implement your plan immediately to ensure uninterrupted service and coverage.

Should you have any questions or need additional information, please do not hesitate to contact me. Again, we thank you for your continued business.

Attn: US Customers Only: A temporary tariff surcharge will be applied to all products on this order. Services are exempt.

Sincerely,



Karolina Cermeno  
Maintenance Contract Specialist  
MilliporeSigma  
781-533-5482  
karolina.cermeno@emdmillipore.com

Mangum Regional Medical Ctr  
 Ms. Tonya Bowen  
 1 Wickersham Drive  
 Mangum, OK 73554  
 United States  
 +15807823353

**Our Ref SC-463431-2.1**  
 February 12, 2026  
 Expiration Date: June 30, 2026

**Service Agreement Renewal Quote**

**Year 1 - AFS® 8D - ZAFS08DWW F3PB63376B**

Catalogue Number	Description	Delivery Information	Qty	Unit List Price (USD/\$)	Unit Net Price (USD/\$)	Total Net Price (USD/\$)
1 ZWR0C0V1	RO COVERAGE FLR1 MULTI YEAR CLINICAL	Eff 6/13/2026 - 6/12/2027	1	401.00	256.64	256.64
2 ZWAF1ESUT0	AFS ESS 8,8D TOTAL™ COVERAGE	Eff 6/13/2026 - 6/12/2027	1	1,910.00	1222.40	1222.40
3 ZWAF1ESUE0	AFS ESS 8,8D PREVENTIVE MAINTENANCE	Visit 2/2027	1	836.00	535.04	535.04
4 ZWAADADES	DADE AFS DECONTAMINATION	Visit 2/2027	1	540.00	345.60	345.60
5 CPAFSARKT	Milex + Tubing for Aeration Pump	Ship 8/2026	2	152.00	97.28	194.56
6 PR0G0T0S2	PROGARD TS2	Ship 8/2026, 1/2027	3	790.00	505.60	1516.80
7 CP2ALLREST	Q-GARD A2 POLISHING CARTRIDGE	Ship 8/2026, 1/2027	3	553.00	353.92	1061.76
8 CDUFBC001	BIOPAK CLINICAL	Ship 8/2026, 1/2027	3	679.00	434.56	1303.68
9 P90050US	Selective Micro Clean 750A	Visit 2/2027	1	137.00	0.00	0.00
10 ZWAAZONE3	TRAVEL ZONE 3	Visit 2/2027	1	1,100.00	704.00	704.00
<b>Total(USD/\$)</b>						7,140.48
<b>Year 1 - Sub Total(USD/\$)</b>						7,140.48
<b>Grand Total(USD/\$)</b>						7,140.48



Mangum Regional Medical Ctr  
Ms. Tonya Bowen  
1 Wickersham Drive  
Mangum, OK 73554  
United States  
+15807823353

**Our Ref SC-463431-2.1**  
February 12, 2026  
Expiration Date: June 30, 2026

### Order Form

This form may be used in lieu of a hard copy Purchase Order, if the order total is under \$10,000.

**\*\*\*\*\*ALL FIELDS ARE REQUIRED\*\*\*\*\***

**Ship to Address (Required):**

**Bill to Address (Required):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Purchase Order Number (Required)\*:**

**Purchase Order Dollar Value (Required)\*\*:**

\_\_\_\_\_

\_\_\_\_\_

\*For credit card orders, please enter your name and a phone number in which to reach you. Customer Service will contact you upon entry to collect your credit card information.

\*\*Please enter the total amount of your agreement, including any optional items, you wish to purchase in this field. Orders over \$10k will require a hardcopy purchase order.

**Please place a check next to your preferred invoice method (Required):**

**Pay As You Go** (invoices are issued as product ships or service is rendered)

**Prepaid** (one invoice for the total amount of the agreement is issued upfront)

MilliporeSigma Shipping Terms are Prepaid & Added

MilliporeSigma FOB Terms are FOB Shipping Point

Payment Terms are Net 30

**Initial here to accept:** \_\_\_\_\_

**You may email or fax the completed form to [NAOperations@Milliporesigma.com](mailto:NAOperations@Milliporesigma.com) or 978-715-1561.**

### MyMilli-Q™ Activation:

To enable the activation of MyMilli-Q™, please provide the name (first and last), email, and phone number of the person who will be the main user of MyMilli-Q™. Upon activation, this person will receive an email to activate MyMilli-Q™.

**Contact Name:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Please note that access to MyMilli-Q™ will require acceptance of additional Terms and Conditions that will be shown during the account creation process.

- Check this box if you do NOT want to benefit from MyMilli-Q™.

## GENERAL TERMS AND CONDITIONS OF SALE

### 1. Applicability

1.1 These terms and conditions of sale (these "Terms"), any Sales Documents accompanying or referencing these Terms, and Supplemental Terms, if any, comprise the entire agreement (the "Agreement") between EMD Millipore Corporation or an affiliate thereof ("Seller") and the purchaser ("Purchaser") of certain Products and Services ("Products and Services") indicated on Sales Documents. "Sales Documents" means any document, print or digital, provided by Seller in the purchase and sale process, including but not limited to quotations, invoices, documents confirming, acknowledging or accepting an order ("Order Confirmation") and shipping documents. If the parties have signed a contract applicable to the sale of certain Products and/or Services, the terms of such contract shall prevail to the extent they are consistent with these Terms.

1.2 These Terms prevail over any Purchaser's terms regardless of when such terms are provided. Fulfillment of Purchaser's order does not constitute acceptance of any of Purchaser's terms and does not serve to modify or amend these Terms.

1.3 Certain Products and Services may be subject to additional terms ("Supplemental Terms") not contained herein, which, when applicable, may be referenced on or provided with Sales Documents or Seller's websites or provided by Seller upon request.

1.4 The Agreement between Seller and Purchaser shall be governed by the laws of the State of Massachusetts. Seller's order. Purchaser may not modify or cancel the Agreement without Seller's express written consent. Modification or cancellation may require payment by Purchaser of certain costs incurred by Seller.

### 2. Delivery and Performance

2.1 Delivery dates provided by Seller are non-binding and time of delivery is not of the essence. Seller shall not be liable for any delays, loss or damage in transit.

2.2 Unless otherwise agreed in writing, Products are shipped using Seller's standard packaging and shipping methods, for which fees may apply. Unless otherwise agreed upon in writing by the parties or set forth on an Order Confirmation, (i) delivery of Products shall be made "PT Purchaser's Ship To Address (N/A TERMS@2020)", (ii) freight costs shall be prepaid by Seller and added to its invoice to Purchaser, and (iii) title to Products (excluding any Software) shall pass to Purchaser upon their arrival at the destination.

2.3 Seller may, in its sole discretion, make partial shipments of Products and invoice immediately therefor. Purchaser shall pay for the units shipped whether such shipment is in whole or partial fulfillment of Purchaser's order.

2.4 With respect to certain Products, Seller reserves the right to (a) require the purchase of entire lots; and (b) allocate supply, to the extent such allocation is deemed necessary by Seller, among any or all customers (including Seller's affiliates and distributors) at its sole discretion, without liability for any failure of performance which may result therefrom.

2.5 Seller shall determine the location of Services. If Services are provided at Seller's site or a third-party site authorized by Seller, Purchaser shall be responsible for any shipping and transportation costs, including any insurance costs, if applicable. If Services are provided at Purchaser's site or another site under Purchaser's control, Purchaser shall (a) cooperate with Seller in all matters relating to the provision of Services and provide access to premises and facilities as may reasonably be necessary or requested, including a safe work environment; (b) promptly provide any requested materials, direction, information, approvals, authorizations, or consents ("Information"); and (c) ensure that such Information is materially complete and accurate.

### 3. Use of Products

3.1 Purchaser shall (a) comply with all instructions, limitations, specifications, use statements or conditions of use made available by Seller, including but not limited to product data, product information, safety data sheets, limited use information and labeling ("Use Documents"); and (b) prohibit the use of Products and materials produced with Products.

3.2 Purchaser acknowledges that Products are not tested for safety and efficacy in food, drug, medical device, cosmetic, commercial or any other use, unless otherwise explicitly stated in Use Documents. Purchaser is solely responsible for: (a) obtaining any necessary intellectual property permission related to the use of Products; (b) compliance with all applicable regulatory requirements and generally accepted industry standards; and (c) conducting all necessary testing and verification, including for fitness for the intended purpose.

3.3 If the applicable Use Documents, including but not limited to the limited use label license, indicate that the Products are offered and sold for research purposes only, Purchaser has no express or implied authorization from Seller to use such Products for any other purpose, including, without limitation, in vitro diagnostic purposes, in foods, drugs, medical devices or cosmetics for humans or animals or for commercial purposes. Purchaser shall not market, distribute, resell or export Products for any purpose, unless otherwise agreed by Seller in writing.

### 4. Inspection and Rejection of Nonconforming Products

4.1 Purchaser shall inspect Products no later than five (5) days after receipt ("Inspection Period"). Purchaser will be deemed to have accepted the received Products unless it notifies Seller in writing of any Nonconforming Products during the Inspection Period, furnishing evidence or other documentation if required. "Nonconforming Products" means only those delivered Products, or quantity thereof, which are different than identified in the Order Confirmation.

4.2 If notified in accordance with Section 4.1, Seller shall, in its sole discretion, (a) replace such Nonconforming Products with conforming Products, or (b) credit the price for such Nonconforming Products or the equivalent partial delivery; adjust the invoice to reflect the actual quantity delivered. Seller reserves the right to inspect Products. Purchaser acknowledges and agrees that the remedies set forth herein are the exclusive remedies for delivery of Nonconforming Products.

4.3 Any returns, if authorized, shall be handled in accordance with Section 8 below.

### 5. Price and Payment

5.1 Purchaser shall purchase Products and Services from Seller at the prices offered by Seller, including but not limited to prices in a valid quotation or prices on a published price list valid as of date of the applicable Order Confirmation. If there is a price increase before Products are shipped, then the Agreement shall be construed as if the increased prices were originally inserted therein, and Purchaser shall be invoiced by Seller in accordance herewith.

5.2 All prices are exclusive of all sales, use, and excise taxes, duties, customs, tariffs, and any other similar taxes or charges of any kind imposed by any governmental authority or quasi-governmental authority on any amounts payable by Purchaser. Purchaser shall be responsible for all such taxes and charges; provided, however, that Purchaser shall not be responsible for any taxes imposed on, or with respect to, Seller's income, revenues, gross receipts, personal or real property, or other assets.

5.3 Purchaser shall pay all invoiced amounts within thirty (30) days from date of invoice to the specified bank account or as otherwise instructed.

5.4 Purchaser shall pay interest on all late payments at the lesser of (a) the rate of eight percent (8%) per annum above the base interest rate of the European Central Bank or (b) the highest rate permissible under applicable law, calculated daily and compounded monthly, until payment in full is received. Seller shall retain the right to suspend or discontinue delivery, without limitation, attorneys' fees. In addition to all other remedies available under these Terms or at law, Seller may, without notice to Purchaser, delay or postpone delivery of Products and/or performance of Services and may, at its option, change the terms of payment with respect to any undelivered Products and/or unperformed Services.

5.5 Purchaser shall not withhold payment of any amounts due and payable hereunder by reason of any set-off of any claim or dispute with Seller.

### 6. Software and Use Documents License Terms

6.1 If any software or Use Documents are provided or licensed by Seller to Purchaser, including software provided together or in connection with any Products or Services ("Software"), the terms provided with such Software or Use Documents shall apply. If there are no terms provided herewith, these Terms, including this Section 6, shall apply.

6.2 Seller grants Purchaser the right and license to use the copy of the Software and the Use Documents as provided by Seller. The license rights granted herein may not be transferred to another party unless such party agrees in writing to comply with these Terms. In any case, Software provided together or in connection with any Products or Services shall not be transferred separately from such Products or Services.

6.3 The Software, Use Documents and related intellectual property rights including, without limitation, copyrights are owned by Seller, an affiliate, and/or certain suppliers of Seller or its affiliates, and title to the Software, Use Documents or respective intellectual property rights shall not pass to Purchaser or any other third party. Purchaser understands that its use of any third-party software is subject to, and it will comply with, the terms of any applicable third-party license agreements or notices and to the rights of any other third-party owners or providers of software or firmware included in the Software.

6.4 Purchaser shall (a) only use the Software and Use Documents with Products or Services with or for which it is provided or for a purpose within the scope of the application for which it is provided; (b) not cause or permit any reverse engineering, disassembly, de-compilation, modification or adaptation of the Software or the combination of the Software with any other software; or (c) not move the Software to any country in violation of United States Foreign Asset Control Regulations or other applicable import or export control regulations.

6.5 Any replacements, fixes or upgrades of the Software shall be provided subject to the same restrictions and other provisions contained herein, unless such replacement, fix or upgrade is provided with a separate license agreement. Any such replacements, fixes or upgrades shall be provided at prices and payment terms as specified by Seller.

### 7. Limited Warranties

7.1 Seller warrants to Purchaser that Products will conform to Seller's published specifications for (a) one (1) year from the date of shipment of Products or (b) the remaining shelf life or the period prior to the expiration date of Product, whichever is shorter.

7.2 Seller warrants that Services shall be performed in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and Seller shall devote adequate resources to meet its obligations under the Agreement. Any claim that Seller has breached the obligation herein must be made within the ninety (90) day period after the performance of the applicable Services.

7.3 Seller warrants that the Software, including any upgrades thereto, will materially conform to published specifications for one (1) year from date of delivery.

7.4 Except for the warranties set forth above, Seller makes no warranty whatsoever with respect to Products (including any uses thereof), Services, the Software or any technical assistance or information that it provides, including (a) warranty of merchantability; (b) warranty of fitness for a particular purpose; or (c) warranty against infringement of intellectual property rights of a third party, whether express or implied by law, course of dealing, course of performance, usage of trade, or otherwise. Any suggestions by Seller regarding use, selection, application or suitability of Products shall not be construed as an express or implied warranty.

7.5 The limited warranties set forth above do not apply unless: (a) Purchaser gives written notice of the defect(s) to Seller immediately upon discovery; (b) if applicable, Seller is given reasonable opportunity to examine the relevant Products, Services or Software; and (c) the defect(s) are verified by Seller.

7.6 The limited warranty set forth in Section 7.1 does not apply if: (a) a defect arises as a result of a breach of the obligations in Section 2; (b) any unauthorized installation, repairs, modifications, upgrades, maintenance or other servicing of Products occurs; (c) a defect arises as a result of normal wear and tear or lack of proper maintenance; or (d) Products are used beyond the shelf life or expiration date as set forth in the applicable Use Documents.

7.7 The limited warranty set forth in Section 7.2 does not apply if an equipment failure or defect results directly or indirectly from the following: (a) non-compliance with Use Documents; (b) any misuse, theft, water flow-back, neglect or wrongful act by Purchaser, its contractors or agents; (c) accidents or shipping related damage; (d) electrical failure; (e) vandalism, explosion, flood or fire, weather or environmental conditions; or (f) any unauthorized installation, repairs, modifications, upgrades, maintenance or other servicing. If this limitation applies but Seller, at its sole discretion, elects to re-perform the applicable Services, Purchaser may be charged for fees and expenses, including but not limited to travel costs and any working time of Seller's employees, contractors or agents (all list rate).

7.8 The limited warranty set forth in Section 7.3 does not apply to any defects arising out of or relating to (a) Purchaser's breach of Section 6.4; (b) Purchaser's failure to promptly install required updates; or (c) the operation of Purchaser or a third-party system or network.

7.9 The conditions set forth above in this Section, including the time limitations set forth in Sections 7.1, 7.2 and 7.3, Seller shall, in its sole discretion (a) with respect to Products or Software, either repair or replace Products or Software (or the defective part thereof) and if Seller is unable to repair or replace, Seller shall credit the price of such Products, Software or the part thereof; or (b) with respect to Services, re-perform the applicable Services or credit the price of such Services at the pro rata contract rate. The remedies set forth herein shall be Purchaser's sole and exclusive remedy and Seller's entire liability for any breach of its warranty.

### 8. Returns

Purchaser shall not return Products without Seller's prior written consent. Seller reserves the right to inspect Products at Purchaser's site and/or require disposal instead of return. All returns must be in compliance with Seller's instructions and may be subject to a restocking charge. Certain Products (e.g. diagnostic reagents; refrigerated or frozen products; custom Products or special orders) may not be returned under any circumstances. Title to returned Products shall transfer to Seller upon acceptance at the facility designated by Seller. Any returned Products must be in their original packaging with the original label affixed, and unaltered in form and content.

### 9. Limitation of Liability and Indemnification

9.1 Purchaser assumes all risk and liability for loss, damage or injury to persons or to property of Purchaser or others arising out of (a) the transport, storage or use of Products or Software, including infringement of any third-party intellectual property rights resulting from Purchaser's specific use of Products or Software and (b) any provision or use of Services. If Seller's performance of its obligations is prevented or delayed by any act or omission of Purchaser, its agents or subcontractors, Seller shall not be deemed in breach of its obligations or otherwise liable for any costs, charges, or losses sustained or incurred by Purchaser or others, in each case, to the extent arising directly or indirectly from such prevention or delay.

9.2 Purchaser shall indemnify and hold Seller, its affiliates, and their respective agents, employees, and representatives, harmless from and against all claims, damages, losses, costs and expenses (including attorney's fees) (a) arising from or in connection with the transport, storage, sale or use of Products, (b) resulting from Purchaser's breach of the Agreement, and/or (c) arising from the negligence, recklessness or misconduct of Purchaser, its affiliates, or their respective agents, employees, partners or subcontractors.

9.3 Except as otherwise expressly provided herein, Seller shall not indemnify nor be liable to Purchaser or any person or entity for any claim, damage or loss arising out of the Products, including the sale, transport, storage, failure, use or distribution thereof, the provision of Services, or the license of Software regardless of the theory of liability, including but not limited to warranty, negligence or strict liability. In addition, Seller shall not be liable for incidental, consequential, indirect, exemplary or special damages of any kind, including, without limitation, liability for loss of use, loss of work in progress, loss of revenue or profits, cost of substitute equipment, facilities or services, downtime costs, or any liability of Purchaser to a third party. The total liability of Seller hereunder shall not exceed the purchase price of Products or Services, or the license fee of Software involved. Without limiting the provisions regarding and limiting warranty claims hereunder, all claims must be brought within one (1) year of delivery of Products or Software or performance of Services, regardless of their nature.

### 10. Compliance with Laws

Purchaser shall comply with all applicable laws, regulations and ordinances, including but not limited to those pertaining to the following: export control, pharmaceutical, cosmetic and food preparations, electrical or electronic waste, introduction of production and use of chemical substances (e.g. Toxic Substances Control Act, REACH), and bribery and corruption (e.g. Foreign Corrupt Practices Act and UK Bribery Act). Purchaser shall maintain in effect all required licenses, permissions, authorizations, consents, and permits. Purchaser shall comply with all applicable export and import laws in its purchase of Products hereunder and assumes all responsibility for all shipments governed by such laws. Seller may terminate the Agreement or suspend delivery if any governmental authority imposes anti-dumping or countervailing duties or any other penalties on Products.

### 11. Termination

Purchaser to any other remedies provided hereunder. Seller may immediately terminate the Agreement upon written notice if: (a) Purchaser fails to pay any amount when due; (b) has not otherwise performed or complied herewith, in whole or in part; or (c) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors.

11.2 Confidential Information. All non-public, confidential or proprietary information, including but not limited to, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts, or rebates, disclosed by Seller to Purchaser, whether disclosed orally or disclosed or accessed in written, electronic or other form or media, and whether or not the information is designated or otherwise identified as "confidential" is confidential and may not be disclosed or used by Purchaser for its own use, including but not limited to filing any patent applications disclosing or based on such confidential information, unless authorized in advance in writing by Seller. Upon request, Purchaser shall promptly return or destroy all documents and other materials received from Seller. Seller shall be entitled to injunctive relief for any violation of this section. This section does not apply to information that is: (a) in the public domain; (b) known to Purchaser at the time of disclosure; or (c) rightfully obtained by Purchaser on a non-confidential basis from a third party.

### 13. Force Majeure

Neither party will be in default of any obligation under this Agreement (other than obligations to pay money) to the extent performance is prevented or delayed by a Force Majeure Event. A Force Majeure Event shall include any occurrence beyond the reasonable control of a party, including without limitation: act of nature (e.g., flood, earthquake or storm); war or terrorism; civil commotion or riot; epidemic or pandemic (e.g., COVID-19); destruction of facilities or materials; fire or explosion; labor disturbance or strike; laws, regulations, directives or orders of any government, regulatory or judicial authority; embargo, shortage of raw materials or labor; equipment failure; or failure of public utilities or common carriers. The party declaring a Force Majeure Event will notify the other party in writing, explaining the nature thereof, and will also notify the other party of the cessation of any such event. A party declaring a Force Majeure Event will use commercially reasonable efforts to remedy, remove, or mitigate such event and the effects thereof. Upon cessation of the Force Majeure Event, performance of any suspended obligation or duty will promptly recommence.

### 14. Miscellaneous

14.1 No Waiver. No waiver by Seller of any provisions of the Agreement is effective unless explicitly set forth in writing. No failure to exercise, or delay in exercising, any right, remedy, power or privilege arising from the Agreement operates, or may be construed, as a waiver thereof.

14.2 Assignment. Purchaser shall not assign any of its rights or delegate any of its obligations under the Agreement without Seller's prior written consent. Any purported assignment or delegation in violation hereof is null and void. No assignment or delegation relieves Purchaser of any of its obligations hereunder.

14.3 Relationship of the Parties. The relationship between the parties is that of independent contractors. Nothing contained in the Agreement shall be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the parties, and neither party shall have authority to contract for or bind the other party in any manner whatsoever.

14.4 No Third-Party Beneficiaries. The Agreement is for the sole benefit of the parties and their respective successors and permitted assigns and nothing herein is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature.

14.5 Publicity and Use of Name. Purchaser shall not, without the prior written consent of Seller, (a) refer to Seller, its affiliates, Products or Services in any marketing, promotion or other publicity material, whether written or in electronic form, or (b) use proprietary brand names, trademarks, trade names, logos and other intellectual property owned by Seller or one of its affiliates.

14.6 Governing Law and Venue. All matters arising out of or relating to the Agreement are governed by and construed in accordance with the laws of Massachusetts without giving effect to any choice of law provision or rule. Any legal suit, action, or proceeding arising out of or relating to the Agreement shall be instituted in courts located in Boston, Massachusetts, and each party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

14.7 Notices. Except if otherwise agreed upon by the parties, any notices required hereunder shall be made in writing and sent by courier service with tracking or registered or certified mail to the other party at its registered office or principal place of business or such other address as indicated by the receiving party.

14.8 Severability. If any term or provision of the Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of the Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

14.9 Survival. Provisions hereof which by their nature should apply beyond their terms will remain in force after any termination or expiration of the Agreement including, but not limited to, the following provisions: Sections 3, 6, 7, 9, 12, 14.6 and 14.9.

14.10 Amendment and Modification. Except as otherwise set forth herein, the Agreement may only be amended or modified in writing and signed by an authorized representative of each party.

14.11 Data Protection. Seller will request, process and use personal data (e.g. contact name and business addresses) from Purchaser to fulfill its obligations under the Agreement and for the continuing relationship management with Purchaser. Seller's processing activities shall be governed by its privacy policy posted at [www.sigmaldrich.com/privacy](http://www.sigmaldrich.com/privacy).

## Hospital Vendor Contract Summary Sheet

1.     Existing Vendor                       New Vendor
  
2.    **Name of Contract: Millipore Sigma**
  
3.    **Contract Parties: Millipore Sigma /MRMC**
  
4.    **Contract Type Services: Total Coverage**
5.    **Impacted Hospital Departments:** Laboratory (Chemistry water source.)
  
6.    **Contract Summary:** Total Coverage: Unlimited troubleshooting/repair visits during normal business hours (Monday - Friday, 8am - 5pm). All necessary spare parts are replaced free of charge. The Service Total Plan does not cover consumables such as filtration cartridges, UV Lamps, RO Membranes or EDI Modules
  
7.    **Cost** \$7,140.48
8.    **Term:** Expiration Date: June 30, 2027
9.    **Termination Clause:** In addition to any other remedies provided hereunder, Seller may immediately terminate the Agreement upon written notice if Purchaser: (a) fails to pay any amount when due; (b) has not otherwise performed or complied herewith, in whole or in part; or (c) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors
  
10.   **Other:2026 year's cost \$2,334.38**
11.   2026 cost was \$2,334.38 was prorated due to payment that was never utilized completely on old analyzer due to the new Chemistry machine purchased.

**AGREEMENT**

THIS AGREEMENT, ENTERED INTO BETWEEN THE **GREER COUNTY HEALTH DEPARTMENT (GCHD)** AND **MANGUM REGIONAL MEDICAL CENTER (MRMC)** IS FOR THE PURPOSE OF PROVIDING X-RAY SERVICES AT FOR PATIENTS DESIGNATED TO RECEIVE SUCH SERVICES FROM THE GREER COUNTY HEALTH DEPARTMENT.

THIS AGREEMENT IS MADE PURSUANT TO AUTHORITY IN TITLE 63, SECTION 206.1, OKLAHOMA STATUTES 1970 SUPPLEMENT.

IT IS AGREED THAT THE MANGUM REGIONAL MEDICAL CENTER:

1. WILL PROVIDE THE SERVICES SPECIFIED IN THE AGREEMENT.
  - A. X-RAYS TO BE TAKEN AND PROCESSED  
**(BUT NOT READ).**
  - B. FILM TO BE PICKED UP BY GCHD TO MAIL TO THE  
GENERAL COMMUNICABLE DISEASE DIVISION,  
OSDH.
2. WILL MAINTAIN PATIENTS RECORDS IN A MANNER  
THAT IS HIPAA COMPLIANT.
3. WILL PROVIDE THE SERVICES WITHOUT DISTINCTION  
AS TO THE PATIENTS RACE, COLOR OR NATIONAL ORIGIN.

IT IS FURTHER AGREED THAT UPON RECEIPT OF THE SERVICES SET FORTH **MANGUM REGIONAL MEDICAL CENTER** WILL BE PAID AT THE RATE OF **\$30.00 PER VIEW OF PA or LATERAL X-RAYS**. PAYMENT SHALL BE MADE UPON RECEIPT OF INVOICES EACH MONTH INDICATING THE DATE OF SERVICES RENDERED, NAME OF PATIENT SERVICES RENDERED FOR, AS WELL AS TYPE AND NUMBER OF X-RAYS TAKEN.

THIS AGREEMENT COVERS THE PERIOD OF **JULY 1, 2026 TO JUNE 30, 2027**. THIS AGREEMENT MAY BE CANCELLED BY EITHER PARTY UPON THIRTY (30) DAYS WRITTEN NOTICE.

Greer County Health Department  
PO Box 1/2100 N Louis Tittle Ave  
Mangum OK 73554  
580-782-5531 580-782-5438 Fax



TO: Greer County Commissioners  
FROM: Debra Johnson, Regional Area Director  
Greer County Health Department  
SUBJECT: Contract Continuation

The term for the following contract shall commence July 1, 2026, and expires June 30, 2027.

<u>CONTRACTOR</u> <u>COMPENSATION</u>	<u>METHOD OF</u> <u>CONTRACT</u>	<u>TYPE OF SERVICE</u>
Oklahoma Electrical Supply Co/INFOSYS	\$35.00 per month	Fire Alarm Monitoring
	Yearly Fire Extinguisher Inspection/Maintenance Fire Alarm/Sprinkler System Inspection, amount to be determined at yearly inspection	

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

GREER COUNTY COMMISSIONERS:

ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

**Hospital Vendor Contract Summary Sheet**

1.     Existing Vendor                       New Vendor
  
2.    **Name of Contract:** Oklahoma Department of Health Greer County
3.    **Contract Parties:** Oklahoma Department of Health/MRMC
  
4.    **Contract Type Services:** Service Contract
  
5.    **Impacted Hospital Departments:** Xray
  
6.    **Contract Summary:** MRMC will provide Chest X-Ray services to patients designated to receive such services from the Greer County Health Department. The Greer County Health Department will provide a \$30.00 payment per view PA or Lateral.
  
7.    **Cost:**
  
8.    **Prior Cost:** none
  
9.    **Term:** 1 year
  
10.   **Termination Clause:** 30-day Written Notice
  
11.   **Other:**

## ***RESIDENTIAL LEASE AGREEMENT***

THIS LEASE AGREEMENT (hereinafter referred to as the "Agreement" or the "Lease") is made and entered into on 05/14/2026, by and between Loftfield Management Group LLC (hereinafter referred to as "LANDLORD") and Mangum Regional Medical Center (hereinafter referred to as "TENANT"). No other tenants are allowed without the written consent of the LANDLORD, or the execution of a new lease agreement.

### **PREAMBLE:**

**WHEREAS**, the LANDLORD is the proprietor of the real estate property located at 21509 State Highway 34, Mangum, Oklahoma 73554 in Greer County (hereinafter referred to as the "Premises"); and

**WHEREAS**, the LANDLORD wishes to lease the Premises to the TENANT upon the terms and conditions contained in this Agreement; and

**WHEREAS**, the TENANT wishes to lease the Premises from the LANDLORD upon the terms and conditions contained herein;

**NOW, THEREFORE**, in consideration of the covenants and obligations contained herein, and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

### **ARTICLE I - TERM**

The lease term begins on 06/01/2026(hereinafter referred to as the "Commencement Date"), and shall terminate at 12 o'clock midnight on 06/01/2027. The TENANT shall vacate the premises upon termination of the Agreement, unless (i) the LANDLORD and the TENANT have agreed to extend this Agreement or have signed a new lease agreement; (ii) the LANDLORD accepts further rent from the TENANT (other than past due rent), in which case a month-to-month tenancy shall be created which either party may terminate by a thirty (30) day written notice. In the event a month-to-month tenancy results, rent shall be at a rate agreed to by the LANDLORD and the TENANT, or as allowed by law; all other terms and conditions of this Agreement shall remain in full force and effect.

### **ARTICLE II - PAYMENTS**

"Rent" shall mean all monetary obligations owed by the TENANT to the LANDLORD under the terms of this Agreement, except for the security deposit, if any.

**Amount:** The total monthly rent for the duration of this Agreement is the sum of \$850.00 per month.

**Due Date:** Rent is payable by the Firstday of each month and shall be considered late 5 days after aforementioned date. The first month's rent is to be paid upon the execution of this Agreement.

**Payment Information:** All rent payments due under this Agreement shall be made directly to the LANDLORD at LANDLORD's LOCKBOX address listed here: 21527 State Highway 34 Mangum, Oklahoma 73554 or any other location subsequently specified by the LANDLORD in writing to the TENANT, on or before its due date and without demand. If any payment is returned for non-sufficient funds, stop payment, or account closure by the TENANT's bank, the LANDLORD may charge TENANT for all appropriate fees, as detailed in the Late Charge Section below.

### **ARTICLE III - DAMAGE TO PREMISES & INSURANCE**

If, by no fault of the TENANT, the Premises are totally or partially damaged or destroyed by fire, earthquake, flood, storm, accident, civil commotion, or other unavoidable cause so as to render the Premises totally or partially uninhabitable, either the LANDLORD or the TENANT may terminate this Agreement by giving the other prompt written notice. Rent shall be prorated on a thirty (30) day period based upon the date the Premises became totally or partially uninhabitable, and the prorated amount shall become the then-current monthly rent until the Premises are returned to their original condition. If the Agreement is not terminated, the LANDLORD shall promptly repair the damage, and the Rent shall be reduced based on the extent to which the damage interferes with the TENANT's reasonable use of the Premises. If damage occurs as a result of an act of the TENANT or the TENANT's guests, only the LANDLORD shall have the right of termination, and no reduction in Rent shall be made. In such a case, the TENANT shall be responsible for all costs made necessary to repair the Premises.

The TENANT is required to carry TENANT's own insurance (ie. Renter's Insurance) to protect the TENANT's property from any such loss or damage. The TENANT's or guests' personal property and vehicles are not insured by the LANDLORD against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Nevertheless, the TENANT shall comply with any requirement imposed on the TENANT by the LANDLORD's insurer to avoid: (i) an increase in LANDLORD's insurance premium (or TENANT shall pay for the increase in premium); or (ii) loss of insurance.

**Taxes:** The LANDLORD is responsible for paying and maintaining the following Rental Property taxes and insurances:

Personal Taxes

### **ARTICLE IV - OTHER FEES**

**Late Charge:** The TENANT acknowledges that late payment of Rent may cause LANDLORD to incur costs and expenses, the exact amount of which is extremely difficult and impractical to determine. These costs may include but are not limited to: processing, enforcement, accounting expenses and late charges imposed on the LANDLORD. Partial payments are not accepted. In the event that any payment required to be paid by TENANT hereunder is not made within 5 days after it is due, the TENANT shall pay to the LANDLORD, in addition to such payment or other charges due hereunder, a "late fee" in the amount of \$5.00 per day. Late fees are deemed additional Rent.

**Returned Checks:** The TENANT acknowledges that the issuance of a returned check may cause the LANDLORD to incur additional costs and expenses, the exact amount of which is extremely difficult and impractical to determine. If any payment is returned by the TENANT's financial institution, for any reason, the LANDLORD may require all future payments to be made in cash or by certified check. In addition, the TENANT shall pay a \$20.00 returned check fee. All fees, late fees, and service charges incurred by the TENANT, as well as any expenses including reasonable attorney's fees incurred by the LANDLORD in instituting and prosecuting any actions by reason of any default of the TENANT hereunder, shall be deemed to be additional rent and shall be due from the TENANT to the LANDLORD immediately following the incurring of the respective expenses, the nonpayment of which shall be a breach of this Agreement for nonpayment of rent.

#### ARTICLE V - USE OF THE PREMISES

The Premises shall be used and occupied by the TENANT and the TENANT's immediate family, consisting of people, exclusively, and no part of the Premises shall be used at any time during the term of this Agreement by the TENANT for the purpose of carrying on any business, profession, or trade of any kind, or for any purpose other than as a private residential dwelling. The TENANT shall not allow any other person, other than TENANT's immediate family or transient relatives and friends who are guests of the TENANT, to use or occupy the Premises without first obtaining the LANDLORD's written consent to such use. The TENANT shall comply with any and all laws, ordinances, rules and orders of any and all governmental or quasi-governmental authorities affecting the cleanliness, use, occupancy and preservation of the Premises.

Any additions to the household members named on this Lease, including live-in aides and foster children, but excluding natural births, require the advance written approval of the LANDLORD. Such approval will be granted only if the new family members pass the LANDLORD's screening criteria and a unit of the appropriate size is available. Permission to add live-in aides and foster children shall not be unreasonably refused. The TENANT agrees not to have the same overnight guest for more than consecutive nights, and no more than a total of nights per year.

The TENANT shall not keep on the Premises any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion on the Premises or that might be considered hazardous or extra hazardous by any responsible insurance company.

**Pets:** Pets are not allowed at the Premises without the express written consent of the LANDLORD. No animal that is undomesticated or that is considered illegal according to federal, state or local law will be tolerated at the Premises. The TENANT shall be responsible for any possible damage caused by an authorized or unauthorized pet, including but not limited to: damage to house (and yard) caused by urination/defecation, pests brought into the property on or by the animal, damage to the house, yard or third parties caused by actions of the pet (scratching, clawing, biting, etc.), or any claims brought by a third party due to the animal.

#### ARTICLE VI - CONDITION OF PREMISES; IMPROVEMENTS

The TENANT hereby stipulates, represents and warrants that the TENANT has examined the Premises, and that they are at the time of this Lease in good order, repair, and in a safe, clean and habitable condition. The TENANT has examined and determined that all included appliances and fixtures, if any, including smoke detector(s), are clean and in operable condition, within one month of move-in.

**Lead-Based Paint Disclosure:** This property was built before 1978. Housing built before 1978 may contain lead-based paint. Lead paint, paint chips and dust can cause health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, landlords must disclose the presence of lead-based paint hazards in the dwelling. Renters must also receive a federally-approved pamphlet on lead poisoning prevention. A lead-based paint inspection was conducted on this property. The LANDLORD has knowledge that there is lead-based paint or lead-based paint hazards on the Premises. The LANDLORD has knowledge that there is no lead-based paint nor lead-based paint hazards on the Premises.

**Neighborhood Conditions:** The TENANT is advised to seek information as to the neighborhood or area conditions, including: schools, proximity and adequacy of law enforcement, crime statistics, proximity of registered felons or offenders, fire protection, other governmental services, availability, adequacy and cost of any speed-wired, wireless internet connections or other telecommunications or other technology services and installations, proximity to commercial, industrial or agricultural activities, existing and proposed transportation, construction and development that may affect noise, view, or traffic, airport noise, noise or odor from any source, wild and domestic animals, other nuisances, hazards, or circumstances, cemeteries, facilities and condition of common areas, conditions and influences of significance to certain cultures and/or religions, and personal needs, requirements and preferences of TENANT. The TENANT's dissatisfaction with any of these issues shall in no way be a valid reason for terminating this Agreement or failing to make the necessary rental payments.

**Improvements & Alterations:** The TENANT shall make no alterations to the buildings or improvements on the Premises or construct any building or make any other improvements on the Premises without the prior written consent of the LANDLORD. Any and all alterations, changes, and/or improvements built, constructed or placed on the Premises by the TENANT shall, unless otherwise provided by written agreement between the LANDLORD and the TENANT, be and become the property of the LANDLORD and remain on the Premises at the expiration or early termination of this Agreement. Should the TENANT fail to obtain the LANDLORD's written consent for such alterations or improvements, then the LANDLORD may charge the TENANT for restoration of the Premises to the condition it was in prior to any alterations or improvements. The TENANT shall not be allowed to make any repairs, alterations, or improvements in or about the Premises including but not limited to: painting, wallpapering, adding or changing locks, installing antenna or satellite dish(es), placing signs, displays or exhibits, or using screws, fastening devices, large nails or adhesive materials. The LANDLORD shall not be responsible for costs of alterations or repairs made by the TENANT, and the TENANT shall not be allowed to deduct from the Rent the costs of any such repairs, alterations or improvements done without the LANDLORD's consent. Any unilateral deduction made by the TENANT shall be considered unpaid Rent.

#### ARTICLE VII - KEYS; LOCKS

The TENANT shall be issued 1 keys to the property and 0 keys to the mailbox by the LANDLORD upon the signing of this Agreement.

In the event the TENANT loses the keys that were issued at the signing of this Agreement and the TENANT requests more keys from the LANDLORD, the TENANT shall be required to pay, in advance, \$0.00 per key requested.

In addition, there will be a \$0.00 charge for the second and each subsequent time the LANDLORD is called to let any of the TENANTS into the Premises, whatever the reason.

In the event the TENANT re-keys existing locks or opening devices with the LANDLORD's consent, the TENANT shall immediately deliver copies of all keys to the LANDLORD. The TENANT shall pay all costs and charges related to loss of any keys or opening devices. The TENANT may not remove locks, even if installed by the TENANT.

#### **ARTICLE VIII - NO ASSIGNMENT OR SUB-LETTING**

The TENANT shall not assign this Agreement, or sublet or grant any license to use the Premises or any part thereof without the prior written consent of the LANDLORD. Unless such consent is obtained, any assignment, transfer or subletting of the Premises or of this Agreement or tenancy, by voluntary act of the TENANT, by operation of law or otherwise, shall, at the option of the LANDLORD, terminate this Agreement. Any proposed assignee, transferee or sub-TENANT shall submit to the LANDLORD an application and credit information for LANDLORD's approval and, if approved, sign a separate written agreement with the LANDLORD and the TENANT. The LANDLORD's consent on such assignment, sub-letting or license shall not be construed as consent to any subsequent assignment, transfer or sublease and does not release the TENANT or TENANT's obligations under this Agreement. An assignment, subletting or license without the prior written consent of the LANDLORD, or an assignment or subletting by operation of law, shall be absolutely null and void and shall, at LANDLORD's option, terminate this Agreement.

#### **ARTICLE IX - NON-DELIVERY OF POSSESSION**

In the event the LANDLORD cannot deliver possession of the Premises to TENANT upon the Commencement Date, such Date shall be extended to the date on which possession is made available to TENANT. If non-delivery of possession is through no fault of the LANDLORD or its agents, then the LANDLORD or its agents shall have no liability, but the rent provided for herein shall be abated until possession is given. The LANDLORD or its agents shall have thirty (30) days in which to give possession, and if possession is tendered within such time, the TENANT hereby agrees to accept the Premises and pay the rent stated herein from that date forward. In the event possession cannot be delivered within thirty (30) days, through no fault of LANDLORD or its agents, then the TENANT may terminate this Agreement by giving written notice to the LANDLORD, and the TENANT shall be refunded all Rent and security deposit paid, if any. Possession is deemed terminated when the TENANT has returned all keys to the Premises to the LANDLORD.

#### **ARTICLE X - UTILITIES; STORAGE; PARKING**

**Utilities:** Tenant shall be responsible for arranging and paying for all utility services required on the Premises.

**Storage:** The TENANT shall store only personal property that TENANT owns, and shall not store property claimed by another or in which another has any right, title or interest. The TENANT shall not store any improperly packaged food or perishable goods, flammable materials, explosives, hazardous waste or other inherently dangerous material, or illegal substances.

**Parking:** Vehicle parking is to be used only for properly licensed and operable motor vehicles. NO trailers, boats, campers, recreational vehicles, busses, trucks or unregistered vehicles are to be brought on the Premises. NO parking or driving on the property lawn or neighbor's lawns or driveway is permitted. Any cars found parked on the lawn will be towed at TENANT's expense. Parking space is to be kept clean and cars must be parked in an orderly fashion. Mechanical work or storage of inoperable vehicles is not permitted in garage or parking space or elsewhere on the Premises. The LANDLORD, at the TENANT's expense, may remove disabled vehicles and unregistered vehicles at any time. NO vehicle maintenance may be performed on the property (i.e. oil changes, brake changes, etc.). Town parking restrictions must be followed.

#### **ARTICLE XI - MAINTENANCE & REPAIRS; RULES**

The TENANT shall keep, maintain and safeguard the Premises and appurtenances in good and sanitary condition and repair during the term of this Agreement and any renewal thereof. Without limiting the generality of the foregoing, the TENANT shall:

- a) Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
- b) Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
- c) Not obstruct or cover the windows and doors;
- d) Not leave windows or doors in an open position during any inclement weather;
- e) Not hang any laundry, clothing, sheets, etc. from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
- f) Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of the LANDLORD;
- g) Keep all air conditioning filters clean and free from dirt;
- h) Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and use same only for the purposes for which they were constructed;
- i) Not allow any sweepings, rubbish, sand, rags, ashes or other such substances to be thrown or deposited in the lavatories, sinks or toilets (any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by the TENANT);

- j) Not make or permit any guests to make any loud or improper noises, or otherwise disturb the quiet enjoyment of other residents;
- k) Keep all radios, television sets, stereos, phonographs, etc., turned down to a level of sound that does not annoy or interfere with other residents;
- l) Deposit all trash, garbage, rubbish or refuse in the locations provided therefor and not allow any trash, garbage, rubbish or refuse to be deposited or left to stand on the exterior of any building or within the common elements;
- m) Abide by and be bound by any and all rules and regulations affecting the Premises or the common area appurtenant thereto which may be adopted or promulgated by the Condominium or Homeowners' Association having control over them;
- n) Properly use, operate and safeguard all landscaping, and appliances, and all mechanical, electrical, gas and plumbing fixtures, and keep them and the Premises clean, sanitary and well ventilated; and
- o) Be responsible for checking and maintaining all smoke detectors.

The TENANT shall immediately notify the LANDLORD, in writing, of any problem, malfunction or damage to the Premises. The TENANT shall be charged for all repairs or replacements caused by TENANT's negligence or misuse, or that of TENANT's pets, guests or licensees, excluding ordinary wear and tear. The TENANT shall be charged for all damage to the Premises as a result of failure to report a problem in a timely manner. The TENANT shall also be charged for repair of drain blockages or stoppages, unless caused by defective plumbing parts or tree roots invading sewer lines.

The TENANT agrees to comply with all of LANDLORD's rules and regulations that are at any time posted on the Premises or delivered to the TENANT. The TENANT shall not, and shall ensure that guests and licensees of TENANT shall not, disturb, annoy, endanger or interfere with neighbors, or use the Premises for any unlawful purposes, including, but not limited to, using, manufacturing, selling, storing or transporting illegal drugs or other contraband, or violate any law or ordinance, or commit a waste or nuisance on or about the Premises.

#### **ARTICLE XII - INSPECTION OF PREMISES**

The LANDLORD and the TENANT will complete, sign, and date a rental inspection checklist at the beginning of the tenancy. The LANDLORD and LANDLORD's agents shall have the right at all reasonable times during the term of this Agreement and any renewal thereof to enter the Premises for the purpose of (i) inspecting the Premises and all buildings and improvements thereon; (ii) for the purposes of making any necessary or agreed repairs, decorations, additions or alterations as may be deemed appropriate by the LANDLORD; and (iii) for the preservation of the Premises or the building. The LANDLORD and its agents shall further have the right to exhibit the Premises and to display the usual "for sale", "for rent" or "vacancy" signs on the Premises at any time within forty-five (60) days before the expiration of this Lease.

**Entry Notice:** The LANDLORD and the TENANT hereby agree that 24-hour notice shall be reasonable and sufficient notice to exercise the right to enter, except to conduct an inspection of the Premises prior to the TENANT moving out, which shall require 48-hour written notice. Notice may be given orally to show the Premises to actual or prospective purchasers provided the TENANT has been notified in writing within 120 days preceding the oral notice that the Premises are for sale and that oral notice may be given to show the Premises. No notice is required: (i) to enter in case of an emergency; (ii) if the TENANT is present and consents at the time of entry; or (iii) if the TENANT has abandoned or surrendered the Premises. No written notice is required if the LANDLORD and TENANT orally agree to an entry for agreed services or repairs if the date and time of entry are within one week of the oral agreement.

**Temporary Relocation:** Subject to local law, the TENANT hereby agrees to, upon demand of the LANDLORD, to temporarily vacate the Premises for a reasonable period to allow for fumigation (or other methods) to control wood destroying pests or organisms, or perform other necessary repairs to the Premises. The TENANT agrees to comply with all instructions and requirements necessary to prepare the Premises to accommodate pest control, fumigation or other work, including bagging or storage of food and medicine, and removal of perishables and valuables.

#### **ARTICLE XIII - EARLY TERMINATION OF LEASE**

During the initial term of this Agreement or any extension thereof, the LANDLORD may immediately terminate the tenancy on the following grounds:

- a) Serious or repeated violations of the terms and conditions of this Agreement;
- b) Violation of Federal, State, or local law that imposes obligations on the TENANT in connection with the occupancy or use of the Premises;
- c) Any criminal activity (as provided in "Criminal Activity" sub-section described below);
- d) Non-payment of rent or repeated failure to pay rent in a timely manner;
- e) Any misrepresentation or false statement of information on TENANT's application regardless of whether intentional or negligent;
- f) Interfering with the management of the property or causing an undue financial burden on the property; or
- g) Other good cause.

In the event of early termination by the TENANT during the initial term of this Agreement, the TENANT shall be required to pay \$0.00, or the remaining balance of the lease agreement, whichever is less, as an early termination fee. The TENANT shall also be responsible for lost rent, rental commissions, advertising expenses, cleaning and painting costs necessary to ready the Premises for re-rental.

After the initial term of this Agreement, or in case of a month-to-month tenancy, the TENANT may terminate the Lease with a minimum of 60 calendar days written notice.

In addition to the above, the LANDLORD and the TENANT may mutually agree to terminate the Lease subject to any agreed upon terms of a subsequent "Release Agreement."

**Criminal Activity:** Any of the following types of criminal activity by the TENANT, any member of the household, or a guest or other person under the TENANT's control shall be cause for immediate termination of the tenancy:

- a) Any criminal activity that threatens the health, safety or right to peaceful enjoyment of the Premises by other residents or persons residing in the immediate vicinity of the Premises (including conduct/actions against the LANDLORD and/or property management staff and/or any agents of the LANDLORD);
- b) Any violent criminal activity on or off the premises;
- c) Any drug-related criminal activity on or off the premises;
- d) Illegal use or possession of a controlled substance;
- e) Criminal interference with management of property.

Criminal activity relating to domestic violence, dating violence, sexual assault or stalking shall not be cause for eviction of the TENANT or immediate family member of the TENANT's household who is a victim of such domestic violence, dating violence, sexual assault or stalking. This exception for victims of domestic violence does not apply to the eviction of a family member who is the perpetrator of the domestic violence.

The LANDLORD may terminate the tenancy for criminal activity in accordance with this section if the LANDLORD determines that the household member/guest has committed the criminal activity, regardless of whether the household member/guest has been arrested or convicted for such activity. In addition, the LANDLORD may also terminate the tenancy if any member of the household is fleeing to avoid prosecution, or custody after conviction for a crime, or attempt to commit a crime, that is a felony or is violating a condition of probation or parole under Federal or State law.

**Termination Notice and Eviction:** The LANDLORD must give the TENANT a notice that specifies the grounds for termination of the tenancy. The notice of grounds must be given at or before commencement of any eviction action. The notice of grounds may be included in, or may be combined with, any eviction notice to the TENANT. The LANDLORD's eviction notice means a notice to vacate, or a complaint used under State or local law to commence an eviction action. The LANDLORD may only evict the TENANT from the Premises by instituting a court action.

#### **ARTICLE XIV - TENANT'S OBLIGATIONS UPON VACATING PREMISES**

Upon the termination of this Agreement, the TENANT shall surrender the Premises in as good a state and condition as they were at the commencement of this Agreement, reasonable use and wear and tear thereof and damages by the elements excluded.

Specifically, upon the termination of the Agreement, the TENANT shall:

- a) Give the LANDLORD all copies of all keys or opening devices to the Premises, including any mailboxes and common areas;
- b) Vacate and surrender the Premises to the LANDLORD, empty of all persons and personal property;
- c) Vacate any and all parking and storage spaces;
- d) Clean and deliver the Premises to the LANDLORD in the same condition as they were received;
- e) Give written notice to LANDLORD of the TENANT's forwarding address.

**Right to Pre-Move-Out Inspection and Repairs:** After giving or receiving notice of termination, or before the end of the Lease, the TENANT has the right to request an inspection of the Premises to take place. If TENANT requests such an inspection, TENANT shall be given an opportunity to remedy identified deficiencies prior to termination, consistent with the terms of this Agreement. Any repairs or alternations made to the Premises as a result of this inspection (collectively the "Repairs") shall be made at TENANT's expense. The Repairs may be performed by the TENANT or through others, who have adequate insurance and licenses and are approved by LANDLORD. The work shall comply with applicable law, including governmental permit inspection and approval requirements. The Repairs shall be performed in a good, skillful manner with materials of quality and appearance comparable to existing materials. It is understood that exact restoration of appearance or cosmetic items following all repairs may not be possible.

#### **ARTICLE XV - TENANT'S RIGHTS & RESPONSIBILITIES**

**Quiet Enjoyment:** The TENANT, upon payment of all of the sums referred to herein as being payable by TENANT and TENANT's performance of all TENANT's obligations contained herein and TENANT's observance of all rules and regulations, shall be able to peacefully and quietly have, hold and enjoy the Premises for the term hereof.

**Indemnification:** The LANDLORD shall not be liable for any damage or injury of or to the TENANT, TENANT's family, guests, invitees, agents or employees or to any person entering the Premises or the building of which the Premises are a part or to goods or equipment, or in the structure or equipment of the structure of which the Premises are a part, and the TENANT hereby agrees to indemnify, defend and hold the LANDLORD harmless from any and all claims or assertions of every kind and nature relating to same.

**Default:** If the TENANT fails to comply with any of the material provisions of this Agreement (other than the covenant to pay rent) or with any present rules and regulations or any that may be hereafter prescribed by the LANDLORD, or materially fails to comply with any duties imposed on the TENANT by statute, within seven (7) days after delivery of written notice by the LANDLORD specifying the non-compliance and indicating the intention of LANDLORD to terminate the Lease by reason thereof, the LANDLORD may then terminate this Agreement.

**Acceleration:** If the TENANT fails to pay Rent when due and the default continues for seven (7) days thereafter, the LANDLORD may, at LANDLORD's option, declare the entire balance of Rent payable hereunder to be immediately due and payable and may exercise any and all rights and remedies available to LANDLORD at law or in equity or may immediately terminate this Agreement.

**Joint Obligations:** If there is more than one TENANT, each one shall be individually and completely responsible for the performance of all obligations of TENANT under this Agreement, jointly with every other TENANT, and individually, whether or not in possession.

#### ARTICLE XVI - ABANDONMENT

If at any time during the term of this Agreement the TENANT abandons the Premises or any part thereof, LANDLORD may, at LANDLORD's option, obtain possession of the Premises in the manner provided by law, and without becoming liable to TENANT for damages or for any payment of any kind whatsoever. The LANDLORD may, at LANDLORD's discretion, acting as agent for the TENANT, relet the Premises, or any part thereof, for the whole or any part of the then unexpired term of this Agreement, and may receive and collect all rent payable by virtue of such reletting. And may, at LANDLORD's option, hold the TENANT liable for any difference between the rent that would have been payable under this Agreement and the net rent for such period realized by the LANDLORD by means of such reletting. If LANDLORD's right of reentry is exercised following abandonment of the Premises by TENANT, then LANDLORD shall consider any personal property belonging to TENANT and left on the Premises to also have been abandoned, in which case the LANDLORD may dispose of all such personal property in any manner LANDLORD shall deem proper and LANDLORD is hereby relieved of all liability for doing so.

#### ARTICLE XVII - NOTICES

Notices may be served at the following addresses, or at any other location subsequently designated by either Party:

**If served to LANDLORD:** Lof tfield Management Group  
LLC

21527 State Highway 34  
Mangum, Oklahoma 73554

**If served to TENANT:** Mangum Regional Medical Center

21509 State Highway 34  
Mangum, Oklahoma 73554

#### ARTICLE XVIII - MISCELLANEOUS PROVISIONS

**Waiver:** The waiver of any breach shall not be construed as a continuing waiver of the same or any subsequent breach. No indulgence, waiver, election or non-election by the LANDLORD under this Agreement shall affect TENANT's duties and liabilities hereunder.

**Attorney's Fees:** Should it become necessary for the LANDLORD to employ an attorney to enforce any of the conditions or covenants of this Agreement, including the collection of Rent or gaining possession of the Premises, the TENANT agrees to pay all expenses so incurred, including all reasonable attorneys' fee and costs.

**Governing Law:** This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Oklahoma.

**Severability:** If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

**Binding Effect:** The covenants, obligations and conditions contained in this Agreement shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

**Construction:** The pronouns used herein shall include, where appropriate, either gender or both, singular and plural.

**Headings:** The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the LANDLORD or the TENANT.

**Modifications:** The parties hereby agree that this Agreement shall not be modified, changed, altered or amended in any way except through a written amendment signed by all of the parties hereto.

**Entire Agreement:** The parties hereby agree that this document contains the entire agreement between the parties and all understandings between them are incorporated herein. Its terms are intended by the parties as a final, complete and exclusive expression of their agreement with respect to its subject matter, and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement.

**\*\*\*ACH Payment Details- If you wish to make payment by EFT or ACH please reach out to the Landlord for banking details\*\*\***

\*\*\* REMAINDER OF THIS PAGE LEFT PURPOSEFULLY BLANK \*\*\*

AGREED:

As to LANDLORD on 05/14/2026

LANDLORD: Loftfield Management

Group LLC

*Jimall Loftis / Kanisha Whitfield* \*Owners of Loftfield Management Group LLC\*  
\_\_\_\_\_  
(Landlord Signature)

As to TENANT on 05/14/2026

TENANT: Mangum Regional Medical Center

\_\_\_\_\_  
(Tenant Signature)

**Condition of Rental Property Checklist**

Item	Condition on Arrival	Condition on Departure
<b>Living/Dining Room, Hall</b>		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s), Locks & Hardware		
Lighting		
Windows and Coverings		
Smoke/CO2 Alarm		
Fireplace		
Other		
<b>Kitchen</b>		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s), Locks & Hardware		
Lighting		
Windows and Coverings		
Smoke Alarm		
Cabinets/Drawers		
Refrigerator		
Oven/Stove		
Sinks, Dishwasher, Plumbing		
Other		
<b>Bathrooms (Specify)</b>		
Walls/Ceilings		
Floor		
Counters/Cabinets/Mirror		
Sink		
Tub/Shower		
Tile/Grout		
Lights		
Toilets		
Other		
<b>Bedrooms (Specify)</b>		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s), Locks & Hardware		
Lighting		
Closet		
Other		

\_\_\_\_\_  
(Landlord Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Tenant Signature)

\_\_\_\_\_  
(Date)





DISCLOSURE:

PLEASE BE ADVISED THAT LANDLORD/TENANT LAWS IN YOUR LOCATION MAY REQUIRE ADDITIONAL MODIFICATIONS OR ADDITIONS TO BE MADE TO THIS LEASE AGREEMENT. FORMSWIFT DOES NOT GUARANTEE COMPLIANCE WITH ALL RELEVANT STATE, COUNTY OR LOCAL LAWS FOR YOUR LOCATION. THEREFORE, BEFORE EXECUTING THIS LEASE AGREEMENT YOU SHOULD MAKE SURE ALL TERMS AND CONDITIONS ARE IN COMPLIANCE WITH APPLICABLE LAWS. IF YOU NEED ADDITIONAL INFORMATION BASED ON THE STATE YOU SELECTED PLEASE REFER TO THE WEBSITES LISTED BELOW. THANK YOU.

## LEASE AGREEMENT LAWS BY STATE

<i>STATE</i>	<i>WEBSITE</i>
ALABAMA	<a href="https://statelaws.findlaw.com/alabama-law/alabama-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/alabama-law/alabama-leases-and-rental-agreements-laws.html</a> <a href="https://www.alabamalegalhelp.org/files/A2447EEE-F644-D86C-0EED-38CCDA102137/attachments/D58BD7A6-D99A-93CB-F1B6-DOBFOAE6B7B3/352521AlabamaTenantsHandbook122006.pdf">https://www.alabamalegalhelp.org/files/A2447EEE-F644-D86C-0EED-38CCDA102137/attachments/D58BD7A6-D99A-93CB-F1B6-DOBFOAE6B7B3/352521AlabamaTenantsHandbook122006.pdf</a>
ALASKA	<a href="https://statelaws.findlaw.com/alaska-law/alaska-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/alaska-law/alaska-leases-and-rental-agreements-laws.html</a> <a href="http://law.alaska.gov/pdf/consumer/LandlordTenant_web.pdf">http://law.alaska.gov/pdf/consumer/LandlordTenant_web.pdf</a>
ARIZONA	<a href="https://statelaws.findlaw.com/arizona-law/arizona-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/arizona-law/arizona-leases-and-rental-agreements-laws.html</a> <a href="https://housing.az.gov/general-public/landlord-and-tenant-act">https://housing.az.gov/general-public/landlord-and-tenant-act</a>
ARKANSAS	<a href="https://statelaws.findlaw.com/arkansas-law/arkansas-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/arkansas-law/arkansas-leases-and-rental-agreements-laws.html</a> <a href="https://arkansasag.gov/consumer-protection/home/column-one/what-you-should-know-about-landlord-and-tenant-rights/">https://arkansasag.gov/consumer-protection/home/column-one/what-you-should-know-about-landlord-and-tenant-rights/</a>
CALIFORNIA	<a href="https://statelaws.findlaw.com/california-law/california-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/california-law/california-leases-and-rental-agreements-laws.html</a> <a href="https://www.achhd.org/documents/California-Tenants-Guide.pdf">https://www.achhd.org/documents/California-Tenants-Guide.pdf</a>
COLORADO	<a href="https://statelaws.findlaw.com/colorado-law/colorado-tenant-rights-laws.html">https://statelaws.findlaw.com/colorado-law/colorado-tenant-rights-laws.html</a> <a href="https://www.colorado.gov/pacific/sites/default/files/Attachment%2010-Landlord%20and%20Tenant%20Rights.pdf">https://www.colorado.gov/pacific/sites/default/files/Attachment%2010-Landlord%20and%20Tenant%20Rights.pdf</a>
CONNECTICUT	<a href="https://statelaws.findlaw.com/connecticut-law/connecticut-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/connecticut-law/connecticut-leases-and-rental-agreements-laws.html</a> <a href="https://www.jud.ct.gov/lawlib/law/landlord.htm">https://www.jud.ct.gov/lawlib/law/landlord.htm</a>
DISTRICT OF COLUMBIA	<a href="https://statelaws.findlaw.com/dc-law/district-of-columbia-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/dc-law/district-of-columbia-leases-and-rental-agreements-laws.html</a> <a href="https://ota.dc.gov/page/information-tenants">https://ota.dc.gov/page/information-tenants</a>
DELAWARE	<a href="https://statelaws.findlaw.com/delaware-law/delaware-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/delaware-law/delaware-leases-and-rental-agreements-laws.html</a> <a href="https://delcode.delaware.gov/title25/e053/index.shtml">https://delcode.delaware.gov/title25/e053/index.shtml</a>
FLORIDA	<a href="https://statelaws.findlaw.com/florida-law/florida-tenant-rights-laws.html">https://statelaws.findlaw.com/florida-law/florida-tenant-rights-laws.html</a> <a href="https://www.fdacs.gov/Consumer-Resources/Consumer-Rights-and-Responsibilities/Landlord-Tenant-Law-in-Florida">https://www.fdacs.gov/Consumer-Resources/Consumer-Rights-and-Responsibilities/Landlord-Tenant-Law-in-Florida</a>
GEORGIA	<a href="https://statelaws.findlaw.com/georgia-law/georgia-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/georgia-law/georgia-leases-and-rental-agreements-laws.html</a> <a href="https://consumered.georgia.gov/renting-apartment/tenant-rights">https://consumered.georgia.gov/renting-apartment/tenant-rights</a>
HAWAII	<a href="https://statelaws.findlaw.com/hawaii-law/hawaii-tenant-rights-laws.html">https://statelaws.findlaw.com/hawaii-law/hawaii-tenant-rights-laws.html</a> <a href="https://cca.hawaii.gov/hfic/files/2013/03/landlord-tenant-handbook.pdf">https://cca.hawaii.gov/hfic/files/2013/03/landlord-tenant-handbook.pdf</a>
IDAHO	<a href="https://statelaws.findlaw.com/idaho-law/idaho-tenant-rights-laws.html">https://statelaws.findlaw.com/idaho-law/idaho-tenant-rights-laws.html</a> <a href="https://www.ag.idaho.gov/content/uploads/2018/04/LandlordTenant.pdf">https://www.ag.idaho.gov/content/uploads/2018/04/LandlordTenant.pdf</a>
ILLINOIS	<a href="https://statelaws.findlaw.com/illinois-law/illinois-tenant-rights-laws.html">https://statelaws.findlaw.com/illinois-law/illinois-tenant-rights-laws.html</a> <a href="http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=2201&amp;ChapterID=62">http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=2201&amp;ChapterID=62</a>
INDIANA	<a href="https://statelaws.findlaw.com/indiana-law/indiana-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/indiana-law/indiana-leases-and-rental-agreements-laws.html</a> <a href="https://www.in.gov/ihcda/4077.htm">https://www.in.gov/ihcda/4077.htm</a>
IOWA	<a href="https://statelaws.findlaw.com/iowa-law/iowa-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/iowa-law/iowa-leases-and-rental-agreements-laws.html</a> <a href="https://www.legis.iowa.gov/docs/Legis_Guide/2013/LGLSL004.PDF">https://www.legis.iowa.gov/docs/Legis_Guide/2013/LGLSL004.PDF</a>
KANSAS	<a href="https://statelaws.findlaw.com/kansas-law/kansas-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/kansas-law/kansas-leases-and-rental-agreements-laws.html</a> <a href="http://kslegislature.org/li_2012/b2011_12/statute/058_000_0000_chapter/058_025_0000_article/">http://kslegislature.org/li_2012/b2011_12/statute/058_000_0000_chapter/058_025_0000_article/</a>
KENTUCKY	<a href="https://statelaws.findlaw.com/kentucky-law/kentucky-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/kentucky-law/kentucky-leases-and-rental-agreements-laws.html</a> <a href="https://www.american-apartment-owners-association.org/landlord-tenant-laws/kentucky/">https://www.american-apartment-owners-association.org/landlord-tenant-laws/kentucky/</a>

## LEASE AGREEMENT LAWS BY STATE

<i>STATE</i>	<i>WEBSITE</i>
<b>LOUISIANA</b>	<a href="https://statelaws.findlaw.com/louisiana-law/louisiana-tenant-rights-laws.html">https://statelaws.findlaw.com/louisiana-law/louisiana-tenant-rights-laws.html</a> <a href="http://ldh.la.gov/assets/oph/Center-PHCH/Center-CH/infectious-epi/EpiManual/MoldComplaints/AGguideToLandlordTenantLaw.pdf">http://ldh.la.gov/assets/oph/Center-PHCH/Center-CH/infectious-epi/EpiManual/MoldComplaints/AGguideToLandlordTenantLaw.pdf</a>
<b>MAINE</b>	<a href="https://statelaws.findlaw.com/maine-law/maine-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/maine-law/maine-leases-and-rental-agreements-laws.html</a> <a href="https://ptla.org/sites/default/files/tenants.pdf">https://ptla.org/sites/default/files/tenants.pdf</a>
<b>MARYLAND</b>	<a href="https://statelaws.findlaw.com/maryland-law/maryland-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/maryland-law/maryland-leases-and-rental-agreements-laws.html</a> <a href="http://www.marylandattorneygeneral.gov/Pages/CPD/landlords.aspx">http://www.marylandattorneygeneral.gov/Pages/CPD/landlords.aspx</a>
<b>MASSACHUSETTS</b>	<a href="https://statelaws.findlaw.com/massachusetts-law/massachusetts-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/massachusetts-law/massachusetts-leases-and-rental-agreements-laws.html</a> <a href="https://www.mass.gov/info-details/massachusetts-law-about-landlord-and-tenant">https://www.mass.gov/info-details/massachusetts-law-about-landlord-and-tenant</a>
<b>MICHIGAN</b>	<a href="https://statelaws.findlaw.com/michigan-law/michigan-tenant-rights-laws.html">https://statelaws.findlaw.com/michigan-law/michigan-tenant-rights-laws.html</a> <a href="https://www.legislature.mi.gov/Publications/tenantlandlord.pdf">https://www.legislature.mi.gov/Publications/tenantlandlord.pdf</a>
<b>MINNESOTA</b>	<a href="https://statelaws.findlaw.com/minnesota-law/minnesota-tenant-rights-laws.html">https://statelaws.findlaw.com/minnesota-law/minnesota-tenant-rights-laws.html</a> <a href="http://www.mncourts.gov/Help-Topics/Landlord-and-Tenant-Issues.aspx">http://www.mncourts.gov/Help-Topics/Landlord-and-Tenant-Issues.aspx</a>
<b>MISSISSIPPI</b>	<a href="https://statelaws.findlaw.com/mississippi-law/mississippi-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/mississippi-law/mississippi-leases-and-rental-agreements-laws.html</a> <a href="https://www.msbar.org/for-the-public/consumer-information/cur-rent-law-for-tenants-and-landlords/">https://www.msbar.org/for-the-public/consumer-information/cur-rent-law-for-tenants-and-landlords/</a>
<b>MISSOURI</b>	<a href="https://statelaws.findlaw.com/missouri-law/missouri-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/missouri-law/missouri-leases-and-rental-agreements-laws.html</a> <a href="https://ago.mo.gov/civil-division/consumer/landlord-tenant-law">https://ago.mo.gov/civil-division/consumer/landlord-tenant-law</a>
<b>MONTANA</b>	<a href="https://statelaws.findlaw.com/montana-law/montana-tenant-rights-laws.html">https://statelaws.findlaw.com/montana-law/montana-tenant-rights-laws.html</a> <a href="https://dojmt.gov/consumer/tenants-and-landlords/">https://dojmt.gov/consumer/tenants-and-landlords/</a>
<b>NEBRASKA</b>	<a href="https://statelaws.findlaw.com/nebraska-law/nebraska-tenant-rights-laws.html">https://statelaws.findlaw.com/nebraska-law/nebraska-tenant-rights-laws.html</a> <a href="https://nrec.nebraska.gov/legal/landlordactoc.html">https://nrec.nebraska.gov/legal/landlordactoc.html</a>
<b>NEVADA</b>	<a href="https://statelaws.findlaw.com/nevada-law/nevada-tenant-rights-laws.html">https://statelaws.findlaw.com/nevada-law/nevada-tenant-rights-laws.html</a> <a href="https://www.leg.state.nv.us/nrs/nrs-118a.html">https://www.leg.state.nv.us/nrs/nrs-118a.html</a>
<b>NEW HAMPSHIRE</b>	<a href="https://statelaws.findlaw.com/new-hampshire-law/new-hampshire-tenant-rights-laws.html">https://statelaws.findlaw.com/new-hampshire-law/new-hampshire-tenant-rights-laws.html</a> <a href="https://www.doj.nh.gov/consumer/sourcebook/renting.htm">https://www.doj.nh.gov/consumer/sourcebook/renting.htm</a>
<b>NEW JERSEY</b>	<a href="https://statelaws.findlaw.com/new-jersey-law/new-jersey-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/new-jersey-law/new-jersey-leases-and-rental-agreements-laws.html</a> <a href="https://www.nj.gov/dca/divisions/codes/offices/landlord_tenant_information.html">https://www.nj.gov/dca/divisions/codes/offices/landlord_tenant_information.html</a>
<b>NEW MEXICO</b>	<a href="https://statelaws.findlaw.com/new-mexico-law/new-mexico-tenant-rights-laws.html">https://statelaws.findlaw.com/new-mexico-law/new-mexico-tenant-rights-laws.html</a> <a href="https://nmhealth.org/publication/view/guide/278/">https://nmhealth.org/publication/view/guide/278/</a>
<b>NEW YORK</b>	<a href="https://statelaws.findlaw.com/new-york-law/new-york-tenant-rights-laws.html">https://statelaws.findlaw.com/new-york-law/new-york-tenant-rights-laws.html</a> <a href="https://www.dos.ny.gov/licensing/pdfs/DOS-Guidance-Tenant-Protection-Act-Rev.1.31.20.pdf">https://www.dos.ny.gov/licensing/pdfs/DOS-Guidance-Tenant-Protection-Act-Rev.1.31.20.pdf</a>
<b>NORTH CAROLINA</b>	<a href="https://statelaws.findlaw.com/north-carolina-law/north-carolina-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/north-carolina-law/north-carolina-leases-and-rental-agreements-laws.html</a> <a href="https://www.ncconsumer.org/news-articles-eg/relationships-between-tenants-and-landlords-can-be-complex-and-can-lead-to-misunderstandings.html">https://www.ncconsumer.org/news-articles-eg/relationships-between-tenants-and-landlords-can-be-complex-and-can-lead-to-misunderstandings.html</a>
<b>NORTH DAKOTA</b>	<a href="https://statelaws.findlaw.com/north-dakota-law/north-dakota-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/north-dakota-law/north-dakota-leases-and-rental-agreements-laws.html</a> <a href="https://attorneygeneral.nd.gov/consumer-resources/tenant-rights">https://attorneygeneral.nd.gov/consumer-resources/tenant-rights</a>
<b>OHIO</b>	<a href="https://statelaws.findlaw.com/ohio-law/ohio-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/ohio-law/ohio-leases-and-rental-agreements-laws.html</a> <a href="http://codes.ohio.gov/orc/5321">http://codes.ohio.gov/orc/5321</a>

## LEASE AGREEMENT LAWS BY STATE

<i>STATE</i>	<i>WEBSITE</i>
<b>OKLAHOMA</b>	<a href="https://statelaws.findlaw.com/oklahoma-law/oklahoma-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/oklahoma-law/oklahoma-leases-and-rental-agreements-laws.html</a> <a href="https://www.okbar.org/freelegalinfo/tenant/">https://www.okbar.org/freelegalinfo/tenant/</a>
<b>OREGON</b>	<a href="https://statelaws.findlaw.com/oregon-law/oregon-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/oregon-law/oregon-leases-and-rental-agreements-laws.html</a> <a href="https://www.osbar.org/public/lcgalinfo/landlordtenant.html">https://www.osbar.org/public/lcgalinfo/landlordtenant.html</a>
<b>PENNSYLVANIA</b>	<a href="https://statelaws.findlaw.com/pennsylvania-law/pennsylvania-tenant-rights-laws.html">https://statelaws.findlaw.com/pennsylvania-law/pennsylvania-tenant-rights-laws.html</a> <a href="https://www.equalhousing.org/wp-content/uploads/2018/11/11.18-digital-copy-of-Know-Your-Rights-as-a-Renter-in-PA-3.pdf">https://www.equalhousing.org/wp-content/uploads/2018/11/11.18-digital-copy-of-Know-Your-Rights-as-a-Renter-in-PA-3.pdf</a>
<b>RHODE ISLAND</b>	<a href="https://statelaws.findlaw.com/rhode-island-law/rhode-island-tenant-rjghts-laws.html">https://statelaws.findlaw.com/rhode-island-law/rhode-island-tenant-rjghts-laws.html</a> <a href="https://www.courts.ri.gov/Courts/districtcourt/PDF/Handbook.pdf">https://www.courts.ri.gov/Courts/districtcourt/PDF/Handbook.pdf</a>
<b>SOUTH CAROLINA</b>	<a href="https://statelaws.findlaw.com/south-carolina-law/south-carolina-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/south-carolina-law/south-carolina-leases-and-rental-agreements-laws.html</a> <a href="https://www.scstatehouse.gov/code/t27c040.php">https://www.scstatehouse.gov/code/t27c040.php</a>
<b>SOUTH DAKOTA</b>	<a href="https://statelaws.findlaw.com/south-dakota-law/south-dakota-tenant-rights-laws.html">https://statelaws.findlaw.com/south-dakota-law/south-dakota-tenant-rights-laws.html</a> <a href="https://consumer.sd.gov/fastfacts/landlordtenant.aspx">https://consumer.sd.gov/fastfacts/landlordtenant.aspx</a>
<b>TENNESSEE</b>	<a href="https://statelaws.findlaw.com/tennessee-law/tennessee-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/tennessee-law/tennessee-leases-and-rental-agreements-laws.html</a> <a href="https://www.tn.gov/health/cedep/environmental/healthy-homes/hh/renters.html">https://www.tn.gov/health/cedep/environmental/healthy-homes/hh/renters.html</a>
<b>TEXAS</b>	<a href="https://statelaws.findlaw.com/texas-law/texas-tenant-rights-laws.html">https://statelaws.findlaw.com/texas-law/texas-tenant-rights-laws.html</a> <a href="https://www.texasattorneygeneral.gov/consumer-protection/home-real-estate-and-travel/renters-rights">https://www.texasattorneygeneral.gov/consumer-protection/home-real-estate-and-travel/renters-rights</a>
<b>UTAH</b>	<a href="https://statelaws.findlaw.com/utah-law/utah-tenant-rights-laws.html">https://statelaws.findlaw.com/utah-law/utah-tenant-rights-laws.html</a> <a href="https://le.utah.gov/xcode/Title57/Chapter22/C57-22_1800010118000101.pdf">https://le.utah.gov/xcode/Title57/Chapter22/C57-22_1800010118000101.pdf</a>
<b>VERMONT</b>	<a href="https://statelaws.findlaw.com/vermont-law/vermont-tenant-rights-laws.html">https://statelaws.findlaw.com/vermont-law/vermont-tenant-rights-laws.html</a> <a href="https://www.cvceo.org/fileLibrary/file_99.pdf">https://www.cvceo.org/fileLibrary/file_99.pdf</a>
<b>VIRGINIA</b>	<a href="https://statelaws.findlaw.com/virginia-law/virginia-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/virginia-law/virginia-leases-and-rental-agreements-laws.html</a> <a href="https://law.lis.virginia.gov/vacodepopularnames/virginia-residential-landlord-and-tenant-act/">https://law.lis.virginia.gov/vacodepopularnames/virginia-residential-landlord-and-tenant-act/</a>
<b>WASHINGTON</b>	<a href="https://statelaws.findlaw.com/washington-law/washington-leases-and-rental-agreements-laws.html">https://statelaws.findlaw.com/washington-law/washington-leases-and-rental-agreements-laws.html</a> <a href="https://apps.leg.wa.gov/rcw/default.aspx?cite=59.18">https://apps.leg.wa.gov/rcw/default.aspx?cite=59.18</a>
<b>WEST VIRGINIA</b>	<a href="https://statelaws.findlaw.com/west-virginia-law/west-virginia-tenant-rjghts-laws.html">https://statelaws.findlaw.com/west-virginia-law/west-virginia-tenant-rjghts-laws.html</a> <a href="http://ago.wv.gov/consumerprotection/Documents/Renters%27%20Rights%20Brochure.pdf">http://ago.wv.gov/consumerprotection/Documents/Renters%27%20Rights%20Brochure.pdf</a>
<b>WISCONSIN</b>	<a href="https://statelaws.findlaw.com/wisconsin-law/wisconsin-tenant-rights-laws.html">https://statelaws.findlaw.com/wisconsin-law/wisconsin-tenant-rights-laws.html</a> <a href="http://wilawlibrary.gov/topics/landlord.php">http://wilawlibrary.gov/topics/landlord.php</a>
<b>WYOMING</b>	<a href="https://statelaws.findlaw.com/wyoming-law/wyoming-tenant-rights-laws.html">https://statelaws.findlaw.com/wyoming-law/wyoming-tenant-rights-laws.html</a> <a href="https://equaljustice.wy.gov/index.php/get-legal-help/self-help-2/housing/requesting-repairs/common-questions">https://equaljustice.wy.gov/index.php/get-legal-help/self-help-2/housing/requesting-repairs/common-questions</a>

**Hospital Vendor Contract Summary Sheet**

1.     Existing Vendor                       New Vendor
2.    **Name of Contract:** Loftfield Management Group LLC
3.    **Contract Parties:** Loftfield Management Group LLC/MRMC
4.    **Contract Type Services:** Rental
5.    **Impacted Hospital Departments:** Staff
6.    **Contract Summary:** MRMC is the Tenant of the Rental property located at 21509 State Highway 34 Mangum, Ok 73354 and Loftfield Management Group LLC is the Landlord. Tenant is responsible for having renters' insurance. Tenant is responsible for damage caused by tenant, guests, or negligence. Landlord is not responsible for damage or loss to tenant property.
7.    **Cost:** \$850/month
8.    **Prior Cost:** \$850/month
9.    **Term:** 1 year
10.   **Termination Clause:** 30-day Written Notice
11.   **Other:**



**COHESIVE HEALTHCARE MANAGEMENT & CONSULTING**

**Mangum Regional Medical Center**

<b>TITLE</b>		<b>POLICY</b>
<b>Wire/ACH Policies and Procedures</b>		<b>FIN-208</b>
<b>MANUAL</b>	<b>EFFECTIVE DATE</b>	<b>REVIEW DATE</b>
<b>Accounts Payable</b>		
<b>DEPARTMENT</b>	<b>REFERENCE</b>	
<b>Finance</b>		

**PURPOSE**

This policy states the requirements for requesting and completing a wire/ACH transfer payment.

**POLICY**

Cohesive discourages the use of wires as a means of payment if possible. Paying suppliers using wire/ACH transfers can only be completed under certain circumstances:

- Suppliers may be paid via wire/ACH transfer in limited circumstances which must be approved in advance by the Director of Finance and/or Hospital CFO.
- Reoccurring/One-time Authorization forms must be completed.
- Reoccurring wires/ACHs need to be approved at initiation or at any time a change/alteration is made to the initially approved wire/ACH.
- Out-Of-State wires must be approved by both the Director of Finance and Hospital CFO.
- ACH positive pay should be activated and implemented (in force) if available.
- The Director of Finance will request a two-tiered confirmation process with their respective bank. The names and phone numbers of two board members and two employees (hospital officers) will be provided to the bank. The bank will be requested to verbally authorize the wire with at least one board member and one employee.

**PROCEDURE**

Accounts Payable

- Follow accounts payable (AP) procedure to obtain approval on all invoices and enter invoices into the accounts payable subledger. (see FIN-002)
- Complete attached wire request form and submit it to authorized individuals listed on the form to obtain wiring approval. Wiring instructions, copies of invoices totaling the amount to be paid and an explanation of why a wire is needed must be included in the request.
- After full approval is obtained, the AP clerk will hand deliver any wiring instructions, approval form and any additional bank required forms to the board member for initiation of the wire.
- Following wire completion, the AP clerk is responsible for filing copies of authorization forms and wire confirmations.

Director of Finance

- Confirm no other payment options are available before approving wire/ACH.
- Confirm invoice approvals as well as vendor setup and wiring instructions with vendor through phone call, **not email**.
- Approve wire forms and communicate approval with the AP clerk. This may be done by the Hospital CFO if the Director of Finance is unavailable.
- Audit - verify fully executed authorization forms are maintained for any wire observed on the bank statement.

Hospital CFO

- Approve all out-of-state wires and other wires if the Director of Finance is unavailable.

**ATTACHMENTS**

Repetitive Wire/ACH Authorization Form

Non-Repetitive Wire/ACH Authorization Form

**REVISIONS/UPDATES**

Date	Brief Description of Revision/Change

## Non-Repetitive Wire/ACH Authorization Form

---

### **One Time – Wire/ACH Set Up**

1. Attach approved invoice/contract and supporting documentation to this form.
2. Attach explanation of why this payment cannot be paid by check.
3. Vendor documents/wiring instructions

### Explain the Purpose of the Wire/ACH

Amount of wire/ACH \$ \_\_\_\_\_

\_\_\_\_\_  
**Accounts Payable**

\_\_\_\_\_  
**Date**

### **Director Approval One-Time Wire/ACH Transfers**

- Wire instructions verification (please check)
- Confirmed no other payment options with vendor (please check)

\_\_\_\_\_  
**Director of Finance or Hospital CFO**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Wire Originator Signature  
(Board Member/City Originator)**

\_\_\_\_\_  
**Date**

## Repetitive Wire/ACH Authorization Form

(Reoccurring wires/ACHs need to be approved at initiation or at any time a change/alteration is made to the initially approved wire/ACH)

- Initial
- Revised

### **Repetitive Wire/ACH Set Up**

The following items have been included in the request:

1. Attach approved invoice/contract and supporting documentation to this form.
2. Attach explanation of why this payment cannot be paid by check.
3. Vendor documents/wiring instructions

### Explain the Purpose of the Wire/ACH Change

Reoccurring Amount of wire/ACH \$ \_\_\_\_\_

<b>Accounts Payable</b>	<b>Date</b>
-------------------------	-------------

### **Director Approval Repetitive Wire/ACH Transfers**

- Wire instructions verification with vendor (please check)
- Confirmed no other payment options with vendor (please check)

<b>Director of Finance or Hospital CFO</b>	<b>Date</b>
--	-------------

<b>Wire Originator Signature (Board Member/City Originator)</b>	<b>Date</b>
---	-------------

Insurance Company: C.N.A. Insurance  
Policy Type: D&O and Entity Liability  
Policy Number: Unknown (please insert policy number)  
Policy Term Dates: 5/1/26– 5/1/27

RE: Agent of Record Assignment

To Whom It May Concern:

I, \_\_\_\_\_, an owner/officer/administrator of Mangum Regional Medical Center, hereby appoint BancFirst Insurance Services, Inc., as my agent/broker of record in regard to the captioned policy. They are hereby authorized to act on my behalf as my agent with your company. This includes my express authorization that you may provide my agent with any information associated with my policy.

I do not wish to assign this policy/quote to any other agent, nor do I wish to wait for the 10-day period to expire for other agents to procure a rescinding letter. Please release the captioned quote/policy to BancFirst Insurance Services, Inc., when completed.

This letter supersedes any other Agent of Record letter and is hereby effective until revoked in writing.

Sincerely,

Owner/Officer/CEO/President

Insurance Company: MedPro Group  
Policy Type: Professional/General Liability  
Policy Number: H003788  
Policy Term Dates: 4/21/26 – 4/21/27

RE: Agent of Record Assignment

To Whom It May Concern:

I, \_\_\_\_\_, an owner/officer/administrator of Mangum Regional Medical Center, hereby appoint BancFirst Insurance Services, Inc., as my agent/broker of record in regard to the captioned policy. They are hereby authorized to act on my behalf as my agent with your company. This includes my express authorization that you may provide my agent with any information associated with my policy.

I do not wish to assign this policy/quote to any other agent, nor do I wish to wait for the 10-day period to expire for other agents to procure a rescinding letter. Please release the captioned quote/policy to BancFirst Insurance Services, Inc., when completed.

This letter supersedes any other Agent of Record letter and is hereby effective until revoked in writing.

Sincerely,

Owner/Officer/CEO/President

Insurance Company: The Hartford Insurance Group  
Policy Type: Property  
Policy Number: 38UUNCA5Y9K  
Policy Term Dates: 5/1/2026– 5/1/2027

RE: Agent of Record Assignment

To Whom It May Concern:

I, \_\_\_\_\_, an owner/officer/administrator of Mangum Regional Medical Center, hereby appoint BancFirst Insurance Services, Inc., as my agent/broker of record in regard to the captioned policy. They are hereby authorized to act on my behalf as my agent with your company. This includes my express authorization that you may provide my agent with any information associated with my policy.

I do not wish to assign this policy/quote to any other agent, nor do I wish to wait for the 10-day period to expire for other agents to procure a rescinding letter. Please release the captioned quote/policy to BancFirst Insurance Services, Inc., when completed.

This letter supersedes any other Agent of Record letter and is hereby effective until revoked in writing.

Sincerely,

Owner/Officer/CEO/President

Insurance Company: Progressive Insurance  
Policy Type: Automobile  
Policy Number: 995482596  
Policy Term Dates: 4/1/26– 4/1/27

RE: Agent of Record Assignment

To Whom It May Concern:

I, \_\_\_\_\_, an owner/officer/administrator of Mangum Regional Medical Center, hereby appoint BancFirst Insurance Services, Inc., as my agent/broker of record in regard to the captioned policy. They are hereby authorized to act on my behalf as my agent with your company. This includes my express authorization that you may provide my agent with any information associated with my policy.

I do not wish to assign this policy/quote to any other agent, nor do I wish to wait for the 10-day period to expire for other agents to procure a rescinding letter. Please release the captioned quote/policy to BancFirst Insurance Services, Inc., when completed.

This letter supersedes any other Agent of Record letter and is hereby effective until revoked in writing.

Sincerely,

Owner/Officer/CEO/President