



Agenda

City Commission Meeting

July 11, 2023

6:00 PM

City Administration Building at 130 N Oklahoma Ave.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 580-782-2250 no less than 48 hours prior to the meeting in order to request such assistance.

The Commission of the City of Mangum will meet in regular session on July 11th 2023, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

ROLL CALL AND DECLARATION OF QUORUM

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve June 6, 2023 minutes for special meeting/public hearing.
2. Approve June 6, 2023 meeting minutes as presented
3. Approve June 12, 2023 special meeting minutes as presented.
4. Approve July 7, 2023 special meeting minutes as presented.
5. Approve June 2023 claims.
6. Approve financials for all departments
7. Approve July 2023 estimated payroll.

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

ORDINANCES & RESOLUTIONS

8. Discussion and possible action to approve an ordinance granting to Cable One Inc. D/B/A Sparklight the nonexclusive right, privilege and franchise to construct ,operate and maintain a cable system in, upon, along, across, above, over, and under streets, alleys, easements, open areas, public ways, and public places now laid out or dedicated, and all extensions thereof and additions thereto, in the city of Mangum, Oklahoma: providing terms and conditions for the operation of such cable system and the payment of fees therefore.
9. Discussion and possible action to approve resolution No. 2023-26, removing Larry Miller from the bank accounts and adding Dixie Peterson and Mark Chapman to them.

OTHER ITEMS

10. Discussion and possible action with regard to reviewing the cost to lease aircraft hangars at the Mangum Municipal Airport with the advice of the Mangum Municipal Airport Board.
11. Discussion and possible action with regard to appointing the following persons to Mangum-Greer County Metropolitan Area Planning Commission: Mark Chapman, Justin Spears, Kevin Adams, Roger Lively, and Greg Miller
12. Discussion regarding reviewing various fees the City of Mangum charges for various services, leases, and activities the City engages in.
13. Discussion and possible action for approval of an estimated cost in the amount of \$8,570 for the Wastewater Improvement project.
14. Discussion and possible action to approve the engagement letter with Jana A. Walker, CPA for the FY23 audit.
15. Discussion and possible action with regard to authorizing advertising for hiring another office personnel to assist with general office tasks, billing, and payroll.

EXECUTIVE SESSION

16. Discussion and possible action with regard to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Chief of Police, with possible executive session in accordance with 25 O.S. 307(B)(1).

OPEN SESSION

17. Discussion and possible action with regard to executive session.

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

ADJOURN

Motion to Adjourn

Duly filed and posted at 11:00 AM on July 10th, 2023 by the City Clerk.

Erma Mora, City Clerk



Special City Commission Meeting Public Hearing on the Fiscal Year 2024 Budget

June 06, 2023 at 5:30 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in special session/ public hearing on June 6th 2023 at 5:30 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Public hearing meeting called to order at 5:30pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Dixie Peterson

Mayor Jackie Menasco

Commissioner Judith McCaslin

Commissioner Michelle Huckabay

Commissioner Mark Chapman arrived at 5:37pm.

OTHER ITEMS

1. Proposed Fiscal Year 2024 budget with a summary of revenues and expenditures by department.

Interim City Manager Larry Miller goes over FY 2024 fiscal year budget.

2. Comments from the Audience

Joseph Marsh asks if his budget was given a part time employee to help run the game room. Explains that there isn't enough staff to run and monitor the kids who come to play. Joseph states that he runs the front & also is the main administration and also cares for the IT of the library. Is requesting about 4 hours per day for extra help.

ADJOURN

Motion to adjourn. 6:14pm

Jackie Menasco, Mayor

Erma Mora, City Clerk



City Commission Meeting

June 06, 2023 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in regular session on June 6th, 2023, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Menasco called the meeting to order at 6:14pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Mark Chapman
 Commissioner Dixie Peterson
 Mayor Jackie Menasco
 Commissioner Judith McCaslin
 Commissioner Michelle Huckabay

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve consent agenda items as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
 Commissioner Huckabay

1. Approve May 2, 2023 meeting minutes as presented.
2. Approve May 2023 claims.
3. Approve financials for all departments.
4. Approve June 2023 estimated payroll.

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

5. Interim City Manager Financial Report

Interim City Manager Larry Miller goes over the current monthly financials.

6. Police Department Reports for May 2023 by Chief/Assistant Chief.

Chief Paxton goes monthly reports and calls being down. Explains that one of our officers had a death in the family & also states he was gone to training. In addition to that, there is an officer in CLEET.

OTHER ITEMS

7. Discussion and Possible action to adopt the Fiscal Year 2024 Annual Budget as presented by the City Manager on the attached budget summary.

Interim Larry Miller asks city attorney Corry Kendall, if we can make changes after tonight if we need to add or remove items on the budget. Corry explains that if we make any changes, we need to have a special meeting before or on June 23rd, 2023.

Commissioner Peterson says that we need to change the City Manager budget to remain the same as last years, FY 2022-2023 budget.

Motion to approve the FY 2023-2024 budget, pending the changes made to the City Managers budget.

8. Discussion and possible action to approve invoice # 223100 -1 in the amount of \$3,518.30 for Sanitary Sewer Main and Wastewater Treatment Plant for engineering services from Bill Myers.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

9. Discussion and possible action to approve Community Garden Proposal for the Margaret Carder Library presented by Joseph Marsh.

Joseph Marsh presents his proposal to start a garden. He goes over opinions people have given him on starting a garden and most have been positive. Commissioner Peterson asks if the community will be responsible to maintain there own garden. Mayor Menasco asks how they will maintain that it stays clean and properly cared for. Interim City Manager Larry Miller asks how many people are interested in garden beds? Approximately 22 people are signed up for summer programs and will be interested

Motion to approve Community Garden at Margaret Carder Library.

Motion made by Commissioner McCaslin, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

10. Discussion and possible action to approve the Residential Anti-Displacement and Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as amended, if such demolition or conversion occurs, before obligating or expending funds that will directly result in such demolition or conversion, the City of Mangum will make public and submit to the Oklahoma Department of Commerce in writing

Clyde Morgan with SWODA goes over the amended Residential Anti-Displacement and Relocation Assistance Plan.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

11. Discussion and possible action to accept or review the best and most responsible bid for the Water Meter System Replacement Project, opened on June 1, 2023 by Myers Engineering.

No action.

EXECUTIVE SESSION

12. Discussion and possible action with regard to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Corry Kendall as City Attorney with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 6:37pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

Mayor Mensasco declares out of executive session at 7:11pm.

OPEN SESSION

13. Discussion and possible action with regard to executive session.

No action.

EXECUTIVE SESSION

14. Discussion and possible action with regard to reviewing and renewing the City Clerk's contract for the FY2023-2024 with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 7:12pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

Mayor declared out of executive session at 8:02pm.

OPEN SESSION

15. Discussion and possible action with regard to executive session.

Motion to approve the FY 2023-2024 contract for Erma Mora to continue to be the City Clerk.

EXECUTIVE SESSION

16. Discussion and possible action with regard to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Larry Miller as full time City Manager with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 8:03pm

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

Mayor Menasco declares out of executive session at 9:25pm.

OPEN SESSION

17. Discussion and possible action with regard to executive session.

Motion to hire Larry Miller as fulltime city manager.

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Mayor Menasco, Commissioner McCaslin, Commissioner Huckabay

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Set special meeting on June 12th 2023 at 8:30am.

ADJOURN

Motion to Adjourn

Motion to adjourn at 9:28pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

Jackie Menasco, Mayor

Erma Mora, City Clerk



Special City Commission Meeting

June 12, 2023 at 4:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in special session on June 8, 2023, at 4:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Menasco called the meeting to order at 4:00pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Mark Chapman

Commissioner Dixie Peterson

Mayor Jackie Menasco

Commissioner Judith McCaslin

Commissioner Michelle Huckabay

OTHER ITEMS

1. Discussion and Possible action to adopt the Fiscal Year 2024 Annual Budget as presented by the City Manager on the attached budget summary.

Motion to approve Fiscal Year 2024 Annual Budget as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

EXECUTIVE SESSION

2. Discussion and possible action with regard to reviewing and renewing the City Clerk's, Erma Mora's contract for the FY2023-2024 with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 4:16pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

Mayor Menasco declared out of executive session at 4:26pm.

OPEN SESSION

3. Discussion and possible action in regard to executive session, if needed.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

EXECUTIVE SESSION

4. Discussion and possible action with regard to reviewing and accepting the City Manager, Larry Millers' contract for the FY2023-2024 with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 4:28pm.

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

Mayor Menasco declared out of executive session at 4:47pm.

OPEN SESSION

5. Discussion and possible action in regard to executive session, if needed.

No action.

EXECUTIVE SESSION

6. Discussion and possible action with regard to reviewing and accepting the City Attorney, Corry Kendall's contract for the FY2023-2024 with possible executive session in accordance with 25 O.S. 307(B)(1).

No action.

OPEN SESSION

7. Discussion and possible action in regard to executive session, if needed.

No action.

ADJOURN

Motion to Adjourn

Motion to adjourn at 4:54pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
Commissioner Huckabay

Jackie Menasco, Mayor

Erma Mora, City Clerk



Special City Commission Meeting

July 07, 2023 at 4:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in special session on July 7th, 2023, at 4:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Mayor Menasco called the meeting to order at 4:03pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Mark Chapman

Commissioner Dixie Peterson

Mayor Jackie Menasco

Commissioner Judith McCaslin

Commissioner Michelle Huckabay

ORDER OF BUSINESS

EXECUTIVE SESSION

1. Discussion and possible action with regard to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Corry Kendall as City Attorney with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 4:05pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

Mayor Menasco declared out of executive session at 4:07pm.

OPEN SESSION

2. Discussion and possible action with regard to executive session.

Motion to approve Corry Kendall to continue as the city attorney for the City of Mangum for FY23-24.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
 Commissioner Huckabay

EXECUTIVE SESSION

3. Discussion and possible action with regard to the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of City Manager with possible executive session in accordance with 25 O.S. 307(B)(1)

Motion to enter into executive session at 4:09pm.

Motion made by Commissioner Chapman, Seconded by Commissioner Peterson.
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
 Commissioner Huckabay

Mayor Menasco declared out of executive session at 5:47pm.

OPEN SESSION

4. Discussion and possible action with regard to executive session.

Motion to,not approve the city manager contract for Larry Miller.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner Huckabay
 Voting Nay: Commissioner McCaslin

ADJOURN

Motion to Adjourn

Motion to adjourn at 5:48pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,
 Commissioner Huckabay

Jackie Menasco, Mayor

Erma Mora, City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	GREAT PLAINS BANK		Item 5.
			FEDERAL WITHHOLDING	1,370.36
			FEDERAL WITHHOLDING	1,909.00
			FEDERAL WITHHOLDING	94.31
			FEDERAL WITHHOLDING	2,277.25
			FICA TAXES	1,277.96
			FICA TAXES	32.43
			FICA TAXES	1,474.64
			FICA TAXES	1,587.75
			MEDICARE TAXES	387.83
			MEDICARE TAXES	7.58
			MEDICARE TAXES	410.69
			MEDICARE TAXES	21.69
			MEDICARE TAXES	536.19
		OKLAHOMA TAX COMM - SIT	STATE INCOME TAX WITHHELD	695.73
			STATE INCOME TAX WITHHELD	791.00
			STATE INCOME TAX WITHHELD	34.00
		OK POLICE PENSION	STATE INCOME TAX WITHHELD	1,075.00
			POLICE PENSION	572.60
			POLICE PENSION	505.55
		AFLAC ADMINISTRATIVE SER.	POLICE PENSION	178.61
			AFLAC INSURANCE PRE TAX	78.84
			AFLAC INSURANCE PRE TAX	48.84
			AFLAC INSURANCE PRE TAX	30.00
			AFLAC INSURANCE PRE TAX	78.84
			AFLAC INSURANCE POST TAX	5.28
		CITY OF MANGUM	AFLAC INSURANCE POST TAX	5.28
			AFLAC INSURANCE POST TAX	5.28
			ADMINISTRATION FEES	40.00
		MANGUM UTILITY AUTHORITY	EMPLOYEE UTILITY BILLS	420.62
			EMPLOYEE UTILITY BILLS	232.53
			EMPLOYEE UTILITY BILLS	227.38
		OKLA FIRE FIGHTERS PENSION & RETIREMEN	FIREMAN'S PENSION	724.77
			FIREMAN'S PENSION	562.07
			FIREMAN'S PENSION	159.47
		CITY OF MANGUM MISC	FIREMAN'S PENSION	1,208.41
			CABLE REIMBURSEMENTS	13.36
			GYM MEMBERSHIP REIMBURSMEN	96.94
		AMERICAN FIDELITY ASSURANCE	GYM MEMBERSHIP REIMBURSMEN	632.20
			GYM MEMBERSHIP REIMBURSMEN	60.01
			AMERICAN FIDELITY PRE TAX	83.11
		OK CENTRAL SUPPORT REG.	AMERICAN FIDELITY PRE TAX	83.11
			AMERICAN FIDELITY	107.24
			AMERICAN FIDELITY	107.24
			000642118002 BRANDON MILLE	160.90
			000642118002 BRANDON MILLE	160.90
			000642118002 BRANDON MILLE	160.90
			000476830001 C CHRISTIAN	141.63
			B VERBECK 000823535001	161.53
			CS J ROGERS 000869307001	179.26
			CS J ROGERS 000869307001	179.26
			CS J ROGERS 000869307001	179.26
			TOTAL:	21,574.63
CITY COMMISSION	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	46.50
			MEDICARE TAXES	10.90
			TOTAL:	57.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	Item 5.		
CITY ATTORNEY	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	129.17			
			MEDICARE TAXES	30.21			
			TOTAL:	159.38			
MUNICIPAL JUDGE	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	15.50			
			MEDICARE TAXES	3.63			
			TOTAL:	19.13			
POLICE DEPARTMENT	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	504.35			
			FICA TAXES	32.43			
			FICA TAXES	659.30			
			FICA TAXES	169.04			
			MEDICARE TAXES	117.96			
			MEDICARE TAXES	7.58			
			MEDICARE TAXES	154.19			
			MEDICARE TAXES	39.53			
			OK POLICE PENSION	POLICE PENSION	930.48		
			POLICE PENSION	821.52			
		POLICE PENSION	290.25				
		CITY OF MANGUM CS BOX DEPT OF PUBLIC SAFETY STANDLEY SYSTEMS	CAR WASH EQUIP	10.00			
				350.00			
				359.22			
		TOTAL:	4,445.85				
		FIRE DEPARTMENT	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	79.16	
					FICA TAXES	83.19	
FICA TAXES	104.09						
MEDICARE TAXES	107.47						
MEDICARE TAXES	85.28						
MEDICARE TAXES	21.69						
MEDICARE TAXES	189.17						
BUGMASTER INC	MONTHLY SPRAYING				37.00		
ADCRAFT SIGNS	FLAG POLE ROPE				100.00		
OKLA FIRE FIGHTERS PENSION & RETIREMEN	FIREMAN'S PENSION				1,127.40		
FIREMAN'S PENSION	874.34						
FIREMAN'S PENSION	248.06						
FIREMAN'S PENSION	1,879.73						
STANDLEY SYSTEMS				131.48			
SOONER SECURITY SERVICE	INV #0547863			39.77			
TOTAL:	5,107.83						
STREET DEPARTMENT	GENERAL FUND			GREAT PLAINS BANK	FICA TAXES	201.13	
		FICA TAXES	198.14				
		FICA TAXES	237.27				
		MEDICARE TAXES	47.03				
		MEDICARE TAXES	46.34				
		MEDICARE TAXES	55.49				
		CITY OF MANGUM CS BOX	REGISTER DUMPTRK	63.00			
TOTAL:	848.40						
PARK DEPARTMENT	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	163.25			
			FICA TAXES	218.31			
			FICA TAXES	360.62			
			MEDICARE TAXES	38.18			
			MEDICARE TAXES	51.05			
			MEDICARE TAXES	84.34			

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	Item 5.
		CITY OF MANGUM CS BOX	CDL	40.50	
		DJ RENTALS AND SALES	INV #154144	210.00	
			INV #5089105	1.29	
			TOTAL:	1,167.62	
CEMETERY	GENERAL FUND	HARMON ELECTRIC ASSOC INC	INV #237400	68.47	
			INV #506500	1.11	
			TOTAL:	69.58	
LIBRARY	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	132.57	
			FICA TAXES	132.57	
			FICA TAXES	250.63	
			MEDICARE TAXES	31.00	
			MEDICARE TAXES	31.00	
			MEDICARE TAXES	58.61	
		BUGMASTER INC	MONTHLY SPRAY	37.00	
			TOTAL:	673.38	
COMMUNITY SERVICES DEP	GENERAL FUND	SUMMIT UTILITIES		40.41	
				43.24	
				100.00	
		BUGMASTER INC	MONTHLY SPRAY	37.00	
			TOTAL:	220.65	
CODE ENFORCEMENT	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	127.02	
			FICA TAXES	105.60	
			FICA TAXES	163.30	
			MEDICARE TAXES	29.71	
			MEDICARE TAXES	24.70	
			MEDICARE TAXES	38.20	
			TOTAL:	488.53	
ANIMAL CONTROL	GENERAL FUND	GREAT PLAINS BANK	FICA TAXES	70.48	
			FICA TAXES	77.53	
			FICA TAXES	111.63	
			MEDICARE TAXES	16.48	
			MEDICARE TAXES	18.13	
			MEDICARE TAXES	26.11	
		HARMON ELECTRIC ASSOC INC	INV #80198000	29.88	
			TOTAL:	350.24	
NON-DEPARTMENTAL	MANGUM UTILITY AUT	GREAT PLAINS BANK	FEDERAL WITHHOLDING	570.45	
			FEDERAL WITHHOLDING	576.70	
			FEDERAL WITHHOLDING	1,289.49	
			FICA TAXES	707.76	
			FICA TAXES	707.97	
			FICA TAXES	1,154.23	
			MEDICARE TAXES	165.53	
			MEDICARE TAXES	165.58	
			MEDICARE TAXES	269.96	
		OKLAHOMA TAX COMM - SIT	STATE INCOME TAX WITHHELD	296.27	
			STATE INCOME TAX WITHHELD	299.00	
			STATE INCOME TAX WITHHELD	620.00	
		GREER COUNTY AMBULANCE	EMS	13,704.00	
		AFLAC ADMINISTRATIVE SER.	AFLAC INSURANCE POST TAX	19.92	
			AFLAC INSURANCE POST TAX	19.92	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	Item 5.
			AFLAC INSURANCE POST TAX	19.92	
		MANGUM UTILITY AUTHORITY	EMPLOYEE UTILITY BILLS	25.00	
			EMPLOYEE UTILITY BILLS	25.00	
			EMPLOYEE UTILITY BILLS	25.00	
		AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY PRE TAX	87.19	
			AMERICAN FIDELITY PRE TAX	87.19	
			AMERICAN FIDELITY	22.97	
			AMERICAN FIDELITY	22.97	
		CONTINENTAL GENERAL INS CO	EMPLOYEE CONTRIBUTIONS	26.60	
			TOTAL:	20,908.62	
WATER DEPARTMENT	MANGUM UTILITY AUT	GREAT PLAINS BANK	FICA TAXES	146.05	
			FICA TAXES	145.55	
			FICA TAXES	252.96	
			MEDICARE TAXES	34.16	
			MEDICARE TAXES	34.04	
			MEDICARE TAXES	59.17	
		CORE & MAIN LP		970.00	
				43.00	
			REED WATER METER	2,600.00	
				23.35	
			TOTAL:	4,308.28	
ELECTRIC DEPARTMENT	MANGUM UTILITY AUT	GREAT PLAINS BANK	FICA TAXES	272.66	
			FICA TAXES	271.42	
			FICA TAXES	448.59	
			MEDICARE TAXES	63.77	
			MEDICARE TAXES	63.48	
			MEDICARE TAXES	104.91	
		O M P A	SALES23452	90.00	
			SALES23432	90.00	
			SALES23611	160.49	
			SALES23639	1,973.00	
				121,463.29	
		AMERICAN SAFETY		186.63	
			FREIGHT	18.61	
			TOTAL:	125,206.85	
SANITATION DEPARTMENT	MANGUM UTILITY AUT	GREAT PLAINS BANK	FICA TAXES	151.75	
			FICA TAXES	153.70	
			FICA TAXES	261.02	
			MEDICARE TAXES	35.49	
			MEDICARE TAXES	35.95	
			MEDICARE TAXES	61.06	
		WASTE CONNECTIONS	TRASH SERVICE	30,286.99	
			TOTAL:	30,985.96	
WASTE WATER TREATMENT	MANGUM UTILITY AUT	GREAT PLAINS BANK	FICA TAXES	137.30	
			FICA TAXES	137.30	
			FICA TAXES	191.66	
			MEDICARE TAXES	32.11	
			MEDICARE TAXES	32.11	
			MEDICARE TAXES	44.82	
		HARMON ELECTRIC ASSOC INC	INV #80198000	29.87	
			TOTAL:	605.17	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	Item 5.
POWER PLANT	MANGUM UTILITY AUT O M P A		DUSTIN LIVELY	4,089.00	
			DUSTIN LIVELY	2,661.84	
			TOTAL:	6,750.92	
WATER WELL IMPRV/MAINT	WATER WELL IMPRV/M CATTLEMENS BANK		PRINCIPAL	51,979.42	
			INTEREST	1,396.51	
			TOTAL:	53,375.93	
POLICE DEPARTMENT	FLEET MANAGEMENT	2020 MANGUM LLC		42.66	
				40.09	
				36.93	
				42.68	
				37.16	
				76.86	
				66.47	
				39.18	
				38.63	
				68.92	
				42.33	
				43.33	
				47.03	
				11.43	
				60.47	
				54.90	
				29.22	
				42.33	
				65.52	
				151.22	
				96.14	
			TOTAL:	1,133.50	
FIRE DEPARTMENT	FLEET MANAGEMENT	2020 MANGUM LLC		57.95	
		CENTERGAS		10.75	
				326.30	
				164.00	
			TOTAL:	559.00	
STREET DEPARTMENT	FLEET MANAGEMENT	C L BOYD COMPANY, INC		500.00	
		2020 MANGUM LLC		185.25	
				79.34	
				115.91	
				59.53	
				8.32	
				73.12	
				26.81	
				72.92	
				58.88	
				67.02	
				70.34	
				52.21	
				9.78	
				10.65	
				47.53	
				99.27	
			TOTAL:	1,536.88	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	Item 5.
PARKS DEPARTMENT	FLEET MANAGEMENT	2020 MANGUM LLC		42.36	
				65.18	
				137.38	
				48.27	
				80.48	
				101.09	
				36.98	
				137.71	
				107.12	
				48.43	
			TOTAL:	805.00	
CODE ENFORCEMENT	FLEET MANAGEMENT	2020 MANGUM LLC		69.97	
				74.01	
			TOTAL:	143.98	
ANIMAL CONTROL	FLEET MANAGEMENT	2020 MANGUM LLC		55.28	
				57.89	
			TOTAL:	113.17	
SHOP MAINTENANCE	FLEET MANAGEMENT	O'REILLY AUTOMOTIVE, INC.	STMT 5/28/23 CHRIS	69.65	
		WESTERN EQUIPMENT LLC	INV #3880066	52.60	
		2020 MANGUM LLC		106.01	
				114.59	
				55.68	
			TOTAL:	398.53	
ELECTRIC DEPARTMENT	FLEET MANAGEMENT	2020 MANGUM LLC		59.63	
				7.83	
				57.38	
				63.65	
				55.18	
				85.57	
			TOTAL:	329.24	
RECYCLING CENTER	FLEET MANAGEMENT	2020 MANGUM LLC		57.01	
				35.05	
			TOTAL:	92.06	
WASTEWATER	FLEET MANAGEMENT	2020 MANGUM LLC		88.83	
				60.57	
				77.49	
				17.29	
				103.99	
				77.10	
				61.42	
				94.64	
				64.64	
				77.80	
				67.58	
				84.73	
				83.07	
				72.88	
				78.14	
				94.65	
				25.56	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	Item 5.
				14.26	
				29.86	
				86.36	
			TOTAL:	1,360.86	
CITY SUPERINTENDENT	FLEET MANAGEMENT	2020 MANGUM LLC		66.38	
				52.81	
				72.66	
			TOTAL:	191.85	
AIRPORT OPERATIONS FUN	AIRPORT OPERATIONS	HARMON ELECTRIC ASSOC INC	INV #237500	56.25	
			INV #390907	168.34	
			INV #498300	97.83	
			TOTAL:	322.42	
POWER PLANT CAP IMPRV	POWER PLANT CAPITA O M P A		LOAN PYMT 5/1/23	365.75	
			LOAN PYMT 5/1/23	309.81	
			SALES23639	144.84	
			TOTAL:	820.40	
NON-DEPARTMENTAL	GEN GOV'T INT SERV	GREAT PLAINS BANK	FEDERAL WITHHOLDING	544.16	
			FEDERAL WITHHOLDING	548.76	
			FEDERAL WITHHOLDING	1,112.90	
			FICA TAXES	532.61	
			FICA TAXES	594.59	
			FICA TAXES	848.23	
			MEDICARE TAXES	124.56	
			MEDICARE TAXES	139.06	
			MEDICARE TAXES	198.40	
		OKLAHOMA TAX COMM - SIT	STATE INCOME TAX WITHHELD	273.00	
			STATE INCOME TAX WITHHELD	291.00	
			STATE INCOME TAX WITHHELD	475.00	
		AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY PRE TAX	14.16	
			AMERICAN FIDELITY PRE TAX	14.16	
		CONTINENTAL GENERAL INS CO	EMPLOYEE CONTRIBUTIONS	19.76	
			TOTAL:	5,730.35	
ADMINISTRATION	GEN GOV'T INT SERV	GREAT PLAINS BANK	FICA TAXES	240.57	
			FICA TAXES	302.55	
			FICA TAXES	401.96	
			MEDICARE TAXES	56.26	
			MEDICARE TAXES	70.76	
			MEDICARE TAXES	94.02	
		SUMMIT UTILITIES		522.75	
				66.79	
		TAYLOR & TAYLOR CONSTRUCTION	WELCOME CENTER	20,790.00	
		BUGMASTER INC	MONTHLY SPRAYING	37.00	
		CITY OF MANGUM CS BOX	PHOTOCOPY FEES	34.25	
		ADVANTAGE COMPUTER ENTERPRISES		137.50	
				137.50	
				137.50	
		OKLA MUNICIPAL LEAGUE	23-24 SERVICE FEES	1,807.31	
		STANDLEY SYSTEMS		695.92	
			TOTAL:	25,532.64	
INFORMATION TECHNOLOGY	GEN GOV'T INT SERV	RAYMOND HEISKELL		3,167.00	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	Item 5.
		UNITED STATES CELLULAR		131.51	
		STANDLEY SYSTEMS		1,186.65	
			TOTAL:	4,485.16	
SHOP MAINTENANCE	GEN GOV'T INT SERV GREAT PLAINS BANK		FICA TAXES	63.62	
			FICA TAXES	63.62	
			FICA TAXES	91.78	
			MEDICARE TAXES	14.88	
			MEDICARE TAXES	14.88	
			MEDICARE TAXES	21.47	
		BUGMASTER INC	MONTHLY SPRAY	37.00	
			MONTHLY SPRAY	37.00	
			TOTAL:	344.25	
CITY MANAGER	GEN GOV'T INT SERV GREAT PLAINS BANK		FICA TAXES	91.81	
			FICA TAXES	91.81	
			FICA TAXES	139.50	
			MEDICARE TAXES	21.47	
			MEDICARE TAXES	21.47	
			MEDICARE TAXES	32.63	
		NOBEL SYSTEMS INC	WIFI REPAIR	1,384.03	
		MANGUM STAR	LEGALS	694.54	
			TOTAL:	2,477.26	
CITY SUPERINTENDENT	GEN GOV'T INT SERV GREAT PLAINS BANK		FICA TAXES	136.61	
			FICA TAXES	136.61	
			FICA TAXES	214.99	
			MEDICARE TAXES	31.95	
			MEDICARE TAXES	31.95	
			MEDICARE TAXES	50.28	
		CITY OF MANGUM CS BOX	CDL	114.00	
		HELENA CHEMICAL CO	INV #12026561	200.00	
		O M P A	SALES23639	465.67	
			TOTAL:	1,382.06	
NON-DEPARTMENTAL	MUNICIPAL POOL FUN GREAT PLAINS BANK		FEDERAL WITHHOLDING	31.98	
			FEDERAL WITHHOLDING	142.62	
			FEDERAL WITHHOLDING	205.31	
			FICA TAXES	95.07	
			FICA TAXES	288.55	
			FICA TAXES	30.75	
			FICA TAXES	475.30	
			MEDICARE TAXES	22.25	
			MEDICARE TAXES	67.48	
			MEDICARE TAXES	7.19	
			MEDICARE TAXES	111.16	
		OKLAHOMA TAX COMM - SIT	STATE INCOME TAX WITHHELD	6.00	
			STATE INCOME TAX WITHHELD	45.00	
			STATE INCOME TAX WITHHELD	5.00	
			STATE INCOME TAX WITHHELD	87.00	
			TOTAL:	1,620.66	
MUNICIPAL POOL	MUNICIPAL POOL FUN GREAT PLAINS BANK		FICA TAXES	95.07	
			FICA TAXES	288.55	
			FICA TAXES	30.75	
			FICA TAXES	475.30	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
				Item 5.
			MEDICARE TAXES	22.28
			MEDICARE TAXES	67.48
			MEDICARE TAXES	7.19
			MEDICARE TAXES	111.16
		THE LOOP	052523	678.23
				406.28
				148.00
		CITY OF MANGUM CS BOX	POOL REGISTER	150.00
			CLEANING SUPPLIES	196.11
			TOTAL:	2,676.37
NON-DEPARTMENTAL	DISPATCH OPERATION GREAT PLAINS BANK		FEDERAL WITHHOLDING	113.06
			FEDERAL WITHHOLDING	144.82
			FEDERAL WITHHOLDING	247.87
			FICA TAXES	249.83
			FICA TAXES	275.56
			FICA TAXES	351.02
			MEDICARE TAXES	58.43
			MEDICARE TAXES	64.45
			MEDICARE TAXES	82.09
		OKLAHOMA TAX COMM - SIT	STATE INCOME TAX WITHHELD	68.00
			STATE INCOME TAX WITHHELD	88.00
			STATE INCOME TAX WITHHELD	141.00
		CITY OF MANGUM MISC	GYM MEMBERSHIP REIMBURSMEN	36.93
			GYM MEMBERSHIP REIMBURSMEN	36.93
			GYM MEMBERSHIP REIMBURSMEN	36.93
			TOTAL:	1,994.92
DISPATCH	DISPATCH OPERATION GREAT PLAINS BANK		FICA TAXES	249.83
			FICA TAXES	275.56
			FICA TAXES	351.02
			MEDICARE TAXES	58.43
			MEDICARE TAXES	64.45
			MEDICARE TAXES	82.09
			TOTAL:	1,081.38
ARPA GRANT	AMERICAN RESCUE PL CIRCLE S PAVING		ASPHALT	560.00
	KAY ELECTRIC		PUMP	3,979.00
			TOTAL:	4,539.00
NON-DEPARTMENTAL	POOLED CASH	CITY OF MANGUM PAYROLL ACCT	DIRECT DEPOSIT CK	41,053.36
			DIRECT DEPOSIT	45,801.29
				65,268.64
			TOTAL:	152,123.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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Item 5.

===== FUND TOTALS =====				
01	GENERAL FUND			35,182.62
02	MANGUM UTILITY AUTHORITY			188,765.80
08	WATER WELL IMPRV/MAINT			53,375.93
09	FLEET MANAGEMENT			6,664.07
24	AIRPORT OPERATIONS FUND			322.42
27	POWER PLANT CAPITAL IMPRV			820.40
39	GEN GOV'T INT SERVICES			39,951.72
40	MUNICIPAL POOL FUND			4,297.03
41	DISPATCH OPERATIONS FUND			3,076.30
42	AMERICAN RESCUE PLAN			4,539.00
99	POOLED CASH			152,123.29

	GRAND TOTAL:			489,118.58

TOTAL PAGES: 10

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

SELECTION CRITERIA

Item 5.

SELECTION OPTIONS

VENDOR SET: 99-CITY OF MANGUM
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 6/01/2023 THRU 6/30/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: Items over 1,500
SIGNATURE LINES: 5

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

JOINT RESOLUTION NO. 2023-26

A JOINT RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE CITY OF MANGUM AND THE BOARD OF TRUSTEES FOR THE MANGUM UTILITY AUTHORITY REMOVING AUTHORIZED SIGNATURES ON THE CITY AND MUA ACCOUNTS AND ADDING ADDITIONAL AUTHORIZED SIGNATURES ON THE CITY AND MUA ACCOUNTS

Be it Resolved, by the Board of Commissioners for the City of Mangum and The Board of Trustees for the Mangum Utility Authority:

§ 1. That the following authorized signers should be removed as authorized signers from the City and MUA Accounts:

Larry Miller

§ 2. That the following authorized signers should be added to City and MUA Accounts as Authorized signers:

Dixie Peterson

Mark Chapman

Passed and Approved by the Board of Commissioners for the City of Mangum, this 11th day of July 2023.

Jackie Menasco, Mayor

ATTEST:

City Clerk

Passed and Approved by the Board of Trustees for the Mangum Utility Authority, this 11th day of July, 2023.

Mary Jane Scott, chairperson

ATTEST:

Secretary

From: Clyde Morgan
Sent: Monday, June 5, 2023 11:29 AM
To: matthewh@mecokc.com; Bill Myers <BillM@mecokc.com>
Subject: FW: City of Mangum - Wetlands Delineation Report Proposal

Commerce response. I could help with the letter to Commerce. I did not know about the competitive procurement process – if there is another engineer firm that does this type of work?

The City of Mangum City Council meeting is tomorrow.

Thanks
 Clyde

From: Robin Slawson <Robin.Slawson@okcommerce.gov>
Sent: Monday, June 5, 2023 11:25 AM
To: Clyde Morgan <Clyde@swoda.org>; Christy Davis <Christy.Davis@okcommerce.gov>
Subject: RE: City of Mangum - Wetlands Delineation Report Proposal

Hi Clyde, A Request for Proposals should be performed by the city in an effort to obtain several quotes/bids for competitiveness. The city could submit a formal letter to Dept. of Commerce requesting additional funds and would need to go before the Review Committee, however, a competitive procurement process is required for submittal for committee review, and if considered for additional funds it would only be at 50/50 since this is REAP.

Let us know if you have additional questions.
 Thanks, Robin

From: Clyde Morgan <Clyde@swoda.org>
Sent: Monday, June 5, 2023 10:07 AM
To: Robin Slawson <Robin.Slawson@okcommerce.gov>; Christy Davis <Christy.Davis@okcommerce.gov>
Subject: [EXTERNAL] FW: City of Mangum - Wetlands Delineation Report Proposal

Hello,

Would Commerce have any extra funds to help us on this matter?

Thanks
 Clyde

From: Matthew Hawkins <matthewh@mecokc.com>
Sent: Monday, June 5, 2023 9:58 AM
To: Clyde Morgan <Clyde@swoda.org>
Cc: Bill Myers <BillM@mecokc.com>
Subject: FW: City of Mangum - Wetlands Delineation Report Proposal

Good morning Clyde,

We reached out to SWCA Environmental Consultants regarding the wetlands delineation for the City of Mangum, as requested by the USACE. Attached is the proposal they prepared for a wetlands delineation report. The estimated cost is \$8,570. From the proposal, they plan to have the field survey completed within 2 weeks of executing the proposal and the report finished within one month.

I will give you a call to discuss.

Respectfully,

Matthew Hawkins, P.E.

<image001.png>

13911 Quail Pointe Drive
Oklahoma City, Oklahoma 73134
405-755-5325
405-755-5373 fax
matthewh@mecokc.com

"Committed to enhancing life quality in your community"

From: Derek Richard <derek.richard@swca.com>
Sent: Friday, June 2, 2023 1:01 PM
To: Matthew Hawkins <matthewh@mecokc.com>
Cc: Bill Myers <BillM@mecokc.com>; Jon Alexander <JonA@mecokc.com>
Subject: RE: City of Mangum - Wetlands Delineation Report Proposal

Good Afternoon Matthew,

Our proposal for this project is attached. Please let me know if you have any questions.

Thanks and have a great weekend,

Derek Richard
Principal Project Manager

SWCA Environmental Consultants
Oklahoma City, OK
C 405.535.0826
derek.richard@swca.com

<image002.png>

The contents of this email and any associated emails, information, and attachments are CONFIDENTIAL. Use or disclosure without sender's authorization is prohibited. If you are not an authorized recipient, please notify the sender and then immediately delete the email and any attachments.

From: Matthew Hawkins <matthewh@mecokc.com>
Sent: Friday, May 26, 2023 2:28 PM
To: Derek Richard <derek.richard@swca.com>
Cc: Bill Myers <BillM@mecokc.com>; Jon Alexander <JonA@mecokc.com>
Subject: City of Mangum - Wetlands Delineation Report Proposal

Good afternoon Derek,

Per our phone conversation the other day, attached are the documents related to the wetlands delineation report for the City of Mangum. From the USACE letter, it sounds like some sort of site survey may be required. Could you please take a look at these documents and put together a cost proposal for us to present to the city for what you think is required?

We appreciate your time.

Sincerely,

Matthew Hawkins, P.E.
Myers Engineering, Consulting Engineers, Inc.

Clyde Morgan

From: Clyde Morgan
Sent: Monday, June 5, 2023 2:34 PM
To: Bill Myers
Subject: Re: City of Mangum - Wetlands Delineation Report Proposal

I will see him tomorrow and ask him.

Get [Outlook for iOS](#)

From: Bill Myers <BillM@mecokc.com>
Sent: Monday, June 5, 2023 1:49:28 PM
To: Clyde Morgan <Clyde@swoda.org>
Subject: Re: City of Mangum - Wetlands Delineation Report Proposal

I'm thinking maybe we should ask the City to think about paying for the services out of pocket. The RFQ process seems quite arduous for a small item.

Could they do an amendment to Myers contract and cover it under the grants?

Best regards,

William T. Myers, P.E., M.ASCE

Myers Engineering, Consulting Engineers, Inc.
13911 Quail Pointe Drive
Oklahoma City, Oklahoma 73134

405-755-5325
405-834-3532 cell
billm@mecokc.com

On Jun 5, 2023, at 12:18 PM, Clyde Morgan <Clyde@swoda.org> wrote:

Hello,

Can we share this information with the City Manager?

Clyde



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, TULSA DISTRICT
2488 EAST 81ST STREET
TULSA, OKLAHOMA 74137-4290

Item 13.

May 4, 2023

Regulatory Office

Mr. Clyde Morgan
South Western Oklahoma Development Authority
PO Box 569
Burns Flat, OK 73624

Dear Mr. Morgan:

Please reference your correspondence, dated April 18, 2023, regarding the City of Mangum's proposed Wastewater System Improvement Project, including the installation of 2,200 linear feet of high-density polyethylene pipe near the Salt Fork of the Red River. The proposed project is located at latitude 34.847255, longitude -99.500237, Greer County, Oklahoma.

If the proposed work would include any discharge of dredged and/or fill material in aquatic resources (e.g. below the ordinary high water mark of the Salt Fork of the Red River or in adjacent wetlands) for the pipeline installation (e.g. backfill) or for work associated with the outfall structure, please resubmit that portion of your project, with a delineation of wetlands and other waters, so that we may determine the appropriate permitting action under Section 404 of the Clean Water Act. The enclosed map depicts the potential presence of wetlands within the project area based on photo-interpretation of aerial imagery; however, the requested delineation report should utilize diagnostic field indicators of hydrophytic vegetation, hydric soils and hydrology in accordance with the 1987 USACE Wetland Delineation Manual and subsequent regional supplements.

Thank you for the opportunity to comment on the subject project at this pre-application stage of project development. In regard to project design, please fully consider and implement all appropriate and practicable opportunities for avoidance and minimization of impacts to aquatic resources.

Your project has been assigned Identification Number SWT-2023-00233. Please refer to this number during future correspondence. If further assistance is required, please contact Mr. David Carraway via email, at david.w.carraway@usace.army.mil or, via phone, at (918) 669-7618.

Sincerely,

Ed Parisotto

For Andrew R. Commer
Chief, Regulatory Office

Enclosure

June 1, 2023

To the City Council and Management
City of Mangum, Oklahoma
201 N Oklahoma Ave
Mangum, OK 73554

We are pleased to confirm our understanding of the services we are to provide City of Mangum, Oklahoma for the year ending June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of City of Mangum, Oklahoma as of and for the year ending June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Mangum, Oklahoma's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Mangum, Oklahoma's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Net Pension Liability Schedules
- 3) Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies City of Mangum, Oklahoma's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in a report combined with our auditor's report on the financial statements:

- 1) Combining Schedules

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of City of Mangum, Oklahoma and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk of material misstatement as part of our audit planning:

- Management override of controls

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error

or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Mangum, Oklahoma's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to City of Mangum, Oklahoma however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Jana A Walker, CPA, PLLC, and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Oklahoma State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Jana A Walker, CPA, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma State Auditor. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Jana A Walker, CPA, PLLC is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately August 15, 2023.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed \$15,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

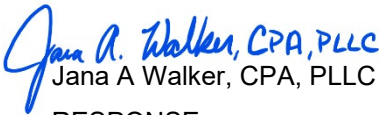
Reporting

We will issue a written report upon completion of our audit of City of Mangum, Oklahoma's financial statements. Our report will be addressed to the City Counsel and Management of City of Mangum, Oklahoma. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Mangum, Oklahoma is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to The City of Mangum, Oklahoma and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,


Jana A Walker, CPA, PLLC

RESPONSE:

This letter correctly sets forth the understanding of City of Mangum, Oklahoma.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____