



# Special Mangum Utility Authority Meeting

February 05, 2024 at 5:00 PM, or immediately following City Commission  
City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

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*The Trustees of the Mangum Utility Authority will meet in special session on February 5<sup>th</sup>, 2024, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.*

### CALL TO ORDER

Chairman Menasco called meeting to order at 8:54pm

### ROLL CALL AND DECLARATION OF QUORUM

#### PRESENT

Trustee Michelle Huckabay  
Trustee Judith McCaslin  
Chairman Jackie Menasco  
Trustee Dixie Peterson  
Trustee Mark Chapman

Also Present:  
Interim City Manager  
City Attorney

### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve January 2nd, 2024 meeting minutes as presented.
2. Approve January 19th, 2024 Special Meeting Minutes as presented.
3. Approve December 2023 financials for all funds.
4. Approve January 2024 claims.
5. Approve February estimated payroll.

Motion to approve Consent Agenda made by Trustee Peterson, Seconded by Trustee Chapman.  
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

## **FURTHER DISCUSSION**

None.

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## **ORDINANCES & RESOLUTIONS**

6. Discussion and possible action to approve Joint Resolution 2024-0102-01 allowing Interim City Manager and/or Interim City Clerk to make changes to CD accounts as it pertains to City Policy such as renew, close, and open as they reach maturity.

Motion made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

## **OTHER ITEMS**

7. Discussion and possible action to approve invoice #223009-3 in the amount of \$5,277.59 for Sanitary Sewer Main and Wastewater Treatment, Plant Upgrade with Myers Engineering.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

8. Discussion and possible action to purchase a 2019 John Deere 310SL Loader Backhoe in the amount of \$55,000.00 for Streets Department to be paid out of the ARPA fund. (*Streets Dept. Supervisor*)

City Manager wants to make a correction on this request because item reads the City is requesting to spend ARPA fund and realized this is already a budgeted item for the purchase of two different pieces of equipment.

Motion to purchase as budgeted made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

9. Discussion and possible action to surplus vehicles, equipment and other items that has accumulated over time ranging no less than \$1.00 and no more than \$5000.00. Funds received from the surplus items will be put in the proper departments budget the items came from.

Motion to declare these items surplus and authorize City Manager to bid, auction or determine how she deems it feasible made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,

Trustee Chapman

**EXECUTIVE SESSION**

- 10. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically to discuss details regarding the Interim City Manager, In accordance with 25 O.S. 307(B)(1).

**OPEN SESSION**

- 11. Discussion and possible action in regard to executive session, if needed.

Motion to amend Interim City Manager's contract made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

**EXECUTIVE SESSION**

- 12. Discussion and possible action to enter into executive session to discuss the employment, hiring, appoint, promotion, demotion, discipling or resignation of any individual salaried public officer or employee. Specifically to discuss details regarding the City Attorney In accordance with 25 O.S. 307(B)(1).

**OPEN SESSION**

- 13. Discussion and possible action in regard to executive session, if needed.

No Action

**STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

**ADJOURN**

*Motion to Adjourn*

Motion to adjourn made by Trustee Peterson, Seconded by Trustee McCaslin.

Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

9:04pm

*Jackie Menasco*  
Jackie Menasco, Mayor



*Alicia Kendall*  
Alicia Kendall, Interim City Clerk