



Minutes

Mangum City Hospital Authority Session

February 25, 2025 at 5:30 PM

City Administration Building at 130 N Oklahoma Ave.

The Trustees of the Mangum City Hospital Authority will meet in regular session on February, 25th 2025 at 5:30PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Vanzant called the meeting to order at 05:00 pm.

ROLL CALL AND DECLARATION OF A QUORUM

PRESENT

Trustee Cheryl Lively
Trustee Michelle Ford
Trustee Carson Vanzant
Trustee Lisa Hopper
Trustee Ronnie Webb

ALSO PRESENT

~~City Manager Erma Mora~~
City Attorney Cory Kendall
City Clerk Steve Kyle

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

Motion to approve consent agenda items as presented.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

1. Approve January 28, 2025, regular meeting minutes as present
2. Approve January 2025 Medical Staff Minutes
3. Approve January 2025 Quality Report
4. Approve January 2025 Clinic Report
5. Approve January 2025 CCO Report

7. Approve the following forms, policies, appointments, and procedures previously approved, on 02/13/2025 Quality Committee and on 02/20/2025 Medical Staff.

Discussion and Possible Action to Approve the Policy and Procedure: FMWC-001 Consent for Wound Debridement Procedure.

Discussion and Possible Action to Approve the Policy and Procedure: WCS-001 Wound Assessments by Admission Nurse and Wound Care Team.

Discussion and Possible Action to Approve the Policy and Procedure: WCS-002 Wound Prevention.

Discussion related to HIM Delinquencies-none to report.

FURTHER DISCUSSION

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

Financial Report given by Adrian Brownen.
January 2025 Financial Statement Overview

- Statistics
 - o The average daily census (ADC) for January 2025 was 11.45 up 2 days from December 2024.
 - o Year-To-Date Acute payer mix was approximately 84% MCR/MCR Managed Care combined.
 - o Year-To-Date Swing Bed payer mix was 93% MCR & 7% MCR Managed Care.
- Balance Sheet Highlights
 - o The cash balance as of January 2025 was 521,000.
 - o Days cash on hand, inclusive of reserves, was 10.8 days due to cash receipts.
 - o Cash receipts were a little over \$1.11M an increase of 216,000 from last month and a decrease of 150,00 from last year's monthly average.
- Income Statement Highlights
 - o Net patient revenue for January 2025 was \$1.40M, which is approximately an increase of 216,00 from last month and a decrease of 150,00 from last year's monthly average.
 - o Operating expenses, exclusive of interest & depreciation, were \$1.4M for January 2025.
 - o 340B revenue was \$24K in January 2025.
- Clinic (RHC) Income Statement Highlights - actual & projected (includes swing bed rounding):

- o Current month average visits per day = 8.4
- o Projected operating revenues (YTD) = \$32K
- o Projected operating expenses (YTD) = \$81K
- o Projected operating loss (YTD) = -(\$49K)

8. Financial Report for January 2025

OTHER ITEMS

9. **Discussion and Possible Action to Approve** PYA, PC-Engagement Letter for FY 2024 Medicare Cost Report Services

Martinez explained that they need the approval letter for them to start on their cost reports for 2024. He says this can be terminated at any time.

Motion made by Trustee Vanzant, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

10. **Discussion and Possible Action to Approve** the CNA renewal policy for Directors and Officers and Employment Practices liability insurance policy coverage.

Martinez stated this is the only company we can go with due to financials.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

11. **Discussion and Possible Action to Approve** the Clean Uniform Company agreement, to provide linen services to the hospital, clinics, dietary, and ancillary service areas.

Martinez stated the prior 3yr non-renewable linen agreement with Vestus/Airmark is ending. A visit by Vestus/Airmark brought up concerns sparking desire to go with another company. We are currently paying Vestus/Airmark 2,800 to 3,400 p/wk. The new company Clean Linen, a division of Unifirst, provided an offer of 1,000 p/wk.

Webb brought up discrepancy in cost. Martinez acknowledged this stating that Vestus/Airmark, trying to continue business, offered 2,892 p/wk down from 3,400. Martinez continued that the agreement could be cancelled at any time. Webb continued stating this difference was still concerning. Martinez agreed. Webb inquired if any other Cohesive managed facilities have switched. Martinez stated 1 is currently switching with the remainder to switch as contracts come up. Webb inquired if Clean Linen was associated with Cohesive. Martinez stated no. Martinez added this would be a 3yr agreement with no price increase and termination at any time.

Ford inquired as to plan if contract did not work out would they go back to Vestus/Airmark. Martinez answered no stating the current infection control nurse would not want to go back to Airmark.

Motion to approve

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

- 12. Discussion and Possible Action to Approve** the termination of the Vestis/Aramark linen agreement.

Ford asked if the agreement with Clean Linen did not work out, would we go back to Airmark. Martinez indicated we would not. He continued that the Infection Control nurse would not approve to going back to Airmark. It was discussed that cost and concerns indicated the termination of Vestis/Airmak should be terminated.

Motion was approved.

Motion made by Trustee Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

- 13. Discussion and Possible Action to Approve** the Heartland Pathology Contract Renewal to provide anatomic pathology services and medical directorship for Mangum Regional Medical Center

Martinez stated the monthly charge of 1,050 has not changed in 3 years and is renewed annually.

Motion was approved.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

- 14. Discussion and Possible Action to Approve** the ContractSafe Renewal invoice to hold all MRMC's contracts in one secure online location.

Martinez stated the contracts were secure in a cloud location and everyone in the Cohesive corporate network could access them. The cost is 8,300 with cost savings of \$1,833 per facility.

Webb inquired as to a difference with other programs such as One Note or One Drive. Martinez stated he did not know the difference and someone else would need to answer that. Martinez stated he had delt with Contract Safe and another policy manager and these were about the same.

Motion was approved

Motion made by Trustee Webb, Seconded by Trustee Ford.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

- 15. Discussion and Possible Action to Approve** the TigerConnect-Order form for HIPAA compliant messaging communication services.

Martinez indicated this was for secure communication between all 5 facilities. The cost is 11.45 p/user p/mo. with 73 users. Secure messaging is required and used multiple times a day. Cohesive covered the first year. Lisa Hopper followed Martinez's statement that this was shared with all other facilities. Martinez stated this is not shared it is per user.

After the motion and 2nd, Lively requested as to its usage in a clinical way. Martinez provided an example of a patient starts to deteriorate, the ER or off-site provider could be messaged with patient information and condition securely. It is also utilized for new orders, patient status changes, and any additional communications. This information is archived and retrievable.

Vanzant inquired about the agreement indicating the 2nd year was to be 10.00 p/user. Martinez stated this was prior under Cohesive and Cohesive would have needed to lock in at that time. This agreement is 11.42 with MRMC facility. In the future, the price will be locked in. Vanzant asked if this was needed in the day-to-day operations. Martinez stated yes.

The motion was approved.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

16. Discussion and Possible Action to Approve the vehicle lease agreement between Cohesive Mediryde, LLC and MRMC to provide a van to be used in the Strong Mind program for patient transport.

Martinez stated that ODOT has still not received the funds from the federal government to release us to purchase the van through the grant that was applied for and received. Since they want to get the Strong Minds program up and running, they have Mediryde vans that could be leased at 350 p/mo with the facility providing insurance. Martinez indicated this was not a bad price. He did not know when the state/federal funds would be available.

Hall inquired if a provider was available. Martinez said yes.

Vanzant noted this was a one-year lease. Martinez stated it could be terminated with a 30-day notice.

Webb requested confirmation that Mediryde was a Cohesive company. Martinez stated yes.

Lively asked what the plan was when this grant (State/Federal) falls in. Martinez stated he did not know. He went on to say that they would continue to lease the van. They did not want to continue the lease and as planned; they wanted to get the big van. This van or a lease would also offset the high cost of transporting other patients by ambulance or ambulance to other facilities.

Vanzant requested the Attorney provide legal opinion on item 2 in contract. Attorney stated this was a 1-year term with auto-renew for 1 year with a 30-day termination clause. Vanzant asked if the attorney was ok with a termination clause. The attorney indicated he was ok with the 30-day termination clause.

Lively inquired as to the use and maintenance with MRMC required to maintain/fix the van in the event of something like the transmission going out as risky for a vehicle we don't

own. Webb noted the vehicle has 120,000 miles which Martinez agreed. Hopper asked if this was a gas engine which Martinez stated yes. Webb inquired as to the age which Martinez answered it was a 2019.

Lively stated this seemed similar to a previous situation from Carnegie where the vehicle was never used. Martinez confirmed the vehicle was leased or rented and never used.

Vanzant went on with the concern of a major item going out, could the lease be terminated? Martinez stated he could ask Cohesive about the various concerns, and this could be brought back next month.

Vanzant asked if the motion was approved, how long before the program could begin. Martinez stated it could be in as little as week. Vanzant then asked financially what would Strong Minds contribute. Dennis replied stated the financial impact would be seen in November 2025 and real time from this forward. Dennis indicated that he could run the numbers and get back with the projected income. Martinez reiterated that the van would be used for the Strong Mind program as well as for patient transport.

Webb repeated his concerns of lease plus repairs. Vanzant added concerns.

Vanzant made a motion to approve with conditions. Webb stated he would 2nd with caveat that this be placed on agenda next month with additional information. Attorney stated the motion could be approved by a contract with amendments. The attorney noted the distinction between normal wear and tear vs negligence.

The discission was made to table the item.

No Action.

17. Discussion and Possible Action to Approve the appointment Meghan Smith RN of the Infection Preventionist at Mangum Regional Medical Center for 2025

Martinez stated this is a yearly appointment. Meghan Smith was in the position for all of 2024.

Item approved.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

18. Discussion and Possible Action to Approve the HIPAA Security Officer Desirae Galmor at Mangum Regional Medical Center for 2025.

Martinez stated this is a yearly appointment.

Motion to approve.

Motion made by Trustee Lively, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

- 19. Discussion and Possible Action to Approve** the Compliance Officer Denise Jackson at Mangum Regional Medical Center for 2025

Motion to approve

Motion made by Trustee Hopper, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

- 20. Discussion and Possible Action to Approve** the HIPAA Privacy Officer Jennifer Dreyer at Mangum Regional Medical Center for 2025.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Vanzant, Trustee Hopper, Trustee Webb

- 21. Discussion and follow up** regarding the helipad at the MRMC campus

Martinez discussed the current options for building a helipad at the MRMC campus. All board members and attorney presented concerns over the cost and location of this project. It was determined that due to the high cost, lack of an ideal location, logistics of project and suitability of current landing zone in the parking lot, the project needed further investigation and options. Martinez concurred and will follow up with additional information.

No action.

- 22. Discussion and follow up** regarding the MRMC RHC.

Martinez discussed the options for MRMC RHC of moving the clinic, keeping the current location and closing the clinic regarding the current financial concerns. Martinez stated the daily census is up from 6.73 December 2024 to 8.41. All board members and the attorney brought up and discussed concerns including cost of relocation, sustaining current losses, cost of relocation, financial impact to the hospital, continuity of care as well as community acceptance and involvement.

All board members and the attorney raised concerns. These with additional options for maintaining the viability of MRMC RHC were discussed. Trustee Vanzant asked if the continuation of the clinic was causing irreparable harm to the hospital. Via phone Dennis of Cohesive stated he did not think the continuation of the clinic was causing irreparable harm to the hospital. Dennis continued that most RHC run at a loss; however, the referrals, community service as well as many additional things benefit the hospital.

No action

EXECUTIVE SESSION

23. **Discussion and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):**

- Credentialing

- o Brittany Nelms, APRN-CNP -Allied Health Professional- Courtesy Privileges

- o Michelle Sturdivant, APRN-CNP- Temporary Privileges

Motion made to enter executive session.

Motion made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

Entered into executive session at 06:37pm.

***Chairman Vanzant had to leave meeting at 06:35pm.**

Trustee Lively declared out of executive session at 06:41pm.

OPEN SESSION

24. Discussion and possible action in regard to the executive session

Motion to approve credentials for Brittany Nelms and Michelle Surdivant.

Motion made by Trustee Webb, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, Hospital CEO, City Attorney, or Hospital staff.

None.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

None.

ADJOURN

Motion to Adjourn

Motion to adjourn at 06:40pm.

Motion made by Trustee Webb, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

Duly filed and posted at **4:00 p.m. on the 21st day of February 2025** by the Secretary of the Mangum City Hospital Authority.

ADJOURN

Motion to Adjourn

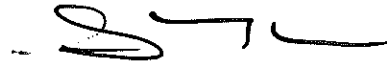
Motion to adjourn at 06:40pm.

Motion made by Trustee Webb, Seconded by Trustee Lively.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb



Carson Vanzant, Chairman



Steve Kyle, City Clerk

