



Special City Commission Meeting

December 05, 2024 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

Record of Minutes

The Commission of the City of Mangum will meet in special session on December 5, 2024, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.

ORDER OF BUSINESS

CALL TO ORDER

Commissioner Peterson called the meeting to order at 6:00pm.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Michelle Huckabay
Commissioner Judith McCaslin
Commissioner Dixie Peterson

ABSENT

Commissioner Mark Chapman
Mayor Jackie Menasco

ALSO PRESENT

City Manager Erma Mora
Attorney Corry Kendall

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve November 5, 2024 meeting minutes as presented.
2. Approve October 2024 financials for all funds.
3. Approve November 2024 claims.
4. Approve December 2024 estimated payroll.

Motion to approve the consent agenda.

Motion made by Commissioner Huckabay, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

REPORTS

5. Financial Report for October by the City Manager.

October financial report presented by City Manager Mora.

Sales Tax \$51,789, .5% up from last month.

Use Tax \$9,942, down 8% from last month.

Alcohol Tax \$9,213, up 27% from last month.

Franchise Tax about the same as last month.

Other Revenue is lower than last month.

Fines \$770, up 73% from last month.

Water Revenue \$65,287, down 14% from last month.

Electric \$238,897, down from last month.

Wind Power \$40,315, down from last month.

Recycle Revenue down from last month.

Recycle Fees about the same.

Overall Revenue in General Fund \$215,600.

Expenditures \$126,414.

MUA Revenue \$427,519.

Expenses \$398,592.

Cash on hand \$787,000, outstanding checks \$72,000.

6. Police Report for October by the Chief of Police.

October police report presented by Chief Taylor.

17 incident reports: burglary, driving under the influence, embezzlement, larceny, non-traffic related offenses, trespassing, vandalism, some warrants served.

3 arrests, charges filed on 4 individuals, 2 collisions, 1 hit and run.

430 calls for service: 8 911 transfers, accident with unknown injury, 2 business alarms, 1 residential alarm, 3 BOLOs, 10 disturbances, 2 domestic disputes, 7 EMS related calls, 2 extra patrols, 1 fight with no weapons, 6 fire related calls, 21 follow-ups, 159 calls for information, 2 intoxicated people, 1 intruder, 1 larceny, 1 missing person, 1 noise disturbance, 2 reckless drivers, 16 request to speak to an officer, 1 stolen property, 7 suspicious people, 8 suspicious motor vehicles, 1 threat of bodily harm.

7. Fire Report for November by the Acting Fire Chief.

November fire report presented by Acting Fire Chief Christian.

22 total runs: 5 gas leaks, 2 water leaks, 1 car fire, 2 helicopters, 4 motor vehicle accidents, 4 lift assists, 2 alarms, helped with 1 debris on the roadway, 1 structure fire.

8. Code Enforcement Report for November by the Code Enforcement Officer.

Animal and code enforcement report presented by CEO Youngblood.

ACO received 12 calls, 1 after hours and issued 1 citation.

CEO issued 1 warning, 3 notice of nuisance, 2 notice of dilapidation, declared 5 properties for abatement, cleaned and mowed 2 properties, issues 5 permits, multiple complaints taken, started demo on 1 property.

Now watching 24 properties. Youngblood and Kyle went to code enforcement training and are now both certified.

ORDINANCES & RESOLUTIONS

9. Discussion and possible action to approve Resolution No. 2024-1205-01 stating that the remainder of any ARPA funds be used for the City and the MUA's salary expenses to be encumbered by December 31st, 2024 and spent by December 31st, 2026.

Michael Ryburn from SWODA came to discuss the ARPA information. These funds are required to be obligated in a public meeting prior to December 31, 2024. He explained the salary expenses would be acceptable for the funds but would caution against using for pension payments. The act states it cannot be used for legal judgement fees, debt payments or retirement contributions. A purchase order will work for the salary options and then it will have to be spent by December 31, 2026. He also confirmed that the rolloff truck is an acceptable expense and then the remainder could be obligated to salary expenses.

Motion to approve the remainder of the ARPA funds to be used for the purchase of a rolloff truck and any remainder to be used for payroll and payroll expenses.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

10. Discussion and possible action to approve Resolution 2024-1205-02 calling for the Greer County Election Board to hold the election for the City of Mangum on April 1, 2025 and all candidates may file from 8am on February 3, 2025 until 5:00 pm on February 5, 2025.

Mora explained this resolution was request by the County in order for them to hold the upcoming election and they need the resolution this month.

Motion to approve Resolution 2024-1205-02 calling for the Greer County election board to hold the election for the City of Mangum on April 1st.

Motion made by Commissioner Huckabay, Seconded by Commissioner Peterson.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

OTHER ITEMS

11. Discussion and possible action to approve the Mangum Fire Department to apply for a grant with the Oklahoma Dept of Agriculture, Food, and Forestry in the amount of \$5000.00. (*Chris Christian*)

Christian explained this is worded incorrectly on the agenda, it should be more than \$5,000. The state gave the Oklahoma Forestry Department around \$62.5 million dollars to give out to different fire departments throughout the state. This grant will be open until the money is gone. This grant will not cost the fire department any money out of pocket. He explained they would like to request \$300,000 that would be needed to replace the old fire engine that they use for structure fires. If they bought one brand new it would cost over \$600,000 and there would be a 20 to 24 month waiting period on delivery. Their request would be for a used fire engine that will last them around 25 years. Kendall explained that due to the agenda stating the amount of \$5,000 this should be put back on the agenda in January.

No action taken.

12. Discussion and possible action to correct the City's December Holiday Schedule that was approved in December 2023.

Mora explained that last year there were 2 calendars that were created and the wrong one was approved at last year's meeting and we need to correct this so that it is the same as the County. City Hall will be closed Wednesday, Thursday and Friday.

Motion take action on the City's December holiday schedule adjustment.

Motion made by Commissioner Huckabay, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

13. Discussion and possible action to open bids for the purchase of a roll-off truck with the city's payroll salary expenses or the city's ARPA fund balance.

Kyle stated he has passed out a list of quotes that includes a total of 5 different trucks. The lowest bid is from Tampa, Florida for a Freightliner \$228,950.00. He is requesting permission to lock down a bid. He states that if he goes to get the vehicle it will save around \$4,000.

Motion to approve the City of Mangum to purchase the rolloff truck.

Motion made by Commissioner Huckabay, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

14. Discussion and possible action to approve the Mangum Police Department to apply for a grant with AEDGrant in the amount of \$1,300.00. (*Lance Taylor*)

Taylor explained that the police department can usually beat EMS to a call and if someone is having a heart attack and they have AEDs then the police may be able to save someone's life. The grant does not say how many they can and can't ask for so he plans to ask for 4, one for each vehicle. Peterson asked if there is any training needed if they do get these. Taylor explained there will be minimal training but it also comes with step by step instructions inside.

Motion to approve the police department to apply for the AED Grant in the amount of \$1,300.

Motion made by Commissioner Huckabay, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

15. Discussion and possible action to approve the Mangum Police Department to apply for a 2025 Safe Oklahoma Grant with The Office of Attorney General in the amount of \$22,363.20. (*Joshua Olson*)

Olson explained the OAG has a program available where they apply to get new body cameras. This would replace all the ones they currently have. Taylor showed the board the current cameras and how the batteries are expanding and the cameras are falling apart. They are applying for the Axon body cameras and will come with a 5 year setup which will include an option to replace for new ones at no extra cost. The grant is approved to cover all 5 years. After the 5 years there will be a maintenance carry-on fee but they may be able to go through another grant at that point. The amount would be \$22,363.20 for the body cameras and that amount will come from OAG and they cover 100%, there is nothing out of pocket. Nothing would be spend until the first of the new year and everything has been set up with Axon for this. The cameras should be here by February. The cameras will connect to wi-fi when they walk in the building and automatically upload to the server. The camera footage can be accessed via cell phone on location if needed. There is GPS in the cameras and an emergency button that can be pushed for backup. If an officer goes down it will automatically send the GPS location.

Motion to approve the police department to apply for the 2025 Safe Oklahoma Grant.

Motion made by Commissioner Huckabay, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Olson stated that next month he is putting together some numbers for some training equipment. He states he is a CLEET certified instructor and he is wanting to teach the men some self defense tactics and fighting. He would like to look at getting some mats to use for training so that no one gets hurt. He also thinks he may be able to get a fairly inexpensive dummy to do additional training.

Taylor explained that over the last two weeks they have had five sexual assault crimes with children. In an effort to improve their ability to do the investigations they have reached out to OSBI and want to be partners in the Internet Crimes Against Children. This would allow them to actually start the investigations here and not have to wait on OSBI. The first computer will have to be purchased by the department but then OSBI will reimburse them completely. OSBI will give the department the training that is required and there will be 2 days of training in Lawton that will be next month.

Mora explained that she will be reviewing if we should get a deputy court clerk or a third-party payroll and she will have that on the agenda next month. She also stated that she does not want to see the Fire Department lose out on their grant so we will set up a special meeting to review that. Peterson recommended that since we have to have an agenda for the holiday meeting that we add this on at the same time. This will be on the 20th.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)


ADJOURN

Motion to Adjourn

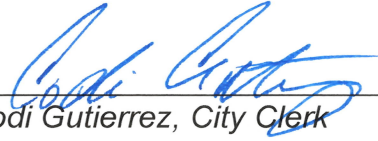
Motion made by Commissioner Huckabay, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Huckabay, Commissioner McCaslin, Commissioner Peterson

Meeting adjourned at 6:32pm.



Jackie Menasco, Mayor



Codi Gutierrez, City Clerk

