



Mangum Utility Authority Meeting

**April 02, 2024 at 6:00 PM, or immediately following City Commission
City Administration Building at 130 N Oklahoma Ave.**

Record of Minutes

The Trustees of the Mangum Utility Authority will meet in regular session on April 2, 2024 immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.

CALL TO ORDER

Chairman Menasco called meeting to order at 6:47pm

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Chairman Jackie Menasco
Trustee Michelle Huckabay
Trustee Judith McCaslin
Trustee Dixie Peterson
Trustee Mark Chapman

ALSO PRESENT:

Interim City Manager Erma Mora
City Attorney Corry Kendall

CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

1. Approve March 5th, 2024 Regular meeting minutes as presented.
2. Approve February 2024 financials for all funds.
3. Approve March 2024 claims.
4. Approve April 2024 estimated payroll.

Motion to approve Consent Agenda made by Trustee Peterson, Seconded by Trustee McCaslin.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

FURTHER DISCUSSION

Consideration of any items removed from the consent agenda.

None.

REMARKS

Remarks or inquiries by the audience not pertaining to any item on the agenda.

None.

ORDINANCES & RESOLUTIONS

- 5. Discussion and possible action to approve Joint Resolution No. 2024-0305-02 authorizing the City Manager to transfer any appropriate funds due to entry errors, correcting budget line items throughout FY 2023-2024 from one department to another amending budget and authorizing City Manager to make further corrections under \$1,000 if needed. (Erma Mora-Interim City Manager)

Motion to approve Joint Resolution No. 2024-0305-02 made by Trustee Peterson,
Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

- 6. Discussion and possible action to approve Joint Resolution No. 2024-0402-02 amending the budget transferring Electric Department- Capital Outlay Fund into Electric Department-Materials & Supplies in the amount of \$15,000.

Motion to approve Joint Resolution No. 2024-0402-02 made by Trustee Peterson,
Seconded by Trustee Chapman.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

OTHER ITEMS

- 7. Discussion and possible action to approve invoice #223009-5 in the amount of \$4,068.25 for Sanitary Sewer Main and Wastewater Treatment, Plant Upgrade with Myers Engineering

Motion to approve Invoice #223009-5 made by Trustee Peterson, Seconded by Trustee Huckabay.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

- 8. Discussion and possible action to approve SWODA invoice #4181 in the amount of \$1,980.00 for Environmental Review and Release of Funds for CDBG Wastewater Lagoon Improvement Project.

Motion to approve SWODA invoice #4181 made by Trustee Peterson, Seconded by Trustee Huckabay.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson,
Trustee Chapman

STAFF AND BOARD REMARKS

Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees

Interim City Manager stated she will be in touch soon to schedule a special meeting in regards to SWODA and reconciling our ARPA funds.

NEW BUSINESS

Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)

Interim City Manager spoke regarding the tree taped off in the front of our office building. The concrete is unlevel and has become a tripping hazard. Steve in our streets department is requesting additional funds to correct this however the concrete company requires a minimum load so requests two other sites need concrete attention and believes he can have it all done at the same time. Materials for all three locations total approximately \$2,903.75. I am requesting for no more than \$3,000.00 be approved through ARPA funds to complete these three projects at the request of our Streets Department.

Motion to approve made by Trustee Peterson, Seconded by Trustee McCaslin.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

ADJOURN

Motion to Adjourn

Motion to adjourn made by Trustee Peterson, Seconded by Trustee McCaslin.
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

6:52pm



Jackie Menasco, Mayor



Ally Kendall, Interim City Clerk

