



## Minutes

### Mangum City Hospital Authority

April 23, 2024 at 5:00 PM

City Administration Building at 130 N Oklahoma Ave.

*The Trustees of the Mangum City Hospital Authority will meet in regular session on April 23, 2024 at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

#### CALL TO ORDER

Chairman Vanzant called this meeting to order at 5:02pm

#### ROLL CALL AND DECLARATION OF A QUORUM

##### PRESENT

Trustee Cheryl Lively  
Trustee Michelle Ford  
Trustee Carson Vanzant  
Trustee Lisa Hopper  
Trustee Ronnie Webb

Also Present:

City Attorney Corry Kendall

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve March 26, 2024 Regular Meeting Minutes as present.
2. Approve March 2024 Quality Meeting Minutes as presented.
3. Approve March 2024 Medical Staff Meeting Minutes as presented.
4. Approve March 2024 Clinic Report.
5. Approve March 2024 CCO Report.
6. Approve March 2024 CEO Report.
7. Approve the following forms, policies, appointments, and procedures previously approved 1/18/24 through Corporate Management, on 4/11/24 Quality Committee and on 4/18/24 Medical Staff.
  - MRMC- Extravasation Management Strategies
  - MRMC- Conditions of Admission
  - MRMC- Enteral Tube Management Policy

- MRMC- Intravenous (IV) Extravasation Management and Treatment Policy
- MRMC- 2024 Mangum Annual Quality Plan Evaluation
- MRMC- 2024 Mangum Annual Quality and Safety Plan
- Lab Policy Manual-Table of Contents-Attached:  
(the following are additional Lab Policies to be review & approved)

1. Reporting Covid to State Agency
2. Specimen Labeling Policy
3. Lab Plan of Care
4. Quality Management Plan
5. Competency and Orientation Plan
6. Employee Signatures
7. Lab Ergonomic Plan
8. Performance Improvement Plan
9. Blood and Urine Centrifuges
10. Delegation of Duties
11. Error Investigation and Documentation
12. Use and Care of PPE
13. Pathologist Review of Results
14. Proficiency Testing Policy
15. Reporting to OSDH
16. Specimen Rejection
17. Specimen Storage
18. Turn-Around Times
19. Corrected Reports
20. Chemical Hygiene and Exposure Control
21. Blood Bank Alarm System
22. Blood Culture Collection
23. Evacuated Tube Collection
24. FDA Medical Device Reporting Procedure
25. Look Back for Transmitted Disease Policy
26. Platelet Poor Plasma

- MRMC- Strong Minds Policy Manual- Table of Contents
- MRMC- Annual TB Risk Assessment
- Discussion related to HIM Delinquencies

Motion to approve Consent Agenda made by Chairman Vanzant, Seconded by Trustee Webb.  
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

#### **FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

None.

#### **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

## REPORTS

### 8. Financial Report for March 2024.

Adrian calls in remotely

#### March 2024 Financial Statement Overview

##### • *Statistics*

- o The average daily census (ADC) for March 2024 was 14.45 – (Year-To-Date 11.53 FY fiscal year end of 11.32).
- o Year-To-Date Acute payer mix was approximately 68% MCR/MCR Managed Care combined & lower than the prior fiscal year end of 79%.
- o Year-To-Date Swing Bed payer mix was 87% MCR & 13% MCR Managed Care. For the prior year end those percentages were 90% & 10%, respectively.

##### • *Balance Sheet Highlights*

- o The cash balance as of March 31, 2024, inclusive of both operating & reserves, was \$809K. This increase of \$162K from February 29, 2024, balance was primarily due to an increase in patient cash receipts.
- o Days cash on hand, inclusive of reserves, was 16.9 based on March expenses.
- o Net AR decreased by \$26K from February.
- o Payments of approximately \$1.07M were made on AP (prior 3-month avg was \$1.1M).
- o Cash receipts were \$527K more than in the previous month (\$1.2M vs \$709K).
- o The Medicare principal balance decreased by \$131K due to ERS loan payments. The FY17 loan was paid-in-full in March 2024.

##### • *Income Statement Highlights*

- o Net patient revenue for March 2024 was \$1.35M, which is approximately an increase of \$209K over the prior month.
- o Operating expenses, exclusive of interest & depreciation, were \$1.48M.
- o 340B revenue was \$15K in March, a decrease of \$2K from the prior month. YTD revenue was \$69K. Net profit from this service line YTD is \$27K.

##### • *Clinic (RHC) Income Statement Highlights - actual & projected (includes swing bed rounding):*

- o Current month average visits per day = 7.4
- o Projected operating revenues (YTD) = \$174K
- o Projected operating expenses (YTD) = \$573K
- o Projected operating loss (YTD) = -(\$399K)

## OTHER ITEMS

### 9. Discussion related to Pyxis- Med Dispensing System. *(No Action taken 3.26.24)*

Kelley presents a breakdown of the Pyxis system vs the current MedDispense system. As a reminder the one we have has outdated software and is an expense we would incur regardless of any future decision, not to mention finding replacement parts on a 10yr old machine if it was to go down. Chairman Vanzant asks Kelley his recommendation. Kelley says Pyxis would be long term savings, newer software, newer machine, and compacity is much larger than what we are currently using.

Trustee Lively states she is more concerned on the roof replacement than spending money on a new dispensing machine. Thinks perhaps it can wait. Kelley mentions they have evaluated and cut costs such as the internet supplier and other services, he believes they can save money with a pharmacy on call as well since the newer machine holds more capacity.

Trustee Webb believes this is something to consider because of the risk our current one holds. Potentially breaking down or cyber-attacks and we aren't speaking of a significant change in monthly charge. I understand the worry on the financial side however I think if we hold off too long, we might be looking into bigger problems.

Discussion Only.

10. Discussion and possible action to approve the opening of a new account with one of the local banks within the City of Mangum's city limits.

Dennis spoke on keeping the account as a depository account and the new account be a disbursement account. We will be set up on an auto sweep and use positive pay as an added protection.

Motion made to open new account at Sovereign by Chairman Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Trustee Hopper, Trustee Webb

Voting Nay: Chairman Vanzant

11. Discussion and possible action to approve the Laboratory Distribution Member Letter of Participation between Alliant Purchasing LLC and Mangum Regional Medical Center to receive GPO best pricing for Non-Medline Brand Products.

Motion to approve made by Trustee Webb, Seconded by Chairman Vanzant.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

12. Discussion and possible action to approve the MRMC and Clinical Pathology Laboratories Agreement to provide clinical and anatomical testing services.

Motion to approve made by Trustee Hopper, Seconded by Trustee Webb.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

13. Discussion and possible action to approve the Interface Performance Expectations between Mangum Regional Medical Center and Evident, LLC with CPL Reference Lab for lab reporting.

Motion to approve made by Trustee Webb, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

14. Discussion and possible action to approve the termination of services agreement with Laboratory Corporation of America Holdings (LabCorp).

Motion to approve made by Trustee Webb, Seconded by Chairman Vanzant.  
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

15. Discussion and possible action to approve the Master Equipment and Products Agreement between Siemens Healthineers and Mangum Regional Medical Center for Dimension EXL 200 Integrated Chemistry System Analyzer and consumables and supplies.

Motion to approve made by Trustee Webb, Seconded by Chairman Vanzant.  
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

16. Discussion and possible action to approve the Premier SmartPO Access Agreement with Sponsored Member between Premier Supply Chain Improvement, Inc., Alliant Purchasing and Cohesive Healthcare Management & Consulting, LLC for Mangum Regional Medical Center for the SmartPO Lite eProcurement software.

Motion to approve made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

17. Discussion and possible action to approve the Katz Brunner Healthcare Business Associate Agreement with Mangum Regional Medical Center.

Motion to approve made by Trustee Hopper, Seconded by Trustee Ford.  
Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

## EXECUTIVE SESSION

18. Discuss and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):

- **Credentialing**
  - Michael Hawkins, M.D- Temp. Courtesy Privileges
  - Nelson Ogembo APRN-CNP Allied Health Professional

Motion to enter into Executive Session made by Chairman Vanzant, Seconded by Trustee Hopper.

Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

6:04pm

## OPEN SESSION

19. Discussion and possible action in regard to executive session, if needed.

Chairman Vanzant declares out of Executive Session at 6:08pm

Motion to approve Credentialing made by Chairman Vanzant, Seconded by Trustee Hopper.  
 Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

#### **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, Hospital CEO, City Attorney or Hospital Employees*

None.

#### **NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

#### **ADJOURN**

*Motion to Adjourn*

Motion to adjourn made by Chairman Vanzant, Seconded by Trustee Hopper.  
 Voting Yea: Trustee Lively, Trustee Ford, Chairman Vanzant, Trustee Hopper, Trustee Webb

6:10pm

Carson Vanzant, Chairman

Ally Kendall- Interim City Clerk

