



# **Mangum Utility Authority Special Meeting**

**April 03, 2025 at 6:00 PM, or immediately following City Commission  
City Administration Building at 130 N Oklahoma Ave.**

## **Record of Minutes**

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*The Trustees of the Mangum Utility Authority will meet in special session on April 3rd, 2025, immediately following the City of Mangum Commission meeting for such business as shall come before said Trustees.*

### **CALL TO ORDER**

Mayor Menasco called the meeting to order at 6:36pm.

### **ROLL CALL AND DECLARATION OF QUORUM**

Present:

Mayor Menasco  
Chairman Peterson  
Chairman Hackabay  
Chairman Chapman

Also Present:

City Manager Erma Mora  
City Clerk Steve Kyle  
City Attorney Corry Kendall

### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Huckabay.

Voting Yea: Trustee Huckabay, Chairman Menasco, Trustee Peterson

1. Approve March 4, 2025, meeting minutes as presented
2. Approve February 2025 financials for all funds.
3. Approve March 2025 claims.
4. Approve April 2025 estimated payroll

### **FURTHER DISCUSSION**

### **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

## OTHER ITEMS

5. Discussion and action to approve invoice #223138-8 to Myers Engineering for the DWSRF project in the amount of \$2,790.00.

City Manager Mora stated this is one of the close out invoices for the electric water meter project owed to Myers Engineering.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee Peterson, Trustee Chapman

6. Discussion and action to approve UTS pay application No. 2 in the amount of \$138,848.00.

City Manager Mora stated this is for the electric water meter program. The project is done and these are the close out forms to get UTS and Myers Engineering paid. This application needs to be signed and approved.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.

Voting Yea: Trustee Huckabay, Trustee Peterson, Trustee Chapman

7. Discussion and action to approve DW-271 disbursement request # 9 for the amount \$136,638.00.

City Manager Mora stated this is for reimbursement for the above application to pay UTS.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Huckabay.

Voting Yea: Trustee Huckabay, Trustee Peterson, Trustee Chapman

8. Discussion and action to approve request # 3 in the amount of \$26,125.00 for changes in adding meters, smart points, meter lids that were missing during the planning of the project.

City Manager Mora stated this is the amount needed to cover on our own. There was information missing on the original bid such as all the meters were the same size and they were not. The grant covered the original amount requested. Mayor Menasco asked where in the budget this would come from. Mora stated this would come from the general fund.

Motion to approve.

Motion made by Trustee Huckabay, Seconded by Trustee Peterson.

Voting Yea: Trustee Huckabay, Trustee Peterson, Trustee Chapman

9. Discussion and action to approve DW-121B, being the Owner's Statement of Acceptance for completion of the Water Meter replacement project.

City Manager Mora stated this is the final paperwork that states the city is taking responsibility for the \$26,125 mentioned in the above items.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Huckabay.  
Voting Yea: Trustee Huckabay, Chairman Menasco, Trustee Peterson

10. Discussion and possible action to use the Administration credit card for hotel stay April 14th through 17th for the water dept training.

City Manager Mora stated some members of the water department are attending a training. This will cover their allowed expenses such as hotel and meals.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee Huckabay.  
Voting Yea: Trustee Huckabay, Trustee Peterson, Trustee Chapman

### **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

Chairman Dixie Peterson expressed her gratitude for the opportunity to have been a member of the City of Mangum Commissioners.

Mayor Menasco thanked the outgoing commissioners for their hard work acknowledging that a lot was accomplished.

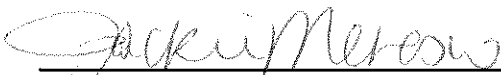
### **ADJOURN**

Motion to adjourn.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.  
Voting Yea: Trustee Huckabay, Trustee Peterson, Trustee Chapman

Meeting adjourned at 6:42pm.

Duly filed and posted at 6:00 p.m. on April 1, 2025, by City Clerk.

  
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Jackie Menasco, Mayor

  
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Steve Kyle, City Clerk

