



# City Commission Meeting

November 04, 2025 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

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*The Commission of the City of Mangum will meet in regular session on November 4, 2025 at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### ORDER OF BUSINESS

#### CALL TO ORDER

Meeting was called to order at 6:00 p.m.

#### ROLL CALL AND DECLARATION OF QUORUM

##### PRESENT

Vice Mayor Dirk Hamon  
Commissioner Michelle Huckabay  
Commissioner Carolyn Hooley

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve the consent agenda as presented.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

1. Approve October 15, 2025, special meeting minutes as presented
2. Approve September 2025 financials for all funds
3. Approve October 2025 claims
4. Approve November 2025 estimated payroll

#### FURTHER DISCUSSION

*Consideration of any items removed from the consent agenda.*

No further discussion.

## REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

Gary Kerbo spoke asking how we are coming along with the properties that are residential instead of commercial. Attorney Kendall stated that at the last meeting the commissioners passed having a hearing for both the properties. It was also stated that everyone within 300 feet of the properties will receive a letter in the mail so that everybody can tell their side of the story and then a decision will be made. Attorney Kendall also stated that the properties have already been cited, and they requested a hearing.

## REPORTS

### 5. Financial Report for September 2025 by the City Manager

For the month of September our revenue was \$207,791.57 and our expenses were \$248,175.32 went over by \$40,000.00 due to the first payment of the Fire Department roof. From August to September there was a 6% revenue decrease down by \$14,635.00. For September's revenue breakdown there was \$66,213.00 in sales tax, \$12,051.00 in use tax, \$6,364.00 in alcohol tax, \$938.13 in franchise tax. \$1,380.00 of tickets paid through court. \$6,419.00 in revenue from code enforcement. On the MUA side for the month of September there was \$466,418.91 in revenue. That is a decrease of \$184,000.00 due to it is cooling off outside and not everyone is using their AC units. The city is \$812,000.00 surplus year-to-date. \$139,000.00 of collections were sent into the collection agency.

### 6. Police Report by the Chief of Police

For the month of October, we generated 22 reports consisting of 3 simple assaults, 2 burglary/breaking and entering, 1 drunkenness, 1 fraud, 1 larceny theft, 2 other offenses, 2 EOD, 1 runaway, 1 attempted suicide, 2 threats and intimidation, 1 trespassing, 2 vandalisms, 4 warrants for other agencies. Radio log had 552 calls consisting of 36 911 transfers, 1 abandoned vehicle, 1 accident with injury, 1 accident no injury, 4 business alarms, 6 residential alarms, 15 animal calls, 10 BOLO, 7 breaking and entering, 1 burglary in progress, 2 controlled burns, multiple EMS calls, 4 escorts, 3 extra patrols, 3 fights without weapons, multiple fire calls, 1 fraud, 3 harassments, 225 calls for information, 1 EOD, 2 noise disturbances, 2 open doors, 1 prowler, 8 wreck less drivers, 1 vehicle repo, 29 request to speak to an officer, 1 shots fired, 2 stalking, 4 suspicious persons, 10 suspicious vehicles, 54 traffic stops, 2 trespassing, 1 vandalism, and 8 welfare checks.

### 7. Fire Report by the Fire Chief

For the month of October, the Fire Department has responded to 2 fire alarms, 1 a/c fire, 1 structure fire (the back porch was on fire), 7 helicopter standby's, 11 lift assists, 5 car wrecks 4 of them with injury, 1 gas leak, 2 grass fires, and 2 trash can fires. For a total of 32 calls.

## ORDINANCES & RESOLUTIONS

### 8. Discussion and possible action to approve Resolution No. 2025-1104-01 removing Dixie Peterson and Mark Chapman from the bank accounts.

Motion to approve Resolution No. 2025-1104-01.

Motion made by Commissioner Huckabay, Seconded by Vice Mayor Hamon.  
Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

9. Discussion and possible action to approve Resolution No. 2025-1104-02 for The City of Mangum to hold a special election on February 10, 2026.

Motion to approve Resolution No. 2025-1104-02.

Motion made by Vice Mayor Hamon, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

## **OTHER ITEMS**

10. Discussion and possible action to approve Vice Mayor Hamon to sign the Closeout Form for the CBDG Lagoon Grant in place of the Authorized Official.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

11. Discussion and possible action to approve Vice Mayor Hamon to sign the CDBG Checklist Form for the Lagoon Grant.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

12. Discussion and possible action to approve Vice Mayor Hamon and Brittany McClintock as new users for the OK-Grants ok.gov grants system.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

13. Discussion and possible action to approve calendar year 2026 meeting dates, payroll calendar, court schedule and holiday schedule.

City Manager Erma Mora stated she confirmed the County Courthouse schedule and noticed a date that needed to be corrected. Mrs. McClintock had the wrong date down for the July holiday it is supposed to read as July 3rd not July 4th.

Motion to approve with the change made.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

14. Discussion and possible action to approve closing City Hall at 12pm on November 21st for the City Employee Thanksgiving Lunch.

Motion to approve.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

15. Discussion and possible action to approve paying Next Phase the final payment in the amount of \$38,730.94 for the replacement of the Fire Department roof.

Motion to approve.

Motion made by Vice Mayor Hamon, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

16. Discussion and possible action to approve reimbursement payment via direct deposit made to The City of Mangum by ODOT in the amount of \$1,440.50 for the payment of invoice #224031-5 to Myers Engineering for the Waterline/ Relocation on SH-283.

Motion to approve invoice #224031-5.

Motion made by Vice Mayor Hamon, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

17. Discussion and possible action to approve reimbursement payment via direct deposit made to The City of Mangum by ODOT in the amount of \$1,754.00 for the payment of invoice #224016-10 to Myers Engineering for the Waterline/ Relocation on SH-283.

Motion to approve invoice #224016-10.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

18. Discussion and possible action to accept the first supplemental claim payment in the amount of \$185,903.27 for the roof damage that occurred on April 28, 2025 at multiple city locations.

Motion to accept.

Motion made by Vice Mayor Hamon, Seconded by Commissioner Huckabay.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

## **EXECUTIVE SESSION**

19. Discussion and possible action regarding allowing improvements or modifications to the streets located at the intersection of South Louis Tittle and Lincoln Street in order to entice a business to locate to Mangum where public disclosure would violate the confidentiality of the business with possible executive session in accordance with 25 O.S. 307(C)(10).

Motion to enter into Executive Session at 6:23 p.m.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

## **OPEN SESSION**

Motion to approve going into Open Session at 6:38 p.m.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.

Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

20. Discussion and possible action in regard to executive session

Motion to make improvements of the streets at no cost to the city.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

**STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

City Manager Erma Mora stated that she wants to thank everybody who came out to the Halloween Fest and everybody who helped out. It was fun. Our City Clerk worked really hard on it, and it was a great night. Thanks to everybody who came and helped us out and helped serve the hot dogs. The parade was a great turn out also.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

City Manager stated that we previously got approved for Diamond Maps for one user but if any department head or the superintendent or even Brittany needed to access it, we would need to switch it over to unlimited users. So, we are requesting to be approved for the unlimited user which is \$600 a year instead of \$240 a year.

Motion to approve the unlimited users.

Motion made by Vice Mayor Hamon, Seconded by Commissioner Hooley.  
Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

**ADJOURN**

*Motion to Adjourn*

Motion to adjourn at 6:47 p.m.

Motion made by Commissioner Huckabay, Seconded by Commissioner Hooley.  
Voting Yea: Vice Mayor Hamon, Commissioner Huckabay, Commissioner Hooley

Duly filed and posted at 2:00 PM on October 31, 2025 by the City Clerk.

  
Dirk Hamon, Vice Mayor

  
Brittany McClintock, Interim City Clerk

