



## Special Mangum Utility Authority Meeting

October 30, 2023 at 8:30 AM, or immediately following City Commission

City Administration Building at 130 N Oklahoma Ave.

### Record of Minutes

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The Trustees of the Mangum Utility Authority will meet in special session on October 30th 2023.

#### CALL TO ORDER

Meeting called to order by Chairman Menasco at 8:30am.

#### ROLL CALL AND DECLARATION OF QUORUM

##### PRESENT

Trustee Michelle Huckabay  
Trustee Judith McCaslin  
Chairman Jackie Menasco  
Trustee Dixie Peterson  
Trustee Mark Chapman

##### ALSO PRESENT:

CORRY KENDALL, CITY ATTORNEY  
ERMA MORA, CITY CLERK

#### ORDINANCES & RESOLUTIONS

1. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION OF THE MANGUM UTILITIES AUTHORITY (THE "BORROWER") AGREEING TO FILE APPLICATION WITH THE OKLAHOMA WATER RESOURCES BOARD (THE "OWRB") FOR FINANCIAL ASSISTANCE THROUGH THE DRINKING WATER STATE REVOLVING FUND PROGRAM; APPROVING AND AUTHORIZING DRINKING WATER SRF FUNDING FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$999,999.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$999,999.00, AND AUTHORIZING ITS EXECUTION; APPROVING AND AUTHORIZING THE EXECUTION OF A FUNDING AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING THE ESTABLISHMENT OF A PROJECT COSTS DISBURSEMENT ACCOUNT AND APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; RATIFYING AND CONFIRMING LEASE(S) PERTAINING TO THE LEASING OF THE CITY'S UTILITY SYSTEMS TO THE BORROWER AND/OR AUTHORIZING THE EXECUTION OF AN AMENDED LEASE(S) BETWEEN THE CITY AND THE BORROWER PERTAINING TO SAID UTILITY SYSTEMS; APPROVING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO

Allen Brooks speaks on the financing of the OWRB loan for the water meter replacement project. He explains if approved the money will be available early January 2024.

City Superintendent Chris Halford also speaks to the board with his concerns in the system working with the current billing system the city has. He does explain that if all works together as it should, that it will save so much time and less employees needed during meter reading time.

Motion to approve.

Motion made by Trustee Peterson, Seconded by Trustee McCaslin.  
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

## EXECUTIVE SESSION

2. DISCUSSION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT, HIRING, APPOINT, PROMOTION, DEMOTION, DISCIPLING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE. SPECIFICALLY, TO DISCUSS DETAILS REGARDING THE HIRING OF A CITY MANAGER IN ACCORDANCE WITH 25 O.S. 307(B)(1).

Motion to enter into executive session at 9:14am.

Motion made by Trustee Peterson, Seconded by Trustee McCaslin.  
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

Chairman Menasco declares out of executive session at 10:40am.

## OPEN SESSION

3. DISCUSSION AND POSSIBLE ACTION WITH REGARD TO EXECUTIVE SESSION.

Motion to approve Erma Mora as Interim City Manager effective Nov. 7th, 2023, contingent on contract.

Motion made by Trustee Peterson, Seconded by Trustee Chapman.  
Voting Yea: Trustee Huckabay, Trustee McCaslin, Chairman Menasco, Trustee Peterson, Trustee Chapman

## ADJOURN

*Motion to Adjourn*

Motion to adjourn at 10:41am.

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*Jackie Menasco, Chairman*

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*Erma Mora, City Clerk*