

SPECIAL MEETING MINUTES

**Town of Mangum
June 2, 2025**

1. Call to order

Jackie Menasco called the meeting to order at 6:10 pm.

2. Roll call and declaration of a quorum

Present: Dirk Hammond, Michelle Huckabay, Lisa Golden, Carolyn Hooley, and Jackie Menasco
Absent: None

3. Consent Agenda

- a. **Approve May 6, 2025, meeting minutes as presented.**
- b. **Approve May 19, 2025, Budget Retreat minutes as presented.**
- c. **Approve April 2025 financials for all funds.**
- d. **Approve May 2025 claims.**
- e. **Approve June 2025 estimated payroll.**

Michelle Huckabay made the motion to approve the consent agenda as presented. Carolyn Hooley seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley
No: None

4. Consider any item removed from the consent agenda.

None.

5. Remarks:

None.

6. Reports:

a. Financial Report for April 2025 by the City Manager:

Provided an oral report based on written materials.

b. Police Report by the Chief of Police:

Provided an oral report based on written materials.

c. Fire Report by the Fire Chief:

Provided an oral report based on written materials.

7. Discussion and possible action to approve Resolution No. 2025-0602-01, a Resolution of the City of Mangum, Oklahoma, adopting the annual budget for the City of Mangum, Oklahoma for the Fiscal Year 2026.

Michelle Huckabay made the motion to approve Resolution No. 2025-0602-01 as presented. Carolyn Hooley seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Michelle Huckabay, and Carolyn Hooley
No: Lisa Golden

8. Discussion and possible action to select a Vice Mayor

The City Attorney explained the job duties of the vice mayor position. Specifically, the vice mayor will run the meetings when the mayor is absent.

Michelle Huckabay made the motion to appoint Dirk Hammond as Vice Mayor. Carolyn Hooley seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Lisa Golden, Michelle Huckabay, and Carolyn Hooley

No: None

Abstain: Dirk Hammond

9. Discussion and possible action to review and choose the best quote for a third-party payroll company to process payroll on behalf of the City of Mangum. (Commissioner Golden).

Lisa Golden made the motion to table this agenda item until the next meeting. Michelle Huckabay seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley

No: None

10. Discussion and possible action to review and choose the best quote for a third-party HR company to process HR matters on behalf of the City of Mangum. (Commissioner Golden).

This item is to assist in the segregation of duties by hiring a third-party to review and handle HR issues. Currently, the City Manager handles HR complaints.

Lisa Golden made the motion to table this agenda item until the next meeting. Carolyn Hooley seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley

No: None

11. Discussion and possible action regarding the possibility of establishing an animal control board. (Commissioner Golden).

Lisa Golden made the motion to establish an animal control board and instructed the city attorney to draft an ordinance. Carolyn Hooley seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley

No: None

12. Discussion and possible action to approve the Fire Chief applying for the 2025 Good Neighbor Firefighter Safety Program Grant.

The 2025 Good Neighbor Firefighter Safety Program Grant is a fully funded \$10,000 grant.

Michelle Huckabay made the motion to approve the Fire Chief applying for the 2025 Good Neighbor Firefighter Safety Program Grant. Dirk Hammond seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Huckabay

No: None

13. Discussion and possible action to approve the payment of \$10,750 Invoice # 4934 to Jana A. Walker CPA as finale payment of the FY 2024 Audit.

Carolyn Hooley made the motion to approve the payment. Michelle Huckabay seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley
No: None

14. Discussion and possible action to get a proposal from the Greer County Sheriff's Department to handle all law enforcement for the City of Mangum. (Commissioner Golden).

Carolyn Hooley is happy with the current police department. Dirk Hammond thinks the Mangum Police Department is doing a great job at this time. Dirk has concerns that if management changes in the future we will not be in a good position and have no control or say and feels we do not need the proposal.

Carolyn Hooley made the motion not to seek out a proposal for the Sheriff's Office. Dirk Hammond seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Michelle Huckabay, and Carolyn Hooley
No: Lisa Golden

15. Discussion and possible action on the Welcome Center repairs or demolition.

Four companies looked at it. Demo would cost \$75,000 to \$100,000, depending on whether the building contains lead or asbestos. It could cost up to \$1,000,000 to fix / repair. Many will not touch it because of the shared wall with EMS.

Dirk Hammond made the motion to demolish the building. Lisa Golden seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley
No: None

16. Discussion and possible action to pay the Greer County Sheriff's Department starting in FY 2025-2026 on a yearly basis for dispatch services. Currently the City of Mangum is paying \$8333.33 per month.

The price stayed the same. However, instead of paying monthly, we could only pay one lump sum.

Michelle Huckabay made the motion to amend to yearly payment. Dirk Hammond seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley
No: None

17. Discussion and possible action to approve the Owner / Contractor Agreement between the City of Mangum and Coontz Roofing Inc for replacement and repair of the Hospital roof.

Michelle Huckabay made the motion to approve as written. Carolyn Hooley seconded the motion. After no further discussion, Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley
No: None

18. Staff and Board Remarks

City Manager: Collection of \$21,000 in past due utility bills has been achieved through employee efforts.

No further remarks.

19. Adjourn.

Being no further business, Michelle Huckabay moved to adjourn the meeting. Carolyn Hooley seconded the motion. Jackie Menasco called for the vote:

Yes: Dirk Hammond, Lisa Golden, Michelle Huckabay, and Carolyn Hooley
No: None

Meeting adjourned at 7:01 pm.

On July 1st, 2025, I have read the foregoing minutes and attest that such minutes accurately reflects all business discussed and action taken during the meeting occurring on the reflected date and time.

Jackie Menasco

Mayor

Dirk Hammond

Vice Mayor

Lisa Golden

Trustee

Michelle Huckabay

Trustee

Carolyn Hooley

Trustee

Attest

