

# **Minutes**

## **Mangum City Hospital Authority Session**

**June 24, 2025, at 5:30 PM**  
*City Administration Building at 130 N Oklahoma Ave.*

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*The Trustees of the Mangum City Hospital Authority will meet in regular session on June 24, 2025 5:30 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

### **CALL TO ORDER**

**Meeting Called to Order by Attorney Corry Kendall at 5:30 P.M.**

### **ROLL CALL AND DECLARATION OF A QUORUM**

#### **PRESENT**

Trustee Michelle Ford  
Trustee Lisa Hopper  
Trustee Ronnie Webb

### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

### **Motion to Approve Consent Agenda as Presented**

Motion made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

1. Approve May 27, 2025, regular meeting minutes as present.
2. Approve May 2025 Clinic Report.
3. Approve May 2025 Medical Staff Minutes
4. Approve May 2025 Quality Report
5. Approve May 2025 CCO Report.
6. Approve May 2025 CEO Report.
7. Approve the following forms, policies, appointments, and procedures previously approved, on 06/12/2025 Quality Committee and on 06/19/2025 Medical Staff.

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-System  
Monitoring and Assessment Policy

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Win10 Configuration Standard

Discussion and Possible Action to Approve the Policy and Procedure: MRMC- Asset Management Policy

Discussion and Possible Action to Approve the Policy and Procedure: MRMC- Employee Access to Personal Medical Records Policy

Discussion and Possible Action to Approve the Policy and Procedure: MRMC-Device Retirement Policy

Discussion and Possible Action to Approve the Policy and Procedure: Therapeutic Phlebotomy Procedure

Discussion and Possible Action to Approve the Policy and Procedure: Patient Consent for Therapeutic Phlebotomy

Discussion and Possible Action to Approve the Policy and Procedure: Therapeutic Phlebotomy Record

Discussion and Possible Action to Approve the 2025 Infection Control Risk Assessment (ICRA).

Discussion related to HIM Delinquencies-none to report.

## **FURTHER DISCUSSION**

**None**

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

**None.**

## **REPORTS**

### **8. Financial Report for May 2025**

Financial Report given by Adrian Bowman.

The average daily census for May 9.81 down 1 day from April equal with YTD avg.

Acute payer mix for April 71%.

Medicare and Medicare managed care prior month 84%

Swing Bed payer mix for April 54%

Medicare and Medicare Managed care 46% (Best payer mix all year)

YTD Medicare is 75% and Managed Care 25%

Operating Margin is 276, up 437,000 from April.

YTD operating margin is a loss of 34,000

Net Patient Revenue is 1.7 million for the month, an increase of 574,000 from last month.  
And an increase of 304,000 from 2024 months avg.

340B revenue from May was 23,000 Expenses 15,000 net 8,000 for the Month.

Operating Expenses 1.55 million for May up 94,000 from the YTD monthly avg.

Patient days 304 down 7 from April.

Cash Receipts for the month at 1.48 million increase of 225,000 for YTD monthly avg and  
an increase 257,000 from April.

Cash Disbursements 1.4 million

Cash balance at the May month end was 1.12 million. giving us 22.5 days cash on hand.

Reserve right now due to roof deductible 200,000.

Clinic avg visits per day 10.9

YTD revenue 216,000

Operating expenses 433,000 resulting in YTD loss of 217,000 for May

9. Update on the Lab OR project.

Update on Lab project given by Kelly Martinez.

## OTHER ITEMS

10. Discussion and Possible Action to Approve the MRMC and Greer County Health Department TB X-Ray Agreement.

Motion to Approve the MRMC and Greer Co. Health Dept. TB X-ray agreement.

Motion made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

11. Discussion and Possible Action to Approve the Inmar Rx Solutions Order form for pharmacy compliance with the Drug Supply Chain Security Act.

Motion to Approve the Inmar Rx Solutions Order form for pharmacy compliance with the Drug Supply Chain Security Act.

Motion made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

12. Discussion and Possible Action to Approve the Business Associate between MRMC and Convatec, Inc for Advance Tissue Technology for wound grafts.

Motion to Approve the Business Associate between MRMC and Convatec, Inc for Advance Tissue Technology for wound grafts.

Motion made by Trustee Ford, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

13. Discussion and Possible Action to Approve the MRMC Millipore Sigma service agreement, providing maintenance and technical support on the Milli-Q water purification system.

Motion to Approve the MRMC Millipore Sigma service agreement, providing maintenance and technical support on the Milli-Q water purification system.

Motion made by Trustee Hopper, Seconded by Trustee Ford.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

## **EXECUTIVE SESSION**

14. Discussion and possible action to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):

- Re-Credentialing

- o Jeff Brand, PA Allied Health Professional

Executive session was not needed and agreed upon by all to move into the motion.

15. Discussion and Possible Action with regard to Executive session.

Motion to approve the medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):

- Re-Credentialing

- o Jeff Brand, PA Allied Health Professional

Motion made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

16. Discussion and possible action to enter into executive session for discussing matters where disclosure of information would violate confidentiality requirements of state of federal law pursuant to 25 OK Stat § 307 (B7):

- Complaints

- Grievances

Motion to enter into executive session for discussing matters where disclosure of information would violate confidentiality requirements of state of federal law pursuant to 25 OK Stat § 307 (B7): 5:44 P.M..

- Complaints

- Grievances

Motion made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

17. Discussion and Possible Action with regard to Executive session.

Motion to come out of executive session and into open session at 5:47 pm.

Motion made by Trustee Hopper, Seconded by Trustee Webb.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

## OPEN SESSION

### NO ACTION.

### STAFF AND BOARD REMARKS

*Remarks or inquiries by the governing body members, Hospital CEO, City Attorney, or Hospital Employees.*

None.

### NEW BUSINESS

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

**Mr Martinez stated the finale Quote for the Strong Minds Van was in for a 14 passenger, 2 wheel chair, with lift gate base model 124,207 with options chosen AED liftgate and others the total of 132,172.95. Vendor is with the State Contract. There is a 45-90-day lead time. This is with a state reimbursement of 85%our cost would be 15% of the 132,000.**

**Motion to Approve the purchase of the van.**

Motion made by Trustee Webb, Seconded by Trustee Hopper.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

### ADJOURN

*Motion to Adjourn*

**Motion to Adjourn.**

Motion made by Trustee Hopper, Seconded by Trustee Ford.  
Voting Yea: Trustee Ford, Trustee Hopper, Trustee Webb

Duly filed and posted at **4:00 p.m. on the 20th day of June 2025**, by the Secretary of the Mangum City Hospital Authority.

  
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Carson Vanzant, Chairman  
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Steve Kyle, Interim City Clerk