



## **City Commission Meeting**

**December 07, 2021 at 6:00 PM**

*City Administration Building at 130 N Oklahoma Ave.*

## **Record of Minutes**

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*The Commission of the City of Mangum will meet in regular session on December 7, 2021, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### **ORDER OF BUSINESS**

#### **CALL TO ORDER**

Mayor Scott called the meeting to order at 6:00 pm

#### **ROLL CALL AND DECLARATION OF QUORUM**

##### **PRESENT**

Commissioner Ronnie Webb  
Commissioner Adam Kendall  
Commissioner Dale Burnam  
Commissioner Mark Chapman

##### **ALSO PRESENT**

Dave Andren, City Manager  
Billie Chilson, City Clerk  
Corry Kendall, City Attorney

#### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve as presented.

Motion made by Commissioner Webb, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman

1. Approve 11-2-2021 minutes.
2. Approve November 2021 claims.
3. Approve Financials from all funds.
4. Approve December 2021 estimated payroll.

## **FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

## **REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

Sandra Callins asked what can be done about all the Semi Trucks being parked in residential areas.

Dave said the Police can take care of it, you will just have to call and let them know.

Judith McCaslin asked who is going to write grants. She said she has a couple people that are interested in helping write them. Dave told her to have them come and visit with him.

Dixie Peterson asked what is the process for nuisances. Dave explained that once we receive a nuisance complaint Code Enforcement goes and looks at the properties to see how bad they are. He then either sends them a letter or tries to get in touch with the owner and asked them to clean up the property. If they don't work with him getting it cleaned up a notice of nuisance is typed, mailed certified and posted the property. They have 10 days to get back with him before anything else can be done. Once it is declared by the City Manager the City will abate the property as we have time.

LaReatha Vincent asked if the City is fully staffed now. Dave explained that we are short 2 Police Officers but have 2 that are taking they tests now. We have one officer that will be finishing CLEET at the end of the end of the year. We have also had one that just resign. LaReatha asked if it is because of the salaries. Dave answered that most of them come here and stay for a couple of years and then go to another towns and a lot of it is for a higher salary. We are short one in the Electric Department because of an injury and can't fill that position right now.

## **REPORTS**

5. Financial report by the City Manager.

City Manager, Dave Andren gave his financial report as follows:

Sales tax is down by 8.94% from last month and down by 12.00% from the same month last year. The Use Tax is up by 4.87% from last month and up by 15.19% from the same month last year. Other revenues are down by 98.90% from last month and down by 13.97% from the same month last year. Transfers-in from MUA are the same as last month and up by 4.82% from the same month last year. Overall revenues are \$161,134.34, which is down by 14.00% from last month and up by 5.03% from same month last year. Expenditures are \$152,713.29 which is down by 14.00% from last month and up by 5.03% from the same month last year. Leaving the fund balance for the month at a positive \$8,421.05.

MUA Revenues were \$463,430.28 which is down by 17.58% from last month and up by 25.06% from the same month last year. MUA expenditures were \$436,163.96 which is down by 10.81% from last month and up by 11.85% from the same month year. Leaving the fund balance for the month at a positive \$27,266.32.

Balance of Revenues vs Expenditures from July 2021 to October 2021.

General Government: \$52,899.25.

Mangum Utility Authority: \$148,778.29.

## **ORDINANCES & RESOLUTIONS**

6. Motion to approve Resolution 2022-15 amending the budget for the CENA Grant in the amount of \$2,000.00.

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam,  
Commissioner Chapman

7. Proclamation from Mayor Scott declaring December 7th, 2021 as Pearl Harbor Remembrance Day in recognition of the 80th anniversary of the Pearl Harbor Attack and the entry into World War II by the United States.

Mayor Scott read the Proclamation declaring December 7th, 2021 as Pearl Harbor Remembrance Day in recognition of the 80th anniversary of the Pearl Harbor Attack and the entry into World War II by the United States.

No vote is necessary.

## OTHER ITEMS

8. Discussion to accept the bid from Bob Howard Chrysler Jeep Dodge for the purchase of a 2021 Dodge Charger Police Interceptor for \$25,893, with upfit services performed by Dana Safety Supply. Bob Howard and Dana Safety Supply are authorized vendors on the Oklahoma State Contracts system (Oklahoma Office of Management & Enterprise Services, OMES, Central Purchasing Division, Contract #SW0035). Current lowest contract price for the vehicle on the OMES system is \$30,096. Total cost for the vehicle (including upfit services) is quoted at \$38,377, allowing for change orders the total cost will not exceed \$45,000. All funds for this purchase shall come from the Fleet Management fund, this purchase was budgeted for for FY22, total budgeted amount not to exceed \$45,000.

Discussion on the purchase of a 2022 Dodge Charger. This is on the State Contract System so no other bids were needed.

9. Consideration to accept the bid from Bob Howard Chrysler Jeep Dodge for the purchase of a 2021 Dodge Charger Police Interceptor for \$25,893, with upfit services performed by Dana Safety Supply. Bob Howard and Dana Safety Supply are authorized vendors on the Oklahoma State Contracts system (Oklahoma Office of Management & Enterprise Services, OMES, Central Purchasing Division, Contract #SW0035). Current lowest contract price for the vehicle on the OMES system is \$30,096. Total cost for the vehicle (including upfit services) will not exceed \$39,000. All funds for this purchase shall come from the Fleet Management fund, this purchase was budgeted for for FY22, total budgeted amount not to exceed \$45,000.

Motion to accept the bid from Bob Howard Chrysler Jeep Dodge for the purchase of a 2021 Dodge Charger Police Interceptor for \$25,893, with upfit services performed by Dana Safety Supply. Total cost will not exceed \$39,000.00.

Motion made by Commissioner Kendall, Seconded by Commissioner Webb.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam,  
Commissioner Chapman

10. Presentation and acceptance of the FY2021 Audit.

The presentation was moved to earlier in the meeting so they would not have to wait. The meeting was done by Zoom.

Jana Walker presented the audit. She presented the highlights and explained as needed. Over all the audit was good. There is a finding for Lack of Timely Filed Audits for to OWRB . They require the financial audit within 150 days after the end of each fiscal year. There is also a mention about no Hospital Audits.

Motion to accept the audit.

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam,  
Commissioner Chapman

### **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*  
None

### **NEW BUSINESS**

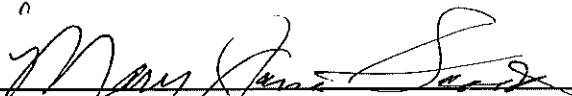
*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*


None

### **MOTION TO ADJOURN**

Motion to adjourn at 6:48 pm.

Motion made by Commissioner Kendall, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Webb, Commissioner Kendall, Commissioner Burnam, Commissioner Chapman

  
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Mary Jane Scott, Mayor

  
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Billie Chilson, City Clerk

