

**SPECIAL MEETING MINUTES**

**Town of Mangum  
January 14, 2025**

**Call to order**

Dixie Peterson called the meeting to order at 6:00 pm.

**Roll call and declaration of a quorum**

Present: Michelle Huckabay, Dixie Peterson, and Mark Chapman  
Absent: Jackie Menasco

**Consent Agenda**

- 1. Approve December 20, 2024, special meeting minutes as presented.**
- 2. Approve November 2024 financials for all funds.**
- 3. Approve December 2024 claims.**
- 4. Approve January 2025 estimated payroll.**

Dixie made a motion to approve the consent agenda as presented. Mark seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle  
No: None

**Consider any item removed from the consent agenda.**

None

**Remarks:**

Olson started working on an E-Citation system and will be trying to implement it. He wants to implement through the Mangum Police Department as a beta test on his ticketing program. He advised that this system, is feasible, would be significantly cheaper than using e-ticket vendors.

**Reports:****5. Financial Report for November by the City Manager:**

The City Manager provided a written report and made an oral presentation based upon her written report. The written report is incorporated and made a part of these minutes.

**6. Police Report for November by the Chief of Police:**

Chief Lance Taylor provided a police report. He submitted his written report and provided an oral presentation based upon the written report. The written report is incorporated and made a part of these minutes.

**7. Fire Report for November by the Acting Fire Chief:**

There was one major auto collision and twenty runs total. The acting fire chief made an oral presentation based upon his written report. The written report is made a part of these minutes.

**8. Code Enforcement Report for December by the Code Enforcement Officer:**

The Code Enforcement officer was unavailable due to being out sick. So, no report provided.

## Other Items

### 9. Discussion and possible action to meet with the Mangum Hospital Authority Board, Hospital Administrator, Cohesive Financial Services, and Cohesive CEO regarding Mangum Regional Medical Center operations and financial position.

Dixie Peterson asked about an Audit. The Hospital's financials have been audited through 2021. 2022 is almost finished then 2023 will be started. City Manager expressed concern on being more specific on the agenda, so board members know what they are signing up for regarding various contracts and agreements. Dixie expressed concerns regarding a med-dispensing system that was originally not approved by the hospital board Hospital representatives provided background and context. Specifically, the hospital looked at cheaper alternatives, including the system already in place. Ultimately, due to the age of the old system, moving to the new system would actually save the hospital money in the long term. Acting Fire Chief wants to install a helicopter pad, because the pad, i.e., the parking lot, is not a secure area. He expressed concerns of people going around barriers and interfering with the helicopter taking off/landing. Several ideas were discussed including erecting signage, barriers, or gates to better secure the area due to the current inability to pay for a new pad. The new pad has to be near a hospital exit. The other proposed locations would subject patients to an approximately 200 yard trek from the ER to the pad. Finally, . Godwin Feh provided a history overview of the hospital from 2019 to present. This included how critical access hospital works and the amount of debt paid off between 2019 to present, including over \$10 million in Medicare debt inherited by previous operators. The City wants more information and communication between the hospital and the City on at least a quarterly basis.

### 10. Discussion and possible action to accept the resignation of Commissioner Judith McCaslin.

Mark made the motion to accept the resignation of Commissioner McCaslin. Effective on December 20, 2024. Michelle seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle

No: None

### 11. Discussion and possible action to review and accept the best quote for fleet management (GPS) devices.

City manager stated that she has received some bids regarding fleet management GPS. However, she needs additional time to look at other options before making a final proposal.

No action taken.

### 12. Discussion and possible action to allow the Mangum Police Department to enter into a Memorandum of Understanding with the Oklahoma State Bureau of Investigation to be part of the Oklahoma Internet Crimes Against Children Task Force including the purchase of a designated computer costing no less than \$2,000.00 and no more than \$5,000.00 to be paid for with purplewave funds and reimbursed by OSBI.

Mark made the motion to purchase laptop for up to \$2,000 for ICAC purposes. Michelle seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle

No: None

### 13. Discussion and possible action to approve payment of Invoice #4580 to Jana A. Walker, CPA, PLLC in the amount of \$8,500.00 for the final payment for the 2023 audit.

Mark made the motion for the amount of \$8,500.00 as the final payment to Jana A. Walker. Michelle seconded the motion. After no further discussion, called for the vote:

Yes: Mark, Dixie, and Michelle

No: None

- 14. Discussion and possible action to approve the request from Greer County to waive any late fees or disconnect fees due to the requirement of the approval of the board of County Commissioners before any bills can be paid.**

The City Manager advised that the County wants the City to waive late fees associated with its accounts. Particularly, the County advised that our billing cycle does not align with when bills are paid. The County also reported that it had an arrangement with the City in the past not to assess late fees. After discussion, the County has several meetings per month and could place the bills on as an agenda item for them to be approved ahead of the 10th of each month.

Dixie made the motion to contact the County and inquire further regarding any written communications, agreements, etc., that memorialized the City waiving late fees for the County. . Mark seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle

No: None

#### **Ordinances & Resolutions**

- 15. Discussion and possible action to approve Joint Resolution No. 2025-0107-01 amending the fiscal year 2025 annual budget for the General Fund, General Revenue Fund, MUA Fund, Fleet Management Fund, Airport Operations Fund, General Gov't Int Services Fund, Municipal Pool Fund, and MUA Capital Improvement Fund.**

Mark made the motion to approve as presented. Michelle seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle

No: None

- 16. Discussion and possible action to approve Resolution No. 2025-0107-02 calling for the Greer County Election Board to hold the election for the City of Mangum on April 1, 2025, and all candidates may file from 8:00 a.m. on February 3, 2025, until 5:00 p.m. on February 5, 2025.**

Dixie made the motion to approve the Resolution as presented. Michelle seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle

No: None

- 17. Discussion and possible action to approve Resolution No. 2025-0107-03 amending the fiscal year 2025 Other Revenue Annual Budget for funds from the sale of scrap metal to be distributed to the appropriate expenses accounts to be used for tools, supplies, and items deemed necessary by the Operations Manager.**

Mark made the motion to approve the purchase of tools with the \$3,500.00 made from the sale of scrap metal. Michelle seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle

No: None

#### **Executive Session**

- 18. Discussion and possible action to enter executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, specifically to review the performance of the City Clerk in accordance with TITLE 25 OS § 307(B)(1).**

Mark made the motion to go into executive session. Michelle seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle  
No: None

Executive session started at 6:53 p.m.

At 7:41 pm, Dixie called the board out of executive session.

**Open Session**

**19. Discussion and possible action with regard to executive session.**

Dixie made the motion to accept the City Clerk resignation effective January 14, 2025, and appoint Steve as Interim City Clerk. Mark seconded the motion. After no further discussion, Dixie called for the vote:

Yes: Mark, Dixie, and Michelle  
No: None

**Staff and Board Remarks**

None.

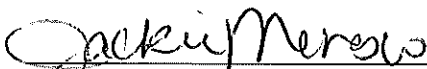
**Adjourn.**

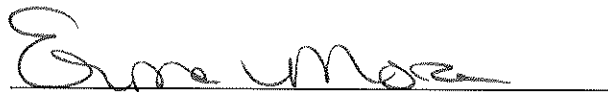
Being no further business, Michelle moved to adjourn the meeting. Mark seconded the motion. Dixie called for the vote.

Yes: Mark, Dixie, and Michelle  
No: None

Meeting adjourned at 7:43 pm.

On February 4, 2025, I have read the foregoing minutes and attest that such minutes accurately reflects all business discussed and action taken during the meeting occurring on the reflected date and time.

  
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Mayor

  
\_\_\_\_\_  
City Clerk

