



# **Minutes**

## **Mangum City Hospital Authority Session**

### **April 25, 2023 at 5:00 PM**

*City Administration Building at 130 N Oklahoma Ave.*

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*The Trustees of the Mangum City Hospital Authority will meet in regular session on April 25, 2023, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

#### **CALL TO ORDER**

Chairman Vanzant called the meeting to order at 5:00pm.

#### **ROLL CALL AND DECLARATION OF A QUORUM**

##### **PRESENT**

Trustee Carson Vanzant  
Trustee Cheryl Lively  
Trustee Ilka Heiskell  
Trustee Ronnie Webb arrived at 5:15pm.  
Trustee Lisa Hopper

#### **CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve consent agenda as presented.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Hopper

1. Approve March 23, 2023, regular meeting minutes as presented.
2. Approve March 2023 Quality meeting minutes as presented.
3. Approve March 2023 Medical Staff meeting minutes as presented.
4. Approve February 2023 claims and April 2023 estimated claims.
5. Approve March 2023 claims and May 2023 estimated claims.
6. Approve March Quality Report.
7. Approve March Clinic Report.
8. Approve March CCO Report.

9. Approve March CEO Report.
10. Approve the following forms, policies, appointments, and procedures previously approved through March 2023 by Corporate Management, on 03/14/2023 Quality Committee and on 03/16/2023 Medical Staff.
  - MRMC 2023 Quality Plan
  - MRMR 2022 Annual Review and Evaluation
  - Speaking Valve Policy
  - Cuff Pressure Management Policy
  - Suctioning Policy
  - Transporting the mechanically ventilated Patient Policy
  - Speaking Valve Warning Sign
  - Speaking Valve Core Competency
  - Respiratory Policy Manual Table of Contents
  - Vancomycin Dosing and Monitoring Policy
  - Medication Dose Rounding Policy
11. Approve the following forms, policies, appointments, and procedures previously approved through April 2023 by Corporate Management, on 04/13/2023 Quality Committee and on 04/20/2023 Medical Staff.
  - HIM Policy Manual
  - 380.0 Medical Records Policy
  - 2023 TB Risk Assessment
  - HIPPA Security Officer Appointment – Jennifer Dreyer
  - HIPPA Privacy Officer Appointment – Jared Ballard
  - Respiratory Protection Program Hazard Assessment
  - Respiratory Protection Program Evaluation Checklist
  - Respiratory Protection Program Evaluation Summary for 2022
  - Conditions of Admission Policy
  - Condition of Admissions Form
  - Social Media Policy

## FURTHER DISCUSSION

None.

## REMARKS

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

Dale Clayton speaks from the audience regarding his termination.

## REPORTS

12. March Financial Reports.

Andrea Snider goes over March's financial reports.

March 2023 Financial Statement Overview

### Statistics

o The average daily census in March was 16.23. This is an increase of 1.30 from the previous month. As a reminder our target remains 11 ADC. YTD 2023 continues to reflect a material increase from the 2022 YTD average of 9.85.

o YTD inpatient Medicare utilization percentage remains high at 90%. As a comparison, prior year 2022 was 89%.

o Cash receipts for the month of March totaled \$1.9M (Generally speaking, there is approximately a two month lag between the net revenue generated each month & the majority of the cash collected).

o Cash disbursements totaled \$1.11M for the month. Balance Sheet Highlights The operating cash balance as of March is \$584K, with the cash reserve at \$800K, totaling \$1.48M. Days cash on hand is equivalent to 13.15. Accounts Receivable have increased \$442K from the previous month, primarily due to the increased ADC for the month. Accounts Payable has decreased 55.11M from the previous month primarily due to the reclass to long term debt for the Cohesive MGMT payable. The Due to Medicare account reflects a net increase of \$813K from the previous month as the estimated payable for YTD 2023 is increased to \$1.8M. This is an estimated amount based on the material increase in ADC from the prior year while expenses have not correspondingly increased materially.

## OTHER ITEMS

13. Discussion and possible action to approve the Total Medical Personnel Staffing – Staffing Agreement.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

14. Discussion and possible action to approve the MyHealth - Participation Agreement and Quote.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

15. Discussion and possible action to approve the eClinicalWorks – Work Order (for MyHealth Access)

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

16. Discussion and possible action to approve the eClinicalWorks - Addendum for HISP Services.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Heiskell. Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

17. Discussion and possible action to approve the Oklahoma Foundation for Medical Quality (OFMQ) - Work Order.

Motion to approve.

Motion made by Trustee Hopper, Seconded by Trustee Hopper.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

18. Discussion and possible action to approve the Standley - Equipment Rental Agreement.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

19. Discussion and possible action to approve the Philadelphia - Annex Building Contents Liability Quote.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

20. Discussion and possible action to approve the CNA - Quote for D&O Liability and EPL Liability Insurance (Tabled from March)

Motion to approve CNA-quote for D&O Liability and EPL Liability Insurance

Motion made by Trustee Vanzant, Seconded by Trustee Webb.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

21. Discussion and possible action to approve the Bank Direct Capital Finance - Finance Agreement.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Lively.  
Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

## EXECUTIVE SESSION

22. Discuss and make a decision to enter into executive session for the review and approval of medical staff privileges/credentials/contracts for the following providers pursuant to 25 O.S. § 307(B)(1):
- John Chiaffitelli, DO – Contract Amendment

Motion to enter into executive session at 5:46pm

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

Chairman Vanzant declared out of executive session at 6:29pm.

## OPEN SESSION

23. Discussion and possible action with regard to executive session.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper

## STAFF AND BOARD REMARKS

*Remarks or inquiries by the governing body members, Interim CEO, City Attorney or Hospital Employees*

None.

## NEW BUSINESS

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

## ADJOURN

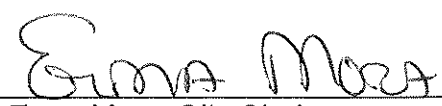
*Motion to Adjourn*

Motion to adjourn 6:34pm.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Vanzant, Trustee Lively, Trustee Heiskell, Trustee Webb, Trustee Hopper.

  
Carson Vanzant, Chairman

  
Erma Mora, City Clerk

