



City Commission Meeting

November 04, 2020 at 6:00 PM
via Videoconference

Record of Minutes

The Commission of the City of Mangum will meet in special session on Wednesday, November 4, 2020, at 6:00 PM. This session will be held via Videoconference in accordance with the State of Oklahoma Statutes.

In accordance with Oklahoma State Statutes during the Declared Emergency for the COVID-19 outbreak, all public meetings for the City of Mangum Board of Commissioners will be held via Videoconference. The public is invited to view the videoconference live on the City of Mangum webpage (www.cityofmangum.com/) (Click the link under the tabs that reads "CITY OF MANGUM PUBLIC MEETING LIVE STREAM", as well as the City's YouTube Channel (Search YouTube for "City of Mangum").

ORDER OF BUSINESS

CALL TO ORDER

Mayor Scott Called the meeting to order at 6:00 p.m.

ROLL CALL AND DECLARATION OF QUORUM

PRESENT

Commissioner Ron Gay
Commissioner Ronnie Webb
Commissioner Travis Reese

ABSENT

Commissioner Shelly Bowman

Also present Mayor Mary Jane Scott
Dave Andren, City Manager
Billie Chilson, City Clerk
Corry Kendall, City Attorney

CONSENT AGENDA

1. Discussion and possible action to approve the minutes Special meeting held on October 8th, 2020.
2. Discussion and possible action to approve minutes of the Special Meeting held on October 15th, 2020.
3. Approve October 2020 claims.
4. Approve November 2020 estimated payroll.

Motion to approve the consent agenda as presented for items 1 through 4.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.

Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

FURTHER DISCUSSION

REPORTS

5. Financial Report from City Manager for September 2020.

City Manager Dave Andren gave his report as follows.

Sales Tax is down by 23.31% from last month and down by 3.15% from the same month last year. The use tax is down by 9.43% from last month and up by 15.67% from the same month last year. Other revenues are up by 28.20% from last month and up by 47.35% from the same month last year. Transfers-in from MUA are the same as last month and down 27.90% from the same month last year.

Overall revenues are \$170,870.87, which is down by 2.90% from last month and down 8.33% from same month last year. Expenditures are \$144,921.28 which is up by 14.57% from last month and down by 18.79% from the same month last year. Leaving the fund balance for the month at a positive \$25,958.59.

MUA Revenues were \$495,746.16 which is down by 9.92% from last month and up by .36% from the same month last year. MUA expenditures were \$422,750.77 which is down by 12.39% from last month and down by 8.51% from the same month last year. Leaving the fund balance for the month a positive \$72,995.39.

Balance of Revenues vs. Expenditures from July 2019 to September 2020.

General Government: \$57,565.37

Mangum Utility Authority: \$177,233.03

6. September 2020 Financial Statement.

ORDINANCES & RESOLUTIONS

7. Discussion and possible action to approve Resolution 2021-14 amending the budget for the Police Department.

Motion to approve Resolution 2021-14 amending the budget for the Police Department.

The City manager explained that Police Department has had more repairs needed to vehicles this year than over the past few years.

Motion made by Commissioner Gay, Seconded by Commissioner Webb.

Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

8. Discussion and possible action to approve Resolution 2021-15 amending the budget for Shop Maintenance and City Superintendent in the GG Internal Service Fund to cover additional vehicle maintenance costs and uniforms shirts.

Motion to approve Resolution 2021-15 amending the budget for Shop Maintenance and City Superintendent in the GG Internal Service Fund to cover additional vehicle maintenance costs and uniforms shirts.

The City Manager explained that the budget was based on the past few year which was averaging \$100.00 for the Shop. The shop vehicle has needed several repairs so far this year. As far as the uniforms it just was missed in the budget and needed to be budgeted. The City Superintendent had to have new tires and his budget was not enough for them and normal repairs.

Motion made by Commissioner Webb, Seconded by Commissioner Gay.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

9. Discussion and possible action to approve Resolution 2021-16 amending the budget for the Electric Department Training expenses in the Mangum Utility Authority Fund.

Motion to approve Resolution 2021-16 amending the budget for the Electric Department Training expenses in the Mangum Utility Authority Fund.

The City Manager explained that all the Electric Department employees also have water licenses and they had been paid out of water in the prior years.

Motion made by Commissioner Reese, Seconded by Commissioner Webb.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

10. Discussion and possible action to approve Resolution 2021-17 amending the budget for the Water Well Improvement Fund to cover the additional costs from Cardinal Engineering for the engineering report on the proposed water treatment plant.

Motion to approve Resolution 2021-17 amending the budget for the Water Well Improvement Fund to cover the additional costs from Cardinal Engineering for the engineering report on the proposed water treatment plant.

The City Manager explained that this was the balance of the engineering from Cardinal Engineering for the proposed water treatment plant. This was not known about for this year's budget so was not budgeted.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

11. Discussion and possible action to approve Resolution 2021-18 amending the budget for the Power Plant Capital Improvement Fund to cover the cost for Engine number 5 and 6.

This resolution is not needed as OMPA is paying for it.
No Action needed.

12. Discussion and possible action to approve Resolution 2021-19 amending the budget for the MUA Capital Improvement Fund for the new Manhole on West Pierce St.

Motion do approve Resolution 2021-19 amending the budget for the MUA Capital Improvement Fund for the new Manhole on West Pierce St.

The City Manager explained that we had already approved the bid and agreed where it was going to be paid out of. We just needed to do the Resolution to amend the budget.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

OLD BUSINESS

OTHER ITEMS

13. Discussion and possible action to approve the agreement with Tyler Technologies for online Utility Billing.

Motion to approve the agreement with Tyler Technologies for online Utility Billing.

City Manager went over how this would work and the cost. The commissioners asked about getting the bills emailed. The City Manager said he really did not want to change everything to fast. If everything works well with the online billing, then we can look into it more.

Motion made by Commissioner Reese, Seconded by Commissioner Webb.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

14. Discussion and possible action to approve the request from the Library Board to waive the fees for DVD circulation during COVID-19.

Motion to approve the request from the Library Board to waive the fees for DVD circulation during COVID-19.

The City Manager explained that the Library has been taking the DVD's out to the people in their cars. They have worked it out that they are offering curbside service. They just want to waive the fees during COVID-19.

Motion made by Commissioner Webb, Seconded by Commissioner Gay.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

15. Discussion and possible action to approve calendar year 2021 meeting dates, payroll calendar and holiday schedule.

Motion to approve the calendar year 2021 meeting dates, payroll calendar and holiday schedule.

Amended to approve the calendar year 2021 meeting dates, payroll calendar and holiday schedule with the change of time of meeting for November 2nd to 7:00 p.m.

Motion made by Commissioner Gay, Seconded by Commissioner Reese.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

16. Discussion and possible action to approve the change order from Waldrop Construction, Inc., and Williams Electric Clinton, LLC for the Rehabilitation to the Runway, Runway Lights, and installation of 2 Box Papis for the Airport Grant.

Motion to approve the change order from Waldrop Construction, Inc., and Williams Electric Clinton, LLC for the Rehabilitation to the Runway, Runway Lights, and installation of 2 Box PAPIS for the Airport Grant.

Motion made by Commissioner Webb, Seconded by Commissioner Reese.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

EXECUTIVE SESSION

OPEN SESSION

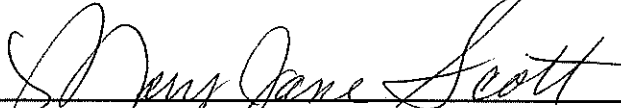
MOTION TO ADJOURN

17. Motion to Adjourn.

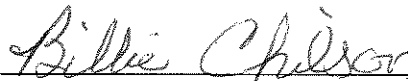
Motion made by Commissioner Gay, Seconded by Commissioner Webb.

Motion made by Commissioner Gay, Seconded by Commissioner Webb.
Voting Yea: Commissioner Gay, Commissioner Webb, Commissioner Reese

Meeting adjourned at 6:40 p.m.



Mary Jane Scott, Mayor



Billie Chilson, City Clerk

