



## Amended City Commission Meeting

January 02, 2024 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

### Record of Minutes

*The Commission of the City of Mangum will meet in regular session on January 2, 2024 at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

#### ORDER OF BUSINESS

##### CALL TO ORDER

Mayor Menasco called meeting to order at 6:04

##### ROLL CALL AND DECLARATION OF QUORUM

PRESENT:

Commissioner Huckabay

Commissioner Peterson

Commissioner Chapman

Also Present: Mayor Menasco, Interim City Manager Erma Mora

ABSENT: Commissioner McCaslin

##### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

1. Approve December 5th, 2023 meeting minutes as presented
2. Approve November 2023 financials for all funds
3. Approve December 2023 claims
4. Approve January estimated payroll

Motion to approve Consent Agenda made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

**FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

None.

**REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

Representative Josh Stevens from TFirearms spoke presenting a proposal idea to the City of Mangum requesting the board to review and if interested to contact him with the information provided regarding the City's shooting range, partnering to make it a public range.

**REPORTS**

## 5. Financial Report for November 2023 by the Interim City Manager

Presenting some numbers from last year to present, Sales tax last year \$50,987.81 this year comes to \$46,454.64 so down a little. Last year in Used tax \$9,160.07 this year \$8,960.08. Alcohol beverage tax this year \$5,876.95. At this point we have no concerns; we are at the percentage we need to be as far as our budget. We did receive an invoice from our consultant, so we expect an audit anytime in the near future.

## 6. Police Report for November 2023 by Chief Taylor

Chief Taylor reports there were 314 calls for service in the month of November, completed 22 incident reports and made several arrests.

There have been a total of 1,232 calls for service, 103 incident reports and charges where filed on 30 of those resulting 19 arrests since August 1<sup>st</sup> of coming to Mangum. We will continue to keep busy with no plans of slowing down.

**ORDINANCES & RESOLUTIONS**

7. DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 465. AN ORDINANCE OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF MANGUM, OKLAHOMA, AMENDING TITLE 6, CHAPTER 2, SECTION 6-2-2 UPDATING THE DEFINITIONS SECTION OF CHAPTER 2 BY PROVIDING SUBSECTIONS FOR EACH DEFINITION; UPDATING THE DEFINITION OF WILD ANIMAL; ADDING A DEFINITION FOR COMMERCIALLY AVAILABLE ANIMAL AMENDING TITLE 6, CHAPTER 2A, SECTION 6-2A-3 EXPANDING WHO MAY QUALIFY FOR A LICENSE TO OWN WILD ANIMALS; ADDING A NEW SECTION TO TITLE 6, CHAPTER 2A, SECTION 6-2A-7 ADDED LICENSING REQUIREMENTS FOR COMMERCIALLY AVAILABLE REQUIREMENTS AND EXEMPTIONS TO SUCH SECTION; AMENDING TITLE 6, CHAPTER 2, SECTION 6-2-8(H) CLARIFYING WHEN WILD ANIMALS ARE PERMITTED; AMENDING TITLE 6, CHAPTER 2, SECTION 6-2-8(J) TO REFERENCE LICENSE REQUIREMENTS UNDER 6-2A-7 AS ADDITIONAL REQUIREMENT FOR OWNING OTHER ANIMALS; PROVIDING SEVERABILITY; AMENDING ALL ORDINANCES, POLICIES, OR RESOLUTIONS AT VARIANCE; AND DECLARING AN EMERGENCY

Interim Erma Mora stated this ordinance was tabled on a previous agenda and asking for an answer for the resident. Stated from previous meeting there was concern with wording which was the reasoning for it being tabled. Mayor Menacso asks how this new ordinance if passed changes what currently is in place, expressed concerns with opening the door to

more exotic animals in city limits. City Attorney states this ordinance if adopted stipulates the resident would need to obtain a permit essentially registering the animal and providing insurance covering the possibility of escaping and injuring someone. Mayor Menasco states she wouldn't be comfortable knowing a neighbor had a poisonous snake or wild animal next door. Commissioner Chapman voiced the concern he's received from the community if passed. Commissioner Peterson states how she doesn't see a difference with residents owning vicious dogs or the people housing rattlesnakes for the Rattlesnake Derby every year.

Motion to approve Ordinance 465 made by Commissioner Peterson, Seconded by Commissioner Huckabay.

Voting Yea: Commissioner Huckabay, Commissioner Peterson

Voting Nay: Commissioner Chapman

Ordinance 465 failed to carry.

8. Discussion and possible action to approve Resolution 2024-0102-01 allowing Interim City Manager and/or Interim City Clerk to make changes to CD accounts as it pertains to City Policy such as renew, close, and open as they reach maturity.

Interim City Manager Erma Mora explains the City Clerks bidding process when our Cd's mature. As of right now Great Plains Bank says the City Clerk (Interim) nor the City Manager (Interim) have authorization to make changes to those accounts and require a resolution allowing one or both of us to make changes whether it be closing an account to move to another bank for a higher bided interest rate, renewing the current Cd at a higher rate staying where it sits, or opening a new Cd account with Great Plains.

City Attorney recommends this Resolution be tabled.

Motion to table made by Commissioner Peterson, Second by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

9. Discussion with possible action to approve Resolution 2024-0102-02 regarding the ICS Savings Account with Great Plains Bank authorizing Interim City Manager and/or Interim City Clerk to make changes such as open, close, or renew.

Tom Bubb spoke via phone on ICS Account Enhancement option tying one of the City's Great Plains Bank account to our ICS account. Explained an automated sweeping option allowing the City to set a target balance or a min/max balance that will control how the money sweeps from one account to the other. Interim City Manager Erma Mora speaks stating if the City wants to take advantage of these Enhancements a Resolution would need to be made to allow her access to make these changes through Great Plains Bank.

City Attorney recommends this Resolution be tabled.

Motion to table made by Commissioner Peterson, Second by Commissioner Chapman

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

## OTHER ITEMS

10. Discussion and possible action to include an added feature from TreeRing Workforce Solutions on the employee time clock for HR use only

Motion to approve made by Commissioner Peterson, Second made by Commissioner Huckabay

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

11. Discussion and possible action to allow Lonix (Independent Contractor) to conduct a site survey so they may be able to give an accurate quote on IT services

Representatives Andy and Justin with Lonix spoke on their experience working with multiple local municipalities, schools, and hospitals. Requesting permission to do a site survey that will help them provide a more detailed and accurate quote on the bid they plan to present in February. This survey will cost the City \$1K however if their bid is accepted in February they will wave this fee.

Motion to approve Site Survey made by Commissioner Peterson, Second made by Commissioner Chapman

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

12. Discussion with possible action regarding property located at 213 E Mesquite belonging to Mr. Dustin Lively. Mr. Lively is requesting the driveway near his property at which belongs to the City be made into a private drive for his property.

Supervisor Gordon Layman spoke on the concern/complaint. Resident is upset due to the dead end people are using his drive as a turnaround, he is requesting the city close it to public and allow him to post signs purchased by himself notifying people of private property. Expressed he's paid alot of money out of pocket on gravel on his drive and its getting torn up by the trash truck and other people from overuse. States if the city does not approve then he will request for compensation on the gravel he's spent repairing. City Attorney states the City can only temporarily close a street by providing notice to the surrounding residents and has the authority to reopen at any time, if this resident is requesting to permanently close this road they would need to file for that. Resident was not present and at this time the City is unclear on the request.

Motion to table made by Commissioner Peterson, Second made by Commissioner Chapman

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

13. Discussion in regards to potentially closing a section of N Oklahoma during school hours for student crossing, safety issue for open discussion.

Commissioner Peterson spoke on the concern she has received from parents, teachers and community regarding the safety of our students during the arrival/drop off and lunch times that our students are crossing the road. The high traffic area specifically is the four-way stop sign on N. Oklahoma Ave. and E. Hayes St. stating it's not only the students driving but adults not slowing down or being cautious. She spoke with the Schools Superintendent Travis Reese on the concern and he plans to discuss this at the next school board meeting January 8th on what would be the best way to handle possibly closing the road. Commissioner Peterson plans to attend meeting and may request Street Superintendent Steve Kyle to attend on behalf of the City to see what would work for all.

#### **STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

City Attorney provided Commissioners with a copy of the suggested Employee Social Media Policy and Guidelines for approval.

Motion to adopt new policy made by Commissioner Peterson, Second made by Commissioner Huckabay

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

City Superintendent Chris Halford and Supervisor Gordon Layman spoke on a survey being conducted around town for adding Fiber optics to poles, they are requesting information regarding pricing per pole. Gordon wanted to make Commissioners aware however still awaiting more information on what all they need from us and when this is beginning. They were unable to make contact prior to meeting and were notified of this survey today. More information to come.

**ADJOURN**

*Motion to Adjourn*

7:03 pm

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Huckabay, Commissioner Peterson, Commissioner Chapman

*Jackie Menasco*  
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Jackie Menasco, Mayor

*Alycia Kendall*  
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Alycia Kendall, Interim City Clerk

