



**Minutes**  
**Special Mangum City Hospital Authority Session**  
**March 23, 2023 at 5:00 PM**  
*City Administration Building at 130 N Oklahoma Ave.*

*The Trustees of the Mangum City Hospital Authority will meet in special session on March 23, 2023, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.*

**CALL TO ORDER**

Trustee Vanzant called the meeting to order at 5:00pm.

**ROLL CALL AND DECLARATION OF A QUORUM**

**PRESENT**

- Trustee Carson Vanzant
- Trustee Ilka Heiskell
- Trustee Ronnie Webb
- Trustee Lisa Hopper

**ABSENT**

- Trustee Cheryl Lively

**CONSENT AGENDA**

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve items on consent agenda as presented and omit #4 &5 until next month to be able to review full data.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

1. Approve February 28, 2023 regular meeting minutes as presented.
2. Approve February, 2023 Quality meeting minutes as presented
3. Approve February, 2023 Medical Staff meeting minutes as presented.
4. Approve February 2023 claims and April 2023 estimated claims.
5. Approve February Quality Report.
6. Approve February Clinic Report.

- 7. Approve February CCO Report.
- 8. Approve February CEO Report.
- 9. Approve the following forms, policies, appointments and procedures previously approved through March 2023 by Corporate Management, on 3/xx/2023 by the Quality Committee and on 3/xx/2023 by the Medical Staff.

- MRMC 2023 Quality Plan
- MRMR 2022 Annual Review and Evaluation
- Speaking Valve Policy
- Cuff Pressure Management Policy
- Suctioning Policy
- Transporting the mechanically ventilated Patient Policy
- Speaking Valve Warning Sign
- Speaking Valve Core Competency
- Respiratory Policy Manuel Table of Contents
- Vancomycin Dosing and Monitoring Policy
- Medication Dose Rounding Policy

**FURTHER DISCUSSION**

None.

**REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

**REPORTS**

- 10. February Financial Reports

February financial reports presented by Andrea.

Cash receipts for the month of February totaled \$1.5M (Generally speaking, there is approximately a one-two month lag between the net revenue generated each month & the majority of the cash collected).

- Accounts Payable has decreased \$368K from the previous month primarily due to the increased cash disbursements for the month.

- The Due to Medicare account reflects a net increase of \$254K from the previous month as the estimated payable for YTD 2023 is increased to \$895K. This is an estimated amount based on the material increase in ADC from the prior year while expenses have not correspondingly increased materially.
- In response to the potential Medicare liability estimated, a cash reserve has been implemented in the month of March. We will continue to closely monitor the potential payable and adjust the cash reserve correspondingly. The cash reserve referenced is operating cash specifically allocated to repay Medicare monies if overpayment results, and to mitigate the need to request a Medicare ERS loan should a liability be unavoidable operating expenses for the month of February reflect \$1.43M, this is a decrease of \$68K from the previous month, but slightly over budgeted amount of \$1.4M. February resulted in a net loss of \$139K.

**OTHER ITEMS**

11. Discussion and possible action to approve the Professional and General Liability Policy. Chee goes over the policy quotes and explains the differences in each. Chee states that their agent recommends they continue their relationship with MedPro.

Cost: MedPro: \$61,477.00 annually  
 Prior Cost: \$61,533.00 annually.  
 Term: 1 year.

Trustee Webb asks how important the cyber policy is to the main hospital setting. Chee says it is very important as there has been an increase in cyber-attacks in the hospital.

Motion to approve.  
 Motion made by Trustee Webb, Seconded by Trustee Vanzant.  
 Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

12. Discussion and possible action to approve the Cyber Liability Insurance Policy.

Motion to approve.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.  
 Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

13. Discussion and possible action to approve the Directors and Officers Liability and Employee Practice Liability Insurance Policy.

Chee goes over the 2 quotes and explains the differences in each. States their agent recommend continuing services with Allied World. Chee informs that the CNA policy will provide a lower rate the first year and will increase the premium ongoing. Trustee Webb asks if we can go with the cheaper policy for the first year and then go back to the other. Chee says that it will be hard to go back to Allied World later after we drop them. Trustee Heiskell also states that once you drop coverage it is very hard for to get coverage again due to being such a huge liability.

Motion to discuss made by Trustee Heiskell, Seconded by Trustee Hopper.

Motion failed.

Voting Yea: Trustee Heiskell

Voting Nay: Trustee Vanzant, Trustee Webb, Trustee Hopper

14. Discussion and possible action to approve the Property Insurance Policy.

Motion to approve.

Motion made by Trustee Webb, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

15. Discussion and possible action to approve the Triose Agreement.

Chee goes over the agreement and explains that it is a policy for shipping & third-party services. Trustee Heiskell asks how exactly it works and the savings from the freight. Chee says when they order supplies, they basically would be paying a one-time fee.

Motion made by Trustee Webb, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

16. Discussion and possible action to approve the TigerConnect Order Form Agreement.

Motion to approve.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

17. Discussion and possible action to approve the Greer County Health Department TB Xray Agreement.

Motion to approve.

Motion made by Trustee Heiskell, Seconded by Trustee Hopper.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

18. Discussion and possible action to not renew The Compliance Team Agreement.

Chee informs the board that TCT is contracted to provide accredited auditing/survey for CMS compliance. They charge \$6,600 for 3 years' service. Recommending not renewing this service with TCT and have State provide service for free of charge.

Motion made by Trustee Heiskell, Seconded by Trustee Vanzant.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

19. Discussion and possible action to terminate the InQDocs and InQuiSeek Agreement.

Chee explains that inQuiSeek and inQDocs are contracted to provide RHC survey ready services and RHC policy management system. They charge \$75.00 per month. These services are no longer needed and can be maintained in-house. Recommending terminating agreement with inQuiSeek and inQDocs.

Motion made by Trustee Heiskell, Seconded by Trustee Webb.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

**EXECUTIVE SESSION**

- 20. Discuss and make a decision to enter into executive session for the review and approval of **medical staff privileges/credentials/contracts** for the following providers pursuant to 25 O.S. § 307(B)(1):

No action.

**OPEN SESSION**

- 21. Discussion and possible action with regard to executive session if needed.

None.

**EXECUTIVE SESSION**

- 22. Discussion and possible action to discuss the termination of the Hospital CEO with possible executive session in accordance with 12 OS 307(B)(1)

Tabled until next month due to an error.

**OPEN SESSION**

- 23. Discussion and possible action with regard to executive session if needed.

None.

**STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, Interim Administrator, City Attorney or Hospital Employees*

None.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

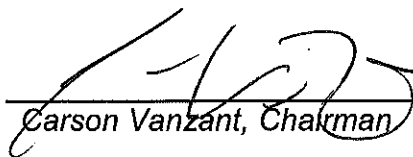
None.

**ADJOURN**

*Motion to Adjourn*

Motion to adjourn at 6:12pm.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Webb, Trustee Hopper

  
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Carson Vanzant, Chairman

  
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Erma Mora, City Clerk

