

Item 1.  
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# Minutes

## Mangum City Hospital Authority Session

October 25, 2022 at 5:00 PM  
City Administration Building at 130 N Oklahoma Ave.

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The Trustees of the Mangum City Hospital Authority will meet in regular session on August 23, 2022, at 5:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Trustees.

### CALL TO ORDER

Chairman Vanzant called the meeting to order at 5:00 p.m.

### ROLL CALL AND DECLARATION OF A QUORUM

#### PRESENT

- Trustee Carson Vanzant
- Trustee Ilka Heiskell
- Trustee Cheryl Lively
- Trustee Ronnie Webb

#### ALSO PRESENT

- Erma Mora, Secretary
- Corry Kendall, Attorney

### CONSENT AGENDA

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.

*Motion to approve consent agenda items as presented.*

Motion made by Trustee Vanzant, Seconded by Trustee Lively.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Lively

Voting Nay: Trustee Webb

1. Approve September 27, 2022 MCHA meeting minutes.
2. Approve September 15, 2022 Quality meeting minutes.
3. Approve September 22, 2022 Medical Staff meeting minutes.
4. Approve September 2022 claims and November 2022 estimated claims.
5. Approve the following forms, policies and procedures previously approved through October 2022 by Corporate, on 10/13/2022 by Quality Control and on 10/20/2022 by Med Staff.

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3

## FURTHER DISCUSSION

4. Approve September 2022 claims and November 2022 estimated claims.
5. Approve the following forms, policies and procedures previously approved through October 2022 by Corporate, on 10/13/2022 by Quality Control and on 10/20/2022 by Med Staff.

## REMARKS

*Remarks or Inquiries by the audience not pertaining to any item on the agenda.*

None.

## REPORTS

5. September 2022 Financial Report

September 2022 Financial Report Highlights by Andrea Snider

### Statistics

- o The average daily census in September was 10.73. This is a slight increase of .28 from the previous month and brings our YTD ADC to 10.20. As a reminder our target remains 11 ADC.
- o Cash receipts for the month of September totaled \$2.2M. Included in this number is the recently received \$895K Medicare receivable, net receipts are \$1.3M. (Generally speaking, there is approximately a one-two month lag between the net revenue generated each month & the majority of the cash collected).

### Balance Sheet Highlights

- o The operating cash balance as of September is \$899K. The Restricted Cash balance reflects \$402K for a total of \$1.3M in cash.
- o Accounts Receivable reflects a decrease of \$390K, primarily due to increased collections.
- o The Due from Medicare asset account reflects \$200K. This amount is a conservative estimate based on the recently filed 8/31/22 interim rate review submitted to Novitas.
- o Accounts Payable saw an increase of \$389K, primarily a result of \$401K applied to long-term debt.
- o The Note payable to Cohesive has been completely re-paid in September.
- o No COVID grant revenue was recognized in September. The amount for the unrecognized funds remains at \$402K.

### Income Statement Highlights

- o Net patient revenue reflects \$1.29M.
- o Operating expenses for the month of August reflect \$1.47M which is slightly above our current monthly trend of \$1.43M
- o September net income resulted in a loss of (\$248K)

Addition Notes

- o Cohesive has recently submitted the 8/31/22 Medicare interim rate review to Novitas. The current estimated receivable is approximately \$500K.

6. September 2022 Quality Report

September 2022 Quality Report Highlights:

**Hospital Activity**

Hospital Admission

- o Acute Care Admits: 12 - down from August (14)
- o Swing-Bed Admits: 7 - down from August (12)
- o Total Discharges: 19 - down from August (26)

Total Patient Days, Ed Visits, ADC

- o Total Patient: 322 - down from August (324)
- o ED Visits: 163 - down from August (169)
- o Average Daily Census: 11- no change from August (11)

**AMA/LWBS**

- o AMA: 4 – no change from August (4)
- o LWBS: 1 – up from August (0)

**Care Management**

30 Day Readmission

- o 1 for September

**Risk Management**

Incidents

- o Falls without injury
- o AMA/LBS
- o Other Events

Complaints and Grievances

- o Grievances 0

Patient Falls

- o Falls with no injury - 3
- o Falls with minor injury - 0
- o Falls with major injury - 0

Mortality Rate

Acute/Swing-Bed Deaths

- o 2 (11%) (YTD = 6%)

Emergency Department Deaths

- o 1 (1%) (YTD = (1%))

Organ Bank Notifications within 60 minutes of Death (Benchmark 100%)

- o 3 notifications within 60 minutes of death / 3 death for reporting period

**Infection Control**

- o Catheter Associated Urinary Tract Infections (CAUTIs) - 0
- o Central Line Associated Primary Bloodstream Infections (CLABSIs) - 0

**Health Information Management**

- o History & Physical Completion (Benchmark 100%)
- o 20/20 = 100%
- o Discharge Summary Completion (Benchmark 100%)
  - o 21/21 = 100%

**Nursing**

- o Code Blue
  - o 2
- o Transfers
  - o Acute Transfers - 0
  - o ED Transfers - 12

7. September 2022 Clinic Report

September 2022 Clinic Report Highlights:

**Clinic Operations**

- o Positive numbers despite mandated clinic closures due to ECW training and implementation.
- o Opening search for new manager of clinic.

**Quality Report**

- o Metrics continue to be monitored. all within good standing.

**Outreach**

- o FLU shots available. Social Media advertising.
- o Continue to advertise in local paper and on social media.

**Summary**

- o Positive numbers. Clinic volume still strong
- o "no show" percentage increased 19% this month.

8. September 2022 CCO Report

September 2022 CCO Report Highlights by Daniel

Excellent Patient Care

- o Monthly Education included September Skills Fair with quiz, competencies and skills check off for Blood and Blood Product Administration.
- o MRMC Nursing and Laboratory services promptly provided notification and response to 100% of 43 critical patient lab results

- MRMC Medication Room reports ZERO adverse reactions of the 11,460 medications administered.
- Nursing and associated services used ZERO restraints during September.

#### Excellent Client Service

- Patients continue to rely on MRMC as their local hospital. Patient days decreased from 324 days in August to 322 days in September. This represents a stable average daily census of 11. In addition, MRMC Emergency Department provided care to 163 patients in September.
- September COVID-19 Stats at MRMC: Swabs (34=PCR & 84-Antigen) with 3 positive PCR & 10 Positive Antigen.
- In September, Emergency Department Staff provided Code Blue efforts to 2 patients with 100% success in emergent intubation as well as 100% adherence to Advanced Cardiovascular Life Support (ACLS) recommendations.

#### Preserve Rural Jobs

- Open Positions include Full Time RT, RN, LPN, and CNA.
- Recruiting efforts included interviewing regional professionals. Offers are being considered!
- Clinical Core Staff proudly hired 2 CNA's!!

### 9. September 2022 CEO Report

#### September 2022 CEO Report Highlights by Dale Clayton

#### COVID OVERVIEW

- Leadership continues to update staff and providers regarding new policies and regulations.
- COVID infections locally have now decreased but continue to be a concern.

#### Staff and Operations Overview

- Patient care continues to be outstanding.
- Open positions include, CNA, LPN, RN AND RT.
- Recently hired staff include 2 CNA's. Core staff in all positions continues to be our goal.
- Critical Alert nurse call system is complete.
- Our average daily census for the month was 11.
- Emergency Department assisted 163 patients.
- Employees continued to receive free meals compliments of Cohesive.
- We continue to put an emphasis on social media presence and other outreach efforts for the Hospital and Clinic.
- Concrete Contractors have been contacted for bids regarding the approach to be space for the future site of Central Supply in the annex.

#### Contracts Agreements and appointments for Governing Board Approval

- careLearning
- Diagnostic Imaging Associates, Inc.
- Board Meeting Date change from 11/17 to 11/29

- o Board Meeting Schedule for 2023.

**OTHER ITEMS**

- 10. Discussion and possible action to approve the Diagnostic Imaging Associates, Inc, agreement.

Motion to discuss

Motion made by Trustee Webb. Seconded by Trustee Heiskell.

Dale Clayton speaks on the contract and DIA proposing that we accept a stipend as of July 1, 2022. In order to service us, they are requiring that a stipend is paid. Trustee Vanzant states his personal experience with DIA and how quick the service is. Trustee Heiskell is stating on the cost of the services and considering it was free of costs prior.

Trustee Webb questions when the 90 days is up? On Monday? Is the 90 days as of Monday?

The agreement is stating that we pay 3 months back due to it starting on July 1st.

Trustee Heiskell is stating that we are proper and don't need to have anything changed.

Mr. Kendall states that the agreement goes back to July 1 due to it being the beginning of the new fiscal year.

Trustee Lively also expresses her concerns with not being notified in time. Dale Clayton states we knew since the last hospital meeting, and it is now non-negotiable.

Mr. Clayton is asking if we are not doing anything illegal, that the board approve.

Trustee Webb states he wants to double check that we are not at fault and questions if we will be liable.

Mr. Kendall states that since it's in the same budget year, that we are okay.

Motion to approve Diagnostic Imaging Associates, Inc.

Motion made by Trustee Webb, Seconded by Trustee Heiskell.

Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Lively, Trustee Webb

- 11. Discussion and possible action to approve the careLearning.

Trustee Lively asks if we have a system in place currently? And asks if we will be in violation of cancelling a contract?

Trustee Webb asks Daniel which package he recommends? He answers, 'gold package'.

Voting Yea: Trustee Vanzant, Trustee Webb, Trustee Lively Nay, Trustee Heiskell Nay

Motion Fails

- 12. Discussion and possible action to move November 17<sup>th</sup> 2022 Board Meeting to November 29<sup>th</sup>, 2022.

No action.

- 13. Discussion and possible action to schedule 2023 Board Meetings.

Motion to amend to move monthly meetings to the 4<sup>th</sup> Mondays of the month at 5pm.

Attorney Corry Kendall advised that by laws need to be amended in order to move meeting dates.

Motion made by Trustee Webb, Seconded by Trustee Vanzant.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Lively, Trustee Webb

**EXECUTIVE SESSION**

- 18. Discussion and possible action with regard to conferring on potential projects that can be undertaken at the Mangum Regional Medical Center that can spur economic development, including financing for such project, where public disclosure could interfere with the development of products or services and public disclosure would violate potential confidentiality of the business with possible executive session in accordance with 25 O.S. 307(B)(7) and 307(C)(11).

Motion to enter executive session at 6:17 p.m.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Lively, Trustee Webb

Motion to declared out of executive session at 7:15 p.m.

Motion made by Trustee Vanzant, Seconded by Trustee Heiskell.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Lively, Trustee Webb

**OPEN SESSION**

- 19. Discussion and possible action as a result of the executive session, if needed.  
No action

**STAFF AND BOARD REMARKS**

*Remarks or inquiries by the governing body members, Hospital CEO, City Attorney or Hospital Employees*

None.

**NEW BUSINESS**

*Discussion and possible action on any new business which has arisen since the posting of the agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

**ADJOURN**

- 20. Motion to adjourn.  
Motion to adjourn 7:19 p.m.

Motion made by Trustee Vanzant, Seconded by Trustee Webb.  
Voting Yea: Trustee Vanzant, Trustee Heiskell, Trustee Lively, Trustee Webb



*[Handwritten Signature]*  
Carson Vanzant, Chairman

*[Handwritten Signature]*  
Erma Mora, City Clerk