



## Amended City Commission Meeting

August 01, 2023 at 6:00 PM

City Administration Building at 130 N Oklahoma Ave.

## Record of Minutes

*The Commission of the City of Mangum will meet in regular session on August 1, 2023, at 6:00 PM, in the City Administration Building at 130 N. Oklahoma Ave, Mangum, OK for such business as shall come before said Commission.*

### ORDER OF BUSINESS

#### CALL TO ORDER

Mayor Menasco called the meeting to order at 6:00pm.

#### ROLL CALL AND DECLARATION OF QUORUM

#### PRESENT

Commissioner Mark Chapman  
 Commissioner Dixie Peterson  
 Mayor Jackie Menasco  
 Commissioner Judith McCaslin  
 Commissioner Michelle Huckabay

#### CONSENT AGENDA

*The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member (or a community member through a Board member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Board members should so note before adoption of the Consent Agenda.*

Motion to approve consent agenda items as presented.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.  
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
 Commissioner Huckabay

1. Approve July 11, 2023 meeting minutes as presented.
2. Approve July 20, 2023 special meeting minutes as presented.
3. Approve July 2023 claims.
4. Approve financials for all departments.
5. Approve August 2023 estimated payroll.

**FURTHER DISCUSSION**

*Consideration of any items removed from the consent agenda.*

None.

**REMARKS**

*Remarks or inquiries by the audience not pertaining to any item on the agenda.*

None.

**REPORTS**

6. Financial report for July 2023.

City clerk explains she doesn't see any concerns or can't report much yet due to fiscal year beginning.

**ORDINANCES & RESOLUTIONS**

7. Discussion and possible action with regard to adopting Ordinance No. \_\_\_\_\_ which will adopt and authorize the City of Mangum to enforce state-mandated minimum building codes to allow the City of Mangum to issue its own building permits, in accordance with 11 O.S. 14-107 and 74 O.S. 324.11.

No action.

**OTHER ITEMS**

8. Discussion and possible action with regard to adopting the jail agreement between Greer County and the City of Mangum for housing city inmates.

Table until next month or until more information.

9. Discussion and possible action on the request from the Mangum Housing Authority to retain the P.I.L.O.T (Payment in lieu of Taxes) funds in the amount of \$5,860.00 for this year, or at least the the amount of \$2195.00 for the upkeep of the Mangum City Property located west of the MHA's facility. The Housing authority is requesting \$2195.00 which includes 23 mowing's at \$75.00 per mow = \$1,725.00, 2 sprays at \$235.00 = \$470.00, this would leave a balance due to the City in the amount of \$3665.00.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
Commissioner Huckabay

10. Discussion and possible action with regard to contracting with Fox, Dreschler, and Brickley, of Altus, OK, to act as the City of Mangum's building inspector for purposes of issuing building permits.

No action.

11. Discussion and possible action with regard to reviewing, adopting, revising, or otherwise discussing the Interlocal Agreement between the City of Mangum, the Mangum Utility Authority, and the Mangum Public Schools for the operation and maintenance of the golf course.

Travis Reese speaks on the costs and funding for the golf course. Mangum Public Schools is asking for the City of Mangum to take back of the running of the golf course. Travis says they need to decide soon and won't just turn it over without a plan or decision.

No action.

12. Discussion and possible action with regard to setting a date and time to discuss a strategic plan concerning the economic development for the City of Mangum, where matters of transferring property, financing, or the creation of a potential proposal to entice a business to remain or to locate to Mangum where public disclosure may interfere with the development of products or services.

Motion to approve setting a meeting at 8:30am Wednesday August 16th.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
Commissioner Huckabay

13. Discussion and possible action with regard to entering into a contract with Bill Myers engineering to apply for an AMR DEQ Grant.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
Commissioner Huckabay

14. Discussion and possible action with regard to applying for an AMR DEQ Grant.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.  
Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
Commissioner Huckabay

15. Discussion and possible action with regard to authorizing Bill Myer's engineering to apply for a DEQ wastewater discharge permit to allow the City of Mangum to discharge wastewater, which has been treated and cleansed of all pollutants and environmental hazards, into any creeks or waters. Currently, the City of Mangum is only allowed to discharge onto land directly east and south of the lagoon site.

Motion to approve.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.  
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
 Commissioner Huckabay

16. Discussion and possible action with regard to entering into a contractual arrangement with the Greer County Chamber of Commerce for use of the Mangum Welcome Center.

Commissioner Dixie Peterson suggests we make a list of monthly costs before we generate a contract together.

No action.

17. Discussion and possible action with regard to amending our ordinances as it relates to "wild animals" being kept within city limits. Basically, the ordinances are somewhat outdated and confusing because it either applies to individuals or only individuals operating some sort of traveling show.

Motion to amend the ordinance.

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.  
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
 Commissioner Huckabay

18. Discussion and possible action to accept or review the best and most responsible bid to purchase a commercial mower for the Parks/Cemetery department.

Stephen Thomason Parks Dept. Supervisor explains what kind of mower is needed and best for their department.

Motion to approve the quote from John Deere in the amount of \$8150.22

Motion made by Commissioner Peterson, Seconded by Commissioner Huckabay.  
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,  
 Commissioner Huckabay

19. Discussion with regard to notifying the board of the current situation involving the FY2023 audit including the timeframe of completion and potential findings.

City Clerk informs the board of possible findings in the upcoming yearly audit due to not turning in budget resolutions or amendments for the fiscal year.

## EXECUTIVE SESSION

20. Discussion and possible action to enter into executive session in discussing the compensation of the city clerk, with possible executive session in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 6:59pm

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.  
 Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,

Commissioner Huckabay

## OPEN SESSION

21. Discussion and possible action with regard to executive session.

Motion to approve compensation for the City Clerk.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

## EXECUTIVE SESSION

22. Discussion and possible action to enter into executive session in regard to the hiring of a city manager, in accordance with 25 O.S. 307(B)(1).

Motion to enter into executive session at 7:04pm.

Motion made by Commissioner Peterson, Seconded by Commissioner Chapman.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin, Commissioner Huckabay

Mayor Menasco declared out of executive session at 8:15pm.

## OPEN SESSION

23. Discussion and possible action with regard to executive session.

Chris Halford, city superintendent, will be in charge of all departments and Erma Mora, city clerk, will be in charge of all administration and administration questions, during the vacancy of the city manager.

## STAFF AND BOARD REMARKS

*Remarks or inquiries by the governing body members, City Manager, City Attorney or City Employees*

None.

## NEW BUSINESS

*Discussion and possible action on any new business which has arisen since the posting of the Agenda that could not have been reasonably foreseen prior to the time of the posting (25 O.S. 311-10)*

None.

## ADJOURN

*Motion to Adjourn*

Motion to adjourn at 8:18pm

Motion made by Commissioner Peterson, Seconded by Commissioner McCaslin.

Voting Yea: Commissioner Chapman, Commissioner Peterson, Commissioner McCaslin,

Commissioner Huckabay



  
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Jackie Menasco, Mayor

  
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Erma Mora, City Clerk