



Agenda

REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MADISON, ALABAMA

6:00 PM
Council Chambers
July 13, 2026

AGENDA NO. 2026-13-RG

City Council meetings are broadcast live on local Wow! Channel 42 and online streaming (visit <https://www.madisonal.gov/709/view-city-council-meeting>) for access. Members of the public who would like to weigh in on a Council matter but do not want to attend, may contact the City Clerk's Office or the Mayor's Office (contact information on City website www.madisonal.gov) or text the word "comment" to 938-200-8560

1. CALL TO ORDER

2. INVOCATION

A. Reverend Glen Bowers, Associate Pastor, Trinity Baptist Church

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL OF ELECTED GOVERNING OFFICIALS

5. AMENDMENTS TO AGENDA

6. APPROVAL OF MINUTES

A. Minutes No. 2026-12-RG, dated June 22, 2026

7. PRESENTATIONS AND AWARDS

A. Madison Visionary Partners - America 250 Project Presentation, Marc Jacobson and City of Madison Facilities & Grounds Director Gerald Smith

B. Presentation of Madison Police Department Life Saving Awards to Officer Patrick Niles, Officer Jacob Kramer, Officer Jonathan Siskoff, Detective Andrew Slaughter and Officer Timothy Portik

C. Presentation of Madison Police Department Public Safety Awards to Assistant Police Chief Allen, Captain Anderson, Lieutenant Miles, Sergeant Reaves, Communications Supervisor Sharp and Captain Stout

8. PUBLIC COMMENTS

Public comments are limited to 3 minutes per speaker. Anyone who would like to sign up prior to the Council meeting may contact the City Clerk at cityclerk@madisonal.gov. Anyone who would like to submit a presentation to the City Council must email it to the City Clerk by noon on the Friday prior to the meeting.

Anyone who cannot attend the meeting in person and would like to email written comments must do so by noon of the Council meeting date, and address comments to citycouncil@madisonal.gov

For Public review and reference, see [Resolution No. 2021-268-R](#) Policy For Public Participation During City Council Meetings.

9. CONSENT AGENDA AND FINANCE COMMITTEE REPORT

- A. **Resolution No. 2026-222-R:** Amending the Utility Expense Sharing Agreement with Intergraph Improved Properties, LLC
- B. **Resolution No. 2026-233-R:** Authorizing the disposal or destruction of certain City Clerk-Treasurer Department records as reviewed by the Alabama Department of Archives and History
- C. **Resolution No. 2026-234-R:** Authorizing the disposal or destruction of certain Human Resource Department records as reviewed by the Alabama Department of Archives and History
- D. **Resolution No. 2026-245-R:** Accepting a grant award from the Toyota Foundation for the 2026 Mayor's Youth Council
- E. **Resolution No. 2026-259-R:** Acceptance of insurance settlement from Alabama Municipal Insurance Corporation for Claim No. 066027BS caused by a collision involving a police vehicle which occurred on May 12th, 2026 (\$6,102.55 [less \$1,000 deductible] to be deposited into General Operating account)
- F. Acceptance of 10% profits from Valerie Harp d/b/a Vacations by Val Travel Group in the amount of \$222.15 for Alaska Cruise 2026, \$54.28 for Collette's Canyon Country trip, and \$107.35 for the Chattanooga day trip (total: \$383.78)
- G. Acceptance of a \$20,000 donation from Senator Tom Butler to be used towards the America 250 Project
- H. Acceptance of a \$25,000 donation from Senator Tom Butler (to be deposited in the Fire Department Donations account)
- I. Acceptance of a \$10,000 donation from Senator Arthur Orr to be used towards the America 250 Project
- J. Acceptance of a \$27,000 donation from Madison Visionary Partners to be used towards the America 250 Project

10. PRESENTATIONS OF REPORTS

MAYOR RANAE BARTLETT

COUNCIL DISTRICT NO. 1 MAURA WROBLEWSKI

COUNCIL DISTRICT NO. 2 DAVID BIER

COUNCIL DISTRICT NO. 3 BILLIE GOODSON

COUNCIL DISTRICT NO. 4 MICHAEL MCKAY

COUNCIL DISTRICT NO. 5 ALICE LESSMANN

COUNCIL DISTRICT NO. 6 ERICA WHITE

COUNCIL DISTRICT NO. 7 KENNETH JACKSON

11. BOARD/COMMITTEE APPOINTMENTS

- A. Mural Advisory Board: Reappointment of Kristen Strickland to Place No. 2 with a term expiration of February 27, 2030, and appointment of Amanda Jarrett to Place No. 1 with a term expiration of July 13, 2030

12. PUBLIC HEARINGS

Public comments during public hearings are limited to 5 minutes per speaker. Anyone who would like to sign up prior to the Council meeting may contact the City Clerk at cityclerk@madisonal.gov. Anyone who would like to submit a presentation to the City Council must email it to the City Clerk no later than noon on the Friday prior to the meeting. Anyone would cannot attend the meeting in person and would like to email written comments must do so by noon of the Council meeting date and address comments to citycouncil@madisonal.gov.

- A. **Proposed Ordinance No. 2026-203:** Zoning certain property owned by Laura McCormick and Thomas Makies, consisting of 1.54 acres, located at 167 Brentwood Lane, south of Eastview Drive and west of Lewter Drive, R-1A (Low Density Residential) upon annexation (First Reading 6/08/2026)
- B. **Resolution No. 2026-256-R:** Request for a Restaurant Retail Liquor License from Viva Tequila LLC, doing business as Viva Tequila, for their location at 12090 County Line Road, Suite H, Madison, AL 35756

13. DEPARTMENT REPORTS

CITY CLERK

- A. **Resolution No. 2026-241-R:** Acceptance of Statement of Work Quote No. Q-121879-1 from CivicPlus for agenda management software conversion and implementation services in the amount of \$8,000 for the initial term, with annual recurring subscription fees of \$12,000 thereafter (to be paid from City Clerk Department budget)

ENGINEERING

- A. **Resolution No. 2026-231-R:** Authorizing a Construction Agreement for a Federal Aid Project with the Alabama Department of Transportation - City of Madison Project 26-003 (ALDOT Project No. CRPHV-4526(250)) for Pedestrian and Intersection Improvements on Town Madison Blvd at the entrance and exit ramps for I-565
- B. **Resolution No. 2026-240-R:** Authorization for Norfolk Southern Railway Company to incur and bill costs to review project plans on Project 26-012 Town Madison Greenway Extension in an amount not to exceed \$25,000.00 (to be paid from Engineering Department Budget)

FACILITIES AND GROUNDS

- A. **Resolution No. 2026-251-R:** Authorizing a Contractor Agreement with J. Hendrix Design, LLC d/b/a Replica Plastics for the design, fabrication, and installation of an America 250 Project "Madison" sculpture in an amount not to exceed \$86,750 (to be paid from the MADiSON Letters Account)

HUMAN RESOURCES

- A. **Resolution No. 2026-242-R:** Moving the Administrative Plan/Bid Coordinator position from the Planning Department to the Legal Department effective August 3, 2026.
- B. **Resolution No. 2026-243-R:** Economic Development Coordinator, Grade 112 Position Change to Economic Development Coordinator, Grade 116. This position will be moved from the Planning Department to the Mayor's Office.
- C. **Resolution No. 2026-244-R:** Approval of Grade 105 Executive Assistant Position for the Planning Department.

INFORMATION TECHNOLOGY

- A. **Proposed Ordinance No. 2026-217:** Approving addition of Chapter 15 to the City of Madison Personnel Policies and Procedures to provide Computer and Artificial Intelligence Use Policies (First Reading 06/22/2026)
- B. **Resolution No. 2026-246-R:** Authorizing a Contractor Agreement with CT Integrated Solutions, Inc. for the purchase and installation of IP Camera and camera network cables at the Municipal Complex Building located at 100 Hughes Road in the amount of \$29,845 (to be paid from IT Department budget)

LEGAL

- A. **Resolution No. 2026-252-R:** Authorizing Agreement with Deckard Technologies for Rentalscape Short Term Rental Property Monitoring Services and Online Complaint Form Service (\$8,000.00 from Building Department Maintenance Contract Account).

PLANNING

- A. **Proposed Ordinance No. 2026-204:** Assenting to the annexation of property located at 167 Brentwood Lane, south of Eastview Drive and west of Lewter Drive, into the City of Madison (First Reading 06/08/2026)
- B. **Proposed Ordinance No. 2026-237:** Assenting to the annexation of property located at 11356 Cardinal Drive, east side of Cardinal Drive, north of Powell Road, into the City of Madison (First Reading)
- C. **Resolution No. 2026-235-R:** Setting a Public Hearing on Proposed Ordinance No. 2026-236: zoning certain property owned by Willman Lee Burket Jr., consisting of 0.62 acres, located at 11356 Cardinal Drive, east side of Cardinal Drive, north of Powell Road, R-1A (Low Density Residential) upon annexation (First Publication 7/22/2026, Synopsis 7/29/2026, Public Hearing 8/24/2026)
- D. **Proposed Ordinance No. 2026-255:** Vacation of a utility and drainage easement located within Lots 4 & 5 of Royal Drive Warehouses at Arlington Park Subdivision (First Reading)
- E. **Proposed Ordinance No. 2026-250:** Assenting to the annexation of property located at 10569 Burgreen Road, west side of Burgreen Road, north of Cedar Acres Drive, into the City of Madison (First Reading)
- F. **Resolution No. 2026-248-R:** Setting a Public Hearing on Proposed Ordinance No. 2026-249: zoning certain property owned by Richard and Kenya Morse, consisting of 2.42 acres, located at 10569 Burgreen Road, west side of Burgreen Road, north of Cedar Acres Drive, R-1A (Low Density Residential) upon annexation (First Publication 7/22/2026, Synopsis 7/29/2026, Public Hearing 8/24/2026)

14. MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

15. ADJOURNMENT

Agenda Note: It should be noted that there are times when circumstances arise that require items be added to or deleted from the agenda at time of the Council meeting. Also all attached documents are to be considered a draft until approved by Council.

All attendees are advised that Council meetings are televised and that their statements and actions are therefore viewed by more than just those attending the meetings.



**MINUTES NO. 2026-12-RG
REGULAR CITY COUNCIL MEETING
OF MADISON, ALABAMA
June 22, 2026**

The Madison City Council met in regular session on Monday, June 22, 2026, at 6:00 p.m. in the Council Chambers of the Madison Municipal Complex, Madison, Alabama. Noting that a quorum was present, the meeting was called to order at 6:00 p.m. by Council President Maura Wroblewski.

Pastor Eugene Folks provided the invocation followed by the Pledge of Allegiance led by Council President Wroblewski.

ELECTED GOVERNING OFFICIALS IN ATTENDANCE

Mayor Ranae Bartlett	Present
Council District No. 1 Maura Wroblewski	Present
Council District No. 2 David Bier	Present
Council District No. 3 Billie Goodson	Present
Council District No. 4 Michael McKay	Present
Council District No. 5 Alice Lessmann	Present
Council District No. 6 Erica White	Absent
Council District No. 7 Kenneth Jackson	Present

City Officials in attendance were: City Clerk-Treasurer Lisa D. Thomas, Deputy City Clerk-Treasurer Kerri Sulyma, City Attorney Megan Zingarelli, Assistant Attorney Shelby Morris, Information Technology Director Chris White, Information Technology Support Technician Toby Jenkins, Police Chief Johnny Gandy, Director of Building Kipp Richerzhagen, Director of Human Resources Kelly Bracci, Assistant Director of Parks & Recreation Kory Alfred, Director of Operations and Communications Amanda Jarrett, and Director of Development Services Mary Beth Broeren.

Public Attendance registered: Richard George, Hanu Karlapalem, Scott Harbour, Eugene Folks Jr, Margi Daly, Madison Ohlsen, Michael Parker, Eric Keniuk, Jonathan Draper, Leslie Kelley, Gary Kent, Rod Matthews, Brian Davis, Sonya Roberts, Joe Mullins, Scott Motz, Richard Chandler, Shannon Hoff, Opie Balch, Amber Barnes, Nathan Koesner, Kyle Baker, Brianna Stephenson, Crain Stephenson, Naomi Nunes, Neil Cook and Ryan Oliver

AMENDMENTS TO AGENDA

City Attorney Megan Zingarelli had the following update and/or change listed below: Madison Police Department Presentation and Awards items A and B will be moved to a later agenda.

APPROVAL OF MINUTES

MINUTES NO. 2026-11-RG, DATED JUNE 8, 2026

Council Member Goodson moved to approve Minutes No. 2026-11-RG. Council Member Lessmann seconded. The roll call vote taken was recorded as follows:

Council Member Billie Goodson	Aye
Council Member Alice Lessmann	Aye
Council Member Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion carried

PRESENTATIONS AND AWARDS

None

PUBLIC COMMENTS

*Public Comments were limited to three minutes per speaker. Anyone who wanted to sign up prior to the Council meeting were able to contact the City Clerk at cityclerk@madisonal.gov or text the word "**Comment**" to 938-200-8560. Anyone who wanted to submit a presentation to the City Council were able to email it to the City Clerk by noon last Friday. Those who could not attend the meeting in person and wanted to email their written comments were advised to do so no later than noon this date via email to citycouncil@madisonal.gov.*

ROD MATTHEWS (DISTRICT 3)

Mr. Matthews appeared before Council and Mayor Bartlett to inform the public on the following items:

- Consumer Survey ending June 23rd, sponsored by Mainstreet Madison

MARGI DALY (DISTRICT 6)

Ms. Daly appeared before Council and Mayor Bartlett to voice her concerns on the following item:

Resolution No 2026-227-R appointing Board of Directors of the Redevelopment Authority.

CONSENT AGENDA AND FINANCE COMMITTEE REPORT

Council Member Bier stated the committee met this afternoon and had a very good meeting. Council Member Bier said that he is proud of the hard work from the finance committee. Council Member Bier moved to approve the Consent Agenda and Finance Committee report as follows:

General Operating account	\$2,044,498.95
Gasoline Tax & Petroleum Inspection fees	\$43,584.29
TVA Tax	\$8,993.13
Library Building Fund	\$6,344.26
Venue Maintenance	\$4,760.48

Regular and periodic bills to be paid

- A. Resolution No. 2026-221-R:** Declaring surplus and authorizing the disposal of obsolete personal property formerly used by the Facilities and Grounds Department pursuant to Section 16-108 of the Code of Ordinances of the City of Madison
- B. Resolution No. 2026-228-R:** Authorizing the acceptance of grant funding in the amount of \$3,500 from the Ruth & Lyle Taylor Endowment Fund 2026 to be used for Mayor's Youth Council program expenses (to be deposited into Budget Line Item 10-130-000-2765-00)
- C. Resolution No. 2026-229-R:** Acceptance of insurance settlement from Alabama Municipal Insurance Corporation for Claim No. 065706MT caused by a collision involving a police vehicle which occurred on April 02, 2026 (\$19,390.19 [less \$1,000 deductible] to be deposited into General Operating account)
- D. Resolution No. 2026-230-R:** Acceptance of insurance settlement from Alabama Municipal Insurance Corporation for Claim No. 065848 caused by a collision involving a city vehicle which occurred on April 30, 2026 (\$2,115.72 [less \$1000 deductible] to be deposited into General Operating account)
- E.** Acceptance of appropriation from District 2 Madison County Commissioner Steve Haraway to be used towards Animal Shelter Camera System and Network Cable Upgrades in the amount of \$40,000 (to be deposited into Police Donations checking account)
- F.** Acceptance of \$1000 donation from GRAMI (Getting Real About Mental Illness) to provide additional funds for Crisis Intervention Team training and materials (to be deposited into Madison Police Department Donations account).

Council Member Goodson seconded. The roll call vote to approve the Consent Agenda was taken and recorded as follows:

Council Member David Bier	Aye
Council Member Billie Goodson	Aye
Council Member Maura Wroblewski	Aye
Council Member Michael McKay	Aye
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion carried

PRESENTATION OF REPORTS

MAYOR RANAE BARTLETT:

Mayor Bartlett reported on the following activities, events, and newsworthy items:

- Spoke at The Homebuilder Scholarship Dinner that helps provide funds for scholarships.
- Thanked the Mayors Youth Council, which was funded through a grant that was just approved. She hopes that this will help inspire the youth to engage in the local government.
- Thanked members of the public for being so caring and thoughtful.
- Reminder of The Children’s Parade, related to the America’s 250th celebration at Homeplace Park, ending with a free concert.
- Ribbon cutting at the new locker rooms at Toyota Field

COUNCIL DISTRICT NO. 1 MAURA WROBLEWSKI

Council Member Wroblewski reported on the following activities, events, and newsworthy items:

No new business

COUNCIL DISTRICT NO. 2 DAVID BIER

Council Member Bier reported on the following activities, events, and newsworthy items:

- Huge shout-out to the joint work session last week between Mary Beth with Planning and the Board of Education discussing the growth policy and the Board of Education needs.
- Topic of STR and timing including multiple work sessions for months
- Appreciated all the emails and phone call received pertaining to the STR

COUNCIL DISTRICT NO. 3 BILLIE GOODSON

Council Member Goodson reported on the following activities, events, and newsworthy items:

- Commend downtown for pulling off a great event on the first Third Thursday of this year and a shout out to Rod and Brenda for trying to get more surveys done.
- Train Derailment Exercise that included 120 people, along with 10 agencies participating.
- Resources available to our community through our EMA, including weather updates.

COUNCIL DISTRICT NO. 4 MICHAEL MCKAY

Council Member McKay reported on the following activities, events, and newsworthy items:

- Shared he does have office hours at City Hall this week, 3:30 to 4:30 on Wednesday, 24th in Conference Room 130. All are invited.

COUNCIL DISTRICT NO. 5 ALICE LESSMANN

Council Member Lessmann reported on the following activities, events, and newsworthy items:

- Enjoyed attending the Huntsville Hospital Foundation Luncheon with the Emerald Society and celebrating Sara Jone's retirement.
- Asked for survey feedback on what the public wants to see come to downtown and what they like about downtown.
- Madison Chamber accepting vendor applications for Celebrate Madison.
- Thanked everyone for all the calls and emails received on the STR topic.

COUNCIL DISTRICT NO. 6 ERICA WHITE**ABSENT****COUNCIL DISTRICT NO. 7 KENNETH JACKSON**

Council Member Jackson reported on the following activities, events, and newsworthy items:

- Beautification and Tree Board meeting June 23rd at 6:00pm at Madison Meeting Hall in Room 105.
- Art Reception put on by the Madison Arts Alliance at the library for the work of Sean Donahue.

BOARD/COMMITTEE APPOINTMENTS

A. RESOLUTION NO. 2026-227-R:

Council Member Bier moved to approve Resolution No. 2026-227-R. Council Member Lessmann seconded. The vote was taken and recorded as follows:

Council Member David Bier	Aye
Council Member Alice Lessmann	Aye
Council Member Maura Wroblewski	Aye
Council Member Billie Goodson	Aye
Council Member Michael McKay	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion Carried.

PUBLIC HEARINGS

Speakers and public hearing applicants who wanted to address agenda items listed under this section of the agenda were instructed to reserve their comments for the public hearing. Before or during the Council Meeting they were asked to sign up for the public hearing at which they wanted to address Council by texting the word "COMMENT" to the City's automated SMS system at 938-200-8560 or by filling out a card available in the vestibule or from the City Clerk. The project initiator, applicant, owner or agent of the business or property that is the subject of the hearing was allowed to speak for 15 minutes. Residents within the noticed area of the subject property, as well as all other members of the public, were allowed to speak for 5 minutes.

PROPOSED ORDINANCE NO. 2026-168: ZONING CERTAIN PROPERTY OWNED BY MADISON LAND RESOURCES, LLC, CONSISTING OF 35.6 ACRES AND LOCATED WEST OF HARDIMAN ROAD AND SOUTH OF MADISON BRANCH BOULEVARD, R-1C (SINGLE FAMILY CONSERVATION) UPON ANNEXATION (FIRST READING 5/11/2026)

Director of Development Services Mary Beth Broeren informed Council that the applicant has asked to withdraw the application for Proposed Ordinance No. 2026-168 due to the hearing being advertised. Motion to postpone indefinitely recommended. Council Member Goodson moved to approve and Council Member Jackson seconded. The vote was taken and recorded as follows:

Council Member Billie Goodson	Aye
Council Member Kenneth Jackson	Aye
Council Member Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye

Council Member Alice Lessmann	Aye
Council Member Erica White	Absent

Motion Carried.

PROPOSED ORDINANCE NO. 2026-173 AMENDING THE OFFICIAL ZONING ORDINANCE OF THE CITY OF MADISON (FIRST READING 5/11/2026)

Council Member Bier moved to approve and Council Member Goodson seconded. This item has been considered by the planning commission and they were unanimously supporting the recommended action. The vote was taken and recorded as follows:

Council Member David Bier	Aye
Council Member Billie Goodson	Aye
Council Member Maura Wroblewski	Aye
Council Member Michael McKay	Aye
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

PROPOSED ORDINANCE NO. 2026-175 AMENDING THE ZONING ORDINANCE TO ALLOW SHORT-TERM RENTALS (FIRST READING 5/26/2026)

Council Member Bier moved to approve and Council Member McKay seconded. The vote was taken as follows:

Council Member David Bier	Aye
Council Member Michael McKay	Nay
Council Member Maura Wroblewski	Aye
Council Member Billie Goodson	Aye
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Nay

PROPOSED ORDINANCE NO. 2026-201 AN ORDINANCE ESTABLISHING REGULATIONS CONCERNING SHORT-TERM RENTALS (FIRST READING 05/26/2026)

Council Member Bier moved to approve and Council Member Goodson seconded. The vote was taken as follows:

Council Member David Bier	Aye
Council Member Billie Goodson	Aye
Council Member Maura Wroblewski	Aye
Council Member Michael McKay	Nay
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

View public comments on **PROPOSED ORDINANCE NO. 2026-175**
www.madisonal.gov

DEPARTMENTAL REPORTS

BUILDING

A. PROPOSED ORDINANCE NO. 2026-210: AMENDING ARTICLE V, SECTION 8-101 OF THE CODE OF ORDINANCES OF THE CITY OF MADISON RELATING TO THE ISSUANCE OF CERTIFICATE OF OCCUPANCY FEES (FIRST READING 06/08/2026)

Second Reading for Proposed Ordinance No. 2026-210. Motion for Council Member Goodson Second for Council Member Lessmann. The vote was taken as follows:

Council Member Billie Goodson	Aye
Council Member Alice Lessmann	Aye
Council President Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion carried.

FACILITIES AND GROUNDS

RESOLUTION NO. 2026-223-R: AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH NOLA | VAN PEURSEM FOR ARCHITECTURAL DESIGN SERVICES FOR THE ANIMAL CONTROL FACILITY, INCREASING THE ARCHITECTURAL FEE TO \$46,284 (TO BE PAID FROM FACILITIES & GROUNDS DEPARTMENT BUDGET)

Council Member Goodson moved to approve Resolution No. 2026-223-R. Council Member Bier seconded. The vote was taken as follows:

Council Member Billie Goodson	Aye
Council Member David Bier	Aye
Council President Maura Wroblewski	Aye
Council Member Michael McKay	Aye
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion Carried

HUMAN RESOURCES

RESOLUTION NO. 2026-208-R: APPROVAL OF NEW ENVIRONMENTAL SPECIALIST POSITION FOR THE ENGINEERING DEPARTMENT

Council Member Lessmann moved to approve Resolution No. 2026-208-R. Council Member Goodson seconded. The vote was taken and recorded as follows:

Council Member Alice Lessmann	Aye
Council Member Billie Goodson	Aye
Council President Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion carried.

INFORMATION TECHNOLOGY

PROPOSED ORDINANCE NO. 2026-217: APPROVING ADDITION OF CHAPTER 15 TO THE CITY OF MADISON PERSONNEL POLICIES AND PROCEDURES TO PROVIDE COMPUTER AND ARTIFICIAL INTELLIGENCE USE POLICIES (FIRST READING)

This is a First Reading only.

PLANNING

PROPOSED ORDINANCE NO. 2026-169: AUTHORIZING AMENDMENT TO POLICY 3 ENTITLED "SERVICE CATEGORIES AND EMPLOYMENT STATUS" OF THE CITY OF MADISON PERSONNEL POLICIES AND PROCEDURES (FIRST READING)

Not a public hearing. Applicant has asked to withdraw. Motion to postpone indefinitely. Council Member Goodson moved to approve Council Member Jackson seconded. The vote was taken as follows:

Council Member Billie Goodson	Aye
Council Member Kenneth Jackson	Aye
Council President Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent

Motion Carried

POLICE

RESOLUTION NO. 2026-224-R: AUTHORIZING THE MAYOR TO EXECUTE A MASTER SERVICES AGREEMENT WITH THISGEN911 FOR A NO-COST CLOUD-BASED SKILLS ASSESSMENT PLATFORM FOR PUBLIC SAFETY DISPATCHER RECRUITMENT AND EVALUATION.

Resolution No. 2026-224-R used to assess people that would be dispatchers at no cost. Council Member Bier moved to approve, Council Member Jackson seconded. The vote was taken as follows:

Council Member David Bier	Aye
Council Member Kenneth Jackson	Aye
Council President Maura Wroblewski	Aye
Council Member Billie Goodson	Aye
Council Member Michael McKay	Aye
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent

Motion Carried

RESOLUTION NO. 2026-220-R: AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION FOR GRANT FUNDING IN THE AMOUNT OF \$23,776.24 FOR THE PURCHASE OF AUTOMATED EXTERNAL DEFIBRILLATORS (AED’S), WITH NO MATCHING FUNDS REQUIRED.

Resolution No. 2026-220-R is part of a plan that has been worked on for a while providing all first responders with an AED to carry in each car. Right now, supervisors are the primary carriers. Council Member Goodson moved to approve. Seconded from Council Member Jackson.

The vote was taken as follows:

Council Member Billie Goodson	Aye
Council Member Kenneth Jackson	Aye
Council President Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye
Council Member Alice Lessmann	Aye
Council Member Erica White	Absent

Motion Carried.

RECREATION

RESOLUTION NO. 2026-225-R: AUTHORIZING AN ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH VALERIE HARP AND JOSHUA HARP DREAM VACATIONS, D/B/A VACATIONS BY VAL TRAVEL GROUP

Updating the agreement for services that are at the Community Center that provides to Senior trips. Council Member Goodson moved to approve Resolution No. 2026-225-R. Council Member Lessmann seconded. The vote was taken as follows:

Council Member Billie Goodson	Aye
Council Member Alice Lessmann	Aye
Council Member Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion carried.

RESOLUTION NO. 2026-226-R: EXEMPTING PROCEEDS FROM THE SALE OF HEARING INSTRUMENTS FROM THE CITY OF MADISON’S SALES AND USE TAX:

Resolution No. 2026-226-R exempts hearing aids from the city of Madison Sales and Use tax. The city has already exempted hearing aids from the sales tax. The Department of Revenue requires the City of Madison to update the resolution to insure that it is properly reflected on the website. This will be effective until 2029. Council Member Goodson moved to approve Resolution 2026-226-R. Council Member Lessmann seconded. The vote was taken as follows:

Council Member Billie Goodson	Aye
Council Member Alice Lessmann	Aye
Council Member Maura Wroblewski	Aye
Council Member David Bier	Aye
Council Member Michael McKay	Aye
Council Member Erica White	Absent
Council Member Kenneth Jackson	Aye

Motion carried.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

None

ADJOURNMENT

Having no further business to discuss Council Member Goodson moved to adjourn.

The meeting was adjourned at 9:07 p.m.

Minutes No. 2026-12-RG, dated June 22, 2026, read, approved and adopted this 13th day of July 2026.

Council Member Maura Wroblewski
District One

Council Member David Bier
District Two

Council Member Billie Goodson
District Three

Council Member Michael McKay
District Four

Council Member Alice Lessmann
District Five

Council Member Erica White
District Six

Council Member Kenneth Jackson
District Seven

Concur:

Ranae Bartlett, Mayor

Attest:

Lisa D. Thomas
City Clerk-Treasurer

Kristi Brackett
Recording Secretary

RESOLUTION NO. 2026-222-R**A RESOLUTION AUTHORIZING AN AMENDMENT TO UTILITY
EXPENSE SHARING AGREEMENT FOR THE PUBLIC SAFETY ANNEX**

WHEREAS, the City of Madison acquired a building from Intergraph Improved Properties, LLC, (herein "Intergraph") located at 23 Ludie Richard Drive, Madison AL 35758 (herein the "Public Safety Annex"); and

WHEREAS, The Public Safety Annex and the adjacent building known as Building 23-B ("Building 23-B") continue to receive electrical service through a shared utility meter maintained by Huntsville Utilities; and

WHEREAS, the City Council previously authorized a Utility Expense Sharing Agreement governing the division of electrical costs between the City and the owner of Building 23-B; and

WHEREAS, effective July 1, 2026, ownership of Building 23-B transferred to Redstone Federal Credit Union, requiring the Utility Expense Sharing Agreement to be amended to reflect Redstone Federal Credit Union as the successor party to the Agreement;

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is authorized to execute on behalf of the City an Amended Utility Expense Sharing Agreement with Redstone Federal Credit Union, said Agreement to be substantially similar in purpose, intent, and composition to that certain document attached hereto and identified as "Utility Expense Sharing Agreement," and that the City Clerk-Treasurer is hereby authorized to appropriately attest the same; and

BE IT FURTHER RESOLVED that, except for the extension or cancellation of the Agreement, the Mayor or her designee shall be hereby authorized for the entire term thereof to execute any and all documentation necessary to enforce and comply with the terms thereof, subject to the budgetary restrictions set forth by the Council in its duly-adopted budget for the then-current fiscal year.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

UTILITY EXPENSE SHARING AGREEMENT

THIS UTILITY EXPENSE SHARING AGREEMENT (the "**Agreement**") is made and entered into on this ____ day of _____ (the "**Effective Date**") by and between **REDSTONE FEDERAL CREDIT UNION, ("Redstone")**, and the **CITY OF MADISON, ALABAMA**, an Alabama municipal corporation (the "**City**"). Intergraph and the City may hereinafter be referred to individually as a "**Party**" and collectively as the "**Parties.**"

RECITALS

WHEREAS, the City of Madison in 2023 acquired a building from Intergraph Improved Properties, LLC, located at 23 Ludie Richard Drive, Madison AL 35758 (herein the "**Public Safety Annex**"); and

WHEREAS, Redstone has purchased an adjacent building to the Public Safety Annex known as building 23-B ("**Building 23-B**"); and

WHEREAS, Huntsville Utilities continues to meter electricity usage for the Public Safety Annex and Building 23-B with one meter and remits electricity bills for both buildings to the City in accordance with the Utility Expense Sharing Agreement dated March 11, 2024; and

WHEREAS, the Parties must continue to cooperate with each other with respect to issues relative to payment for their proportionate usage of such electricity; and

WHEREAS, the Parties desire to enter into this Agreement in consideration of the mutual covenants and agreements contained herein and for the mutual convenience and benefit of both Parties.

NOW, THEREFORE, the Parties contract and agree as follows:

1. The Parties enter into this Agreement for a term of one (1) year from the Effective Date. The Agreement shall automatically renew for an additional one-year term unless either Party gives thirty (30) days' notice to the other in advance that they intend to terminate the Agreement.
2. The City shall maintain a fully operational electricity meter on the switchgear that services Building 23-B (at the City's sole cost and expense) to measure Intergraph's electricity usage in Building 23-B.
3. The City agrees that, in the event the electricity meter breaks or is in need of replacement or maintenance, the City shall provide Redstone with prompt written notice of such break or required maintenance, and the City shall bear the full cost and expense for such meter replacement or maintenance. The City agrees to use best efforts to fix the broken or non-operational meter within a reasonable period of time. If, however, the meter is down for a billable period preventing a Reading of Redstone's electricity usage during such billable period, then Redstone shall remit payment to the City for an amount equal to twenty percent (20%) of the electricity bill for both Building 23-B and the Public Safety Annex within fourteen (14) days of receipt of such bill.
4. Redstone and the City agree to maintain the electricity utility in the name of the City. The City agrees to allow Redstone as much access to billing information and reporting of problems, repairs and other issues as Huntsville Utilities policies allow.
5. Within seven (7) days of the City receiving an electricity bill from Huntsville Utilities for the combined electricity use of both 23-B Building and the City's Public Safety Annex for a billable period, the City shall obtain a reading in kilowatt-hours (the "**Reading**") from the installed meter on the switchgear that services Building 23-B. Redstone's representative is entitled to be present at that time to confirm the

Reading obtained by the City. The Reading obtained by the meter shall determine Redstone's electrical wattage usage for the billable period.

6. After obtaining an accurate Reading, the City shall submit an e-mail to Redstone Federal Credit Union Finance Division staff members Stephen Simpson, Vice President (ssimpson@redfcu.org) and Justin Dorning (jdorning@redfcu.org). The e-mail must include the Reading from the meter on the switchgear that services Building 23-B and a copy of the electricity bill from Huntsville Utilities showing the electricity usage in kilowatt-hours for both the 23-B Building and the Public Safety Annex combined and the current rate Huntsville Utilities charges per kilowatt-hour (the "**Payment Notice**").

7. Redstone shall, within thirty (30) days of receipt of the Payment Notice, remit payment to the City in an amount equal to: (a) a number in kilowatt-hours derived from the applicable Reading, *multiplied by* (b) the current rate of electricity per kilowatt-hour as stated in the Payment Notice. Any payment issued by Redstone to the City that is remitted thirty-five (35) days after receipt of the Payment Notice shall be subject to a five percent (5%) late fee.

8. The City shall promptly and timely pay all electricity bills to Huntsville Utilities during the term of this Agreement. If the City fails to promptly and timely pay for any reason, then the City shall be solely responsible for any late fees or additional charges.

9. If the City receives any notices from Huntsville Utilities, including, without limitation, notices for failure to timely pay, notices for disconnection of service, or notices for increased rates for electricity, then the City shall forward such notices to A Stephen Simpson, Vice President (ssimpson@redfcu.org) and Justin Dorning (jdorning@redfcu.org)

10. Either Party may terminate this Agreement at will by providing thirty (30) days' written notice to the other Party if the other Party breaches the terms of this Agreement.

11. This Agreement constitutes the entire agreement of the Parties pertaining to its subject matter and supersedes any prior or contemporaneous negotiations, representations, agreements, and understandings of the Parties with respect to such matters, whether written or oral.

12. This Agreement may be modified only by a writing signed by each Party.

13. Neither Party may assign any of its rights or delegate any of its obligations hereunder without the prior written consent of the other Party. Any purported assignment or delegation in violation of this Section 13 shall be null and void. No assignment or delegation shall relieve the assigning or delegating Party of any of its obligations hereunder. Notwithstanding the aforementioned, Redstone may assign this Agreement to an affiliate without receiving prior written consent.

14. Each person signing below on behalf of an entity does hereby represent and warrant that such person is duly authorized to execute this Agreement on behalf of the entity for whom they have signed and that the Parties to this Agreement have relied upon such representation and warranty in entering into this Agreement.

15. If any Party hereto fails to perform any of its obligations under this Agreement or if a dispute arises between the Parties hereto concerning the meaning or interpretation of any provision of this Agreement, and an action is filed, the prevailing Party in any such action shall be entitled to recover from the other Party, in addition to any other relief that may be granted, its court costs and reasonable attorneys' fees and disbursements, including such incurred in connection with any appeal.

16. The Parties will use their best efforts to cooperate with each other regarding the amount due between them for the electrical bill each billable period as well as regarding any other issues which may arise concerning the shared electrical connection. If a dispute should arise between the Parties concerning the subject matter in this Agreement, both Parties agree to meet to try to work out their differences in good faith prior to filing any legal action. This Agreement shall be governed by and construed in accordance with the laws of Alabama, without giving effect to any choice or conflict of law provision or rule.

17. Any notices required or permitted to be given hereunder shall be given in writing via email to the respective email address(es) of each Party as listed in Section 6 and on the signature page below. Notice shall be deemed to be delivered on the date sent by email if sent during normal business hours of the recipient (provided that the sender does not receive any notification within seven (7) hours after such transmission that such transmission was not properly received by the recipient), and on the next business day if sent after normal business hours of the recipient.

18. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[Signature page to follow.]

SIGNATURE PAGE TO UTILITY EXPENSE SHARING AGREEMENT

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute, seal and deliver this Agreement, on the Effective Date.

REDSTONE FEDERAL CREDIT UNION

By: _____
Name: Stephen Simpson
Its: Vice-President, Finance

Email address(es) for notices:
ssimpson@redfcu.org

Date of Execution: _____

CITY OF MADISON, ALABAMA an Alabama
municipal corporation

By: _____
Name: Ranae Bartlett
Its: Mayor

Email address(es) for notices:
Legal@madisonal.gov

Date of Execution: _____

ATTEST:

Lisa D. Thomas, CMC
City Clerk-Treasurer

RESOLUTION NO. 2026-233-R**AUTHORIZING THE DISPOSAL OR DESTRUCTION OF CERTAIN
CITY CLERK-TREASURER DEPARTMENT RECORDS**

WHEREAS, the City Clerk-Treasurer has identified certain City records, more specifically described attached hereto, that are eligible for destruction under guidelines established by the Alabama Local Government Records Commission; and

WHEREAS, the City Clerk-Treasurer has concurred with the disposal or destruction of these records, and

WHEREAS, the Alabama Department of Archives & History has reviewed the proposed Local Government Records Destruction Notice for eligibility, and

WHEREAS, the City Council desires to authorize the City Clerk-Treasurer to destroy the records identified as eligible for destruction.

NOW, THEREFOR, BE IT RESOLVED, that the City Clerk-Treasurer is hereby authorized to proceed with the destruction of records pursuant to the attached Local Government Records Destruction Notice prepared by the City Clerk-Treasurer dated June 11, 2026.

READ, APPROVED, AND ADOPTED this 13th day of July 2026

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of July 2026

Ranae Bartlett, Mayor
City of Madison, Alabama



STATE OF ALABAMA DEPARTMENT OF ARCHIVES AND HISTORY

624 WASHINGTON AVENUE · MONTGOMERY, AL 36130-0100

Mailing Address: P.O. BOX 300100

www.archives.alabama.gov

Director's Office	334-242-4441
Administrative Services	242-4361
Research Room	242-4435
School Tours	242-4364
Records Management	242-4452
State Records Center	277-9898

Steve Murray
DIRECTOR

June 12, 2026

Amy Rumley
Municipal Records Coordinator
City of Madison
City Clerk's Office
100 Hughes Road
Madison, AL 35758

Dear Amy Rumley:

Please allow this letter to serve as notification that the Alabama Department of Archives and History Records Management Section has received your Local Government Records Destruction Notice for 100 cubic feet of outdated records from the City of Madison - City Clerk's Office. These documents appear to be eligible for destruction under the Records Disposition Authority for Municipalities.

For your convenience, I have included a copy of the submitted destruction notice. If you have any questions or concerns, please feel free to contact me at 334-353-4693, or Devon.Henschel@archives.alabama.gov.

Sincerely,

Devon Henschel
Records Management Archivist
Alabama Department of Archives and History
624 Washington Ave.
Montgomery, AL 36130

Enclosure

BOARD OF TRUSTEES

Delores R. Boyd, Chair, **District 7** · Julian D. Butler, Vice Chair, **District 5**
District 1: Schley Rutherford Jr. · **District 2:** Horace H. Horn; Gale Saxon Main
District 3: Fred D. Gray; Barbara Patton · **District 4:** Bobby M. Junkins; Alyce M. Spruell
District 5: Lynwood Smith · **District 6:** Majella Chube Hamilton; Garland Cook Smith
At Large: Leigh Davis; Marcus Reid
Ex-officio Member: Governor Kay Ivey



Local Government Records Destruction Notice

To document the legal destruction of records according to your agency's Records Disposition Authority (RDA), send this completed form to the Alabama Department of Archives and History (ADAH) to receive your letter of eligibility. Records not covered by an approved RDA, or records created prior to 1900, may NOT be legally destroyed. For questions, contact the ADAAH Archives Division at 334-242-4452. Please do not mail the form. Instead, email the destruction notice to recordsmanagement@archives.alabama.gov. Electronic signatures are allowed.

Date	Local Government	Department	Program Unit		
6/11/2026	City of Madison	City Clerk			
First Name	Last Name	Job Title	Phone Number		
Amy	Rumley	Municipal Records Coordinator	256-772-5655		
Email	Street	City	State	Zip	
amy.rumley@madisonal.gov	100 Hughes Road	Madison	AL	35758	

Please list name, title, email, and phone number for any other individuals, not listed above, who need to be copied when sending the letter of eligibility.

Lisa Thomas, City Clerk-Treasurer

Select the manner in which records will be destroyed	Date of Intended Destruction	Select the retention schedule you are using to destroy records
Shredding	6/24/2026	Municipalities
Total cubic feet of obsolete paper records destroyed? 100cf		
Total bytes of obsolete electronic records destroyed? 0		

I hereby certify that the records to be destroyed are correctly represented below, that they are eligible for destruction according to the Records Disposition Authority approved by the Local Government Records Commission, that audit and Sunset Review requirements have been fully satisfied, and that the records are not required for any pending or imminent litigation.

Signature of Authorizing Official	Printed Name of Authorizing Official	Title of Authorizing Official
	Lisa Thomas	City Clerk-Treasurer
(Signature may be digital but may not only be a typed name)		*For Schools: Must be the Superintendent of Education

RDA Record #	Records Title As Shown on RDA	Date Span	Retention as shown on RDA	Date Audited	Volume
2.01ai	Records for elections with no federal office on the ballot.	August 26, 2025	Disposition: Temporary Record. Retain 6 months after the election	N/A	100cf

Hint: Place your cursor over any box to receive more specific instructions. Visit the Archives' website for updated information <https://archives.alabama.gov/manage/local/>

What if I have many different types of records? Fill out the first page and then attach as a separate document an excel spreadsheet with RDA#, Records Title as Shown on RDA, Date Span, Retention as shown on RDA, Date Audited, and Volume.

RESOLUTION NO. 2026-234-R

**AUTHORIZING THE DISPOSAL OR DESTRUCTION OF CERTAIN
HUMAN RESOURCE DEPARTMENT RECORDS**

WHEREAS, the City Clerk-Treasurer has identified certain City records, more specifically described attached hereto, that are eligible for destruction under guidelines established by the Alabama Local Government Records Commission; and

WHEREAS, the Human Resource Director has concurred with the disposal or destruction of these records, and

WHEREAS, the Alabama Department of Archives & History has reviewed the proposed Local Government Records Destruction Notice for eligibility, and

WHEREAS, the City Council desires to authorize the City Clerk-Treasurer to destroy the records identified as eligible for destruction.

NOW, THEREFOR, BE IT RESOLVED, that the City Clerk-Treasurer is hereby authorized to proceed with the destruction of records pursuant to the attached Local Government Records Destruction Notice prepared by the City Clerk-Treasurer dated June 11, 2026.

READ, APPROVED, AND ADOPTED this 13th day of July 2026

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of July 2026

Ranae Bartlett, Mayor
City of Madison, Alabama



**STATE OF ALABAMA
DEPARTMENT OF ARCHIVES AND HISTORY**

624 WASHINGTON AVENUE · MONTGOMERY, AL 36130-0100

Mailing Address: P.O. BOX 300100

www.archives.alabama.gov

Director's Office	334-242-4441
Administrative Services	242-4361
Research Room	242-4435
School Tours	242-4364
Records Management	242-4452
State Records Center	277-9898

Steve Murray
DIRECTOR

June 16, 2026

Amy Rumley
City Clerk
City of Madison
City Clerk's Office
100 Hughes Road
Madison, AL 35801

Dear Amy Rumley:

Please allow this letter to serve as notification that the Alabama Department of Archives and History Records Management Section has received your Local Government Records Destruction Notice for four (4) cubic feet of outdated records from the City of Madison – City Clerk's Office. These documents appear to be eligible for destruction under the Records Disposition Authority for Municipalities.

For your convenience, I have included a copy of the submitted destruction notice. If you have any questions or concerns, please feel free to contact me at 334-353-4594, or

Michael.Grissett@archives.alabama.gov.

Sincerely,

Michael Grissett
Records Management Archivist
Alabama Department of Archives and History
624 Washington Ave.
Montgomery, AL 36130

Enclosure

BOARD OF TRUSTEES

Delores R. Boyd, Chair, **District 7** · Julian D. Butler, Vice Chair, **District 5**
District 1: Schley Rutherford Jr. · **District 2:** Horace H. Horn; Gale Saxon Main
District 3: Fred D. Gray; Barbara Patton · **District 4:** Bobby M. Junkins; Alyce M. Spruell
District 5: Lynwood Smith · **District 6:** Majella Chube Hamilton; Garland Cook Smith
At Large: Leigh Davis; Marcus Reid
Ex-officio Member: Governor Kay Ivey



Local Government Records Destruction Notice

To document the legal destruction of records according to your agency's Records Disposition Authority (RDA), send this completed form to the Alabama Department of Archives and History (ADAH) to receive your letter of eligibility. Records not covered by an approved RDA, or records created prior to 1900, may NOT be legally destroyed. For questions, contact the ADAH Archives Division at 334-242-4452. Please do not mail the form. Instead, email the destruction notice to recordsmanagement@archives.alabama.gov. Electronic signatures are allowed.

Date	Local Government	Department	Program Unit
6/15/2026	City of Madison	City Clerk	

First Name	Last Name	Job Title	Phone Number
Amy	Rumley	Municipal Records Coordinator	256-772-5655

Email	Street	City	State	Zip
amy.rumley@madisonal.gov	100 Hughes Road	Madison	AL	35801

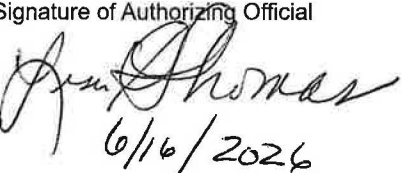
Please list name, title, email, and phone number for any other individuals, not listed above, who need to be copied when sending the letter of eligibility.

Lisa Thomas, City Clerk Treasurer
Kelli Bracci, Director of Human Resources

Select the manner in which records will be destroyed	Date of Intended Destruction	Select the retention schedule you are using to destroy records
Shredding	06/28/2026	Municipalities

Total cubic feet of obsolete paper records destroyed?	Total bytes of obsolete electronic records destroyed?
4cf	

I hereby certify that the records to be destroyed are correctly represented below, that they are eligible for destruction according to the Records Disposition Authority approved by the Local Government Records Commission, that audit and Sunset Review requirements have been fully satisfied, and that the records are not required for any pending or imminent litigation.

Signature of Authorizing Official	Printed Name of Authorizing Official	Title of Authorizing Official
 6/16/2026	Lisa Thomas	City Clerk-Treasurer

(Signature may be digital but may not only be a typed name)

*For Schools: Must be the Superintendent of Education

RDA Record #	Records Title As Shown on RDA	Date Span	Retention as shown on RDA	Date Audited	Volume
20.23	Affordable Care Act Compliance Files	2015-2018	6 years		2CF
20.10	Equal Employment Opportunity Commission Files	2001-2017	3 years		2CF

Hint: Place your cursor over any box to receive more specific instructions. Visit the Archives' website for updated information <https://archives.alabama.gov/manage/local/>

What if I have many different types of records? Fill out the first page and then attach as a separate document an excel spreadsheet with RDA#, Records Title as Shown on RDA, Date Span, Retention as shown on RDA, Date Audited, and Volume.

RESOLUTION NO. 2026-245-R

**A RESOLUTION ACCEPTING A GRANT AWARD FROM TOYOTA MOTOR
MANUFACTURING ALABAMA FOR THE 2026 MAYOR'S YOUTH COUNCIL**

WHEREAS, the City of Madison applied for funding through Toyota Motor Manufacturing Alabama to seek funding for the inaugural Mayor's Youth Council; and

WHEREAS, the City of Madison has been awarded grant funds in the amount of eight thousand five hundred dollars (\$8,500); and

WHEREAS, the grant funds will be used to support programs, activities, and initiatives of the Mayor's Youth Council;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is hereby directed and authorized to execute all necessary documentation to accept the awarded grant funding, such execution to be done in the name of and on behalf of the City, and that the City Clerk-Treasurer is directed and authorized to appropriately attest the same.

READ, APPROVED, and ADOPTED this 13th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

Mayors Youth Council

Status:Approved

Date:5/12/2026

Organization Information

Organization Profile	City of Madison
Address	100 Hughes Road Madison 35758 - Alabama
Category	Public and Societal Benefit
Tax ID or EIN/RCN	BSV_GOV_EIN_636005367_0001
Requested Cash Amount: Please enter the amount you are requesting. If requesting a non-cash contribution, enter \$1	USD 8,500.00
Grant Terms and Conditions	Yes
Were you able to find your Organization/Cause in the Benevity Database?	No
Federal Tax ID or Employer Identification Number	63-6005367
Organization Name	City of Madison
Organization Address (line 1)	100 Hughes Road
Organization Address (line 2)	
Organization City	Madison
Organization State	Alabama
Organization Zip/ Postal Code	35758
Main Telephone	2567725600
Main Email Address	amanda.jarrett@madisonal.gov
Website Address	https://www.madisonal.gov/
Mission Statement and History	Madison is ranked #9 BEST PLACE TO LIVE in the U.S., by Niche, 2025. As one of the fastest-growing cities in the southeastern United States, Madison boasts one of the highest per-capita incomes and a school system recognized for scholastic excellence at the local, state, and national levels. The Mayor and the City Council continue to invest in economic development, public facilities, and infrastructure. Madison has been listed as a US News & World Report "Top 10 Places to Grow Up", a CNN Money "Top 100 Best Places to Live", one of Family Circle's "10 Best Towns for Family", and was recognized as Google's "2013 Digital Capital of Alabama". In 2024, Madison was ranked among the Top 10 Best Suburbs to Buy a House in America, the Best Place to Raise a Family in Alabama, and the Best Suburb to Live in Alabama by Niche. Madison's mission statement is: "The City of Madison's mission is to provide excellent services through responsible use of public resources, enhancing the quality of life for our community."

Contact Information

Contact Information	First Name	Last Name	Phone Number	Email Address	Contact Type
Primary Request Contact	Amanda	Jarrett	256-348-	amanda.jarr	Primary

Request Information

W9: Please provide your most recent W9 form, signed and dated. PDF only.

[City of Madison W-9.pdf](#)

Program Title:	Mayors Youth Council	
Total Program Cost	Total Cost	Requested Amount
Program and/or Services	8,500.00	8,500.00
Other (e.g. administrative, overhead)	0.00	0.00
	Sum: 8,500.00	Sum: 8,500.00
How will Toyota's funds be used?	This fall, 30 high school students representing Madison's public, private, and homeschool communities will form the city's inaugural Madison Youth Council, a yearlong civic leadership program designed to cultivate the next generation of community leaders. Serving students in grades 9–12, the program will provide seven immersive sessions that place students inside the departments that keep Madison running. Through hands-on experiences with local government, participants will attend City Council meetings, engage with municipal leaders, explore career pathways in public safety, STEM, finance, public works, and public administration, and collaborate on real-world solutions to community challenges. Students will also complete service projects designed to strengthen their connection to the community while building practical leadership, communication, and civic engagement skills. The program concludes with a formal graduation ceremony during a City Council meeting, recognizing participants for their commitment to public service and civic leadership. Grant funding will directly support essential program expenses, including student workbooks, program shirts, breakfast for monthly sessions, and transportation assistance, ensuring all selected students have equitable access to participate fully in this inaugural initiative. Through this investment, the Madison Youth Council will establish a sustainable pipeline of informed, engaged young leaders who are prepared to contribute meaningfully to the future of Madison.	
Non-Deductible Amount:	USD 0.00	
Non-Deductible Type:	N/A	
Will Toyota receive material benefits for this contribution?	No	
Is the Overhead Negotiable?:	No	
Program Budget File	MYC Budget.pdf	
Program Start Date:	8/26/2026	
Program End Date:	4/26/2027	
Program Description: (2000 character maximum)	Over the course of seven interactive sessions, students will step inside the departments, facilities, and operations that keep Madison thriving. Participants will engage directly with city leaders, department heads, first	

responders, engineers, planners, financial professionals, technology specialists, and parks and recreation staff, gaining behind-the-scenes insight into the essential services that shape daily life in one of Alabama's fastest-growing communities.

Program sessions are hosted at city facilities and community venues, including the Toyota Field Public Safety Annex, Public Works Facility, City Hall, community centers, and Fire Station 4. Students will explore career pathways in public safety, STEM, engineering, finance, information technology, infrastructure, parks and recreation, economic development, and public administration while learning how local government decisions impact residents, businesses, and future growth. Sponsorship includes the opportunity to have a custom session with the MYC

Beyond observation, MYC emphasizes active civic participation. Each student is required to attend a City Council meeting, observe a local board, committee, or commission meeting, and participate in service-learning projects that directly benefit Madison residents. Eligible participants also have the opportunity to register to vote during the program's kickoff, reinforcing the importance of civic responsibility and lifelong community engagement.

Each 90-minute monthly session includes breakfast and structured leadership development, networking, and mentorship opportunities with elected officials and municipal professionals. The program culminates in a formal graduation ceremony during a City Council meeting, where students present their community service project and are publicly recognized for their commitment to service, leadership, and civic excellence.

Program Initiative Area: Please select the initiative area that describes your program.	Workforce Development
Local, State, or Federal Support: Do you receive any support from local, state, or federal government entities?	No
Are there other supporters in this program/initiative?	No
Toyota Employee or Dealer Involvement	Yes
Please enter employee/dealer name	Sydney Martin
Geographic scope of the program/initiative	Local
State(s) of the program/initiative	Alabama
Zip codes of the program/initiative	35758, 35806, 35814
How will Toyota be recognized?	As a founding partner of the Madison Mayor's Youth Council, Toyota will receive recognition throughout the program year and direct engagement with Madison's emerging civic leaders. Sponsor recognition includes prominent logo placement on official program materials, including student workbooks, program shirts, event signage, and the Mayor's Youth Council webpage on the City of Madison website.

In addition to brand recognition, the sponsor will have the opportunity to participate in a program session, providing a unique opportunity to engage directly with students, share industry insights, highlight career pathways, and demonstrate their organization's commitment to workforce development and community investment.

Toyota will also receive a formal invitation to participate in the Mayor’s Youth Council graduation ceremony held during a City Council meeting, where students are publicly recognized for completing the program. This provides an opportunity for sponsor representatives to join city leadership in celebrating the inaugural cohort and the shared investment in Madison’s future leaders.

Does your organization primarily serve animals, wildlife, or environment? No

Participants Served: Not a fundraiser

Program Objectives/Metrics

Please list out all program objectives	Program objectives		
Program Objective 1	Increase students’ understanding of local government and civic processes.		
Program Objective 2	Maintain strong student participation and engagement throughout the program.		
Program Objective 3	Increase awareness of public service career pathways.		
Program Objective 4	Strengthen civic participation and community engagement.		
Program Objective 5	Deliver meaningful workforce and leadership exposure.		
What key performance indicators (KPIs) will you use to monitor the progress of this grant?	KPI Name	Baseline Figure	Target
KPI 1	Students with average score of 80% on civic knowledge assessments (pre-program vs. post-program)	9	24
KPI 2	Students with attendance rate of 90% across all seven sessions	0	27
KPI 3	Number of participants reporting increased interest in public service or municipal career pathways	0	23
KPI 4	Student who have completed required civic engagement activities	0	30
KPI 5	Students who rate program value of 90% or higher	0	27
Please list out all key program deliverables (including milestones with approximate timing) associated with your funding request.	Key Deliverables/Milestones	Estimated Timing	Notes
Key Deliverable/Milestone 1	Recruitment and Selection of Inaugural Cohort	August 2026	Selection of 30 students representing public, private, and homeschool communities
Key Deliverable/Milestone 2	Baseline Assessment and Program Launch	September 2026	Orientation completed; pre-program civic knowledge and career interest surveys

			administered
Key Deliverable/Milestone 3	Completion of Core Learning Sessions	March 2027	Delivery of seven hands-on sessions across city departments
Key Deliverable/Milestone 4	Completion of Civic Engagement Requirements	March 2027	All students complete City Council attendance, board observation, and community service project requirements
Key Deliverable/Milestone 5	Program Evaluation and Graduation	April 2027	Post-program knowledge surveys completed; student outcomes evaluated; graduation held during City Council meeting

Is this program sustainable beyond Toyota's funding?	Unsure
Additional Objectives or Comments	

Congressional Involvement

Is this contribution or the charity for which it is intended involved in any way with any covered federal official? Level of involvement requested from Toyota in the specific event including requested contribution amount and any in-kind donations.	No
Are you a Member of Congress or an employee of either the U.S. House of Representatives or the U.S. Senate or a covered Executive Branch official?	No
Is this organization established by one or more Members of Congress or a covered Executive Branch official?	No
Is this organization named for a current Member of Congress?	No
Is this organization controlled by a current Member of Congress, Congressional Staff Member, a covered Executive Branch official, or has an active participant on the board of directors?	No
Is this contribution for an event honoring or recognizing a Member of Congress or a covered Executive Branch official?	No

Review Your Application

RESOLUTION NO. 2026-259-R**ACCEPTANCE OF SETTLEMENT FROM ALABAMA MUNICIPAL INSURANCE CORPORATION ON CLAIM NO. 066027BS FOR DAMAGE TO POLICE VEHICLE**

WHEREAS, on May 12th, 2026, at 1:20 a.m., which loss upon the best knowledge and belief of insured was caused by vehicle striking deer entering the roadway.

WHEREAS the insurance carrier for the City of Madison, Alabama Municipal Insurance Corporation, has submitted an insurance payment to the City of Madison in the amount of \$6,102.55, with a deductible of \$1,000.00.

NOW, THEREFORE, BE IT RESOLVED that this is the final payment on this claim and the claim is now closed. The City of Madison does accept the final settlement offer in the amount of \$6,102.55, with a deductible of \$1,000.00, final settlement from Alabama Municipal Insurance Corporation for said collision, \$5,102.55. The City Clerk-Treasurer is hereby authorized to execute any documents to accept said offer of settlement for the property loss associated with the incident.

READ, PASSED, AND ADOPTED this 13th day of July 2026

Council President, Maura Wroblewski
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day July 2026

Ranae Bartlett, Mayor
City of Madison, Alabama

SWORN STATEMENT IN PROOF OF LOSS (AUTOMOBILE)

0094947281263

POLICY NUMBER

October 1, 2025

EFFECTIVE DATE

\$1,000.00

DEDUCTIBLE

Mike Gardner

AGENT

066027BS

ADJUSTER FILE NUMBER

066027BS

HOME OFFICE CLAIM NO.

To: Alabama Municipal Insurance Corporation:

By your policy of insurance above described, you insured: City of Madison (hereinafter called insured) according to the terms and conditions contained therein, including the written portion thereof and all endorsements, transfers and assignments attached thereto, on automobile described as follows:

YEAR	MAKE	MODEL	VEHICLE ID NO.
2018	Ford	Explorer	1FM5K8AR7JGC17013

**DATE OF LOSS
CAUSE**

A loss occurred on the 12th day of May, 2026, about the hour of 1:20 o'clock A.M., which loss upon the best knowledge and belief of insured was caused by Vehicle struck a deer entering the roadway.

**LOCATION
OWNERSHIP**

When your policy was issued to the insured, insured was the sole and unconditional owner of the automobile described. No encumbrance of said property existed nor has since been made nor has there been any change in the title, use, location or possession of said automobile except as follows: N/A

VALUE

(If a total loss)

WHOLE LOSS

DEDUCTIBLE

AMOUNT

The actual cash value of above described automobile at the time of said loss
THE ACTUAL LOSS AND DAMAGE to above described automobile was \$6,102.55
The deductible provision applicable to this loss (\$1,000.00)

SALVAGE

..... ()

CLAIMED

AMOUNT CLAIMED UNDER THIS POLICY by the insured and accepted in full settlement ... \$5,102.55

**IN THE EVENT
OF THEFT**

In the event of claim for loss by theft of the above-described vehicle or its equipment, the claimant does hereby transfer, assign and set over to the insurer; all rights, title and interest in the described property and vehicle for which claim is made and also agrees to assist the insurer or proper authorities in any way possible to recover said vehicle or equipment and to return said property to the said insurance company.

SUBROGATION

The insured hereby covenants that no release has been or will be given to or settlement or compromise made with any third party who may be liable in damages to the insured; and the insured in consideration of the payment made under this policy hereby assigns and transfers to the said company to the extent of the payment herein made each and all claims and demands against any other party, person, persons, partnership or corporation, arising from or connected with such loss and damage, and the said company is hereby authorized and empowered to sue, compromise or settle in my name or otherwise to the extent of the money paid as aforesaid.

**STATEMENTS
OF INSURED**

The said loss did not originate by any act, design or procurement on the part of the Insured of this affiant; nothing has been done by or with the privity or consent of insured or this affiant, to violate the conditions of this policy, Or render it void; no attempt to deceive the said insurer, as to the extent of said loss, has in any manner been made, and no material fact is withheld that the said insurer should be advised of. Any further information that may be required will be furnished on demand and considered a part of this proof.

The furnishing of this blank or the preparation of proofs by a representative of the above insurance company is not a waiver of any of its rights.

*Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

Date:

6-25-2026

SIGNATURE

Ranae Bartlett

Witness:

Subscribed and sworn to before me this

25

day of

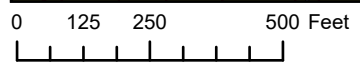
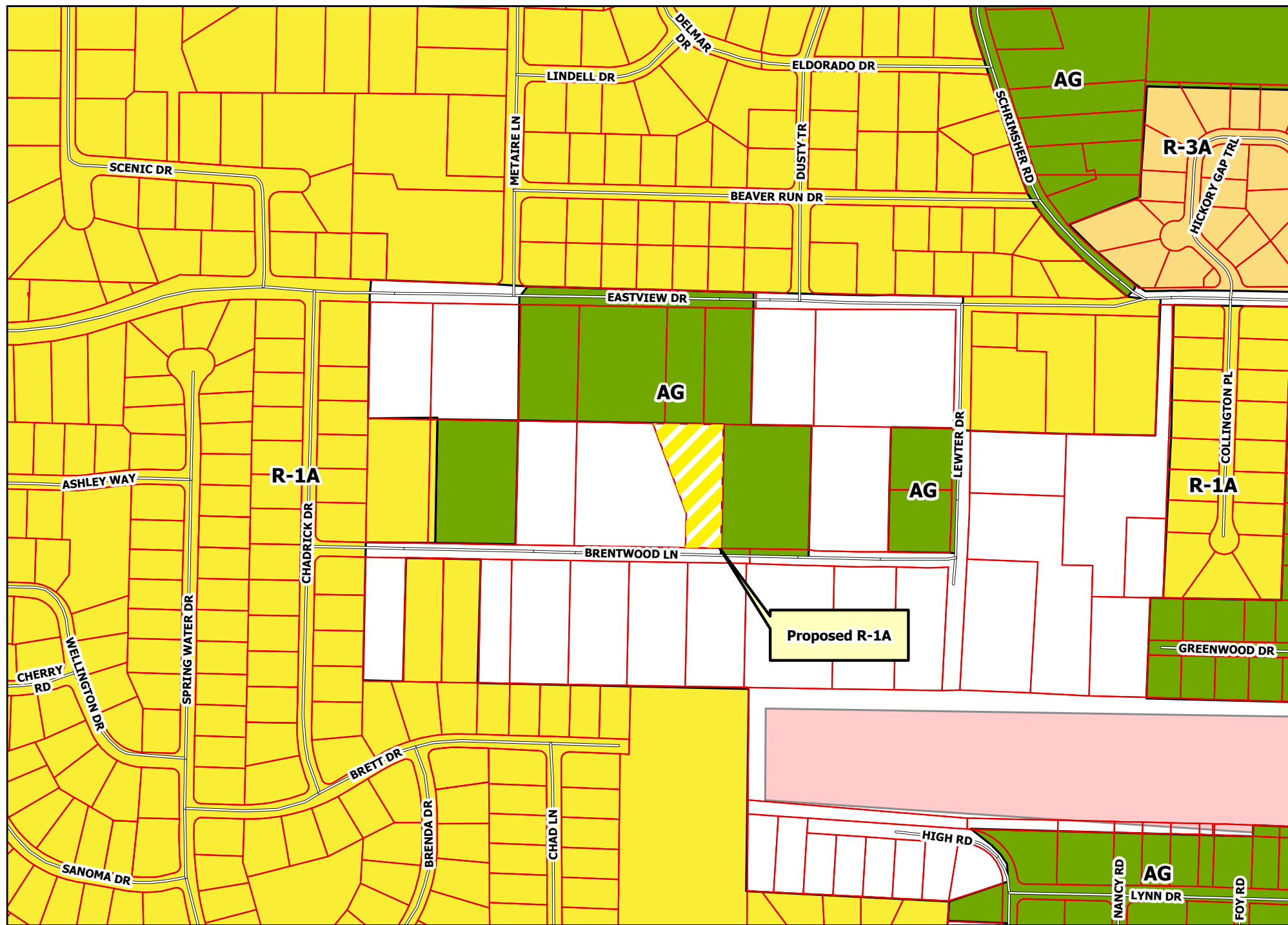
June

2026

Herri Sulyma

NOTARY PUBLIC





167 Brentwood Lane Zoning

PROPOSED ORDINANCE NO. 2026-203

**AN ORDINANCE OF THE CITY OF MADISON RELATING TO ZONING &
AMENDING THE OFFICIAL ZONING MAP, AS LAST AMENDED, BY
CLASSIFYING A PARCEL OF LAND HEREINAFTER DESCRIBED AS R-1A
(LOW DENSITY RESIDENTIAL DISTRICT).**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MADISON,
ALABAMA, AS FOLLOWS:**

SECTION 1. That, pursuant to Article XI of the Zoning Ordinance of the City of Madison, Alabama, as amended, and the authority granted to municipalities by Sections 11-52-77 and 11-52-78, of the *Code of Alabama* (1975), the Official Zoning Map of the City of Madison, as last amended, is hereby further amended by classifying the following area of real property, which is depicted on the map attached to this Ordinance, as R-1A (Low Density Residential District):

167 Brentwood Lane

LOT A2, BLOCK 1, EASTVIEW MANOR SUBDIVISION PHASE 2,
ACCORDING TO THE MAP OR PLAT THEREOF AS THE SAME
APPEARS OF RECORD IN PLAT BOOK. 2023, PAGE 386, IN THE
OFFICE OF THE JUDGE OF PROBATE OF MADISON COUNTY,
ALABAMA.

SECTION 2. That the above-described property be outlined and the boundaries established by the City Clerk on the Official Zoning Map of the City of Madison, as last amended, with the direction and assistance of the proper zoning officer of the City, and that the classification of said property be R-1A (Low Density Residential District).

SECTION 3. That this Ordinance shall become effective upon its publication in the *Madison County Record* by insertion one time in said newspaper after its adoption following a public hearing.

READ, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Madison, Alabama, 13th day of July, 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of _____, 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

RESOLUTION NO. 2026-256-R

**APPROVING RESTAURANT RETAIL LIQUOR LICENSE FOR VIVA TEQUILA, LLC,
D/B/A VIVA TEQUILA**

WHEREAS, the Alabama Alcoholic Beverage Control Board (“ABC”) has requested the consent of the governing body of the City of Madison, Alabama, prior to issuing a Restaurant Retail Liquor License to **Viva Tequila, LLC**, doing business as **Viva Tequila**, which has applied for said license for its location at **12090 County Line Road, Suite H, Madison, Alabama 35756**; and

WHEREAS, the Revenue Director has received written approval for the application of **Viva Tequila, LLC**, from the Madison Police Department, the Building Department, and the Fire Department which is required by Chapter 4 of the *Code of Ordinances, City of Madison, Alabama*.

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the City Council hereby consents to the issuance of a Restaurant Retail Liquor License to **Viva Tequila, LLC**, doing business as **Viva Tequila** for its **12090 County Line Road, Suite H, Madison, Alabama 35756** location and that the Revenue Director is authorized to forward proof of the same to the ABC; and

BE IT FURTHER RESOLVED that upon the ABC’s grant of the license, the Revenue Director is authorized to issue a Restaurant Retail Liquor License to **Viva Tequila, LLC**, doing business as **Viva Tequila**.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



CITY OF MADISON REVENUE DEPARTMENT
100 HUGHES ROAD, MADISON, AL 35758
REVENUE@MADISONAL.GOV / 256-772-5628
WWW.MADISONAL.GOV

Date: June 29, 2022
To: Mayor & City Council
From: Ivon Williams
Deputy Revenue Officer
Subject: Viva Tequila LLC
DBA: Viva Tequila
Restaurant Retail Liquor License

Please find attached a copy of the checklist for Viva Tequila LLC, doing business as Viva Tequila, regarding their application for a Restaurant Retail Liquor License for their location at 12090 County Line Road, Madison, AL 35756.

This business is applying for a Restaurant Retail Liquor License as it is a new establishment within the City of Madison.

All required documentation has been reviewed, and everything is in order for the City Council to consider this alcoholic beverage request.

If there are any questions, do not hesitate to call me at (256) 772-5628



Checklist for Beer/Wine/Liquor License

☒ ON PREMISE
 ☐ OFF PREMISE
 ☒ BEER
 ☒ WINE
 ☒ LIQUOR

Owner Name: Viva Tequila LLC

Business Name: Viva Tequila

Business Location: 12090 County Line Road Suite H

Mailing Address: 12090 County Line Road Suite H

Phone: _____

APPLICATION FEE:

Date Paid: 6/16/2026 Amount: \$ 100.00 Receipt #: 3700

Copy of Lease: Yes Incorporation Papers: Yes

POLICE DEPARTMENT APPROVAL:

Letter Sent: _____

Background Check: ☒ Approved ☐ Disapproved

Check Completed By: Becky Renfro Title Investigations Assistant

Date Completed: 6/29/2026

BUILDING DEPARTMENT APPROVAL:

Letter Sent: _____

Inspection: ☒ Approved ☐ Disapproved

Inspection Completed By: *Dan...* Title *BUILDING INSPECTOR*

Date Completed: 6-17-2026

FIRE DEPARTMENT APPROVAL:

Letter Sent: *Kenneth...*

Inspection: ☒ Approved ☐ Disapproved

Inspection Completed By: *Kenneth...* Title *Inspector*

Date Completed: 6-17-26

ADVERTISEMENT/DATE SET FOR PUBLIC HEARING:Memo Sent to City Clerk On: 6/16/2026Date Placed: 6/16/2026Newspaper: 06/24/2026Publication Fee Paid: \$184Date Paid: 6/16/2026Receipt #: 3700Date of Public Hearing: 7/13/2026Approved: ☐Denied: ☐**STATE ALCOHOL CONTROL BOARD LETTER:**

Letter Sent: _____

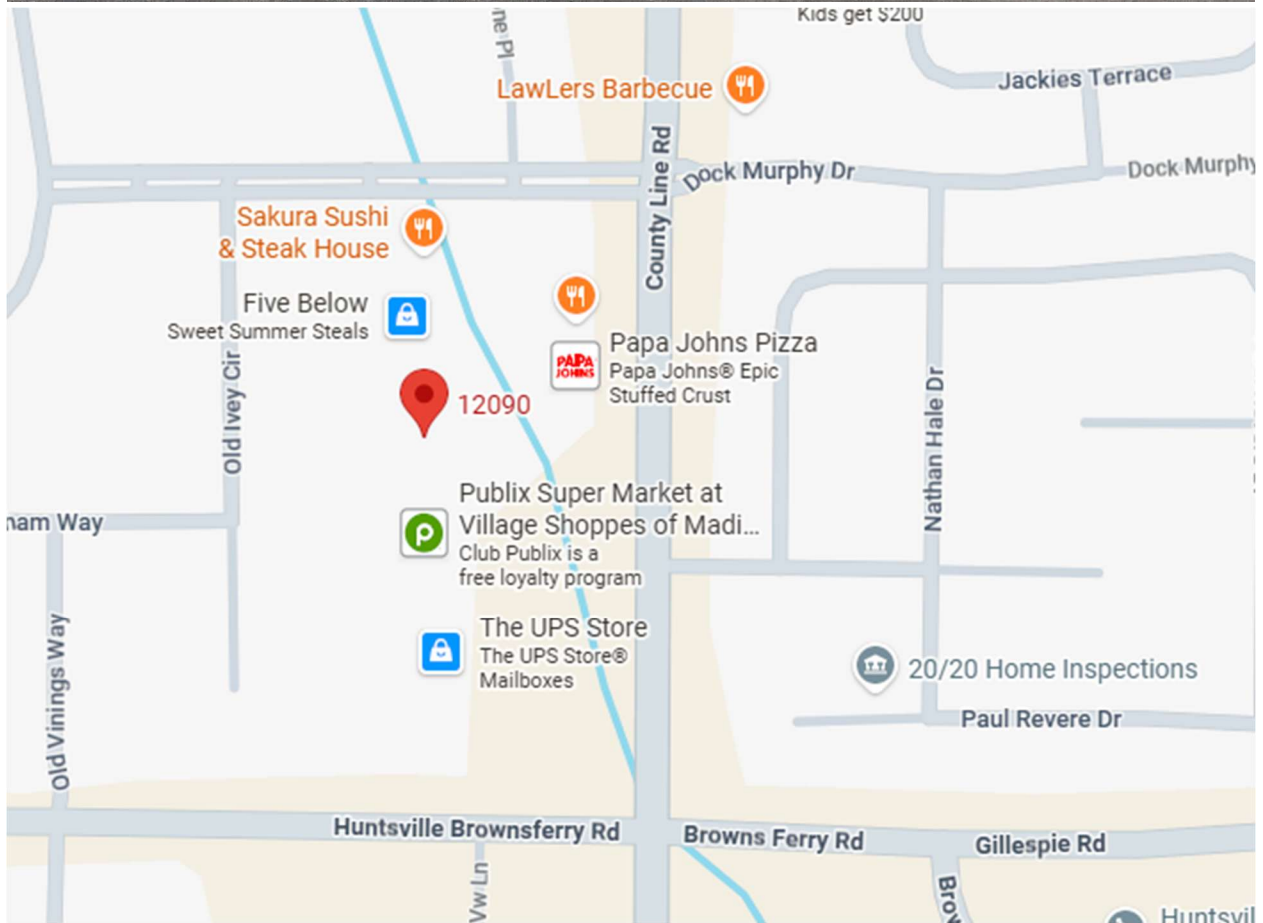
Mailed to Applicant: _____

CITY LICENSE:

Issuance Date: _____

By: _____

License #: _____



RESOLUTION NO. 2026-241-R**A RESOLUTION ACCEPTING STATEMENT OF WORK FROM CIVICPLUS
FOR AGENDA MANAGEMENT SOFTWARE CONVERSION AND
IMPLEMENTATION SERVICES**

WHEREAS, the City of Madison desires to implement a new agenda management software platform for the preparation, management, and publication of City Council and board meeting agendas and related documents; and

WHEREAS, CivicPlus has submitted Statement of Work Quote No. Q-121879-1 for conversion, implementation, configuration, training, and related professional services for the agenda management solution; and

WHEREAS, the Statement of Work provides for an initial implementation cost of Eight Thousand Dollars (\$8,000) and annual recurring subscription fees of Twelve Thousand Dollars (\$12,000) thereafter, subject to terms and conditions set forth therein;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is authorized and directed to accept Statement of Work Quote No. Q-121879-1 from CivicPlus for agenda management software conversion and implementation services at an initial cost of Eight Thousand Dollars (\$8,000), together with annual recurring subscription fees of Twelve Thousand Dollars (\$12,000) thereafter, said document to be substantially similar in purpose, intent, and composition to the attached quote dated May 29, 2026. The City Clerk-Treasurer is hereby authorized to appropriately attest the same; and

BE IT FURTHER RESOLVED that, except for the extension or cancellation of the relationship established by such acceptance and execution, the Mayor or her designee shall be hereby authorized for the entire term of the Agreement to execute any and all documentation necessary to enforce and comply with the terms thereof, subject to the budgetary restrictions set forth by the Council in its duly-adopted budget for the then-current fiscal year; and

BE IT FURTHER RESOLVED that, upon request and notification from the appropriate department that the services precedent to payment have been satisfied, the Finance Director is hereby authorized to forward payment to CivicPlus, in the amount(s) and manner authorized by the proposed quote accepted by passage of this resolution.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-121879-1
5/29/2026 2:45 PM
7/31/2026

Client:
City of Madison, AL

Bill To:
MADISON CITY, ALABAMA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Chelsea Newsom		chelsea.newsom@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Conversion Pro Premium Implementation	Includes config. of up to 6 existing meeting types, up to 6 existing boards, 1 approval workflow per existing meeting type, 1 existing staff report, access to 4h of group training, 1h of consulting and recorded training resources

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee
1.00	AMM Select: AI Editing Assistant	AI Editing Assistant is an optional AMMS feature that enables authorized users to enhance agenda and meeting content using integrated AI tools to generate, summarize, rewrite, or polish text in fields like item descriptions, fiscal info, and minutes.

List Price - Initial Term Total	USD 12,000.00
Total Investment - Initial Term	USD 8,000.00
Annual Recurring Services (Subject to Uplift)	USD 12,000.00

Initial Term	12/1/2026 - 11/30/2027, Renewal Term 12/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-121879-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

By (please sign):

Printed Name:

Title:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus

By (please sign):

Printed Name:

Title:

Date:

RESOLUTION NO. 2026-231-R**A RESOLUTION AUTHORIZING CONSTRUCTION AGREEMENT
WITH ALDOT FOR PEDESTRIAN AND INTERSECTION IMPROVEMENTS ON
TOWN MADISON BOULEVARD**

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is authorized and directed to execute a construction agreement with the State of Alabama, acting by and through the Alabama Department of Transportation, for Project CRPHV-4526(250) (City Project Reference Number 26-003), said project for pedestrian and intersection improvements on Town Madison Boulevard at the entrance and exit ramps for I-565 in the City of Madison (the "Project"), said agreement to be substantially similar in purpose, intent, and composition to that document attached hereto and identified as "Agreement for Construction" (the "Agreement"), and that the City Clerk-Treasurer is hereby authorized to appropriately attest the same; and

BE IT FURTHER RESOLVED that, except for the extension or cancellation of the relationship established by such acceptance and execution, the Mayor or her designee shall be hereby authorized for the entire term of the Agreement to execute any and all documentation necessary to enforce and comply with the terms thereof, subject to the budgetary restrictions set forth by the Council in its duly-adopted budget for the then-current fiscal year; and

BE IT FURTHER RESOLVED that, upon request and notification from the appropriate department that the services precedent to payment have been satisfied, the Finance Director is hereby authorized to forward payment in the amount(s) and manner authorized by the Agreement accepted by passage of this resolution.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026

Ranae Bartlett, Mayor
City of Madison, Alabama

**CONSTRUCTION
AGREEMENT
FOR A
FEDERAL AID
PROJECT**

**BETWEEN THE STATE OF ALABAMA
AND THE
CITY OF MADISON
Madison County**

**Project No. CRPHV-4526(250)
CPMS Ref# 100081955**

PART ONE (1): INTRODUCTION

This Agreement is made and entered into by and between the State of Alabama (acting by and through the Alabama Department of Transportation), hereinafter referred to as the STATE; and the City of Madison, Alabama, hereinafter referred to as the CITY.

WHEREAS, the STATE and the CITY desire to cooperate in the pedestrian and intersection improvements (ADA ramps, crosswalks, replace concrete islands, pedestrian signal upgrade, and turn lanes) on Town Madison Blvd. at the entrance and exit ramps for I-565 (Exit 10), in the City of Madison; Project# CRPHV-4526(250); CPMS Ref# 100081955.

NOW, THEREFORE, it is mutually agreed between the STATE and the CITY as follows:

PART TWO (2): FUNDING PROVISIONS

- A. **Project Funding:** Funding for this Agreement is subject to availability of Federal Aid funds at the time of authorization. The STATE will not be liable for Federal Aid Funds in any amount. The project will be limited to \$400,000.00 Federal Carbon Reduction Program (CRP) funds unless the Huntsville Area Metropolitan Planning Organization agrees, subject to the approval of the STATE, to reprogram the allocated Federal funds for the Huntsville Area sufficient to pay their proportional share up to 80% of project cost. Any overruns not covered by the MPO will be borne by the CITY from CITY funds. In the event of an underrun in project costs, the amount of Federal Aid funds will be the amount stated below, or the proportional share of eligible project costs, whichever is less.
- B. The estimated cost and participation by the various parties is as follows:

FUNDING SOURCE	ESTIMATED COSTS
Federal CRPHV Funds	\$ 400,000.00
City Funds	\$ 250,000.00

TOTAL (Incl CE&I)	\$ 650,000.00

It is further understood that this is a cost reimbursement program and no federal funds will be provided to the CITY prior to accomplishment of the work for which it is requested. Furthermore, no federal funds will be reimbursed for work performed prior to project authorization.

Any cost incurred by the CITY relating to this project which is determined to be ineligible for reimbursement by the FHWA or in excess of the limiting amounts previously stated will not be an eligible cost to the project and will be borne and paid by the CITY.

- C. **Time Limit:** This project will commence upon written authorization to proceed from the STATE directed to the CITY.

The approved allocation of funds for projects containing Industrial Access funds shall lapse if a contract has not been awarded for construction of the project within (12) months of the date of the funding approval by the Board and the approved allocation shall be returned to the IARB for re-allocation. A time extension may be approved by the IARB upon formal request by the applicant.

The approved allocation of funds for projects containing Federal Transportation Alternatives Set-Aside funds may lapse if a project has not been authorized by FHWA within (24) months of the date of the funding approval by the Governor and the approved allocation shall be returned to the STATE for re-allocation. A time extension may be approved by the STATE upon formal request by the applicant. Failure to meet other project milestones, as set forth in the TAP Guidelines, may result in an approved allocation being returned to the STATE.

PART THREE (3): PROJECT SERVICES

- A. The CITY will furnish all Right-of-Way for the project. Associated Right-of-Way acquisition costs will not be an eligible cost as part of this Agreement. The Right-of-Way acquisition phase is hereby defined as the appraisal fees, appraisal review fees and the cost of acquisition incurred.

All work accomplished under the provisions of this agreement will be accomplished on property owned by or which will be acquired by the CITY in accordance with applicable Federal and state laws, regulations, and procedures. Any exceptions to this requirement must be approved by the STATE in writing prior to incurring costs for which reimbursement is requested by the CITY. In cases where property is leased or easements obtained, the terms of the lease or easement will not be less than the expected life of the improvements.

Acquisition of real property by the CITY as a part of this project will conform to and be in accordance with the provisions of the Federal Uniform Relocation Assistance & Real Property Acquisition Policies Act (49 CFR 24, Subpart B), all federal environmental laws, and all other applicable state and federal laws.

Any property acquired shall be in the name of the CITY with any condemnation or other legal proceedings being performed by the CITY.

The CITY shall follow all Federal regulations related to the Management, Leasing, and Disposal of Right-of-Way, uneconomic remnants and excess Right-of-Way as found in CFR 23 § 710 Subpart D. Proceeds for Leases and Disposals shall be credited to the Project or to the Title 23 Collector Account.

No change in use or ownership of real property acquired or improved with funds provided under the terms of this Agreement will be permitted without prior written approval from the STATE or FHWA. The STATE or FHWA will be credited on a prorata share, as provided in Part Two, Section B, any revenues received by the CITY from the sale or lease of property.

- B. The CITY will relocate any utilities in conflict with the project improvements in accordance with applicable Federal and State laws, regulations, and procedures. Associated Utility costs will not be an eligible cost as part of this Agreement.
- C. The CITY will make the Survey, perform the Design, complete the Plans and furnish all Preliminary Engineering for the project with CITY forces or with a consultant approved by the STATE. Associated Survey, Design, Plan Preparation, and Preliminary Engineering costs will not be an eligible cost as part of this Agreement.

If any Associated Survey, Design, Plan Preparation, and Preliminary Engineering costs are an eligible cost to the project, the CITY will develop and submit to the STATE a project budget for approval. This budget will be in such form and detail as may be required by the STATE. At a minimum, all major work activities will be described, and an estimated cost and source of funds will be indicated for each activity. A signature line will be provided for approval by the Region Engineer and date of such approval. All cost for which the CITY seeks reimbursement must be included in a budget approved by the STATE in order to be considered for reimbursement. Budget adjustments may be necessary and may be allowed, subject to the approval of the STATE in writing, in order to successfully carry out the project. However, under no circumstances will the CITY be reimbursed for expenditures over and beyond the amount approved by the STATE.

The CITY will undertake the project in accordance with this Agreement, plans approved by the STATE and the requirements, and provisions, including the documents relating thereto, developed by the CITY and approved by the STATE. The plans, including the documents relating thereto, is of record in the Alabama Department of Transportation and is hereby incorporated in and made a part of this Agreement by reference. It is understood by the CITY that failure of the CITY to carry out the project in accordance with this Agreement and approved plans, including documents related thereto, may result in the loss of federal or state funding and the refund of any federal or state funds previously received on the project.

Projects containing Industrial Access funds or State funds, with no Federal funds involved, shall have completed original plans furnished to the STATE in accordance with the Guidelines for Operations for *Procedures for Processing State and Industrial Access Funded County and City Projects*, and attached hereto as a part of this Agreement prior to the CITY letting the contract.

- D. The CITY will furnish all construction engineering for the project with CITY forces or with a consultant approved by the STATE as part of the cost of the project. Construction Engineering & Inspection cost are not to exceed 15%, without prior approval by the State. Associated Construction Engineering & Inspection costs will be an eligible cost as part of this Agreement.
- E. The STATE will furnish the necessary inspection and testing of materials when needed as part of the cost of the project. The CITY may request the use of an approved third-party materials inspection and testing provider, as approved by the STATE.

PART FOUR (4): CONTRACT PROVISIONS

- A. The CITY shall not proceed with any project work covered under the provisions of this Agreement until the STATE issues written authorization to the CITY to proceed.
- B. Associated Construction cost will be an eligible cost as part of this Agreement.

For projects let to contract by the STATE, the STATE will be responsible for advertisement and receipt of bids, and the award of the Contract. Following the receipt of bids and prior to the award of the Contract, the STATE will invoice the CITY for its pro rata share of the estimated cost as reflected by the bid of the successful bidder plus Engineering & Inspection and Indirect Costs (if applicable). The CITY shall pay this amount to the STATE no later than 30 days after the date bids are opened. Failure to do so may lead to the rejection of the bid.

For projects let to contract by the CITY, the CITY shall comply with all Federal and State laws, rules, regulations and procedures applicable to the advertisement, receipt of bids, and the award of the contract. The CITY will, when authorized by the STATE, solicit bids and make awards for construction and/or services pursuant to this agreement. The CITY shall not solicit bids until the entire bid package (plans, specifications, estimates, etc.) has been reviewed and approved by the STATE. Following receipt of bids, the CITY will provide all bids to the STATE with a recommendation for award. The CITY shall not award the contract until it has received written approval from the STATE.

For projects with approval by the STATE to use CITY Forces, the Construction for the project will be performed by the CITY at actual costs for labor, materials, and equipment, as approved by the STATE.

The purchase of project equipment and/or services financed in whole or in part pursuant to this Agreement will be in accordance with applicable Federal and State laws, rules, regulations, and procedures, including state competitive bidding requirements applicable to counties and municipalities in the State of Alabama when the purchase is made by any such entity.

- C. If necessary, the CITY will file an Alabama Department of Environmental Management (ADEM) National Pollutant Discharge Elimination System (NPDES) Notice of Registration (NOR) (Code Chapter 335-6-12) for this project without cost to the State or this project. The CITY will be the permittee of record with ADEM for the permit. The CITY and the contractor will be responsible for compliance with the permit and the State will have no obligation regarding the permit. The CITY will furnish the State (Region) a copy of the permit prior to any work being performed by the contractor.

The CITY will secure all permits and licenses of every nature and description applicable to the project in any manner and will conform to and comply with the requirements of any such permit or license, and with each and every requirement of any and all agencies, and of any and all lawful authorities having jurisdiction or requirements applicable to the project or to the project activities.

- D. The CITY will comply with the Alabama Department of Transportation Standard Specifications for Highway Construction, Latest Edition, on this project and will ensure that work associated on this project meets the standards of the Alabama Department of Transportation and the project will be built in accordance with the approved plans.
- E. Subject to the limitations on damages applicable to municipal corporations under Ala. Code § 11-47-190 (1975), to the maximum extent permitted by Alabama law and the Constitution of the State of Alabama, the CITY shall indemnify, and hold harmless the State of Alabama, the Alabama Department of Transportation, its officers, officials, agents, servants, and employees from and against (1) claims, damages, losses, and expenses, including but not limited to attorneys' fees arising out of, connected with, resulting from or related to the work performed by the CITY, or its officers, employees, contracts, agents or assigns (2) the provision of any services or expenditure of funds required, authorized, or undertaken by the CITY pursuant to the terms of this Agreement, or (3) any damage, loss, expense, bodily injury, or death, or injury or destruction of tangible property (other than the work itself), including loss of use therefrom, and including but not limited to attorneys' fees, caused by the negligent, careless or unskillful acts of the CITY its agents, servants, representatives or employees, or the misuse, misappropriation, misapplication, or misexpenditure of any source of funding, compensation or reimbursement by the CITY, its agents, servants, representatives or employees, or anyone for whose acts the CITY may be liable.
- F. The CITY will be obligated for the payment of damages occasioned to private property, public utilities or the general public, caused by the legal liability (in accordance with Alabama and/or Federal law) of the CITY, its agents, servants, employees or facilities.

- G. Upon completion and acceptance of this project by the State, the CITY will assume full ownership and responsibility for the project work and maintain the project in accordance with applicable State law.

PART FIVE (5): ACCOUNTING PROVISIONS

- A. The CITY will, when appropriate, submit reimbursement invoices to the STATE for work performed in carrying out the terms of this Agreement. Requests for reimbursement will be made on forms provided by the STATE and will be submitted through the Region Engineer for payment. The CITY may invoice the STATE not more often than once per month for the funds due for work performed under this Agreement. Invoices for payment will be submitted in accordance with state law and will indicate that the payment is due, true, correct, unpaid, and the invoice will be notarized. Invoices for any work performed under the terms of this agreement will be submitted within twelve (12) months after the completion and acceptance by the STATE for the work. Any invoices submitted after this twelve-month period will not be eligible for payment.

- B. The CITY will not assign any portion of the work to be performed under this Agreement or execute any contract, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement, without the prior written approval of the STATE.

- C. The CITY will establish and maintain a cost accounting system that must be adequate and acceptable to the STATE as determined by the auditor of the STATE.

All charges to the Project will be supported by properly executed invoices, contracts, or vouchers, as applicable, evidencing in proper detail the nature and propriety of the charges, in accordance with the requirements of the STATE. All checks, invoices, contracts, vouchers, orders or other accounting documents pertaining in whole or in part to the project will be clearly identified, readily accessible and to the maximum extent feasible, kept separate and apart from all other such documents.

The CITY will report to the STATE the progress of the project in such manner as the STATE may require. The CITY will also provide the STATE any information requested by the STATE regarding the project. The CITY will submit to the STATE financial statements, data, records, contracts and other documents and items of any respect related to the project as may be requested by the STATE.

The CITY will permit the STATE, the Comptroller General of the United States, and the Secretary of the USDOT, or either of them or their respective authorized representatives, to inspect, at any time, vehicles and equipment utilized or used in performance of the project; any and all data and records which in any way relate to the project or to the accomplishment of the project. The CITY will also permit the above noted persons to audit the books, records and accounts pertaining to the project at any and all times, and the CITY will give its full cooperation to those persons or their authorized representatives, as applicable.

The CITY will comply with all audit requirements set forth in the 2 CFR Part 200 requirements, or the most current version of those requirements under federal law.

- D. The CITY will retain all books, records, and other documents relative to this Agreement for a minimum of three (3) years after project termination, expiration of Federal interest, or close out, and the STATE, the Comptroller General of the United States, and the Secretary of the USDOT, or either of them or their respective authorized representatives, will have full access to, and right to examine any of said materials at all reasonable times during said period.
- E. Any user fee or charge to the public for access to any property or services provided through the funds made available under this agreement, if not prohibited by a Federal, State or local law, must be applied for the maintenance and long-term upkeep of the project authorized by this agreement.

- F. An audit report must be filed with the Department of Examiners of Public Accounts, upon receipt by the CITY, for any audit performed on this project in accordance with Act No. 94-414.

PART SIX (6): MISCELLANEOUS PROVISIONS

- A. By entering into this agreement, the CITY is not an agent of the STATE, its officers, employees, agents or assigns. The CITY is an independent entity from the STATE and nothing in this agreement creates an agency relationship between the parties.
- B. It is agreed that the terms and commitments contained in this agreement shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment 26. It is further agreed that if any provision of this agreement shall contravene any statute or Constitutional provision or amendment, either now in effect or which may, during the course of this agreement, be enacted, then the conflicting provision in this agreement shall be deemed null and void.
- C. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate Federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.
- D. No member, officer, or employee of the CITY during their tenure of employment, and for one year thereafter shall have any interest, direct or indirect, in this Agreement or the proceeds, profits, or benefits therefrom.
- E. The terms of this Agreement may be modified by revision of this Agreement duly executed by the parties hereto.
- F. This agreement may be terminated by either party upon the delivery of a thirty (30) day notice of termination.
- G. Nothing shall be construed under the terms of this Agreement that shall cause any conflict with Section 23-1-63, Code of Alabama, 1975.
- H. **Exhibits A, E, H, M, and N** are hereby attached to and made a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by those officers, officials and persons duly authorized to execute same, and the Agreement is deemed to be dated and to be effective on the date hereinafter stated as the date of its approval by the Governor of Alabama.

City of Madison, Alabama

ATTEST:

By: _____
As Mayor (Signature)

By: _____
Clerk (Signature)

Print Name of Mayor

Print Name of Clerk
(AFFIX SEAL)

This contract has been legally reviewed and approved as to form.

By: _____
Legal Counsel for
Alabama Department of Transportation

RECOMMENDED FOR APPROVAL:

Derrick R. Wilson, P.E.
North Region Engineer

Bradley B. Lindsey, P.E.
State Local Transportation Engineer

Edward N. Austin, P. E.
Chief Engineer

STATE OF ALABAMA, ACTING BY AND THROUGH
THE ALABAMA DEPARTMENT OF TRANSPORTATION

John R. Cooper, Transportation Director

THE WITHIN AND FOREGOING AGREEMENT IS HEREBY EXECUTED AND
SIGNED BY THE GOVERNOR ON THIS _____ DAY OF _____, 20____.

KAY IVEY
GOVERNOR, STATE OF ALABAMA

RESOLUTION NUMBER _____

BE IT RESOLVED, by the City of Madison as follows:

That the City enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a project for:

Pedestrian and intersection improvements (ADA ramps, crosswalks, replace concrete islands, pedestrian signal upgrade, and turn lanes) on Town Madison Blvd. at the entrance and exit ramps for I-565 (Exit 10), in the City of Madison; Project# CRPHV-4526(250); CPMS Ref# 100081955.

Which agreement is before this Council, and that the agreement be executed in the name of the City, by the Mayor for and on its behalf and that it be attested by the City Clerk and the official seal of the City be affixed thereto.

BE IT FURTHER RESOLVED, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City.

I, the undersigned qualified and acting Clerk of the City of Madsion, Alabama, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the City named therein, at a regular meeting of such Council held on the _____ day of _____, 20____, and that such resolution is on file in the City Clerk's Office.

ATTESTED:

City Clerk

Mayor

_____ day of _____, 20_____, and that such resolution is of record in
the Minute Book of the City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this _____ day of _____, 20_____.

City Clerk

(AFFIX SEAL)

STD CONTRACT EXHIBITS

REV. 1/1/26

EXHIBIT A

PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES IN FEDERAL-AID PROGRAM

Policy. It is the policy of the U.S. Department of Transportation that Disadvantaged Business Enterprises (DBE) as defined in 49 CFR Part 26 shall have the opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this AGREEMENT. Consequently, the DBE requirements of 49 CFR Part 26 apply to this AGREEMENT.

DBE Obligation. The recipient of funds under the terms of this AGREEMENT agrees to ensure that Disadvantaged Business Enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. The recipient shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to see that Disadvantaged Business Enterprises have the opportunity to compete for and perform contracts and shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of U.S. Department of Transportation assisted contracts.

Failure of the recipient of funds under the terms of this AGREEMENT, or failure of its subcontractor (if a subcontractor is authorized) to carry out the DBE requirements of this AGREEMENT shall constitute a breach of contract, and may result in termination of the contract by the STATE, or such other remedy may be undertaken by the STATE as it deems appropriate.

STD CONTRACT EXHIBITS**REV. 1/9/26****EXHIBIT E****TERMINATION OR ABANDONMENT**

- a. The STATE has the right to abandon the work or to amend its project at any time, and such action on its part shall in no event be deemed a breach of contract.
- b. The STATE has the right to terminate this AGREEMENT at its sole discretion without cause and make settlement with the CITY upon an equitable basis. The value of the work performed by the CITY prior to the termination of this AGREEMENT shall be determined. In determining the value of the work performed, the STATE shall consider the following:
 - 1. The ratio of the amount of work performed by the CITY prior to the termination of the AGREEMENT to the total amount of work contemplated by this AGREEMENT less any payments previously made.
 - 2. The amount of the expense to which the CITY is put in performing the work to be terminated in proportion to the amount of expense to which the CITY would have been put had he been allowed to complete the total work contemplated by the AGREEMENT, less any payments previously made. In determining the value of the work performed by the CITY prior to the termination, no consideration will be given to profit, which the CITY might have made on the uncompleted portion of the work. If the termination is brought about as a result of unsatisfactory performance on the part of the CITY, the value of the work performed by the CITY prior to termination shall be fixed solely on the ratio of the amount of such work to the total amount of work contemplated by this AGREEMENT.

CONTROVERSY

In any controversy concerning contract terms, or on a question of fact in connection with the work covered by this project, including compensation for such work, the decision of the Transportation Director regarding the matter in issue or dispute shall be final and conclusive of all parties.

CONTRACT BINDING ON SUCCESSORS AND ASSIGNS

- a. This contract shall be binding upon the successors and assigns of the respective parties hereto.
- b. Should the AGREEMENT be terminated due to default by CITY, such termination shall be in accordance with applicable Federal Acquisition Regulations.

STD CONTRACT EXHIBITS

REV. 1/1/26

EXHIBIT H

Page 1

EQUAL RIGHTS PROVISIONS

During the performance of this contract, the CITY for itself, its assignees and successors in interest agrees as follows:

a. **Compliance with Regulations**

The CITY will comply with the Regulations of the Department of Transportation relative to nondiscrimination in federally-assigned programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, as amended by 23 CFR 710-405(b), hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;

STD CONTRACT EXHIBITS**REV. 1/1/26****EXHIBIT H****Page 2**

- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

b. Nondiscrimination

In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, Section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, Section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the CITY agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. The CITY will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices where the contract covers a program set forth in Appendix B of the Regulations.

The CITY will comply with all provisions of Executive Order 11246 of September 24, 1965 as amended by Executive Order 11375, and of the rules, regulations (41 CFR, Part 60) and relevant orders of the Secretary of Labor.

c. Solicitations

In all solicitations either by competitive bidding or negotiation made by the CITY for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor, supplier or lessor shall be notified by the CITY of the CITY'S obligation under this contract and the Regulations relative to nondiscrimination on the ground of race, color, religion, sex or national origin.

d. Information and Reports

The CITY will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books,

STD CONTRACT EXHIBITS

REV. 1/1/26

EXHIBIT H

Page 3

records, accounts, other sources of information and its facilities as may be determined by the STATE or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a CITY is in the exclusive possession of another who fails or refuses to furnish this information, the CITY shall so certify to the STATE, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

e. **Sanctions for Noncompliance**

In the event of the CITY'S noncompliance with the nondiscrimination provisions provided for herein, the STATE shall impose such contract sanctions as it may determine to be appropriate, including but not limited to,

1. withholding of payments to the CITY under contract until the CITY complies, and/or
2. cancellation, termination or suspension of the contract, in whole or in part.

f. **Incorporation of Provisions**

The CITY will include the foregoing provisions a. through f. in every subcontract, including procurements of materials and leases of equipment, unless excepted by the Regulations, orders or instructions issued pursuant thereto. The CITY will take such action with respect to any subcontract, procurement, or lease as the STATE may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a CITY becomes involved in, or is threatened with, litigation with subcontractors, suppliers, or lessor as a result of such direction, the CITY may request the STATE to enter into such litigation to protect the interest of the STATE.

g. **Equal Employment Opportunity** – The following equal employment opportunity requirements apply to the underlying contract:

1. **Race, Color, Creed, National Origin, Sex** – In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal Transit laws at 49 U.S.C. § 5332, the CITY agrees to comply with all applicable equal employment requirements of U.S. Department of Labor (U.S. DOL) regulations, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” 41 C.F.R. Parts 60 et seq., and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project.

STD CONTRACT EXHIBITS**REV. 1/1/26****EXHIBIT H****Page 4**

The CITY agrees to ensure that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the CITY agrees to comply with any implementing requirements FTA may issue.

2. Age – In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, the CITY agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the CITY agrees to comply with any implementing requirements FTA may issue.
3. Disabilities – In accordance with Section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the CITY agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, “Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act,” 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

COST PRINCIPLES

The STATE'S cost principles for use in determining the allowability of any item of cost, both direct and indirect, in this AGREEMENT, shall be the applicable provisions of Volume I, Federal Acquisition Regulations, Parts 30 and 31. The CITY shall maintain costs and supporting documentation in accordance with the Federal Acquisition Regulations, Parts 30 and 31 and other Regulations referenced with these Parts where applicable. The CITY shall gain an understanding of these documents and regulations. The applicable provisions of the above referenced regulations documents are hereby incorporated by reference herein as if fully set forth.

EXECUTORY CLAUSE AND NON-MERIT SYSTEM STATUS

- a. The CITY specifically agrees that this AGREEMENT shall be deemed executory only to the extent of moneys available, and no liability shall be incurred by the STATE beyond the moneys available for this purpose.

STD CONTRACT EXHIBITS**REV. 1/1/26****EXHIBIT H****Page 5**

- b. The CITY, in accordance with the status of CITY as an independent contractor, covenants and agrees that the conduct of CITY will be consistent with such status, that CITY will neither hold CITY out as, or claim to be, an officer or employee of the STATE by reason hereof, and that CITY will not, by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the STATE under the merit system or any other law of Alabama, including but not limited to workmen's compensation coverage, or retirement membership or credit or any Federal employment law. This paragraph also applies in like manner to the employees of CITY.

CITYS' CERTIFICATIONS

The CITY by acceptance of this contract certifies that the rates or composition of cost noted in Article IV - PAYMENTS are based on the current actual hourly rates paid to employees, estimated non-salary direct cost based on historical prices, the latest available audited indirect cost rate, and estimated cost of reimbursements to employees for travel (mileage, per diem, and meal allowance) based on the current policy of the CITY. The CITY agrees that mileage reimbursements for use of company vehicles is based on the lesser of the approved rate allowed by the General Services Administration of the United States Government or the reimbursement policies of the CITY at the time of execution of the AGREEMENT. The CITY agrees that no mileage reimbursement will be allowed for the purpose of commuting to and from work or for personal use of a vehicle. The CITY agrees that the per diem rate will be limited to the rate allowed by the STATE at the time of execution of the AGREEMENT. The CITY agrees that a meal allowance shall be limited to CITY employees while in travel status only and only when used in lieu of a per diem rate.

The CITY shall submit detailed certified labor rates as requested, and in a timely manner, to the External Audits Section of the Finance and Audits Bureau of The Alabama Department of Transportation. The CITY agrees that material differences between rates submitted with a proposal and rates provided as certified for the same proposal are subject to adjustment and reimbursement.

STD CONTRACT EXHIBITS**REV. 1/1/26****EXHIBIT M****CERTIFICATION FOR FEDERAL-AID CONTRACTS: LOBBYING**

This certification is applicable to the instrument to which it is attached whether attached directly or indirectly with other attachments to such instrument.

The prospective participant/recipient, by causing the signing of and the submission of this Federal contract, grant, loan, cooperative AGREEMENT, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, and the person signing same for and on behalf of the prospective participant/recipient each respectively certify that to the best of the knowledge and belief of the prospective participant or recipient and of the person signing for and on behalf of the prospective participant/recipient, that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the prospective participant/recipient or the person signing on behalf of the prospective participant/recipient as mentioned above, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, the prospective participant/recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant/recipient also agrees by submitting this Federal contract, grant, loan, cooperative agreement or other instrument as might be applicable under Section 1352, Title 31,

U.S. Code, that the prospective participant/recipient shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

STD CONTRACT EXHIBITS

REV. 1/1/26

EXHIBIT N

NON-APPROPRIATION AND PRORATION

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled, and, to the extent permissible by law, the CITY shall be reimbursed for the reasonable value of any non-recurring costs incurred but not amortized in the price of the supplies or services delivered under the contract. To the extent permissible by law, this cost of cancellation may be paid from any appropriations available for that purpose.

In the event that proration of appropriated funds from which the State is to pay the CITY is declared by the Governor pursuant to Section 41-4-90 of the Code of Alabama, the CITY shall have the option, in addition to the other remedies of the contract, of renegotiating the contract to extend or change payment terms or amounts, or terminating the contract. In all circumstances, it is agreed that the terms and commitments of this contract shall not constitute a debt of the State of Alabama in violation of Section 213 of the Constitution of Alabama, as amended.

NO CONFLICT WITH APPLICABLE LAW

If any provision of this AGREEMENT shall contravene any statute or Constitutional provision of amendment, either now in effect or which may, during the course of this AGREEMENT, be enacted, then the conflicting provision in the AGREEMENT shall be deemed null and void.

ALTERNATIVE DISPUTE RESOLUTION

In the event of any dispute between the parties, senior officials of both parties shall meet and engage in a good faith attempt to resolve the dispute. Should that effort fail and the dispute involves the payment of money, a party's sole remedy is the filing of a claim with the Board of Adjustment of the State of Alabama.

For any and all other disputes arising under the terms of this AGREEMENT which are not resolved by negotiation, the parties agree to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation. Such dispute resolution shall occur in Montgomery, Alabama utilizing where appropriate, mediators selected from the roster of mediators maintained by the Center For Dispute Resolution of the Alabama State Bar.

NO GOVERNMENT OBLIGATION TO THIRD PARTY CONTRACTORS

The STATE and CITY acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations of or liabilities to the STATE, CITY, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

The CITY agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided to FHWA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

**STATE OF ALABAMA
DEPARTMENT OF TRANSPORTATION
GUIDELINES FOR OPERATION**

**SUBJECT: PROCEDURES FOR PROCESSING STATE AND INDUSTRIAL
ACCESS FUNDED COUNTY AND CITY PROJECTS**

No work can be performed and no contracts can be let prior to having a fully executed project agreement, submittal of project plans to Region and notification from the Region that advertisement for bids can be made, or, in the case of force account projects, work can begin.

A project agreement will be prepared and furnished to the County/City upon receipt of grant award letter signed by the Director or Governor. The Region will prepare and submit a F-7A Budget Allotment request upon receipt of a project funding agreement at the time it is submitted to the County/City for their execution.

The County/City will submit plans prepared and signed by a registered professional engineer showing work to be performed. Plans must match the project agreement description. It is not necessary for the Region to perform an in-depth review of plans. The County/City will submit a certification signed by a Registered Professional Engineer stating that the plans have been prepared so that all items included in the plans meet ALDOT specifications. The County/City will include a letter certifying that the County/City owns all right-of-way on which the project is to be constructed.

Upon receipt of the executed agreement, the executed F-7A, final plans from the County/City, and right-of-way certification, the Region may notify the County/City to proceed with advertising the project for letting or proceed with work in the case of a force account project.

In the case where a County/City is using an inplace annual bid, the County/City will furnish the Region a copy of their bid and this bid price will be used for reimbursement.

Where the County/City is letting a contract locally, the County/City will furnish to the Region the three lowest bids with their recommendation for award. The Region will review the bids, and, if in order, advise the County/City to proceed with award of the contract to the lowest responsible bidder. The County's/City's estimate for reimbursement will be based on the bid prices concurred in by the State and supported with documentation that the contractor has been paid for work performed (copy of cancelled check).

A certification will be submitted with County/City final estimate stating that the project was constructed in accordance with final plans submitted to the State and with the specifications, supplemental specifications, and special provisions which were shown on the plans or with the State's latest specifications which were applicable at the time of plan approval.

The County/City will notify the Region when the project is complete and the Region will perform a final ride-through to determine whether the project was completed in substantial compliance with original final plans. Final acceptance will be made by the Region with a copy of the letter furnished to the Bureau of Local Transportation.

All required test reports, weight tickets, material receipts and other project documentation required by the specifications, applicable supplemental specifications, and special provisions will be retained by the County/City for a period of three (3) years following receipt of final payment and made available for audit by the State upon request. If an audit is performed and proper documentation is not available to verify quantities and compliance with specifications, the County/City will refund the project cost to the State or do whatever is necessary to correct the project at their cost.

All County/City Industrial Access or State funded projects let to contract by the State will follow normal project procedures and comply with all current plan processing requirements.

RECOMMENDED FOR APPROVAL:


BUREAU CHIEF/REGION ENGINEER

APPROVAL:


CHIEF ENGINEER

APPROVAL:


TRANSPORTATION DIRECTOR

NOVEMBER 1, 2017

DATE

RESOLUTION NO. 2026-240-R

**A RESOLUTION AUTHORIZING NORFOLK SOUTHERN RAILWAY
PROJECT COORDINATION AND REVIEW
FOR TOWN MADISON GREENWAY EXTENSION PROJECT**

WHEREAS, the City of Madison is undertaking Project No. 26-012, the Town Madison Greenway Extension, which includes the construction of a concrete greenway crossing at existing Norfolk Southern Railway Crossing No. 731823L, located on the west side of the intersection of Graphics Drive, Lime Quarry Road, and Intergraph Way; and

WHEREAS, the City has authorized Norfolk Southern Railway Company to incur and bill costs associated with project coordination and review of project plans in an amount not to exceed twenty-five thousand dollars and zero cents (\$25,000.00);

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is authorized and directed to execute on behalf of the City a Responsible Party Billing Information form for Norfolk Southern Railway Company, for engineering review and project coordination services, said form to be substantially similar in purpose, intent, and composition to that certain document attached hereto and identified as "Responsible Party Billing Information for Public Projects with Norfolk Southern," and that the City Clerk-Treasurer is hereby authorized to appropriately attest the same; and

BE IT FURTHER RESOLVED that, except for the extension or cancellation of the Agreement, the Mayor or her designee shall be hereby authorized for the entire term of the Agreement to execute any and all documentation necessary to enforce and comply with the terms thereof, subject to the budgetary restrictions set forth by the Council in its duly adopted budget for the then-current fiscal year; and

BE IT FURTHER RESOLVED that, upon request and notification from the appropriate department that the terms of the Agreement preceding payment have been satisfied, the Finance Director is hereby authorized to forward payment to Norfolk Southern Railway Company, in the amount(s) and manner set forth in the Agreement authorized by passage of this resolution.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

Norfolk Southern Railway Company
Engineering - Design & Construction
Senior Engineer Public Improvements
650 West Peachtree Street NW - Box 45
Atlanta, GA 30308

DATE: June 17, 2026

SUBJECT: At-Grade Concrete Walk Crossing at RR Crossing 731823L

RE: Authorization to Incur and Bill Costs

Mr. Starling,

This project will consist of an at-grade, 8-10 ft wide Concrete Greenway, Right Angle crossing at the existing Roadway Crossing # 731823L. This crossing is located on the West side of the intersection of Graphics Drive, Lime Quarry Road and Intergraph Way. The anticipated detail to follow is the Drawing Number 20 of the Public Project Manual, Reference Plan 7-5B.

Until the reimbursement agreement has been executed, this letter serves as authorization for Norfolk Southern to incur and bill costs associated with project coordination and the review of project plans in an amount not to exceed \$25,000.

The City of Madison (Project Sponsor) and the City of Madison's Consultant, Mullins LLC, will work to execute the Engineering Agreement as soon as possible.

Ranae Bartlett
Mayor

NS File:

Responsible Party Billing Information for Public Projects with Norfolk Southern

Responsible Entity Billing Information:	
Please fill in each cell for processing	
Entity to be shown on Invoice:	City of Madison
District/Region if applicable within State:	Alabama / Gulf Division
Contact Name:	Michelle Dunson
Street Address:	100 Hughes Road
City /County / State /Zip Code:	Madison, AL
Phone Number:	35758
Invoice Submission Email Address:	michelle.dunson@madisonal.gov
Does this project utilize Governmental funding?:	
Yes	If Yes, select highest source: Local
Agreement#/Contract#/PI/PID/PIN/DES#/PO#, Etc:	2026-00001111 - Mullins LLC - Consultant
Are multiple PO#s, Etc. applicable? If so, list:	
Detailed Description of the Project:	This project will consist of an at-grade, 8-10 ft wide Concrete Greenway, Right Angle crossing at the existing Roadway Crossing # 731823L. This crossing is located on the West side of the intersection of Graphics Drive, Lime Quarry Road and Intergraph Way. The anticipated detail to follow is the Drawing Number 20 of the Public Project Manual, Reference Plan 7-5B.
By signing this document, as a representative of your organization, your organization accepts payment responsibility for the above-referenced Project. Invoices will be sent to the email address listed for billing.	
Signature:	
Print Name:	
Organization & Position Title:	
Date:	

RESOLUTION NO. 2026-251-R

A RESOLUTION AUTHORIZING AN AGREEMENT FOR CONTRACTOR SERVICES WITH J. HENDRIX DESIGN, LLC, DOING BUSINESS AS REPLICA PLASTICS

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is authorized and directed to execute a contractor services agreement with J. Hendrix Design, LLC, d/b/a Replica Plastics, for the design, fabrication, and installation of a custom public art "Madison" sculpture, said document to be substantially similar in purpose, intent, and composition to that certain document attached hereto and identified as "Contractor Agreement," and that the City Clerk-Treasurer is hereby authorized to appropriately attest the same.

BE IT FURTHER RESOLVED that, except for the extension or cancellation of the relationship established by such acceptance and execution, the Mayor or her designee shall be hereby authorized for the entire term of the Contractor Agreement to execute any and all documentation necessary to enforce and comply with the terms thereof, subject to the budgetary restrictions set forth by the Council in its duly-adopted budget for the then-current fiscal year.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the use of funds donated toward the America 250 Project, in the amount of Eighty-Six Thousand Seven Hundred Dollars (\$86,750.00), for payment of the Work specified in the Contractor Agreement.

BE IT FURTHER RESOLVED that, upon request and notification from the appropriate department that the services precedent to J. Hendrix Design, LLC, d/b/a Replica Plastics payment have been satisfied, the Finance Director is hereby authorized to issue payment in accordance with the terms of the Contractor Agreement.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

CONTRACTOR AGREEMENT

This AGREEMENT is made and entered into this _____ day of July 2026, by and between the City of Madison, Alabama, a municipal corporation, hereinafter referred to as “Owner”, and J. Hendrix Design, d/b/a Replica Plastics, hereinafter referred to as the “Contractor.”

WITNESSETH:

1. **Scope of Work:** For and in consideration of the payment by Owner as hereinafter provided, Contractor does hereby contract and agree to design, fabricate, and install a custom “MADISON” sculpture as a part of the American 250 Project, in accordance with Owner’s plans, specifications, and directions, and as specified in the Contractor’s proposal (collectively, the “Work” as set forth in Exhibits A and B):

- A. **Exhibit A**, which is Contractor’s proposal dated June 22, 2026, is attached to this Agreement and incorporated into it by reference.
- B. **Exhibit B**, which are Contractor’s engineered drawings dated June 16, 2026 are attached to this Agreement and incorporated into it by reference.

2. **Compensation:** For the above-described work as and when satisfactorily performed, Owner agrees to pay Contractor a total sum not to exceed EIGHTY-SIX THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$86,750.00). Contractor is solely responsible for submission of monthly detailed invoices outlining the work performed and the payment due from City, terms net thirty (30) days. Owner will withhold ten percent (10%) retainage until final acceptance. Contractor will furnish Owner with partial lien waivers on Owner’s forms with each draw request. City will pay the remaining amount to Contractor only after City has inspected and accepted all work to be completed and upon the receipt of a final invoice from Contractor, terms net thirty (30) days. Prior to release of retainage, Contractor will furnish Owner with a one (1) year written warranty, any special warranties required by the plans and specifications, and Final Lien Waivers/Releases from Contractor, any subcontractor and any material suppliers, all on forms supplied by and satisfactory to the Owner.

3. **Additional Services:** Contractor shall make all alterations and changes, and perform all extra work or omit any work, which the Owner may require in writing, and at a reasonable addition to or deduction from the contract price set forth herein. NO EXTRA WORK, ALTERATIONS OR CHANGES SHALL BE MADE, HOWEVER, EXCEPT UPON WRITTEN ORDER FROM OWNER, AND OWNER SHALL NOT BE HELD LIABLE TO CONTRACTOR FOR ANY EXTRA WORK, ALTERATIONS OR CHANGES FURNISHED WITHOUT SUCH WRITTEN ORDER. NO OFFICER, EMPLOYEE, OR AGENT OF OWNER HAS ANY AUTHORITY TO DIRECT ANY EXTRA WORK ALTERATIONS OR CHANGES BY ORAL ORDER.

4. **Term of Agreement:** This Agreement shall come into effect when the authorized representatives of each party finally execute and affix their respective signatures hereto in their duly authorized capacities. In the event the signatures are affixed on different dates, the date of the latter signature shall be the date the Agreement comes into effect. This Agreement shall expire one year after the effective date of this Agreement, or upon the City’s acknowledgement of

Contractor's fulfillment of the terms of the Scope of Work contained herein. This Agreement may be terminated by either party, with or without cause, upon the provision of thirty (30) days' notice to the other party. In the event of termination, Contractor shall be entitled to payment only for services rendered as of the date of termination, and City shall be entitled to receive only that work product created by Contractor as of the date of termination.

5. **Time of the Essence:** Time is of the essence in Contractor's performance of its work, and Contractor shall perform according to the schedule furnished by Owner. The schedule can be updated or revised by the Owner, and the Contractor shall perform accordingly. Should Contractor be delayed in its final completion through no fault of its own, its subcontractors or vendors, it will only be entitled to a commensurate extension of time in the schedule, and Contractor hereby waives any monetary claim for delay, disruption, inefficiency, impact, or suspension.

6. **Subcontractors:** Contractor shall promptly make payments to all persons supplying the Contractor with labor, tools, supplies, and equipment used or to be used in the prosecution of the work or in connection therewith. Any payments not so made by the Contractor when earned or due may be made by the Owner and the amounts thereof deducted from any moneys at any time earned or due the Contractor under this agreement. Furthermore, Contractor shall hold and save the Owner harmless from any and all claims, actions, suits, or liens by any such persons. Contractor hereby waives and releases any lien or right of lien it may assert against the improved property, the Owner or any contract funds as provided by law or in equity.

7. **Work Conditions:** All construction and work performed hereunder by Contractor and its employees, if any, shall be in strict accordance with the plans, specifications and directions furnished by the Owner. Contractor shall, at Contractor's expense, comply with the Owner's clean-up, operational, and other facility procedures and shall at all times keep the facility and premises free from debris and unsafe conditions resulting from the Contractor's Work. Contractor shall give adequate notices to any and all authorities pertaining to the Contractor's Work and secure and pay for all permits, fees, licenses, assessments, inspections, and taxes necessary to complete the Contractor's Work.

8. **Owner Suspension of Work:** Owner may expressly order the Contractor in writing to suspend, delay, interrupt, or terminate all or any part of the Contractor's work for such period of time as may be determined to be appropriate for the convenience of the Owner. In such event, Owner shall not be liable for unearned anticipated profit on the Contractor's work not performed as of the termination date, nor shall Owner be liable to the Contractor for any delay, impact, consequential, indirect, or other damages.

9. **Compliance with Laws:** Contractor promises and agrees that it will be responsible for all workmen employed or engaged by it in the performance of this contract and that it will be responsible for complying with all Federal and State laws and regulations pertaining to the withholding of income taxes, Social Security, and unemployment compensation payments of its employees. Contractor warrants and agrees that it and its employees shall at all times observe and comply with all applicable laws and regulations of the United States and of any state, county, or city having jurisdiction of the place where any work hereunder is being done.

Contractor agrees to fully comply with the Occupational Safety & Health Act of 1970 and successive legislation and any and all regulations issued pursuant thereto. Contractor shall defend, indemnify and hold Owner harmless from any claims or charges of any kind by reason of Contractor failing to fully comply with the Act and its regulations, and agrees to reimburse the Owner for any fines, damages, or expenses of any kind incurred by the Owner by reason of the Contractor's failure to comply. Contractor shall be solely responsible for project safety and is solely responsible for the safety of its own employees.

By signing this Contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom, to the extent allowed by Federal law. Contractor hereby represents, warrants and covenants to Owner as follows: Contractor (i) has complied, and shall at all times during the term of this agreement comply, in all respects with all immigration laws, statutes, rules, codes, orders and regulations, including, without limitation, the Immigration Reform and Control Act of 1986, as amended, and the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, and any successor statutes thereto, (ii) has properly maintained, and shall at all times during the term of this agreement properly maintain, all records required by the United States Citizenship and Immigration Services (the "USCIS"), including, without limitation, the completion and maintenance of the Form I-9 for each of Contractor's employees, and (iii) has responded, and shall at all times during the term of this agreement respond, in a timely fashion to any inspection requests related to such I-9 Forms.

10. Independent Contractor: It is expressly agreed by and between the parties hereto that the Contractor is an independent contractor and said Contractor shall not be deemed or construed to be an employee or agent of Owner, or any of Owner's elected officials, principals, employees, members, managers, partners, or affiliates.

11. Insurance & Indemnification: Contractor will furnish Owner a Certificate of Insurance naming Owner as an additional insured, as well as evidence of required general contractor licensing, all acceptable to Owner, at the time of execution of this Agreement. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless Owner (including its affiliates, parents, and subsidiaries) and all of its agents, officers, elected officials, members, managers, and employees from and against all claims, damages, losses, and expenses, including but not limited to, court costs, and reasonable attorney's fees, arising out of, related to or resulting from the performance of the Contractor's work or the Contractors' failure to perform its obligations under this Agreement, regardless of whether such claims, damages, losses, and expenses are caused by, or are alleged to be caused by, in whole or in part, the acts, omissions, or negligence of a party indemnified hereunder.

12. Termination: If the Contractor refuses or fails to supply enough properly skilled workers, competent supervision, or proper materials, to maintain the schedule of work, or to make prompt payment to its workers, subcontractors, or suppliers, or if the Contractor disregards laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction, or otherwise

is responsible for a material breach of this Agreement, and thereafter fails within three (3) working days after receipt of written notice from Owner to commence and continue satisfactory correction of such default with diligence and promptness, then the Owner, without prejudice to any others rights or remedies, shall have the right to terminate Contractor's employment under this Agreement and withhold payment of any monies due the Contractor pending corrective or curative action to the extent required by and to the satisfaction of the Owner. All of the costs incurred by the Owner in completing or correcting the Contractor's work, including overhead, profit, court costs and reasonable attorney's fees, shall be deducted from any monies due or to become due the Contractor from Owner and shall otherwise be reimbursed by the Contractor and its surety.

13. Governing Law & Dispute Resolution: The laws of the State of Alabama shall govern the validity of this Agreement, the construction of its terms, the interpretation of the rights, the duties of the parties, the enforcement of its terms, and all other matters relating to this Agreement. All claims, disputes, and any other matters in question between Owner and the Contractor arising out of or relating to this Agreement, at the sole election of the Owner, shall be decided either by a court located in Madison County, Alabama, or by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. The location of the arbitration proceeding shall be Madison County, Alabama. Any award rendered by the arbitrators shall be final, and judgment may be entered thereon in accordance with applicable law in any court having jurisdiction thereof.

14. Open Trade: By signing this contract, Contractor represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

15. Entire Agreement: This Agreement represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, either written or oral. There shall be no modification of this Agreement, except in writing, signed by both parties, executed with the same formalities as with original instrument.

16. Severability: If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of the Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

17. Waiver: The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

18. No Third-Party Beneficiaries: Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any third party.

19. Conflicts: In the event the terms set forth in the body of this Agreement conflict with the terms set forth in any attachment hereto, the terms set forth in the body of this Agreement shall prevail.

20. Headings: The headings of each section are inserted for reference purposes only. Any conflict between a descriptive heading and the content of the section shall be resolved in favor of the language contained in the section.

21. Notices:

All notices to the City shall be addressed as follows:

Facilities & Grounds Department

Attn: Director

100 Hughes Road

Madison, Alabama 35758

With a copy to:

City of Madison Legal Department

Attn: City Attorney

100 Hughes Road

Madison, Alabama 35758

All notices to Contractor shall be addressed as follows:

Jenny Hendrix

J. Hendrix Design, LLC d/b/a Replica Plastics

307 Catalpa Avenue

Dothan, AL 36301

IN WITNESS WHEREOF, the parties hereto affirm that they have the authority to execute this Agreement on behalf of their respective entities for the entire term and have hereunto set their hands and seals on the day and year respectively noted.

**City of Madison, Alabama,
a municipal corporation**

Attest:

By: _____
Ranae Bartlett, Mayor

Lisa D. Thomas, City Clerk-Treasurer

Date: _____

STATE OF ALABAMA §
 §
COUNTY OF MADISON §

I, the undersigned Notary Public, in and for said County, in said State, hereby certify that Ranae Bartlett and Lisa D. Thomas, whose names as Mayor and the City Clerk-Treasurer, respectively, of the City of Madison, Alabama, are signed to the foregoing instrument, and who are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, they, as such officers and with full authority, executed the same voluntarily for and as the act of the City of Madison, Alabama, a municipal corporation.

Given under my hand and official seal this _____ day of July 2026.

Notary Public

Jenny Hendrix
CONTRACTOR

By: _____

Printed: _____

Its: _____

Date: _____

STATE OF ALABAMA §

§

COUNTY OF _____ §

I, the undersigned authority, a Notary Public in and for said County in said State, hereby certify that _____, whose name as _____ of **J. Hendrix Design, LLC d/b/a Replica Plastics**, is signed to the foregoing instrument and who is or was made known to me, acknowledged before me on this day that, being informed of the contents of the instrument, s/he, as such officer and with full authority, executed the same voluntarily for and as the act of said entity.

Given under my hand and official seal this _____ day of July 2026.

Notary Public

Exhibit A

Estimate 1192

307 Catalpa Ave
 DOTHAN, AL 36301
 2294166812
 sales@replica-plastics.com
 www.replica-plastics.com



ADDRESS Christina Hearne Executive Director Madison Visionary Partners mvpmadison.org 256-384-4358 103 Spenryn Drive, Madison, AL 35758		
	DATE 06/22/2026	TOTAL \$86,750.00

ACTIVITY	QTY	RATE	AMOUNT
City of Madison - Iconic MADISON sign			
Services Engineered Drawings	1	3,000.00	3,000.00
Custom Work Custom Created Public Art - MADISON sign Fabricated of Fiberglass and Steel, Letters spelling MADISON ("I" slightly recessed for interactive art) - 6.5' tall x 12-14" depth Fiberglass Letters with smooth exterior finish; primed in automotive high build primer and delivered lightly sanded ready for paint to save local artist time. Will provide separate estimate for paint work, as an option for delivery fully painted/complete - Letters are hollow with fiberglass wall thickness approx. 1/2"; reinforced with 4" metal tubing to extend 3-4" below bottom of letter for installation/attachment to grade beam style footer-delivered and installed 2-4 weeks prior to installation of Letters - Fiberglass is considered a premium "architectural" material for letters of this scale. Offering superior durability, a seamless "automotive-grade" finish, and high structural integrity for extreme wind loads. Longevity estimated at 20+ years.	1	48,000.00	48,000.00
Services - Delivery of LETTERS: To include transportation of MADISON public art Letters, as well as labor/costs associated with installation team from Replica. City of Madison would be responsible for lift/lull (and operator) at installation site.	1	3,750.00	3,750.00
Services Steel Footer system (DELIVERED)- fabricated to specification from engineered drawings	1	12,000.00	12,000.00
Services Installation/Concrete work for Footers - based on estimate provided by local contractor	1	20,000.00	20,000.00

Estimate is valid for 60 days. Deposit amount (50% of total) is required to secure a production spot for your project. Estimated production time is roughly 12 weeks based on current production, however if you need expedited timeline, please contact us to determine whether we can meet your deadline.

ACTIVITY	QTY	RATE	AMOUNT
50% Booking deposit due to secure production date			
Please allow 10-12 weeks from start date for completion of project; if an expedited timeline is needed, let us know so we can determine feasibility			
Estimate valid for 30 days			
Thank you for the opportunity to provide estimate on your custom Iconic MADISON Sign project! What a fun project... we look forward to the possibility of bringing your vision to life!	SUBTOTAL		86,750.00
	TAX (9%)		0.00
	TOTAL		\$86,750.00
	THANK YOU.		

Accepted By

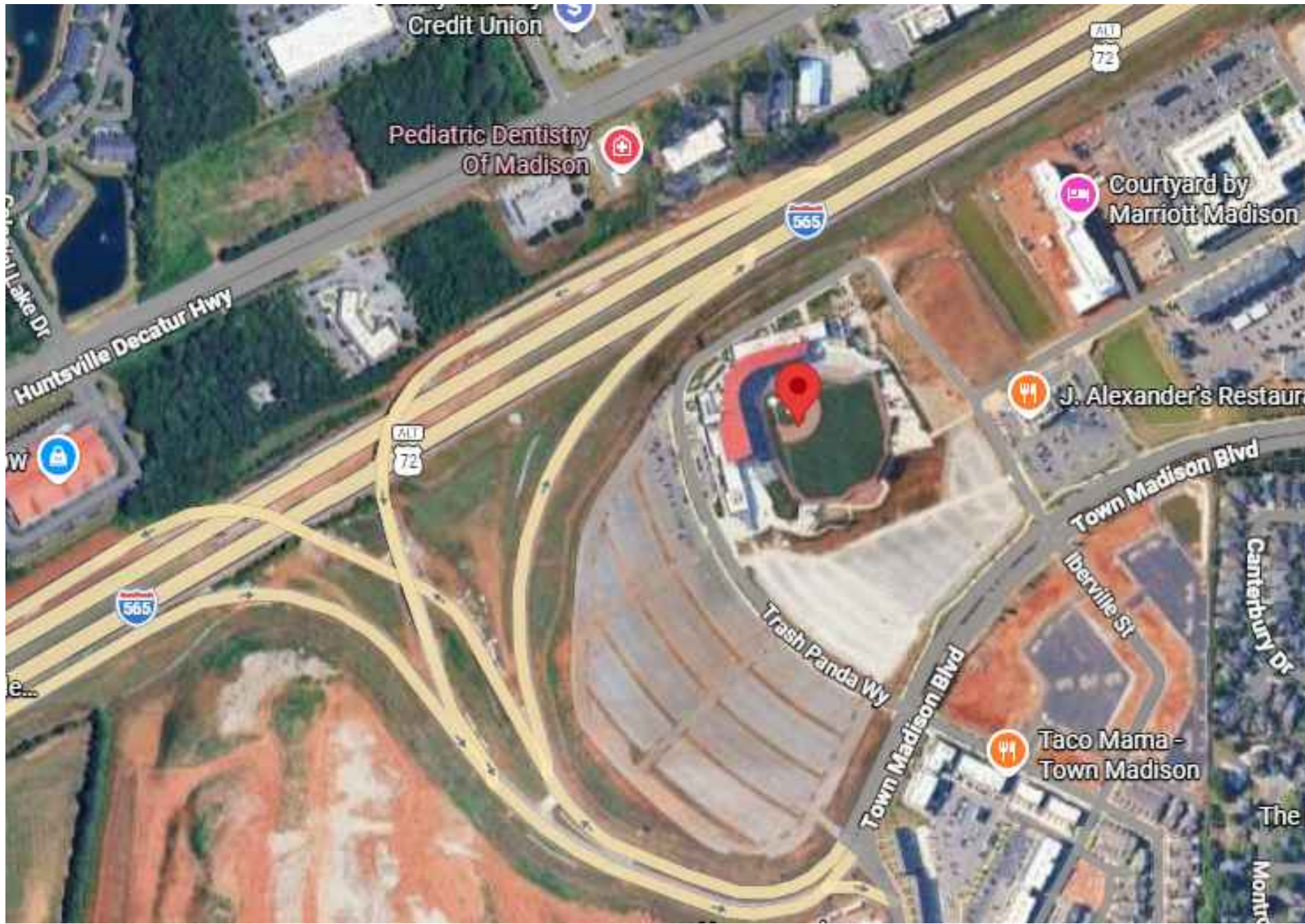
Accepted Date

STRUCTURAL PLANS
FOR
MADISON SIGN

500 TRASH PANDA WAY
MADISON, AL 35758

JUNE 16, 2026

PROJECT LOCATION

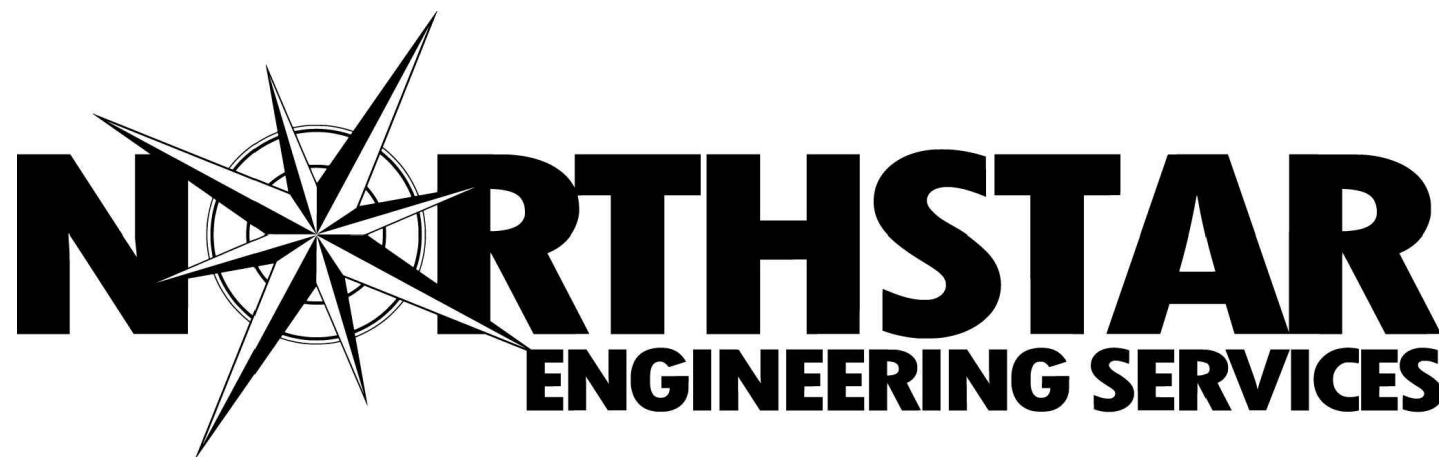


VICINITY MAP
NOT TO SCALE

INDEX TO SHEETS

COVER SHEET/INDEX	S0.1
STRUCTURAL NOTES & DETAILS	S0.2
SIGN PLAN	S1.1

NES PROJECT NO. 37-2609



2431 HARTFORD HIGHWAY DOTHAN, ALABAMA 36305
(P) 334.673.9895 (F) 334.673.1846
www.northstarengineering.com



THIS ITEM HAS BEEN DIGITALLY SIGNED AND
SEALED BY PHILLIP E. SANTORA P.E. ON THE DATE
ADJACENT TO THE SEAL.

Phillip E Santora
Professional Engineer
No. 22524-E
State of Alabama
Date: 2025-06-16 17:13:13-0700

STRUCTURAL NOTES:

GENERAL NOTES:

- PRECEDENCE: THE ARCHITECTURAL PLANS TAKE PRECEDENCE OVER THE STRUCTURAL PLANS REGARDING GENERAL OVERALL DIMENSIONS AND DISTANCES BETWEEN CONSTRUCTION LINES. IN CASE OF ANY DISCREPANCY, THE INFORMATION CONTAINED IN THE ARCHITECTURAL PLANS SHALL CONTROL.
- CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL DIMENSIONS AND ELEVATIONS AGAINST THE ARCHITECTURAL PROJECT, AND IF NECESSARY, ADJUSTING THE ELEVATIONS AS ANNOTATED IN THESE PLANS. CONTRACTOR SHALL OBTAIN APPROVAL FROM THE ARCHITECT REGARDING ELEVATIONS PRIOR TO FABRICATION, ERECTION, AND/OR CONSTRUCTION.
- THESE STRUCTURAL DOCUMENTS WERE PREPARED ACCORDING TO THE 2021 INTERNATIONAL BUILDING CODE.
- ALL EXISTING CONDITIONS, DIMENSIONS AND ELEVATIONS SHALL BE VERIFIED WITH THE ARCHITECT AND WITH THE STRUCTURAL ENGINEER BY THE CONTRACTOR AND/OR SUBCONTRACTOR, PRIOR TO SUBMISSION OF RELEVANT SHOP DRAWINGS FOR REVIEW AND PRIOR TO COMMENCEMENT OF FABRICATION AND CONSTRUCTION.
- THE CONTRACTOR AND/OR SUBCONTRACTOR SHALL NOTIFY THE ARCHITECT AND THE STRUCTURAL ENGINEER IN WRITING OF FIELD CONDITIONS WHICH ARE IN CONFLICT WITH THE STRUCTURAL DOCUMENTS.
- THE NEW STRUCTURE ARE NOT TO BE CONSIDERED SELF-SUPPORTING FOR LATERAL EARTH, WIND OR SEISMIC LOADS UNTIL ALL FLOOR AND ROOF DIAPHRAGMS AND LOAD- BEARING ELEMENTS ARE INSTALLED AND THEIR CONNECTIONS COMPLETED AS INDICATED ON THE STRUCTURAL DOCUMENTS. THE CONTRACTOR SHALL PROVIDE ALL AND ANY TEMPORARY SUPPORT AS REQUIRED.
- THE DESIGN, ADEQUACY, AND SAFETY OF ERECTION BRACING, SHORING, TEMPORARY SUPPORTS, AND OTHER MEANS AND METHODS OF CONSTRUCTION ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR AND/OR SUBCONTRACTOR. THIS INCLUDES INPUT FROM A REGISTERED ENGINEER HIRED BY THE CONTRACTOR AND/OR SUBCONTRACTOR IF THE CONTRACTOR AND/OR SUBCONTRACTOR LACKS RELEVANT EXPERIENCE IN SUCH MEANS AND METHODS OF CONSTRUCTION.
- THE CONTRACTOR AND ALL SUBCONTRACTORS SHALL COORDINATE THE STRUCTURAL DOCUMENTS WITH CIVIL, ARCHITECTURAL, MECHANICAL, PLUMBING, FIRE PROTECTION, REFRIGERATION, ELECTRICAL, AND ANY OTHER DISCIPLINE DRAWINGS BEFORE COMMENCEMENT OF WORK AND SHALL NOTIFY THE STRUCTURAL ENGINEER OF ANY CONFLICTS.

FOUNDATION:

- THE FOUNDATION WAS DESIGNED, WITH AN ASSUMED LOAD-BEARING CAPACITY OF 2,000 psf. IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO CONDUCT ALL THE NECESSARY GEOTECHNICAL ENGINEERING STUDIES AND TAKE APPROPRIATE STEPS TO ENSURE THIS MINIMUM CAPACITY IS MET. THE STRUCTURAL ENGINEER OF RECORD IS NOT RESPONSIBLE IF THIS ASSUMED DESIGN BEARING CAPACITY IS NOT MET.
- GENERAL CONTRACTOR SHALL PERFORM HAND PENETROMITOR TEST IN ALL ISOLATED FOUNDATIONS AND AT A MINIMUM OF 20' APART IN CONTINUOUS FOUNDATIONS. ANY SOIL CONDITION ENCOUNTERED DURING EXCAVATION THAT IS CONTRARY TO THE CONDITIONS USED FOR DESIGN OF FOOTINGS AS OUTLINED IN THESE NOTES, ON THE DRAWINGS, OR GEOTECHNICAL REPORT SHALL BE BROUGHT TO THE ATTENTION OF THE STRUCTURAL ENGINEER OF RECORD BEFORE PROCEEDING.
- NO FOOTINGS SHALL BE PLACED IN WATER.
- BACK FILL BOTH SIDES OF FOUNDATION WALLS AT THE SAME TIME TO PREVENT OVERTURNING.

COMPACTION: UNLESS NOTED OTHERWISE IN THE GRADING PLANS, ALL FILLS SHALL FOLLOW THE COMPACTION RECOMMENDATIONS SET FORTH IN THE REPORT FOR THE GEOTECHNICAL STUDY OF THE SITE, OR IN THE ABSENCE OF ONE, SHALL MEET A 98% STANDARD PROCTOR TEST COMPACTION.

CONCRETE:

- THE CONCRETE USED SHALL MEET THE REQUIREMENTS OF ACI 318-19, AND THE FOLLOWING SPECIFICATIONS:
- COMPRESSIVE STRENGTH AT 28 DAYS.
FOUNDATIONS $f'_c = 3,000$ psi
- MAXIMUM AGGREGATE SIZE OF 1"
- MAXIMUM SLUMP OF 4" UNLESS APPROVED OTHERWISE.
- ALL COLUMN ANCHOR RODS SHALL BE INSTALLED IN THEIR CORRECT LOCATION, WITH TEMPLATE, PRIOR TO POURING THE COLUMN FOUNDATION.
- DETAILS OF CONCRETE REINFORCEMENT AND ACCESSORIES SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF ACI 315 (SP-66) "ACI DETAILING MANUAL" AND CRSI "MANUAL OF STANDARD PRACTICE".
- CONCRETE MIX DESIGNS SHALL BE ESTABLISHED BY THE SUPPLIER IN ACCORDANCE WITH ACI SPECIFICATIONS. MIX DESIGNS AND BACK-UP DATA SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL PRIOR TO PLACEMENT OF CONCRETE. RESULTS FOR ALL CONCRETE COMPRESSIVE STRENGTH TESTS SHALL BE AVAILABLE ON THE JOB SITE FOR REVIEW BY THE INSPECTOR.
- CONTROL JOINTS SHALL BE PLACED AND SHALL NOT EXCEED 10 FT AND SHALL BE AS SQUARE AS POSSIBLE WITHOUT EXCEEDING A LENGTH TO WIDTH RATIO OF 1.5 TO 1 OR AS SHOWN ON FOUNDATION PLAN.
- DEFECTIVE AREAS IN CONCRETE INCLUDING, BUT NOT LIMITED TO, HONEY-COMBING, SPALLS, AND CRACKS WITH WIDTHS EXCEEDING 0.01 INCH SHALL BE REPAIRED. EXTENT OF DEFECTIVE AREA TO BE DETERMINED BY THE STRUCTURAL ENGINEER.
- CONCRETE CONSTRUCTION SHALL COMPLY WITH ACI MNL-15(20). IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE COMPLIANCE.

REINFORCING STEEL:

- REINFORCING BARS SHALL BE ASTM A615 GRADE 60 AND CONFORM TO THE ACI 318-19 AND MEET THE FOLLOWING REQUIREMENTS.
- MINIMUM COVER DISTANCE SHALL CONFORM TO CHAPTER 20 OF ACI 318-19.
- ALL REINFORCING BARS IN CONCRETE SHALL USE CLASS "B" TENSION SPLICES, AND BE IN CONFORMANCE WITH CHAPTER 20 OF ACI 318-19, UNLESS INDICATED OTHERWISE.
- LONGITUDINAL REINFORCING IN FOOTINGS AND WALLS SHALL BE CONTINUOUS AT CORNERS AND INTERSECTIONS, UNLESS INDICATED OTHERWISE.
- STEEL REINFORCEMENT SHALL COMPLY WITH ACI SP-66 (04) "DETAILING MANUAL".
- PROVIDE BAR SUPPORTS AND SPACERS IN ACCORDANCE WITH ACI 318 AND CRSI "MANUAL OF STANDARD PRACTICE". ALL BAR SUPPORTS IN AREAS WHERE CONCRETE WILL BE EXPOSED SHALL HAVE PLASTIC TIPPED FEET. THE CONTRACTOR IS CAUTIONED THAT CARE MUST BE EXERCISED TO PREVENT EXPOSURE OF TIE WIRE OR OTHER MATERIAL WHICH MAY CAUSE STAINING OF EXPOSED CONCRETE. PROPER COVER SHALL BE MAINTAINED ON ALL REINFORCEMENT.

STRUCTURAL METALS:

- DESIGN, FABRICATION AND ERECTION OF STRUCTURAL STEEL SHALL BE IN ACCORDANCE WITH THE AISC 360-16, 15TH EDITION OF THE AISC MANUAL AND SPECIFICATION OF STEEL CONSTRUCTION, AND THE STRUCTURAL WELDING CODE (AWS D1.1), LATEST EDITION, BY THE AMERICAN WELDING SOCIETY.
- FABRICATOR SHALL PREPARE SHOP DRAWINGS IN ACCORDANCE WITH THESE DESIGN DRAWINGS. THE SHOP DRAWINGS SHALL PROVIDE ERECTION DRAWINGS SHOWING PLACEMENT OF EACH MEMBER. EACH MEMBER IS TO BE INDIVIDUALLY LABELED AND DETAILED.
- STRUCTURAL STEEL SHALL CONFORM TO ASTM A992 GRADE 50 EXCEPT CHANNELS, PLATES, ANGLES AND TENSION RODS SHALL CONFORM TO ASTM GRADE 36. RECTANGULAR HOLLOW STRUCTURAL SECTIONS SHALL CONFORM TO ASTM A500 GRADE C. ANCHOR BOLTS SHALL CONFORM TO ASTM F1554 GRADE 36.
- ALL STRUCTURAL SHOP AND FIELD WELDING SHALL BE MADE WITH ELECTRODES DESIGNATED BY E70XX LOW HYDROGEN, IN ACCORDANCE WITH AWS D1.1 PERFORMED BY CERTIFIED WELDERS.

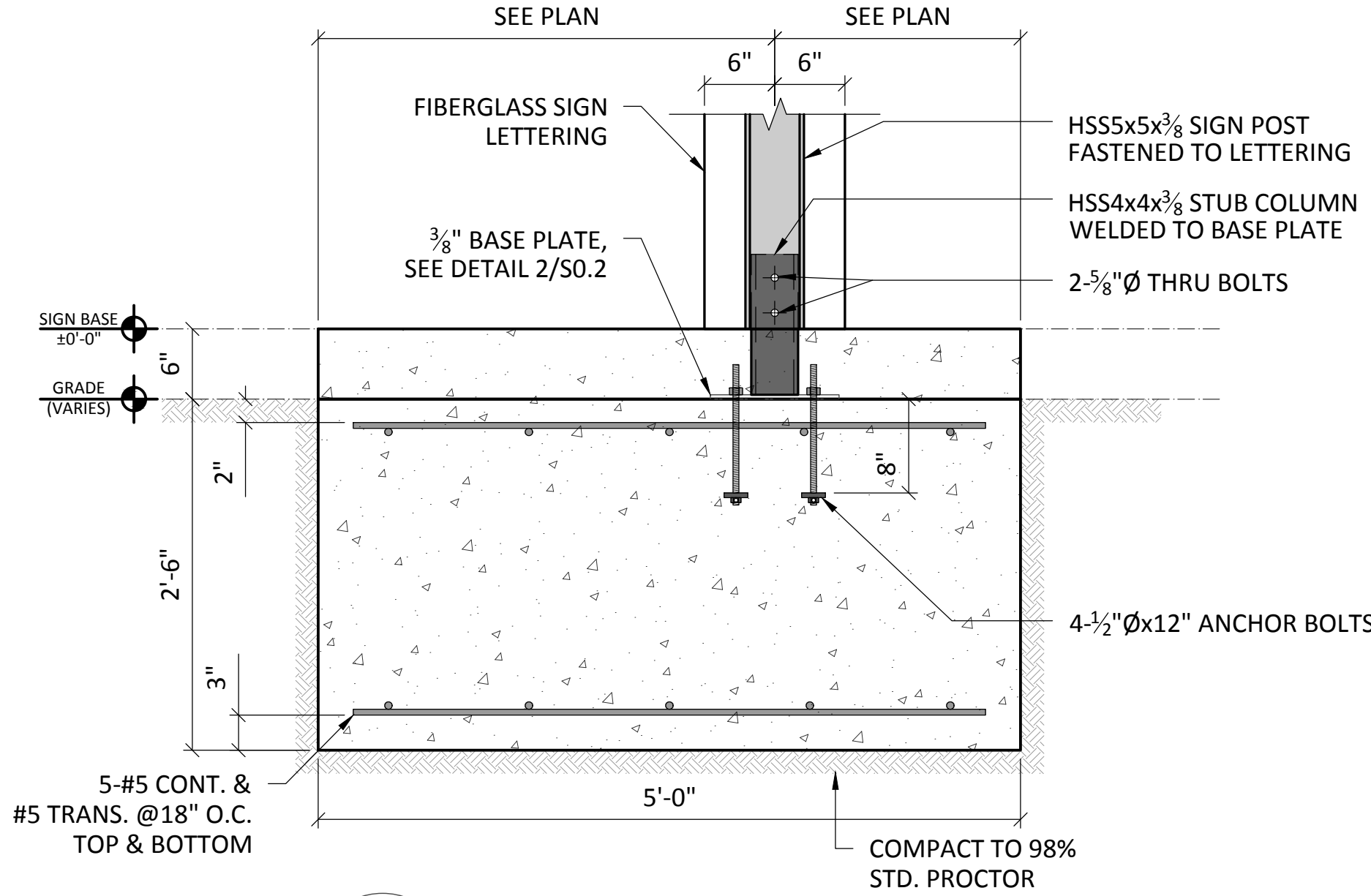
- PRIMER FOR STRUCTURAL STEEL SHALL BE TNEMEC 10-99 SHOP APPLIED TO A MINIMUM OF 2 MILS DRY FILM THICKNESS.

STRUCTURAL SUBMITTALS:

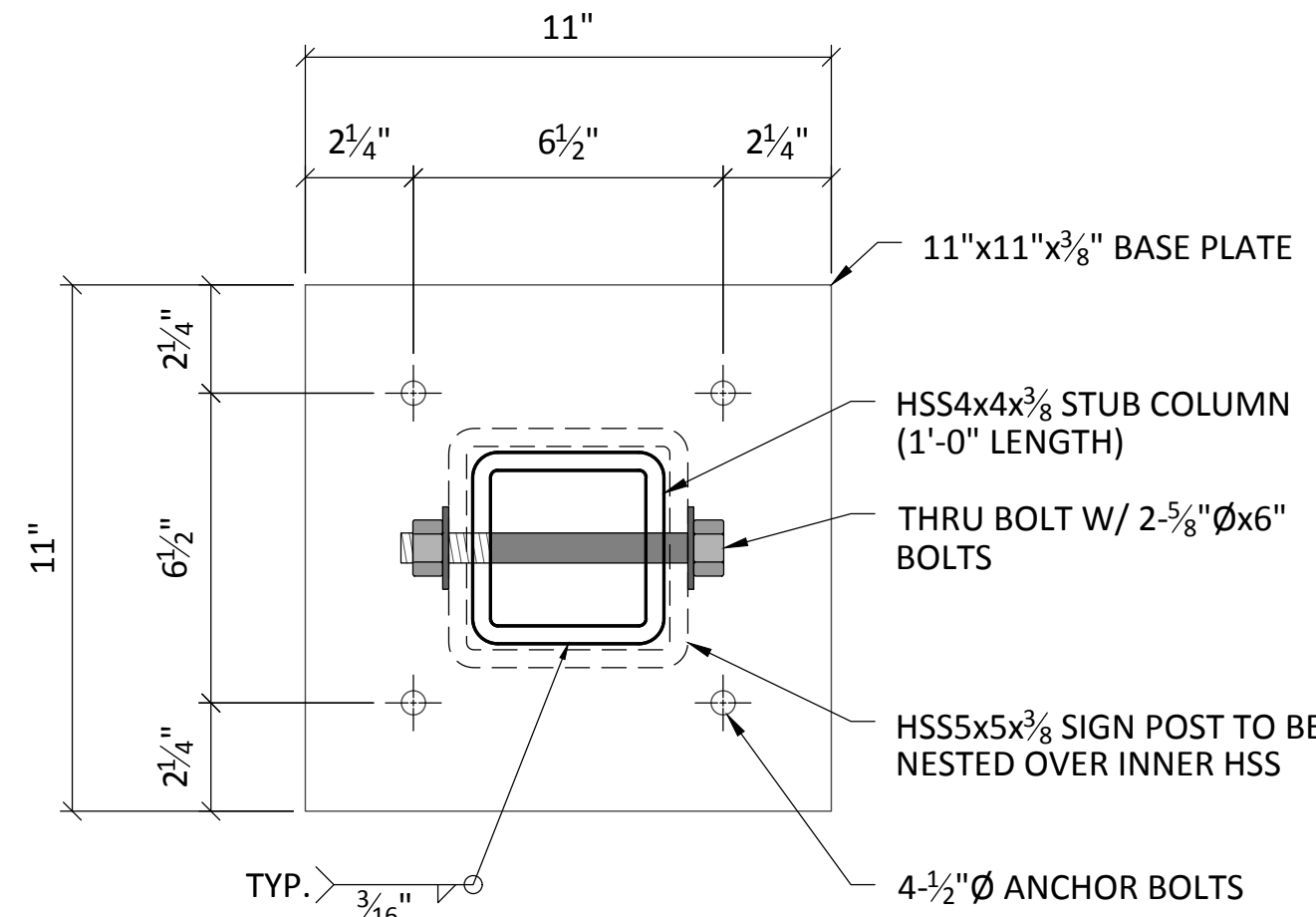
- CONTRACTOR IS TO FURNISH ELECTRONIC COPIES OF ALL SHOP DRAWING TRANSMITTALS TO THE STRUCTURAL ENGINEER OF RECORD.
- IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO REVIEW THE SHOP DRAWINGS BEFORE SUBMITTING THEM TO NORTHSTAR ENGINEERING SERVICES, FOR REVIEW. NORTHSTAR ENGINEERING SERVICES WILL REVIEW THE SHOP DRAWINGS TO ENSURE THEY FOLLOW THE DESIGN INTENT OF THESE DESIGN DOCUMENTS. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR ERRORS OR OMISSIONS OF THE SHOP DRAWINGS.
- STRUCTURAL SUBMITTALS THAT MUST BE SUBMITTED TO THE ENGINEER OF RECORD INCLUDE: STRUCTURAL STEEL, WOOD ROOF TRUSSES, CONCRETE REINFORCING BARS, ANCHOR BOLTS OR ANCHORING SYSTEMS, CONCRETE MIX DESIGNS

DESIGN LOADS:

WIND LOADING ASCE 7-16
RISK CATEGORY = I
BASIC WIND SPEED (ULTIMATE) = 99 MPH
EXPOSURE CATEGORY = B



1 FOUNDATION SECTION
S0.2 (SCALE: 1" = 1'-0")



2 BASE PLATE DETAIL
S0.2 (SCALE: 3" = 1'-0")

PROJECT No.
37-2609

DATE: JUN 16, 2026
SCALE: AS INDICATED

DRAWN BY:
N. PARRISH

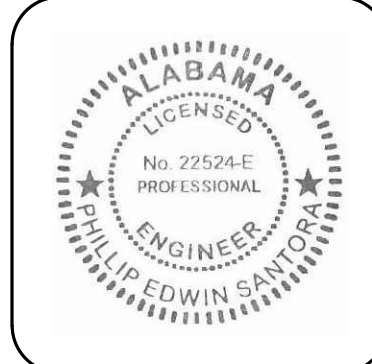
APPROVED BY:
P. SANTORA

REVISIONS:

STRUCTURAL PLANS FOR
MADISON SIGN
500 TRASH PANDA WY
MADISON, AL 35758
STRUCTURAL NOTES & DETAILS



AL CERT. OF AUTH.
CA-1896E, CA-0621LS
FL CERT. OF AUTH.
26312-E, 7858-S
GA CERT. OF AUTH.
003129, LSF001156
MS CERT. OF AUTH.
E-00001825



Phillip E Santora

SHEET
OF
S0.2
3

PROJECT No.
37-2609

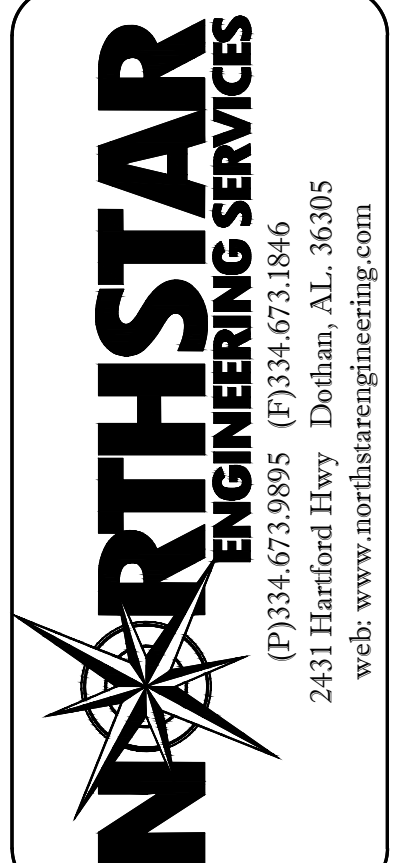
DATE: JUN 16, 2026
SCALE: 1/2" = 1'-0"

DRAWN BY:
N. PARRISH

APPROVED BY:
P. SANTORA

REVISIONS:

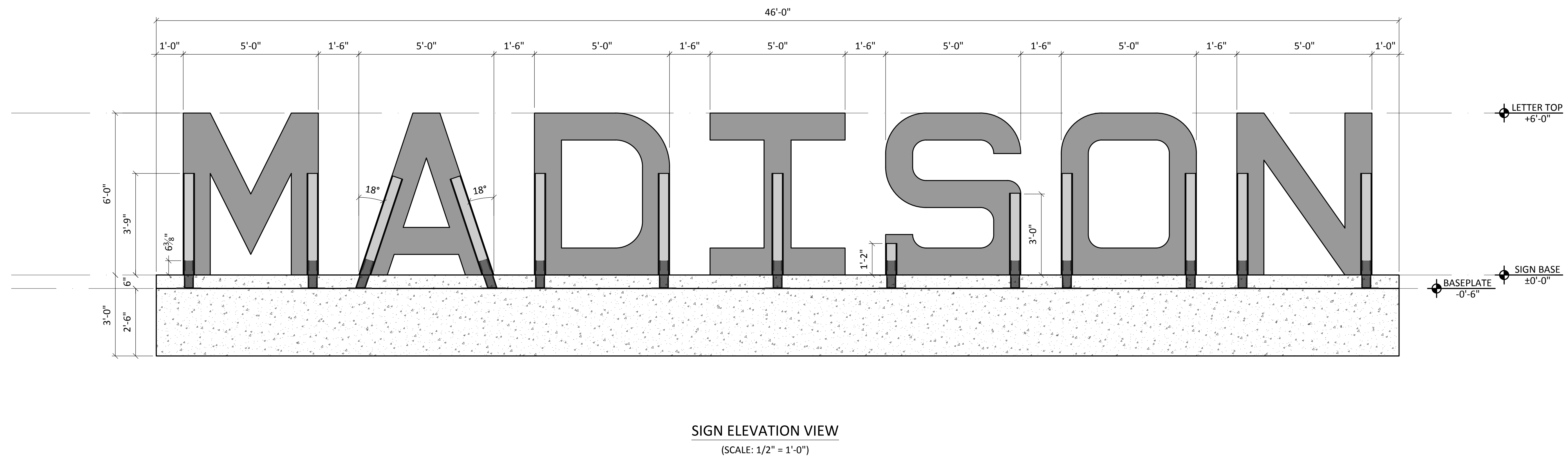
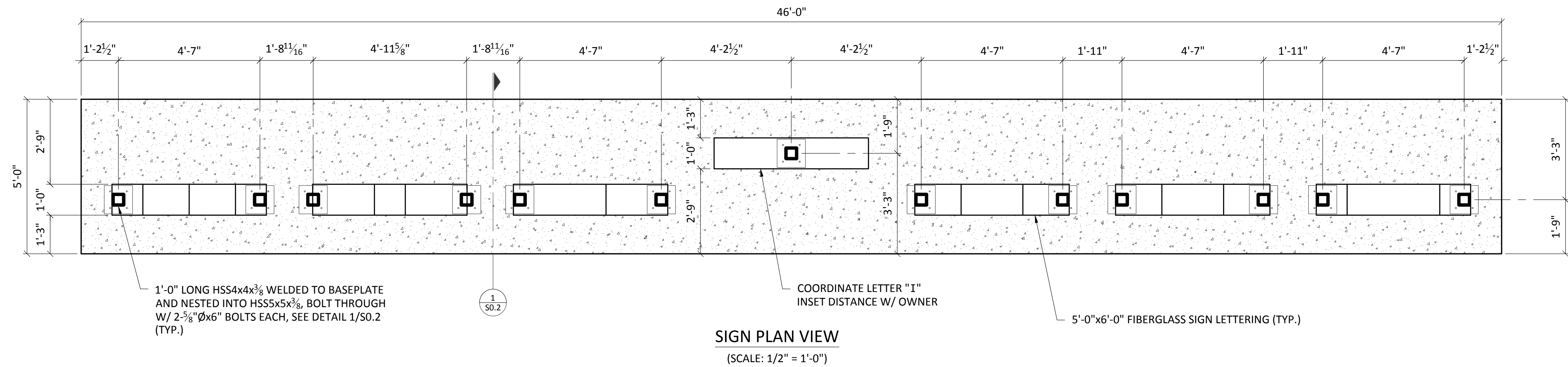
STRUCTURAL PLANS FOR
MADISON SIGN
500 TRASH PANDA WY
MADISON, AL 35758
SIGN PLAN



AL CERT. OF AUTH.
CA-1896E, CA-0621LS
FL CERT. OF AUTH.
26312-E, 7858-S
GA CERT. OF AUTH.
003129, LSF001156
MS CERT. OF AUTH.
E-00001825



SHEET **S1.1**
OF **3**



Phillip E Santora

RESOLUTION NO. 2026-242-R

A RESOLUTION TO UPDATE THE GENERAL JOB CLASSIFICATION PLAN

WHEREAS, the City of Madison has assigned certain positions to the general job classification plan of the City and has established pay ranges for those positions; and

WHEREAS, the City of Madison desires to modify the general classification plan to reflect the current needs of the City.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Madison, Alabama, sitting in regular session on this 13th day of July, 2026, that the following change be made to the General Classification Plan, to be effective the beginning of the pay period following adoption of this Resolution:

Changed Position, General Classification Plan:

- Bid and Contract Coordinator (Legal Department) – Pay Grade 107

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized and directed to make such adjustments to departmental budgets as may be necessary to reflect the foregoing action, including any reallocation or appropriation of funds for salary and benefits associated therewith.

READ, APPROVED, and ADOPTED this ____ day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

City of Madison
Job Description



Title: Bid and Contract Coordinator

Department: Legal

FLSA Status: Non-Exempt

Pay Grade: 107

New Position ☐

Position Change ☒

Revision Date 8/3/2026

The following information is designed to outline the functions and position requirements of this job. It does not identify all tasks that may be expected, nor address the performance standards that must be maintained.

General Position Summary:

The Bid and Contract Coordinator is responsible for managing and coordinating the procurement, bidding, and contract administration process for goods, services, and capital projects across all City departments. This position ensures compliance with the City's procurement ordinance, state bid laws, applicable federal regulations, and established municipal policies and procedures. Work is performed under the supervision of the City Attorney to ensure accuracy, completeness, and legal compliance of procurement and contract documents. This role requires a high level of confidentiality, sensitivity, and good judgment.

Essential Functions/Major Responsibilities:

- Develops bid and proposal documents, prepare complex solicitation packages to include all contractual requirements, technical specifications, and supporting documentation based on departmental project specifications and requirements.
- Conducts thorough research to develop comprehensive and accurate bid specifications and procurement requirements.
- Prepares and submits bid advertisements in compliance with applicable procurement regulations and bid laws.
- Coordinates the preparation and distribution of bid invitations and procurement opportunities to appropriate vendors.
- Utilizes ProcureWare software, or equivalent, for bid document distribution, vendor communications, and maintenance of vendor database.
- Coordinates and monitors the pre-qualification process and pre-bid conferences and conducts public formal bid openings and receives sealed bid proposals for all scheduled bids.
- Evaluates bid submissions for responsiveness, compliance, and adherence to specifications and procurement requirements.
- Manages the notification process to provide bid results to successful and unsuccessful bidders.
- Coordinates City Council approval processes related to bid award recommendations and ensures all performance and payment bonds are secured, and insurance certificates are received.
- Coordinates contract administration activities following bid award to include contract execution, completion of notice to proceed, and communication with contractors, consultants, and City staff to ensure contractual compliance.
- Coordinates City Council approval processes and contract administration activities referenced above are related to the award of contracts below the bid threshold values.
- Monitors changes to state bid law and City of Madison procurement requirements, implementing updates as necessary to reflect current conditions.

Formerly Administrative Planning & Bidding Coordinator, Bid and Contract Coordinator
Effective Date 3.27.23

- Monitors and manages the status of assigned periodic contracts to ensure timely renewals, extensions, or rebidding before contract expiration.
- Coordinates with City consultants and brokers on the review and implementation of risk management practices.
- Ensures all required bid documentation is properly maintained, Alabama Bid Law requirements are consistently met, and bid files are fully prepared for annual audits.
- Reviews sole source procurement requests to determine if all legal requirements have been met and reviews requests for contract amendments, change orders, and extensions.
- Analyzes quotations and pricing received for informal procurements and provides contract administration services for projects and services that do not require formal bidding procedures.
- Assists all City departments in the preparation and administration of requests for proposals.
- Consistently demonstrates initiative in improving operational processes by identifying opportunities to streamline workflows, enhance efficiency, and optimize service delivery.
- Collaborates effectively with staff and the public to provide seamless, responsive, and high-quality customer service.
- Responds to inquiries from City departments, vendors, contractors, and the public regarding procurement and contract-related matters.
- Operates and maintains proficiency in procurement software, database systems, and other departmental technology tools.

Secondary Functions:

- Assists with preparation for City Council and other City board or committee meetings.
- Serves as substitute Executive Assistant in absence of Executive Assistant.
- Assists with property acquisition negotiation and tracking.
- Assists with documentation gathering for City litigation.
- Attends training courses relevant to duties as needed.
- Performs other related duties as required.

Job Scope:

- Establishes priorities for own workload based on need for immediate action, work objectives, and schedules.
- Works under pressure and processes a high volume of paperwork and interaction.
- Position requires multi-tasking and ability to continually be interrupted and start again with a high degree of detail and accuracy.
- Strong attention to detail required due to work with permanent records and management of varying retention requirements.
- Demonstrates strong time management skills to efficiently process high volumes of work and communications while ensuring timely follow-up and resolution.
- Decisions are made within general policy constraints but often require independent research and decision-making.
- May innovate or recommend to the Department Head process changes in interest of efficiency and effectiveness.

Supervisory Responsibility:

None.

Formerly Administrative Planning & Bidding Coordinator, Bid and Contract Coordinator
Effective Date 3.27.23

Interpersonal Contacts:

- Must communicate professionally and effectively with the public, applicants, commercial brokers, potential businesses, vendors, contractors, and other city employees on a daily basis.
- Must work closely with Director with a high level of discretion with highly confidential and sensitive information at times.
- Must be punctual, dependable, and responsible to the department and Director.
- Must effectively work with Legal Department team and team members from other departments.

Knowledge, Skills, and Abilities:

- Knowledge of municipal policies and procedures, and state bid laws relating to the procurement process.
- Knowledge of modern procurement methods, contract administration practices, and procurement of professional services.
- Knowledge of automated procurement systems and electronic records management.
- Knowledge of principles and practices of office management and file management, both electronic and hardcopy.
- Knowledge of principles and procedures used in maintaining and controlling a complex filing system.
- Skill in the preparation, review, and analysis of complex bid documents, requests for proposals, and contractual documents.
- Skill in the use of computer applications including Word, Excel, PowerPoint, databases, and desktop publishing software.
- Skill in complex filing, records organization, and document management.
- Skill in team collaboration and contributing effectively in a team environment.
- Skill in research methods and the ability to gather, analyze, and synthesize information.
- Skill in time management, project management, and prioritization while managing multiple tasks and interruptions.
- Skill in professional communication with the public, vendors, and contractors by telephone, in person, and in writing.
- Skill in dealing with difficult customers and challenging situations under stressful conditions.
- Ability to process a large volume of records with a high degree of accuracy and attention to detail.
- Ability to handle confidential and highly sensitive information with discretion in a busy work environment.
- Ability to work independently with minimal supervision and follow instructions as directed.
- Ability to produce written documents with clearly organized thoughts using proper English sentence structure, punctuation, and grammar.
- Ability to perform mathematical calculations rapidly and accurately.
- Ability to remain calm, organized, and professional under stress.
- Ability to self-initiate work, stay on task, and follow through on assignments without prompting.
- Ability to maintain a professional appearance and demeanor.
- Ability to receive and act on instruction and direction from supervisors.

Education and/or Experience:

- A high school diploma is required with additional education or extensive practical experience in office practices and computer applications preferred, and some college-work related to duties preferred.
- Minimum five years of experience coordinating and processing bid documents.
- Experience of reporting to a Department Head preferred.

Additional Requirements:

- Microsoft Word, Excel, desktop publishing skills, Outlook, and electronic filing skills required.

Formerly Administrative Planning & Bidding Coordinator, Bid and Contract Coordinator
Effective Date 3.27.23

- Strong work history of customer related work, dependability, and performance.
- Current driver’s license for city related errands.
- Strong background record required, due to accessibility to department staff and city records and data, and frequent interaction with public.
- Must maintain a strong driving record for city-insurance purposes, and record may be periodically checked by the city.

Job Conditions:

- Must be able to work occasional overtime and flexible hours, at times with little notice.
- Ability to consistently demonstrate a high level of judgment and discretion required for maintaining confidential and sensitive information.
- Strong background record required, due to accessibility to department staff and city records and data, and frequent interaction with public.
- Job requires flexibility in work assigned.
- Must maintain a strong driving record for city-insurance purposes, and record may be periodically checked by the city.
- Must be able to work productively with frequent interruptions.
- Must maintain professional personal demeanor, appearance, and work area to maintain professionalism in greeting the public as the departmental representative.

Physical Capabilities:

- Ability to work on computer for extended periods of time.
- Ability to work flexible, long hours, and evenings for meetings and support.
- Mobility in order to handle boxes of documents, operate various office equipment, and perform a high volume of filing.
- Ability to communicate verbally and orally with public in person, over the telephone and in written media.

Mayor Approval

Date

Department Head Approval

Date

RESOLUTION NO. 2026-243-R

**A RESOLUTION TO UPDATE THE GENERAL JOB CLASSIFICATION
PLAN**

WHEREAS, the City of Madison has assigned certain positions to the general job classification plan of the City and has established pay ranges for those positions; and

WHEREAS, the City of Madison desires to modify the general classification plan to reflect the current needs of the City;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Madison, Alabama, sitting in regular session on this 13th day of July, 2026, that the following change be made to the General Classification Plan, to be effective the beginning of the pay period following adoption of this Resolution:

Changed Position, General Classification Plan:

- Economic Development Coordinator (Mayor's Office) – Pay Grade 116

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized and directed to make such adjustments to departmental budgets as may be necessary to reflect the foregoing action, including any reallocation or appropriation of funds for salary and benefits associated therewith.

READ, APPROVED, and ADOPTED this ____ day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



City of Madison Job Description

Title: Economic Development Coordinator

Department: Mayor

FLSA Status: Exempt

Pay Grade: 116

New Position ☐

Position Change ☒

Revision Date 6/24/2026

The following information is designed to outline the functions and position requirements of this job. It does not identify all tasks that may be expected, nor address the performance standards that must be maintained.

General Position Summary: Incumbent supports the planning, coordination, and implementation of economic development initiatives designed to attract, retain, and expand businesses within the City of Madison, AL. Reporting to the Mayor, this position plays a key role in executing strategic development programs, managing relationships with business leaders and regional partners, and advancing projects that promote sustainable economic growth. The role requires a balance of strategic planning, project management, marketing, and stakeholder engagement to strengthen the local economy and support job creation.

Essential Functions/Major Responsibilities:

- Implements economic development strategies and programs aligned with the City's long-term economic development goals. Markets the City of Madison to prospective investors for commercial and industrial development opportunities and collaborates with City leadership to develop incentive packages.
- Advises City officials on potential benefits or liabilities related to commercial or industrial buildings, land, or companies considered for annexation.
- Develops and executes industrial and commercial recruitment strategies; manages and coordinates business attraction, retention, and expansion efforts.
- Serves as the primary liaison with developers, site selectors, businesses, chambers of commerce, regional development organizations, and other economic partners for economic development projects.
- Promotes the City and coordinates with the Convention and Visitors Bureau and all organizations involved in tourism.
- Serves as staff liaison to the City of Madison Industrial Development Board, including preparation of agendas and minutes, review of abatement applications, and meeting coordination.
- Conducts market research and economic analyses to identify growth opportunities and emerging industry trends; performs fiscal impact analysis utilizing advanced data and communication tools.
- Supports development negotiations, incentive packages, and project proposals in collaboration with the Mayor's Office, Legal, and Finance.
- Assists in managing economic development projects from initial inquiry through project completion.
- Coordinates with planning, zoning, infrastructure, and permitting teams to facilitate and streamline development projects.
- Prepares reports, presentations, and data analyses for City leadership, elected officials, and economic development stakeholders.
- Exercises initiative and creativity in identifying opportunities to increase revenue and expand the City's economic base.
- Identifies state, federal, and regional funding opportunities to assist commercial and industrial business development and tourism coordination.

Economic Development Coordinator

Effective Date 3.23.26

- Responds to business inquiries and tracks prospective commercial, retail, and industrial development opportunities.
- Represents the City at industry meetings, trade events, and regional partnerships, serving as a liaison between the City of Madison and key stakeholders.
- Works collaboratively with stakeholders to market and promote economic development initiatives and tourism activities within the City.

Secondary Functions:

- Prepares and delivers presentations to public and private organizations.
- Represents the Mayor at public meetings with key economic development prospects and with state and federal officials.

Job Scope:

- Key player in strategic planning for Economic Development plans.

Supervisory Responsibility:

None

Interpersonal Contacts:

- Works closely with Director of Planning, Mayor's Office, City Council, Legal Department, Developers, landowners, Builder's Association, Chambers of Commerce, State Officials and local businesses.
- Networks with the Economic Development Association of Alabama, Southern Economic Development Council, North Alabama Industrial Development Association, International Council of Shopping Centers and/or similar organizations for the purpose of marketing the City to prospective investors.

Knowledge, Skills, and Abilities:

- Knowledge of economic development principles, strategies, and best practices related to commercial, retail, and industrial growth.
- Knowledge of Tax Increment Financing (TIF), sales tax sharing agreements, and other public financing and revenue tools used to support economic development, infrastructure investment, and community growth. Knowledge of workforce development programs and regional economic trends.
- Knowledge of municipal government operations, zoning regulations, annexation processes, and land development procedures.
- Knowledge of market research methods, economic analysis techniques, and fiscal impact evaluation.
- Knowledge of state, federal, and regional economic & tourism development incentives, funding sources, and grant opportunities.
- Skill in conducting economic and market research to identify development opportunities and emerging industry trends.
- Skill in preparing professional reports, presentations, and data analyses for leadership, elected officials, and community stakeholders.
- Skill in negotiation, collaboration, and relationship management with developers, businesses, and regional economic partners.
- Ability to coordinate and manage economic development projects from initial inquiry through completion.
- Ability to analyze economic data and trends to support strategic planning and decision-making.

- Ability to effectively communicate and represent the City with businesses, developers, regional organizations, and other stakeholders.

Education and/or Experience:

- Bachelor’s degree in Economics, Public Administration, Urban Planning, Business Administration, or a related field.
- 5 years of experience in economic development, community development, planning, or related fields.
- Proven experience of businesses recruitment and retention, with a focus on increasing revenue in a strong and steady pace.
- Experience managing complex development projects and working with public-private partnerships.
- Strong analytical, communication, and relationship-building skills.
- Extensive experience working in a high growth area navigating public-private relationships are key.
- Experience working with municipal governments or regional development organizations.

Job Conditions:

- Job may require nonstandard working hours to meet deadlines and to attend evening meetings and work sessions, and occasional work sessions, and occasional work on weekends.
- Must maintain strong performance records.
- Must maintain driver’s license to drive independently, with strong driving records; and records are periodically checked by the City.
- Must have a strong background record due to accessibility to sensitive and proprietary information.
- Ability to consistently demonstrate a high level of judgement and discretion required for maintaining confidential and proprietary information.

Physical Capabilities:

- Ability to communicate verbally and orally with public.
- Ability to prepare and make public presentations.
- Ability to work on computer for extended periods of time.
- Must be able to travel and drive.
- Stamina to work 12 – 14 hour days, several times per month.



Mayor Approval

6/26/26

Date

Department Head Approval

Date

RESOLUTION NO. 2026-244-R

**A RESOLUTION TO UPDATE THE GENERAL JOB CLASSIFICATION
PLAN**

WHEREAS, the City of Madison has assigned certain positions to the general job classification plan of the City and has established pay ranges for those positions; and

WHEREAS, the City of Madison desires to modify the general classification plan to reflect the current needs of the City;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Madison, Alabama, sitting in regular session on this 13th day of July, 2026, that the following change be made to the General Classification Plan, to be effective the beginning of the pay period following adoption of the resolution:

Changed Position, General Classification Plan:

- Executive Assistant (Planning Department) – Pay Grade 105

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized and directed to make such adjustments to departmental budgets as may be necessary to reflect the foregoing action, including any reallocation or appropriation of funds for salary and benefits associated therewith.

READ, APPROVED, and ADOPTED this ____ day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

City of Madison

Job Description



Title: Executive Assistant - Planning

Department: Planning

FLSA Status: Non-Exempt

Pay Grade: 105

New Position ☐

Position Change ☒

Effective Date 9/9/2009

The following information is designed to outline the functions and position requirements of this job. It does not identify all tasks that may be expected, nor address the performance standards that must be maintained.

General Position Summary:

This position completes various higher-level projects, processes, and tasks assigned by the Department Head. Work requires a higher level of confidentiality, sensitivity and good judgment. Responsibilities may also include work with budgeting, preparation of various documentations, development of reports and publication, performance of research and analysis, drafting and distribution of various types of correspondence, scheduling and facilitation of departmental events and meetings, facilitation of internal and external contacts and follow-up, or any other task to assist the Department Head with duties and priorities. All work assigned at the discretion and direction of the Department Head and performed under general supervision.

Essential Functions/Major Responsibilities:

- Provides administrative support to the Department Head, and supports the Department Head with budgeting, accounts payable, preparing various documents and reports and other administrative processes.
- Provides responsible, complex and confidential administrative and secretarial support for the Department Head; data processes and proofreads a wide variety of complex and confidential reports, letters and memoranda; independently prepares correspondences; types from rough draft or verbal instructions; composes correspondence not requiring the attention of the Department Head.
- Maintains a variety of records, files, and logs related to departmental operations and activities; maintains confidential and personnel files; conducts periodic retention and purging of files in compliance with applicable guidelines.
- Maintains calendar of activities, meetings and various events for the Department Head; arranges meetings and makes appointments; assists with task prioritization; follows-up on assigned projects to meet deadlines; provides staff support to divisions such as preparing agendas, materials and minutes; makes travel arrangements and prepares related expense reports.
- Prepares reports, correspondence, and memoranda, of which many are highly confidential and sensitive in nature, utilizing word processing software.

Executive Assistant - Planning

- Screens office and telephone callers; responds to complaints and requests for information on department regulations, procedures, systems and precedents relating to assigned responsibilities; receives and routes incoming and outgoing mail.
- Maintains procedural manual to ensure consistent performance of routines.
- Prepares department payroll for processing; tracks overtime usage; retains and tracks payroll records of department staff.
- Performs other administrative duties as assigned by the Department Head.

Secondary Functions:

- Picks up and delivers documents from other city offices.
- Reviews work of other employees for consistency and accuracy.
- Performs other related duties as required.

Job Scope:

- Establishes priorities for own workload based on need for immediate action, work objectives and schedules.
- Works under pressure and processes a high volume of paperwork and interaction.
- Position requires multi-tasking and the ability to continually be interrupted and start-again with a high degree of detail.
- Strong attention to detail required due to work with permanent records and management of varying retention requirements.
- Makes frequent decisions within established policies, in a fluid environment that requires frequent variations from routine and independent decision-making.
- Assists in budget preparation for the department and maintaining accountability tracking and balances.
- Utilizes effective time management techniques to process large volumes of work and other contacts and ensure follow-up.
- Punctual and dependable.

Supervisory Responsibility:

None.

Interpersonal Contacts:

- Must communicate effectively with the public, applicants, vendors, contractors, agencies, city officials and city employees daily.
- Must work closely with Department Head with a high level of discretion with highly confidential and sensitive information at time.

Knowledge, Skills, and Abilities:

- Demonstrated ability to perform essential functions.
- Demonstrated ability to work with confidential and highly sensitive information and ability to be discrete and protect confidential documents and information in a busy work area.
- Demonstrated strong computer skills (including advanced Word, Excel) required.

Executive Assistant - Planning

- Demonstrated ability to process a high volume of records with a high degree of accuracy and attention to detail.
- Ability to consistently demonstrate a high level of judgment and discretion required for maintaining confidential and sensitive information.
- Strong complex filing skills. Demonstrated knowledge of principles and practices of office management and file management.
- Demonstrated team and interpersonal skills.
- Demonstrated ability to multi-task with multiple interruptions, while being required to process various confidential forms and documents simultaneously.
- Strong communication skills to communicate with the public by telephone, in person and in writing.
- Demonstrated ability to interact with employees waiting for services or information.
- Ability to follow instructions and to work independently with minimal supervision.
- Prioritization, organization, scheduling and follow-up skills required.
- Ability to produce written documents with clearly organized thoughts using proper English sentence structure, punctuation and grammar.
- Ability to make mathematical calculations rapidly and accurately.
- Ability to operate standard office equipment (including personal computers, printers, calculator, fax machine, typewriter and copy machines).
- Demonstrated time management skills and initiative (to stay productive during all work hours).
- Ability to cross-train in other areas in the department.
- Must be a self-starter and able to stay on task.

Education and/or Experience:

- High school diploma is required, with additional education in office practices and computer applications preferred, and some college-work related to duties preferred.
- One (1) year of progressive, related administrative experience.
- **Additional Requirements:**
- Strong work history of dependability and performance.
- Experience with similar essential functions.
- Strong background record required, due to accessibility to employee and city records and data, and frequent interaction with public.
- Current driver's license for city related errands. Must maintain a strong driving record for city-insurance purposes, and record may be periodically checked by the city.
- Must maintain professional personal demeanor, appearance and work area, to maintain professionalism in greeting the public as the departmental representative.

Job Conditions:

- Job may require occasional overtime or attendance at evening meetings with minimal notice.
- Job requires flexibility in clerical work assigned.
- Must be able to work productively with frequent interruptions.

- **Physical Capabilities:**
- This position’s physical requirements involve sedentary work exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects.
- Ability to be mobile in order to handle boxes of documents and files, operate various office equipment, and perform a high volume of filing.
- Ability to communicate verbally and orally with public in person and over the telephone.
- Ability to stand/sit for extended periods of time.
- Ability to work on computer for extended periods of time.
- Must be able to drive.
- Ability to multi-task and work in a stressful environment at times.
- Ability to hear well enough to take minutes at meetings in a prompt manner and to communicate with public.

Mayor Approval, Date

Department Head Approval, Date

ORDINANCE NO. 2026-217

AN ORDINANCE TO ADD POLICY CHAPTER 15 ENTITLED “INFORMATION TECHNOLOGY POLICIES” TO THE CITY OF MADISON PERSONNEL POLICIES AND PROCEDURES

WHEREAS, the City Council has previously adopted the *City of Madison Personnel Policies and Procedures*, and the City Council proposes to add policies to address the proper use of City information technology systems and artificial intelligence platforms; and

WHEREAS, upon the recommendation of the City Council’s Human Resources Committee, the City Council desires to add a new Chapter 15 concerning information technology in the manner set forth in this Ordinance;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of Madison, Alabama, as follows:

Section 1. That the policies described as follows and in the attached documents shall be added to the City of Madison Personnel Policies and Procedures as a new Chapter 15 regarding information technology use:

- *Attachment A: Computer and Internet Use Policy*
- *Attachment B: Artificial Intelligence (AI) Use Policy*

Section 2. That all ordinances, resolutions, or provisions in conflict with this Ordinance are hereby repealed. In particular, current Policy Section 1.7 shall be removed from Section 1 of the Personnel Policies and Procedures, and Attachment A shall serve as the Internet and Computer Usage Policy from the Effective Date of this Ordinance.

Section 3. That if any clause, phrase, sentence, paragraph, or provision of the policies enacted in by this Ordinance shall be invalidated by a court of competent jurisdiction, it is the intent of the Council that such invalidation shall not affect the validity of any other clause, phrase, sentence, paragraph, or provision thereof.

Section 4. That this Ordinance shall become effective upon adoption and publication.

Section 5. That both Attachment A and Attachment B shall be codified into a new Chapter 15 of the Personnel Policies and Procedures with appropriate formatting as determined by the Director of Human Resources.

READ, PASSED, and ADOPTED this 13th day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



Computer and Internet Use Policy

City of Madison, Alabama

Purpose

This policy establishes the standards and requirements for appropriate use of City-provided computers, internet access, networks, and related technology resources. It applies to all City employees who access City systems or networks. The objectives of this policy are to protect City data, maintain consistent security practices, ensure legal compliance, and support the effective delivery of City services.

Internet Access

Authorized Use

The City provides internet access to employees for the primary purpose of conducting official City business and supporting day-to-day operations. Access to the internet is granted and managed by the IT Department in accordance with each employee's job responsibilities and operational needs. The IT Department reserves the right to monitor, restrict, modify, or revoke internet access at any time to ensure network security, maintain system performance, and protect City resources.

Prohibited Activities

Employees must use City internet access responsibly and, in a manner, consistent with the professional standards of the City. Personal internet use should be conducted through the City's designated public Wi-Fi network whenever possible and should not utilize the City's internal network, systems, or resources unless authorized for legitimate City business purposes.

The following activities are strictly prohibited:

- Accessing, viewing, downloading, or storing websites, files, or images containing offensive or inappropriate content that is unrelated to City business, unless specifically required for authorized City purposes.
- Using City internet resources for personal business, commercial activity, or personal financial gain
- Streaming media, gaming, or other high-bandwidth personal activities
- Bypassing or attempting to circumvent City network security controls or content filters
- Casual browsing of restricted, sensitive, or unauthorized data

File Access Outside of Job Scope

If an employee encounters system access that exceeds their authority or job scope, they must immediately notify the City of Madison Information Technology (IT) Department and document when, where, and how the access occurred.

Monitoring and Privacy

Notice: Internet Activity Is Logged and Monitored

All internet activity conducted on City networks, including visits to linked or redirected websites, is logged and monitored by the City's internet access systems. While the City does not routinely audit individual usage, it reserves the right to review activity in specific cases. Law enforcement agencies may examine internet activity as part of civil or criminal investigations, and the City reserves the right to disclose relevant internet activity to law enforcement officials upon lawful request.

Any violation of this policy, including abuse or misuse of internet access, may result in disciplinary action, up to and including termination of employment.

Access Agreement

No employee may be granted authorized internet access until they have received, reviewed, and agreed in writing to comply with this policy. A signed copy of the acknowledgment form will be retained in the employee's personnel file and must be renewed upon any significant policy update.

Computer Use

Approved Software

All City computers and workstations are subject to unannounced audits at any time. Only software that has been reviewed and approved by the City of Madison IT Department may be installed on City-owned equipment. Employees are strictly prohibited from installing personal applications, games, browser extensions, or any unauthorized software on City devices.

Virus and Security Protection

Employees must report any suspected issues with anti-virus or endpoint security software to IT personnel immediately. Employees should exercise caution when uploading files, opening email attachments, or downloading content to City computers or servers, as these are common vectors for malware and ransomware.

Technical Support

All technical support, system configuration, and equipment maintenance must be performed by, or under the direction of, City of Madison IT personnel. Employees are not authorized to independently modify, repair, or reconfigure City-issued computer equipment, software settings, or network connections. Unauthorized changes may void manufacturer warranties and create potential security risks for City systems.

Employees must submit all requests for assistance through the designated IT help desk process to ensure timely and proper support.

Personal Computers on City Property

Unless approved by IT, personally owned computers, laptops, tablets, and other portable devices are not permitted to connect to City networks.

This restriction exists to protect the integrity of City systems, prevent unauthorized access and potential data breaches, maintain consistency in software versions and security configurations, and support the IT Department's ability to monitor and manage all devices connected to City infrastructure effectively.

External Devices and Network Equipment

External Storage Devices

Unless approved by IT, personal external storage devices, including USB flash drives, portable hard drives, and other storage devices, are not permitted on the City network. Approved devices must be scanned by IT personnel before they're connected to any City computer. Employees are prohibited from using personal storage devices to copy, transfer, or remove City data unless they have received prior authorization.

Wireless Equipment

Unauthorized wireless access points, routers, and any other network devices are strictly prohibited on City networks under all circumstances.

All network equipment must be installed, configured, secured, and managed exclusively by the IT Department. Employees are not permitted to add, connect, modify, troubleshoot, or reconfigure any network infrastructure or related devices.

Access Upon Separation from Employment

Upon separation or suspension from City employment for any reason, the individual's authorization to access City computer systems, networks, and data will be immediately revoked. Human Resources is responsible for notifying IT personnel as soon as an employee's separation date is known, and no later than the employee's last day of work.

IT personnel will promptly revoke, suspend, or change the individual's access credentials, including account passwords, access codes, system permissions, and email access. All City-issued equipment must be returned on or before the employee's last day.

Authorized System Use and Misuse of Access

City-provided systems, software, and data are to be used strictly for the performance of an employee's assigned job duties. Access to City systems is granted based on an employee's role and the specific responsibilities of their position. Employees must not use any City system, application, or data in a manner that falls outside the scope of their authorized job functions, regardless of whether the system itself is otherwise accessible to them.

The following actions are expressly prohibited and constitute misuse of authorized access:

- Using City systems or software to perform transactions, process payments, register individuals, or conduct any activity that is not part of the employee's assigned duties or that confers a personal benefit to the employee or others outside of official City business
- Forwarding, copying, or transmitting City data, records, or confidential information to personal email accounts, personal storage devices, or any destination outside of City-approved systems

- Accessing, modifying, or extracting records, accounts, or information belonging to individuals or departments outside the employee's authorized scope of work
- Using City systems to conduct activity that benefits the employee personally, financially, or professionally outside of their official City role
- Sharing login credentials or granting system access to individuals who are not authorized to use that system, including other City employees whose job functions do not require such access

Employees who are unsure whether a specific action is within the scope of their authorized access must consult their supervisor or the IT Department before proceeding. The ability to access a system does not imply authorization to use it for any purpose beyond an employee's assigned duties.

Compliance and Enforcement

All employees and authorized users are expected to comply fully with this policy. Violations may result in disciplinary action, up to and including termination of employment, civil or criminal legal action, and permanent revocation of access to City systems and data.

All employees are expected to cooperate fully with any authorized audit, investigation, or review related to City technology use. Employees who become aware of a potential policy violation by another individual are encouraged to report it to their supervisor, the IT Department, or Human Resources.



City of Madison, Alabama

Artificial Intelligence (AI) Use Policy

1. Purpose

This policy establishes clear expectations for the responsible, ethical, secure, and legally compliant use of Artificial Intelligence (“AI”) tools by all City personnel. The City of Madison is committed to leveraging AI in ways that uphold public trust, safeguard sensitive information, ensure transparency, and preserve the integrity of municipal operations.

2. Scope

This policy applies to all City employees, who access or use AI tools to perform City related work or use City-owned or City-managed devices, accounts, networks, or systems. This policy also applies when personal devices are used to perform City-related work involving AI tools.

3. Definition of Artificial Intelligence

For the purposes of this policy, Artificial Intelligence (AI) refers to, but is not limited to, the following technologies:

- **Generative AI Platforms** – Tools that generate text, images, audio, video, or other content (e.g., ChatGPT, Microsoft Copilot, Claude, Grok, Google Gemini)
- **Machine Learning Systems** – Applications that analyze data and make predictions or recommendations based on patterns
- **Automated Decision-Support Tools** – Systems that assist in evaluating options or recommending courses of action
- **AI-Powered Analytics** – Platforms that use AI to interpret or visualize data
- **Chatbots and Virtual Assistants** – AI-driven tools that simulate conversation or provide automated responses

4. Approved Uses

City related work may be conducted on IT-approved AI tools. Such AI tools may be used to support the following activities:

- Drafting routine correspondence, reports, and communications
- Conducting general research and summarizing information
- Preparing presentations, documents, and meeting materials
- Analyzing non-sensitive, non-confidential data
- Brainstorming ideas, outlines, or project frameworks
- Creating training materials and internal documentation

5. Prohibited Uses

The following uses of AI are strictly prohibited:

- **Entering confidential, sensitive, or protected information** into any AI platform. Any data that can distinguish or trace an individual’s identity, whether alone or combined with other linked or linkable information, is considered Personally Identifiable Information (“PII”). PII includes names, dates of birth, personal identification numbers (such as Social Security numbers, tax identification



numbers, driver's license numbers, passport numbers, or other government-issued identification numbers used to verify an individual's identity), address information, and personal characteristics. Prohibited information includes, but is not limited to, the following:

- PII;
- Sensitive Personally Identifying Information ("SPII") as defined by the Alabama Data Breach Notification Act of 2018;
- Employee personnel records or HR-related data;
- Criminal justice or law enforcement records;
- Health or medical information;
- Financial account data or payment information;
- Attorney-client privileged communications or legal strategy; or
- Any data classified as confidential under City policy or applicable law.

Employees who are unsure whether information is appropriate to enter into an AI system should contact the IT Department and Legal Department prior to doing so.

- **Using AI as the sole decision-maker** in matters involving employment actions, legal proceedings, financial obligations, law enforcement, code enforcement, public safety, internal or external communications, etc.
- **Seeking or confirming legal advice** – Attorney-client privilege and attorney work-product confidentiality do not apply to AI prompts and outputs. Putting information received from an attorney into an AI tool may waive attorney-client privilege.
- **Presenting AI-generated content** as official City policy, legal guidance, or formal City communication without proper review and authorization.
- **Using unapproved AI tools** – All AI platforms must be reviewed and authorized by the IT Department prior to use on City systems or for City business.
- **Using any AI system before disabling AI model learning or training settings** – AI systems may not be used for City business until the AI platform's model learning or training feature has been disabled. Employees must confirm that model learning or training is turned off prior to entering any information into an AI system to prevent City data from being used to train or improve AI models. Employees must verify with the IT Department that model learning or training is turned off prior to entering any information into an AI system to prevent City data from being used to train or improve AI models.
- **Generating misleading, deceptive, harassing, or discriminatory content** using AI tools, including content that misrepresents the City or its officials, consistent with the City's existing conduct and anti-harassment policies.
- **Attempting to bypass, manipulate, or "jailbreak" AI systems** to produce outputs that would otherwise violate this policy or applicable law.

6. Data Privacy and Security

The protection of City and resident data is paramount. The following requirements apply to all AI use:

- Sensitive, confidential, or legally protected data may not be entered into public-facing AI platforms unless a Data Protection or Data Processing Agreement approved by IT and Legal is in place.
- All AI tools used for City business must comply with applicable federal and state laws, including the Alabama Data Breach Notification Act and relevant privacy regulations.



- AI-generated outputs involving City data may be subject to public records laws and must be managed accordingly.
- Any AI system proposed for integration with City infrastructure, networks, or software systems must undergo a formal security review and receive written approval from the IT Department prior to deployment.
- Prior to approving any AI tool, the IT Department, in coordination with the Legal Department, shall evaluate the vendor's data retention, data access, data deletion, and privacy policies to ensure compliance with City requirements and applicable law.
- Any suspected or confirmed unauthorized disclosure of City data through an AI tool must be reported immediately to the IT Department and the Legal Department in accordance with the City's data breach response procedures.

7. Transparency and Accountability

The City is committed to the transparent and accountable use of AI. The following standards apply:

- AI use on City systems or for City business must be defensible and documentable.
- Employees should be prepared to disclose when AI tools were used in the preparation of official documents or communications, if requested.
- Departments seeking to adopt new AI tools or platforms must submit a written request to the IT Department and Legal Department for evaluation and approval prior to implementation.

Employees must retain AI prompts and outputs that form part of the official record of a matter or decision in accordance with the City's records retention schedule. Employees should be prepared to produce AI prompts, inputs, and outputs in response to public records requests, subpoenas, or as otherwise required by law.

8. Human Oversight

AI is a tool to assist, not replace, employees. Human oversight is required on all consequential decisions. Any decision that directly affects a citizen, employee, vendor, or an official action or obligation of the City must be made or confirmed by a responsible human employee. Automated or AI-assisted output must be critically evaluated before action is taken. No AI system may be granted autonomous authority over financial transactions, enforcement actions, personnel decisions, or public-facing policy determinations. Accountability for AI-assisted decisions rests with the employee who reviewed and acted on the output.

9. Training and Awareness

The IT Department will provide guidance and training resources to help personnel and elected officials use AI tools responsibly and in accordance with this policy. Employees are encouraged to contact the IT Department with questions regarding approved tools. All personnel who use AI tools for City-related work shall complete an initial AI use orientation and acknowledge receipt of this policy in writing. Refresher training shall be provided annually or when significant policy updates are adopted.

10. Compliance and Enforcement

Failure to comply with this policy may result in:

- Disciplinary action, up to and including termination of employment or contract.
- Revocation of access to City systems and AI tools.
- Civil or legal liability, depending on the nature of the violation.



Any employee who becomes aware of a violation of this policy shall report it promptly to their supervisor and the IT Department.

11. Policy Review

The City will review this policy at least annually, or more frequently as warranted by significant changes in AI technology, applicable law, or City operations, to ensure it remains current with evolving technology, emerging threats, legal developments, and industry best practices.



City of Madison, Alabama

Ai Use Policy Employee Acknowledgment Form

By signing below, I acknowledge that I have received, read, and understand the City of Madison's Artificial Intelligence (AI) Use Policy. I agree to comply with the policy in its entirety and understand that violations may result in disciplinary action, up to and including termination of employment or contract, revocation of access to City systems, and potential civil or legal liability. I further acknowledge and agree to the following:

1. Purpose and Role of AI

- I understand that AI technologies, including generative AI, are tools intended to enhance efficiency, accuracy, and the quality of work performed on behalf of the City of Madison.
- I recognize that AI tools are not a substitute for human judgment, professional expertise, or independent decision-making, and that they serve as a resource to support—not replace—my responsibilities as a City employee.

2. Responsible and Ethical Use

- I will use only AI tools that have been reviewed and approved by the IT Department for City business.
- I will use approved AI tools responsibly, ethically, and in accordance with applicable City policies, federal law, and state law.
- I will thoroughly review, validate, and take personal accountability for any AI-generated content before it is used, shared, distributed, or submitted as part of City business.

3. Confidentiality and Data Protection

- I will not input sensitive, confidential, or legally protected information—including personally identifiable information (PII), employee personnel records, law enforcement records, health or medical information, financial account data, or attorney-client privileged communications—into any AI tool unless a Data Protection or Data Processing Agreement approved by the IT Department and the Legal Department is in place.
- I understand that AI systems may process, retain, or transmit information I provide, and I will take necessary precautions to prevent unauthorized disclosure or data breaches.
- I will immediately report any suspected or confirmed unauthorized disclosure of City data through an AI tool to the IT Department and my supervisor.

4. Human Oversight and Verification

- I acknowledge that all AI-generated content requires human oversight and that I am personally responsible for verifying the accuracy, completeness, and appropriateness of any AI output I use in my work.
- I will not seek, use, or present AI-generated content as official City policy, legal guidance, or formal City communication without proper review and authorization from the appropriate supervisor or department head.
- I understand that any decision directly affecting a citizen, employee, vendor, or City obligation must be made or confirmed by a responsible human employee, not delegated to an AI system.

5. Bias, Fairness, and Accuracy

- I am aware that AI tools can produce inaccurate, incomplete, or biased outputs, including fabricated information.



- I will critically evaluate AI-generated content for potential bias, errors, outdated information, or misleading results before relying upon it.

6. Training and Continuous Learning

- I will complete all required AI use orientation and training sessions before using AI tools for City-related work.
- I commit to participating in annual refresher training and staying informed about updates to the City's AI Use Policy, evolving best practices, and changes in applicable law.
- I will seek guidance from the IT Department if I have questions about whether a particular AI tool or use case is appropriate.

7. Reporting and Compliance

- If I encounter issues, errors, security concerns, or potential policy violations related to AI tools, I will promptly report them to my supervisor and the IT Department.
- I understand that failure to comply with the City's AI Use Policy may result in disciplinary action up to and including termination
- I understand that constructive feedback is essential for improving the City's AI practices. If any employee reports a suspected violation of another employee in good faith, the City will not retaliate against the reporting employee. If an employee self-reports a violation, then said self-reporting may be considered a mitigating factor in a determination of discipline.

Employee Acknowledgment

I have read and understand the City of Madison's Artificial Intelligence (AI) Use Policy and this Acknowledgment Form. I agree to comply with all requirements set forth in the policy.

Signature

Date

Printed Name

Department/Title

RESOLUTION NO. 2026-246-R

**A RESOLUTION AUTHORIZING AN AGREEMENT FOR CONTRACTOR SERVICES
WITH CT INTEGRATED SOLUTIONS, INC.**

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is authorized and directed to execute a contractor services agreement with CT Integrated Solutions, Inc., for the purchase and installation of IP Cameras and Camera Network Cables at the Municipal Complex Building located at 100 Hughes Road, said document to be substantially similar in purpose, intent, and composition to that certain document attached hereto and identified as "Contractor Agreement," and that the City Clerk-Treasurer is hereby authorized to appropriately attest the same; and

BE IT FURTHER RESOLVED that, except for the extension or cancellation of the relationship established by such acceptance and execution, the Mayor or her designee shall be hereby authorized for the entire term of the Agreement to execute any and all documentation necessary to enforce and comply with the terms thereof, subject to the budgetary restrictions set forth by the Council in its duly-adopted budget for the then-current fiscal year; and

BE IT FURTHER RESOLVED that, upon request and notification from the appropriate department that the services precedent to CT Integrated Solutions, Inc., payment have been satisfied, the Finance Director is hereby authorized to forward payment to in the amount(s) and manner authorized by the quotation accepted by passage of this Resolution.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

CONTRACTOR AGREEMENT

This AGREEMENT is made and entered into this _____ day of July 2026, by and between the City of Madison, Alabama, an Alabama municipal corporation (hereinafter referred to as the “Owner”), and CT Integrated Solutions, Inc., located at 3745 Gordon Terry Parkway, Trinity, AL 35673 (hereinafter referred to as the “Contractor”).

WITNESSETH:

1. Scope of Work: For and in consideration of the payment by Owner as hereinafter provided, Contractor does hereby contract and agree to sell and install ten (10) IP cameras and camera network cables as specified in Contractor’s proposal, Exhibit A (the “Work”), in accordance with Owner’s plans, specifications, and directions. Exhibit A, which is Contractor’s proposal dated June 18, 2026, is attached to this Agreement and incorporated into it by reference.

2. Compensation: For the above-described work as and when satisfactorily performed, Owner agrees to pay Contractor a total sum not to exceed twenty-nine thousand eight hundred forty-five dollars and zero cents (\$29,845.00), Contractor is solely responsible for submission of monthly detailed invoices outlining the work performed and the payment due from City, terms net thirty (30) days. Owner will withhold ten percent (10%) retainage until final acceptance. Contractor will furnish Owner with partial lien waivers on Owner’s forms with each draw request. City will pay the remaining amount to Contractor only after City has inspected and accepted all work to be completed and upon the receipt of a final invoice from Contractor, terms net thirty (30) days. Prior to release of retainage, Contractor will furnish Owner with a one (1) year written warranty, any special warranties required by the plans and specifications, and Final Lien Waivers/Releases from Contractor, any subcontractor and any material suppliers, all on forms supplied by and satisfactory to the Owner.

3. Additional Services: Contractor shall make all alterations and changes, and perform all extra work or omit any work, which the Owner may require in writing, and at a reasonable addition to or deduction from the contract price set forth herein. NO EXTRA WORK, ALTERATIONS OR CHANGES SHALL BE MADE, HOWEVER, EXCEPT UPON WRITTEN ORDER FROM OWNER, AND OWNER SHALL NOT BE HELD LIABLE TO CONTRACTOR FOR ANY EXTRA WORK, ALTERATIONS OR CHANGES FURNISHED WITHOUT SUCH WRITTEN ORDER. NO OFFICER, EMPLOYEE, OR AGENT OF OWNER HAS ANY AUTHORITY TO DIRECT ANY EXTRA WORK ALTERATIONS OR CHANGES BY ORAL ORDER.

4. Term of Agreement: This Agreement shall come into effect when the authorized representatives of each party finally execute and affix their respective signatures hereto in their duly authorized capacities. In the event the signatures are affixed on different dates, the date of the latter signature shall be the date the Agreement comes into effect. This Agreement shall expire one year after the effective date of this Agreement, or upon the City’s acknowledgement of Contractor’s fulfillment of the terms of the Scope of Work contained herein. This Agreement may be terminated by either party, with or without cause, upon the provision of thirty (30) days’ notice to the other party. In the event of termination, Contractor shall be entitled to payment only for

services rendered as of the date of termination, and City shall be entitled to receive only that work product created by Contractor as of the date of termination.

5. **Time of the Essence:** Time is of the essence in Contractor's performance of its work. Contractor shall perform according to the schedule furnished by Owner. Contractor's work shall not commence until a separate contractor completes the pouring of new concrete at the installation site, and from that point forward, Contractor shall perform in strict accordance with the schedule furnished by Owner. The schedule may be updated or revised by the Owner, and the Contractor shall perform accordingly. Should Contractor be delayed in its final completion through no fault of its own, its subcontractors or vendors, it will only be entitled to a commensurate extension of time in the schedule, and Contractor hereby waives any monetary claim for delay, disruption, inefficiency, impact, or suspension.

6. **Subcontractors:** Contractor shall promptly make payments to all persons supplying the Contractor with labor, tools, supplies, and equipment used or to be used in the prosecution of the work or in connection therewith. Any payments not so made by the Contractor when earned or due may be made by the Owner and the amounts thereof deducted from any moneys at any time earned or due the Contractor under this agreement. Furthermore, Contractor shall hold and save the Owner harmless from any and all claims, actions, suits, or liens by any such persons. Contractor hereby waives and releases any lien or right of lien it may assert against the improved property, the Owner or any contract funds as provided by law or in equity.

7. **Work Conditions:** All construction and work performed hereunder by Contractor and its employees, if any, shall be in strict accordance with the plans, specifications and directions furnished by the Owner. Contractor shall, at Contractor's expense, comply with the Owner's clean-up, operational, and other facility procedures and shall at all times keep the facility and premises free from debris and unsafe conditions resulting from the Contractor's Work. Contractor shall give adequate notices to any and all authorities pertaining to the Contractor's Work and secure and pay for all permits, fees, licenses, assessments, inspections, and taxes necessary to complete the Contractor's Work.

8. **Owner Suspension of Work:** Owner may expressly order the Contractor in writing to suspend, delay, interrupt, or terminate all or any part of the Contractor's work for such period of time as may be determined to be appropriate for the convenience of the Owner. In such event, Owner shall not be liable for unearned anticipated profit on the Contractor's work not performed as of the termination date, nor shall Owner be liable to the Contractor for any delay, impact, consequential, indirect, or other damages.

9. **Compliance with Laws:** Contractor promises and agrees that it will be responsible for all workmen employed or engaged by it in the performance of this contract and that it will be responsible for complying with all Federal and State laws and regulations pertaining to the withholding of income taxes, Social Security, and unemployment compensation payments of its employees. Contractor warrants and agrees that it and its employees shall at all times observe and comply with all applicable laws and regulations of the United States and of any state, county, or city having jurisdiction of the place where any work hereunder is being done.

Contractor agrees to fully comply with the Occupational Safety & Health Act of 1970 and successive legislation and any and all regulations issued pursuant thereto. Contractor shall defend, indemnify and hold Owner harmless from any claims or charges of any kind by reason of Contractor failing to fully comply with the Act and its regulations, and agrees to reimburse the Owner for any fines, damages, or expenses of any kind incurred by the Owner by reason of the Contractor's failure to comply. Contractor shall be solely responsible for project safety and is solely responsible for the safety of its own employees.

By signing this Contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom, to the extent allowed by Federal law. Contractor hereby represents, warrants and covenants to Owner as follows: Contractor (i) has complied, and shall at all times during the term of this agreement comply, in all respects with all immigration laws, statutes, rules, codes, orders and regulations, including, without limitation, the Immigration Reform and Control Act of 1986, as amended, and the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, and any successor statutes thereto, (ii) has properly maintained, and shall at all times during the term of this agreement properly maintain, all records required by the United States Citizenship and Immigration Services (the "USCIS"), including, without limitation, the completion and maintenance of the Form I-9 for each of Contractor's employees, and (iii) has responded, and shall at all times during the term of this agreement respond, in a timely fashion to any inspection requests related to such I-9 Forms.

10. Independent Contractor: It is expressly agreed by and between the parties hereto that the Contractor is an independent contractor and said Contractor shall not be deemed or construed to be an employee or agent of Owner, or any of Owner's elected officials, principals, employees, members, managers, partners, or affiliates.

11. Insurance & Indemnification: Contractor will furnish Owner a Certificate of Insurance naming Owner as an additional insured, as well as evidence of required general contractor licensing, all acceptable to Owner, at the time of execution of this Agreement. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless Owner (including its affiliates, parents, and subsidiaries) and all of its agents, officers, elected officials, members, managers, and employees from and against all claims, damages, losses, and expenses, including but not limited to, court costs, and reasonable attorney's fees, arising out of, related to or resulting from the performance of the Contractor's work or the Contractors' failure to perform its obligations under this Agreement, regardless of whether such claims, damages, losses, and expenses are caused by, or are alleged to be caused by, in whole or in part, the acts, omissions, or negligence of a party indemnified hereunder.

12. Termination: If the Contractor refuses or fails to supply enough properly skilled workers, competent supervision, or proper materials, to maintain the schedule of work, or to make prompt payment to its workers, subcontractors, or suppliers, or if the Contractor disregards laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction, or otherwise is responsible for a material breach of this Agreement, and thereafter fails within three (3) working

days after receipt of written notice from Owner to commence and continue satisfactory correction of such default with diligence and promptness, then the Owner, without prejudice to any others rights or remedies, shall have the right to terminate Contractor's employment under this Agreement and withhold payment of any monies due the Contractor pending corrective or curative action to the extent required by and to the satisfaction of the Owner. All of the costs incurred by the Owner in completing or correcting the Contractor's work, including overhead, profit, court costs and reasonable attorney's fees, shall be deducted from any monies due or to become due the Contractor from Owner and shall otherwise be reimbursed by the Contractor and its surety.

13. Governing Law & Dispute Resolution: The laws of the State of Alabama shall govern the validity of this Agreement, the construction of its terms, the interpretation of the rights, the duties of the parties, the enforcement of its terms, and all other matters relating to this Agreement. All claims, disputes, and any other matters in question between Owner and the Contractor arising out of or relating to this Agreement, at the sole election of the Owner, shall be decided either by a court located in Madison County, Alabama, or by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. The location of the arbitration proceeding shall be Madison County, Alabama. Any award rendered by the arbitrators shall be final, and judgment may be entered thereon in accordance with applicable law in any court having jurisdiction thereof.

14. Open Trade: By signing this contract, Contractor represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

15. Entire Agreement: This Agreement represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations or agreements, either written or oral. There shall be no modification of this Agreement, except in writing, signed by both parties, executed with the same formalities as with original instrument.

16. Severability: If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of the Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

17. Waiver: The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

18. No Third-Party Beneficiaries: Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any third party.

19. Conflicts: In the event the terms set forth in the body of this Agreement conflict with the terms set forth in any attachment hereto, the terms set forth in the body of this Agreement shall prevail.

20. Headings: The headings of each section are inserted for reference purposes only. Any conflict between a descriptive heading and the content of the section shall be resolved in favor of the language contained in the section.

21. Notices:

All notices to the City shall be addressed as follows:

City of Madison IT Department

Attn: Chris White

100 Hughes Road

Madison, Alabama 35758

With a copy to:

City of Madison Legal Department

Attn: City Attorney

100 Hughes Road

Madison, Alabama 35758

All notices to Contractor shall be addressed as follows:

CT Integrated Solutions, Inc.

3745 Gordon Terry Parkway

Trinity, AL 35673

IN WITNESS WHEREOF, the parties hereto affirm that they have the authority to execute this Agreement on behalf of their respective entities for the entire term and have hereunto set their hands and seals on the day and year respectively noted.

City of Madison, Alabama,
a municipal corporation

Attest:

By: _____
Ranae Bartlett, Mayor

Lisa D. Thomas, City Clerk-Treasurer

Date: _____

STATE OF ALABAMA §
COUNTY OF MADISON §

I, the undersigned Notary Public, in and for said County, in said State, hereby certify that Ranae Bartlett and Lisa D. Thomas, whose names as Mayor and the City Clerk-Treasurer, respectively, of the City of Madison, Alabama, are signed to the foregoing instrument, and who are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, they, as such officers and with full authority, executed the same voluntarily for and as the act of the City of Madison, Alabama, a municipal corporation.

Given under my hand and official seal this _____ day of July 2026.

Notary Public
My Commission Expires: _____

CT Integrated Solutions, Inc.
CONTRACTOR

By: _____

Printed: _____

Its: _____

Date: _____

STATE OF ALABAMA §
COUNTY OF _____§

I, the undersigned authority, a Notary Public in and for said County in said State, hereby certify that _____, whose name as _____ of CT Integrated Solutions, Inc. is signed to the foregoing instrument and who is or was made known to me, acknowledged before me on this day that, being informed of the contents of the instrument, s/he, as such officer and with full authority, executed the same voluntarily for and as the act of said entity.

Given under my hand and official seal this _____ day of July 2026.

Notary Public
My Commission Expires: _____

EXHIBIT A

RESOLUTION NO. 2026-252-R

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES
AGREEMENT WITH DECKARD TECHNOLOGIES**

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the Mayor is authorized and directed to execute on behalf of the City a Professional Services Agreement with Deckard Technologies for Rentalscape Short Term Rental Property monitoring services, said Agreement to be substantially similar in purpose, intent, and composition to that certain document attached hereto and identified as "Professional Services Agreement," and that the City Clerk-Treasurer is hereby authorized to appropriately attest the same; and

BE IT FURTHER RESOLVED that, except for the extension or cancellation of the Agreement, the Mayor or her designee shall be hereby authorized for the entire term of the Agreement to execute any and all documentation necessary to enforce and comply with the terms thereof, subject to the budgetary restrictions set forth by the Council in its duly adopted budget for the then-current fiscal year; and

BE IT FURTHER RESOLVED that, upon request and notification from the appropriate department that the terms of the Agreement preceding payment have been satisfied, the Finance Director is hereby authorized to forward payment to Deckard Technologies, in the amount(s) and manner set forth in the Agreement authorized by passage of this resolution.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of July 2026.

Maura Wroblewski, City Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

Stacey Kurtz

SE Director of Sales
(407) 342-5029
stacey@deckard.com

Price Proposal

FOR

City of Madison, AL

April 20, 2026

presented by

**RENTALSCAPE**

engineered by



1620 Fifth Ave • Suite 400 • San Diego, CA 92101

Table of Contents

Executive Summary 3

References 5

Proposed Products..... 6

Implementation & Training..... 9

Pricing Proposal10

Product Line 13

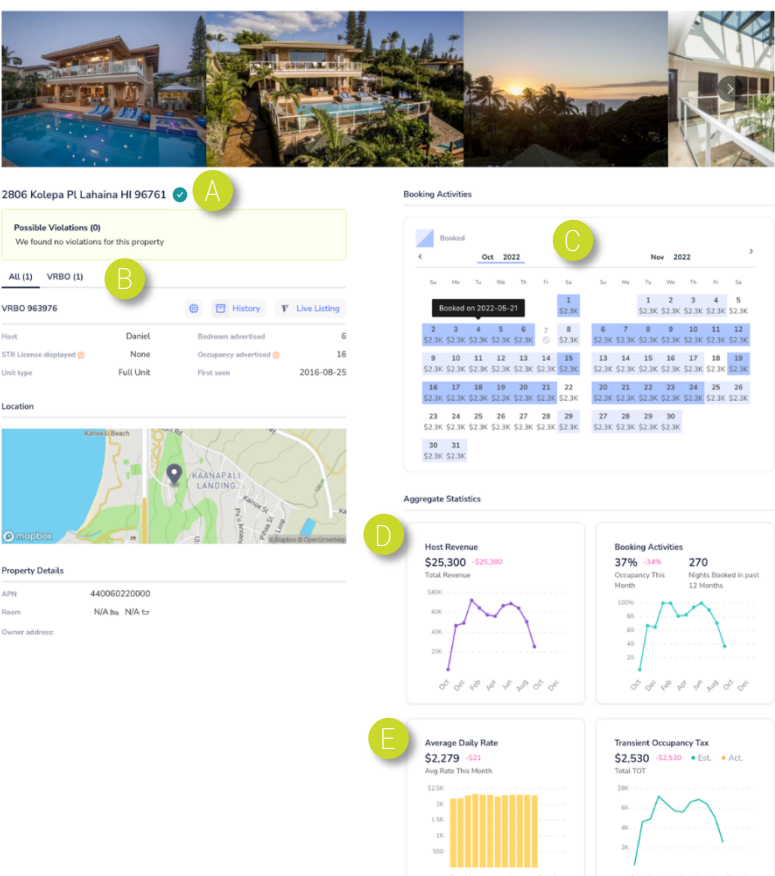
Executive Summary

Rentalscape Short-Term Rental ID & Monitoring Platform

Deckard Technologies utilizes data science expertise to assist local governments with managing their compliance activity and enforcement, such as short-term rental (STR) properties. Our technology ensures that everyone is held accountable to play by the same set of rules, follow all guidelines and ordinances, and pay their fair share of fees and taxes. To accurately track activity within the City of Madison, the Rentalscape platform identifies the exact address of the STR listings within the City limits, enabling accurate display of STR activity within the City and within community districts. Rentalscape groups listings and calculates statistics on a per-property basis. By mapping the exact location of properties, Rentalscape avoids double-counting activity. Knowing the exact location of STR properties enables compliance, enforcement, tax collection and complaint management activities.

About Rentalscape

Deckard's Dashboard management platform for STR will discover, identify, and efficiently present all STR activity in the **City of Madison**, using unique technical capabilities such as its proprietary future booking detection software, automatic non-compliance recognition, industry-best address identification.



Rentalscape is the only platform that automatically updates upcoming rentals and bookings shortly after reservations are made.

This allows Rentalscape users to reach out to owners and hosts who are unlawfully renting and address any issues relating to these future rentals long before guests arrive, thereby eliminating disturbances, neighbor complaints and other common issues that often arise from illegal rentals.

- A Address
- B Sites Monitored
- C Bookings, Cost, Occupancy
- D Host Revenue
- E Average Daily Rate

Figure 1: Rentalscape Property Card

Rentalscape maintains a database of every booking and stay made on all major platforms. Our system contains information dating back to late 2019 for every STR in the City of Madison. All data can be viewed interactively on the Rentalscape portal with unlimited user access and downloaded on demand in Microsoft Excel format.

Rentalscape dashboard map view shows the exact location of all STR activity, includes districts as defined by the City and displays individual property information and aggregate statistics on a per district basis.

Rentalscape presents detailed STR activities including the precise address, owner information, booking history, availability and more. For each individual booking, the platform provides the actual date the reservation was made as well as the start and end date of each booking, ensuring that the City is able to distinguish back-to-back bookings. These insights are not possible to achieve by simply viewing the listings itself.

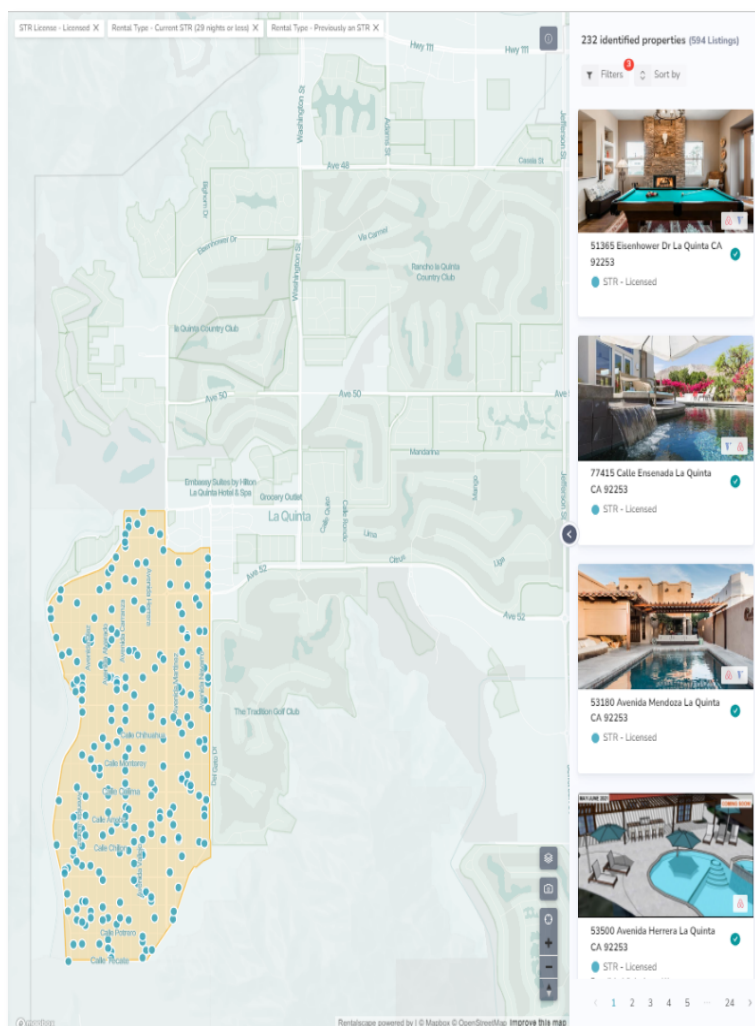


Figure 2: Rentalscape Map

In Summary

In every jurisdiction in which we are providing service we have increased compliance and improved tax collection. Our process starts with producing the cleanest data possible – ensuring reporting is accurate and compliance levels are carefully monitored. We have in-house property appraisers and STR property managers. We also regularly consult with City staff to ensure we are always up to date with the latest STR best practices. Our systems come with unlimited user access and unlimited end-user training. Our customers give testimonials regarding the ease of use of our systems and vastly superior level of customer service when compared to other providers in the market.

References

We believe that **continuous innovation** is required to face the challenges of today and of tomorrow. We are proud of our achievements and solutions that enable cities and counties to manage short-term rental activities and to ensure local rules and ordinances are enforced for the betterment of local residents.

The following references are examples of successful partnerships between Deckard Technologies & its clients.

City of Orange Beach, AL

Matthew Malone

Revenue Officer

mmalone@orangebeachal.gov
(251) 923 - 5806

Product:
Rentalscape, Outreach Campaign

Town of Dauphin Island, AL

Gina Bush

Rental License & Lodging Tax Specialist

rbush@townofdauphinisland.org
(251) 861 - 5525 ext 222

Product:
Rentalscape, Complaint Portal

City of Vestavia Hills, AL

Rebecca Leavings

City Clerk & Zoning

rleavings@vhal.org
(205) 978 - 0184

Product:
Rentalscape

Proposed Products

The Rentalscape Portal

The Rentalscape portal is a cloud-based system for City staff to track STR properties, monitor STR activity, manage STR permits and record information about properties. The data in the system is constantly being updated as new properties are discovered and address identified, as new permit applications are made and as permits are expired or revoked.

The Rentalscape portal displays information on all STR listings found within the City going back at least 12 months. We use US Census data to identify City limits and any parcels or listings within the limits are monitored. Rentalscape also tracks properties outside the City until they are accurately identified. On occasion, the STR listing estimated location for a property falls outside the City, but the actual location of the property once address identified is inside the City. Rentalscape displays:

1. Any permitted STR property
2. Any property with a currently live STR listing
3. Any property with historic STR listings
4. Any property with a future or past STR booking (even if the property currently does not have a live listing)

Rentalscape includes the ability to filter the properties displayed (e.g., only permitted properties, or only properties in a specific HOA), and to download all results. All data displayed is available for direct download from Rentalscape.

Information shown in Rentalscape for each property includes:

Property characteristics

1. Property address
2. Owner name and mailing address
3. Residential type (primary residence, secondary/investment property)
4. Property type
5. Number of bedrooms and bathroom at the property, per public records data
6. A map showing the property's location
7. Maximum occupancy per the City of Madison ordinance

Listing characteristics

1. Listing URL for each listing associated with each specific property
2. Listing ad ID for each listing associated with each specific property
3. Rental calendar showing current month's activity as well as past twelve months and upcoming three months booking activity (frequently updated calendar)
4. Rentalscape clearly and easily differentiates between regular bookings and host-blocked dates that are not revenue-generating
5. Host name (when available)
6. Stay limitations (minimum/maximum)
7. Permit/license number if included in the listing
8. Daily Rental rate at time of booking
9. Rental frequency
10. Individual links to all active listing for the property
11. **PDF copy of each listing, as well as a history of all previous versions of the listing**, to identify any possible changes, as well as keep a record in case the listing is taken down by the host. Each image has a date-stamp showing when it was created and is kept indefinitely.
12. Rental type (Whole home, shared home)
13. Bedrooms and bathrooms advertised
14. Maximum occupancy, per listing

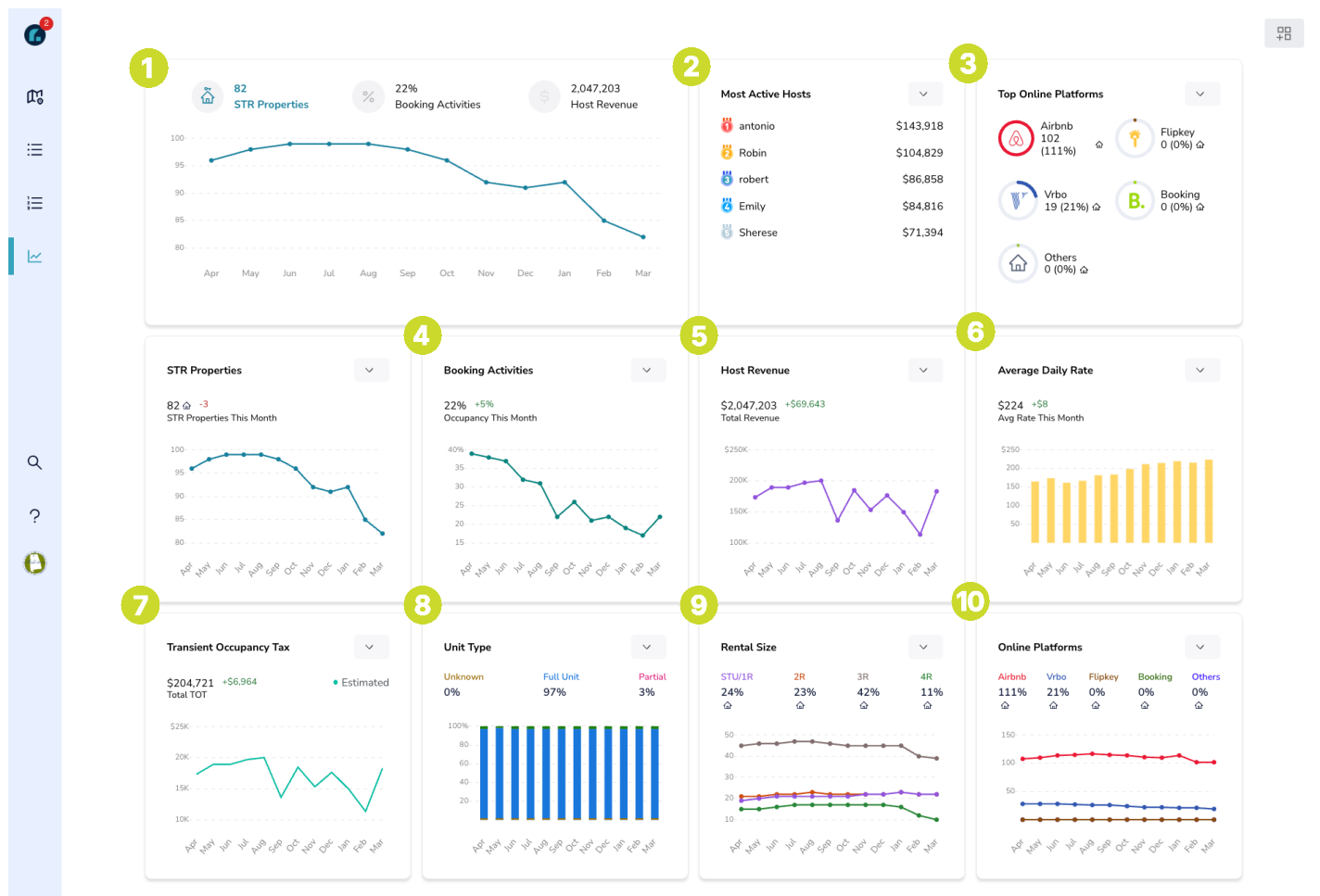
Estimated sales tax based on rental activity

1. Occupancy rate
2. Estimated rental income
3. Estimated tax

Rentalscape is configured to match the City's ordinance and is capable of flagging violations following the City's exact rules, including but not limited to permit registration and occupancy advertised versus permitted occupancy. Rentalscape looks for bookings less than 30 days when flagging STRs. When bookings longer than 30 days are created, these are correctly categorized as long-term rentals and do not cause a property to be treated as an STR.

Rentalscape actively monitors permit status and STR listings daily, flagging violations as they occur. We have encountered situations where other providers have flagged properties as "no longer listed" or "only performing long-term rentals", that later re-list or take a short-term booking, and are subsequently missed by these other vendors as violating the City ordinance. **Rentalscape continuously monitors every listing every day** including bookings up to a year in advance. As soon as an unpermitted booking is taken, Rentalscape sets a violation.

Rentalscape includes a **Dashboard** that provides an overview of all STR activity in the City. This Dashboard includes aggregated revenue, bookings, and property data, and highlights top-earning hosts and owners as seen below. Please note that some charts will not be activated until we go live in the City of Madison.



- | | |
|----------------------|-------------------------|
| 1 STR PROPERTIES | 7 ESTIMATED TAX REVENUE |
| 2 MOST ACTIVE HOSTS | 8 UNIT TYPE |
| 3 TOP PLATFORMS | 9 RENTAL SIZE |
| 4 BOOKING ACTIVITIES | 10 ONLINE PLATFORMS |
| 5 HOST REVENUE | |
| 6 AVERAGE DAILY RATE | |

Figure 3: Rentalscape the City of Madison Dashboard Example

Implementation & Training

Implementation is on your timeline!! Upon Contract signing, Deckard will assign the City of Madison a Dedicated Account Manager, who will work with the City to develop “best practices” based on Deckard’s experiences with other clients. The Client Success Manager will ensure that the implementation process proceeds smoothly and will be the main point of contact for any questions, suggestions, training, or concerns. The Client Success Manager will also participate in periodic calls with City staff as requested.

Since Rentalscape is cloud-based, no hardware or software installation is required.

Most jurisdictions have been up and running with Rentalscape within a couple weeks with Address Identification complete within 4 weeks of receipt of the permit and listing data.

Sample Timeline

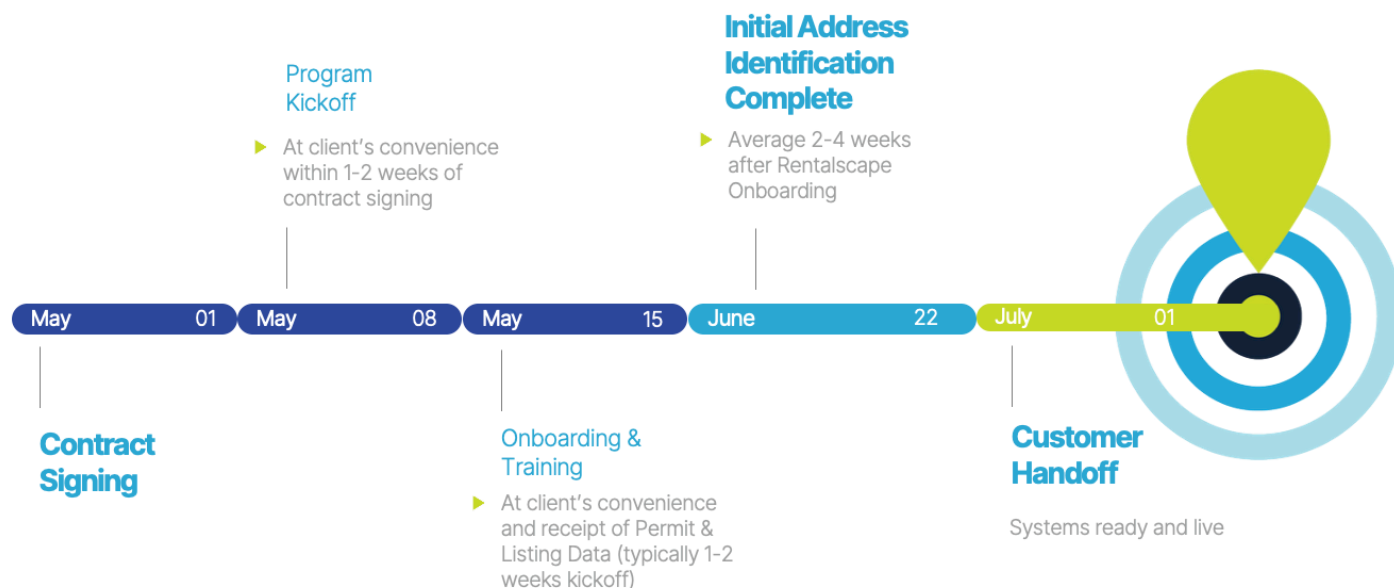


Figure 4: Sample Timeline for Rentalscape

Base Product Pricing

ADDRESS IDENTIFICATION, COMPLIANCE MONITORING, & RENTAL ACTIVITY REPORTING	Price
- Identify property & address - Identify property owner address - Real-time reporting of all new listings & frequent calendar monitoring 10,000+ Websites monitored Daily, worldwide - FutureCast™ - Identify future bookings as they are made on the rental platform	\$6,000 Annually
OUTREACH CAMPAIGN	
- Letter campaign to inform STR illegal operators regarding compliance requirements and procedures - All letter templates will receive City approval pre-campaign - Campaign includes one Introductory letter and two additional escalation letters	INCLUDED
REPORTING & ANALYSIS	
- On Demand, Dynamic reporting, offering multiple ad hoc reports - Filters allowing users to focus on specific segments of the STR population	INCLUDED
DEDICATED ACCOUNT MANAGER	
- Single Point of Contact for City staff for all matters - Ensures the City is following Industry best practices - Shepherds the implementation process from start to finish - Periodic meetings/calls throughout the life of the account	INCLUDED
UNLIMITED ACCOUNTS & TRAINING SESSIONS	
- No limit on the number of Rentalscape user accounts - No per-session training costs - Single Sign-On (SSO) available - Dedicated client support staff available to assist with customer request	INCLUDED
TOTAL YEAR ONE	\$6,000

Note: Pricing valid for 90 days
Note 2: Pricing Confidential

Optional Products Pricing

STR REGISTRATION PORTAL

- Online, intuitive portal for registration and renewal \$5,000 (OPTIONAL)
- Fields configurable to meet City needs
- Identify properties that need registration fee
- Provide daily reports on new and modified permits

COMPLAINT 24/7 HOTLINE & ONLINE FORM

- 24/7 US bilingual (upon request) call center with live agents – **Classic** (see Page 13 for Detail Information) \$3,500 (OPTIONAL)
- Online complaint form (Complaint Form only \$2,000)

CONSTITUENT PORTAL

- Public facing portal (Link placed on Jurisdiction’s website) \$5,000 (OPTIONAL)
- Permit/Licensing Data and Responsible Party Contact Info for every STR Property (Standard)

INSPECTION MODULE

- Enables field agents to create notes, comments, complaints, or tickets directly from the field during the inspections (mobile enabled) \$5,000 (OPTIONAL)
- Record inspection data, including notes and complaints
- E-mail inspection results to property owners and City staff

LONG TERM RENTAL REGISTRATION PORTAL

- Integrated Registration Portal: A secure, end-to-end portal that captures all required application and supporting document data, routes submissions through staff review and approval workflows, and centralizes applicant communications automating status updates, renewal reminders, and follow-ups with long-term rental (LTR) owners to keep registrations current. \$20/property \$20/unit (OPTIONAL)

MASTER PROFESSIONAL SERVICES AGREEMENT

This Master Professional Services Agreement (the "Agreement") is made and entered into as of July 13, 2026 (the "Effective Date") by and between Deckard Technologies, Inc., a Delaware corporation ("Deckard"), having its principal offices located at 1620 5th Avenue, Suite 400, San Diego, CA 92101 and **City of Madison, Alabama** ("Client"), having its principal offices at 100 Hughes Road, Madison, AL 35758.

RECITALS

WHEREAS, Deckard provides advanced data analytics and technology solutions for real estate through its proprietary Rentalscape platform (the "Platform");

WHEREAS, Client desires to engage Deckard to perform the services described in SOWs attached to this Agreement in accordance with the terms and conditions hereof;

NOW THEREFORE, the parties hereby agree as follows:

1. Statements of Work.

1.1. Client hereby retains Deckard and Deckard hereby agrees to use the Platform to perform certain data analytics services (the "Services"), which shall be specified in writing in statement(s) of work executed by the parties hereto (each an "SOW"). The SOW for the initial Services to be performed by Deckard is attached hereto as **Exhibit A**. Each subsequent SOW shall be signed by both parties and shall set forth, upon terms mutually agreeable to the parties, the specific Services to be performed by Deckard, the timeline and schedule for the performance of such Services and the compensation to be paid by Client to Deckard for the provision of such Services, as well as any other relevant terms and conditions. If a SOW includes the development of specific work product, the specifications of such work product shall be set forth on the relevant SOW. The parties shall attach a copy of each Statement of Work to this Agreement and each such SOW shall be incorporated herein by reference. Any changes to an SOW shall be in writing, executed by each party (each a "Change Order"), attached to the original SOW and incorporated therein and attached hereto as part of **Exhibit A**. All such executed SOWs and Change Orders are subject to the terms and conditions of this Agreement, are incorporated herein, and made a part hereof. In the event of any conflict between the terms of this Agreement and any SOW or Change Order the terms of this Agreement shall control.

1.2. Deckard agrees to apply Deckard's best efforts to the performance of Services under this Agreement competently and professionally, and will deliver the work product as set forth in the applicable SOW. Deckard shall devote such time and attention to the performance of Deckard's duties under this Agreement, as shall reasonably be required by Client, or as customary in the software industry.

2. Performance of Services. In carrying out the Services, Deckard shall fully comply with any and all applicable codes, laws and regulations and, if applicable, the rules of the site at which the Services are performed. Deckard shall provide a project manager who shall oversee the day-to-day performance of the Services and ensure the orderly performance of the Services consistent with each SOW and this Agreement. Deckard's project manager shall reasonably cooperate with Client's project manager and keep him or her informed of the work progress.

3. Fees.

3.1. Client shall pay all fees in the amount and in the time periods set forth in the applicable SOW. In no event shall the fees payable to Deckard hereunder exceed any maximum amount set out in the SOW. Client shall reimburse Deckard for actual and reasonable expenses incurred in performing the Services that are set forth in an SOW or otherwise approved in advance by Client, including meals, incidental expenses and reasonable travel costs incurred for travel in such amounts as authorized by the Federal or specified State or local travel regulations. Original receipts must be presented with any invoice for such costs and/or expenses and Deckard shall attest that the costs and/or expenses are actual and allocated to the Services.

3.2. Deckard agrees to use commercially reasonable efforts to ensure that invoices comply with the form, timeliness and any supporting certification requirements that are provided to Deckard by Client in writing from time to time during the Term. Unless otherwise specified in an SOW, Client shall pay all invoices within 30 days of Client's receipt of such invoice.

3.3. Client agrees that custom development requests outside of the scope of work may incur a fee of \$250 hourly rate at a minimum of 2 hours of labor. Client agrees that custom requests may or may not be released on the original agreed upon release date.

4. Taxes. Deckard acknowledges that as an independent contractor, Deckard may be required by law to make payments against estimated income or other taxes due federal, state and other governments. Deckard agrees to bear any and all expenses, including legal and professional fees, increased taxes, penalties and interest that Deckard or Client may incur as a result of any attempt to challenge or invalidate Deckard's status as an independent contractor, and Deckard agrees to defend, and hold Client harmless from any liability thereon.

5. Term and Termination.

5.1. The term of this Agreement ("Term") shall commence on the Effective Date and shall continue in force and effect for a period of one year; the Term shall be automatically renewed thereafter for additional periods of one year each unless terminated by either party by giving written notice of termination to the other party not less than 60 days before the end of the then-current period. Termination shall have no effect on Client's obligation to pay the applicable labor rate with respect to Services rendered prior to the effective date of termination.

5.2. **Termination.** This Agreement shall be terminated as follows:

5.2.1. By either party by giving the other party 60 days prior written notice; provided that, such termination shall not be effective until each and every SOW then outstanding shall have been fully performed in accordance with the terms and conditions of the SOW.

5.2.2. Upon the entering into or filing by or against either party of a petition, arrangement, or proceeding seeking an order for relief under the bankruptcy laws of the United States, a receivership for any of the assets of the other party, an assignment for the benefit of its creditors, or the dissolution, liquidation, or insolvency of the other party.

5.2.3. Client may terminate this Agreement or any SOW if Deckard materially breaches this Agreement or the applicable SOW and fails to cure such breach to Client's reasonable satisfaction within 30 days of Deckard receipt of written notice thereof.

5.3. **Continuation.** This Agreement shall continue in full force and effect following the termination of any SOW, unless otherwise agreed by the parties.

5.4. **Post Termination Obligations.** Upon the expiration or termination of this Agreement or any SOW for any reason, Deckard shall: **(i)** carry out an orderly winding down of the affected work; **(ii)** deliver to Client the applicable work/deliverables not previously delivered in its then current form and any documents or other information in whatever manner related thereto, **(iii)** return any property of the Client then in Deckard's possession; and **(iv)** submit a final invoice to Client for any Services performed prior to the date of such termination and as otherwise permitted by this Agreement. Client shall pay Deckard those amounts due for Services performed up to the date of termination.

6. **Cooperation.** Deckard expressly agrees that it shall reasonably cooperate with and assist Client in: **(a)** responding to any inquiry or claim by or from any Federal, State or local government agency regarding the performance of this Agreement; and/or **(b)** exercising any rights that Client may have to pursue any remedies available to it under any applicable Federal, State or local law or regulation.

7. **Deckard Personnel.** Deckard shall perform all Services in a professional and workmanlike manner by individuals qualified to perform the Services. Deckard may, at its discretion, subcontract with other companies or individuals to carry out some part of the Services, provided that Deckard shall remain responsible for the oversight of all work performed.

8. **Relationship of the Parties.** Deckard is, and at all times during the term of this Agreement shall be, an independent contractor of Client. Deckard shall not represent to any Client customer or other person or entity that it has any right, power or authority to create any contract or obligation, either express or implied, on behalf of, or binding upon Client or to any way modify the terms and conditions of any SOW. This Agreement shall not create or in any way be interpreted to create a partnership, joint venture, or formal business organization of any kind between the parties.

9. **Representations and Warranties.**

9.1. Deckard represents and warrants that:

9.1.1. Deckard shall perform all Services in a competent, professional, workman-like manner and in accordance with the governing SOW and any applicable industry and/or professional standards;

9.1.2. It has the legal right and authority to enter into this Agreement and perform the Services under any SOW under which it agrees to perform Services;

9.1.3. Upon execution by an authorized representative, this Agreement will be a binding agreement, enforceable against Deckard in accordance with its terms; and

9.1.4. Entering into this Agreement or performing work under a particular SOW shall not violate any agreement (written or implied) with any third party.

9.2. Client represents and warrants that:

9.2.1. It has the legal right and authority to enter into this Agreement and to deliver the Data to Deckard to perform the Services;

9.2.2. Upon execution by an authorized representative, the Agreement will be a binding Agreement, enforceable against Client in accordance with its terms; and

9.2.3. Entering into this Agreement or performing work under a particular SOW shall not violate any agreement (written or implied) with any third party.

These warranties shall survive inspection, acceptance, and payment and are in addition to all other warranties expressed or implied by law.

10. Nondisclosure of Confidential Information. During the performance of this Agreement certain proprietary, technical and financial information may be disclosed by one party ("Disclosing Party") to the other party ("Receiving Party") and shall be deemed proprietary if marked with a conspicuous legend identifying it as proprietary or confidential information ("Confidential Information"). The Receiving Party shall not use less than the same efforts to prevent the disclosure of Confidential Information received hereunder as is used to protect its own Confidential Information, and in no event, however, less than a reasonable degree of care. Disclosure of Confidential Information received hereunder shall be restricted to those individuals who are directly participating in the performance of the Services under this Agreement. Confidential Information shall not include information that the Receiving Party can demonstrate by competent evidence is **(a)** rightfully known to the Receiving Party without obligations of non-disclosure, prior to receipt of such information from the Disclosing Party; **(b)** independently developed by the Receiving Party without the benefit or use of the Confidential Information furnished by the Disclosing Party, or obtained in good faith from a third party having no obligation to keep such information confidential; or **(c)** publicly known through no breach of this Agreement. Receiving Party may disclose Confidential Information when required by operation of law or pursuant to the order of a governmental agency, but only upon prior written notice to the other party to allow the other party the opportunity to take appropriate legal measures to protect the Confidential Information. The parties acknowledge that any unauthorized use or disclosure of the Confidential Information may cause irreparable damage to the other Party, for which there is no adequate remedy at law, and shall entitle the other Party to obtain immediate injunctive relief without any requirement to post bond, in addition to all other available remedies.

11. Liability Limitations; Disclaimer. ALL DELIVERABLES PROVIDED TO CLIENT BY DECKARD UNDER THIS AGREEMENT ARE PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE. IN NO EVENT SHALL EITHER PARTY OR ITS RESPECTIVE EMPLOYEES, REPRESENTATIVES OR SUBSIDIARIES BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, PUNITIVE, INCIDENTAL OR SPECIAL DAMAGES, WHETHER FORESEEABLE OR UNFORESEEABLE, AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE TOTAL LIABILITY OF EACH PARTY ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED THE AMOUNT PAID BY CLIENT TO DECKARD UNDER THIS AGREEMENT.

12. Indemnification. Deckard shall indemnify and hold Client harmless from and against any third party claims against and damages incurred by Client that are finally awarded by a court of competent jurisdiction (including reasonable attorneys' fees) as a result of **(a)** injury or death to persons, or loss of or damage to property caused by the acts of Deckard or its agents; **(b)** a claim that the Services infringe the intellectual property rights of any third party; and **(c)** any violation by Deckard, its employees, agents, representatives or any person or entity acting on its behalf of any, Federal, State and/or local law, or regulation. Deckard shall be entitled to assume control of the settlement, compromise, negotiation and defense of any claim, and in such case, Deckard shall not enter into any settlement of any claim or action that adversely affects Client's business or interests without its prior approval, which shall not be unreasonably withheld or delayed. Client shall indemnify and hold Deckard harmless from and against

any third party claims against and damages incurred by Deckard that are finally awarded by a court of competent jurisdiction (including reasonable attorneys' fees) as a result of **(a)** injury or death to persons, or loss of or damage to property caused by the acts of Client, its customers or its agents; **(b)** any violation by Client, its customers, employees, agents, representatives or any person or entity acting on its behalf of any, Federal, State and/or local law, or regulation. Client shall be entitled to assume control of the settlement, compromise, negotiation and defense of any claim, and in such case, Client shall not enter into any settlement of any claim or action that directly affects Deckard's business or interests without its prior approval, which shall not be unreasonably withheld or delayed.

13. Proprietary Rights. The results of the Services delivered to Client in the form delivered to Client, including all reports, technical communications, drawings, records, charts, or other materials originated or prepared by Deckard for Client in performing the Services (all of the foregoing, collectively, the "Work Product") shall be the property of Client, and Deckard hereby assigns all rights to such Work Product to Client. Without limiting the generality of the foregoing and subject to Deckard's confidentiality obligations under this Agreement, Client acknowledges that the Work Product will include the aggregation and analysis of certain publicly available data and agrees that nothing contained in this Agreement shall be interpreted to prohibit Deckard from using its technology and other intellectual property to analyze the same or similar publicly available information for third parties. In addition, to the extent that Deckard incorporates any Deckard Property (as defined below), including any pre-existing or copyrighted work of Deckard into the Work Product, such Deckard Property shall remain the property of Deckard. Deckard grants to Client a perpetual, royalty-free, irrevocable, worldwide, non-exclusive license to use such Deckard Property in connection with exercising the rights of ownership granted to Client under this Agreement. In addition, nothing herein shall grant to Client any rights in the Platform or any other proprietary technologies and intellectual property used by Deckard in preparing any Work Product ("Deckard Property").

14. Governing Law. This Agreement and all disputes relating to this Agreement shall be governed by the laws of the State of California, except as to any provisions of this Agreement that are properly governed by the laws of the United States. All controversies or disputes arising out of this Agreement shall be heard in either the state or federal courts sitting in San Diego County, California. THE PARTIES HERETO KNOWINGLY AND IRREVOCABLY WAIVE THEIR RIGHT TO A TRIAL BY JURY.

15. Assignment. Deckard shall not assign, transfer or sell its rights or obligations under the Agreement without Client's prior written consent, which shall not be unreasonably withheld; provided that such consent shall not be required if the assignment is in connection with the sale of all or substantially all of Deckard's business to which this Agreement relates, whether by merger, sale of stock, sale of assets or otherwise.

16. Severability; Survival. If any part, term, or provision of the Agreement is held invalid or unenforceable for any reason, the remainder of the Agreement shall continue in full force and effect as if the Agreement has been executed with the invalid portion thereof eliminated. Upon termination or expiration of this Agreement, the terms and conditions set out in Sections 5.4, 8, and 10 through 22 will survive such termination.

17. Waiver of Breach. The waiver of a breach of the Agreement or the failure of a party to exercise any right under the Agreement shall in no event constitute a waiver of any other breach, whether similar or dissimilar in nature, or prevent the exercise of any right under the Agreement.

18. Force Majeure. Neither party shall be liable for any failure to perform, or delay in performing, any of its obligations hereunder due to causes beyond its reasonable control, and without the fault or negligence of that party. Such causes shall include, without limitation, Acts of God, acts of civil or military

authority, fire, flood, epidemic, pandemic, quarantine, freight embargo, civil commotion or acts of war, declared or undeclared.

19. Compliance with Laws. Each party agrees to comply with all applicable local, state, and federal laws and executive orders and regulations issued pursuant thereto and agrees to defend, indemnify, and hold the other party harmless from any claim, suit, loss, cost, damage, expense (including reasonable attorney's fees), or liability by reason of the other party's violation of this provision.

20. Dispute Resolution. In the event of a claim or dispute between the parties arising under this Agreement, such claim or dispute shall be settled by mutual agreement between the senior management of the parties. If an agreement is not reached within a reasonable time, except as otherwise provided in this section, any dispute concerning the terms and conditions of this Agreement may be resolved by pursuing any right or remedy available at law or in equity in accordance with this Agreement. Deckard shall, at all times, proceed diligently with the performance of the Services hereunder. Notwithstanding the above, Client's contract with a governmental entity may include a disputes clause under FAR 52.233-01 (the "Disputes Clause"), pursuant to which a prime contractor may pursue certain procedures in the event of a dispute between the customer and Client with respect to questions of law or fact relating to the government contract. In such case, all Deckard claims, controversies or disputes concerning matters that are subject to the Disputes Clause of the government contract shall be governed solely by such disputes clause. Deckard shall be responsible for providing any and all certifications required by law or Client to enable Client or its customer to verify, support, or confirm such certifications. Both parties agree that the occurrence of a dispute under the Disputes Clause shall not interfere with either party's performance or other obligations under this Agreement.

21. Entire Agreement. This Agreement and each SOW issued hereunder represent the entire understanding and agreement between the parties hereto and supersede all other prior written or oral agreements made by or on behalf of Client or Deckard. In the event of a conflict between the terms and conditions of this Agreement and any SOW, the Agreement shall control, unless the SOW expressly provides that it is intended to modify the Agreement. Deckard's proposals shall not be part of this Agreement unless specifically referenced in the SOW and agreed to in writing by Client. This Agreement may be modified only by written agreement signed by the authorized representatives of the parties.

22. Communications and Notices. Other than communications required to be made by Deckard's project manager to Client's project manager, all notices, orders, directives, requests or other communications of the parties in connection with this Agreement shall be in writing and shall be provided as follows:

In the case of Client:

City of Madison Legal Department

Attn: City Attorney

100 Hughes Road

Madison, Alabama 35758

legal@madisonal.gov

In the case of Deckard

Nickolas R. Del Pego, CEO

1620 Fifth Ave Suite 400

San Diego, CA 92101

admin@deckard.com

23. Media and/or Logo Use. Client agrees that Deckard shall have the right to use Client's name and logo on website, marketing materials and advertisements. In addition, Client and Deckard will work together to identify appropriate testimonials to promote Rentalscape and to generate announcements, press engagements and public speaking events with respect to the benefits of the Services. Client shall have the right to revoke Deckard's right to use its name and logo by providing Deckard with 30 days' advance written notice. Upon the expiration or termination of this Agreement the rights set forth in this Section 23 shall terminate.

[Signature Page Follows]

IN WITNESS WHEREOF, Deckard and Client have each caused this Agreement to be executed by their duly authorized representatives, effective as of the dates indicated below.

DECKARD TECHNOLOGIES, INC.

CITY OF MADISON, ALABAMA

By:_____

By:_____

Print Name: _____

Print Name: Ranae Bartlett

Date: _____

Date: _____

Title: _____

Title: Mayor

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer

EXHIBIT A

STATEMENT OF WORK

This Statement of Work ("SOW") will be effective as of the last date of signature below, and upon execution will be incorporated into the Master Services Agreement between Deckard Technologies, Inc. and **City of Madison, AL** dated as of the effective date of the Master Services Agreement (the "**Master Agreement**"). Capitalized terms used in this SOW will have the same meaning as set forth in the Agreement.

1. Short Term Rental Service. Client desires to engage Deckard to use the Rentalscape Platform to prepare real estate property data for short-term rentals ("STRs") on all identifiable properties within the City of: Madison in the State of AL based upon publicly available data and such other data relevant to the Designated Geography to be provided to the client by Deckard (reports accessible from Rentalscape). The Reports shall include at a minimum:

- 1.1.** Information on STRs currently active in the Designated Geography;
- 1.2.** The aggregate revenue from actively listed bookings;
- 1.3.** The average number of nights booked per reservation;
- 1.4.** The major platforms used by STR hosts;
- 1.5.** Average daily rates;
- 1.6.** Booking trends during the Reporting Period;
- 1.7.** Identify, by address, the following violations of STR ordinances within the Designated Geography;
 - 1.7.1.** Listings or advertisements that do not include an STR permit number;
 - 1.7.2.** Listings or advertisements that represent or offer occupancy in excess of the occupancy maximums in the Designated Geography; and
 - 1.7.3.** Properties advertised as STRs that are only permitted as long-term rentals;
- 1.8.** Identify the actively listed STRs by month and address;
- 1.9.** The total number of properties actively listed in the Designated Geography each month during the Reporting Period;
- 1.10.** List the property owners; and
- 1.11.** List the permit history of each property offering STRs in the Designated Geography.

2. Designated Geography. City of Madison, AL

3. **Reporting Period.** Reports available in the Rentalscape Platform throughout the year.

4. **Fees; Payments.**

- 4.1. Annual Software Subscription: \$6,000 (Identification, Compliance Monitoring and Rental Activity based on properties that are listed in Rentalscape as identified STRs).
- 4.2. Outreach Campaign: Included to drive compliance. Three letter campaign to inform and encourage property owners to become compliant with the Registration Process.
- 4.3. STR Registration/Licensing Portal: DECLINED annually. Develop and host an online portal for Registration depending on the needs of the City with Full Pay payment interface with daily reconciliation to finance.
- 4.4. Tax Collection Portal: DECLINED. Develop and host an online portal for Tax collection on a monthly or quarterly basis depending on the needs of the City/County with Full Pay payment interface with daily reconciliation to finance.
- 4.5. Optional Expert Services upon Request by the City/County are available at \$250 per hour.
- 4.6. Online Complaint Form: \$2,000. Host an online complaint form for the City/County that alerts these complaints to Code Enforcement through the Rentalscape platform.
- 4.7. 24/7 Live Hotline: DECLINED annually. Live answered Hotline that can dispatch to responsible parties depending on identified call flow.
- 4.8. Public Facing Portal: DECLINED annually. Public Facing Portal to be hosted on City site illustrating permitted STR properties in the City with Parcel Number, Permit Number and Responsible Party Contact information per City guidelines.
- 4.9. Inspection Portal: DECLINED annually. Inspection Portal provides staff with a centralized workspace to schedule, conduct, document, and track inspections, capturing findings, photos, and outcomes in real time to support efficient enforcement and compliance follow-up
- 4.10. Maximum Price: In no event will the total subscription fees in the first year exceed \$8,000. Future years' renewals will be subject to an annual increase not to exceed 5%.
- 4.11. Timing: Client will pay the annual subscription fees within 30 days of receipt of invoices from Deckard.

All terms and conditions of the Agreement will apply to this SOW. This SOW will be effective as of the date of the last signature below.

SOW AGREED TO AND ACCEPTED BY:

DECKARD TECHNOLOGIES, INC.

CITY OF MADISON, ALABAMA

By: _____

By: _____

Print Name: _____

Print Name: Ranae Bartlett

Date: _____

Date: _____

Title: _____

Title: Mayor

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer

ORDINANCE NO. 2026-204**ORDINANCE ASSENTING TO THE ANNEXATION OF CERTAIN PROPERTIES OR TERRITORIES INTO THE CITY OF MADISON, ALABAMA, PURSUANT TO ALA. CODE §§ 11-42-20 THROUGH -24, INCLUSIVE, AS AMENDED.**

WHEREAS, on May 11, 2026, owners of the properties or territories hereinafter described, did file with the City Clerk of the City of Madison, Alabama, a written petition requesting that the described properties or territories be annexed into the City of Madison, Alabama, the same being contiguous to the current boundary of the City of Madison, Alabama, or becoming contiguous pursuant to the annexation of lands annexed simultaneously herewith, and being more specifically described as follows:

167 Brentwood Lane

LOT A2, BLOCK 1, EASTVIEW MANOR SUBDIVISION PHASE 2, ACCORDING TO THE MAP OR PLAT THEREOF AS THE SAME APPEARS OF RECORD IN PLAT BOOK. 2023, PAGE 386, IN THE OFFICE OF THE JUDGE OF PROBATE OF MADISON COUNTY, ALABAMA.

WHEREAS, said petition was executed by the owners of said properties or territories, as the same is assessed for ad valorem tax purposes, and filed together with a map showing its relationship to the present corporate limits of the City of Madison, Alabama; and

WHEREAS, said properties are contiguous to the present boundary of the City of Madison, Alabama, or will become contiguous pursuant to the annexation of lands annexed simultaneous herewith, and it does not lie within the corporate limits or police jurisdiction of any other municipality; and

WHEREAS, the City Council of the City of Madison, Alabama, the governing body of said municipality, has evaluated the petitions and determined that it has met all of the legal requirements of *Ala. Code* §§ 11-42-20 through -24, inclusive, as supplemented and amended, and has also endeavored to determine if the subject properties form a homogenous part of the City of Madison and if it would be in the public interest for said properties or territories to be brought within the corporate limits of the City of Madison, Alabama;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF MADISON, ALABAMA, AS FOLLOWS:

Section 1. That the City Council of the City of Madison, Alabama, the governing body of said municipality, hereby finds and declares that said lands or territories form a homogenous part of the City of Madison, Alabama, and that it is in the best interest of the citizens of Madison, Alabama, and the citizen or citizens of the affected territories to bring the properties or territories described in Section 2 of this Ordinance into the City of Madison, Alabama, and the said City Council does hereby assent to the annexation of said properties or territories into the City of Madison, Alabama.

Section 2. That the boundary lines of the City of Madison, Alabama, be, and the same are hereby, altered, rearranged, and extended so as to include the real properties or territories more particularly described as follows:

167 Brentwood Lane

LOT A2, BLOCK 1, EASTVIEW MANOR SUBDIVISION PHASE 2, ACCORDING TO THE MAP OR PLAT THEREOF AS THE SAME APPEARS OF RECORD IN PLAT BOOK. 2023, PAGE 386, IN THE OFFICE OF THE JUDGE OF PROBATE OF MADISON COUNTY, ALABAMA.

Section 3. That the Mayor and Presiding Officer of the City Council of the City of Madison, Alabama, and the City Clerk of said municipality are hereby authorized and directed, for and on behalf of the governing body of said municipality, to file a description of the properties or territories herein annexed in the Offices of the Judges of Probate of Madison County, Alabama, and Limestone County, Alabama.

Section 4. That *Madison Code* § 2-2 (b) (1) be amended to enlarge **Voting District 5** to include the lands annexed hereby within said district.

Section 5. That this Ordinance shall become effective and that the properties or territories described in this Ordinance shall become a part of the corporate limits of the City of Madison, Alabama, upon satisfaction of the following conditions:

- (a) final publication of this ordinance as required by law; and
- (b) application for rezoning being properly made by the lawful owners.

READ, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Madison, Alabama on this the 13th day of July 2026.

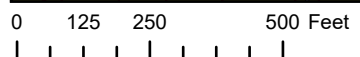
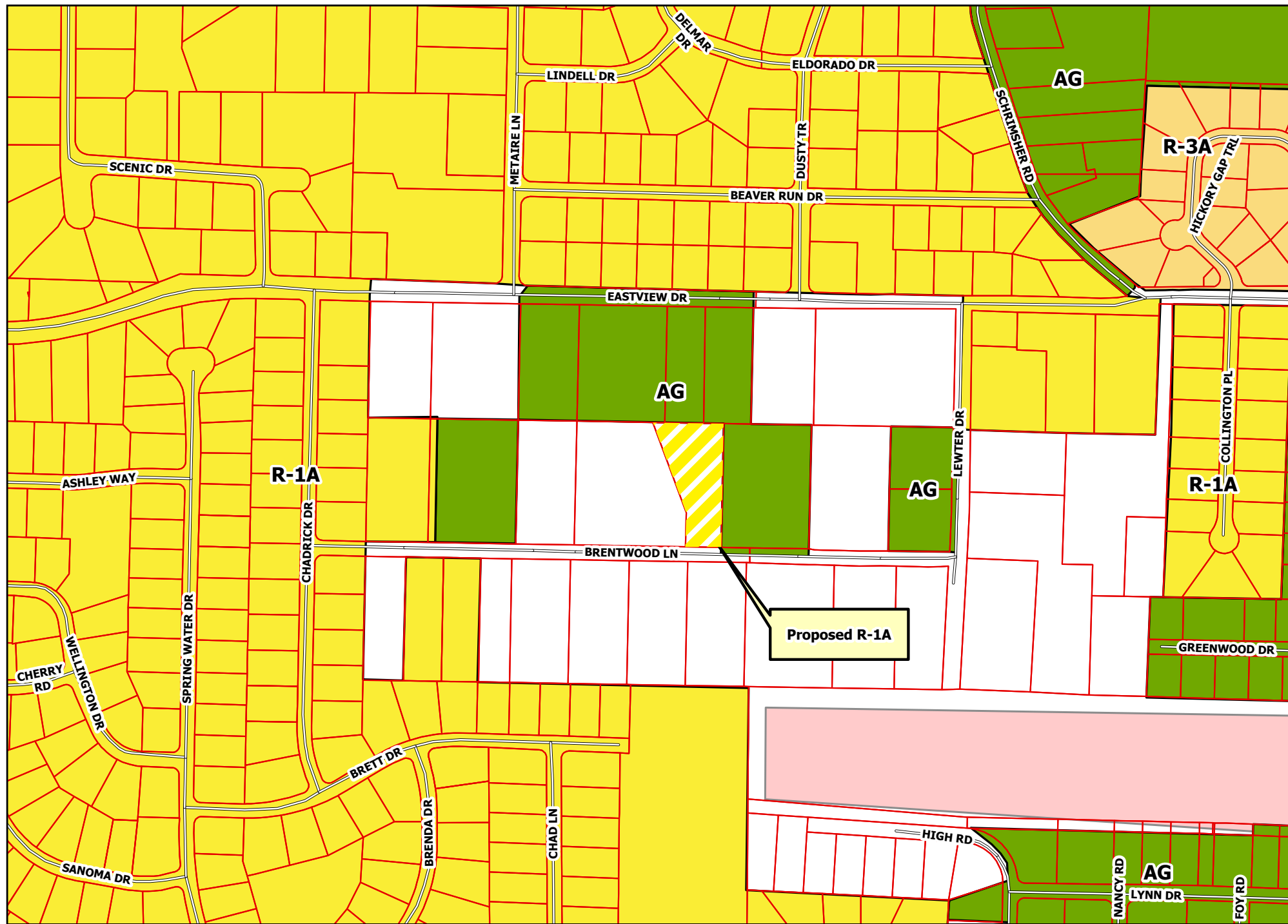
Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of _____, 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



167 Brentwood Lane Zoning

ORDINANCE NO. 2026-237**ORDINANCE ASSENTING TO THE ANNEXATION OF CERTAIN PROPERTIES OR TERRITORIES INTO THE CITY OF MADISON, ALABAMA, PURSUANT TO ALA. CODE §§ 11-42-20 THROUGH -24, INCLUSIVE, AS AMENDED.**

WHEREAS, on June 4, 2026, the owner of the properties or territories hereinafter described, did file with the City Clerk of the City of Madison, Alabama, a written petition requesting that the described properties or territories be annexed into the City of Madison, Alabama, the same being contiguous to the current boundary of the City of Madison, Alabama, or becoming contiguous pursuant to the annexation of lands annexed simultaneously herewith, and being more specifically described as follows:

11356 Cardinal Drive

LOT 73A IN MORRIS ESTATES, ADDITION NO.4, AS RECORDED IN PLAT BOOK F, PAGE 129, PROBATE RECORDS OF LIMESTONE COUNTY, ALABAMA.

WHEREAS, said petition was executed by the owners of said properties or territories, as the same is assessed for ad valorem tax purposes, and filed together with a map showing its relationship to the present corporate limits of the City of Madison, Alabama; and

WHEREAS, said properties are contiguous to the present boundary of the City of Madison, Alabama, or will become contiguous pursuant to the annexation of lands annexed simultaneous herewith, and it does not lie within the corporate limits or police jurisdiction of any other municipality; and

WHEREAS, the City Council of the City of Madison, Alabama, the governing body of said municipality, has evaluated the petitions and determined that it has met all of the legal requirements of *Ala. Code* §§ 11-42-20 through -24, inclusive, as supplemented and amended, and has also endeavored to determine if the subject properties form a homogenous part of the City of Madison and if it would be in the public interest for said properties or territories to be brought within the corporate limits of the City of Madison, Alabama;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF MADISON, ALABAMA, AS FOLLOWS:

Section 1. That the City Council of the City of Madison, Alabama, the governing body of said municipality, hereby finds and declares that said lands or territories form a homogenous part of the City of Madison, Alabama, and that it is in the best interest of the citizens of Madison, Alabama, and the citizen or citizens of the affected territories to bring the properties or territories described in Section 2 of this Ordinance into the City of Madison, Alabama, and the said City Council does hereby assent to the annexation of said properties or territories into the City of Madison, Alabama.

Section 2. That the boundary lines of the City of Madison, Alabama, be, and the same are hereby, altered, rearranged, and extended so as to include the real properties or territories more particularly described as follows:

11356 Cardinal Drive

LOT 73A IN MORRIS ESTATES, ADDITION NO.4, AS RECORDED IN PLAT BOOK F, PAGE 129, PROBATE RECORDS OF LIMESTONE COUNTY, ALABAMA.

Section 3. That the Mayor and Presiding Officer of the City Council of the City of Madison, Alabama, and the City Clerk of said municipality are hereby authorized and directed, for and on behalf of the governing body of said municipality, to file a description of the properties or territories herein annexed in the Offices of the Judges of Probate of Madison County, Alabama, and Limestone County, Alabama.

Section 4. That *Madison Code* § 2-2 (b) (1) be amended to enlarge **Voting District 2** to include the lands annexed hereby within said district.

Section 5. That this Ordinance shall become effective and that the properties or territories described in this Ordinance shall become a part of the corporate limits of the City of Madison, Alabama, upon satisfaction of the following conditions:

- (a) final publication of this ordinance as required by law; and
- (b) application for rezoning being properly made by the lawful owners.

READ, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Madison, Alabama on this the 24th day of August 2026.

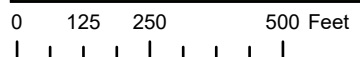
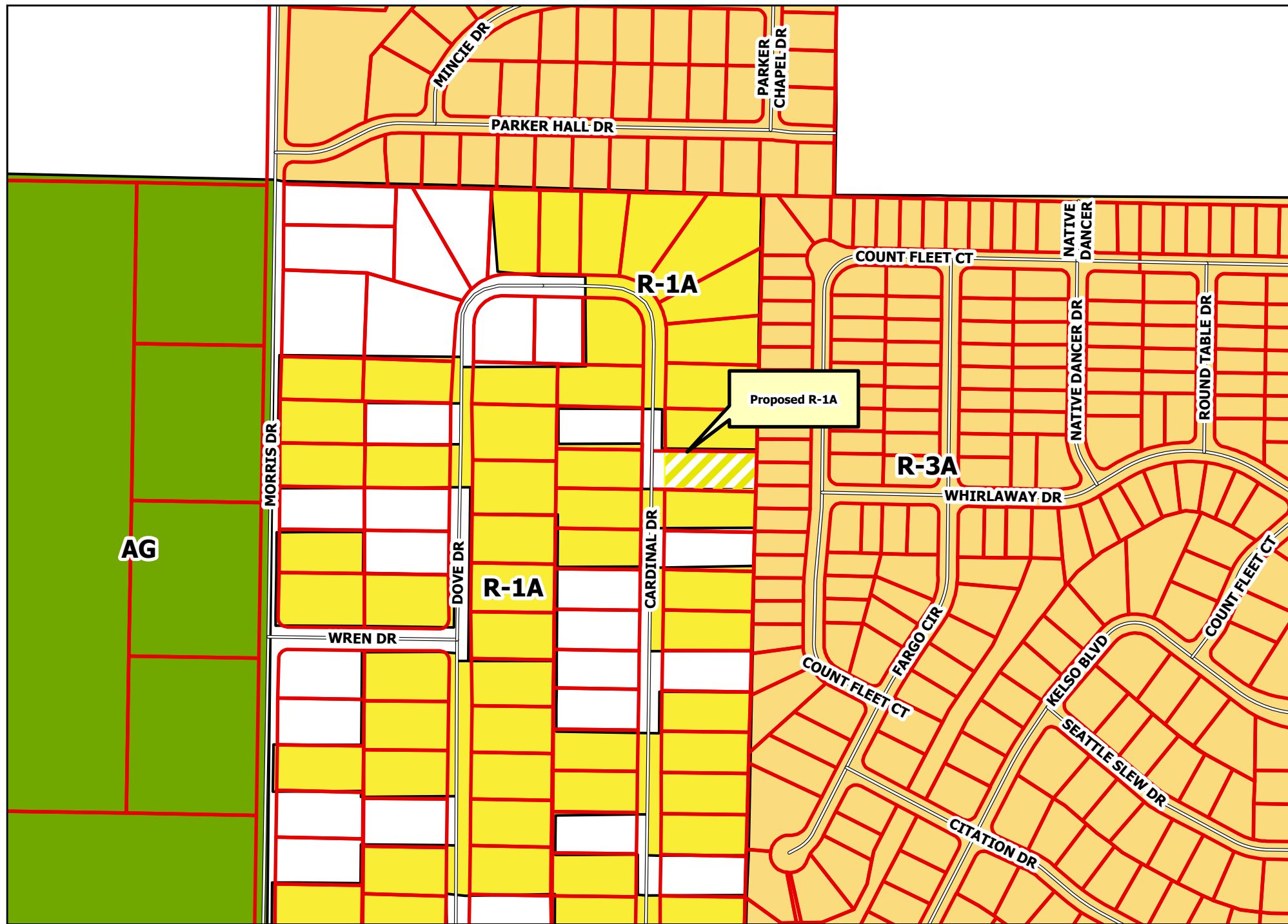
Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of _____, 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



**11356 Cardinal Drive
Proposed R-1A Zoning**

RESOLUTION NO. 2026-235-R

WHEREAS, the Planning Commission of the City of Madison, Alabama, has received a request to amend the City's Official Zoning Map, and has made a report of its recommendation concerning the following requested action(s), to-wit:

Willman Lee Burket Jr.'s request to zone property located at 11356 Cardinal Drive, east side of Cardinal Drive, north of Powell Road, to R-1A (Low Density Residential District) upon annexation, and

WHEREAS, it is the judgment and opinion of the City Council that a formal public hearing should be held for the purpose of considering an ordinance to amend the zoning map of the City in accordance with said zoning request;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, ALABAMA, AS FOLLOWS:

SECTION 1. A public hearing will be held by the City Council on August 24, 2026, at 6:00 p.m. in the Council Chambers of the Madison Municipal Complex located at 100 Hughes Road, Madison, Alabama, at which time and place any and all persons shall have an opportunity to be heard in favor of or in opposition to the following proposed ordinance amending the Official Zoning Map of the City of Madison, Alabama, as last amended:

SEE ATTACHMENT A

SECTION 2. This resolution, including the proposed ordinance made a part hereof, shall be published in full by one (1) insertion in the *Madison County Record*. A synopsis of the proposed ordinance shall be published in said newspaper one (1) week later referring to the date and name of the newspaper in which the proposed ordinance was first published. Both insertions are to be made at least fifteen (15) days prior to the date of the public hearing.

THE ABOVE AND FOREGOING RESOLUTION is hereby passed and adopted at a regular meeting of the City Council on the 13th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

Approved this 13th day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

The City Clerk is hereby directed to publish this resolution, including the attached proposed ordinance and map, one (1) time in the ***Madison County Record*** on July 22, 2026

Attachment A

PROPOSED ORDINANCE NO. 2026-236

**AN ORDINANCE OF THE CITY OF MADISON RELATING TO ZONING &
AMENDING THE OFFICIAL ZONING MAP, AS LAST AMENDED, BY
CLASSIFYING A PARCEL OF LAND HEREINAFTER DESCRIBED AS R-1A
(LOW DENSITY RESIDENTIAL DISTRICT).**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MADISON,
ALABAMA, AS FOLLOWS:**

SECTION 1. That, pursuant to Article XI of the Zoning Ordinance of the City of Madison, Alabama, as amended, and the authority granted to municipalities by *Ala. Code* §§11-52-77 and 78, the Official Zoning Map of the City of Madison, as last amended, is hereby further amended by classifying the following area of real property, which is depicted on the map attached to this Ordinance, as R-1A (Low Density Residential District):

11356 Cardinal Drive

LOT 73A IN MORRIS ESTATES, ADDITION NO.4, AS RECORDED IN PLAT BOOK F, PAGE 129, PROBATE RECORDS OF LIMESTONE COUNTY, ALABAMA.

SECTION 2. That the above-described property be outlined and the boundaries established by the City Clerk on the Official Zoning Map of the City of Madison, as last amended, with the direction and assistance of the proper zoning officer of the City, and that the classification of said property be R-1A (Low Density Residential District).

SECTION 3. That this Ordinance shall become effective upon its publication in the *Madison County Record* by insertion one time in said newspaper after its adoption following a public hearing.

READ, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Madison, Alabama, 24th day of August, 2026.

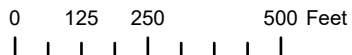
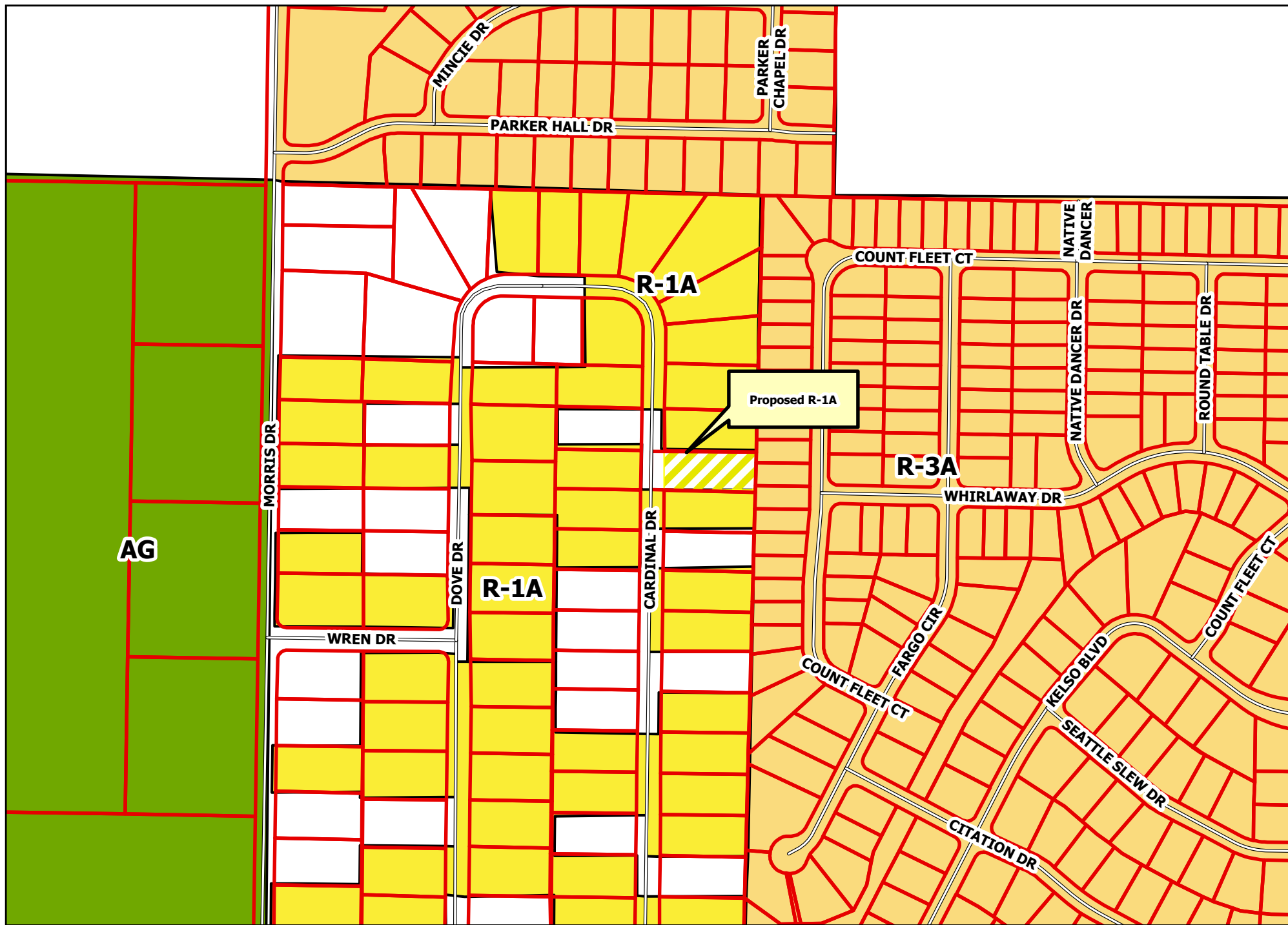
Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of _____, 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



**11356 Cardinal Drive
Proposed R-1A Zoning**

SYNOPSIS AND NOTICE OF PUBLIC HEARING
WITH RESPECT TO AMENDMENT TO THE ZONING ORDINANCE
OF THE CITY OF MADISON

**AN ORDINANCE OF THE CITY OF MADISON RELATING TO ZONING;
AMENDING THE OFFICIAL ZONING MAP, AS LAST AMENDED, BY
CLASSIFYING A PARCEL OF LAND HEREINAFTER DESCRIBED TO R-
1A (LOW DENSITY RESIDENTIAL DISTRICT).**

NOTICE IS HEREBY GIVEN that, pursuant to a request duly submitted to the City of Madison by Willman Lee Burket Jr., the City Council of the City of Madison, Alabama, will hold a public hearing on the 24th day of August, 2026, at the Madison Municipal Complex, 100 Hughes Road, Madison, Alabama, at 6:00 p.m., to consider a proposed ordinance which, in summary, would amend the Zoning of the City of Madison, as follows:

11356 Cardinal Drive

LOT 73A IN MORRIS ESTATES, ADDITION NO.4, AS RECORDED IN PLAT BOOK F, PAGE 129, PROBATE RECORDS OF LIMESTONE COUNTY, ALABAMA.

Notice is hereby given to all persons that they may appear in favor of, or in opposition to, this proposed ordinance at said time and place. Publication of the full text of the ordinance was completed in the *Madison County Record* on the 22nd day of July 2026.

DATED at Madison, Alabama, this 29th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ORDINANCE NO. 2026-255

AN ORDINANCE FOR THE VACATION OF A UTILITY & DRAINAGE EASEMENT LOCATED WITHIN LOTS 4 & 5 OF ROYAL DRIVE WAREHOUSES AT ARLINGTON PARK SUBDIVISION

BE IT HEREBY FOUND AND ORDAINED by the City Council of the City of Madison, Alabama, as follows:

SECTION 1. That an application has been presented to the Planning & Economic Development Department of the City of Madison on behalf of **CTK Property Group, LLC**, for the vacation of a portion of utility & drainage easement located within Lots 4 & 5 of Royal Drive Warehouses at Arlington Park Subdivision and further described as follows:

COMMENCING AT A 5/8 INCH REBAR LOCATED AT THE NORTHWEST CORNER OF LOT 5 OF THE FINAL PLAT OF ROYAL DRIVE WAREHOUSES AT ARLINGTON PARK AS RECORDED IN PLAT BOOK 2022, PAGES 115-116 IN THE OFFICE OF THE JUDGE OF PROBATE, MADISON COUNTY, ALABAMA, RUN NORTH 89 DEGREES 35 MINUTES 42 SECONDS EAST FOR A DISTANCE OF 404.02 FEET TO A POINT; THENCE RUN SOUTH 00 DEGREES 13 MINUTES 48 SECONDS WEST FOR A DISTANCE OF 10.00 FEET TO A POINT, SAID POINT BEING THE POINT OF BEGINNING OF THE HEREIN DESCRIBED EASEMENT:

THENCE RUN NORTH 89 DEGREES 35 MINUTES 42 SECONDS EAST FOR A DISTANCE OF 10.00 FEET TO A POINT; THENCE RUN SOUTH 00 DEGREES 13 MINUTES 48 SECONDS WEST FOR A DISTANCE OF 977.40 FEET TO A POINT; THENCE RUN NORTH 89 DEGREES 46 MINUTES 12 SECONDS WEST FOR A DISTANCE OF 10.00 FEET TO A POINT; THENCE RUN NORTH 00 DEGREES 13 MINUTES 48 SECONDS EAST FOR A DISTANCE OF 977.29 FEET TO A POINT AND BACK TO THE POINT OF BEGINNING.

SAID EASEMENT CONTAINS 0.22 ACRES +/-

SECTION 2. That the easement requested for vacation is not used by the City, and it is no longer needed for public or municipal purposes.

SECTION 3. Pursuant to the findings in this Ordinance, the Mayor of the City of Madison, Alabama, is hereby authorized, requested, and directed to execute a quitclaim deed vacating the easement.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the City Council of the City of Madison, Alabama, that, in accordance with the foregoing, the Mayor of the City of Madison, Alabama, is hereby authorized and directed to execute a quitclaim deed vacating the above-described utility & drainage easement in favor of **CTK Property Group, LLC** and that the City Clerk-Treasurer is hereby authorized to appropriately attest the same.

READ, PASSED, AND ADOPTED this ____ day of July 2026.

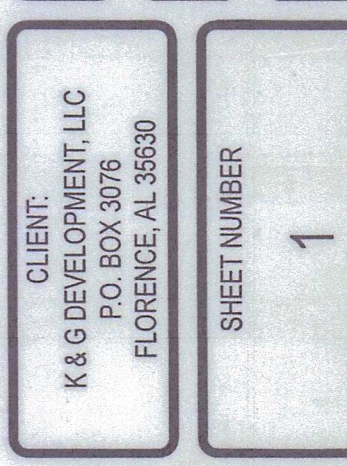
Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



This instrument prepared by: Megan Zingarelli, City Attorney, City of Madison, 100 Hughes Road, Madison, Alabama 35758

STATE OF ALABAMA	§	QUITCLAIM DEED
	§	<u>(VACATION OF EASEMENT)</u>
COUNTY OF MADISON	§	<i>No title search requested and none prepared.</i>

KNOW ALL MEN BY THESE PRESENTS THAT, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, in hand paid to the undersigned, the receipt of which is hereby acknowledged, the **City of Madison, Alabama, a municipal corporation** (hereinafter referred to as “Grantor”), hereby extinguishes any and all interest that it has in the portion of the public utility & drainage easement described below and does by these presents release, remise, quitclaim, and convey unto **CTK Property Group, LLC** (hereinafter referred to as “Grantee”) any and all interest Grantor possesses which was created in and by the following described public utility & drainage easement situated in Madison, Madison County, Alabama, to-wit:

COMMENCING AT A 5/8 INCH REBAR LOCATED AT THE NORTHWEST CORNER OF LOT 5 OF THE FINAL PLAT OF ROYAL DRIVE WAREHOUSES AT ARLINGTON PARK AS RECORDED IN PLAT BOOK 2022, PAGES 115-116 IN THE OFFICE OF THE JUDGE OF PROBATE, MADISON COUNTY, ALABAMA, RUN NORTH 89 DEGREES 35 MINUTES 42 SECONDS EAST FOR A DISTANCE OF 404.02 FEET TO A POINT; THENCE RUN SOUTH 00 DEGREES 13 MINUTES 48 SECONDS WEST FOR A DISTANCE OF 10.00 FEET TO A POINT, SAID POINT BEING THE POINT OF BEGINNING OF THE HEREIN DESCRIBED EASEMENT:

THENCE RUN NORTH 89 DEGREES 35 MINUTES 42 SECONDS EAST FOR A DISTANCE OF 10.00 FEET TO A POINT; THENCE RUN SOUTH 00 DEGREES 13 MINUTES 48 SECONDS WEST FOR A DISTANCE OF 977.40 FEET TO A POINT; THENCE RUN NORTH 89 DEGREES 46 MINUTES 12 SECONDS WEST FOR A DISTANCE OF 10.00 FEET TO A POINT; THENCE RUN NORTH 00 DEGREES 13 MINUTES 48 SECONDS EAST FOR A DISTANCE OF 977.29 FEET TO A POINT AND BACK TO THE POINT OF BEGINNING.

SAID EASEMENT CONTAINS 0.22 ACRES +/-

TO HAVE AND TO HOLD to said Grantee, its heirs, successors, and assigns forever.

*Quitclaim Deed
Lots 4 & 5 of Royal Drive Warehouses at Arlington Park VOE
Page 1 of 2*

163

ORDINANCE NO. 2026-250

ORDINANCE ASSENTING TO THE ANNEXATION OF CERTAIN PROPERTIES OR TERRITORIES INTO THE CITY OF MADISON, ALABAMA, PURSUANT TO ALA. CODE §§ 11-42-20 THROUGH -24, INCLUSIVE, AS AMENDED.

WHEREAS, on June 26, 2026, owners of the properties or territories hereinafter described, did file with the City Clerk of the City of Madison, Alabama, a written petition requesting that the described properties or territories be annexed into the City of Madison, Alabama, the same being contiguous to the current boundary of the City of Madison, Alabama, or becoming contiguous pursuant to the annexation of lands annexed simultaneously herewith, and being more specifically described as follows:

10569 Burgreen Road

A PARCEL OF LAND LYING IN SECTION 12, TOWNSHIP 4 SOUTH, RANGE 3 WEST, LIMESTONE COUNTY, ALABAMA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN EXISTING RAILROAD SPIKE IN THE APPROXIMATE CENTER OF BURGREN ROAD AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 12; THENCE SOUTH 00 DEGREES 31 MINUTES 50 SECONDS EAST ALONG THE APPROXIMATE CENTER OF SAID ROAD AND ALONG THE EAST BOUNDARY OF SAID SECTION 12 FOR A DISTANCE OF 2273.10 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PROPERTY;

THENCE FROM THE POINT OF BEGINNING, CONTINUE SOUTH 00 DEGREES 31 MINUTES 50 SECONDS EAST ALONG THE APPROXIMATE CENTER OF SAID ROAD AND ALONG THE EAST BOUNDARY FOR A DISTANCE OF 9.54 FEET TO A POINT;

THENCE LEAVING THE EAST BOUNDARY OF SAID SECTION 12, CONTINUE ALONG THE APPROXIMATE CENTER OF BURGREN ROAD AS IT CURVES TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 4440.80 FEET, AN ARC LENGTH OF 136.63 FEET, A CHORD BEARING OF SOUTH 04 DEGREES 07 MINUTES 35 SECONDS WEST FOR A CHORD DISTANCE OF 136.63 FEET TO A POINT;

THENCE LEAVING THE APPROXIMATE CENTER OF SAID ROAD, SOUTH 87 DEGREES 00 MINUTES 00 SECONDS WEST FOR A DISTANCE OF 344.53 FEET TO A SET ½ INCH REBAR STAMPED "ATHENS LS CA-0292-LS", PASSING A SET ½ INCH REBAR STAMPED "ATHENS LS CA-0292-LS" ON THE WEST RIGHT-OF-WAY MARGIN OF SAID ROAD AT A DISTANCE OF 30.30 FEET;

THENCE NORTH 87 DEGREES 00 MINUTES 00 SECONDS EAST FOR A DISTANCE OF 357.00 FEET TO THE POINT OF BEGINNING, PASSING AN EXISTING ½ INCH REBAR ON THE WEST RIGHT-OF-WAY MARGIN OF BURGREN ROAD AT A DISTANCE OF 327.00 FEET.

WHEREAS, said petition was executed by the owners of said properties or territories, as the same is assessed for ad valorem tax purposes, and filed together with a map showing its relationship to the present corporate limits of the City of Madison, Alabama; and

WHEREAS, said properties are contiguous to the present boundary of the City of Madison, Alabama, or will become contiguous pursuant to the annexation of lands annexed simultaneous herewith, and it does not lie within the corporate limits or police jurisdiction of any other municipality; and

WHEREAS, the City Council of the City of Madison, Alabama, the governing body of said municipality, has evaluated the petitions and determined that it has met all of the legal requirements of *Ala. Code* §§ 11-42-20 through -24, inclusive, as supplemented and amended, and has also endeavored to determine if the subject properties form a homogenous part of the City of Madison and if it would be in the public interest for said properties or territories to be brought within the corporate limits of the City of Madison, Alabama;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF MADISON, ALABAMA, AS FOLLOWS:

Section 1. That the City Council of the City of Madison, Alabama, the governing body of said municipality, hereby finds and declares that said lands or territories form a homogenous part of the City of Madison, Alabama, and that it is in the best interest of the citizens of Madison, Alabama, and the citizen or citizens of the affected territories to bring the properties or territories described in Section 2 of this Ordinance into the City of Madison, Alabama, and the said City Council does hereby assent to the annexation of said properties or territories into the City of Madison, Alabama.

Section 2. That the boundary lines of the City of Madison, Alabama, be, and the same are hereby, altered, rearranged, and extended so as to include the real properties or territories more particularly described as follows:

10569 Burgreen Road

A PARCEL OF LAND LYING IN SECTION 12, TOWNSHIP 4 SOUTH, RANGE 3 WEST, LIMESTONE COUNTY, ALABAMA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN EXISTING RAILROAD SPIKE IN THE APPROXIMATE CENTER OF BURGREEN ROAD AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 12; THENCE SOUTH 00 DEGREES 31 MINUTES 50 SECONDS EAST ALONG THE APPROXIMATE CENTER OF SAID ROAD AND ALONG THE EAST BOUNDARY OF SAID SECTION 12 FOR A DISTANCE OF 2273.10 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PROPERTY;

THENCE FROM THE POINT OF BEGINNING, CONTINUE SOUTH 00 DEGREES 31 MINUTES 50 SECONDS EAST ALONG THE APPROXIMATE CENTER OF SAID ROAD AND ALONG THE EAST BOUNDARY FOR A DISTANCE OF 9.54 FEET TO A POINT;

THENCE LEAVING THE EAST BOUNDARY OF SAID SECTION 12, CONTINUE ALONG THE APPROXIMATE CENTER OF BURGREEN ROAD AS IT CURVES TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 4440.80 FEET, AN ARC LENGTH OF 136.63 FEET,

A CHORD BEARING OF SOUTH 04 DEGREES 07 MINUTES 35 SECONDS WEST FOR A CHORD DISTANCE OF 136.63 FEET TO A POINT;

THENCE LEAVING THE APPROXIMATE CENTER OF SAID ROAD, SOUTH 87 DEGREES 00 MINUTES 00 SECONDS WEST FOR A DISTANCE OF 344.53 FEET TO A SET ½ INCH REBAR STAMPED “ATHENS LS CA-0292-LS”, PASSING A SET ½ INCH REBAR STAMPED “ATHENS LS CA-0292-LS” ON THE WEST RIGHT-OF-WAY MARGIN OF SAID ROAD AT A DISTANCE OF 30.30 FEET;

THENCE NORTH 87 DEGREES 00 MINUTES 00 SECONDS EAST FOR A DISTANCE OF 357.00 FEET TO THE POINT OF BEGINNING, PASSING AN EXISTING ½ INCH REBAR ON THE WEST RIGHT-OF-WAY MARGIN OF BURGEEEN ROAD AT A DISTANCE OF 327.00 FEET.

Section 3. That the Mayor and Presiding Officer of the City Council of the City of Madison, Alabama, and the City Clerk of said municipality are hereby authorized and directed, for and on behalf of the governing body of said municipality, to file a description of the properties or territories herein annexed in the Offices of the Judges of Probate of Madison County, Alabama, and Limestone County, Alabama.

Section 4. That *Madison Code* § 2-2 (b) (1) be amended to enlarge **Voting District 2** to include the lands annexed hereby within said district.

Section 5. That this Ordinance shall become effective and that the properties or territories described in this Ordinance shall become a part of the corporate limits of the City of Madison, Alabama, upon satisfaction of the following conditions:

- (a) final publication of this ordinance as required by law; and
- (b) application for rezoning being properly made by the lawful owners.

READ, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Madison, Alabama on this the 24th day of August 2026.

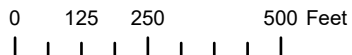
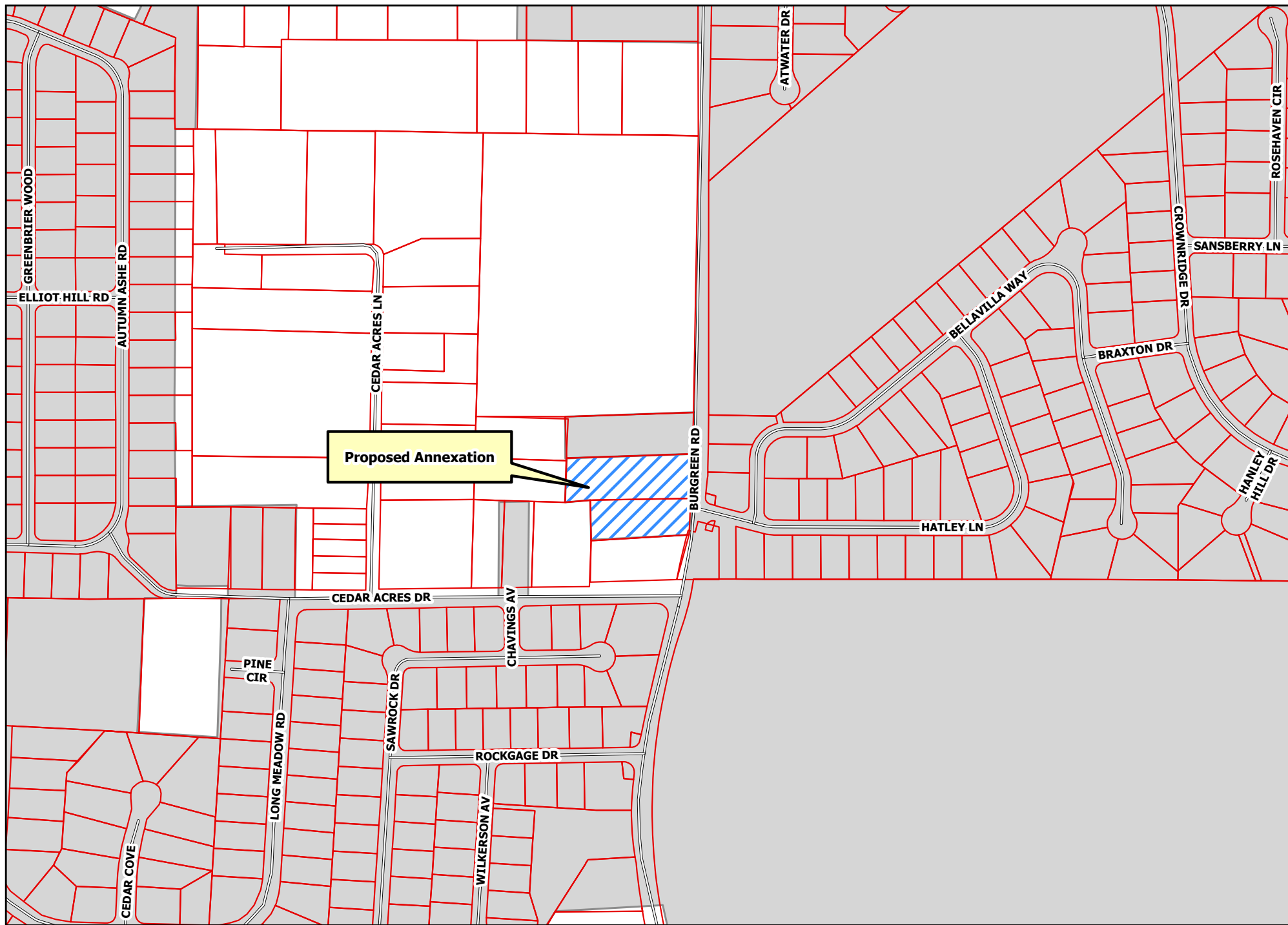
Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this ____ day of _____, 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



**10569 Burgreen Road
Proposed Annexation**



RESOLUTION NO. 2026-248-R

WHEREAS, the Planning Commission of the City of Madison, Alabama, has received a request to amend the City's Official Zoning Map, and has made a report of its recommendation concerning the following requested action(s), to-wit:

Richard Morse & Kenya Morse's request to zone property located at 10569 Burgreen Road, north of Cedar Acres Drive, West of Burgreen Road, to R-1A (Low Density Residential District) upon annexation, and

WHEREAS, it is the judgment and opinion of the City Council that a formal public hearing should be held for the purpose of considering an ordinance to amend the zoning map of the City in accordance with said zoning request;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MADISON, ALABAMA, AS FOLLOWS:

SECTION 1. A public hearing will be held by the City Council on August 24, 2026, at 6:00 p.m. in the Council Chambers of the Madison Municipal Complex located at 100 Hughes Road, Madison, Alabama, at which time and place any and all persons shall have an opportunity to be heard in favor of or in opposition to the following proposed ordinance amending the Official Zoning Map of the City of Madison, Alabama, as last amended:

SEE ATTACHMENT A

SECTION 2. This resolution, including the proposed ordinance made a part hereof, shall be published in full by one (1) insertion in the *Madison County Record*. A synopsis of the proposed ordinance shall be published in said newspaper one (1) week later referring to the date and name of the newspaper in which the proposed ordinance was first published. Both insertions are to be made at least fifteen (15) days prior to the date of the public hearing.

THE ABOVE AND FOREGOING RESOLUTION is hereby passed and adopted at a regular meeting of the City Council on the 13th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

Approved this 13th day of July 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama

The City Clerk is hereby directed to publish this resolution, including the attached proposed ordinance and map, one (1) time in the ***Madison County Record*** on July 22, 2026

Attachment A

PROPOSED ORDINANCE NO. 2026-249

**AN ORDINANCE OF THE CITY OF MADISON RELATING TO ZONING &
AMENDING THE OFFICIAL ZONING MAP, AS LAST AMENDED, BY
CLASSIFYING A PARCEL OF LAND HEREINAFTER DESCRIBED AS R-1A
(LOW DENSITY RESIDENTIAL DISTRICT).**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MADISON,
ALABAMA, AS FOLLOWS:**

SECTION 1. That, pursuant to Article XI of the Zoning Ordinance of the City of Madison, Alabama, as amended, and the authority granted to municipalities by *Ala. Code* §§11-52-77 and 78, the Official Zoning Map of the City of Madison, as last amended, is hereby further amended by classifying the following area of real property, which is depicted on the map attached to this Ordinance, as R-1A (Low Density Residential District):

10569 Burgreen Road

A PARCEL OF LAND LYING IN SECTION 12, TOWNSHIP 4 SOUTH, RANGE 3 WEST, LIMESTONE COUNTY, ALABAMA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN EXISTING RAILROAD SPIKE IN THE APPROXIMATE CENTER OF BURGREN ROAD AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 12; THENCE SOUTH 00 DEGREES 31 MINUTES 50 SECONDS EAST ALONG THE APPROXIMATE CENTER OF SAID ROAD AND ALONG THE EAST BOUNDARY OF SAID SECTION 12 FOR A DISTANCE OF 2273.10 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PROPERTY;

THENCE FROM THE POINT OF BEGINNING, CONTINUE SOUTH 00 DEGREES 31 MINUTES 50 SECONDS EAST ALONG THE APPROXIMATE CENTER OF SAID ROAD AND ALONG THE EAST BOUNDARY FOR A DISTANCE OF 9.54 FEET TO A POINT;

THENCE LEAVING THE EAST BOUNDARY OF SAID SECTION 12, CONTINUE ALONG THE APPROXIMATE CENTER OF BURGREN ROAD AS IT CURVES TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 4440.80 FEET, AN ARC LENGTH OF 136.63 FEET, A CHORD BEARING OF SOUTH 04 DEGREES 07 MINUTES 35 SECONDS WEST FOR A CHORD DISTANCE OF 136.63 FEET TO A POINT;

THENCE LEAVING THE APPROXIMATE CENTER OF SAID ROAD, SOUTH 87 DEGREES 00 MINUTES 00 SECONDS WEST FOR A DISTANCE OF 344.53 FEET TO A SET ½ INCH REBAR STAMPED "ATHENS LS CA-0292-LS", PASSING A SET ½ INCH REBAR STAMPED "ATHENS LS CA-0292-LS" ON THE WEST RIGHT-OF-WAY MARGIN OF SAID ROAD AT A DISTANCE OF 30.30 FEET;

THENCE NORTH 87 DEGREES 00 MINUTES 00 SECONDS EAST FOR A DISTANCE OF 357.00 FEET TO THE POINT OF BEGINNING, PASSING AN EXISTING ½ INCH REBAR ON THE WEST RIGHT-OF-WAY MARGIN OF BURGREN ROAD AT A DISTANCE OF 327.00 FEET.

SECTION 2. That the above-described property be outlined and the boundaries established by the City Clerk on the Official Zoning Map of the City of Madison, as last amended, with the direction

and assistance of the proper zoning officer of the City, and that the classification of said property be R-1A (Low Density Residential District).

SECTION 3. That this Ordinance shall become effective upon its publication in the *Madison County Record* by insertion one time in said newspaper after its adoption following a public hearing.

READ, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Madison, Alabama, 24th day of August, 2026.

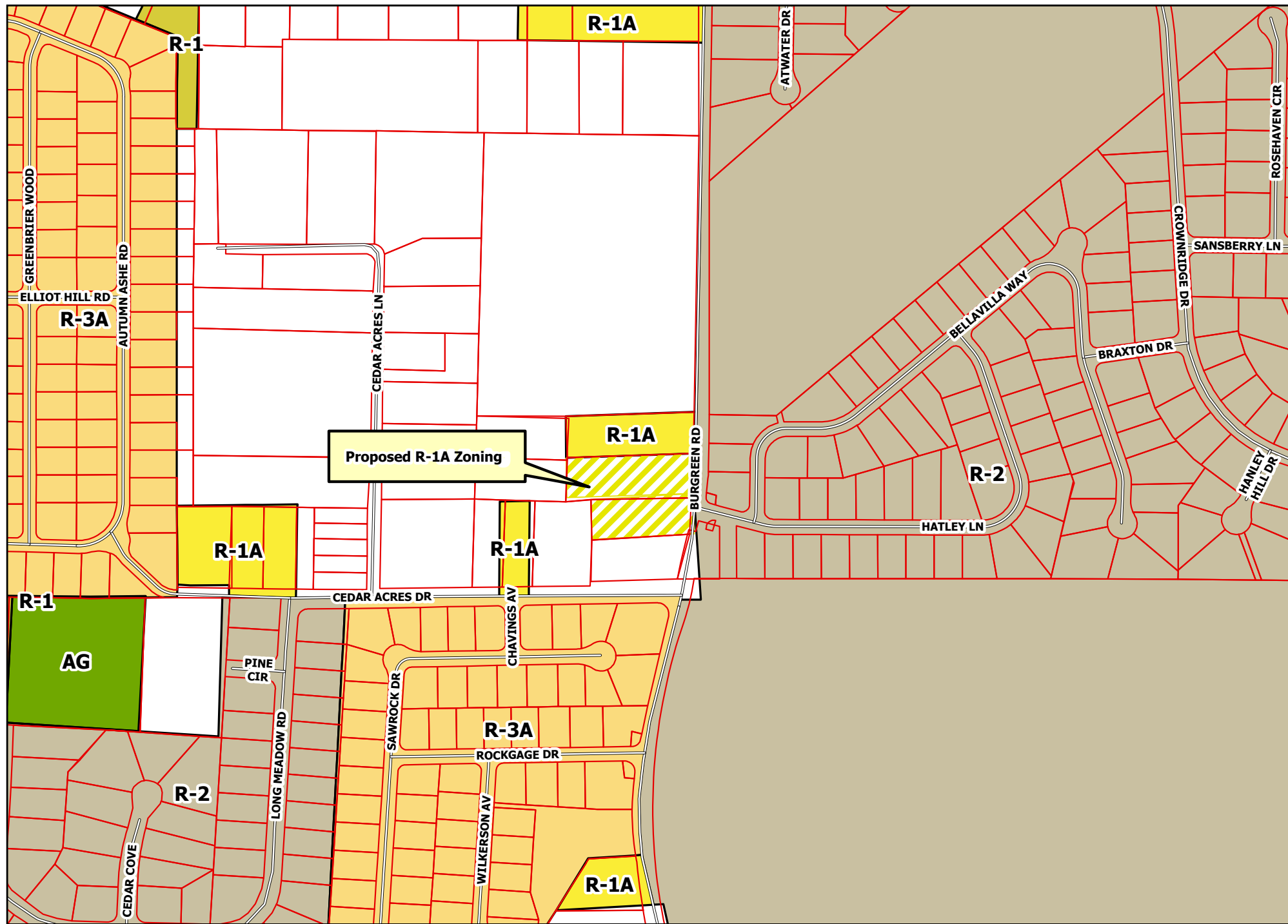
Maura Wroblewski, Council President
City of Madison, Alabama

ATTEST:

Lisa Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this _____ day of _____, 2026.

Ranae Bartlett, Mayor
City of Madison, Alabama



0 125 250 500 Feet

10569 Burgreen Road Proposed R-1A Zoning



SYNOPSIS AND NOTICE OF PUBLIC HEARING
WITH RESPECT TO AMENDMENT TO THE ZONING ORDINANCE
OF THE CITY OF MADISON

**AN ORDINANCE OF THE CITY OF MADISON RELATING TO ZONING;
 AMENDING THE OFFICIAL ZONING MAP, AS LAST AMENDED, BY
 CLASSIFYING A PARCEL OF LAND HEREINAFTER DESCRIBED TO R-
 1A (LOW DENSITY RESIDENTIAL DISTRICT).**

NOTICE IS HEREBY GIVEN that, pursuant to a request duly submitted to the City of Madison by Richard Morse, the City Council of the City of Madison, Alabama, will hold a public hearing on the 24th day of August, 2026, at the Madison Municipal Complex, 100 Hughes Road, Madison, Alabama, at 6:00 p.m., to consider a proposed ordinance which, in summary, would amend the Zoning of the City of Madison, as follows:

10569 Burgreen Road

A parcel of land lying in Section 12, Township 4 South, Range 3 West, Limestone County, Alabama, and being more particularly described as follows:

Commencing at an existing railroad spike in the approximate center of Burgreen Road at the Northeast corner of the Northwest Quarter of said Section 12; thence South 00 degrees 31 minutes 50 seconds East along the approximate center of said road and along the East boundary of said Section 12 for a distance of 2273.10 feet to the Point of Beginning of the herein described property;

Thence from the Point of Beginning, continue South 00 degrees 31 minutes 50 seconds East along the approximate center of said road and along the East boundary for a distance of 9.54 feet to a point;

Thence leaving the East boundary of said Section 12, continue along the approximate center of Burgreen Road as it curves to the right, said curve having a radius of 4440.80 feet, an arc length of 136.63 feet, a chord bearing of South 04 degrees 07 minutes 35 seconds west for a chord distance of 136.63 feet to a point;

Thence leaving the approximate center of said road, South 87 degrees 00 minutes 00 seconds West for a distance of 344.53 feet to a set ½ inch rebar stamped “ATHENS LS CA-0292-LS”, passing a set ½ inch rebar stamped “ATHENS LS CA-0292-LS” on the West right-of-way margin of said road at a distance of 30.30 feet;

Thence North 87 degrees 00 minutes 00 seconds East for a distance of 357.00 feet to the Point of Beginning, passing an existing ½ inch rebar on the West right-of-way margin of Burgreen Road at a distance of 327.00 feet.

Notice is hereby given to all persons that they may appear in favor of, or in opposition to, this proposed ordinance at said time and place. Publication of the full text of the ordinance was completed in the *Madison County Record* on the 22nd day of July 2026.

DATED at Madison, Alabama, this 29th day of July 2026.

Maura Wroblewski, Council President
City of Madison, Alabama