



EXECUTIVE MINUTES

Date: July 19, 2023

Time: 3:00 pm

Place: Madera County Transportation Commission
In person and Zoom

Members Present: Commissioner Waseem Ahmed
Commissioner Cecelia Gallegos
Commissioner Jose Rodriguez
Commissioner David Rogers
Commissioner Robert Poythress
Commissioner Jordan Wamhoff - Alternate

Members Absent: Commissioner Leticia Gonzalez

Policy Advisory Committee: Above Members
Michael Navarro, Caltrans District 06, Deputy Director

MCTC Staff: Patricia Taylor, Executive Director
Troy McNeil, Deputy Director/Fiscal Supervisor
Dylan Stone, Principal Regional Planner
Jeff Findley, Principal Regional Planner
Evelyn Espinosa, Senior Regional Planner
Sandy Ebersole, Administrative Analyst
Samantha Saldivar, Accounting Technician

1. CALL TO ORDER by Chair Ahmed

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chair of their desire to address the Board when that agenda item is called.

Chair Ahmed opened the floor for public comment. No public comment was received.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. CLOSED SESSION

4-A. Report of Closed Session Item from May 17, 2023, Policy Board Meeting

Action: No Reportable Action

5. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

5-A. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 7 – (Type 1 – Administrative Modification)

Action: Ratify

5-B. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 8 – (Type 3 – Formal)

Action: Ratify

5-C. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 9 – (Type 1 – Administrative Modification)

Action: Ratify

5-D. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 10 – (Type 1 – Administrative Modification)

Action: Ratify

5-E. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 11 – (Type 1 – Administrative Modification)

Action: Ratify

5-F. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 12 – (Type 3 – Formal)

Action: Ratify

5-G. Request for Proposals for assistance in developing the Oakhurst Multi-Modal Mobility Study

Action: Authorize staff to release a Request for Proposals for assistance in developing the Oakhurst Multi-Modal Mobility Study

5-H. Unmet Transit Needs FY 2023-24 Analysis and Recommendations Report

Action: Approve Unmet Transit Needs FY 2023-24 Analysis and Recommendations Report

5-I. Social Services Transportation Advisory Council (SSTAC) Updates

Action: Information and Discussion Only

5-J. San Joaquin Valley Regional Early Action Program (REAP) Executive Summary for the Inclusionary Housing in the San Joaquin Valley Study

Action: Information and Discussion Only

5-K. Central California Travel Survey (CCTS) Final Report

Action: Information and Discussion Only

5-L. Finish the State Route 99 Coalition – Update

Action: Information and Discussion Only

5-M. Availability of the DRAFT Madera County Zero-Emission Vehicle (ZEV) Readiness and Implementation Plan

Action: Information and Discussion Only

5-N. Social Services Transportation Advisory Council (SSTAC) Member Re-appointments

Action: Reappoint Rosalind Esqueda as a Representative of a Transit Provider and reappoint Monty Cox as a Representative of a Local Transit Agency Provider as members of the SSTAC

5-O. Upcoming Bipartisan Infrastructure Law (BIL) Funding Opportunities

Action: Information and Discussion Only

5-P. FY 2023 and 2024 Multimodal Project Discretionary Grant Opportunity (MPDG)

Action: Information and Discussion Only

5-Q. Reconnecting Communities: Highways to Boulevards Grant Program Application Workshop

Action: Information and Discussion Only

5-R. Regional Climate Collaboratives (RCC) Program Notice of Funding Availability

Action: Information and Discussion Only

5-S. Pacific Gas and Electric Transportation Electrification Advisory Group

Action: Information and Discussion Only

5-T. 2023 Valley Voice – Washington D.C. Draft Legislative Platform

Action: Information and Discussion Only

Transportation Consent Calendar Action on Items 5 A-T

Upon motion by Commissioner Rogers, seconded by Commissioner Gallegos, to approve the Transportation Consent Items 5 A-T. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

6. TRANSPORTATION ACTION/DISCUSSION ITEMS

6-A. 2023 State Budget and Legislative Update

Action: Information and Discussion Only

6-B. Public Participation Plan Update and Madera County Transportation Commission Logo Redesign

Action: Information and Discussion Only

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

7. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Poythress, seconded by Commissioner Gallegos, to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

8. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

8-A. Executive Minutes – May 17, 2023

Action: Approve May 17, 2023, meeting minutes

8-B. Transportation Development Act (TDA) Fund Compliance Audit Report for Fiscal Year ended June 30, 2022: City of Chowchilla

Action: Accept TDA Compliance Audit Report: City of Chowchilla

8-C. Transportation Development Act (LTF, STA) – FY 2023-24 Allocations, LTF Resolution 23-09, STA Resolution 23-10

Action: Approve Transportation Development Act (LTF, STA) – Fund Allocations, LTF Resolution 23-09, STA Resolution 23-10

8-D. FY 2023-24 Overall Work Program & Budget (OWP) – Amendment No. 1

Action: Approve OWP & Budget – Amendment No. 1

8-E. Extension of Expenditures – City of Madera FY 2019/20 RSTP Exchange Funds

Action: Approve Extension Request

Administrative Consent Action on Items 8 A-E

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Administrative Consent Items 8 A-E. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

9. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

9-A. Executive Director Employment Agreement – 2019-03, Resolution 23-08

Action: Approve Executive Director Employment Agreement – 2019-03, Resolution 23-08.

Administrative Action/Discussion on Item 9-A

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Executive Director Employment Agreement – 2019-03, Resolution 23-08. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

9-B. October MCTC Policy Board Meeting date change to October 25, 2023

Action: Information and Discussion Only

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

10. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTA staff and will be approved by one motion if no member of the Authority or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Authority concerning the item before action is taken.

10-A. HdL Newsletter 4th Quarter 2022 – Measure T Sales Tax Update

Action: Information and Discussion Only

10-B. Focus on the Future 2023 Conference

Action: Information and Discussion Only

10-C. Measure “T” Fund Compliance Audit Report for FY ending June 30, 2022: City of Chowchilla

Action: Accept Measure T Compliance Audit Report for FY ending June 30, 2022: City of Chowchilla

10-D. Ribbon Cutting Ceremony for Road 200 Bridge

Action: Information and Discussion Only

10-E. Measure T FY 2023-24 Draft Annual Work Program

Action: Information and Discussion Only

Administrative Consent Calendar Action on Items 10 A-E

Upon motion by Commissioner Gallegos, seconded by Commissioner Poythress, to approve the Administrative Consent Items 10 A-E. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

11. AUTHORITY – ACTION/DISCUSSION ITEMS

11-A. Award Contract – Measure T Sales Tax Extension Public Outreach and Education

Action: Authorize staff to negotiate and enter a contract (July 20, 2023, through December 31, 2024) with DKS in an amount not to exceed \$300,000 to provide services for the Measure T Sales Tax Extension Public Outreach and Education.

Administrative Action/Discussion on Item 11-A

Upon motion by Commissioner Rogers, seconded by Commissioner Wamhoff, to form an ad hoc committee to conduct additional review of selected proposer(s) and make final recommendations regarding the same. The ad hoc committee will consist of Director Poythress, Director Rogers, and MCTA staff. During a special meeting, the ad hoc committee will present a recommendation to the Madera 2006 Transportation Authority Board of Directors.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

11-B. Measure T Citizens’ Oversight Committee Member Appointments

Enclosure: No

Action: Appoint Faustina Washburn to serve as a member representing Supervisorial District 5 and appoint April Molina to serve as a Member At Large.

Administrative Action/Discussion on Item 11-B

Upon motion by Commissioner Rogers, seconded by Commissioner Gallegos, to approve Item B. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Absent
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes
Commissioner Wamhoff-alt.	Yes

Vote passed 6-0

OTHER ITEMS

12. MISCELLANEOUS

12-A. Items from Staff - None

12-B. Items from Caltrans

- Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on grant programs.
- Michael Navarro introduced Caleb Brock, a new staff member at Caltrans District 06. Caleb is the new Office Chief for System and Regional Planning.

12-C. Items from Commissioners

- This time was reserved for Commissioners to inquire about specific projects.

13. ADJOURNMENT

The meeting adjourned at 4:40 pm.

- Next Madera County Transportation Commission meeting is scheduled for Wednesday, September 20, 2023.
- A Special Meeting of the Madera 2006 Transportation Authority is to be determined. The date of the meeting announcement will be posted accordingly.

Respectfully Submitted,

Patricia S. Taylor
Executive Director
Madera County Transportation Commission