EXECUTIVE MINUTES

Date:	May 21, 2025
Time:	3:00 pm
Location:	Madera County Transportation Commission In person and Zoom
Members Present:	Commissioner Jose Rodriguez, Chair Commissioner Robert Poythress, Vice Chair Commissioner Waseem Ahmed Commissioner David Rogers Commissioner Rohi Zacharia Commission Jordan Wamhoff - Alternate
Members Absent:	Commissioner Robert Macaulay
Policy Advisory Committee:	Above Members Shane Gunn, Caltrans District 06
MCTC Staff:	Patricia Taylor, Executive Director Troy McNeil, Deputy Director/Fiscal Supervisor - Absent Dylan Stone, Principal Regional Planner Jeff Findley, Principal Regional Planner Evelyn Espinosa, Senior Regional Planner Natalia Austin, Senior Regional Planner Sandy Ebersole, Administrative Analyst Samantha Saldivar, Accounting Technician

1. CALL TO ORDER by Chair Rodriguez

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board's jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today's agenda. Members of the public may comment on any item that is on today's agenda when the item is called and should notify the Chair of their desire to address the Board when that agenda item is called.

Chair Rodriguez opened the floor for public comment. No public comment was received.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

4-A. Annual Disadvantaged Business Enterprise (DBE) Program Submittal for Fiscal Year 2025-2026
Action: Information and Discussion Only

4-B. FTA Section 5311 Call for Projects
Action: Information and Discussion Only

4-C. Active Transportation Program (ATP) Cycle 8 Technical Assistance
Action: Information and Discussion Only

4-D. May 2025 edition of *The Commission Vision*
Action: Information and Discussion Only

Commissioner Poythress pulled Item 4.D for discussion. Commissioner Poythress commended staff for the excellent publication of the MCTC newsletter, *The Commission Vision*. The content effectively highlights MCTC's ongoing work, communicates the mission

of MCTC, and features an outstanding article from the Chair. The only recommendation is to broaden its distribution to reach a wider audience.

4-E. 2024 Traffic Monitoring Program Report
Action: Accept the 2024 Traffic Monitoring Program Report

4-F. Social Services Transportation Advisory Council Appointment
Action: Approve the Social Services Transportation Advisory Council application for appointment: Raeanne Jain, to represent a Local Social Service Provider for Persons With Disabilities

4-G. Draft 2025 California Transportation Commission (CTC) State and Local Transportation System Needs Assessment
Action: Information and Discussion Only

4-H. Availability of the 2025 DRAFT San Joaquin Joint Powers Authority (SJJPA) Business Plan for Public Review
Action: Information and Discussion Only

4-I. Low Carbon Transportation Operations Program (LCTOP) Revised List of Projects FY 2017-18, 2018-19, 2019-20, 2022-23
Action: Approve LCTOP Revised List of Projects, Resolution 2018-03 Amendment No. 2, 2019-01 Amendment No. 2, 2020-01 Amendment No. 3, 2023-03 Amendment No. 3

4-J. Low or No Emission Grant Program 5339(C) and Grants for Buses and Bus Facilities Competitive Program 5339(B) Notice of Funding Opportunity (NOFO)
Action: Information and Discussion Only

Chair Rodriguez opened the floor for public comment. No public comment was received.

Transportation Consent Calendar Action on Items 4A-4J

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Transportation Consent Items 4A-4J. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

5. TRANSPORTATION ACTION/DISCUSSION ITEMS

5-A. Madera County Growth and Development Forecast
Action: Approve the Madera County Growth and Development Forecast

Chair Rodriguez opened the floor for public comment. No public comment was received.

Transportation Action/Discussion on Item 5A

Upon motion by Commissioner Poythress, seconded by Commissioner Rogers, to approve the Transportation Action/Discussion Item 5-A. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

5-B. State Legislative Outlook: Governor's FY 2025-26 State Budget (May Revise), and Legislative Bill Matrix
Action: Support staff recommendation on Bills of Interest – SUPPORT: AB 314 (Arambula) and SB 545 (Cortese)

Chair Rodriguez opened the floor for public comment. No public comment was received.

Transportation Action/Discussion on Item 5B

Upon motion by Commissioner Poythress, seconded by Commissioner Zacharia, to approve the Transportation Action/Discussion Item 5-B. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

5-C. Award Contract: Lobbying and Intergovernmental Services
Action: Authorize staff to enter a three-year contract with Khouri Consulting, with two

optional one-year extensions, in an amount not to exceed $75,900 for Year 1, with an annual increase of five percent for Years 2 and 3

Chair Rodriguez opened the floor for public comment. No public comment was received.

Transportation Action/Discussion on Item 5C

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Transportation Action/Discussion Item 5-C. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

5-D. Social Service Transportation Advisory Council's (SSTAC) FY 2025-26 Unmet Transit Needs Recommendations – Resolution No. 25-03
Action: MCTC Staff recommends the MCTC Policy Board approve the Social Service Transportation Advisory Council's (SSTAC) FY 2025-26 Unmet Transit Needs findings by Resolution No. 25-03

Chair Rodriguez opened the floor for public comment. No public comment was received.

Transportation Action/Discussion on Item 5D

Upon motion by Commissioner Poythress, seconded by Commissioner Wamhoff, to approve the Transportation Action/Discussion Item 5-D. D vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

5-E. Recommendation to Shift the Unmet Transit Needs (UTN) Process from Spring to Fall
Action: Information and Discussion Only

6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Chair Rodriguez opened the floor for public comment. No public comment was received.

Upon motion by Commissioner Poythress, seconded by Commissioner Wamhoff, to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

7. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

7-A. Executive Minutes – April 23, 2025
Action: Approve April 23, 2025, Meeting Minutes

7-B. Transportation Development Act (TDA) – Fund Estimates and Apportionment, LTF Resolution 25-04 and STA Resolution 25-05; and State of Good Repair (SGR)
Action: Approve TDA Fund Estimates and Apportionment, Resolutions 25-04 and 25-05, and State of Good Repair

Chair Rodriguez opened the floor for public comment. No public comment was received.

Administrative Consent Action on Items 7A-7B

Upon motion by Commissioner Poythress, seconded by Commissioner Wamhoff, to approve the Administrative Consent Items 7A-7B. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

8-A. Executive Director Employment Agreement – 2019-04, Resolution 25-06
Action: Approve Executive Director Employment Agreement – 2019-04, Resolution 25-06

Chair Rodriguez opened the floor for public comment. No public comment was received.

Administrative Action/Discussion on Item 8A

Upon motion by Commissioner Poythress, seconded by Commissioner Wamhoff, to approve the Executive Director Employment Agreement 2019-04. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	No
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 5-0

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Authority or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Authority concerning the item before action is taken.

9-A. HdL Newsletter – 4th Quarter 2024
Action: Information and Discussion Only

9-B. Measure T: FY 2025-26 Allocation
Action: Approve FY 2025-26 Allocation

Chair Rodriguez opened the floor for public comment. No public comment was received.

Administrative Consent Calendar Action on Items 9A-9B

Upon motion by Commissioner Poythress, seconded by Commissioner Wamhoff, to approve the Administrative Consent Items 9A-9B. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Ahmed	Yes
Commissioner Macaulay	Absent
Commissioner Rogers	Yes
Commissioner Zacharia	Yes
Commissioner Wamhoff - alternate	Yes

Vote passed 6-0

10. AUTHORITY – ACTION/DISCUSSION ITEMS

NONE

OTHER ITEMS

11. MISCELLANEOUS

11-A. Items from Staff

Patricia Taylor, Executive Director, provided the following Comments:

- Director Taylor distributed to Board Members the "Highway 99: The Lifeline of Safety and Commerce" brochure. The brochure underscores the importance of consistent advocacy efforts. Providing this material to legislators is a valuable step in communicating the regional transportation priorities and needs of the three counties.
- Director Taylor informed the policy board that there will not be a MCTC/MCTA Policy Board meeting in June 2025.

11-B. Items from Caltrans

Shane Gunn, Caltrans District 06 provided the following comments:

- Caleb Brock, Office Chief, has left to act as Deputy Director District Planning in District 10, currently advertising for a temporary backfill.
- Director Tavares has left, and Chief Deputy Director Mike Keever has been appointed as the acting Caltrans Director.
- The Chowchilla SR 233 Enhancement project is ongoing. The City requested adding a gateway monument to the project but is also being explored in another capital project. The anticipated completion is summer 2025.
- The Caltrans Sustainable Transportation Planning Grant awards are expected to be announced in June.
- The Trade Corridor Enhancement Program and Local Partnership Program awards are expected to be announced late May or early June 2025, with adoption by CTC scheduled for the June meeting.
- Notice of Funding Opportunity for the Regional Infrastructure Accelerators Program. The program funds technical resources, planning, and project development to expedite regional transportation infrastructure through innovative financing and delivery methods, including public-private partnerships. The application deadline is June 16, 2025. Letters of support requests from Caltrans can be directed to Caltrans staff.
- Safe Streets and Roads for All application deadline is June 26, 2025. Letters of support at the District level are available, requests can be directed to Caltrans staff.
- South Madera Six Lane project is being combined with South Madera Rehab SHOPP Project. Completion of PS&E is October 2025. Caltrans is addressing right-of-way issues with property owners determining property requirements. Construction is scheduled for Summary 2026.
- Caltrans, has been working with the County of Madera on the Zero Emission Vehicles (ZEV) charging stations as part of greenhouse gas mitigation. The most viable locations are being identified.
- The North Madera Six Lane project, – Avenue 17-22, project Environmental phase is now underway. PA&ED is targeting April of 2028. The project is anticipated to be ready to list November of 2030. Caltrans will be hosting a 'virtual' and 'in person' Public Scoping Meeting in August 2025.
- The Downtown Madera Capital Preventative Maintenance project PG&E relocation is no longer necessary. Union Pacific Railroad issued the Maintenance Consent Letter. The project will be ready to list June 2025. Construction is targeted to begin January 2026.
- The State Route 99/233 Interchange Improvement project 60% constructability review meeting is targeted for June 2025.

- The Cottonwood Creek Bridge Replacement project construction is anticipated to be completed by June 2025.
- The Madera Ranchos Rehabilitation project between Avenue 15 and State Route 145 is open to traffic. Project completion is anticipated in May 2025.
- Chowchilla Capital Preventative Maintenance project 60% Constructability Review was held on April 1, 2025. The PS&E and right of way phases are underway, and ready to list Spring 2026.

11-C. Items from Commissioners

None

12. CLOSED SESSION

NONE

13. ADJOURNMENT

Meeting adjourned at 4:56 pm.

Next meeting scheduled for Wednesday, July 23, 2025

Respectfully Submitted,

Patricia S. Taylor
Executive Director
Madera County Transportation Commission