

# MADERA COUNTY TRANSPORTATION COMMISSION

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## EXECUTIVE MINUTES

**Date:** June 22, 2022

**Time:** 3:00 pm

**Place:** Madera County Transportation Commission  
In person and GoToWebinar

**Members Present:** Vice Chair, Diana Palmer, Council Member, City of Chowchilla  
Cecelia Gallegos, Council Member, City of Madera  
Jose Rodriguez, Council Member, City of Madera  
Robert Poythress, Supervisor, County of Madera  
Alternate Leticia Gonzalez, Supervisor, County of Madera

**Members Absent:** Chairman Tom Wheeler, Supervisor, County of Madera  
Brett Frazier, Supervisor, County of Madera

**Policy Advisory Committee:** Above Members  
Michael Navarro, Caltrans District 06, Deputy Director

**MCTC Staff:** Patricia Taylor, Executive Director  
Troy McNeil, Deputy Director/Fiscal Supervisor  
Dylan Stone, Principal Regional Planner  
Jeff Findley, Principal Regional Planner  
Evelyn Espinosa, Associate Regional Planner  
Nicholas Dybas, Associate Regional Planner  
Sheila Kingsley, Office Assistant-Absent

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

### 3. PUBLIC COMMENT

This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chairman of their desire to address the Board when that agenda item is called.

No other public comment.

## MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

### 4. CLOSED SESSION

- A. Report of Closed Session Item from May 18, 2022, Policy Board Meeting

**Action:** No Reportable Action

### 5. POLICY TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

- A. Congestion Mitigation & Air Quality (CMAQ) Apportionment Loan

**Action:** Information and Discussion Only

- B. Notice of Funding Opportunity (NOFOs) for the Broadband Equity, Access, and Deployment (BEAD) Program, Middle Mile Broadband Infrastructure Grant (MMG) Program, and the State Digital Equity Planning Grant Program authorized by the *Bipartisan Infrastructure Law*

**Action:** Information and Discussion Only

- C. Reconnecting Communities Pilot (RCP) Discretionary Grant Program authorized by the *Bipartisan Infrastructure Law*  
**Action:** Information and Discussion Only
- D. FY 2022 Bridge Investment Program Notice of Funding Opportunity  
**Action:** Information and Discussion Only
- E. 2022 Clean School Bus Rebates  
**Action:** Information and Discussion Only
- F. I-5 Freight Zero Emissions Route Operations (ZERO) Pilot Study  
**Action:** Information and Discussion Only
- G. letter of Confirmation: Consistency with Madera County 2018 Regional Transportation Plan and Sustainable Communities Strategy (SCS) – River Grove  
**Action:** Information and Discussion Only
- H. SR 41 South Expressway – Letter of Support  
**Action:** Information and Discussion Only
- I. Request for State Budget Funding – City of Madera Letter of Support  
**Action:** Information and Discussion Only
- J. Active Transportation Program Letter of Support  
**Action:** Information and Discussion Only
- K. Continuation of Teleconferenced Meeting – Resolution 21-15 Amendment No. 9  
**Action:** Approve Continuation of Teleconferenced Meetings by Resolution 21-15 No. 9

**Transportation Consent Calendar Action on Items A-K.**

Commissioner Rodriguez pulled Item A for discussion. After discussion, Item A was put back on the Agenda for Action

Upon motion by Commissioner Rodriguez, seconded by Commissioner Poythress to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Palmer	Yes
Commissioner Poythress	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Yes

Vote passed 5-0

## 6. TRANSPORTATION ACTION/DISCUSSION ITEMS

### A. FY 2022-23 Unmet Transit Needs Recommendations

**Action:** Upon motion by Commissioner Rodriguez, seconded by Commissioner Poythress to approve the Social Service Transportation Advisory Council’s 2022-23 Unmet Transit needs Finding Resolution No. 22-07. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Palmer	Yes
Commissioner Poythress	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Yes

Vote passed 5-0

### B. State Legislative and Budget Update

**Action:** Upon motion by Commissioner Gonzalez, seconded by Commissioner Poythress, authorizing the Chairman of the Policy Board sign AB 2550 Oppose letter, addressed to Assembly Member Joaquin Arambula. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Palmer	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes

Vote passed 4-0

- C. Draft 2022 Regional Transportation Plan and Sustainable Communities Strategy, Draft Program Environmental Impact Report, Draft 2023 Federal Transportation Improvement Program, and Draft Corresponding Conformity Analysis.

**Action:** Information and Discussion Only

**MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION**

**7. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE**

Upon motion by Commissioner Poythress, seconded by Commissioner Rodriguez to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Palmer	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes

Vote passed 4-0

**8. ADMINISTRATIVE CONSENT ITEMS**

- A. Executive Minutes – May 18, 2022

**Action:** Approve May 18, 2022, meeting minutes

- B. Transportation Development Act (LTF, STA) – Allocation, Resolution 21-13 Amendment No. 3, Resolution 21-14 Amendment No. 3

**Action:** Approve Resolution 21-13 Amendment No. 3, Resolution 21-14 Amendment No. 2

**Approval Administrative Consent Calendar Action A-B**

**Action:** Upon motion by Commissioner Rodriguez, seconded by Commissioner Gonzalez, to approve the Administrative Consent Calendar Items A-B. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
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Commissioner Poythress	Yes
Commissioner Palmer	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes

Vote passed 4-0

**9. ADMINISTRATIVE ACTION/DISCUSSION ITEMS**

A. Executive Director Employment Agreement – 2019-02, Resolution 22-08

**Action:** Upon motion by Commissioner Gonzalez, seconded by Commissioner Poythress to approve Executive Director Employment Agreement – 20019-02, Resolution 22-08. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Palmer	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes

Vote passed 4-0

B. August and September 2022 Policy Board Meeting Dates

**Action:** Information and Discussion Only

**MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY**

**10. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS**

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Authority concerning the item before action is taken.

A. Self-Help Counties Coalition – 2022 Focus on the Future Conference

**Action:** Information and Discussion Only

B. Measure T Citizens’ Oversight Committee Meeting

**Action:** Information and Discussion Only

- C. Measure T FY 2022-23 Draft Annual Work Program (AWP)

**Action:** Information and Discussion Only

- D. Financial Advisory Services On-call Agreement

**Action:** Approve On-call agreement with KNN Public Finance

- E. Continuation of Teleconferenced Meetings – Resolution 21-1 Amendment No. 9

**Action:** Approve Continuation of Teleconferenced Meetings by Resolution 21-1 Amendment No. 9

**Action:** Upon motion by Commissioner Rodriguez, seconded by Commissioner Poythress, to approve the Administrative Consent Items A-E. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Palmer	Yes
Commissioner Gallegos	Absent
Commissioner Gonzalez	Yes

Vote passed 4-0

## 11. AUTHORITY - ACTION/DISCUSSION ITEMS

- A. Draft Measure T Renewal Investment Plan and Draft Implementing Guidelines

**Action:** Upon motion by Commissioner Rodriguez, seconded by Commissioner Poythress, to approve (1) Circulate and request the local jurisdictions to consider approval of the Draft Measure T Investment Plan and Draft Implementing Guidelines; and (2) Request the Madera County Board of Supervisors to consider by resolution designating the Madera County Transportation Commission to continue serving as the Authority, per PUC 180050; therefore, MCTC would sit as the “Madera County 2027 Transportation Authority” for the purposes of the sales tax measure. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Rodriguez	Yes
Commissioner Poythress	Yes
Commissioner Palmer	Yes
Commissioner Gallegos	Absent

Commissioner Gonzalez            Yes  
Vote passed 4-0

## OTHER ITEMS

### 12. MISCELLANEOUS

#### A. Items from Staff

Patricia Taylor, Executive Director, provided the following comments:

- Thanked her staff for working long hours (weekends and nights) on the various documents that were presented during today's meeting, which included the Draft MCTC 2022 Regional Transportation Plan and Sustainable Communities Strategy, Draft Program Environmental Impact Report, Draft 2023 Federal Transportation Improvement Program, Draft Corresponding Conformity Analysis, Measure T Renewal Investment Plan, and Implementing Guidelines.

#### B. Items from Caltrans

Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on State Highway projects in Madera County

#### C. Items from Commissioners

This time was reserved for the Commissioners to inquire about specific projects.

### 13. ADJOURNMENT

Meeting adjourned at 4:59 pm.

Next meeting scheduled for Wednesday, July 20, 2022

Respectfully Submitted,



Patricia S. Taylor  
Executive Director  
Madera County Transportation Commission