



Agenda
Board of Supervisors Meeting
Tuesday, May 12, 2020 at 4:00 PM
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance, Moment of Silence & Determination of Quorum

Consideration of the Proposed Agenda/Adoption of the Consent Agenda

1. A. April 28, 2020 meeting minutes
- B. May 6, 2020 meeting minutes
- C. Supplemental Appropriation#2020 -52 Sherff donation

Public Comment

Special Appearances

Reports

- A. Constitutional Officers
- B. Board & Committees
- C. Departments
- D. County Administrator

Old Business

2. Report: Courthouse/War Memorial Building Security System Upgrade (Berry & Livingston)
3. Consideration: Emergency Meeting Ordinance (Gregg)
4. Consideration: Random Drug Testing Policy (Hobbs)
5. Consideration: FY21 Budget Resolution (Costello)

New Business

6. Discussion: Preparation for May 26 Workession on Capital Project Financing (Hobbs)
7. Consideration: Appointments to Social Services Board (Frye)

Information/Correspondence

Public Comment

8. Public Hearing: Proposed Secondary Six-Year Plan for Fiscal Years 2020/21 through 2025/26 in Madison County and on the Secondary System Construction Budget for Fiscal Year 2020/21
9. Review of Current Road Issues (Carrie Shephard, VDOT Resident Engineer)

Closed Session

Adjourn

MEETING #18 – April 28

At a Regular Meeting (#2) of the Madison County Board of Supervisors on April 28, 2020 at 6:00 p.m. at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
 Charlotte Hoffman, Vice-Chair
 Kevin McGhee, Member
 Amber Foster, Member
 Carty Yowell, Member
 Jack Hobbs, County Administrator
 Mary Jane Costello, Assistant Count Administrator/Finance Director
 Sean Gregg, County Attorney

Call to Order, Pledge of Allegiance & Moment of Silence & Determination of Quorum Consideration of the Proposed Agenda/Adoption of the Consent Agenda

Chairman Jackson called for any additions and/or amendments to today's Agenda.

The County Administrator referred to the items noted on the Consent Agenda for tonight's session, and the addition of *Item B, C, D, and E* as noted below:

1. A. April 14, 2020 Meeting Minutes (Frye).
 B. *FY20 Budget Adjustments (Costello)*
 B. *Supplemental Appropriation #47 Financial Advisor & Bond Counsel (Costello)*
 C. *Supplemental Appropriation #48: ECC/Sheriff's Department Security System (Costello)*
 D. *Supplemental Appropriation #49: Public Safety COVID-19 Costs (Costello)*
 E. *Refund of Real Estate Taxes for Disabled Veteran (Daniel)*

Supervisor McGhee moved that the Agenda be approved as amended, seconded by Supervisor Foster.

Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).

The Finance Director clarified that the supplemental appropriation for the refund of disabled veteran's real estate taxes doesn't warrant a budget adjustment due to the fact that the request does not impose an increase in the County's overall expenditures.

Supervisor Yowell moved that the Consent Agenda be approved as displayed, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).* The consent agenda included:

- A. *Approval of the minutes from the April 14, 2020 Board meeting*
- B. *Approval of Supplemental Appropriation #47 to provide funding for the financial advisor and bond*

counsel for the Summer 2020 capital project financing effort

C. Approval of Supplemental Appropriation #48 to provide funding for the Emergency Communications Center and Sheriff's Department security system

D. Approval of Supplemental Appropriation #49 to provide funding for anticipated increased Public Safety costs due to the COVID-19 pandemic

E. Recognizing and authorizing the Treasurer to refund \$12,442,80 in real estate taxes to a disabled veteran per the Commissioner of the Revenue's recommendation.

Public Comment - None

Public Hearings

2. Temporary Emergency Meeting Ordinance (Gregg): Sean Gregg, County Attorney, was present and advised there was no urgency to move forward with a temporary emergency meeting ordinance, but proposed that the Board assess the ordinance proposed and adopted on March 26, 2020, which can be extended for an additional six (6) months. It was further reported that the Governor did announce that it was the consensus among governmental attorneys that his extension of guidelines eliminates the need for localities to enact an additional emergency meeting ordinance. However, additional verbiage may be required to the existing ordinance depending on what transpires within the coming months.

Chairman Jackson open the floor for the public hearing to add six (6) months to the existing Emergency Meeting Ordinance that was adopted on March 26, 2020.

The County Attorney advised that documentation on today's topic can be found on page 30 of the agenda packet that documents the protocol required (in the event that changes are needed) is substantially similar to what has already been adopted (as noted on page 36 of today's agenda packet). Although it's anticipated that any action will result in acting on the same document (as adopted on March 26, 2020), public input can be received tonight and acted upon at the May 12, 2020 Regular Meeting session.

With no comments being received (in-person or video), the public hearing session was closed.

The County Attorney advised that he will provide the County Administrator with a copy of all documentation that is passed along to the Board pertaining to further requirements imposed by the Governor.

Chairman Jackson opened the floor for generalized public comment. With no comments being brought forth, the session was closed.

Special Appearances - None

Reports

A. Constitutional Officers

Constitutional Officers attending today's virtual meeting platform included:

Stephanie Murray, Treasurer

Brian Daniel, Commissioner of the Revenue

Leeta Louk, Clerk of the Circuit Court

B. Boards & Committees

C. Departments

Finance: Mary Jane Costello, Finance Director, was present to advise that notification has been received that the County's state recordation taxes will not be paid, which will create a reduction in the proposed budget of **\$51,325.00**; there's also a potential for additional reductions in state allocations to the locality in excess of \$500,000; the Commonwealth Attorney has asked for \$3,500.00 (in recent anticipated departmental budget reduction) be reinstated after discovering her department has had to endure annual maintenance costs for the case management system.

Emergency Management Services: John Sherer, Emergency Management Services Coordinator, was present to provide a brief update on the COVID-19 pandemic (i.e. Madison has fourteen (14) confirmed cases with one (1) hospitalization); priorities continue to call for staff to maintain the highest level of protection for 1st responders and to continue to adjust to the newest guidelines recommended by the Virginia Department of Health and the CDC; feels 'we're chasing something that we can't see'; best ways to discontinue the spread is to practice social distancing, proper hygiene, and staying home if you're sick; feels that everything us relatively well managed within the County; referred to a long-term care facility in a neighboring locality that has fifty-nine (59) people sick [to date]; County has a good stock of supplies (i.e. law enforcement, EMS).
EMS: Noah Hillstrom, Director of Emergency Medical Services, was present to request that prayers continue for 1st responders and all who are on the front lines during the pandemic.

i. Clerk of Circuit Court Glass Partition Wall Project Status: Roger Berry, Director of Facilities, was present to report that the installation of the framing and desk will be done next Thursday and Friday (May 7th & 8th); the Judge had agreed to close the courthouse for 1-2 days to allow for the installation (doors and framework), followed by the measuring of the tempered glass (two week time frame); it's anticipated that the project should be complete by the third week of May.

ii. IT Project Status (RFP issuance date/timetable: Mary Jane Costello, Finance Director, was present to advise that the RFP document has been finalized and was reviewed by the County Attorney; it was questioned if the Board would like to review the RFP; suggested the document be put out for bid by May 1, 2020 (i.e. the original scheduled date for this was April 1, 2020), and allow at least thirty (30) days to receive responses. It was noted that the entire process may slow down due to the recent pandemic issue.

➤ *Supervisor Yowell: Suggested the County shoot for July 1, 2020 to award a contract on the proposal.*

iii. Financial Policies Update: Mary Jane Costello, Finance Director, was present to report that representatives from Davenport Company have been contacted to provide commendations and to discuss the need for the

- County to modify its current financial policies.
- iv. Codification Project (Recent work, anticipated timetable: Sean Gregg, County Attorney, was present to report that all budgetary guidelines with Municode have been met; no further comments have been received since the latest editions were initiated. In closing, it's anticipated that Municode will provide a detailed draft for review and advisement very soon.
 - v. Summer 2020 Capital Financing status (RFP, collateral, project estimates): The County Administrator advised that representatives from Davenport Company have issued the RFP in today's packet for review; the Board was asked to review and advise if an addendum is required; there was a question about collateral on the proposed financing which is deemed to involve putting up the primary school as collateral in order to guarantee the loan (as was done when project financing was approved for the high school and elementary school during past renovation projects); project estimates will be received and further reviewed by the County in order to provide a full outline of what the County will be borrowing in order to provide a financial analysis of what will be borrowed; process should call for bids to be due on May 19, 2020 with representatives from Davenport Company being on hand on May 26, 2020 to provide feedback on recommendations provided on the proposed package and financial policies.
 - vi. Criglersville School Property disposal status: The Chairman advised that no definitive action has been initiated; Mr Webb has been in contact with Mr. Higginbotham to solidify a contract document; additional information will be reported promptly.
 - vii. Public Safety radio project status (need to find a site in Etlan): Brian Gordon, Director of Emergency Communications, reported that a stakeholder's meeting was held recently (to include the Department Chief, Director of Emergency Management Services, Director of Emergency Medical Services and others that hold a stake in the proposed project) to review the system that is being assessed and will continue to locate a suitable site north of Duet Road (Rt. 231 north corridor), with the hopes that a landowner will be found who is willing to work with the County to secure a site that will provide better coverage at that end of the County.

The County Administrator added that all is going well with the exception that a tower site is needed within the Etlan vicinity, which must be sorted before anything measures can be undertaken by staff.

Mr. Gordon advised that the project is nearing the 'detail design' portion of the project, and that the other three necessary sites are in place; proposed placement north of Duet Road is being researched.

In closing it was expressed that a tower location site is being sought from Dulaney Hollow into Etlan.

- *Supervisor Yowell: Suggested that Mr. Gordon visit the Old Country Store in Etlan (around 7:30 a.m. - 8:00 a.m.) to ask patrons for their opinions; questioned if there would be any financial gain for a property owner that agreed to have a cell tower erected on their property.*

Mr. Gordon further noted that although the proposed tower may provide greater cell coverage in the area, there are no guarantees that a cell carrier will assume ownership of the tower, although measures would be initiated in order to accomplish this proposal. Additionally, he advised that any monetary gain to a potential property owner would have to be negotiated.

~~viii: COVID-19: (Discussed under Reports - Item C)~~

D. County Administrator: The County Administrator gave a report on goals established by Board of

Supervisors and tasks that will be forthcoming (i.e. project financing) along with other verbalized goals to be accomplished by the end of 2020.

Old Business:

3. Report: Courthouse/War Memorial Building Security System (Livingston & Berry): Roger Berry, Director of Facilities, reported that a meeting was held with three (3) vendors; it's anticipated that a third quote will be received; shortly; anticipates that the work can be completed by the end of June 2020; a recommendation will be available for the Board by the next meeting session.

4. Report: Status of Animal Shelter Medical Policy: Greg Cave, ACO, reported on communication with shelter veterinarian Dr. Reinhold Pfaff, DMV.

In speaking with Dr. Reinhold, Pfaff, it was noted that if all parties are in agreement with the aforementioned changes, he will sign off on the proposed protocol this week, so attention can be shifted to the proposed animal control & shelter operations policy.

Mr. Cave advised that the shelter has adopted out the last cat (many were transported to rescue organizations); there are currently no dogs on site for adoption/rescue at this time.

5. Report: Public Safety Random Drug Testing Policy: Noah Hillstrom, Director of Emergency Medical Services, was present to provide highlights on the propose random drug testing policy for public safety personnel, which has been shared with John Sherer (Emergency Management Services Coordinator), Brian Gordon (Director of Emergency Communications, Sean Gregg (County Attorney and Jack Hobbs (County Administrator); an updated draft should be available for further review.

The County Administrator advised that the concept of random drug testing will apply to Emergency Management, E911 and EMS personnel at this time. Assessment of costs will need to be initiated (i.e. random number of employees involved). It's anticipated that the proposed policy will be ready for final review and adoption shortly and incorporated into the County's adopted personnel policy and incorporated into the section pertaining to pre-drug screening and reasonable suspicion drug screening.

Brian Gordon, Director of Emergency Communications, verbalized strong favor of the proposed policy being discussed.

6. Consideration, EMS Ambulance Purchase: Noah Hillstrom, Director of Emergency Medical Services, was present and advised that the ambulance procurement will cost \$325,131.68 to include necessary supplies and extended warranties; lease to own options is also available.

Chairman Jackson: Questioned the annual cost for the lease to own option; feels this would be the best option the County.

To which Mr. Hillstrom advised would be involve a cost of about \$47,177.90 per year.

It was also noted that there is viable cooperative procurement available to the County out of Galveston, TX.

After discussion, Mr. Hillstrom recommended the cooperative procurement option be researched (five-year lease to own option will be \$10,857 for supplies required by the State.

The County Administrator advised that costs were thoroughly researched; suggested that the installation of a radio be researched; also noted that shelter will need to be sought for the new unit, as well as additional insurance.

Mary Jane Costello, Finance Director, questioned if the costs for additional equipment will be covered by the maintenance agreement or will additional funding be necessary; reference was also made to the designated funding within the capital budget and operating budget.

Mr. Hillstrom advised that items will be covered by the agreement.

Discussion continued regarding the five-year lease to own option, and funding mechanism.

The County Administrator advised that if the Board would authorize the purchase, staff will work to get the financing details in place and return to the Board for review and approval.

Supervisor Yowell moved that the Board authorize staff to move forward with the purchase of the upfitted ambulance unit and consider the lease/purchase option for financing, seconded by Supervisor McGhee.

Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).

New Business:

7. Report: Floodplain Ordinance Update and Map Adoption: Jamie Wilks, Building Official, was present to report that information has been received from FEMA regarding floodplain map updates and insurance study. The State is issuing a mandatory review and update of the County's floodplain ordinance. Although the County's flood plain ordinance is acceptable, he recommended that the County update the floodplain ordinance by:

- Inserting new data from the floodplain insurance study on the flood maps
- Insert recommendations as required by FEMA (local ordinance limits accessory structures in a flood zone to 200 sq. ft. which exceeds federal regulations) and see exact definitions as utilized in federal regulations
- A permit is required for all developments
- That a flood zone development permit be created and recommended for use in the Building Department

In closing he advised that the ordinance will be reviewed at the county level and also by the Department of Conservation and Recreation before it's submitted for public comment and adoption. Once the aforementioned action has been undertaken, the document will be forwarded to FEMA.

The County Attorney was asked to attain assessments for market value.

The County Attorney verbalized concerns regarding counting value and recordkeeping to enforce floodplain guidelines.

The County Administrator referred to the extended process and that the State assessed floodplain guidelines relatively vigorously; his issue will need to be in order to meet the September 2020 deadline. It's anticipated that a public hearing can be scheduled in July or August of 2020. It was also reported that the flood plain map and guidelines are a part of the County's existing ordinance, and will also require the involvement of the planning commission; therefore, it was suggested that a public hearing be held during a joint meeting session.

Chairman Jackson: Suggested that a timeline be established so this matter is handled in a timely manner; suggested that a public hearing be held at the 2nd meeting in July 2020, as it appears there may not be many joint meetings with the planning commission for a while (due to Governor's stipulations as a result of COVID-19).

Supervisor Yowell: Verbalized concerns about the timeline involved for property owners to submit any concerns about the floodplain guidelines; questioned what would a public hearing offer for those property owners that reside in a floodplain area and called for clarification regarding adding accessories and structures to the existing ordinance.

Mr. Wilks noted that property owners had a period of time to go through the process; he further advised that some restrictions apply more to large floodplain areas, which Madison County doesn't have. In closing, he advised that the public hearing process would be initiated to allow changes to the existing ordinance (i.e. pertaining to accessory and agricultural structures).

After discussion, it was noted that the County Attorney would review the proposed draft for clarity.

8. Consideration: Benefits Consultant and Health Insurance Procurement: Mary Jane Costello, Finance Director, was presented highlights on the county's insurance renewal process, annual costs, and the fact that a benefits consultant was retained during the past year to provide an analysis and guidance (at a cost of \$14,000 from 4'1'2019 through 3'1'2020). She recommended that the County establish a new contract (with Edward White, Consultant) at a cost of \$14,000 annually with an annual renewal rate of \$10,000. Suggested that the County:

- Assess whether to look into providing short-term disability rather than offer the service through AFLAC
- Not make any changes to the existing healthcare provider
- Assess making changes to the employer contribution (in 2022 based on current statistics)

The Board verbalized concerns regarding the bids that were received for healthcare services.

The County Administrator explained that the County (in conjunction with the school system and social services) participates in the health insurance package and has continued with Local Choice as the healthcare plan provider. Plans call for the continuance of current costs.

After discussion, it was clarified that the County will continue with Local Choice to provide healthcare, and current employee contribution levels will remain as is.

Comments from the Board:

Chairman Jackson: Verbalized concerns as to the fact that funds will be diverted from staff; individual is already

hired by the school system and the County will be required to pay as well; doesn't see the benefit in securing services since the healthcare insurance costs will remain the same; questioned if a rate can be negotiated to allow both entities to work together.

Supervisor Yowell: Verbalized disfavor of securing contracted services; questioned if the individual was working on the health insurance issue when there was an extensive increase being proposed; verbalized favor of perhaps paying the consultant on an 'as needed' basis only as opposed to securing someone on a long-term basis.

The Finance Director noted that (in her opinion), there was an advantage to having a consultant in place to provide significant advice to the County separate from the school board; noted that the aforementioned suggestion could only be done at the permission of the school board.

The County Attorney advised that there are some localities within the commonwealth that have staff on hand assess healthcare plans and options.

The County Administrator advised that a change in administration transpired with Local Choice during the past year which did cause a bit of change.

Supervisor Yowell moved that the County not renew the contract, seconded by Supervisor Hoffman.

Discussions focused on whether the school board would be asked to consider allowing the County to participate in a negotiated contract with the consultant, and also whether the consultant would be willing to accept a negotiated offer for services rendered.

Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).

9. Discussion: EMS Hazard Duty Pay: Chairman Jackson referred to a link sent (by Supervisor Yowell referring to some localities offering hazard duty pay to EMS personnel. In closing, he verbalized concerns as to how the County can accomplish this until funding is allocated from the state or federal government for efforts rendered during the recent pandemic. In closing, accolades were afforded to EMS personnel during this difficult time.

Noah Hillstrom, Director of Emergency Medical Services, was present and advised that it appears that a policy would need to be established in the locality in order to be enacted with an emergency situation is declared.

The County Administrator advised that a policy could be drafted to be considered during the next emergency Situation; however, it doesn't appear that the current financial streams will fund this endeavor. It was further advised that Congress is looking at various packages but nothing has been adopted to date.

After discussion, it was questioned if a policy could be drafted for consideration and that funding only be allocated if said funding is received at the state and/or federal level specifically for EMS hazard pay.

The Finance Director advised that the CARES Act provides hazard pay, but only localities with over 500,000 residents can apply directly to the federal government for these funds.

After further discussion it was the consensus of the Board to continue work on a policy for review and consideration.

FY21 Budget

10. FY21 Budget Work session: The Finance Director provided an overview of adjustments to the advertised FY21 budget.

- *Chairman Jackson: Advised that the Sheriff generally returns about 4%-6% of his general departmental budget to the general fund annually.*

The Finance Director referred to the fact that the fund balance has been used to balance the budget in the past, which creates an overall funding shortage when taxes aren't increased, and making it harder for the county to catch up. In closing, it was noted that most budget variances have been positive for the past several years; however, it's assumed that about \$400,000 will be used from the fund balance in FY20.

- *Supervisor Yowell: Advised that due to schools being closed since mid-March, and review of their expenditure reports, it's anticipated that there should be some savings returned to the County (of about \$1,000,000); although its anticipated that taxes will need to be increased, he suggested that an increase be deferred until next year (due to the recent pandemic); referred to the need for the citizens to invest in the county, and suggested that staff wage and compensation increases be placed on hold; suggested that Tina Cropp, School Finance Officer, be consulted.*

The Finance Director advised that based on input she has received, there will be some return but not of \$1,000,000; however, she noted that there will be some funding returned, but also feels the county will experience a shortfall in revenues. It was also stated that the County should consider raising taxes by one to three cents annually between 2022 and 2024, and that once the radio system is in place, this will present additional operating expenses for many years. In closing, she advised that the overall decision on how to manage today's concerns (i.e. revenue shortfalls, tax increase, etc.) is a political decision.

Chairman Jackson: Suggested that the tax rate be raised by one cent; deferring raises, eliminating future positions will present a reduction in expenses but will not defray the fact that \$193,000 was advertised for the school system and has now been increased to \$350,000; feels there will always be disfavor of raising taxes but this is something that will be presented each year based on the existing economic climate.

The County Administrator referred to the comments pertaining to deferring specific items in order to create some savings, and advised of projects that will need to be funded;

In closing, it was noted that the County can either pay now in order to remain current or pay later in order to catch up.

Additional comments from the Finance Director focused on:

- Past revenues and the inability to predict annual projections
- Positive funding received from departments

- Performing an analysis on cash flow
- The need to understand what figures the County would like to move forward with

Erik Weaver, Sheriff, presented a statement that he will eliminate the purchase of three (3) law enforcement vehicles in FY20 (savings of \$45,000).

Supervisor Yowell moved that the Board set the real estate tax rate at 70 cents per \$100 valuation, recognizing change, seconded by Supervisor Hoffman.

- *Supervisor Foster: Verbalized uncertainty to concur until all numbers have been provided; advised that most citizens have issues with the employee compensation and not with the possibility of a tax increase.*
- *Chairman Jackson: Verbalized agreement with 70 cents (per \$100 valuation) with the understanding that the County will need to increase the rate by at least three to four cents (per \$100 valuation) next year, which will be very distasteful for the citizens.*
- *Supervisor McGhee: Feels that failing to initiate a tax increase will be something the County is putting off something that will not be a future asset.*

The Finance Director advised that a two cents tax increase will still cause a deficit due to the amount of funding being proposed for the school system (from \$195,000 to \$350,000); also noted there was a huge increase in the past year due to an increase in certain departments.

Aye: Yowell, Hoffman. Nay: Jackson, McGhee, Foster. The motion failed

Chairman Jackson suggested the Board consider a one-cent increase to this year's tax rate; however, it was advised that the county's operating costs exceed the revenues, therefore, still creating a deficit. In closing, it was clarified that the proposed rate can't be adopted for more than was advertised (.71 cents per \$100 valuation).

Supervisor Hoffman moved that the Board increase the real estate tax rate for FY20 to .71 cents (per \$100) valuation via the adoption of an overall CY20 tax ordinance, seconded by Supervisor Foster.

Comments from the Board focused on the fact that:

- A tax increase is never well received
- Citizens would be dissatisfied if there was a shortage of services available when needed

Aye: Jackson, Hoffman, McGhee, Foster. Nay: Yowell.

A copy of the ordinance is attached and made a part hereof

The County Administrator clarified the following highlights:

- Add back the grant to the Circuit Court (\$10,995)
- Moore Building rent
- Reduce accrued leave balance (\$15,000-)
- Real estate tax rate set at .71 cents (\$170,000-)
- Delay compensation (\$138,000+)
- Reduce across-the-board items filtered within the budget (148,753+)
- Reduce OAR compensation (\$331,077+)

- Reduce funding to CSB by 50%
- Reduce funding to PRA by 50%
- Reduce funding to Skyline CAP to FY20 level
- Reduce funding to Madison County Library
- Reduce funding to the Rescue Squad by \$25,000
- Increase school funding to \$325,000 [instead of \$350,000 (reduction by \$25,000)]
- Reductions from Sheriff's Department by an additional \$10,000 (fuel costs) + the elimination of the purchase of two (2) vehicles = \$125,000 total

(The Sheriff has requested that nothing be removed from his weapons supply line item)

- Delay expense for administration building
- Transfer additional TOT funding to the general fund
- Transfer station fuel adjustments have been made (deposit of debris has increased)
- Additional labor for data conversion (already reduced by \$10,000)
- 1% COLA
- Part-time position in Clerk's Office
- Full-time position in the EOC
- Agree to restoration of \$3,500 for Commonwealth Attorney's Office

The Finance Director referred to the regional jail and their recommendation that the locality budget a reserve amount; however, there have been no extensive costs for inmate medical expenses; feels the County can reduce the funding by \$13,000. It was further advised that there may be more Medicaid coverage in the regional jails than in past years.

- Suggestion to decrease funding for the inmate medical expenses to \$65,232
 - Recordation tax reduction
 - Adding back case management costs
- Total \$55,331+

It was also reported that the school board plans to adopt their budget on May 13, 2020

Supervisor Yowell: Questioned the proposed raises for teachers totaling 2%.

Chairman Jackson: Advised that the teacher raises were a proposed cut at the state level and that the County is funding the local component only and not the schools' total budget.

The Finance Director advised that the Board will need to adopt the FY21 budget at the May 12th meeting, but the school board's meeting isn't until May 13th.

After discussion, it was the consensus of the Board to accept the adjustments discussed.

The County Administrator advised that any additional concerns can be discussed at a possible work session (as noted on today's Agenda).

11. Consideration: FY21 Administrative Fee Resolution [Resolution #2020-13]: Supervisor McGhee

moved that the Board approve Resolution #2020-13, seconded by Supervisor Hoffman.

Supervisor Yowell: Referred to page 135 of the agenda package under 'Building Plan fees" where is states the cost as being \$50 per sq. ft. - *should be a flat fee only.*

Supervisor McGhee amended his original motion to approve Resolution #2020-13 as amended, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

- *The text of the resolution included at the end of these minutes*

12. Consideration: CY20 Tax Rate Ordinance [Ordinance ID #20020-11] -Adopted in Item 10

13. Consideration: Adjustment of June 5 Real Estate: Tax Due Deadline to June 26 [Resolution #2020-14]: Supervisor Hoffman moved that the Board approve Resolution #2020-14, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

- *The text of the resolution included at the end of these minutes.*

14. Consideration: FY21 Budget Resolution [Resolution #2020-15]: This resolution will be discussed and/or acted upon on May 12, 2020.

- *Supervisor Yowell: Suggested that the school system be consulted as to how much funding they will turn back into the County.*

Public Comment - None

Closed Session - None

Adjourn

15. Schedule work session on County Administration Renovation Project: The County Administrator advised that responses were discussed at a previous meeting session with options being provided for the future renovation at the administration building and the health department building. The next step will involve scheduling a work session with the Board of Supervisors; he suggested that a work session be held during the scheduled May 6 “joint meeting”. With no further action being required, on motion of Supervisor Yowell, seconded by Supervisor McGhee, Chairman Jackson adjourned the meeting. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors
Copies: Board of Supervisors, County Attorney & Constitutional Officers
Adopted on:

Adopted Items:

Regular Agenda:

- Ordinance ID #2020-11 [To Fix Tax Rates for the Tax Year Beginning January 1, 2020 Setting Levies for the Year Beginning January 1, 2020
- Resolution #2020-13 {Adopting Madison County Fees for FY21 And Thereafter Unless and Until Changed}
- Resolution ##2020-14 [To Authorize the Extension of the June 5, 2020 Real Estate Tax Installment Payment Date to June 26, 2020]

ORDINANCE# 2020-11

Ordinance to Fix Tax Rates for the Tax Year beginning January 1, 2020, setting levies for the year beginning January 1, 2020.

BE IT ORDAINED by the Madison County Board of Supervisors that tax levies for the County of Madison be, and they hereby are established for the tax year beginning January 1, 2020, as follows:

L REAL ESTATE as defined by Virginia Code Section 58.1-300 (1950, as amended), including public service corporation real estate as defined by Virginia Code Section 58.1-2606 (1950, as amended) and manufactured homes as defined by Virginia Code Section 36-85.3 (1950, as amended):

\$0.71 per \$100 of assessed valuation based on 100% of market value. subject to Madison County land use tax ordinance if applicable.

➤ **TANGIBLE PERSONAL PROPERTY** as defined by Virginia Code Section 58.1-3000 (1950, as amended) and classified by Virginia Code Section 58.1-3500 through 58.1-3506 (1950, as amended), including public service corporation tangible personal property as defined by Virginia Code Section 58.1-2606 (1950, as amended):

\$3.60 per \$100 of assessed valuation based on 100% of market value for classified tangible personal property defined in Virginia Code Section 58.1-3503(A)(3- 5),(7-8),(10-12) (1950, as amended); subject to personal property tax relief for personal use vehicles for automobiles, trucks, motorcycles, trailers or semi- trailers, campers and other recreational vehicles, and other motor vehicles (no increase); provided, however, the tax levy for motor vehicles with a seating capacity of not less than 30 persons, including the driver, as classified by Virginia Code Section 58.13506(A)(39) (1950, as amended) shall be \$1.77 per \$100 of assessed valuation based on 100% of market value;

\$3.10 per \$100 of assessed valuation based on 100% of market value for all other classified tangible personal property; provided, however, household goods and personal effects as defined by Virginia Code Section 58.1-3504 (A)(1-10) (1950, as amended) shall be exempt and farm animals, grains and other feeds used for the nurture of farm animals, agricultural products, farm machinery and farm implements as defined by Virginia Code Section 58.1-3505(A)(1-8) and (10) (1950, as amended) shall be exempt.

- **MACHINERY AND TOOLS** as defined by Virginia Code Section 58.13507 (1950, as amended):

\$1.67 per \$100 of assessed valuation based on 100% of market value.

- **MERCHANTS CAPITAL** as defined by Virginia Code Section 58.1- 3510 (1950, as amended); provided, however, that persons or entities with no physical place of business in Madison County will not be taxed on the value of inventory owned by them and stored in a company that specializes in product fulfillment services on behalf of the product owner:

\$0.86 per \$100 of assessed valuation based on 100% of market value

**A RESOLUTION ADOPTING MADISON COUNTY FEES FOR FY21
AND THEREAFTER UNLESS AND UNTIL CHANGED**

RESOLUTION# 2020-13

WHEREAS, the Madison County Board of Supervisors imposes fees in order to fund various services; and,

WHEREAS, the Madison County Board of Supervisors desires to confirm the adoption of such fees in a consolidated format for the convenience and benefit of the residents and business operators of the Madison County;

BE IT RESOLVED that the fees listed on the following attachments will be effective for the July 1, 2020- June 30, 2021 fiscal year and thereafter unless and until changed by an appropriate action by the Madison County Board of Supervisors:

- Animal Control and Animal Shelter
- Building Official
- Planning and Zoning
- Solid Waste Collection and Disposal

➤ Emergency Communications

AND BE IT FURTHER RESOLVED, that where a fee is not listed on any attachment to this Resolution, the lawfully adopted regulation, resolution or ordinance of Madison County that established said fee shall continue to apply;

AND BE IT FURTHER RESOLVED, that where a fee listed on any attachment to this Resolution is at variance with a fee listed in a lawfully adopted regulation, resolution or ordinance of Madison County, the fee listed in this resolution shall apply.

This Resolution was approved on April 28, 2020.

A. FY20 Madison County Animal Control and Animal Shelter

Animal Shelter Fees

Small domestic animal such as a dog or cat:

Impoundment fee	\$12
Boarding Fee.....	\$5 per day or portion thereof
<i>This board fee shall be waived in the event the small domestic animal is claimed by its owner within 24 hours of its impoundment.</i>	
Dog adoption fee.....	\$95
Cat adoptions.....	\$75

Large domestic animal such as a horse, cow, goat, sheep, or pig:

Impoundment fee	\$15
Board fee.....	\$10 per day or a portion thereof
Trailer fee	\$50 per use
Adoption fee.....	\$45

Dog Tags

Per County Ordinance, \$10.00 for the lifetime of the dog, including all male dogs, unsexed male dogs, female dogs and unsexed female dogs

No kennel tags are issued by Madison County

No dog tag is required for guide dog for a blind person, hearing dog for a deaf/hearing impaired person, service dog for a mobility impaired person.

Dog tags can be purchased from the Treasurer’s Office.

B. FY20 Madison County Building Official

RESIDENTIAL

One/two family dwellings (Including Additions, Manufactured and Modular Homes),
Attached/Detached Garages, Utility Sheds (over 256 sq. ft.), Decks and Porches:

Finished/Unfinished \$.18/ sq. ft. calculated on gross finished floor area
Minimum Charge \$75.00

Remodeling and Alterations:

Exterior only (roof, siding, etc.)..... \$75.00
Interior..... \$.18 sq. ft./\$75.00 minimum

Swimming Pool/Hot Tub/Spa: (all inspections included)

In-ground pool..... \$200.00
Above ground pool..... \$125.00
Hot Tub/Spas..... \$100.00

Electrical/Plumbing/Mechanical

Electrical Fees for Residential..... \$.07 sq. ft./\$75.00 minimum
Electrical service upgrade..... \$75.00
Plumbing Fees for Residential..... \$6.00 per fixture/\$75.00 minimum
Mechanical Permit \$75.00

Chimneys/Flues/Fireplaces \$75.00 per unit

Demolition Permit..... \$75.00

Re-inspection Fee

(After 1st inspection or work not ready) \$50.00
Investigative inspections \$50.00
Plan amendments (after 1st review) \$50.00
Permit renewals..... \$50.00
Temporary occupancy request \$50.00

COMMERCIAL

New construction and alterations (calculated on gross floor area)

Finished/Unfinished \$.20/sq. ft.
Minimum fee..... \$75.00

Electrical/Plumbing/Mechanical

Electric \$.07 sq. ft./\$75.00 minimum
Plumbing..... \$6.00 per fixture/\$75.00 minimum
Mechanical..... \$.07 sq. ft./\$75.00 minimum

Fire Suppression and Fire Alarm Systems..... \$.02 sq.ft./\$150.00 minimum

Commercial range hoods (Suppression system included)..... \$75.00 each

Elevators/escalators..... \$125.00 each

Signs (electric included)..... \$75.00 each

Swimming pools –

Commercial use \$225.00
Electrical..... \$75.00

Plan amendments (after 1st review)\$60.00

OTHER PERMITS/FEES

Mobile office trailers (all inspections)\$75.00

U.S. Tanks (underground) /AS Tanks (above ground) (installation or removal).....\$75.00

Amusement device inspections.....\$125.00

Demolition permit.....\$75.00

Investigative inspections\$50.00

Re-inspection fee\$50.00

(After 1st inspection or work not ready)

Septic permit.....\$40.00

Renewal fee- (\$75.00 per category).....\$300 max.

Work started without permit Double Cost of Approved Permit Fee

Tents/Air supported structures \$75.00 (each)

Electrical for tents\$40.00

Permits are subject to a 2% state levy (this does not apply to zoning and erosion permit fees).

Refunds – 75% of fee may be refunded after written request by owner/agent after issuance of permit.

EROSION AND SEDIMENT CONTROL

(Permits valid for one year)

Erosion & Sediment Land Disturbing Permit..... \$300.00 + \$200.00/each additional acre *

Erosion & Sediment Control Plan Review.....\$200.00 + \$100.00/each additional acre (payable at plan submission) *

Agreement in lieu of plan (single family dwellings)..... \$150.00

Land disturbing permit renewal – 50% of initial fee Supplemental Plan Review..... 50% of initial fee

Re-inspection fee (after 1st inspection).....\$75.00

[for purpose of computing fees, disturbed areas shall be rounded to the next whole acre]

* up to 10 acres/after 10 acres, additional acreage is 50%

E&S Bond \$1,000.00

BUILDING PLAN REVIEW FEES

(Non-Refundable - payable at plan submission)

1. Residential Fee Schedule (R-5 Use groups) Residential dwelling units, additions, alterations & manufactured homes

[A] Per square foot (finished & unfinished space)..... \$50.00

[B] Review of revisions to plans previously approved.....\$35.00

[C] Accessory structure greater than 500 sq. ft.-\$20.00

2. Commercial (new construction, additions, alterations, change of use)

[A] Per square foot (finished & unfinished space).....	\$300.00
[B] Review of revisions of plan previously approved	\$50.00
[C] Electrical, plumbing, mechanical Plan reviews -	\$50.00 ea.
[D] Fire alarm & fire suppression plan reviews -	\$50.00

Building Code Board of Appeals

Any appeal or matter considered by the Building Code Board of Appeals.....	\$350
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Exception

Madison County, including the Madison County School Board and the Madison County Parks and Recreation Authority, and the Madison County Fair are exempted from all fees under this Section B.

C. FY20 Madison County Planning and Zoning

1. Zoning Fees

Application for Rezoning (Zoning Map Amendment)

Minimum Charge	\$2,000
Parcel >10 acres; additional fee \$100 per acre >10	
Zoning Text Amendment	\$400
Proffer/Conditional Zoning Amendment	\$2,000
Comprehensive Plan Amendment.....	\$1,500
Zoning Certification Letter.....	\$50
Special Use Permit (SUP).....	\$500
(SUP), Telecommunications Facility.....	\$1,500
Additional fee: Consultant Review.....	(Cost)

Board of Zoning Appeals

Variance Request	\$250
Appeal	\$300

Permits

Zoning Permit	\$50
Septic Permit.....	\$50
Agricultural Structure Permit	\$50

2. Subdivision Fees

Subdivision Plat, minimum fee.....	\$850
Additional fee, per lot	\$150
Family Division Plat.....	\$350
Boundary Line Adjustment Plat	\$350

Boundary/Physical Survey Plat.....\$350

3. Site Plans

Site Plan Review/Approval, minimum fee\$500

Additional fee, per disturbed acre\$150

D. FY20 Madison County Solid Waste Collection and Disposal Fees

- 1. All users of the Madison County transfer station shall be subject to the fees below unless specifically exempted by the Madison County Board of Supervisors.

Madison County, including the Madison County School Board and the Madison County Parks and Recreation Authority, and the Madison County Fair are exempted.

- 2. Madison County Residents Only: Residential bagged trash: No charge
 - a. Hang tag will be provided at no charge
 - b. One small bulk item permitted per week at no charge (less than 25 lbs.)
 - c. Additional or replacement tags \$5.00 with a limit of 2 per household
- 3. Small home-based Madison County business and non-profits may dispose up to 6 - 30-gallon bags per week. Anything over 6 bags will be charged at the established rate per ton. A hang tag will be provided at no charge
- 4. Appliances with Freon (refrigerator, air conditioners)20.00 each
 - a. Small refrigerators less than 48" tall.....\$10
- 5. Tires.....\$3.00 each
- 6. Furniture if mixed in with bags can be charged by the unit at:
 - a. Small items (furniture appliances, debris less than 20 lbs.)\$2.00
 - b. Medium items (furniture appliances, debris less than 50 lbs.).....\$5.00
 - c. Large items (furniture appliances, debris more than 50 lbs.)\$10.00
 - d. Mattress or box spring.....\$8.00 each
- 7. All other trash (commercial, bulk, etc.) will be weighed and charged at \$65.00 per ton
- 8. Brush & woody debris\$65.00 per ton
Free brush months (October & March) for residential brush only.
- 9. Should the scale be inoperable please refer to the "Scale Inoperative Procedure of 12-9-13

- 10. No charge for single stream or scrap metal recycling (not appliances)
- 11. Items that may have a reclaimed value (re-use) may be held separately by the facility and reclaiming by residents or non-profits. This is only as space permits, is for residential use only and is not to be resold. The County is not responsible for and makes no warranty or representation as to condition or use of any items reclaimed.
- 12. No hazardous materials accepted
- 13. Payment is by cash, check or a charge account may be set up once approved.
- 14. Large quantities of recycling may be accepted however rates and logistics shall be negotiated in advance and subject to the Board of Supervisors approval.

E. FY20 Emergency Communications

Secondary structure addresses (ref. Res#2018-12 approved on September 25, 2019)..... \$50.00

A RESOLUTION TO AUTHORIZE THE EXTENSION OF THE JUNE 5,2020 REAL ESTATE TAX INSTALLMENT PAYMENT DUE DATE TO JUNE 26, 2020

Resolution #2020-14

Whereas, on December 17, 2008, the Madison County Board of Supervisors adopted Ordinance 2008-9 that had the effect of establishing June 5 and December 5 as semiannual installment due dates for the payment of real estate taxes; and

Whereas, various factors have resulted in a delayed completion of the 2020 real estate tax rate establishment process, and Whereas, the Commissioner of the Revenue and Treasurer require time to process and issue bills between the adoption of the tax rate and issuance of bills and have suggested an extension of the June 5, 2020 due date to allow ratepayers adequate time to remit after receiving tax bills; and

Whereas, §58.1-3916 of the Code of Virginia authorizes the Board of Supervisors to provide by resolution for reasonable extensions of time, not to exceed 90 days, for the payment of real estate taxes;

Now, therefore, be it resolved that the Madison County Board of Supervisors authorizes the extension of the June 5, 2020 semiannual real estate tax installment due dates for the payment of real estate taxes to June 26, 2020.

This Resolution shall take effect immediately.



Agenda

Regular Meeting

Madison County Board of Supervisors

Tuesday, April 28, 2020 at 6:00 p.m.

County Administration Building, Auditorium

414 N Main Street, Madison, Virginia 22727

**Call to Order, Pledge of Allegiance, Moment of Silence & Determination of Quorum
Consideration of the Proposed Agenda/Adoption of the Consent Agenda**

- A. April 14, 2020 Meeting Minutes (Frye)
- B. FY20 Budget Adjustments (Costello)
- B. Supplemental Appropriation #47: Financial advisor & bond counsel (Costello)*
- C. Supplemental Appropriation #48: ECC/Sheriff's Department security system (Costello)*
- D. Supplemental Appropriation #49: Public Safety COVID-19 costs (Costello)*
- E. Refund of real estate taxes for disabled veteran (Daniel)*

Public Hearings

- Temporary Emergency Meeting Ordinance (Gregg)

Public Comment

Special Appearances

Reports

- A. Constitutional Officers
- B. Boards & Committees
- C. Departments

D. County Administrator

Old Business

- 3. Report: Courthouse/War Memorial Building Security System (Livingston & Berry)
- 4. Report: Status of Animal Shelter & Animal Control Policies (Cave)
- 5. Report: Public Safety Random Drug Testing Policy (Hillstrom)
- 6. Consideration: EMS Ambulance Purchase (Hillstrom)

New Business

- 7. Report: Floodplain Ordinance Update and Map Adoption (Webb)
- 8. Consideration: Benefits Consultant and Health Insurance Procurement (Costello)
- 9. Discussion: EMS Hazard Duty Pay (Jackson)

FY21 Budget

- 10. FY21 Budget Work session (Jackson)
- 11. Consideration: FY21 Administrative Fee Resolution [#2020-13] (Hobbs)
- 12. Consideration: CY20 Tax Rate Ordinance [ID #2020-11] (Hobbs)
- 13. Consideration: Resolution [2020-14] Adjustment of June 5 Real Estate Tax Due Deadline to June 26 (Jackson)
- 14. Consideration: FY21 Budget Resolution [#2020-15] (Costello)

Public Comment

Closed Session

Adjourn

- 15. Schedule Work session on County Administration Center Renovation Project

AMENDMENT(S) DENOTED IN ROYAL BLUE

MEETING #19 – May 6

At Workshop Session of the Madison County Board of Supervisors on May 6, 2020 at 7:00 p.m. at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
Charlotte Hoffman, Vice-Chair
Kevin McGhee, Member
Carty Yowell, Member
Jack Hobbs, County Administrator
Sean Gregg, County Attorney

ABSENT: Amber Foster, Member
Mary Jane Costello, Assistant Administrator/Finance Director
Jacqueline S. Frye, Deputy Clerk

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson called for any additions to tonight's Agenda.

The following item was added:

Closed Session [(2.2-3711(A)(29))]

Supervisor McGhee moved that the Agenda be approved as amended, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Yowell. Absent: Foster.*

Public Comment - None

Workshop Session

1. County Administration Center Renovation Project (Norman Smith): Norman Smith, Architecture, was present to provide highlights on the proposed floor plans for:

414 N. Main Street

410 N. Main Street

Board Auditorium Specifications

Next Steps

And that also focused on drawings office layout designs provided for review and consideration by the Board of Supervisors.

After discussion and review it was the consensus of the Board of Supervisors verbalized favor to proceed with Option #2 for the above referenced locations.

Detailed plan options, schematic details, cost estimates and line item details were also provided for the above referenced locations. Further comments from the Treasurer and Commissioner of the Revenue have been documented for discussion and consideration. As per the contract agreement, the next steps will call for the incorporation of comments to be implemented into the existing proposed option and provided to the Board of Supervisors for review/consideration, and finalization.

Comments of interest:

- Chairman Jackson: Verbalized favor of either Option #2 or Option #3.
- Supervisor Hoffman: Verbalized favor of Option #2.
- Supervisor McGhee: Verbalized favor of Option #2; feels that a smaller conference room would be an asset.
- Supervisor Yowell: Questioned the efficiency of the layout for the Treasurer's Office (i.e. allowance of other departmental staff to enter/exit through Treasurer's Office)
- **Comments from Treasurer & Commissioner of the Revenue:**
Stephanie Murray, Treasurer, advised favor of Option #2 and/or Option #3, but does feels that Option #2 would allow for more efficiency to the office.
- Brian Daniel, Commissioner of the Revenue, verbalized no major concerns with Option #2 or Option #3, but did feel that office access for his department to the alternative space being discussed would be an asset, but not absolutely necessary.

After discussion, and review, it was the consensus of the Board to continue with pursuing details for Option #2.

- Voter Registration: Details on rescheming office and conference room space was provided.
- County Administrator: Existing office space will remain fairly consistent.
- Finance & IT: Scheme will consist of ten (10' sq. ft) square feet under the projected area.
- Conference Rooms: Being proposed to be situated along the hallway and will be accessible to all departments, and can also be closed off if necessary.

The County Administrator advised that a staff meeting hasn't been held to access concerns from staff member; verbalized favor of Option #3 (conference room in middle of the building). It was also questioned if the kitchenette could be combined with the existing conference room to allow for additional space.

After discussion, it was the consensus of the Board to pursue Option #3 as it pertains to the aforementioned departments and conference room space.

Costs:

Mr. Smith provided preliminary square footage pricing and line item costs for the auditorium chambers as follows:

19679; Madison County Administration Complex, 04/29/20

Norman Smith Architecture

SCHEMATIC DESIGN PHASE COST ESTIMATE; MADISON COUNTY ADMINISTRATION COMPLEX CONSOLIDATION

NOTES: SF COSTS BASED ON BUILDING JOURNAL SF COSTS, ADJUSTED FOR RICHMOND AREA(CLOSEST AVAILABLE REGION), MED/HIGH COST FACTOR AND 1-3 STORY OFFICE TYPE SF COSTS ARE ESTIMATES AND ARE NOT GUARANTEED UNIT AND OTHER LUMP SUM COSTS ARE PRELIMINARY ESTIMATES PROVIDED BY THE ARCHITECT AND ARE NOT GUARANTEED SF AREAS BASED ON GSF INSIDE EXTERIOR WALLS SINCE ALL WORK IS INTERIOR AND DOES NOT INCLUDE ANY EXTERIOR WORK

GSF BY SF	SF	\$/SF	COMMENTS	
HEALTH/410	5,202.00	95.00	BASED ON MED/HIGH AVG OF OFFICE BLDG COSTS	
ADMIN/414	3,838.00	95.00		
BOS CHAMBER	1,131.00	0.00	SEE BELOW	
SUBTOTAL				858,800.00
BOS CHAMBER COSTS	AREA/QTY	UNIT/SF COST	ESTIMATED LUMP SUM COST	COMMENTS
NEW ACT CEILING	1,131.00	8.00		ASSUMES LEVEL CEILING AT APPROX SAME HT AS EXISTING
NEW CARPET	1,131.00	3.75		
NEW LIGHTING REPLACE IN	1.00	1.00	22,000.00	ASSUME APPROX 30 FIXTURES
NEW PAINT	1.00	1.00	15,000.00	
NEW DAIS WRAP/UPGRADE	1.00	1.00	18,000.00	
AUDIO/VISUAL/IT UPGRADE	1.00	1.00	15,000.00	
MOVE HVAC UNIT	1.00	1.00	2,500.00	FROM ATTIC TO OVER MAIN BLDG
ACOUSTIC PANEL UPGRADE	1.00	1.00	10,000.00	
WALL UPGRADE BEHIND DAIS	1.00	1.00	10,000.00	SPECIAL FINISH, COUNTY SEAL, ETC
DOOR UPGRADES	3.00	600.00		REPLACE EX DOORS AND
HARDWARE UPGRADES	3.00	300.00		
LIFE SAFETY UPGRADES	1.00	1.00	4,000.00	BAT PACK, EXIT LIGHTS
SUBTOTAL 112,489.25				
OTHER COSTS AREA/QTY UNIT/SF COST ESTIMATED LUMP SUM COST COMMENTS				
EST COSTS PROVIDED BY HURT AND				
ACM REMEDIATION	1.00	1.00	15,000.00	PROFIT; ESTIMATED HIGH MAX
ACM REMEDIATION INSPECTION	1.00	1.00	3,500.00	
SUBTOTAL				18,500.00
TOTAL				989,789.25
ADDITIONAL OPTIONAL COSTS	AREA/QTY	UNIT/SF COST	ESTIMATED LUMP SUM COST	COMMENTS
ADD 410 AIRLOCK/STOREFRONT	1.00	1.00	7,000.00	
ADD 410 AIRLOCK/FLOOR	1.00	1.00	1,500.00	
ADD 410 AIRLOCK/MISC MEP	1.00	1.00	1,500.00	
EXTERIOR SIDEWALK IMPROVEMENTS	1,040.00	12.00		NOT IN CURRENT SCOPE OR CONTRACT
NEW COUNCIL SEATING	52.00	350.00		NOT REQUIRED BUT MAY BE DESIRABLE
REPLACEMENT OF OLDER HVAC	2.00	6,000.00		IF NOT INCLUDED IN OVERALL SF COSTS AND GIVEN EXPECTED REMAINING LIFE

SUBTOTAL

40,680.00

Additional items discussed by Mr. Smith, focused on the County:

- Considering the installation of connecting sidewalks between 414 N. Main Street and 410 N. Main Street (figures included in the cost analysis diagram) Assessing the implementation of drawings and elevations of the interior design and associated costs

And also advised that the:

- Proposed doors will be air-lock and can be set to close automatically
- *Chairman Jackson: Noted that it will be several years before the County moves forward with any renovations; feels that new tiles and lighting should be installed, along with some tech upgrades (in the auditorium).*

After discussion, it was suggested that some drawings be compiled and provided to the Board of Supervisors for review.

The County Administrator advised that the auditorium does require extra attention, and that the space is 'owned' by the Board of Supervisors; encouraged the Board to focus on this particular space. It was further noted that the current video meeting format would be well supported by a nicer space.

- *Supervisor Yowell: Questioned the proposed height of the ceiling.*

Mr. Smith noted that there are no proposals to drop the ceiling a significant amount, as there is no definitive grand scale design in place.

Lauren Eanes, Registrar, advised that the space being proposed for the Voter Registrar's Office can't really decrease from its existing size due to the Governors' guidelines for early voting activities (starts in September) and need a large room to accommodate this activity. In closing, she verbalized favor of Option #1.

Chairman Jackson: Referred to the proposals being assessed for the Registrar's Office and all are more space than what is currently being utilized by this particular office with all options being discussed.

Mr. Smith provided dimensions for the space being proposed for the Voter Registrar's Office; noted that the space was designed to be accessed. Discussions focused on office space and available of space to accommodate the absentee voting process. It was also noted that the space being proposed for the Voter Registrar's Office is more than what's currently being used.

The County Administrator advised that the architects do have another reiteration of refined designs for floor plans and detailed specifications. Prior to the onslaught of the COVID-19 pandemic, it was thought that the Board would commit to the entire project, which may now be uncertain at this time.

Mr. Smith advised that if a meeting can be scheduled with staff members and department heads within the next 2-3 days, he will return and try to keep the proposed process on track. He advised that if feedback can be given in a timely manner, he will compile comments and return next week, if necessary.

After discussion, it was the consensus of the Board to ask Mr. Smith to follow up with additional input via regular mail or email for review and consideration, and then return for the design input at the first meeting in June 2020.

2. Discussion on FY21 Budget Status (Hobbs): The County Administrator advised that the County is on track to have a budget resolution in place for consideration next Tuesday. Based on the last meeting, the Finance Director has compiled some budget adjustments for review and consideration for the advertised budget due to proposed funding shortfalls in state funding to the compensation board (\$27,409-); all other areas of concern have been discussed with the Board. The Board members were encouraged to provide input of any changes before next week's meeting session.

- *Supervisor Yowell: Referred to the total use of fund balance (\$319,965) and the need to include the comp board funding shortfall (\$27,409-); verbalized full agreement with the proposed summary as provided.*

Stephanie Murray, Treasurer, advised that the General Assembly will be meeting again, and that there is a possibility that there will be additional funding cuts initiated.

The County Administrator also advised that there will be future conversations regarding how much funding will need to be appropriated and how best to project lower revenues and higher expenses; further adjustments can be initiated in the fall.

Mary Jane Costello, Finance Director, verbalized concerns about trying to anything less than half year from an accuracy point of view; suggested the County avoid putting itself into a position where no more appropriations can be made to cover unanticipated expenses; encouraged the Board not to

underestimate the amount of work involved in trying to figure out how much of the annual budget will get spent between July-December (i.e. debt service, large expenditures during certain time frames) which will all need to be reviewed; suggested that an appropriation not be delayed until November. Additional concerns focused on the various line items in the County's budget and will need to consult RDA to see if there is a way to load the budget into the system.

- *Chairman Jackson: Referred to the concept of initiating a biennial appropriation. anything project anything from half year.*
- *Supervisor Yowell: Referred to the County's cash flow.*

The Finance Director advised that there has been no analysis of the County's cash flow.

3. Consideration of Correction to Resolution #2020-13 (FY21 Administrative Fees) (Hobbs): The County Administrator advised that a few adjustments will be needed to Resolution #2013-13 that was adopted at the last session. Amendments will call for the following:

- *The elimination of a septic permit fee*
- *E&S Bond to be clarified to be for single family dwellings (agreement in-lieu of a plan for sfd's)*
- *Accessory structure fee covered by sq. ft. fee*
- *Clarify commercial per sq. ft. fee*

Supervisor Yowell moved that the Board approve Resolution #2020-13 as amended, seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Yowell. Nay: (0). Absent: Foster.***

4. Report on Public Safety Radio Tower Sites (Hobbs): The County Administrator advised that (Brian Gordon, Director of Emergency Communications and Supervisor Yowell) have found a property owner (Hughes River); preliminary indications are that the site will work, but there is an issue that the site will not be redundant (spur) A brief overview of how the tower system works was explained and the effects of what transpires if one tower in the system has a weak link which hinders the effectiveness of the radio system. There is a possibility that a connection could be made through fiber optics in the future. However, once the concept is in place, access rights will need to be in order for other tower sites (i.e. REC [Hoover Ridge], Blakey Ridge, Beautiful Run, Hughes River).

5. Report on Floodplain Map & Ordinance Update Timetable (Hobbs): The County Administrator provided a timetable for review and advised that there are internal issues that will need to be addressed. The goal is to work through all details and schedule a public hearing (August) to meet deadline (September); efforts are being made to initiate a special permit (with no fee) for those citizens whose property is situated in a flood plain for August and be ready to meet the September deadline. Options for the floodplain ordinance appear to involve more restrictions than what is needed for the County; however, it's suggested that the County be involved in the flood insurance program but refrain

from expanding in areas that will call for a more restricted ordinance that will lower flood insurance rates for some property owners.

It was further announced that the planning commission has agreed to hold its meetings at 5:30 p.m. on the first Wednesday of each month; they will exist the auditorium prior to the commencement of the Board of Supervisors meeting.

The County Attorney advised of issues that relate to the fact that folks may need to make significant improvements to any structures that are situated in a flood plain.

Comments from the Board focused on:

- Whether the ordinance could be adopted on the night of the public hearing
- The fact that further revisions may be necessary (after the public hearing process)

6. Ratification of Animal Shelter Medical Policy (Hobbs): The County Administrator provided a signed copy of the Animal Shelter Medical Policy, as signed by himself and Dr. Reinhold Pfaff, Veterinarian. There is no requirement that the Board act on this policy, unless the Board so desires. The next step will be to work on the Animal Control Policy.

The County Attorney advised that (in his opinion) the Animal Shelter Medical Policy is appropriate and accomplishes what is needed.

Supervisor Yowell moved that the Board ratify the public Animal Shelter Medical Protocol as presented, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Yowell. Nay: (0). Absent: Foster.*

It was further advised that efforts will need to be initiated to address feral cats and colonies (not addressed in the County Ordinance) and can only be addressed by the County if a policy is initiated.

Additional items will involve determining the level of responsibility when an animal needs to be picked up.

The County Attorney advised that there is some confusion that massive changes were suggested for the Animal Control Ordinances and most changes deal with the state code's guidelines for animal and fowl provisions. Changes and updates have been initiated to include a fee increase for animals that are attacked (from \$500 to \$750 for certain animals with a \$10 fee for chickens).

- *Chairman Jackson: Questioned if a provision will be needed to specify who will be required to pick up and animal and to deal with feral cats and colonies.*

The County Administrator advised that the aforementioned concerns could be designated in an established policy and not within the ordinance.

Information/Correspondence- None

Public Comment- None

Closed Session [2.2-3711(A)(29)]

On motion of Supervisor Hoffman, seconded by Supervisor McGhee, the Board convened in a closed session pursuant to *Virginia Code Section 2.2-3711(A)(29) for discussion on the award of potential contracts involving the expenditure of public funds in support of an expansion of the Madison County Emergency Medical Services into Greene County where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board.* **Aye: Jackson, Hoffman, McGhee, Yowell. Nay: (0). Absent: Foster.**

Supervisor Hoffman moved that the Board re-convene in open session, seconded by Supervisor McGhee. **Aye: Jackson, Hoffman, McGhee, Yowell. Nay: (0). Absent: Foster.**

Supervisor Hoffman moved to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(29) and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, seconded by Supervisor McGhee. **Aye: Jackson, Hoffman, McGhee, Yowell. Nay: (0). Absent: Foster.**

Adjourn

With no further action being required, on motion of Supervisor McGhee, seconded by Supervisor Hoffman, Chairman Jackson adjourned the meeting. **Aye: Jackson, Hoffman, McGhee, Yowell. Nay: (0). Absent: Foster.**

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors
Copies: Board of Supervisors, County Attorney & Constitutional Officers
Adopted on:

Adopted Items:

Regular Agenda:

- Resolution #2020-13 [Adopting Madison County Fees for FY21 And Thereafter Unless and Until Changed] **Amended**

**A RESOLUTION ADOPTING MADISON COUNTY FEES FOR FY21
AND THEREAFTER UNLESS AND UNTIL CHANGED - *Amended***

RESOLUTION# 2020-13

WHEREAS, the Madison County Board of Supervisors imposes fees in order to fund various services; and,

WHEREAS, the Madison County Board of Supervisors desires to confirm the adoption of such fees in a consolidated format for the convenience and benefit of the residents and business operators of the Madison County;

BE IT RESOLVED that the fees listed on the following attachments will be effective for the July 1, 2020-June 30, 2021 fiscal year and thereafter unless and until changed by an appropriate action by the Madison County Board of Supervisors:

- Animal Control and Animal Shelter
- Building Official
- Planning and Zoning
- Solid Waste Collection and Disposal
- Emergency Communications

AND BE IT FURTHER RESOLVED, that where a fee is not listed on any attachment to this Resolution, the lawfully adopted regulation, resolution or ordinance of Madison County that established said fee shall continue to apply;

AND BE IT FURTHER RESOLVED, that where a fee listed on any attachment to this Resolution is at variance with a fee listed in a lawfully adopted regulation, resolution or ordinance of Madison County, the fee listed in this resolution shall apply.

*This Resolution was approved on April 28, 2020. **and amended on May 6, 2020.***

A. FY20 Madison County Animal Control and Animal Shelter

Animal Shelter Fees

Small domestic animal such as a dog or cat:

Impoundment fee.....	\$12
Boarding Fee.....	\$5 per day or portion thereof

This board fee shall be waived in the event the small domestic animal is claimed by its owner within 24 hours of its impoundment.

Dog adoption fee.....	\$95
Cat adoptions.....	\$75

Large domestic animal such as a horse, cow, goat, sheep, or pig:

Impoundment fee.....	\$15
Board fee.....	\$10 per day or a portion thereof
Trailer fee	\$50 per use
Adoption fee.....	\$45

Dog Tags

Per County Ordinance, \$10.00 for the lifetime of the dog, including all male dogs, unsexed male dogs, female dogs and unsexed female dogs

No kennel tags are issued by Madison County

No dog tag is required for guide dog for a blind person, hearing dog for a deaf/hearing impaired person, service dog for a mobility impaired person.

Dog tags can be purchased from the Treasurer’s Office.

B. FY20 Madison County Building Official

RESIDENTIAL

One/two family dwellings (Including Additions, Manufactured and Modular Homes), Attached/Detached Garages, Utility Sheds (over 256 sq. ft.), Decks and Porches:

Finished/Unfinished	\$.18/ sq. ft. calculated on gross finished floor area
Minimum Charge.....	\$75.00
Remodeling and Alterations:	
Exterior only (roof, siding, etc.).....	\$75.00
Interior.....	\$.18 sq. ft./\$75.00 minimum
Swimming Pool/Hot Tub/Spa: (all inspections included)	
In-ground pool.....	\$200.00
Above ground pool.....	\$125.00
Hot Tub/Spas.....	\$100.00
Electrical/Plumbing/Mechanical	
Electrical Fees for Residential.....	\$.07 sq. ft./\$75.00 minimum
Electrical service upgrade.....	\$75.00
Plumbing Fees for Residential.....	\$6.00 per fixture/\$75.00 minimum
Mechanical Permit	\$75.00

Chimneys/Flues/Fireplaces	\$75.00 per unit
Demolition Permit.....	\$75.00
Re-inspection Fee	
(After 1st inspection or work not ready)	\$50.00
Investigative inspections	\$50.00
Plan amendments (after 1st review)	\$50.00
Permit renewals.....	\$50.00
Temporary occupancy request	\$50.00

COMMERCIAL

New construction and alterations (calculated on gross floor area)

Finished/Unfinished	\$.20/sq. ft.
Minimum fee	\$75.00

Electrical/Plumbing/Mechanical

Electric	\$.07 sq. ft./\$75.00 minimum
Plumbing.....	\$6.00 per fixture/\$75.00 minimum
Mechanical.....	\$.07 sq. ft./\$75.00 minimum

Fire Suppression and Fire Alarm Systems..... \$.02 sq.ft./\$150.00 minimum

Commercial range hoods (Suppression system included)..... \$75.00 each

Elevators/escalators..... \$125.00 each

Signs (electric included)..... \$75.00 each

Swimming pools –

Commercial use	\$225.00
Electrical.....	\$75.00

Plan amendments (after 1st review)

OTHER PERMITS/FEES

Mobile office trailers (all inspections)

U.S. Tanks (underground) /AS Tanks (above ground) (installation or removal).....

Amusement device inspections.....

Demolition permit.....

Investigative inspections

Re-inspection fee

(After 1st inspection or work not ready)

Septic permit.....

Renewal fee- (\$75.00 per category)

Work started without permit

Tents/Air supported structures

Electrical for tents

Permits are subject to a 2% state levy (this does not apply to zoning and erosion permit fees).

Refunds – 75% of fee may be refunded after written request by owner/agent after issuance of permit.

EROSION AND SEDIMENT CONTROL

(Permits valid for one year)

Erosion & Sediment Land Disturbing Permit..... \$300.00 + \$200.00/each additional acre *

Erosion & Sediment Control Plan Review.....\$200.00 + \$100.00/each additional acre (payable at plan submission) *

Agreement in lieu of plan (single family dwellings)..... \$150.00

Land disturbing permit renewal – 50% of initial fee Supplemental Plan Review.....50% of initial fee Re-inspection fee (after 1st inspection).....\$75.00

[for purpose of computing fees, disturbed areas shall be rounded to the next whole acre]

* up to 10 acres/after 10 acres, additional acreage is 50%

E&S Bond ~~-Agreement in lieu of plan for single family dwellings~~\$1,000.00

BUILDING PLAN REVIEW FEES

(Non-Refundable - payable at plan submission)

1. Residential Fee Schedule (R-5 Use groups) Residential dwelling units, additions, alterations & manufactured homes

[A] Finished & unfinished space \$50.00

[B] Review of revisions to plans previously approved \$35.00

~~[C] Accessory structure greater than 500 sq. ft. \$20.00~~

2. Commercial (new construction, additions, alterations, change of use)

[A] ~~Per square foot (finished & unfinished space)~~ Finished & unfinished space \$300.00

[B] Review of revisions of plan previously approved \$50.00

[C] Electrical, plumbing, mechanical Plan reviews -\$50.00 ea.

[D] Fire alarm & fire suppression plan reviews - \$50.00

Building Code Board of Appeals

Any appeal or matter considered by the Building Code Board of Appeals.....\$350

Exception

Madison County, including the Madison County School Board and the Madison County Parks and Recreation Authority, and the Madison County Fair are exempted from all fees under this Section B.

C. FY20 Madison County Planning and Zoning

1. Zoning Fees

Application for Rezoning (Zoning Map Amendment)

Minimum Charge.....\$2,000

Parcel >10 acres; additional fee \$100 per acre >10

Zoning Text Amendment.....\$400

Proffer/Conditional Zoning Amendment	\$2,000
Comprehensive Plan Amendment.....	\$1,500
Zoning Certification Letter	\$50
Special Use Permit (SUP).....	\$500
(SUP), Telecommunications Facility.....	\$1,500
Additional fee: Consultant Review.....	(Cost)

Board of Zoning Appeals

Variance Request	\$250
Appeal	\$300

Permits

Zoning Permit	\$50
Septic Permit.....	\$50
Agricultural Structure Permit	\$50

2. Subdivision Fees

Subdivision Plat, minimum fee.....	\$850
Additional fee, per lot	\$150
Family Division Plat.....	\$350
Boundary Line Adjustment Plat	\$350
Boundary/Physical Survey Plat.....	\$350

3. Site Plans

Site Plan Review/Approval, minimum fee	\$500
Additional fee, per disturbed acre	\$150

D. FY20 Madison County Solid Waste Collection and Disposal Fees

1. All users of the Madison County transfer station shall be subject to the fees below unless specifically exempted by the Madison County Board of Supervisors.

Madison County, including the Madison County School Board and the Madison County Parks and Recreation Authority, and the Madison County Fair are exempted.

2. Madison County Residents Only: Residential bagged trash: No charge
 - a. Hang tag will be provided at no charge
 - b. One small bulk item permitted per week at no charge (less than 25 lbs.)
 - c. Additional or replacement tags \$5.00 with a limit of 2 per household

- 3. Small home-based Madison County business and non-profits may dispose up to 6 - 30-gallon bags per week. Anything over 6 bags will be charged at the established rate per ton. A hang tag will be provided at no charge
- 4. Appliances with Freon (refrigerator, air conditioners)20.00 each
 - a. Small refrigerators less than 48" tall.....\$10
- 5. Tires.....\$3.00 each
- 6. Furniture if mixed in with bags can be charged by the unit at:
 - a. Small items (furniture appliances, debris less than 20 lbs.)\$2.00
 - b. Medium items (furniture appliances, debris less than 50 lbs.).....\$5.00
 - c. Large items (furniture appliances, debris more than 50 lbs.).....\$10.00
 - d. Mattress or box spring.....\$8.00 each
- 7. All other trash (commercial, bulk, etc.) will be weighed and charged at \$65.00 per ton
- 8. Brush & woody debris\$65.00 per ton
Free brush months (October & March) for residential brush only.
- 9. Should the scale be inoperable please refer to the "Scale Inoperative Procedure of 12-9-13
- 10. No charge for single stream or scrap metal recycling (not appliances)
- 11. Items that may have a reclaimed value (re-use) may be held separately by the facility and reclaiming by residents or non-profits. This is only as space permits, is for residential use only and is not to be resold. The County is not responsible for and makes no warranty or representation as to condition or use of any items reclaimed.
- 12. No hazardous materials accepted
- 13. Payment is by cash, check or a charge account may be set up once approved.
- 14. Large quantities of recycling may be accepted however rates and logistics shall be negotiated in advance and subject to the Board of Supervisors approval.

E. FY20 Emergency Communications

Secondary structure addresses (ref. Res#2018-12 approved on September 25, 2019)..... \$50.00



Agenda
Regular Meeting
Madison County Board of Supervisors
Tuesday, April 28, 2020 at 6:00 p.m.
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence
Determine Presence of a Quorum/Adopt Agenda

Public Comment

Workshop Session

1. County Administration Center Renovation Project (Norman Smith)
2. Discussion on FY21 Budget Status (Hobbs)
3. Consideration of Correction to Resolution #2020-13 (FY21 Administrative Fees) (Hobbs)
4. Report on Public Safety Radio Tower Sites (Hobbs)
5. Report on Floodplain Map & Ordinance Update Timetable (Hobbs)
6. Ratification of Animal Shelter Medical Policy (Hobbs)

Information/Correspondence

Public Comment

Closed Session [2.2-3711(A)(29)]

Adjourn

**BOARD OF SUPERVISORS
COUNTY OF MADISON**

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: 5/12/2020

FY2020

Type of Supplement	
<input type="checkbox"/>	Interdepartmental transfer (same fund)
<input type="checkbox"/>	Interfund transfer
<input checked="" type="checkbox"/>	Revenue/Expense offset
<input type="checkbox"/>	Use of contingency
<input type="checkbox"/>	Other use of fund balance not in original budget

PURPOSE: To supplement Sheriff's budget for charitable contribution received

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-180914	Rev	GF	n/a	Contributions		25.00
10-03-31-31200-6010	Exp	GF	Sheriff	Police supplies	25.00	
					25.00	25.00

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

To Whom It May Concern:

In this time of National Emergency, it occurred to me that charities and first responders may have a need for additional funds to carry on their operations. Therefore I am enclosing a small donation to be put to use for protective equipment or other necessary expenditures.

God bless you all and may He grant you health and the strength to carry on.

Quayne G. Gennaro

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

08/84 **Quayne G. Gennaro** BRANCH BNKG AND TRUST CO OF VA 7612
 79 Courthouse Mountain Rd. Lynchburg, VA 24805
 Madison, VA 22727-2882 82-436/614

Date 4/4/2020

PAY TO THE ORDER OF Sheriff of Madison County \$ **25.00

Twenty-Five and 00/100 ***** DOLLARS

Sheriff of Madison County
 PO Box 322
 Madison, VA 22727

MEMO: COVID-19 Donation

Quayne G. Gennaro

⑆051404260⑆0005231334604⑆7612

Intuit® CheckLock™ Secure Check

10-180914
deposited w/
Truwater 4/17/2020

From: MC Sheriff
Sent: Thursday, April 16, 2020 3:06 PM
To: Mary Jane Costello
Cc: Samantha Jenkins
Subject: Deposit of Donation Check
Attachments: img04162020_0001.pdf

MJ:

The sheriffs Office has received a check in the amount of \$25.00 from a citizen as a donation for "COVID-19" for the purchase of PPE's. We very much appreciate this kindness and generosity.

If we could supplement this into our budget line item # 6010 Police Supplies, it will help cover some of the expenses that we have made on PPE's.

I will take this check to the treasurers office tomorrow, as getting through the north end of town today is a challenge.

Thank you

Terri

(attached is a copy of check)

**BOARD OF SUPERVISORS
COUNTY OF MADISON**

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: 5/12/2020

FY2020

Type of Supplement	
<input type="checkbox"/>	Interdepartmental transfer (same fund)
<input type="checkbox"/>	Interfund transfer
<input type="checkbox"/>	Revenue/Expense offset
<input checked="" type="checkbox"/>	Use of contingency
<input type="checkbox"/>	Other use of fund balance not in original budget

PURPOSE: To appropriate funds from contingency for new security systems for the Courthouse and the WMB.

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-09-91-91100-9200	Exp	GF	Contingency reserve	Contingency- genl		31,540.43
10-04-42-43200-8238	Exp	GF	Facilities & Maint	Court security systems	31,540.43	
					<u>31,540.43</u>	<u>31,540.43</u>

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

Madison County
Outlay for Court Security Systems
5/12/2020

		<u>Amount</u>
War Memorial Bldg Access Control Upgrade	Clark Security	20,798.97
Courthouse - CCTV System & Alarm System	Security Innovations	<u>10,741.46</u>
		<u><u>31,540.43</u></u>

10-04-42-43200- 8238

**MADISON COUNTY
BOARD OF SUPERVISORS**

PURCHASE ORDER

2.

P.O. Box 705
Madison, VA 22727

The following number isto appear on all invoices, bills of lading, and acknowledgements relating to this PO:
PURCHASE ORDER: ~~43200-060500~~ 200506

P.O. DATE May 6, 2020
TERMS 50% at acceptance
F.O.B.
SHIP VIA

Security innovations, INC
P.O. Box 714
Crozet, Va 22932

Route all correspondence with Madison County through

Name Roger Berry
Address P.O. Box 705
Madison, VA 22727
E-mail rberry@madisonco.virginia.gov
Phone 540-718-6995
FAX # 540-948-3843

Madison County is exempt from sales tax.

Route invoices to: cjones@madisonco.virginia.gov

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
		CCTV System and Burgler Alarm System at general District Court Area. To include 8 cameras with Audio, @ PTZ cameras outside Mounts and hardware Labor to in: stall, program, and train staff		8,711.00
	***	Network programming to be done by contractor if can't be done by county staff. Not to exceed		350.00
		Burgler Alarm system with wireless panic buttons and all hardware and labor		1,680.46
			subtotal	10,741.46
PLEASE NOTIFY US IMMEDIATELY IF THIS ORDER CANNOT BE SHIPPED COMPLETE ON OR BEFORE:			SHIPPING OTHER OTHER	
			TOTAL	\$10,741.46

SHIP TO:

Roger Berry
APPROVED BY

May 6, 2020
DATE

Chester 5/6/2020



P.O. Box 714
 Crozet, VA 22932
 (434) 806-6469

Madison County Courts
 2 Main Street
 Madison, VA 22727

Estimate **2.**

Date
4/28/2020

Description	Qty	Cost	Total
CCTV System			
HikVision 16 Channel NVR	1	1,300.00	1,300.00
4 TB Storage Hard Drive	1	280.00	280.00
Color Dome Camera with audio	8	310.00	2,480.00
PTZ Color Dome Camera	2	1,024.00	2,048.00
Camera Back Box	8	23.00	184.00
Camera Wall Mount	2	32.00	64.00
Camera Pendant Cap	2	25.00	50.00
Color Monitor for Court Room	1	125.00	125.00
Miscellaneous Wire and Hardware	1	425.00	425.00
Labor to install, program and train staff.	1	1,755.00	1,755.00
*50% upfront deposit required upon estimate acceptance, remainder due upon job completion.			
**Network programming of on/offsite access will be done by Security Innovations IT Contractor at an additional charge.			

NOT TO EXCEED

\$ 350.00

$$\begin{array}{r}
 8,711.00 \\
 1,680.46 \\
 \hline
 10,391.46 \\
 350.00 \\
 \hline
 10,741.46
 \end{array}$$

Subtotal	\$8,711.00
Sales Tax (5.3%)	\$368.67
Total	\$9,079.67

total for 2 10,741.46 **45**



P.O. Box 714
 Crozet, VA 22932
 (434) 806-6469

Madison County Courts
 2 Main Street
 Madison, VA 22727

Estimate **2.**

Date
4/28/2020

Description	Qty	Cost	Total
Security System			
DSC NEO CPU	1	304.00	304.00
DSC RF KEYPAD	1	149.57	149.57
DSC 8 ZONE EXPANSION MODULE	1	42.00	42.00
DSC PANIC	4	101.11	404.44
16.5v AC Transformer	1	15.00	15.00
12v 8.0AH Battery	1	35.00	35.00
Motion Detector	3	25.60333	76.81
Surface Mount Door Contact	3	14.54667	43.64
Miscellaneous Wire and Hardware	1	25.00	25.00
Labor	1	585.00	585.00
*24-HR standard monitoring is \$250.00 per year.			
**This estimate is calculated using the existing cabling in the facility, if it is found that new cabling will be needed this will be discussed prior to installation.			
Subtotal			\$1,680.46
Sales Tax (5.3%)			\$58.06
Total			\$1,738.52

**MADISON COUNTY
BOARD OF SUPERVISORS**

PURCHASE ORDER 2.

**P.O. Box 705
Madison, VA 22727**

The following number isto appear on all invoices, bills of lading, and acknowledgements relating to this PO:

P.O.# 43200-200506

Department# +YYMMDD format (i.e. 11100-190717)

TO:

Clark Security
126 Geer Lane
Brightwood Va 27115

P.O. DATE March 23, 2020
PAYMENT TERMS
F.O.B.
SHIP VIA

ADDRESS CORRESPONDENCE TO:

Madison County Facilities
P O Box 705
Madison, Va 22727

E-mail rbery@madisonco.virginia.gov
Phone 540-718-6995
FAX #

Madison County is exempt from sales tax.

Route invoices to: cjones@madisonco.virginia.gov

QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
		circuit courthouse Access Control Up-Grade Performand supply all services in the Scope of Work to include but not limited To upgrading the system that controls the building security		20,798.97
			subtotal	20,798.97
PLEASE NOTIFY US IMMEDIATELY IF THIS ORDER CANNOT BE SHIPPED COMPLETE ON OR BEFORE:			SHIPPING OTHER OTHER	
			TOTAL	20,798.97

SHIP TO:

Dept+Acct# Expense Code

Roger...
John...
Department Head Signature

5/6/2020 May 6, 2020
DATE

Ct Security Systems

Clark Security & Services LLC

126 Geer Lane
Brightwood, VA 22711
TEL 540-543-2015
FAX 540-543-2164
EMAIL clarksecsvcs@yahoo.com
DCJS # 11-4361

2.

March 7, 2020

Madison County Information Technology
302 Thrift Road
Madison, VA 22727

Attn: Bruce Livingston

Subject: Madison County Circuit Courthouse Access Control Up-Grade

The following is Clark Security & Services, LLC's cost proposal to perform the work outlined in the attached "Statement of Work".

Costs

This effort will be performed for a total cost of Twenty Thousand Seven Hundred Ninety Eight Dollars and Ninety Seven Cents (\$20,798.97) as summarized below and itemized in the attached cost proposal.

Labor	\$ 3,160.00
Equipment/Materials	<u>\$17,638.97</u>
Total Cost	\$20,798.97

Milestones

Acceptance of Proposal	\$10,399.48
Final Acceptance	\$10,399.49

Schedule

Performance of this effort will commence upon an agreed upon date after the acceptance of this proposal.

If you have any questions, please feel free to contract us by email at clarksecsvcs@yahoo.com or by phone at 540-543-2015.

Sincerely,

Josh Clark

March 7, 2020

Madison County Information Technology
302 Thrift Road
Madison, VA 22727

Attn: Bruce Livingston

Subject: Madison County Circuit Courthouse Access Control Up-Grade

Statement of Work

Clark Security & Services, LLC will provide and install the following equipment:

- Supply all services and materials as specified within the Statement of Work (SOW).
- Provide and install a new Dell server.
- Provide and install new Honeywell Win-Pak software.
- Provide and install a new Dell workstation at the Badge printer location.
- Provide and install new Honeywell software on the workstation.
- Reload all settings from the old software to the new software.
- Will re-use all existing cabling and door hardware.
- Provide training on the new software.
- Obtain written approval from the owner for scope or cost change orders before any changes are implemented.
- Ensure infrastructure is consistent with applicable codes.
- Perform work safely and in accordance with common trade requirements and practices and the law.
- Identify code compliance or technical issues that may impede construction.
- Coordinate with the owner on clearance of workforce and release of work areas.
- Provide local delivery to the site for all equipment specified in the SOW.
- Workers will wear appropriate personal protective equipment.
- Trash, including cardboard boxes, plastic wrap, and banding will be promptly removed.
- Tools and equipment shall be stored or removed to avoid hazards.
- All work will be performed in a professional and skillful fashion.
- Comply with all federal, state, and local codes and regulations

Owner Provided Items

The Owner is responsible for the following:

- Layout approval prior to commencement of work.
- Provide adequate space to install all equipment.
- Provide adequate, clean, 120VAC power.
- Final Inspection.

If you have any questions, please feel free to contact us by email at clarkseccvcs@yahoo.com or by phone at 540-543-2015.

Bid # 01
Supplies and Services

ITEM	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	TOTAL
1 LABOR CATEGORY RATES					
1A	Project Manager	0	HR	\$90.00	\$0.00
1B	Emergency Service Technician	0	HR	\$85.00	\$0.00
1C	Engineering Technician	0	HR	\$85.00	\$0.00
1D	Electronics, Tech. III Programming	16	HR	\$75.00	\$1,200.00
1E	Electronics, Tech. II	0	HR	\$85.00	\$0.00
1F	Electronics, Tech. I Installation	16	HR	\$50.00	\$800.00
1G	Electrician	0	HR	\$75.00	\$0.00
1H	Laborer Installation	16	HR	\$40.00	\$640.00
1I	Word Processor	0	HR	\$30.00	\$0.00
1J	Training	8	HR	\$65.00	\$520.00
SUBTOTAL					\$3,160.00
2 EQUIPMENT/MATERIALS					
2A	Access Control	1	LS	\$13,999.18	\$13,999.18
2C	Tax	5.3	%	\$0.00	\$0.00
2D	Transportation	0	EA	\$0.00	\$0.00
2E	Overhead	20	%	\$13,999.18	\$2,799.84
2F	Profit	6	%	\$13,999.18	\$839.95
SUBTOTAL					\$17,638.97
3 TRAVEL/PER DIEM					
3A	Travel	0	LS	\$0.00	\$0.00
3B	Per Diem Costs	0	LS	\$0.00	\$0.00
3C	Overhead	20	%	\$0.00	\$0.00
3D	Profit	6	%	\$0.00	\$0.00
SUBTOTAL					\$0.00
TOTAL					\$20,798.97

Bid # 01
Item Breakdown

ITEM	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	TOTAL
2	Equipment/Materials				
2A	Access Control				
2A	Honeywell Win-Pak 4.7 PE Software	1	EA	\$2,307.78	\$2,307.78
2A	Dell PowerEdge Server	1	EA	\$7,834.17	\$7,834.17
2A	Dell Workstation	1	EA	\$2,769.23	\$2,769.23
2A	Lantronix Serial to LAN Interface	1	EA	\$213.00	\$213.00
2A	Honeywell Software Support, 1Yr.	1	EA	\$825.00	\$825.00
2A	Misc. Conduit and Supplies	1	EA	\$50.00	\$50.00
				SUBTOTAL	\$13,999.18

AN EMERGENCY UNCODIFIED ORDINANCE TO ESTABLISH METHODS TO ASSURE CONTINUITY IN MADISON COUNTY GOVERNMENT AND CONDUCT OF BOARD OF SUPERVISORS MEETINGS DURING THE NOVEL CORONAVIRUS DISEASE 2019 (COVID-19) EMERGENCY #2020-10

AN EMERGENCY UNCODIFIED ORDINANCE to establish methods to assure continuity in Madison County government and conduct of Board of Supervisors meetings during the COVID-19 Emergency, as authorized by Virginia Code §§ 15.2-1413 and -1427.

Be it ordained by the Board of Supervisors of Madison County:

1. That the following uncodified ordinance is hereby adopted:

A. Purpose of the Ordinance.

This ordinance establishes methods to assure continuity in Madison County government, including the Board of Supervisors’ procedures for meetings, during the COVID-19 emergency. These provisions are intended to ensure the Board of Supervisors’ ability to conduct necessary public business in a manner consistent with Virginia state law and federal, state, and local health directives and guidance, all while maintaining transparency and public participation to the greatest extent feasible.

This ordinance is being adopted in response to the COVID-19 outbreak. The World Health Organization declared COVID-19 a global pandemic on March 11, 2020. On March 13, 2020, the President of the United States declared that the COVID-19 outbreak in the United States constitutes a National Emergency beginning March 1, 2020. On March 12, 2020, Governor Ralph Northam issued a Declaration of a State of Emergency due to Novel Coronavirus (COVID-19). The Governor declared the emergency “to continue to prepare and coordinate our response to the potential spread of COVID-19, a communicable disease of public health threat” and he found that “[t]he anticipated effects of COVID-19 constitute a disaster as described in § 44 146.16 of the Code of Virginia.” The Governor’s Declaration of a State of Emergency remains in effect until June 10, 2020, unless sooner amended or rescinded. Effective March 16, 2020, Governor Northam and the State Health Commissioner jointly issued an Order declaring a state public health emergency. On March 13, 2020, the Madison County Director of Emergency Management, with the consent of the Board of Supervisors, declared a local state of emergency due to the potential spread of COVID-19. The local Declaration of Emergency remains in effect until the Board of Supervisors takes appropriate action to end the declared emergency.

The Public Health Emergency Order issued jointly by the Governor and the State Health Commissioner effective March 16, 2020, consistent with all other expert opinions, observes that COVID-19 spreads from person to person, transmitted via respiratory

droplets, and can be spread from an infected person who does not have symptoms to another person. No vaccine or known treatment options exist at this time.

This Ordinance extends the Emergency Ordinance adopted on March 24, 2020 and shall remain in full force and effect until the Governor declares that the State of Emergency has ended, or until six months from the date of adoption of the this ordinance, which ever occurs first.

B. Virginia Statutory Authority for the Ordinance.

Virginia Code § 15.2 1413 authorizes localities to adopt an ordinance to “provide a method to assure continuity in its government, in the event of an enemy attack or other disaster,” “[n]otwithstanding any contrary provision of law, general or special.” The Governor’s Declaration of a State of Emergency found that “[t]he anticipated effects of COVID-19 constitute a disaster as described in § 44 146.16 of the Code of Virginia.”

Virginia Code § 15.2 1427 authorizes counties to adopt emergency ordinances without prior notice; however, no such ordinance may be enforced for more than 60 days unless readopted in conformity with the provisions of the Virginia Code.

Virginia Code § 2.2 3708.2(A)(3) allows the Board of Supervisors to meet via electronic communications without a quorum physically assembled together “when the Governor has declared a state of emergency,” “the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location,” and “the purpose of the meeting is to address the emergency.” Public notice must be given using the best available method, in light of the nature of the emergency, and it must be provided contemporaneously with the notice provided to the members of the public body. Finally, arrangements must be made for the public to access the meeting.

Virginia Code § 2.2 3708.2(A)(1) allows members of the Board of Supervisors to participate in a meeting via electronic communications if (1) it has a written policy allowing for such electronic participation; (2) a quorum of the Board of Supervisors is physically assembled at the primary meeting location; (3) the Board of Supervisors makes arrangements for the voice of the remote participant to be heard by all persons at the primary location; and (4) any member requesting remote participation is unable to attend the meeting due either to a temporary or permanent disability or other medical condition that prevents the member's physical attendance, or to a personal matter that is identified with specificity.

C. Definitions.

“Continuity in Madison County government” includes, without limitation, those actions, and the coordination of actions, that are necessary to assure the continuation of the County’s essential functions and services.

"Electronic communication" means the use of technology having electrical, telephonic, digital, magnetic, wireless, optical, electromagnetic, or similar capabilities to transmit or receive information.

"Emergency" means the outbreak of the respiratory illness referred to as the novel coronavirus or COVID-19, as described in the Governor's Declaration of a State of Emergency and the local Declaration of Emergency, and the spread and effects of COVID-19, which constitute a disaster as defined in Virginia Code § 44-146.16.

"Meeting" means a regular meeting of the Board of Supervisors as established on the schedule approved by the Board of Supervisors at its 2020 Annual Meeting on January 2, 2020, the meetings of any Board of Supervisors Committee, the Planning Commission, and any special or emergency meeting called as allowed by Virginia Code §§ 15.2 1417 and 1418.

"Usual procedures" means the requirements and procedures established by the Virginia Freedom of Information Act for public meetings, including remote participation by a Board member as long as a quorum of the Board is physically assembled at the meeting location, as allowed by Virginia Code § 2.2 3708.2(A)(1) and the policy adopted by the Board on March 26, 2020.

D. Board of Supervisors' Meeting Procedures.

1. For any meeting at which the Board of Supervisors transacts public business with any purpose other than addressing the emergency or assuring continuity in Madison County government, the Board of Supervisors will meet in accordance with all usual procedures established by the Virginia Freedom of Information Act.

2. If the purpose of a meeting of the Board of Supervisors is to address the emergency, the Board of Supervisors will meet in accordance with all usual procedures established by the Virginia Freedom of Information Act unless, in the judgment of the Chairman, the catastrophic nature of the declared emergency makes it impracticable or unsafe to physically assemble a quorum at one location, in which case the Board will meet solely through electronic communication means to discuss the emergency in accordance with the emergency procedures established by FOIA and specifically Virginia Code § 2.2 3708.2(A)(3). In no event shall any action be taken by the Board in an electronic meeting unless a quorum is participating remotely. If the Board follows the procedures established by Virginia Code § 2.2 3708.2(A)(3), the Board will state on the record the nature of the emergency, the fact that the meeting is being held electronically, and the type of electronic communication means being used, and the Board will make arrangement for public access to the meeting.

3. (A) In addition, if any meeting or any part of a meeting of the Board of Supervisors is being conducted for the purpose of assuring continuity in Madison County

government, the Board of Supervisors will meet in accordance with all usual procedures established by the Virginia Freedom of Information Act to the extent possible.

(B) If, in the judgment of the Chairman, items proposed to be considered are necessary to assure continuity in Madison County government and the usual procedures cannot be implemented safely or practically, then, under the authority granted to the Board by Virginia Code § 15.2 1413, the method by which the Board will conduct any meeting to consider the items will be as follows.

(1) The meeting may be held solely through electronic communication means without a quorum of members physically assembled at one location, but only after notice of the meeting is given in accordance with applicable laws. In no event shall any action be taken by the Board in an electronic meeting unless a quorum is participating remotely.

(2) The meeting may be held without permitting members of the public to be physically present in the same location as any of the Board members, but alternative arrangements for public access will be made. Such alternative public access may be through electronic communication, including but not limited to audio, telephonic, or video broadcast.

(3) Before action may be taken on any item, the Board must first approve that the item or items are necessary to assure continuity in Madison County government and that the usual procedures cannot be implemented safely or practically. A motion may be made and voted upon before each item or as to the entire agenda, as may be determined by the Chairman.

(4) For any such matter requiring a public hearing by law, public comment will be solicited and received via written or electronic communication prior to the vote on the matter. All such comments will be provided to the members of the Board and made a part of the record of the meeting.

E. Suspension of Certain Policies.

Any policies or procedures previously adopted by the Board are suspended to the extent they are inconsistent with this Ordinance.

2. That this ordinance will become effective upon adoption.

3. That this ordinance is being re-adopted on an emergency basis as allowed by Virginia Code § 15.2 1427(F), and may be enforced for no more than 60 days from the date of adoption, unless the Board readopts this ordinance in conformity with all applicable provisions of state law and following the procedures established in this ordinance.

4. That the Clerk for the Board of Supervisors will schedule a public hearing on June 24, 2020, at which the Board will consider readopting this ordinance or a similar ordinance that assures continuity in Madison County Government during the COVID-19 pandemic. Such ordinance will be limited in its effect to a period not exceeding six months after the emergency and will provide for a method for the resumption of normal governmental authority by the end of the six-month period. The Clerk will publish descriptive notice of the Board’s intention to propose the ordinance for passage once a week for two successive weeks as required by Virginia Code § 15.2 1427.

CERTIFICATION OF ADOPTION OF ORDINANCE

The undersigned Chairman of the Board of Supervisors of the County Madison, Virginia hereby certifies that the Ordinance set forth above was adopted during an open meeting on the 6th day of May, 2020, by the Board of Supervisors with the following votes:

	“Aye”:	“Nay”:	“Abstain”:	Absent:
R. Clay Jackson				
Charlotte L. Hoffman				
Kevin K. McGhee				
Amber Foster				
Carty Yowell				

GIVEN under my hand this 6th day of May, 2020.

R. Clay Jackson, Chairman
Board of Supervisors
Madison County, Virginia

Attest:

Jack Hobbs, Clerk

MADISON COUNTY EMERGENCY ELECTRONIC MEETING PROTOCOL

Suggested language to use for an emergency meeting conducted electronically:

Mr. Chairman, Madison County is under a State of Emergency, as declared by the Governor of the Commonwealth of Virginia. Accordingly, I move pursuant to Section 2.4.E of the Madison County Board of Supervisors By-Laws and Rules of Procedure to conduct this meeting electronically in compliance with Virginia Code §2.2-3708.2 as follows:

- A. an emergency ordinance authorizing emergency meetings has been adopted in compliance with Virginia Code §2.2-3708.2, which ordinance is currently in effect,*
- B. the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location,*
- C. the purpose of the meeting is to address the emergency,*
- D. due notice has been given to the public notice using the best available method given the nature of this emergency, which notice was given contemporaneously with the notice provided to members of the public body conducting the meeting, and*
- E. arrangements have been made for public access to this meeting.*

	Foster	Jackson	Hoffman	McGhee	Yowell
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent:					

Certification

I move to (a) certify that this meeting took place pursuant to Section 2.4.E of the Madison County By-Laws, and in compliance with Virginia Code §2.2-3708.2, and all of the safeguards set forth in Virginia §2.2-3708.2 have been followed and to (b) instruct the Clerk to state the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held in the minutes.

	Foster	Jackson	Hoffman	McGhee	Yowell
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent:					

MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

4.

MEETING DATE: May 12, 2020

AGENDA TITLE: Public Safety Random Drug Testing Policy

INDICATED MOTION(s): I move to amend Section 6.4 of the Personnel Policy to implement a random drug check policy for public safety employees as proposed, to be effective immediately.

STAFF LEAD: Director of Emergency Medical Services Hillstrom

TIMING: Over the past few months the idea of requiring EMS employees to participate in random drug testing, as opposed to the “reasonable suspicion” and (the recently adopted) pre-employment drug screening, has been discussed. During the April 14 meeting the Board asked the staff to develop a proposed program. Since then the scope has been expanded to cover public safety employees that would include all employees in the EMS, Public Safety/Emergency Management and Emergency Communications Center/E911 departments. The current draft has been reviewed by the County Attorney and the heads of the affected departments.

DISCUSSION Staff understands that the local philosophy might prevent random drug screening for all County employees. On the other hand, the EMS staff works around regulated drugs such that the risks and opportunities for abuse are much higher and the fallout of having a public safety employee under the influence of these performance-impairing substances can be significant.

FISCAL IMPACT: The cost of implementing this new program is driven by the scope and frequency of the testing. On the other hand, the cost of one bad situation that could otherwise have been avoided might eclipse those costs.

For a “number”, as of most the recent price list each drug screen test costs \$25 (POCT Substance 6 panel) plus, of course, staff time and mileage. If the screen comes back requiring a physician review (MRO) it will be an additional \$75. In short, testing two employees per quarter would cost \$200 per year for the actual tests and an additional \$600 if each test required a physician review(an unlikely worst case scenario). Staff envisions billing the cost of the test to the individual department.

REFERENCES: None

HISTORY: N/A

RECOMMENDATION: If there are no unresolved issues that arise before the Board hears this item, approve the policy change per the indicated motion.

ENCLOSURES:

- Draft policy

6.4 ALCOHOL AND DRUG FREE WORKPLACE

A. Purpose

Madison County recognizes that alcohol and drug abuse is a serious problem across America. It is, therefore, the goal of the County to establish and maintain a safe and healthy workplace for its employees, free from alcohol and illegal drug use and to protect the safety of its citizens by providing the highest quality of service.

B. Employee Responsibilities

1. No employee shall unlawfully manufacture, dispense, possess, use or distribute any controlled substance, medication or alcohol.
2. Any employee convicted under a Federal or State statute regulating controlled substances shall notify their supervisor and the County Administrator within five (5) days after the conviction.
3. No employee shall consume alcoholic beverages ~~immediately before work~~within eight (8) hours of their scheduled start time, during work hours or while at work during breaks or lunches.
4. No employee shall be impaired by alcoholic beverages ~~immediately~~less than eight (8) hours before work, during work hours or while at work during breaks or lunches.
5. No employee shall represent the County in an official capacity while impaired by alcohol, illegal drugs or medication.
6. No employee using medication that may impair performance shall operate a motor vehicle or engage in safety-sensitive functions while on duty for the County.
7. If an employee is using prescription or non-prescription medication that may impair performance of duties, the employee shall report that fact to his/her supervisor.
8. An employee who has reason to believe that the performance of another employee is impaired by alcohol, illegal drugs and/or medication shall immediately notify ~~the supervisor~~his Supervisor, Department Head or County Administrator.
9. Department heads, and in the absence of a department head their deputy, shall be responsible for maintaining a drug and alcohol-free workplace in their area of operations and implementing the following drug and alcohol testing program.

C. Drug and Alcohol Testing

In order to achieve a drug-free workplace, all candidates offered employment with Madison County, shall be required to participate in all of the following alcohol and controlled substances testing:

1. When an applicant for any position has been extended a conditional offer of employment, but before beginning work;
2. When there is a reasonable suspicion to believe that the employee is in an impaired state. Reasonable suspicion is a belief based on objective and articulated facts sufficient to lead a reasonably prudent person to suspect that an employee is under the influence of drugs or alcohol such that the employee's ability to perform the functions of the job is impaired or such that the employee's ability to perform his/her job safely is reduced.

3. Employees in public safety positions are subject to random drug testing. These tests are unannounced and unexpected by employees. According to the Department of Labor, employees are put in a lottery-like testing pool and are randomly selected. The random selection process also creates an equal chance for all employees to be picked for testing.

~~Behaviors that include, but are not limited to, any one of the following, or in combination, may constitute reasonable suspicion:~~

- ~~a) Slurred speech~~
- ~~b)a) Dilated pupils~~
- ~~c)a) Odor of alcoholic beverage on breath~~
- ~~d)a) Inability to walk a straight line~~
- ~~e)a) Lack of coordination~~
- ~~f)a) Incoherence~~
- ~~g)a) Tremors~~
- ~~h)a) Convulsions~~
- ~~i)a) Paranoia~~
- ~~j)a) Verbal altercation~~
- ~~k)a) Physical altercation~~
- ~~l)a) Possession of drugs or alcohol~~
- ~~m)a) On duty accident or incident involving County property~~
- ~~n)a) When the employee has endangered others in the workplace~~

~~3.4. After any accident or incident;~~

~~4.5. As a condition for return for duty after testing positive for controlled substances or alcohol; or,~~

~~5.6. As part of follow-up procedures for return-to-duty related drug or alcohol violations.~~

D. Definitions

For purposes of this policy, the following terms shall mean:

1. Commercial Motor Vehicles - Vehicles which have a manufacturer's gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR) of 26,001 pounds or more; or
 - a) Vehicles made to carry sixteen (16) or more passengers, including the driver; or
 - b) Vehicles that transport hazardous materials that have to be placarded by federal law.
2. Controlled substances - Any drug or substance assigned a DEA controlled substance code number in the following groups: Opiates, Opium derivatives, Hallucinogenic

substances, Depressants, and Stimulants. The mere possession of a valid prescription or over-the-counter drug for medical reasons does not constitute a policy violation. In addition, the use of such a drug also will not constitute a policy violation, as long as the drug does not affect the driver's ability to function on the job.

3. Director - The Director of a County department.
4. Driver or Employee - Any Madison County employee who operates a commercial motor vehicle on behalf of the County and on County business or activity or who is employed in a safety sensitive position.
5. Drug - Any substance that is unlawful to possess under either the Federal Controlled Substances Act or state law, or any substance that could affect one's ability to function on the job.
6. EAP - Employee Assistance Program.
7. DEA - Drug Enforcement Agency.
8. MRO - Medical Review Officer.
9. BAC - (Breath Alcohol Concentration). The alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test or as a percentage of blood in the body as expressed by a qualifying blood alcohol test.
10. Public safety position – Any position in the following County departments: Emergency Medical Services, Emergency Management/Public Safety, and Emergency Communications Center.
- 10.11. Reasonable Suspicion - A belief based on objective and articulated facts sufficient to lead a reasonably prudent person to suspect that an employee is under the influence of drugs or alcohol such that the employee's ability to perform the functions of the job is impaired or such that the employee's ability to perform his/her job safely is reduced.

Behaviors that include, but are not limited to, any one of the following, or in combination, may constitute reasonable suspicion:

- a) Slurred speech
- b) Dilated pupils
- c) Odor of alcoholic beverage on breath
- d) Inability to walk a straight line
- e) Lack of coordination
- f) Incoherence
- g) Tremors
- h) Convulsions
- i) Paranoia
- j) Verbal altercation

k) Physical altercation

l) Possession of drugs or alcohol

m) On-duty accident or incident involving County property

n) When the employee has endangered others in the workplace

~~11.~~12. An "accident" or "incident" - Defined as any occurrence in which a driver is behind the wheel of a County vehicle and death, personal injury and/or property damage occurs or when a vehicle has left the roadway under other than normal causes or any individual is injured and requires medical care as a result of an action or inaction by a County employee. "Accident" or "Incident" shall also include abnormal occurrences when a driver is not behind the wheel, such as an abnormal departure from the roadway or when other facts or circumstances suggest reasonable cause to suspect drug use. Post-accident testing will be conducted regardless of who was injured, what property was damaged or who was responsible. An occurrence may qualify as an "accident" or "incident" regardless of whether the vehicle was in motion, temporarily stopped, parked or being loaded or unloaded, or on either public or private property.

13. Randomly select means to select by a method that features an equal probability that any employee from a group of employees will be tested.

E. Guidelines for Screening

1. Reasonable suspicion

Drivers will be tested for drugs and alcohol whenever the County has "reasonable suspicion" that the driver may have used drugs or alcohol. Whenever possible, the conduct or event giving rise to the "reasonable suspicion" should be witnessed by at least two persons, and a supervisor or department head should be called to the scene.

2. Post-accident Testing

Following an accident or incident involving a County vehicle, the County shall require the driver to submit to a blood, urine and/or breath analyzer test if:

- a) The driver receives a citation for a moving traffic violation arising from the accident;
- b) The accident results in the death of a human being or a bodily injury to a person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident;
- c) The accident results in total damage to any one property amounting to \$500.00 or more based upon actual costs or reliable estimates;
- d) Any condition that meets the definition of "accident" or "incident" under this policy.

Post-accident testing should be completed as soon as possible after the accident. Every effort will be made to ensure that the test is conducted within four (4) hours after the accident.

Following the accident, the driver will be taken to a medical facility or certified lab in order to have the blood, urine, breath analyzer and/or other appropriate tests. If the employee requires hospital care, the County will make arrangements to assure that the appropriate tests are performed at the hospital.

A driver who is seriously injured and cannot provide a specimen at the time of the accident shall provide the necessary authorization for obtaining hospital reports and other documents that would indicate whether there were any controlled substances in his/her system.

If a driver does not need hospital care but is required to have a post-accident test under this policy, he or she shall not use alcohol until eight (8) hours after the accident or until the test is performed, whichever occurs first.

3. Random Drug Screening

Madison County will randomly select two public safety employees for drug testing and compliance with its drug-free workplace policy on a quarterly basis.

Each quarter a Drug Screening Coordinator designated by the County Administrator shall randomly select two (2) employee names from the full pool of public safety employees on a day selected by a computer-based random-date and random name generator. The Drug Screen Coordinator shall inform the appropriate department head of the employees selected for testing and the testing date. In the event a department head is selected for testing, the County Administrator shall be notified.

The department head, or County Administrator in the event a department head is selected, is responsible for ensuring that the testing is completed on the next scheduled workday of the selected employee(s). The department head shall keep appropriate records concerning selection, notification, scheduling, and results for all testing.

The drug screening coordinator and department head have no discretion to waive the selection of a randomly selected employee. Employees selected for testing shall not be informed of the testing until the day of the test.

Confirmed positive tests will result in appropriate follow-up by the department head.

3.4. Return-to-duty Testing

Any driver found to have engaged in conduct prohibited by this regulation shall undergo a test before returning to duty. If the prohibited conduct involved alcohol, the driver shall take an alcohol test and shall not be allowed to return to work unless the result is less than 0.02 BAC. If the prohibited conduct involved controlled substances, the driver shall take a controlled substances test and shall not be allowed to return to work unless the result is verified negative for controlled substance use.

4.5. Follow-up Testing

Any driver identified as needing assistance in resolving problems associated with controlled substance use or alcohol misuse shall be subject to unannounced follow-up controlled substance and/or alcohol testing as directed by a substance abuse professional.

F. Drugs to be Tested

The purpose of the drug testing policy is to identify the use of any drug which affects an employee's ability to function on the job. An alcohol concentration of 0.04% BAC or greater, and/or detectable amounts any illegal drug, over-the-counter drug, or prescribed medication found in an employee's system shall violate this policy, except when an employee has advised his/her supervisor of their usage of over-the-counter drugs or prescribed medication, and the employee has been permitted to continue driving.

1. Employees will be tested for a broad range of drugs, including marijuana, cocaine, opiates, PCP (phencyclidine), amphetamines, alcohol and any other drug which impairs one's ability to function on the job.
2. Employees taking over-the-counter or prescribed medication are responsible for knowing the effects of that medication on their job duties. Employees may not drive or perform other duties under the influence of any prescription medication or over-the-counter drug that could impair their ability to function on the job. Employees must report to their supervisor the use of any medication that may have such an effect. An employee who is taking medication which adversely affects his/her performance will be removed from driving service and any public safety functions temporarily and will be eligible for sick leave or other appropriate benefits, if any are available.
3. Employees shall not report for work or be on County property while impaired by alcohol. Employees are prohibited from using alcohol within ~~four~~ eight (8) hours of being on duty. An employee found to have a blood alcohol concentration (BAC) of 0.04% or more while on duty or on County property will be considered presumptively impaired and in violation of this policy.
4. Because alcohol consumption is legal and socially acceptable, and current technology is so accurate that it may even detect consumption from a previous night, the County will not discipline an employee based solely upon a blood alcohol test result of less than 0.04% BAC. However, an employee whose breath test reveals an alcohol concentration of 0.02% or greater but less than 0.04% shall be removed from safety-sensitive function for twenty-four (24) hours or until the start of the employee's next regular scheduled period, whichever period of time is greater.

G. Test Procedures

1. The administration of the Drug and Alcohol Testing Program shall be in accordance with the Department of Transportation Regulations, Federal Highway Administration and the Drug-Free Workplace Act of 1986. Detailed provisions are listed in the regulations regarding collecting, labeling and transporting the sample. Specific requirements regarding confidentiality are also included. The testing of the sample shall be performed by a laboratory approved by the National Institute of Drug Abuse (NIDA), including a NIDA panel screening with gas chromatography/mass spectrometry (GC/MS)

confirmation on all positive tests. The cost for all drug and/or alcohol tests shall be borne by the County, with the exception of re-testing for any employee who tests positive.

2. Whenever this policy requires that an employee be tested for drugs or alcohol after an accident or incident, or upon reasonable suspicion, or for any reason allowed by the policy, then the employee will be taken to an approved testing facility for the purpose of collecting the sample (except in the case in which the County relies on tests conducted by law enforcement or any other investigative authority). In no case will an employee be given more than twenty-four (24) hours' notice of a test.
3. Once at the testing facility, the employee will be required to provide a urine, blood and/or breath analyzer sample. The employee will not be directly observed while providing the urine sample, but laboratory personnel will take appropriate steps to assure that the sample remains unadulterated. If the technician determines that a first sample was adulterated, then the County may adopt an inference of employee drug or alcohol use. The technician will request that the employee submit a second sample, and appropriate steps, including direct observation, may be taken to assure that a proper sample has been submitted. If it is determined that the employee has altered or substituted the urine specimen provided, the employee is subject to immediate dismissal.
4. After the employee has provided the sample, the laboratory will comply with appropriate chain of custody procedures and will certify that the employee has actually provided the specimen submitted for testing. Results will be reported to a person designated by the County and qualifying as a Medical Review Officer (MRO).

H. Failure To Appear, Refusal To Give Consent Or Refusal To Submit To Testing

Failure to appear for testing without providing proper notice acceptable to the County shall be considered a refusal to participate in the testing and shall subject the employee to disciplinary action up to and including dismissal, or in the case of an applicant, the rescinding of a conditional offer of employment. Likewise, failure to give consent to see results or refusal to submit to testing will also subject the employee to disciplinary action up to and including dismissal.

If the employee refuses to be tested, he/she shall be immediately suspended from duty without pay and transported home. The refusal of an employee to submit to testing shall result in disciplinary action, up to and including dismissal. The supervisor who orders an alcohol and/or drug test shall document, in writing, within twenty-four (24) hours of the observed behavior the conduct giving rise to the reasonable belief of alcohol or drug use. The documentation shall include any statements made and any actions taken by persons involved. All records shall immediately be forwarded to the County Administrator to be placed in the employee's personnel file.

I. Negative Test Results

In any case of a negative test result, the MRO will contact the department head and the employee to report the negative laboratory findings.

J. Positive Test Results

1. When a confirmed positive test result for drugs has been returned, the employee shall be given the opportunity to provide the Medical Review Officer information to demonstrate the positive test result is a result of utilizing a legally prescribed medication.
2. Evidence to justify a positive test result may include, but is not limited to:
 - a) A valid prescription; or
 - b) Verification from the individual's physician verifying a valid prescription.
3. If the Medical Review Officer determines that there is a lack of evidence to justify a positive result, the result shall then be considered a verified positive test result. The Medical Review Officer shall immediately notify the County Administrator (or the Chairman of the Board of Supervisors if the County Administrator has been tested) of the test results.
4. All testing information is confidential and shall be treated as such by anyone authorized to review such information.
5. For the purposes of maintaining a workplace free of drugs and alcohol, the County reserves the right to search the lockers, file cabinets, desks, other County-owned or provided fixtures and fixtures owned by employees but used for County business.

K. Disciplinary Action

Because of the serious nature of illegal use or abuse of alcohol, controlled substances and/or non-prescribed use of medication, appropriate disciplinary action shall be taken, up to and including dismissal.

Madison County
 Revisions to FY21 Advertised GF Budget
 at 4/28/2020 Board Meeting
 UPDATED for Actual Comp Board Reimbursements

	Sources				Uses	Change
	Revenues	Use of FB -		Total		
		Debt Stabilization	Budget Stabilization			
Advertised Budget	25,235,334.00	319,965.00	394,326.00	25,949,625.00	25,949,625.00	
4/28/2020 Adjustments:						
Revenues:						
RET	(170,000.00)		170,000.00	-	-	
Secured Remote Access	10,995.00		(10,995.00)	-	-	
State recordation taxes	(51,325.00)		51,325.00	-		
Reduction for final FY21 Comp Board	(27,409.00)		27,409.00			
Adjust PRA reimbursement	(3,724.00)		3,724.00	-		
Expenditures:						
Moore Bldg Rent			21,112.00	21,112.00	21,112.00	
Reduction to accrued leave contingency			(15,000.00)	(15,000.00)	(15,000.00)	
Delay implementation of comp study (net)			(138,590.00)	(138,590.00)	(138,590.00)	
Operating expense reductions			(148,753.00)	(148,753.00)	(148,753.00)	
Contrib to OAR			(3,177.00)	(3,177.00)	(3,177.00)	
Contrib to CSB			(16,219.00)	(16,219.00)	(16,219.00)	
Contrib to PRA			(5,245.00)	(5,245.00)	(5,245.00)	
Contrib to Skyline CAP			(7,037.00)	(7,037.00)	(7,037.00)	
Reduction to Library			(10,400.00)	(10,400.00)	(10,400.00)	
Reduction to MCRS			(25,000.00)	(25,000.00)	(25,000.00)	
Increase to SB			131,520.00	131,520.00	131,520.00	
Delay hire of AS manager to 1/1			(20,184.00)	(20,184.00)	(20,184.00)	
Reduce Sheriff fuel			(10,000.00)	(10,000.00)	(10,000.00)	
Reduce Jail Medical Reserve			(22,688.00)	(22,688.00)	(22,688.00)	
CW attorney software maintenance			3,500.00	3,500.00	3,500.00	
REVISED TOTAL	24,993,871.00	319,965.00	369,628.00	25,683,464.00	25,683,464.00	(266,161.00)

REVENUES

Reduction to RET	(170,000.00)
Increase in SRA	10,995.00
Decrease-state rec tax	(51,325.00)
FY21 Comp Board reduction	(27,409.00)
PRA reduction	(3,724.00)
Decrease in use of FB	(24,698.00)
	(266,161.00)

EXPENDITURES

21,112.00	Correction - Moore rent
131,520.00	Increase to SB
(418,793.00)	Reductions to expenditures
(266,161.00)	

From: Mary Jane Costello <mjcostello@madisonco.virginia.gov>
Sent: Tuesday, May 5, 2020 1:09 PM
To: Jack Hobbs <jhobbs@madisonco.virginia.gov>; Clay Jackson <cjackson@madisonco.virginia.gov>
Subject: Status of FY21 Budget

5.

Jack:

Last week, you asked me to notify you about “any known exceptions, irregularities and unresolved budget issues” related to the FY21 budget.

As you know, I provided you with an updated scheduled last Thursday that listed all identified budget adjustments since the date that the budget was advertised. All items listed were discussed at the April 28th Board meeting with the exception of the PRA adjustment. That adjustment was reflected in the information I provided to the Board, but not listed on the summary schedule that you prepared and distributed to the Board.

The County was notified yesterday of its final FY21 reimbursements from the Compensation Board. As Stephanie Murray indicated in her email, this will result in another budget shortfall of \$27,409. I have attached an updated version of the schedule that I provided to you last week which reflects this adjustment.

With respect to “unresolved budget issues”, I would add the following related to the operating budget:

- 1) In an email dated 4/23/2020 that Eldon James sent to you he indicated that the following revenue streams from the State might be in jeopardy for FY21: a) communications taxes -Madison County FY21 budget currently assumes \$500K for this; b) 911 taxes – Madison County FY21 budget currently assumes \$46K for this; and c) state recordation taxes.
- 2) I was forwarded an email by a neighboring locality on 4/24/2020 that was originally distributed by VACO to all County Administrators. That email indicated that we would lose the state recordation taxes for FY21, which is why I proposed a reduction of \$51K for that item. I am not aware of any other communications from VACO because I am not on their distribution list. However, I would ask that you promptly forward to me any additional information that you might receive from them related to additional revenue losses for FY21.
- 3) In addition to the items discussed above, I would like to emphasize that our FY21 budget reflects no revised estimates of revenues for the potential impact of COVID on next year’s revenue collections. This may be something to consider asking Davenport to assist us with, as our ability to do revenue forecasting in house is extremely limited.
- 4) There is an unresolved issue related to how the rent on the Moore Building should be paid, based on the revised lease. At the time of execution of the lease, the \$20K required lump sum payment was charged to the TOT fund and the monthly payment was charged to Tracey’s department in the General Fund, There is a possibility that more could be paid from the TOT fund (including from fund balance), however we have not established a reasonable means of doing so (would have to be based on square footage devoted to Tourism). I think I mentioned this at one of the Board meetings. This issue can be resolved later through a supplemental appropriation.

With respect to the capital budget, I sent you an earlier email that discussed the problem with not including the estimated cost of the radios (assumed to be grant funded) in the FY21 budget. Please see that email for further discussion about potential need to advertise for that expenditure next year. There will also be minor differences in the FY21 capital budget related to the timing of bond counsel and financial advisor fees, but nothing that exceeds 1%.

Regards,

Mary Jane Costello
Director of Finance/Assistant County Administrator
Madison County, Virginia
Phone: 540-948-5938
Fax: 540-948-3843

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RESOLUTION # 2020-15

RESOLUTION TO ADOPT THE FISCAL 2021 MADISON COUNTY BUDGET

WHEREAS, the Fiscal Year 2021 Budget has been duly prepared and fully considered by the Board of Supervisors; and

WHEREAS, numerous budget work sessions, open to the general public, have been conducted; and

WHEREAS, in accordance with the Code of Virginia, a Public Hearing on the Fiscal Year 2021 Budget was conducted on April 14, 2020; and

WHEREAS, the Board of Supervisors has evaluated existing commitments, public education and public safety needs, as well as numerous other services and programs desired by the citizens of Madison County;

NOW, THEREFORE, BE IT RESOLVED on this 12th day of May, 2020, that the Madison County Board of Supervisors hereby approves and adopts the Fiscal Year 2021 Budget as summarized below:

Operating Budget

General Operations	\$	25,683,467
School Operations		20,574,446
School Food Services		896,500
Social Services (VPA)		3,055,938
Children’s Services Act (CSA)		2,750,000
County Debt Service		1,750,787
Transient Occupancy Tax (TOT) Fund		105,000
Gross Budgeted Operational Expenditures:	\$	54,816,138
Less Transfers:		
School—Operational	\$	9,754,720
County Debt Service		1,750,787
Children’s Services Act (CSA)		921,464
Social Services (VPA)		517,334
TOT Fund (to GF)		55,000
Total Transfers:	\$	12,999,305
Net Budgeted Operational Expenditures	\$	41,816,833

Capital Budget

General Operations	\$	13,572,843
County Capital Projects Fund		5,866,479
School Capital Projects Fund		7,862,640
Gross Budgeted Capital Expenditures	\$	27,301,962
Less Transfers:		
County Capital Projects Fund (from GF)		5,866,479
School Capital Projects Fund (from GF)		7,862,640
Total Transfers:		13,729,119
Net Budgeted Capital Expenditures	\$	13,572,843

Adopted this 12th day of May, 2020 on motion of Supervisor _____, seconded by Supervisor _____.

R. Clay Jackson, Chair
Madison County Board of Supervisors

	Aye	Nay	Abstain	Absent
R. Clay Jackson	___	___	___	___
Charlotte Hoffman	___	___	___	___
Kevin McGhee	___	___	___	___
Amber Foster	___	___	___	___
Carty Yowell	___	___	___	___

May 8'2020

An updated list of Committee/Board/Authority Appointments is included in today's packet for review.

Appointment(s) due to expire 6'30'2020:

DSS Board

- Joseph Goodall

Mr. Goodall has already served two (2) consecutive terms.

The vacancy was published and yielded two (2) applicants, which are included in today's packet.

Valerie Ward, DSS Director has been made aware of the aforementioned information.

Jacqueline

PUBLIC NOTICE

The Board of Supervisors of Madison County is accepting applications from persons interested in serving on the Madison County Department of Social Services Board. An application form can be found at the following link:

https://www.madisonco.virginia.gov/sites/default/files/fileattachments/boards_and_commissions/page/3017/application_to_serve_on_appoint_board-commission-committee_181203.pdf, or calling 540 948 6700, by visiting 414 N. Main Street, Madison during normal business hours (Mon-Fri - 8:30 am -4:30 pm) or by email to: jfrye@madisonco.virginia.gov. The deadline to apply will be 4:00 pm on May 7, 2020.

Publish: April 23, 2020
April 30, 2020

Appointments as of 1'2'2020

Board of Equalization (appointed by circuit court - 1 yr.)

	Term
Bill Gentry	12/31/2019
John Quinley	12/31/2019
Phil Brockman	12/31/2019
Doug Fears	12/31/2019
Kimberly Pumphrey	12/31/29019

Term
ires
7. 019

Board of Zoning Appeals (appointed by circuit court)

Douglas Coppedge	12/31/2024
Rodney Lillard	12/31/2022
E. J. Aylor, Jr.	11/9/2021
James M. Lohr	4/17/2021
Roger L. Clatterbuck	4/17/2021

Building Code Board of Appeals

John Stamp, Alternate	3/10/2021
Edward Lee Jenkins	3/10/2021
Scott Lohr	3/10/2021
T. Ray Lindsey	3/10/2023
J. Daniel Crigler	3/10/2023
Matthew Brian Utz	3/10/2023

Community Policy & Management Team

<i>Charlotte Hoffman, Board Rep.</i>	12/31/2020
Brenda Allen	12/31/2020
Martha Carroll	12/31/2020
Wade Kartchner	12/31/2020
Valerie Ward	12/31/2020
Jeanette Alexander	12/31/2020
Vassi Griffis	12/31/2020
Taisha Chavez	12/31/2020
Mary Jane Costello	12/31/2020
Tiffany Woodward	12/31/2020

Electoral Board (Appointed by circuit court)

Mark Farmer, Chair	2/28/2022
--------------------	-----------

	Susanna Spencer, Vice-Chair	2/28/2020
	Bonita Burr, Secretary	2/28/2021
Family Assessment & Planning Team	Morgan Corbin (Interim)	12/31/2020
	Shelly Morris	12/31/2020
	Amanda Storvick	12/31/2020
	Erica Hommel	12/31/2020
	Cari Cook	12/31/2020
	Tiffany Woodward	12/31/2020
	Missy Dillon	12/31/2020
Industrial Development Authority	James C. Graves	4/11/2021
	Peter Rice	4/11/2023
	Dudley M. Pattie	4/11/2024
	Paul D. Utz	4/11/2022
	Bill Price	4/11/2023
	Steve A. Grayson	4/11/2024
	Stephen R. Hill	4/11/2022
Parks & Recreation	Kendal Fears	12/31/2020
	Edwarren (Moonie) Frazier	12/31/2020
	Nathan Carter	12/31/2020
	Danny Crigler	12/31/2022
	David Sisson	12/31/2022
	Connie Deatherage	12/31/2022
	<i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i>
	<i>Carty Yowell</i>	<i>12/31/2020</i>
Planning Commission	Nancy (Nan) B. Coppedge	1/31/2022
	Fay Utz	12/31/2020
	Mike Mosko	1/31/2024
	Charles Michael Fisher	1/31/2024
	Peter Work	1/31/2023
	Pete Elliott	1/31/2021
	Stephen Carpenter	1/31/2023

Francoise Seillier-Moisewitsch 1/31/2023
J. Daniel Crigler 1/31/2024

Social Services Board

Tina Weaver 6/30/2022
Joseph Goodall 6/30/2020
Jerry J. Butler 6/30/2024
Charles "Nick" McDowell 6/30/2023
Charlotte Hoffman, Board Rep. 12/31/2020

Topping Fund Committee

R. Clay Jackson, Board Rep. 12/31/2020
Amber Foster, Board Rep. 12/31/2020
Jack Hobbs 12/31/2020
Annette Dodson 12/31/2020
Greg Cave 12/31/2020

Tourism Committee

Lydia Hansen 12/31/2020
Lynn Graves 12/31/2020
Alan Webb 12/31/2020
Janine Jenson-Oakerson 12/31/2020
Brent Lohr 12/31/2020
Trace Gardner, Ex Officio 12/31/2020
R. Clay Jackson, Board Rep.

External Committees

Blue Ridge Committee for Shenandoah Park Relations

Carty Yowell 12/31/2020
Kevin McGhee, Board Rep. 12/31/2020
Bruce Bowman, Member 12/31/2020
James Ballard, Alternate 12/31/2020

Central Virginia Economic Development Partnership

Jack Hobbs 12/31/2020

Central Virginia Regional Jail

Erik Weaver, Sheriff 12/31/2020
Kevin McGhee, Board Rep. 12/31/2020

Germanna Community College Board

Sarah Berry 6/30/2024

	Ann Tidball	6/30/2022
Madison Extension Council	<i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i>
Piedmont Workforce Development Board	<i>Amber Foster, Board Rep.</i> Vacancy Pending	<i>12/31/2020</i> 12/31/2020
Rappahannock Juvenile Detention Center Board	Nancy (Nan) B. Coppedge <i>Charlotte Hoffman, Alternate</i> Mary Jane Costello (Finance Committee)	12/31/2020 <i>12/31/2020</i> 12/31/2020
Rappahannock River Basin	<i>Carty Yowell</i>	<i>12/31/2020</i>
Rappahannock Rapidan Community Services Board	<i>Amber Foster, Board Rep.</i>	<i>12/31/2020</i>
Rappahannock Rapidan Division of Court Svcs/ Rappahannock-Rapidan Regional Commission	Jeffrey Early <i>Charlotte Hoffman, Board Rep.</i> Jack Hobbs	9/24/2022 <i>12/31/2020</i> 12/31/2020
Rappahannock-Rapidan Food Policy Council	Brad Jarvis	12/31/2020
Regional Preparedness Advisory Committee for Interoperability	Brian Gordon	12/31/2020
Skyline Community Action Partnership (CAP)	<i>Kevin McGhee</i> Peter Work	<i>12/31/2020</i> 12/31/2020
Thomas Jefferson Area Criminal Justice (OAR)	<i>Kevin McGhee, Board Rep.</i> Clarissa Berry	<i>12/31/2020</i> 12/31/2020
Thomas Jefferson EMS Council	<i>Kevin McGhee, Board Rep.</i> Carty Yowell	<i>12/31/2020</i> 12/31/2020
School Capital Improvement Plan Committee	<i>Amber Foster, Board Rep.</i> <i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i> <i>12/31/2020</i>

Jack Hobbs, County Administrator

Shenandoah Committee

Tracey Williams Gardner

12/31/2020

Jack Hobbs

12/31/2020

Director of Emergency Management

R. Clay Jackson, Board Rep.

12/31/2020

Deputy Director of Emergency Management

Jack Hobbs

12/31/2020

Coordinator of Emergency Management

John Sherer

12/31/2020

Deputy Coordinator of Emergency Management

Brian Gordon

12/31/2020

Historical Society Liaison

Charlotte Hoffman, Board Rep.

12/31/2020

Madison County Fire Department Liaison

Amber Foster, Board Rep.

12/31/2020

Madison Town Council Liaison

R. Clay Jackson, Board Rep.

12/31/2020

Carty Yowell

12/31/2020

Madison County School Board Liaison

Carty Yowell, Board Rep.

12/31/2020

R. Clay Jackson, Board Rep.

12/31/2020

Madison County Rescue Squad Liaison

Charlotte Hoffman, Board Rep.

12/31/2020

Madison County Library Board Liaison

Charlotte Hoffman, Board Rep.

12/31/2020

Planning Commission Liaison

R. Clay Jackson, Board Rep.

12/31/2020

Tourism Committee Liaison

R. Clay Jackson, Board Rep.

12/31/2020

PUBLIC NOTICE

The Virginia Department of Transportation and the Board of Supervisors of Madison County, in accordance with Section 33.2-331 of the Code of Virginia, will conduct a joint public hearing in the Board Auditorium at 414 N. Main St., Madison, Virginia, at 6:00 p.m. on Tuesday, May 12, 2020. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2020/21 through 2025/26 in Madison County and on the Secondary System Construction Budget for Fiscal Year 2020/21. Copies of the proposed Plan and Budget may be reviewed online at www.madisonco.virginia.gov, at the Charlottesville Resident Engineer's Office of the Virginia Department of Transportation, located at 701 VDOT Way, Charlottesville, or at the Madison County Board of Supervisors Office located at 414 N. Main Street, Madison, Virginia.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at (540) 829-7500. Persons wishing to speak at this public hearing should contact the Madison County Board of Supervisors Office at (540) 948-6700.

R. Clay Jackson, Chair
Madison County Board of Supervisors

Publish on April 23 and April 30 in the Madison Eagle

Madison County SSYP - FY21 to FY26

	FY21	FY22	FY23	FY24	FY25	FY26
Unpaved Road Funds	\$241,379	\$160,840	\$213,743	\$235,989	\$235,989	\$294,986
Telefee Funds	\$41,982	\$41,982	\$41,982	\$41,982	\$41,982	\$41,982
Allocations to be programmed	\$0	\$0	\$0	\$1,000	\$0	\$0

Priority	Road Name	Route	UPC	Estimate	previous	FY21	FY22	FY23	FY24	FY25	FY26	Balance	Comments
1	Novum Road	606	115903	\$45,423	\$45,423							\$0	\$423 Surplus
2	Forest Drive	671	115844	\$315,000	\$239,921	\$75,079						\$0	
3	Pea Ridge Drive	666	113497	\$219,386	\$25,000	\$166,300	\$28,086					\$0	
4	Desert Road	606	T24057	\$343,400	\$0		\$132,754	\$210,646				\$0	
5	Desert Road	606	T24058	\$384,900	\$0			\$3,097	\$234,989	\$146,814		\$0	
6	Whippoorwill Road	603	T24061	\$552,000	\$0					\$89,175	\$294,986	\$167,839	
	CW Traffic Services		99717		\$4,314	\$10,495	\$10,496	\$10,495	\$10,496	\$10,495	\$10,496		
	CW RW Engineering		99821		\$8,739	\$10,495	\$10,496	\$10,495	\$10,496	\$10,495	\$10,496		
	CW Engr. & Survey		99934		\$12,181	\$10,496	\$10,495	\$10,496	\$10,495	\$10,496	\$10,495		
	CW Fert. & Seeding		100221		\$0	\$10,496	\$10,495	\$10,496	\$10,495	\$10,496	\$10,495		

FY20-21

MADISON COUNTY
SECONDARY SIX
YEAR PLAN
WORK SESSION
PACKAGE



Table of Contents

1. Projected Allocations
2. Six Year Plan Facts
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6. Unpaved Roads With 50 VPD or Greater
7. Projects To Consider At Future Updates As Funding Allows
8. Comparison of Unpaved Road Improvement Options
9. Code of Va. Section 33.2-331 – Six Yr. Plan/Budget Process
10. Contact Information

**MADISON COUNTY
PROJECTED ALLOCATIONS
FY2020 - 2021
SECONDARY SIX YEAR PLAN
DRAFT**

<u>FISCAL YEAR</u>	<u>TELEFEE FUNDS</u>	<u>DISTRICT GRANT UNPAVED</u>	<u>TOTAL FUNDS</u>
2020-2021	\$43,512	\$244,379	\$287,891
2021-2022	\$43,512	\$160,840	\$204,352
2022-2023	\$43,512	\$213,743	\$257,255
2023-2024	\$43,512	\$235,989	\$279,501
2024-2025	\$43,512	\$235,989	\$279,501
2025-2026	\$43,512	\$235,989	\$279,501
TOTALS	\$261,072	\$1,326,929	\$1,588,001

Secondary Six Year Plan
FACTS

- CTB Formula and District Grant Unpaved – Unpaved State allocations can be spent only on an unpaved road with a minimum traffic county of 50 vehicles per day.
- TeleFee allocations are not restricted to traffic count and can be spent on both paved and unpaved roads.
- Madison County has over 309 miles of secondary roads in the state system with over 219 miles paved.
- Madison County has 90 miles of non-hard surfaced roads and of this; approximately 45 miles qualify for hard surfacing. 10.08 miles of unpaved roads are currently included in the Secondary Six Year Plan.

Terms In The Secondary Six Year Existing Plan

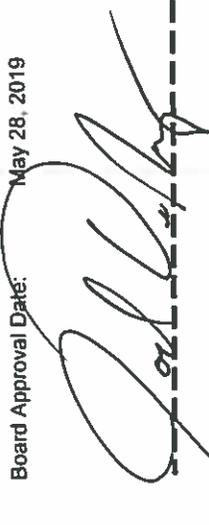
- **ROUTE:** Identifies the route number on which the project is located.
- **I.D.:** Identification number used by VDOT to track the project.
- **ACCOMPLISHMENT:**
 - **STATE FORCES:** means VDOT'S personnel will do job.
 - **SAAP or CONTRACT:** means the work will be performed through a contract.
 - **RAILROAD:** means railroad will do the work.
- **TYPE OF FUNDS**
 - **STATE - State Funding**
 - **RRP - Railroad Programmed Funding**
 - **FH- Forest Highway**
 - **STP – Surface Transportation Program (Federal)**
 - **BROS – Bridge Replacement NOT on Federal System**
 - **RevSh – Revenue Sharing**
- **DESCRIPTION**
 - **Road Name**
 - **VDOT Project Number (0614-056-194, C-501)**
 - **Gives a location description of project limits. The route number is known from previous column.**
 - **Length: Length of project**
 - **Traffic Count: Most recent Traffic Count**
- **ESTIMATED COST:** The estimated costs given in this column begin as rough estimates usually based on historical data for the area. As work progresses. A better cost estimate can be developed. The estimated costs are updated at critical stages such as the time of the final field inspection, when plans are more defined and estimates can be relied upon to closely compare with the final project costs. To the far left of the ESTIMATED COST column box the letters PE, RW, CON and TOTAL appear with the cost estimated to their right.
 - **PE:** this stands for preliminary engineering. In this phase a preliminary field survey, utility location, environment/historical studies, road design alternatives, drawings, final field inspections and public hearings will be done. This process can take a few months to several years to complete. This phase must be 100% funded prior to moving to right of way phase.

- **RW:** This stands for right of way. This is the portion of the project in which negotiations with property owners take place, payments are made and arrangement with utility companies are finalized, to obtain the land necessary for the project. This phase must be 100% funded prior to moving to construction phase.
- **CON:** This means construction. In this phase the project is advertised to prospective contractors for bids. Once the bids are opened and a contract awarded, construction can begin. This phase must be 100% funded before a project can be advertised.
- **TOTAL:** This is the total of all cost estimates and should reflect the final estimated cost of the project.
- **PREVIOUS FUNDING:** This column indicates prior allocations given to this project in the years preceding the current Six Year Improvement Program.
- **ADDITIONAL FUNDING REQUIRED:** This column shows the total allocation needed to complete funding of the project. This amount is the Total Estimated Cost less the amount in Total Previous Funding.
- **PROJECTED FISCAL YEAR ALLOCATIONS:** The years shown under Fiscal Year Allocations header represent fiscal years beginning July 1 and ending June 30th. This column has six sub-columns listed by fiscal year. Each column indicates the amount of money anticipated to be available for the project for that fiscal year.
- **BALANCE TO COMPLETE:** This column shows allocations needed in future years, beyond the Six Year Secondary Improvement Program, to complete paying for the project. This amount is calculated by subtracting all the Projected Fiscal Year Allocations from the Additional Funding Required.

Secondary System
Madison County
Construction Program
Estimated Allocations

Fund	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	Total
CTB Formula - Unpaved State	\$174,049	\$0	\$0	\$0	\$0	\$0	\$174,049
TeleFee	\$43,512	\$43,512	\$43,512	\$43,512	\$43,512	\$43,512	\$261,072
District Grant Unpaved	\$0	\$244,379	\$160,840	\$213,743	\$235,989	\$235,989	\$1,090,940
Total	\$217,561	\$287,891	\$204,352	\$257,255	\$279,501	\$279,501	\$1,526,061

Board Approval Date: May 28, 2019

 5/28/19

Resident Engineer

Date

 5/28/2019

County Administrator

Date

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Culpeper
 County: Madison County
 Board Approval Date: May 28, 2019

2019-20 through 2024-25

Route	PPMS ID	Accomplishment Description	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count	
							2019-20	2020-21	2021-22	2022-23	2023-24	2024-25			
			FROM		SSYP Funding										
			TO		Other Funding										
			Length		Total										
R1.0675			FLETCHER ROAD	PE \$1,806											
104824			RTE 675 - RURAL RUSTIC RD	RW \$0											
S/F HIRED EQUIP			(SURFACE TREAT NON-HARDSURFACE RD)	CON \$207,750											
S			0.17 MILE NORTH GREENE COUNTY LINE	Total \$209,556	\$179,750	\$29,806	\$0	\$0	\$0	\$0	\$0	\$0	\$0		200 VPD 07/23/2014 RURAL RUSTIC RESOLUTION MARCH 14, 2017
NO			END OF STATE MAINTENANCE												
PLAN.SECONDARY			0.98												
0001.00			NOVUM ROAD	PE \$5,000											
R1.0606			RTE 606 - RURAL RUSTIC RD	RW \$0											
120121			(SURFACE TREAT NON-HARDSURFACE RD)	CON \$40,000											
S/F HIRED EQUIP			ROUTE 607	Total \$45,000	\$1,488	\$43,512	\$0	\$0	\$0	\$0	\$0	\$0	\$0		170 VPD 07/09/2014 RURAL RUSTIC RESOLUTION NEEDED
S			END OF STATE MAINTENANCE												TELEFEE FUNDS
NO			0.20												
PLAN.SECONDARY			FOREST DRIVE	PE \$0											
0002.00			RTE 671 - RURAL RUSTIC RD	RW \$0											
R1.0671			(SURFACE TREAT NON-HARDSURFACE RD)	CON \$315,000											
T22806			ROUTE 15	Total \$315,000	\$139,799	\$175,201	\$0	\$0	\$0	\$0	\$0	\$0	\$0		250 VPD 07/11/2014 RURAL RUSTIC RESOLUTION NEEDED
S/F HIRED EQUIP			END OF STATE MAINTENANCE												
S			1.40												
NO			PEA RIDGE DRIVE	PE \$25,000											
PLAN.SECONDARY			RTE 666 - RURAL RUSTIC RD	RW \$0											
0003.00			(SURFACE TREAT NON-HARDSURFACE RD)	CON \$194,366											
R1.0666			ROUTE 230	Total \$219,366	\$25,000	\$194,366	\$0	\$0	\$0	\$0	\$0	\$0	\$0		130 VPD 07/23/2014 RURAL RUSTIC RESOLUTION NEEDED
113497			CULPEPER COUNTY LINE												
S/F HIRED EQUIP			DESERT ROAD	PE \$35,000											
S			RTE 606 - RURAL RUSTIC RD	RW \$0											
NO			(SURFACE TREAT NON-HARDSURFACE RD)	CON \$463,606											
PLAN.SECONDARY			ROUTE 609	Total \$498,606	\$0	\$498,606	\$0	\$160,840	\$213,743	\$104,988	\$0	\$0	\$0		161 VPD 06/11/2017 RURAL RUSTIC RESOLUTION NEEDED
R1.0606			ROUTE 604												
113794			DISTRICT GRANT UNPAVED FUNDS >50 VPD												
S/F HIRED EQUIP															
S															
NO															
PLAN.SECONDARY															
0005.00															

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Culpeper
 County: Madison County
 Board Approval Date: May 28, 2019

2019-20 through 2024-25

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count
					2019-20	2020-21	2021-22	2022-23	2023-24	2024-25		
PPMS ID	Project #		Funding									Scope of Work
Accomplishment	Description		SSYP Funding									FHWA #
Type of Funds	FROM		Other Funding									Comments
Type of Project	TO		Total									
Priority #	Length											
RI.0603	WHIPPOORWILL ROAD	PE \$25,000										103 VPD 06/1/2017
113731	0603-056-745, N-501	RW \$0										RURAL RUSTIC RESOLUTION
S/F HIRED EQUIP.	RTE 603 - RURAL RUSTIC RD	CON \$518,400										NEEDED
S	(SURFACE TREAT NON-HARDSURFACE RD)	Total \$543,400	\$0	\$543,400	\$0	\$0	\$0	\$131,001	\$235,989	\$176,410		DISTRICT GRANT UNPAVED FUNDS >50 VPD
NO	ROUTE 642											
PLAN/SECONDARY	ROUTE 643											
0006.00	3.84											
RI.4007		PE \$0										
99717	1204007	RW \$0										
S	COUNTYWIDE TRAFFIC SERVICES	CON \$58,704	\$4,314	\$54,390	\$10,878	\$10,878	\$10,878	\$10,878	\$10,878	\$0		TELEFEE FUNDS
	VARIOUS LOCATIONS IN COUNTY	Total \$58,704										TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
9999.99		PE \$0										
RI.4008	1204008	RW \$0										
99821	COUNTYWIDE RIGHT OF WAY ENGR.	CON \$63,129	\$8,739	\$54,390	\$10,878	\$10,878	\$10,878	\$10,878	\$10,878	\$0		TELEFEE FUNDS
S	VARIOUS LOCATIONS IN COUNTY	Total \$63,129										USE WHEN IMPRACTICAL TO OPEN A PROJECT. ATTORNEY FEES and ACQUISITION COST.
9999.99		PE \$0										
RI.4005	1204005	RW \$0										
99934	COUNTYWIDE ENGINEERING & SURVEY	CON \$66,571	\$12,181	\$54,390	\$10,878	\$10,878	\$10,878	\$10,878	\$10,878	\$0		TELEFEE FUNDS
S	VARIOUS LOCATIONS IN COUNTY	Total \$66,571										MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
9999.99		PE \$0										
RI.4006	1204006	RW \$0										
100221	COUNTYWIDE FERTILIZATION & SEEDING	CON \$54,390	\$0	\$54,390	\$10,878	\$10,878	\$10,878	\$10,878	\$10,878	\$0		TELEFEE FUNDS
S	VARIOUS LOCATIONS IN COUNTY	Total \$54,390										FERTILIZATION AND SEEDING TO IMPROVE SLOPE STABILIZATION ON SECONDARY SYSTEM

SECONDARY ROADS

MADISON COUNTY SECONDARY ROADS

8.

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00600	Bohannon Rd	0.88	56-670 Old Blue Ridge Tpke	0.88 MN 56-670 Old Blue Ridge Tpke	60	7/23/2014	P
00600	Bohannon Rd	0.05	0.88 MN 56-670 Old Blue Ridge Tpke	56-611 Shotwell Hollow Rd	50	07/23/2014	P
00600	Bohannon Rd	0.76	56-611 Shotwell Hollow Rd	56-643 S, Weakley Hollow Rd	70	07/23/2014	P
00600	Weakley Hollow Rd	0.65	56-643 S; Bohannon Rd	56-643 N, Etlan Rd	280	2018	P
00600	Weakley Hollow Rd	4.75	56-643 N, Etlan Rd	Shenandoah Natl Park Bndy; Gap	190	07/23/2014	P
00600	Nethers Rd	1.30	Shenandoah Natl Park Bndy; Gap	56-707 Pine Hill Rd	210	07/11/2014	P
00601	Quarter Run Rd	0.20	Dead End	56-622 Tanners Rd	30	10/03/2014	U
00602	Hughes River Rd	0.70	56-603 Hughes River Rd	SR 231 South F T Valley Rd	30	07/11/2014	U
00602	Nethers Rd	0.30	SR 231, South F T Valley Rd	Rappahannock County Line	120	07/11/2014	P
00603	Whippoorwill Rd	3.85	56-642 Duet Rd	56-643 Church Hill Rd	103	06/01/2017	U
00603	Hebron Valley Rd	1.38	US 29 N Seminole Trail	56-638 Hebron Church Rd	670	07/16/2014	P
00603	Hebron Valley Rd	1.59	56-638 Hebron Church Rd	56-604 Towles Rd	770	2018	P
00603	Hebron Valley Rd	1.12	56-604 Towles Rd	56-609 S, Hoover Rd	390	2018	P
00603	Duet Rd	1.34	56-609 N, Hoover Rd	56-642; Whippoorwill Rd	150	07/09/2014	P
00603	Hughes River Rd	0.86	56-643 Church Hill Rd	56-602 Hughes River Rd	48	07/09/2014	U
00603		0.20	56-602 Hughes River Rd	Rappahannock County Line	7	07/09/2014	U
00604	Towles Rd	1.00	56-603 Hebron Valley Rd	56-640 Mill Hill Rd	400	07/09/2014	P
00604	Towles Rd	0.50	56-640 Mill Hill Rd	56-669 Sawmill Rd	380	07/09/2014	P
00604	Towles Rd	0.40	56-669 Sawmill Rd	56-609 Hoover Rd	380	07/09/2014	P
00604	Arrington Mountain Rd	1.50	56-609 Hoover Rd	56-606 W, Desert Rd	340	07/09/2014	P
00604	Novum Rd	0.70	56-606 W, Desert Rd	56-606 E; Mitchell Mtn Rd	160	07/09/2014	P
00604	Mitchell Mtn Rd	0.98	56-606 E, Novum Rd	0.98 MN 56-606 Novum Rd	70	07/09/2014	U
00604	Mitchell Mtn Rd	1.02	0.98 MN 56-606 Novum Rd	56-605 Parish Rd	8	07/09/2014	U
00605	Pullen Lane	0.70	Dead End	56-609 W, Hoover Rd	70	07/09/2014	U
00605	Novum Church Rd	1.54	56-609 E, Hoover Rd	1.54 MN 56-609 Hoover Rd	20	07/09/2014	U
00605	Novum Church Rd	0.26	1.54 MN 56-609 Hoover Rd	56-606 Novum Rd	110	07/09/2014	P
00605	Parish Rd	2.10	56-606 Novum Rd	56-604 Mitchell Mtn Rd	80	07/09/2014	U
00605	Parish Rd	0.30	56-604 Mitchell Mtn Rd	Culpeper County Line	60	07/09/2014	U
00606	Desert Rd	2.50	56-609 Hoover Rd	56-604 W, Arrington Mountain Rd	161	06/01/2017	U
00606	Novum Rd	1.70	56-604 E, Mitchell Mtn Rd	56-607 Ridgeview Rd	200	07/09/2014	P
00606	Novum Rd	0.20	56-607 Ridgeview Rd	Culpeper County Line	570	07/09/2014	U
00607	Repton Mill Rd	1.40	SR 231, S Blue Ridge Tpke	56-624 Annies Rd	110	07/11/2014	P
00607	Repton Mill Rd	1.00	56-624 Annies Rd	56-711 Russ Jones Lane	290	07/11/2014	P
00607	Repton Mill Rd	0.30	56-711 Russ Jones Lane	SR 230 W, Orange Rd	430	07/11/2014	P
00607	Elly Rd	2.34	SR 230 Orange Rd	56-614 John Tucker Rd	910	2018	P
00607	Elly Rd	2.35	56-614 John Tucker Rd	56-634 E, Oak Park Rd	340	07/16/2014	P
00607	Lillards Ford Rd	2.50	56-634 W, Oak Park Rd	56-702 Power Dam Rd	200	07/16/2014	P
00607	Lillards Ford Rd	1.20	56-702 Power Dam Rd	56-629 N, Spring Branch Rd	300	07/16/2014	P
00607	Lillards Ford Rd	0.90	56-629 N, Spring Branch Rd	56-647 Hunter Lane	370	07/16/2014	P
00607	Lillards Ford Rd	0.20	56-647 Hunter Lane	US 29 W, N Seminole Trail	350	07/16/2014	P
00607	Ridgeview Rd	0.43	US 29 E, N Seminole Trail	56-730 Coop Rd	860	07/23/2014	P
00607	Ridgeview Rd	0.35	56-730 Coop Rd	56-678 Tibbs Shop Rd	780	07/25/2014	P
00607	Ridgeview Rd	0.60	56-678 Tibbs Shop Rd	56-704 Great Oak Rd	730	07/25/2014	P
00607	Ridgeview Rd	1.70	56-704 Great Oak Rd	56-640 W, Wilderness Rd	390	07/09/2014	P
00607	Ridgeview Rd	1.00	56-640 W, Wilderness Rd	56-609 Hoover Rd	310	07/09/2014	P
00607	Ridgeview Rd	0.80	56-609 Hoover Rd	56-608 Oakland Rd	620	07/09/2014	P
00607	Ridgeview Rd	1.30	56-608 Oakland Rd	56-606 Novum Rd	440	07/09/2014	P
00608	Oakland Rd	0.20	56-607 Ridgeview Rd	Culpeper County Line	260	07/30/2014	P
00609	John Myers Rd	0.75	56-651 Aylor Rd	0.75 MN 56-651	7	07/11/2014	U
00609	John Myers Rd	0.21	0.75 MN 56-651	SR 231 E, N Blue Ridge Tpke	30	07/11/2014	P
00609	Hoover Rd	1.71	SR 231 W, N Blue Ridge Tpke	56-603 S, Hebron Valley Rd	630	2	P

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Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00609	Hoover Rd	2.16	56-603 N, Hebron Valley Rd	56-604 Arrington Mountain Rd; Towles Rd	690	2018		P
00609	Hoover Rd	3.19	56-604 Arrington Mountain Rd; Towles Rd	56-607 Ridgeview Rd	940	2018		P
00609	Hoover Rd	0.47	56-607 Ridgeview Rd	Culpeper County Line	1400	2018		P
00610	Wilhoits Lane	0.50	Dead End	56-621 Jacks Shop Rd	10	10/09/2014		U
00611	Shotwell Hollow Rd	1.70	56-600 Bohannon Rd	End State Maintenance	30	07/23/2014		U
00612	James City Rd	0.02	US 29 N Seminole Trail	56-631 Kirtley Rd	490	08/01/2014		P
00612	James City Rd	1.90	56-631 Kirtley Rd	56-640 Tryme Rd	320	08/01/2014		P
00613	Kinderhook Rd	3.25	Greene County Line	SR 230 Wolfstown-Hood Rd	280	05/11/2009		P
00614	John Tucker Rd	2.15	56-607 Elly Rd	56-635 Mt Zion Church Rd	340	07/30/2014		P
00614	John Tucker Rd	0.25	56-635 Mt Zion Church Rd	56-705 Twymans Mill Rd	390	05/11/2009		P
00614	Twymans Mill Rd	2.60	56-705 Twymans Mill Rd	US 15 S, James Madison Hwy	460	2018		P
00614	Locust Dale Rd	1.90	US 15 N, James Madison Hwy	Culpeper County Line	340	2018		P
00615	Bluff Mountain Rd	2.23	Greene County Line	2.23 ME of CL	80	03/01/2017		U
00615	Bluff Mountain Rd	2.35	2.23 ME of CL	56-662 Graves Mill Rd	170	07/30/2014		P
00616	Caves Ford Lane	0.30	Dead End	56-703 Eddins Lane	5	10/03/2014		U
00616	Caves Ford Lane	0.70	56-703 Eddins Lane	56-620 S, Tatum School Rd	90	07/11/2014		U
00616	Tatum School Rd	0.50	56-620 S; Caves Ford Lane	56-620 N; Locust Grove Church Rd	100	07/11/2014		P
00616	Locust Grove Church Rd	3.22	56-620 N, Tatum School Rd	56-621 Beautiful Run Rd	200	07/11/2014		P
00616	Good Hope Church Rd	1.91	56-621 Beautiful Run Rd	SR 230 Orange Rd; 56-607 Repton Mill Rd	400	2018		P
00616	Carpenters Mill Rd	1.60	SR 230 Orange Rd; 56-607 Repton Mill Rd	56-625 Tom Johnston Rd	930	07/16/2014		P
00616	Carpenters Mill Rd	1.20	56-625 Tom Johnston Rd	56-626 Oneals Rd; 56-634 Oak Park Rd	1100	07/16/2014		P
00617	Whites Lane	0.60	Dead End	SR 231, S Blue Ridge Tpke	30	07/11/2014		U
00618	Fords Shop Rd	1.86	56-632 Beahm Town Rd	56-631 S, Meander Run Rd	140	07/30/2014		P
00618	Waylands Mill Rd	0.80	56-631 S, Meander Run Rd	56-631 N, Leon Rd	410	07/30/2014		P
00618	Waylands Mill Rd	1.10	56-631 N, Leon Rd	Culpeper County Line	110	07/30/2014		U
00619	Ruckers Ford Lane	0.15	Dead End	56-621 Jacks Shop Rd	10	10/30/2014		U
00620	Race Ground Rd	1.60	SR 231 S, Blue Ridge Tpke	SR 231 M, Blue Ridge Tpke	30	03/01/2017		U
00620	Tatum School Rd	1.40	SR 231 N, Blue Ridge Tpke	56-616 S, Caves Ford Lane	160	07/25/2014		P
00620	Tatum School Rd	3.30	56-616 N, Locust Grove Church Rd	SR 230 Orange Rd	160	03/01/2017		P
00621	Seville Rd	2.90	56-662 Shelby Rd	56-633 Crawford Lane	210	07/25/2014		P
00621	Seville Rd	0.80	56-633 Crawford Lane	US 29, S Seminole Trail	340	07/25/2014		P
00621	Jacks Shop Rd	1.30	US 29, S Seminole Trail	56-619 Ruckers Ford Lane	480	07/25/2014		P
00621	Jacks Shop Rd	2.20	56-619 Ruckers Ford Lane	56-610 Wilhoits Lane	370	07/25/2014		P
00621	Jacks Shop Rd	0.90	56-610 Wilhoits Lane	SR 231 N, Blue Ridge Tpke	370	07/25/2014		P
00621	Beautiful Run Rd	3.01	SR 231 S, Blue Ridge Tpke	56-616 Good Hope Ch. Rd;	190	07/25/2014		P
00621	Beautiful Run Rd	1.00	56-616 Locust Grove Church Rd	SR 230 Orange Rd	320	2018		P
00622	Tanners Rd	0.90	56-705 Twymans Mill Rd	56-601 Quarter Run Rd	210	07/11/2014		P
00622	Tanners Rd	0.80	56-601 Quarter Run Rd	56-623 Mt Pisgah Church Rd	220	07/11/2014		P
00622	Tanners Rd	1.00	56-623 Mt Pisgah Church Rd	US 15 James Madison Hwy	290	07/11/2014		P
00622	Woodberry Dr	0.10	US 15 James Madison Hwy	Dead End	1200	10/08/2014		P
00623	Mt Pisgah Church Rd	0.70	56-622 Tanners Rd	Dead End	160	07/11/2014		U
00624	Annie's Rd	1.20	56-662 Shiffletts Corner Lane	56-607 Repton Mill Rd	280	07/30/2014		P
00625	Tom Johnston Rd	1.10	56-607 Elly Rd	56-726 Sparks Lane	160	10/09/2014		P
00625	Tom Johnston Rd	0.25	56-726 Sparks Lane	0.25 MW 56-726 Sparks Lane	130	07/25/2014		P
00625	Tom Johnston Rd	0.65	0.25 MW 56-726 Sparks Lane	56-616 Carpenters Mill Rd	130	07/25/2014		U
00626	Gibbs Rd	0.72	US 29, SR 230, S Seminole Trail	SR 231 Blue Ridge Turnpike; Gap	1200	2018		P
00626	Oneals Rd	2.00	SR 230 Orange Rd; Gap	56-616 Carpenters Mill Rd; 56-634	300	07/25/2014		P
00627	Dark Run Lane	0.60	56-634 Oak Park Rd	Dead End	60	07/23/2014		U
00628	Spikes Dr	0.30	56-607 Elly Rd	Dead End; Gap	40	10/03/2014		U
00628	Berryhill Lane	0.50	Dead End; Gap	56-634 Oak Park Rd	45	10/03/2014		U
00629	Lonnie Burke Rd	0.80	US 29 N Seminole Trail	56-607 S, Lillard's Ford Rd	710	07/30/2014		P
00629	Spring Branch Rd	1.30	56-607 N, Lillard's Ford Rd	56-630 Thoroughfare Rd	500	07/16/2014		P
00630	Thoroughfare Rd	2.67	56-631 Leon Rd	56-629 Spring Branch Rd	300	07/3	91	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00630	Thoroughfare Rd	1.35	56-629 Spring Branch Rd	56-710 Cook Mountain Dr	250	07/30/2014		P
00630	Thoroughfare Rd	0.45	56-710 Cook Mountain Dr	US 29 N Seminole Trail	490	07/16/2014		P
00630	Thoroughfare Rd	0.02	US 29 N Seminole Trail	56-678 Tibbs Shop Rd	0	03/01/2017		P
00631	Meander Run Rd	3.29	US 15 James Madison Hwy	3.29 MN US 15	210	2018		P
00631	Meander Run Rd	0.31	3.29 MN US 15	56-618 W, Fords Shop Rd	280	07/16/2014		P
00631	Leon Rd	0.90	56-618 E, Waylands Mill Rd	56-630 Thoroughfare Rd	450	07/16/2014		P
00631	Leon Rd	2.52	56-630 Thoroughfare Rd	US 29 E, N Seminole Trail; Gap	880	07/16/2014		P
00631	Kirtley Rd	0.68	56-612 James City Rd; Gap	US 29 W, N Seminole Trail	90	07/09/2014		P
00632	Beahm Town Rd	1.03	56-634 Oak Park Rd	56-618 Fords Shop Rd	270	07/25/2014		P
00632	Beahm Town Rd	0.63	56-618 Fords Shop Rd	0.63 MN 56-618 Fords Shop Rd	210	07/25/2014		P
00632	Beahm Town Rd	0.04	0.63 MN 56-618 Fords Shop Rd	0.67 MN 56-618 Fords Shop Rd	220	07/25/2014		P
00632	Beahm Town Rd	0.65	0.67 MN 56-618 Fords Shop Rd	56-727 Stillhouse Dr	220	07/25/2014		P
00632	Beahm Town Rd	0.45	56-727 Stillhouse Dr	56-630 Thoroughfare Rd	360	07/25/2014		P
00633	Crawford Lane	0.60	Dead End	0.60 MN Dead End	20	10/03/2014		U
00633	Crawford Lane	0.01	0.60 MN Dead End	56-621 Seville Rd	20	10/03/2014		P
00634	Oak Park Rd	4.10	US 15 James Madison Hwy	56-607 E, Elly Rd	630	2018		P
00634	Oak Park Rd	1.87	56-607 E, Elly Rd	56-702 Power Dam Rd	590	2018		P
00634	Oak Park Rd	1.32	56-702 Power Dam Rd	56-722 Fishback Rd	1000	2018		P
00634	Oak Park Rd	1.04	56-722 Fishback Rd	56-616 Carpenters Mill Rd; 56-626	1700	2018		P
00634	Oak Park Rd	1.13	56-616 Carpenters Mill Rd; 56-626 Oneals Rd	US 29 Seminole Trail	2300	2018		P
00634	Washington St	0.16	US 29 Seminole Trail	ECL Madison	2700	2018		P
00634	Washington St	0.10	ECL Madison	Bus US 29 Main St	2700	2018		P
00634	Schoolhouse Rd	0.09	Bus US 29 Main St	WCL Madison	220	07/24/2014		P
00634	Schoolhouse Rd	0.17	WCL Madison	Dead End	30	10/03/2014		P
00635	Mt Zion Church Rd	0.60	56-614 John Tucker Rd	0.60 MN 56-614 John Tucker Rd	50	07/25/2014		P
00635	Mt Zion Church Rd	1.90	0.60 MN 56-614 John Tucker Rd	2.50 MN 56-614 John Tucker Rd	50	07/25/2014		U
00635	Mt Zion Church Rd	0.30	2.50 MN 56-614 John Tucker Rd	56-634 Oak Park Rd	60	07/25/2014		P
00636	River Rd	0.80	56-637 Clore Rd	0.80 ME 56-637 Clore Rd	30	07/16/2014		U
00636	River Rd	0.03	0.80 ME 56-637 Clore Rd	US 29 N Seminole Trail	47	07/16/2014		U
00637	Clore Rd	0.80	56-673 Cedar Hill Rd	0.80 MN 56-673 Cedar Hill Rd	380	07/16/2014		P
00637	Clore Rd	0.20	0.80 MN 56-673 Cedar Hill Rd	56-636 River Rd	110	07/30/2014		U
00637	Clore Rd	0.40	56-636 River Rd	Dead End	20	10/03/2014		U
00638	Double Run Rd	0.75	Dead End	SR 231 S, N Blue Ridge Tpke	70	07/30/2014		U
00638	Hebron Church Rd	2.18	SR 231 N, N Blue Ridge Tpke	56-603 Hebron Valley Rd	300	2018		P
00638	Hebron Church Rd	0.50	56-603 Hebron Valley Rd	56-639 Tennants Church Rd	120	07/09/2014		U
00638	Hebron Church Rd	1.10	56-639 Tennants Church Rd	US 29 N Seminole Trail	45	07/16/2014		U
00639	Tennants Church Rd	1.80	56-638 Hebron Church Rd	56-640 Mill Hill Rd	90	07/09/2014		U
00640	Mill Hill Rd	1.20	56-604 Towles Rd	56-639 Tennants Church Rd	40	07/09/2014		U
00640	Mill Hill Rd	0.50	56-639 Tennants Church Rd	56-704 Great Oak Rd	30	07/09/2014		U
00640	Wilderness Rd	1.60	56-704 Great Oak Rd	56-607 W, Ridgeview Rd	30	07/09/2014		U
00640	Tryme Rd	0.60	56-607 E, Ridgeview Rd	56-612 James City Rd	260	07/09/2014		P
00640	Tryme Rd	0.40	56-612 James City Rd	56-609 Hoover Rd	300	07/09/2014		P
00641	Weaver Hollow Rd	1.01	56-609 Hoover Rd	56-721 Woodward Hollow Rd	190	07/16/2014		P
00641	Weaver Hollow Rd	0.15	56-721 Woodward Hollow Rd	0.15 MN 56-721 Woodward Hollow Rd	60	07/16/2014		P
00641	Weaver Hollow Rd	1.35	0.15 MN 56-721 Woodward Hollow Rd	56-642 Duet Rd	49	07/16/2014		U
00642	Duet Rd	0.40	56-603 Whippoorwill Rd	56-641 Weaver Hollow Rd	70	07/09/2014		U
00642	Duet Rd	0.70	56-641 Weaver Hollow Rd	56-701 Dulaney Mountain Rd	70	07/09/2014		U
00642	Duet Rd	1.10	56-701 Dulaney Mountain Rd	SR 231 N, South F T Valley Rd	90	03/01/2017		P
00642	Poor House Rd	2.15	SR 231 S, South F T Valley Rd	56-737 Hurt Hollow Rd	60	07/16/2014		P
00642	Poor House Rd	0.65	56-737 Hurt Hollow Rd	56-670 Old Blue Ridge Tpke	130	07/16/2014		P
00642	Lindsey Lane	0.12	56-670 Old Blue Ridge Tpke	0.12 MW 56-670 Old Blue Ridge Tpke	40	07/16/2014		P
00642	Lindsey Lane	0.48	0.12 MW 56-670 Old Blue Ridge Tpke	56-650 E, Oak Grove Rd	40	07/16/2014		U
00642	Lindsey Lane	0.40	56-650 E, Oak Grove Rd	56-650 W, Berrey Rd	40	07/2		U

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00642	Lindsey Lane	0.50	56-650 W, Berrey Rd	0.50 MS 56-650 Berrey Rd	40	07/23/2014		U
00642	Lindsey Lane	1.00	0.50 MS 56-650 Berrey Rd	Dead End	40	07/23/2014		U
00643	Weakley Hollow Rd	0.30	56-670 Old Blue Ridge Tpke	56-600 S, Bohannon Rd	300	2018		P
00643	Etlan Rd	4.40	56-600 N, Weakley Hollow Rd	SR 231, South F T Valley Rd	140	2018		P
00643	Church Hill Rd	1.00	SR 231, South F T Valley Rd	56-603 Whippoorwill Rd	90	08/01/2014		P
00644	Emmett Rd	0.23	56-643 Etlan Rd	0.23 MN 56-643 Etlan Rd	60	08/01/2014		U
00644	Emmett Rd	0.40	0.23 MN 56-643 Etlan Rd	0.63 MN 56-643 Etlan Rd	60	08/01/2014		P
00644	Emmett Rd	0.87	0.63 MN 56-643 Etlan Rd	56-646 Champe Plain Rd	60	08/01/2014		U
00645	Rider Hollow Lane	0.13	56-643 Etlan Rd	0.13 MN 56-643 Etlan Rd	70	08/01/2014		U
00645	Rider Hollow Lane	0.11	0.13 MN 56-643 Etlan Rd	0.24 MN 56-643 Etlan Rd	70	08/01/2014		P
00645	Rider Hollow Lane	1.16	0.24 MN 56-643 Etlan Rd	Dead End	70	08/01/2014		U
00646	Champe Plain Rd	1.10	SR 231, South F T Valley Rd	56-644 Emmett Rd	130	08/01/2014		P
00646	Champe Plain Rd	1.70	56-644 Emmett Rd	56-707 Nethers Rd	100	08/01/2014		P
00647	Hunter Lane	0.11	US 29 N Seminole Trail	56-607 Lillards Ford Rd	340	08/01/2014		P
00648	Finks Hollow Lane	0.61	Dead End	0.61 ME Dead End	90	10/03/2014		U
00648	Finks Hollow Lane	0.96	0.61 ME Dead End	1.57 ME Dead End	90	10/03/2014		P
00648	Finks Hollow Lane	0.14	1.57 ME Dead End	56-670 Old Blue Ridge Tpke	140	10/03/2014		P
00649	Quaker Run Rd	1.35	End State Maintenance	1.35 ME End State Maintenance	170	08/01/2014		P
00649	Quaker Run Rd	1.65	1.35 ME End State Maintenance	56-672 Doubletop Rd	180	08/01/2014		P
00649	Quaker Run Rd	0.10	56-672 Doubletop Rd	56-670 Old Blue Ridge Tpke	380	08/01/2014		P
00650	Beamers Head Rd	1.10	Dead End	56-651 Aylor Rd	48	08/01/2014		U
00650	Oak Grove Rd	1.30	56-651 Aylor Rd	56-642 E, Lindsey Lane	48	08/01/2014		U
00650	Berrey Rd	0.70	56-642 W, Lindsey Lane	56-672 Meadows Lane	40	08/01/2014		U
00651	Aylor Rd	2.80	Dead End	56-652 S, Gaar Mountain Rd	40	08/01/2014		U
00651	Aylor Rd	0.90	56-652 S, Gaar Mountain Rd	56-652 N, Horn Hollow Lane	110	08/01/2014		P
00651	Aylor Rd	0.40	56-652 N, Horn Hollow Lane	56-650 Oak Grove Rd; Beamers Head Rd	220	08/01/2014		P
00651	Aylor Rd	1.00	56-650 Oak Grove Rd; Beamers Head Rd	56-609 John Myers Rd	260	08/01/2014		P
00651	Aylor Rd	0.60	56-609 John Myers Rd	SR 231, N Blue Ridge Tpke	360	08/01/2014		P
00652	Ruth Rd	0.09	Bus US 29 Main St	WCL Madison	350	08/01/2014		P
00652	Ruth Rd	3.31	WCL Madison	56-656 Courtney Hollow Lane	330	08/01/2014		P
00652	Gaar Mountain Rd	2.40	56-656 Courtney Hollow Lane	56-651 S, Aylor Rd	30	08/01/2014		U
00652	Horn Hollow Lane	0.10	56-651 N, Aylor Rd	56-698 Gabriel Lane	140	08/01/2014		U
00652	Horn Hollow Lane	1.00	56-698 Gabriel Lane	Dead End	30	08/01/2014		U
00653	Blankenbaker Rd	0.35	SR 231, N Blue Ridge Tpke	56-728 Village Dr	110	08/01/2014		P
00653	Blankenbaker Rd	0.68	56-728 Village Dr	56-638 Hebron Church Rd	80	07/16/2014		P
00654	Williamsburg Pike	0.50	SR 231 S, Blue Ridge Tpke	56-693 Hampton Village Rd	330	07/16/2014		P
00654	Williamsburg Pike	0.70	56-693 Hampton Village Rd	SR 231 N, Blue Ridge Tpke	110	07/16/2014		P
00655	Glebe Lane	0.50	Dead End	56-695 Yager Mountain Rd	20	10/09/2014		U
00655	Glebe Lane	0.85	56-695 Yager Mountain Rd	0.05 MW SR 231, N Blue Ridge Tpke	60	10/09/2014		U
00655	Glebe Lane	0.05	0.05 MW SR 231, N Blue Ridge Tpke	SR 231, N Blue Ridge Tpke	60	10/09/2014		P
00656	Courtney Hollow Lane	1.36	Dead End	0.04 MW 56-658 Ruth Rd	30	07/30/2014		U
00656	Courtney Hollow Lane	0.04	0.04 MW 56-658 Ruth Rd	56-658 Ruth Rd	30	07/30/2014		P
00656	Courtney Hollow Lane	0.50	56-658 Ruth Rd	56-652 Gaar Mountain Rd	80	07/30/2014		P
00657	Edgwood School Lane	0.30	Dead End	SR 230 E, Wolfstown-Hood Rd	180	10/08/2014		P
00657	Thrift Rd	4.01	SR 230 W, Wolfstown-Hood Rd	WCL Madison	140	2018		P
00657	Thrift Rd	0.09	WCL Madison	Bus US 29 Main St	360	2018		P
00658	Ruth Rd	3.80	56-657 Thrift Rd	56-656 Courtney Hollow Lane	110	07/30/2014		P
00659	Madison Mills Lane	0.29	Dead End	US 15 James Madison Hwy	60	10/08/2014		P
00660	Courthouse Mountain Rd	0.08	Dead End	Bus US 29 Main St	380	10/08/2014		P
00661	Trinity Lane	0.50	Dead End	0.50 MN Dead End	45	10/08/2014		U
00661	Trinity Lane	0.50	0.50 MN Dead End	SR 230 Wolfstown-Hood Rd	80	10/08/2014		U
00662	Shiffletts Corner Lane	1.00	Dead End	56-624 Annies Rd	240	03/01/2017		P
00662	Shiffletts Corner Lane	0.30	56-624 Annies Rd	SR 231 S, S Blue Ridge Tpke	440	07/1	93	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00662	Shelby Rd	2.20	SR 231 N, S Blue Ridge Tpke	US 29, S Seminole Trail	760	2018		P
00662	Shelby Rd	3.67	US 29, S Seminole Trail	SR 230 E, Wolfstown-Hood Rd	630	2018		P
00662	Graves Mill Rd	0.96	SR 230 W, Wolfstown-Hood Rd	56-689 Berry Mountain Lane	1000	2018		P
00662	Graves Mill Rd	0.50	56-689 Berry Mountain Lane	56-665 Garth Run Rd	960	07/23/2014		P
00662	Graves Mill Rd	2.80	56-665 Garth Run Rd	56-676 General Banks Lane	340	07/23/2014		P
00662	Graves Mill Rd	1.15	56-676 General Banks Lane	56-615 Bluff Mountain Rd	250	07/23/2014		P
00662	Graves Rd	1.60	56-615 Bluff Mountain Rd	Dead End	110	07/23/2014		P
00663	Walkers Mill Lane	0.90	Dead End	56-664 Carter Ridge Lane	40	07/23/2014		U
00663	Walkers Mill Lane	1.20	56-664 Carter Ridge Lane	56-662 S, Shelby Rd	70	07/25/2014		U
00663	Willis Rd	2.08	56-662 N, Shelby Rd	SR 230 Wolfstown-Hood Rd	170	07/25/2014		P
00664	Carter Ridge Lane	0.30	56-663 Walkers Mill Lane	Dead End	140	07/23/2014		U
00665	Garth Run Rd	2.83	Dead End	56-718 Wallace Gap Lane	450	07/23/2014		P
00665	Garth Run Rd	0.35	56-718 Wallace Gap Lane	56-723 Pine Ridge Lane	360	07/23/2014		P
00665	Garth Run Rd	0.52	56-723 Pine Ridge Lane	56-662 Graves Mill Rd	460	07/23/2014		P
00666	Pea Ridge Rd	1.10	Dead End	SR 230 Wolfstown-Hood Rd	130	07/23/2014		U
00667	Doc Carpenter Rd	0.30	56-680 Gate Rd	Dead End	50	10/03/2014		U
00667	Middle River Rd	1.73	Greene County Line	Dead End	9	04/03/2014		U
00668	Resettlement Court	0.11	Dead End	56-688 Resettlement Rd	80	10/03/2014		P
00669	Sawmill Rd	0.30	56-604 Towles Rd	56-609 Hoover Rd	20	07/09/2014		U
00670	Old Blue Ridge Tpke	1.70	Shenandoah Natl Park Bndy	56-648 Finks Hollow Lane	60	07/23/2014		U
00670	Old Blue Ridge Tpke	1.42	56-648 Finks Hollow Lane	56-643 Weakley Hollow Rd	180	07/23/2014		P
00670	Old Blue Ridge Tpke	3.61	56-643 Weakley Hollow Rd	SR 231, N Blue Ridge Tpke	620	2018		P
00671	Forest Dr	1.40	US 15 James Madison Hwy	Dead End	239	04/02/2019		U
00672	Doubletop Rd	0.05	56-649 Quaker Run Rd	56-674 Spring Oak Lane	120	07/23/2014		P
00672	Meadows Lane	0.25	56-674 Spring Oak Lane	56-650 Berry Rd	90	07/23/2014		P
00672	Meadows Lane	0.15	56-650 Berry Rd	0.15 ME 56-650 Berry Rd	40	10/03/2014		P
00672	Meadows Lane	0.22	0.15 ME 56-650 Berry Rd	Dead End	40	10/03/2014		U
00673	Mud Rd	0.14	56-652 Ruth Rd	NCL Madison	110	07/23/2014		P
00673	Mud Rd	0.16	NCL Madison	SR 231 N Blue Ridge Tpke	120	09/09/2002		P
00673	Cedar Hill Rd	0.50	SR 231, N Blue Ridge Tpke	Bus US 29 Main St	740	07/23/2014		P
00674	Spring Oak Lane	0.15	Dead End	56-672 Doubletop Rd	20	10/03/2014		U
00675	Fletcher Rd	1.03	Greene Cty Line; 39-667 Middle River Rd	Dead End	200	07/23/2014		U
00675	Fletcher Rd	0.17	Greene Cty Line; 39-667 Middle River Rd	0.17 ME Greene Cty Line; 39-667	200	07/23/2014		P
00676	General Banks Lane	0.15	56-662 Graves Mill Rd	0.15 ME 56-662 Graves Mill Rd	50	07/15/2014		P
00676	General Banks Lane	0.05	0.15 ME 56-662 Graves Mill Rd	Dead End	20	10/08/2014		P
00677	Estes Lane	0.40	Dead End	US 29 S Seminole Trail	20	10/03/2014		U
00678	Tibbs Shop Rd	0.60	56-607 Ridgeview Rd	56-630 Thoroughfare Rd	280	07/25/2014		P
00678	Tibbs Shop Rd	0.02	56-630 Thoroughfare Rd	US 29 N Seminole Trail	360	10/09/2014		P
00679	Deer Crossing Lane	1.20	Dead End	56-685 Burnt Tree Way	310	07/11/2014		P
00680	Gate Rd	0.90	US 29 N Seminole Trail	56-667 Doc Carpenter Rd	30	10/03/2014		P
00680	Gate Rd	0.50	56-667 Doc Carpenter Rd	Dead End	30	10/03/2014		U
00682	Longshot Lane	0.85	SR 231, S Blue Ridge Tpke	Dead End	100	07/11/2014		U
00683	John Weaver Dr	0.29	Dead End	0.29 MN Dead End	130	10/08/2014		P
00683	John Weaver Dr	0.15	0.29 MN Dead End	56-724 Geer Lane	150	10/08/2014		P
00683	John Weaver Dr	0.18	56-724 Geer Lane	US 29 N Seminole Trail	450	10/08/2014		P
00684	George James Loop	0.27	SR 230 W, Orange Rd	56-735 Short Lane	40	07/11/2014		P
00684	George James Loop	0.10	56-735 Short Lane	SR 230 MID, Orange Rd	80	07/11/2014		P
00684	Radiant Way	0.21	SR 230 MID, Orange Rd	56-696 Tinsley Dr	290	07/11/2014		P
00684	Radiant Way	0.70	56-696 Tinsley Dr	56-705 Twymans Mill Rd	150	07/11/2014		P
00684	Radiant Way	0.41	56-705 Twymans Mill Rd	SR 230 E, Orange Rd	80	07/11/2014		P
00685	Burnt Tree Way	0.24	SR 230 W, Orange Rd	56-679 Deer Crossing Lane	190	07/11/2014		P
00685	Burnt Tree Way	0.24	56-679 Deer Crossing Lane	SR 230 E, Orange Rd	210	07/11/2014		P
00685	Slaughter Dr	0.31	SR 230 E, Orange Rd	Dead End	45	10/0		U

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00686	Fairgrounds Rd Connector	0.04	SR 230 Orange Rd;SR 231, S Blue Ridge Tpke	56-687 Fairgrounds Rd	1800	2018		P
00687	Ramp from SR 230 to 686	0.15	SR 230 Orange Rd	56-686 Fairgrounds Rd Connector	200	2018		P
00687	Fairgrounds Rd	1.61	56-686 Fairgrounds Rd Connector	US 29 Seminole Trail	1900	2018		P
00687	Fairgrounds Rd	0.19	US 29 Seminole Trail	Bus US 29	960	2018		P
00688	Resettlement Rd	0.30	56-634 Oak Park Rd	56-725 Little Church Lane	770	07/23/2014		P
00688	Resettlement Rd	0.07	56-725 Little Church Lane	56-668 Resettlement Court	410	07/23/2014		P
00688	Resettlement Rd	0.25	56-668 Resettlement Court	Dead End	70	10/09/2014		P
00689	Berry Mountain Lane	0.45	56-662 Graves Mill Rd	Dead End	90	10/03/2014		P
00690	Hollowback Lane	0.55	56-662 Graves Mill Rd	Dead End	160	07/23/2014		P
00691	Lost Mountain Rd	2.20	SR 230 Orange Rd	56-607 Elly Rd	20	07/11/2014		U
00692	Riverview Lane	0.53	SR 230 Wolfstown-Hood Rd	Dead End	280	10/08/2014		U
00693	Hampton Village Rd	0.55	56-654 Perrys Mill Rd	Dead End	280	07/16/2014		P
00694	Hoffman Chapel Lane	0.70	56-638 Hebron Church Rd	Dead End	80	07/09/2014		U
00695	Yager Mountain Rd	0.80	Dead End	56-655 Glebe Lane	100	07/16/2014		U
00696	Tinsley Dr	1.25	56-684 Radiant Way	Dead End	160	07/11/2014		P
00697	Boatons Lane	0.75	Dead End	SR 230 Orange Rd; 56-685	380	07/30/2014		P
00698	Gabriel Lane	0.50	Dead End	56-652 Horn Hollow Lane	40	10/03/2014		U
00699	Lester Utz Lane	0.60	Dead End	56-629 Spring Branch Rd	190	07/16/2014		U
00700	Wrights Lane	0.40	Dead End	0.40 MN Dead End	110	10/03/2014		U
00700	Wrights Lane	1.25	0.40 MN Dead End	SR 230 Orange Rd	120	07/30/2009		U
00701	Dulaney Mountain Rd	0.35	56-642 Duet Rd	Dead End	20	10/03/2014		U
00702	Power Dam Rd	0.27	56-634 Oak Park Rd	0.27 MN 56-634 Oak Park Rd	48	07/16/2014		P
00702	Power Dam Rd	0.33	0.27 MN 56-634 Oak Park Rd	0.60 MN 56-634 Oak Park Rd	48	07/16/2014		U
00702	Larkins Mill Rd	1.00	0.60 MN 56-634 Oak Park Rd	56-607 Lillards Ford Rd	60	07/16/2014		P
00703	Eddins Lane	0.20	Dead End	56-616 Caves Ford Lane	20	10/03/2014		U
00704	Great Oak Rd	0.90	56-640 Wilderness Rd; Mill Hill Rd	56-607 Ridgeview Rd	40	07/09/2014		U
00705	Twymans Mill Rd	0.78	SR 230 Orange Rd	56-622 Tanners Rd	340	2018		P
00705	Twymans Mill Rd	1.80	56-622 Tanners Rd	56-614 Twymans Mill Rd; John Tucker Rd	230	2018		P
00706	Turner Dr	0.70	56-614 Twymans Mill Rd	Dead End	150	05/14/2009		U
00707	Nethers Rd	0.30	Rappahannock County Line	56-646 Champe Plain Rd	260	07/11/2014		P
00707	Nethers Rd	0.70	56-646 Champe Plain Rd	56-749 Moon Rd	290	07/11/2014		P
00707	Nethers Rd	0.30	56-749 Moon Rd	56-600; Pine Hill Rd	220	07/11/2014		P
00707	Pine Hill Rd	0.40	56-600 Nethers Rd	Rappahannock County Line	30	07/11/2014		U
00708	Rochelle School Lane	0.60	Dead End	SR 231, S Blue Ridge Tpke	110	07/11/2014		U
00709	Medley Mountain Dr	0.20	Dead End	0.20 ME Dead End	180	10/08/2014		U
00709	Medley Mountain Dr	0.30	0.20 ME Dead End	56-607 Elly Rd	160	10/08/2014		U
00710	Cook Mountain Dr	0.50	56-630 Thoroughfare Rd	Dead End	200	10/08/2014		P
00711	Russ Jones Lane	0.70	Dead End	56-607 Repton Mill Rd	47	07/11/2014		U
00712	Willis Ford Lane	0.50	0.50 MW SR 231	SR 231, S Blue Ridge Tpke	80	03/01/2017		U
00712	Buggy Lane	0.85	SR 231, S Blue Ridge Tpke	Dead End	120	07/11/2014		U
00713	Whetstone Rd	0.14	SR 230 Wolfstown-Hood Rd	56-662 Graves Mill Rd	430	07/30/2014		P
00714	Bairs Trail Lane	0.70	Dead End	SR 231, S Blue Ridge Tpke	40	07/11/2014		U
00715	Tussing Lane	0.40	Dead End	SR 231, S Blue Ridge Tpke	60	10/03/2014		U
00716	Mountain Prospect Lane	0.05	56-631 Leon Rd	0.05 MS 56-631 Leon Rd	40	10/03/2014		P
00716	Mountain Prospect Lane	0.36	Dead End	56-631 Leon Rd	40	10/03/2014		U
00717	Ashby Lane	0.25	56-646 Champe Plain Rd	Dead End	60	10/03/2014		U
00718	Wallace Gap Lane	0.10	Dead End	56-740 Laurel Dr	20	10/03/2014		P
00718	Wallace Gap Lane	0.10	56-740 Laurel Dr	56-665 Garth Run Rd	200	07/23/2014		P
00719	Gibson Hollow Lane	0.15	56-643 Etlan Rd	Dead End	60	10/08/2014		U
00720	Leathers Lane	0.50	56-643 Etlan Rd	Dead End	40	10/08/2014		U
00721	Woodward Hollow Rd	0.80	56-641 Weaver Hollow Rd	Dead End	110	03/01/2017		U
00722	Fishback Rd	1.27	56-634 Oak Park Rd	FR-1057 Restoration Lane	1200	07/23/2014		P
00722	Fishback Rd	0.01	FR-1057 Restoration Lane	US 29, N Seminole Trail	1500	07/2	95	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00723	Pine Ridge Lane	0.25	Dead End	56-665 Garth Run Rd	30	10/03/2014		U
00724	Geer Lane	0.30	Dead End	56-683 John Weaver Dr	170	10/08/2014		P
00725	Little Church Lane	0.40	56-688 Resettlement Rd	Dead End	180	10/03/2014		P
00726	Sparks Lane	0.35	56-625 Tom Johnston Rd	Dead End	60	10/03/2014		U
00727	Stillhouse Dr	0.20	Dead End	56-632 Beahm Town Rd	210	10/08/2014		P
00728	Village Dr	0.15	SR 231, N Blue Ridge Tpke	56-738 Layden Lakeview Circle	130	07/16/2014		P
00728	Village Dr	0.17	56-738 Layden Lakeview Circle	56-653 Blankenbaker Rd	40	07/16/2014		P
00729	Criglers School Rd	0.06	Dead End	56-607 Ridgeview Rd	20	10/03/2014		P
00730	Coop Rd	0.22	56-607 Ridgeview Rd	US 29 N Seminole Trail	110	07/23/2014		P
00731	Roebuck Dr	0.30	Dead End	56-607 Elly Rd	30	10/03/2014		U
00732	Toms Dr	0.30	56-607 Lillards Ford Rd	Dead End	120	07/16/2014		U
00733	Oak Hill Court	0.20	Dead End	US 29, S Seminole Trail	90	10/09/2014		U
00734	Marshall Lane	0.15	Dead End	56-614 John Tucker Rd	70	10/03/2014		P
00735	Short Lane	0.10	Dead End	56-684 George James Loop	20	10/08/2014		U
00736	Burks Lane	0.07	Cul-de-Sac	US 29 N Seminole Trail	20	10/03/2014		P
00737	Hurt Hollow Rd	0.40	56-642 Poor House Rd	Dead End	60	10/03/2014		P
00738	Layden Lakeview Circle	0.20	Cul-de-Sac	56-728 Village Dr	40	10/03/2014		P
00739	Crestview Lane	0.23	56-634 Oak Park Rd	Dead End	60	10/03/2014		P
00740	Laurel Dr	0.10	Dead End	56-718 Wallace Gap Lane	190	10/08/2014		P
00741	Rapidan Church Lane	0.26	56-662 Shelby Rd	SR 230 Wolfstown-Hood Rd	100	08/01/2014		P
00742	Bright Acres Court	0.17	Cul-de-Sac	US 29 N Seminole Trail	80	10/03/2014		P
00744	Happy Hills Lane	0.55	56-634 Oak Park Rd	Dead End	100	02/28/2017		P
00745	E Happy Hills Lane	0.17	56-744 Happy Hills Lane	Dead End	100	02/28/2017		P
00749	Moon Rd	0.09	56-707 Nethers Rd	Rappahannock County Line	30	07/11/2014		U
01001	Church St	0.10	Bus US 29 Main St	ECL Madison	1600	07/23/2014		P
01001	Church St	0.10	ECL Madison	Dead End	330	10/09/2014		P
01002	Catherine St	0.06	Dead End	Bus US 29 Main St	40	10/09/2014		P
01002	Catherine St	0.07	Bus US 29 Main St	56-1003 Smith St	70	07/23/2014		P
01003	Smith St	0.25	Bus US 29 Main St	56-1002 Catherine St	40	07/23/2014		P
01010	Razors Shop Dr	0.04	56-607 Elly Rd	Cul-de-Sac	30	10/03/2014		P
01011	Rolling Green Ln	0.17	56-629 Spring Branch Rd	Dead End	40	07/16/2014		P
01017	Greenbriar Court	0.11	Cul-de-Sac	56-1018 Coop Shop Lane	40	10/03/2014		P
01018	Coop Shop Lane	0.55	56-607 Lillards Ford Rd	Dead End	290	07/23/2014		P
01019	Frays Mill Court	0.10	56-1018 Coop Shop Lane	Dead End	20	10/03/2014		P
01020	Weaver Lane	0.26	56-683 John Weaver Dr	Cul-de-Sac	90	10/03/2014		P
01021	Hebron Court Lane	0.27	Dead End	SR 231, N Blue Ridge Tpke	60	10/03/2014		P
01022	Blacksmith Lane	0.35	Dead End	US 29 N Seminole Trail	20	10/03/2014		P
01030	Oaks Lane	0.07	56-621 Seville Rd	Dead End	30	10/03/2014		P
01035	Fox Hunters Ln	0.47	56-722 Fishback Rd	Dead End	190	10/03/2014		P
01036	Bridle Trail Lane	0.42	56-1035 Fox Hunters Lane	Cul-de-Sac	-			P
01037	Riding Trail Lane	0.42	56-1036 Bridle Trail Lane	Cul-de-Sac	-			P
09243	Criglersville Elem. Sch.	0.08	56-670 Old Blue Ridge Tpke	Criglersville Elementary School	150	09/23/2002		P
09244	Madison High School	0.18	Bus US 29 Main St	Madison High School	420	10/09/2014		P
09712	Madison Elem. School	0.12	Madison Elementary School	56-687 Fairgrounds Rd	390	10/09/2014		P
09731	Mountaineer Lane	0.20	US 29 S Seminole Trail	Madison High School	1200	10/09/2014		P
09731	Mountaineer Lane	0.09	William H Wetzal Middle School	56-687 Fairgrounds Rd	710	10/09/2014		P
09734	Primary School Dr	0.40	56-687 Fairgrounds Rd	Madison Primary School	1500	10/09/2014		P

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 Denotes Roads Included in the Current Secondary Six Year Plan

UNPAVED SECONDARY ROADS

MADISON COUNTY UNPAVED SECONDARY ROADS 8.

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00601	Quarter Run Rd	0.20	Dead End	56-622 Tanners Rd	30	10/03/2014	U
00602	Hughes River Rd	0.70	56-603 Hughes River Rd	SR 231 South F T Valley Rd	30	07/11/2014	U
00603	Whippoorwill Rd	3.85	56-642 Duet Rd	56-643 Church Hill Rd	103	06/01/2017	U
00603	Hughes River Rd	0.86	56-643 Church Hill Rd	56-602 Hughes River Rd	48	07/09/2014	U
00603		0.20	56-602 Hughes River Rd	Rappahannock County Line	7	07/09/2014	U
00604	Mitchell Mtn Rd	0.98	56-606 E, Novum Rd	0.98 MN 56-606 Novum Rd	70	07/09/2014	U
00604	Mitchell Mtn Rd	1.02	0.98 MN 56-606 Novum Rd	56-605 Parish Rd	8	07/09/2014	U
00605	Pullen Lane	0.70	Dead End	56-609 W, Hoover Rd	70	07/09/2014	U
00605	Novum Church Rd	1.54	56-609 E, Hoover Rd	1.54 MN 56-609 Hoover Rd	20	07/09/2014	U
00605	Parish Rd	2.10	56-606 Novum Rd	56-604 Mitchell Mtn Rd	80	07/09/2014	U
00605	Parish Rd	0.30	56-604 Mitchell Mtn Rd	Culpeper County Line	60	07/09/2014	U
00606	Desert Rd	2.50	56-609 Hoover Rd	56-604 W, Arrington Mountain Rd	161	06/01/2017	U
00606	Novum Rd	0.20	56-607 Ridgeview Rd	Culpeper County Line	570	07/09/2014	U
00609	John Myers Rd	0.75	56-651 Aylor Rd	0.75 MN 56-651	7	07/11/2014	U
00610	Wilhoits Lane	0.50	Dead End	56-621 Jacks Shop Rd	10	10/09/2014	U
00611	Shotwell Hollow Rd	1.70	56-600 Bohannon Rd	End State Maintenance	30	07/23/2014	U
00615	Bluff Mountain Rd	2.23	Greene County Line	2.23 ME of CL	80	03/01/2017	U
00616	Caves Ford Lane	0.30	Dead End	56-703 Eddins Lane	5	10/03/2014	U
00616	Caves Ford Lane	0.70	56-703 Eddins Lane	56-620 S, Tatums School Rd	90	07/11/2014	U
00617	Whites Lane	0.60	Dead End	SR 231, S Blue Ridge Tpke	30	07/11/2014	U
00618	Waylands Mill Rd	1.10	56-631 N, Leon Rd	Culpeper County Line	110	07/30/2014	U
00619	Ruckers Ford Lane	0.15	Dead End	56-621 Jacks Shop Rd	10	10/30/2014	U
00620	Race Ground Rd	1.60	SR 231 S, Blue Ridge Tpke	SR 231 M, Blue Ridge Tpke	30	03/01/2017	U
00623	Mt Pisgah Church Rd	0.70	56-622 Tanners Rd	Dead End	160	07/11/2014	U
00625	Tom Johnston Rd	0.65	0.25 MW 56-726 Sparks Lane	56-616 Carpenters Mill Rd	130	07/25/2014	U
00627	Dark Run Lane	0.60	56-634 Oak Park Rd	Dead End	60	07/23/2014	U
00628	Spikes Dr	0.30	56-607 Elly Rd	Dead End; Gap	40	10/03/2014	U
00628	Berryhill Lane	0.50	Dead End; Gap	56-634 Oak Park Rd	45	10/03/2014	U
00633	Crawford Lane	0.60	Dead End	0.60 MN Dead End	20	10/03/2014	U
00635	Mt Zion Church Rd	1.90	0.60 MN 56-614 John Tucker Rd	2.50 MN 56-614 John Tucker Rd	50	07/25/2014	U
00636	River Rd	0.80	56-637 Clore Rd	0.80 ME 56-637 Clore Rd	30	07/16/2014	U
00636	River Rd	0.03	0.80 ME 56-637 Clore Rd	US 29 N Seminole Trail	47	07/16/2014	U
00637	Clore Rd	0.20	0.80 MN 56-673 Cedar Hill Rd	56-636 River Rd	110	07/30/2014	U
00637	Clore Rd	0.40	56-636 River Rd	Dead End	20	10/03/2014	U
00638	Double Run Rd	0.75	Dead End	SR 231 S, N Blue Ridge Tpke	70	07/30/2014	U
00638	Hebron Church Rd	0.50	56-603 Hebron Valley Rd	56-639 Tennants Church Rd	120	07/09/2014	U
00638	Hebron Church Rd	1.10	56-639 Tennants Church Rd	US 29 N Seminole Trail	45	07/16/2014	U
00639	Tennants Church Rd	1.80	56-638 Hebron Church Rd	56-640 Mill Hill Rd	90	07/09/2014	U
00640	Mill Hill Rd	1.20	56-604 Towles Rd	56-639 Tennants Church Rd	40	07/09/2014	U
00640	Mill Hill Rd	0.50	56-639 Tennants Church Rd	56-704 Great Oak Rd	30	07/09/2014	U
00640	Wilderness Rd	1.60	56-704 Great Oak Rd	56-607 W, Ridgeview Rd	30	07/09/2014	U
00641	Weaver Hollow Rd	1.35	0.15 MN 56-721 Woodward Hollow Rd	56-642 Duet Rd	49	07/16/2014	U
00642	Duet Rd	0.40	56-603 Whippoorwill Rd	56-641 Weaver Hollow Rd	70	07/09/2014	U
00642	Duet Rd	0.70	56-641 Weaver Hollow Rd	56-701 Dulaney Mountain Rd	70	07/09/2014	U
00642	Lindsey Lane	0.48	0.12 MW 56-670 Old Blue Ridge Tpke	56-650 E, Oak Grove Rd	40	07/16/2014	U
00642	Lindsey Lane	0.40	56-650 E, Oak Grove Rd	56-650 W, Berrey Rd	40	07/23/2014	U
00642	Lindsey Lane	0.50	56-650 W, Berrey Rd	0.50 MS 56-650 Berrey Rd	40	07/23/2014	U
00642	Lindsey Lane	1.00	0.50 MS 56-650 Berrey Rd	Dead End	40	07/23/2014	U
00644	Emmett Rd	0.23	56-643 Etlan Rd	0.23 MN 56-643 Etlan Rd	60	08/01/2014	U
00644	Emmett Rd	0.87	0.63 MN 56-643 Etlan Rd	56-646 Champe Plain Rd	60	08/01/2014	U
00645	Rider Hollow Lane	0.13	56-643 Etlan Rd	0.13 MN 56-643 Etlan Rd	70	08/0	U

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00645	Rider Hollow Lane	1.16	0.24 MN 56-643 Etlan Rd	Dead End	70	08/01/2014		U
00648	Finks Hollow Lane	0.61	Dead End	0.61 ME Dead End	90	10/03/2014		U
00650	Beamers Head Rd	1.10	Dead End	56-651 Aylor Rd	48	08/01/2014		U
00650	Oak Grove Rd	1.30	56-651 Aylor Rd	56-642 E, Lindsey Lane	48	08/01/2014		U
00650	Berrey Rd	0.70	56-642 W, Lindsey Lane	56-672 Meadows Lane	40	08/01/2014		U
00651	Aylor Rd	2.80	Dead End	56-652 S, Gaar Mountain Rd	40	08/01/2014		U
00652	Gaar Mountain Rd	2.40	56-656 Courtney Hollow Lane	56-651 S, Aylor Rd	30	08/01/2014		U
00652	Horn Hollow Lane	0.10	56-651 N, Aylor Rd	56-698 Gabriel Lane	140	08/01/2014		U
00652	Horn Hollow Lane	1.00	56-698 Gabriel Lane	Dead End	30	08/01/2014		U
00655	Glebe Lane	0.50	Dead End	56-695 Yager Mountain Rd	20	10/09/2014		U
00655	Glebe Lane	0.85	56-695 Yager Mountain Rd	0.05 MW SR 231, N Blue Ridge Tpke	60	10/09/2014		U
00656	Courtney Hollow Lane	1.36	Dead End	0.04 MW 56-658 Ruth Rd	30	07/30/2014		U
00661	Trinity Lane	0.50	Dead End	0.50 MN Dead End	45	10/08/2014		U
00661	Trinity Lane	0.50	0.50 MN Dead End	SR 230 Wolfstown-Hood Rd	80	10/08/2014		U
00663	Walkers Mill Lane	0.90	Dead End	56-664 Carter Ridge Lane	40	07/23/2014		U
00663	Walkers Mill Lane	1.20	56-664 Carter Ridge Lane	56-662 S, Shelby Rd	70	07/25/2014		U
00664	Carter Ridge Lane	0.30	56-663 Walkers Mill Lane	Dead End	140	07/23/2014		U
00666	Pea Ridge Rd	1.10	Dead End	SR 230 Wolfstown-Hood Rd	130	07/23/2014		U
00667	Doc Carpenter Rd	0.30	56-680 Gate Rd	Dead End	50	10/03/2014		U
00667	Middle River Rd	1.73	Greene County Line	Dead End	9	04/03/2014		U
00669	Sawmill Rd	0.30	56-604 Towles Rd	56-609 Hoover Rd	20	07/09/2014		U
00670	Old Blue Ridge Tpke	1.70	Shenandoah Natl Park Bndy	56-648 Finks Hollow Lane	60	07/23/2014		U
00671	Forest Dr	1.40	US 15 James Madison Hwy	Dead End	239	04/02/2019		U
00672	Meadows Lane	0.22	0.15 ME 56-650 Berry Rd	Dead End	40	10/03/2014		U
00674	Spring Oak Lane	0.15	Dead End	56-672 Doubletop Rd	20	10/03/2014		U
00675	Fletcher Rd	1.03	Greene Cty Line; 39-667 Middle River Rd	Dead End	200	07/23/2014		U
00677	Estes Lane	0.40	Dead End	US 29 S Seminole Trail	20	10/03/2014		U
00680	Gate Rd	0.50	56-667 Doc Carpenter Rd	Dead End	30	10/03/2014		U
00682	Longshot Lane	0.85	SR 231, S Blue Ridge Tpke	Dead End	100	07/11/2014		U
00685	Slaughter Dr	0.31	SR 230 E, Orange Rd	Dead End	45	10/03/2014		U
00691	Lost Mountain Rd	2.20	SR 230 Orange Rd	56-607 Elly Rd	20	07/11/2014		U
00692	Riverview Lane	0.53	SR 230 Wolfstown-Hood Rd	Dead End	280	10/08/2014		U
00694	Hoffman Chapel Lane	0.70	56-638 Hebron Church Rd	Dead End	80	07/09/2014		U
00695	Yager Mountain Rd	0.80	Dead End	56-655 Glebe Lane	100	07/16/2014		U
00698	Gabriel Lane	0.50	Dead End	56-652 Horn Hollow Lane	40	10/03/2014		U
00699	Lester Utz Lane	0.60	Dead End	56-629 Spring Branch Rd	190	07/16/2014		U
00700	Wrights Lane	0.40	Dead End	0.40 MN Dead End	110	10/03/2014		U
00700	Wrights Lane	1.25	0.40 MN Dead End	SR 230 Orange Rd	120	07/30/2009		U
00701	Dulaney Mountain Rd	0.35	56-642 Duet Rd	Dead End	20	10/03/2014		U
00702	Power Dam Rd	0.33	0.27 MN 56-634 Oak Park Rd	0.60 MN 56-634 Oak Park Rd	48	07/16/2014		U
00703	Eddins Lane	0.20	Dead End	56-616 Caves Ford Lane	20	10/03/2014		U
00704	Great Oak Rd	0.90	56-640 Wilderness Rd; Mill Hill Rd	56-607 Ridgeview Rd	40	07/09/2014		U
00706	Turner Dr	0.70	56-614 Twymans Mill Rd	Dead End	150	05/14/2009		U
00707	Pine Hill Rd	0.40	56-600 Nethers Rd	Rappahannock County Line	30	07/11/2014		U
00708	Rochelle School Lane	0.60	Dead End	SR 231, S Blue Ridge Tpke	110	07/11/2014		U
00709	Medley Mountain Dr	0.20	Dead End	0.20 ME Dead End	180	10/08/2014		U
00709	Medley Mountain Dr	0.30	0.20 ME Dead End	56-607 Elly Rd	160	10/08/2014		U
00711	Russ Jones Lane	0.70	Dead End	56-607 Repton Mill Rd	47	07/11/2014		U
00712	Willis Ford Lane	0.50	0.50 MW SR 231	SR 231, S Blue Ridge Tpke	80	03/01/2017		U
00712	Buggy Lane	0.85	SR 231, S Blue Ridge Tpke	Dead End	120	07/11/2014		U
00714	Bairs Trail Lane	0.70	Dead End	SR 231, S Blue Ridge Tpke	40	07/11/2014		U
00715	Tussing Lane	0.40	Dead End	SR 231, S Blue Ridge Tpke	60	10/03/2014		U
00716	Mountain Prospect Lane	0.36	Dead End	56-631 Leon Rd	40	10/0	99	U

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00717	Ashby Lane	0.25	56-646 Champe Plain Rd	Dead End	60	10/03/2014		U
00719	Gibson Hollow Lane	0.15	56-643 Etlan Rd	Dead End	60	10/08/2014		U
00720	Leathers Lane	0.50	56-643 Etlan Rd	Dead End	40	10/08/2014		U
00721	Woodward Hollow Rd	0.80	56-641 Weaver Hollow Rd	Dead End	110	03/01/2017		U
00723	Pine Ridge Lane	0.25	Dead End	56-665 Garth Run Rd	30	10/03/2014		U
00726	Sparks Lane	0.35	56-625 Tom Johnston Rd	Dead End	60	10/03/2014		U
00731	Roebuck Dr	0.30	Dead End	56-607 Elly Rd	30	10/03/2014		U
00732	Toms Dr	0.30	56-607 Lillards Ford Rd	Dead End	120	07/16/2014		U
00733	Oak Hill Court	0.20	Dead End	US 29, S Seminole Trail	90	10/09/2014		U
00735	Short Lane	0.10	Dead End	56-684 George James Loop	20	10/08/2014		U
00749	Moon Rd	0.09	56-707 Nethers Rd	Rappahannock County Line	30	07/11/2014		U
		90.00						

 Denotes Roads Included in the Current Secondary Six Year Plan

QUALIFYING UNPAVED SECONDARY ROADS

MADISON COUNTY QUALIFYING UNPAVED SECONDARY ROADS 8.

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00606	Novum Rd	0.20	56-607 Ridgeview Rd	Culpeper County Line	570	07/09/2014	U
00692	Riverview Lane	0.53	SR 230 Wolfstown-Hood Rd	Dead End	280	10/08/2014	U
00671	Forest Dr	1.40	US 15 James Madison Hwy	Dead End	239	04/02/2019	U
00675	Fletcher Rd	1.03	Greene Cty Line; 39-667 Middle River Rd	Dead End	200	07/23/2014	U
00699	Lester Utz Lane	0.60	Dead End	56-629 Spring Branch Rd	190	07/16/2014	U
00709	Medley Mountain Dr	0.20	Dead End	0.20 ME Dead End	180	10/08/2014	U
00606	Desert Rd	2.50	56-609 Hoover Rd	56-604 W, Arrington Mountain Rd	161	06/01/2017	U
00623	Mt Pisgah Church Rd	0.70	56-622 Tanners Rd	Dead End	160	07/11/2014	U
00709	Medley Mountain Dr	0.30	0.20 ME Dead End	56-607 Elly Rd	160	10/08/2014	U
00706	Turner Dr	0.70	56-614 Twymans Mill Rd	Dead End	150	05/14/2009	U
00652	Horn Hollow Lane	0.10	56-651 N, Aylor Rd	56-698 Gabriel Lane	140	08/01/2014	U
00664	Carter Ridge Lane	0.30	56-663 Walkers Mill Lane	Dead End	140	07/23/2014	U
00625	Tom Johnston Rd	0.65	0.25 MW 56-726 Sparks Lane	56-616 Carpenters Mill Rd	130	07/25/2014	U
00666	Pea Ridge Rd	1.10	Dead End	SR 230 Wolfstown-Hood Rd	130	07/23/2014	U
00638	Hebron Church Rd	0.50	56-603 Hebron Valley Rd	56-639 Tennants Church Rd	120	07/09/2014	U
00700	Wrights Lane	1.25	0.40 MN Dead End	SR 230 Orange Rd	120	07/30/2009	U
00712	Buggy Lane	0.85	SR 231, S Blue Ridge Tpke	Dead End	120	07/11/2014	U
00732	Toms Dr	0.30	56-607 Lillards Ford Rd	Dead End	120	07/16/2014	U
00618	Waylands Mill Rd	1.10	56-631 N, Leon Rd	Culpeper County Line	110	07/30/2014	U
00637	Clore Rd	0.20	0.80 MN 56-673 Cedar Hill Rd	56-636 River Rd	110	07/30/2014	U
00700	Wrights Lane	0.40	Dead End	0.40 MN Dead End	110	10/03/2014	U
00708	Rochelle School Lane	0.60	Dead End	SR 231, S Blue Ridge Tpke	110	07/11/2014	U
00721	Woodward Hollow Rd	0.80	56-641 Weaver Hollow Rd	Dead End	110	03/01/2017	U
00603	Whippoorwill Rd	3.85	56-642 Duet Rd	56-643 Church Hill Rd	103	06/01/2017	U
00682	Longshot Lane	0.85	SR 231, S Blue Ridge Tpke	Dead End	100	07/11/2014	U
00695	Yager Mountain Rd	0.80	Dead End	56-655 Glebe Lane	100	07/16/2014	U
00616	Caves Ford Lane	0.70	56-703 Eddins Lane	56-620 S, Tatums School Rd	90	07/11/2014	U
00639	Tennants Church Rd	1.80	56-638 Hebron Church Rd	56-640 Mill Hill Rd	90	07/09/2014	U
00648	Finks Hollow Lane	0.61	Dead End	0.61 ME Dead End	90	10/03/2014	U
00733	Oak Hill Court	0.20	Dead End	US 29, S Seminole Trail	90	10/09/2014	U
00605	Parish Rd	2.10	56-606 Novum Rd	56-604 Mitchell Mtn Rd	80	07/09/2014	U
00615	Bluff Mountain Rd	2.23	Greene County Line	2.23 ME of CL	80	03/01/2017	U
00661	Trinity Lane	0.50	0.50 MN Dead End	SR 230 Wolfstown-Hood Rd	80	10/08/2014	U
00694	Hoffman Chapel Lane	0.70	56-638 Hebron Church Rd	Dead End	80	07/09/2014	U
00712	Willis Ford Lane	0.50	0.50 MW SR 231	SR 231, S Blue Ridge Tpke	80	03/01/2017	U
00604	Mitchell Mtn Rd	0.98	56-606 E, Novum Rd	0.98 MN 56-606 Novum Rd	70	07/09/2014	U
00605	Pullen Lane	0.70	Dead End	56-609 W, Hoover Rd	70	07/09/2014	U
00638	Double Run Rd	0.75	Dead End	SR 231 S, N Blue Ridge Tpke	70	07/30/2014	U
00642	Duet Rd	0.40	56-603 Whippoorwill Rd	56-641 Weaver Hollow Rd	70	07/09/2014	U
00642	Duet Rd	0.70	56-641 Weaver Hollow Rd	56-701 Dulaney Mountain Rd	70	07/09/2014	U
00645	Rider Hollow Lane	0.13	56-643 Etlan Rd	0.13 MN 56-643 Etlan Rd	70	08/01/2014	U
00645	Rider Hollow Lane	1.16	0.24 MN 56-643 Etlan Rd	Dead End	70	08/01/2014	U
00663	Walkers Mill Lane	1.20	56-664 Carter Ridge Lane	56-662 S, Shelby Rd	70	07/25/2014	U
00605	Parish Rd	0.30	56-604 Mitchell Mtn Rd	Culpeper County Line	60	07/09/2014	U
00627	Dark Run Lane	0.60	56-634 Oak Park Rd	Dead End	60	07/23/2014	U
00644	Emmett Rd	0.23	56-643 Etlan Rd	0.23 MN 56-643 Etlan Rd	60	08/01/2014	U
00644	Emmett Rd	0.87	0.63 MN 56-643 Etlan Rd	56-646 Champe Plain Rd	60	08/01/2014	U
00655	Glebe Lane	0.85	56-695 Yager Mountain Rd	0.05 MW SR 231, N Blue Ridge Tpke	60	10/09/2014	U
00670	Old Blue Ridge Tpke	1.70	Shenandoah Natl Park Bndy	56-648 Finks Hollow Lane	60	07/23/2014	U
00715	Tussing Lane	0.40	Dead End	SR 231, S Blue Ridge Tpke	60	10/03/2014	U
00717	Ashby Lane	0.25	56-646 Champe Plain Rd	Dead End	60	10/03/2014	U

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	8.	P or U
00719	Gibson Hollow Lane	0.15	56-643 Etlan Rd	Dead End	60	10/08/2014		U
00726	Sparks Lane	0.35	56-625 Tom Johnston Rd	Dead End	60	10/03/2014		U
00635	Mt Zion Church Rd	1.90	0.60 MN 56-614 John Tucker Rd	2.50 MN 56-614 John Tucker Rd	50	07/25/2014		U
00667	Doc Carpenter Rd	0.30	56-680 Gate Rd	Dead End	50	10/03/2014		U
		45.07						

 Denotes Roads Included in the Current Secondary Six Year Plan

MADISON COUNTY
PROJECT RECOMMENDATIONS TO ADD
TO
SECONDARY SIX YEAR PLAN
IN 2020-21 UPDATE

Some funding is available in FY26 for an unpaved road project. County can decide to leave those funds in a future unpaved road balance entry account and will be shown as such in the secondary six year plan.

The Department does recommend developing a prioritized list of projects that could be added to the Secondary Six Year Plan with future updates as funding allows.

Comparison of Unpaved Road Improvement Options

	Traditional Unpaved Road	Pave-In-Place	Rural Rustic Road
Roadway Status	The road must be a state-maintained road in the secondary system of state highways. These programs do not apply to the addition and improvement of roads that are privately maintained.		
Traffic Volume Vehicles Per Day (VPD)	50 VPD minimum for unpaved road funds, otherwise no minimum for normal secondary construction funding.	Less than 750 VPD.	Less than 1,500 VPD.
County Government Action and Funding	Project must be in County's Secondary Six-Year Plan (SSYP) of improvements.	Project must be in County's Secondary Six-Year Plan (SSYP) of improvements.	Project must be in County's Secondary Six-Year Plan (SSYP) of improvements, if secondary construction allocations are used. Board must also request Rural Rustic Road Program be used by passing a resolution declaring road a "Rural Rustic Road."
Land Use Growth Factor	No restrictions.	No restrictions.	The County Board indicates growth and traffic generated by the land are not expected to increase significantly.
Safety	Safety factors are addressed as part of project.	Safety factors are addressed as part of project.	Safety issues are addressed as part of the project, if economically practical. However, if the safety issue can be addressed through traffic control devices, then these measures may be taken into account in the scope of improvement.
Alignment	Reconstruct as necessary to improve alignment and grade.	Minor changes in alignment may be necessary to address issues.	Ideally, a candidate road can be paved without alignment improvements. For higher traffic volume roads (>400 VPD), 18 foot pavement is desirable and some typical section improvements may be necessary.
Drainage	Roadway drainage will be improved, if needed.	Roadway drainage will be improved, if needed.	Existing drainage provisions should be sufficient with minimal improvement.
Right-of-Way	Abutting property owners will need to provide additional right-of-way, normally 50 feet in width.	Paving may be done within the existing right-of-way, but abutting property owners are normally expected to donate additional right-of-way for spot widening, if necessary for safety.	Paving may be done within the existing right-of-way, which may be a minimum of 30 feet prescriptive.

§ 33.2-331. Annual meeting with county officers; six-year plan for secondary state highways; certain reimbursements required.

For purposes of this section, "cancellation" means complete elimination of a highway construction or improvement project from the six-year plan.

The governing body of each county in the secondary state highway system may, jointly with the representatives of the Department as designated by the Commissioner of Highways, prepare a six-year plan for the improvements to the secondary state highway system in that county. Each such six-year plan shall be based upon the best estimate of funds to be available to the county for expenditure in the six-year period on the secondary state highway system. Each such plan shall list the proposed improvements, together with an estimated cost of each project so listed. Following the preparation of the plan in any year in which a proposed new funding allocation is greater than \$100,000, the board of supervisors or other local governing body shall conduct a public hearing after publishing notice in a newspaper published in or having general circulation in the county once a week for two successive weeks and posting notice of the proposed hearing at the front door of the courthouse of such county 10 days before the meeting. At the public hearings, which shall be conducted jointly by the board of supervisors and the representative of the Department, the entire six-year plan shall be discussed with the citizens of the county and their views considered. Following the discussion, the local governing body, together with the representative of the Department, shall finalize and officially adopt the six-year plan, which shall then be considered the official plan of the county.

At least once in each calendar year in which a proposed new funding allocation is greater than \$100,000, representatives of the Department in charge of the secondary state highway system in each county, or some representative of the Department designated by the Commissioner of Highways, shall meet with the governing body of each county in a regular or special meeting of the local governing body for the purpose of preparing a budget for the expenditure of improvement funds for the next fiscal year. The representative of the Department shall furnish the local governing body with an updated estimate of funds, and the board and the representative of the Department shall jointly prepare the list of projects to be carried out in that fiscal year taken from the six-year plan by order of priority and following generally the policies of the Board in regard to the statewide improvements to the secondary state highway system. In any year in which a proposed new funding allocation is greater than \$100,000, such list of priorities shall then be presented at a public hearing duly advertised in accordance with the procedure outlined in this section, and comments of citizens shall be obtained and considered. Following this public hearing, the board, with the concurrence of the representative of the Department, shall adopt, as official, a priority program for the ensuing year, and the Department shall include such listed projects in its secondary highways budget for the county for that year.

At least once every two years following the adoption of the original six-year plan, the governing body of each county, together with the representative of the Department, may update the six-year plan of the county by adding to it and extending it as necessary so as to maintain it as a plan encompassing six years. Whenever additional funds for secondary highway purposes become available, the local governing body may request a revision in its six-year plan in order that such plan be amended to provide for the expenditure of the additional funds. Such additions and extensions to each six-year plan shall be prepared in the same manner and following the same procedures as outlined herein for its initial preparation. Where the local governing body and the representative of the Department fail to agree upon a priority program, the local governing body may appeal to the Commissioner of Highways. The Commissioner of Highways shall consider all proposed priorities and render a decision establishing a priority program based upon a

consideration by the Commissioner of Highways of the welfare and safety of county citizens. Such decision shall be binding.

Nothing in this section shall preclude a local governing body, with the concurrence of the representative of the Department, from combining the public hearing that may be required pursuant to this section for revision of a six-year plan with the public hearing that may be required pursuant to this section for review of the list of priorities, provided that notice of such combined hearing is published in accordance with procedures provided in this section.

All such six-year plans shall consider all existing highways in the secondary state highway system, including those in the towns located in the county that are maintained as a part of the secondary state highway system, and shall be made a public document.

If any county cancels any highway construction or improvement project included in its six-year plan after the location and design for the project has been approved, such county shall reimburse the Department the net amount of all funds expended by the Department for planning, engineering, right-of-way acquisition, demolition, relocation, and construction between the date on which project development was initiated and the date of cancellation. To the extent that funds from secondary highway allocations have been expended to pay for a highway construction or improvement project, all revenues generated from a reimbursement by the county shall be deposited into that same county's secondary highway allocation. The Commissioner of Highways may waive all or any portion of such reimbursement at his discretion.

The provisions of this section shall not apply in instances where less than 100 percent of the right-of-way is available for donation for unpaved highway improvements.

Code 1950; 1970, c. 322, § 33.1-70.01; 1977, c. 578; 1979, c. 64; 1981, c. 240; 1993, c. 802; 2001, cc. [105](#), [130](#); 2005, c. [645](#); 2011, cc. [434](#), [493](#); 2014, c. [805](#); 2015, c. [684](#); 2019, cc. [81](#), [400](#).

If you desire any more information in reference to the secondary system six-year program please feel free to contact the following VDOT personnel:

Stacy Londrey

Assistant District Administrator Business, Programming,
and Investment Management

1601 Orange Road
Culpeper, Virginia 22701

Phone: 1-540-829-7500

Or

Carrie Shephard P.E.

Residency Administrator

701 VDOT Way
Charlottesville, Virginia 22911

Phone: 1-434-422-9373

RESOLUTION #2020- 16

At a Regular Meeting of the Madison County Board of Supervisors held at the Madison County Administrator Center Auditorium located at 414 N. Main Street, Madison, Virginia, on Tuesday, May 12, 2020:

WHEREAS, Section 33.2-331 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six Year Road Plan;

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2020-2021 through 2025-2026) as well as the Secondary System Construction Budget for Fiscal Year 2020-21, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Construction Budget for FY2020-21.

WHEREAS, Carrie, Shephard, Resident Engineer, Virginia Department of Transportation, appeared before the board and recommended approval of the Six Year Plan for Secondary Roads (2019-20 and 2024-2025) and the Secondary System Construction Budget for FY2019/20 for Madison County, Virginia.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Madison County and of the citizens residing in the Secondary System, and said Secondary Six Year Plan (2020/21 through 2025/26) Secondary System Construction Budget for Fiscal Year 2020/21 are hereby approved on this 12th day of May, 2020, on motion of Supervisor _____, seconded by Supervisor _____.

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Attest:

Jack Hobbs, Clerk

	Aye	Nay	Abstain	Absent
R. Clay Jackson	_____	_____	_____	_____
Charlotte Hoffman	_____	_____	_____	_____
Kevin McGhee	_____	_____	_____	_____
Amber Foster	_____	_____	_____	_____
Carty Yowell	_____	_____	_____	_____

VDOT Projects and Maintenance Items

Current April 20, 2020

[Link to VDOT Road Map for Madison County](#)

Location/Issue	Status
SMART SCALE Projects	
1. US29 at Shelby Road (Shelby Road R-CUT)	Funded & under design; anticipate ad date late 2022
2. SR231 at Fairgrounds Road (Pratts Intersection)	Preliminary application filed; updated study underway
Safety and Project Studies	
3. SR15 & Oak Park Road	Potential safety improvements are being studied by VDOT
4. SR231 & Cedar Hill Road	Safety re left turn toward Town of Madison discussed with Saunders on 12/10/19
5. SR230 Passing Zone	Study discussed at 2/11/20 BoS meeting
6. Raceground Road Speed Study	Preliminary research conducted but no study requested
7. Kinderhook Road Speed Study	A portion of the road changed to 45 mph; signs installed.
Maintenance Tasks	
8. Wayland's Mill Rd/SR618 Gravel & Grading	Potential work being investigated
Pending VDOT Projects	
9. Novum Road Rural Rustic Road Project	Resolution 2019-16 approved on December 10, 2019
10. Nethers Road Bridge Replacement	Ad date TBD
11. US29 at Fairgrounds Road New right turn lane	Study by VDOT underway per request at September 10, 2019 BOS meeting
12. Walkers Mill Lane/SR663	Verified as a qualified Rural Rustic road program candidate
6-year secondary road plan	
	Public hearing on May 12, 2020; candidate roads include: Novum Road/SR606; Forest Drive/SR671; Pea Ridge Drive/SR666; Desert Road/SR606(Phase 1?); Desert Road/SR606(Phase 2?); Whippoorwill Road/SR603
Ongoing Issues	
	VDOT involvement in development reviews (subdivisions, site plans, special use permits & rezoning)

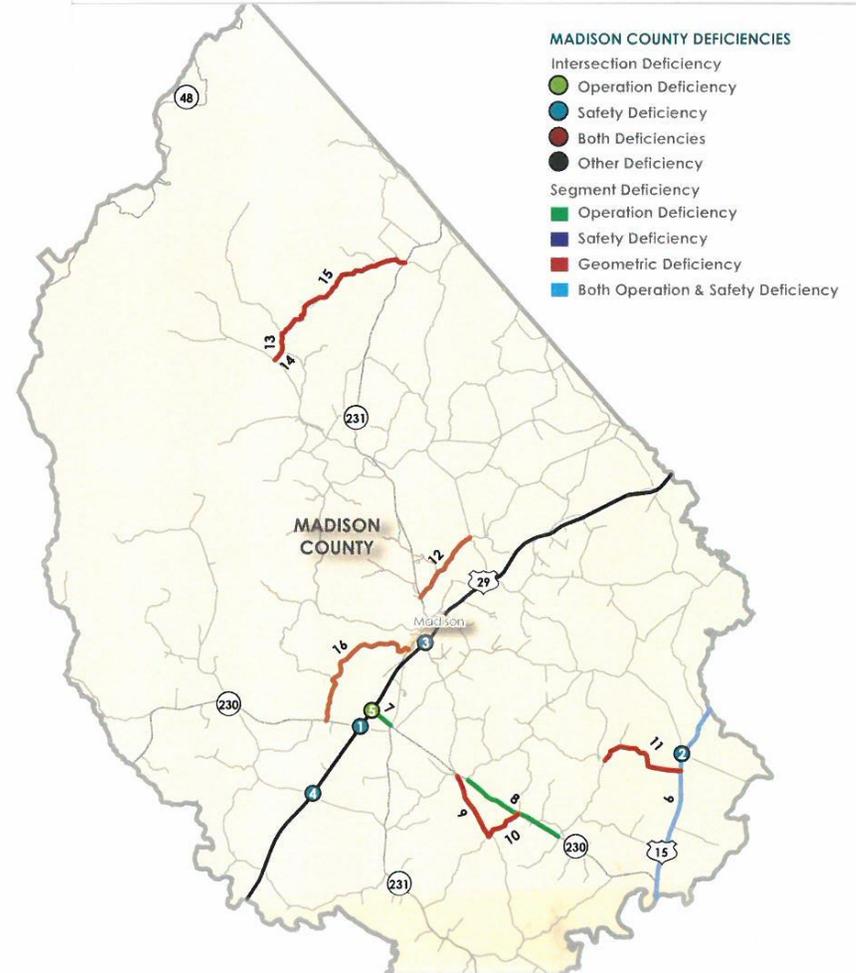
RRRC 2035 Regional Long Range Transportation Plan

2011

RAPPAHANNOCK-RAPIDAN REGIONAL COMMISSION 2035 REGIONAL LONG RANGE TRANSPORTATION PLAN

MADISON COUNTY RECOMMENDATIONS

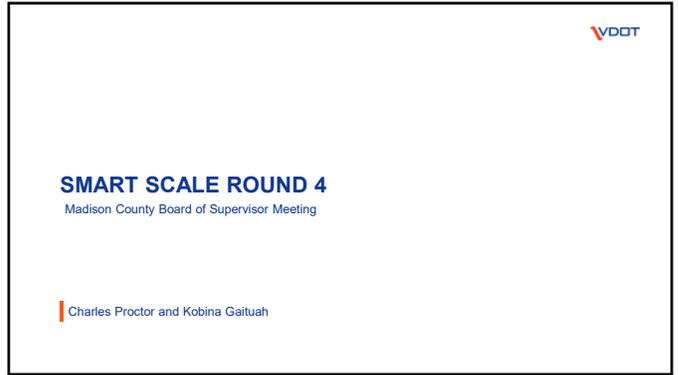
- 1 US 29/VA 230 (Wolftown Hood Rd.)/VA 626 (Gibbs Rd.)**
Mid-term extend turn lanes; Long-term widen secondary road to 12-foot lanes and continue to monitor intersection for safety issues.
- 2 US 15 (James Madison Hwy.)/VA 634 (Oak Park Rd.)/VA 614 (Locust Dale Rd.)**
Short-term maintenance to improve safety; Long-term straighten/realign curves and consolidate/close/relocate intersection-adjacent driveways.
- 3 US 29/VA 634 (Oak Park Rd./Washington St.)**
Mid-term extend turn lanes and straighten/realign curves.
- 4 US 29/VA 662 (Shelby Rd.)**
Deficiency with low priority; Continue to monitor for potential improvements.
- 5 US 29/VA 230/VA 231 (Orange Rd.)**
Mid-term add turn lanes; Long-term consider installation of traffic signal.
- 6 US 15 from Orange Co. Line to Culpeper Co. Line**
Long-term reconstruct road to address geometric deficiencies (including full-width lanes and shoulders) balancing with the historic character of the area.
- 7 VA 230 from US 29 E. to VA 231 E.**
Long-term reconstruct road to address geometric deficiencies (including full-width lanes and shoulders).
- 8 VA 230 from VA 607 to VA 705**
Long-term reconstruct road to address geometric deficiencies (including full-width lanes and shoulders).
- 9 VA 616 from VA 230 to VA 621**
Long-term reconstruct road to address geometric deficiencies (11-foot lanes).
- 10 VA 621 from VA 616 to VA 230**
Long-term reconstruct road to address geometric deficiencies (11-foot lanes).
- 11 VA 614 from VA 705 to US 15**
Long-term reconstruct road to address geometric deficiencies (11-foot lanes).
- 12 VA 638 from VA 231 N. to VA 603**
Long-term reconstruct road to address geometric deficiencies (10-foot lanes).



- 13 VA 600 from VA 643 N. to VA 643 S.**
Long-term reconstruct road to address geometric deficiencies (11-foot lanes).
- 14 VA 643 from VA 670 to VA 600 S.**
Long-term reconstruct road to address geometric deficiencies (including full-width lanes and shoulders).
- 15 VA 643 from VA 600 N. to VA 231**
Long-term reconstruct road to address geometric deficiencies (including full-width lanes and shoulders).
- 16 VA 657 from VA 230 to US 29 Bus.**
Long-term reconstruct road to address geometric deficiencies



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Madison County
Route 230 & Route 687 (Pratts) Intersection Improvements

Crash Summary

- 11 Crashes 2014 – 2018
- 5 Injury Crashes
- 9 Angle Crashes

Recommended Alternative: Roundabout

- Lowers number of conflict points (48 to 8)
- Provides Highest Crash Reduction (82%)

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Madison County
Route 230 & Route 687 (Pratts) Intersection Improvements (cont.)

Shown is the original concept from the RKK Study

- Stormwater Management Facility was not shown;
- The geometry of the roundabout is not adequate for larger vehicle types;
- Approaches curves are not adequately developed to reduce speeds

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Madison County
Route 230 & Route 687 (Pratts) Intersection Improvements (cont.)

Shown is the concept sketch developed by VDOT for the Round 3 Application

- 11 Parcel Impacted
- Requires outside truck aprons
- RW concerns with the William H Hale III Parcel due to unknown well & septic locations and access/parking restrictions.

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Madison County
Route 230 & Route 687 (Pratts) Intersection Improvements (cont.)

Shown is the revised concept proposed for this round of Smart Scale

- 5 Parcels are impacted including one total take (Parcel 48-55);
- Reduces the impacts on 4 of the 5 parcels affected;
- Eliminates the slip lane adjacent to Parcel 48-55;
- Eliminates the outside truck aprons;
- Reduces the Right of Way risk surrounding Parcel 48-55.

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Madison County
Route 230 & Route 687 (Pratts) Intersection Improvements (cont.)

- The SMART Scale pre-application was submitted for this project by County staff. This does not obligate the County to move forward any further in the application process.
- Based on the VDOT review of the concept, we are recommending the revised concept be submitted for this application.
- To assist the County with this process we requesting comments on the recommended scenario before moving forward with finalizing the concept sketch and cost estimate.
- The final submission date is August 3rd. As part of the submission a resolution support for the project from the Board of Supervisor is required.



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Madison County
Route 230 & Route 687 (Pratts) Intersection Improvements (cont.)

Questions



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